

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
OCTOBER 24, 2017**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
OCTOBER 24, 2017**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order at the Cameron University Campus in Lawton, Oklahoma, at 3:41 p.m. on October 24, 2017.

The following Regents were present: Clayton I. Bennett, Chairman of the Board, presiding; Regents, Kirk Humphreys, Leslie J. Rainbolt-Forbes, M.D., Bill W. Burgess, Renzi Stone, Phil B. Albert and Frank Keating.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Dr. J. Kyle Harper, Senior Vice President and Provost – Norman Campus; Jason Sanders, M.D., Senior Vice President and Provost – Health Sciences Center Campus; OU-Tulsa President John Schumann, M.D.; Vice Presidents Joe Castiglione, Nicholas Hathaway and Ken Rowe; Clive Mander, Director of Internal Auditing; Chief Legal Counsel Anil Gollahalli; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell.

Attending the meeting from Cameron University was Dr. John McArthur, President of the University; Vice Presidents Ninette Carter, Albert Johnson, Jr. and Ronna Vanderslice. Also attending the meeting were Jonna Turner and Keith Mitchell.

Attending the meeting from Rogers State University was Dr. Larry Rice, President of the University and Vice President Tom Volturo.

Notice of the time, date and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:00 a.m. on October 23, 2017, both as required by 25 O.S. 1981, Section 301-314.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

Let me begin by thanking President McArthur for hosting us. It has been a wonderful day. I gained some weight so thank you very much. The Rogers reports are in front of you. It has enrollment data and fundraising data, but I did want to point out just a few things in the back, just some news and tidbits. On page seven, you see a little information where we honored former Congressman Mickey Edwards. Most of you in the room, or at least around the table are mature enough to remember Congressman Edwards and the great work he did. We had the privilege of honoring him with our Constitution Award recently and just a delightful person and at age 80 he is still engaged and still working. Many folks and young leaders in Oklahoma are going to his Aspen Institute. On a humorous note, we tried to be bipartisan, so we asked 90-year-old former Governor George Nigh to introduce him and he was delighted to do so. The problem was that I forgot to give George Nigh a time limit. He seemed to forget that he was not the keynote speaker, so we had a little bit of humor here, but he was delightful, he is still a great speaker, so we were delighted to have Congressman Edwards and former Governor George Nigh on campus for that. On page eight there are some student awards particularly communication radio, that won the state communication award. We've got some folks involved in the Oklahoma Academy voter conference going on this month. Page 10 is kind of a fun thing too. Thanks to our archeology professor Brian Andrews, like you have an antique road show, we

have an artifact road show. So, he will let you bring your artifact. He grew up in Ardmore and has a degree in anthropology and now he is teaching for us, and he also was just named the new faculty athletic rep, he is just a delightful person and you might enjoy reading that. If you have any artifacts you want appraised he can probably do that. Page 11, is the upcoming events. On November 6th, you may not be able to attend but we will have the dedication of a research station outside of Claremore and we will make sure you get directions. With that, Mr. Chairman I have finished my report.

MINUTES

Regent Burgess moved approval of the minutes of the meetings held on September 14, 2017 and October 1, 2017 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ROGERS STATE UNIVERSITY TELEVISION STATION FCC REPACKING – RSU

Rogers State University participated in the Federal Communication Commission (FCC) public incentive auction to sell the Rogers State University Television Station channel. The station's channel was not purchased during the various stages of the incentive auction. In April 2017, the television station was notified by the FCC the station had been reassigned a new channel in the repacking process associated with the broadcast television spectrum incentive auction. The congressionally-mandated auction involves a repacking or reorganization of the television bands nationwide. As a result of RSU television station's reassigned new post-auction channel, RSU television station is required to change its transmitter and antenna in order to accommodate the new assigned channel.

The RSU television station was instructed by the FCC on April 13, 2017 to immediately begin the process of applying for a construction permit for its post-auction facility and to develop an estimated construction cost. Both the construction permit and estimated construction cost had to be filed by July 12, 2017. The television station immediately began the process and complied with the filing deadline of July 12, 2017.

The institution developed an estimate of cost of \$1,210,944 using the FCC detailed worksheet and their guidelines to arrive at an estimated cost. We are awaiting approval of the institution's estimate or the amount the FCC will allow for the repacking. We expect to know the amount the FCC approved later this fall. The cost includes independent engineers' studies, purchasing a new antenna and transmitter, removing the old equipment and installation of the new equipment. The transition phase established by the FCC to complete the change of the channel began on April 13, 2017 with a 39-month post auction period ending on July 13, 2020.

In addition to the FCC project cost, the television station recommended an upgrade when the new antenna is purchased with vertical polarization for approximately \$35,000 which will allow migration to the next over the air broadcast standard (ATSC 3.0). ATSC 3.0 is the next generation of over the air technology and will be the new over the air broadcast standard within five years. Broadcasters currently broadcast on ATSC 1.0 which has been the standard since TV moved to the digital age in 2005. This new technology will allow:

1. Broadcasters to broadcast 4K resolution;
2. TV's to be internet connected, allowing for interactive viewing and a better end user experience;
3. Increased signal strength, allowing for deeper signal penetration into buildings; and

4. Support for mobile TV and 3D TV.

A potential savings of \$350,000 is possible if the vertical polarization is purchased at the same time the new antenna is purchased.

The project will consist of various vendors and bids to purchase the antenna, transmitter, materials, inspections, installation and testing. The institution will pay the invoices and file for reimbursement from the FCC up to the approved funding. Items outside the scope of the repacking such as the upgrade to a vertical polarized antenna will be funded by University funds.

President Rice recommended the Board of Regents:

- I. Approve proceeding with FCC repacking project;
- II. Authorize President Rice or his designee to bid and execute contracts not to exceed a maximum project cost of \$1,250,000;
- III. Recognize and acknowledge that the University will fund the costs of the repacking project from its own funds prior to reimbursement from the FCC, and to the extent the University has expenditures over and above the approved FCC repacking funding, the University will utilize its own funds for said purposes; and
- IV. Report back to the Board of Regents the action taken under the authority granted by the Board of Regents.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

HEALTH RELATED EMPLOYMENT BENEFITS – RSU

In response to the continued increase in the cost of providing health insurance benefits to employees and employees' concerns about the cost of dependent health insurance premiums, Rogers State University seeks Board of Regents approval to secure health, dental and vision insurance, COBRA administration, retiree premium billing, collection and remittance contracts and other services through University of Oklahoma contracts.

The University of Oklahoma has negotiated rates for calendar year 2018 and is presenting those rates for approval. Rogers State University employees and retirees will be included as participants in the University of Oklahoma's 2018 insurance plans and services.

Rogers State University's current health insurance provider, Employee Group Insurance Division of the state of Oklahoma (EGID), recently announced calendar year 2018 premiums. As a result, Rogers State University's cost would increase by 4.2%, or about \$86,000 more in 2018 as compared to 2017. Respectively, the 2017 and 2018 rates are \$571.04 and \$594.90.

Alternatively, Rogers State University's monthly premium cost through the University of Oklahoma would be \$545.14, a decrease of 4.5%, as compared to the 2017 rate. The estimated savings from this decrease will be approximately \$180,000 for calendar year 2018.

Rogers State University incurs no cost for health insurance for an employee's spouse or dependents or for dental and vision insurance, as these are optional plans paid by the employee.

Following Rogers State's administrative review and analysis of these options, including input from the RSU President's Budget Advisory Committee, President Rice's recommendation is based upon the following:

Health Insurance: Both the University and the employees will pay lower premiums under the University of Oklahoma contracts. In most areas, the University of Oklahoma insurance coverage is comparable, with lower premiums, lower out-of-pocket maximums and lower deductibles.

Vision and Dental Insurance: Employees will have fewer provider choices under the University of Oklahoma contracts however, employees will have two options for vision and/or dental insurance.

COBRA administration and retiree premium billing, collection and remittance services: Will be managed internally by University staff, through the University of Oklahoma contracts, and through the Oklahoma Teachers' Retirement System.

An amended chart of the proposed rates was provided and is attached hereto as Exhibit A.

President Rice recommended the Board of Regents approve the Rogers State University Health Related Employment Benefits for calendar year 2018 and authorize the President or his designee to secure and execute the necessary documents for health, dental, and vision insurance, COBRA administration, retiree premium billing, collection and remittance contracts, and other services for current and retired employees.

Regent Rainbolt-Forbes moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

STAFF ADVISORY COUNCIL POLICY REVISION – RSU

The Staff Advisory Council Policy was approved by the Board of Regents at the May 2013 meeting. The Council represents administrative, professional, classified and part-time employees of the University, communicate with staff and administration, share staff concerns, recommend changes to University practices and policies, and provide support to the University. The Council participates in an advisory and referral capacity to the President of the University in such University policy matters which directly affect the staff employees.

After operating under the current Staff Advisory Council Policy for several years, the Council suggested several revisions to the Policy. After discussions with members and officers of the Council, recommended changes have been incorporated into the Policy attached hereto as Exhibit B. The revised Policy has been endorsed by the members of the current council. The Policy was presented to the President's cabinet and the cabinet recommended approval of the changes.

President Rice recommended the Board of Regents approved the attached revised Policy. The Rogers State University's revised Staff Advisory Council Policy has been reviewed by legal counsel.

President Rice recommended that the Board of Regents adopt the revised Rogers State University Staff Advisory Council Policy.

Regent Rainbolt-Forbes moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – RSU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the appropriate faculty, academic unit and dean, the Curriculum Committee, the Academic Council, and the Vice President for Academic Affairs. The change is being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: Department of History and Political Science
Bachelor of Arts in Social Entrepreneurship (125)

PROPOSED CHANGE: Delete Bachelor of Arts in Social Entrepreneurship

- No students enrolled in degree program
- Minor will not be deleted

COMMENTS: Students interested in entrepreneurship were drawn to existing programs in the School of Business, and students interested in public entrepreneurship were more likely to be recruited in the public affairs degree. As a result, the degree has not attracted sufficient students to warrant its continuance.

President Rice recommended the Board of Regents approve the proposed change in the Rogers State University academic program.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

FISCAL YEAR 2016-2017 EXTERNAL AUDITS – RSU

For the fiscal year ended June 30, 2017, Eide Bailly, LLP presented to the Board of Regents' Finance and Audit Committee the "Independent Auditors' Report," the "Annual Financial Statements," the "Independent Auditors' Reports on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*," and the "Independent Auditors' Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and on the Schedule of Expenditures of Federal Awards."

For fiscal year 2016-2017, these audits were conducted in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Office of Management and Budget's Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

President Rice recommended the Board of Regents accept:

- I. The fiscal year 2016-2017 external auditor's reports and audited financial statements for Rogers State University; and
- II. The fiscal year 2016-2017 external auditor's reports on compliance and schedules of expenditures of federally funded awards for Rogers State University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ACADEMIC CALENDAR 2018-2019 – RSU CURRICULUM CHANGES – RSU

The listed items were identified, by the administration, as "For Information Only." Although no action was required, the opportunity to discuss or consider the items individually was provided.

ACADEMIC CALENDAR 2018-2019 – RSU

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by December 1 prior to the summer semester to which the proposed calendar applies. The academic calendar attached hereto as Exhibit C is for information only and will be submitted to the State Regents.

This item was reported for information only. No action was required.

CURRICULUM CHANGES – RSU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but required that the changes be communicated to the for information only. The course deletions, additions and modifications itemized below have been approved by the President and Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

PROGRAM DELETION

Department of History and Political Science
Bachelor of Arts in Social Entrepreneurship (125)
Delete program

This item was reported for information only. No action was required.

CAMERON UNIVERSITY**REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS**

Chairman Bennett convened the meeting of Cameron University and stated that it is a pleasure to be here as it is always a fun time being here and especially when it is Halloween, we do appreciate you taking such good care of the Board of Regents.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President McArthur said, “we do want to welcome you to our campus; we do eat well when you are not here but especially when you are here. We also want to allow you to see the continued transformation under your leadership. I hope you can come back and see our continued transformation at Cameron in Lawton as well as in Duncan. He then introduced some of his colleagues who were present: Hannah Vossen, president of the Student Government Association, she is a 3rd generation student of Cameron University. Hannah’s grandmother just finished a 3rd Cameron degree a couple years ago, and Hannah is going to finish in May with a degree in Biology with a concentration in cell and molecular biology. “Provost Sanders, she might be applying for medical school, I think that is why she is sitting so close.” Vice President for academic affairs, Ronna Vanderslice. Vice President for Business and Finance Ninette Carter, a Cameron graduate. Vice President for University Advancement, Albert Johnson, also a Cameron graduate, retired colonel in the United States Army, “so he translates with Fort Sill which is a great asset.” Jonna Turner, Director of Events Management, is responsible for the food that we eat as well as Sodexo. Lastly, the Senior Director of Public Affairs, Mr. Keith Mitchell. We are proud of all our students but especially our Military science students, Saturday in Norman Vice President Johnson and Dr. McArthur joined several for the Oklahoma Military Hall of Fame induction. George D. Keethly was inducted into the Hall of Fame, and he is the namesake of the Department of Military Science at Cameron. He is Cameron’s first medal of honor recipient. Cameron University 1977 graduate Gary Mike Rose, who also has an OU degree, received the Medal of Honor from President Trump on Monday. We are very proud of our Military Science program throughout the years and that concludes my report.

REVISIONS TO THE CAMERON UNIVERSITY FACULTY HANDBOOK – CU

On December 2, 2016, Cameron University’s Faculty Senate recommended changes to Section 5.6 Assignment Policy in the Faculty Handbook. Proposed changes allow flexibility in load distribution when approved by the Chair and Dean. The recommended revisions have been reviewed and approved by the President, upon recommendation of the Vice President of Academic Affairs. The proposed revisions are set forth below.

5.6 ASSIGNMENT POLICY

Faculty assignments include four general components: (a) teaching, (b) research and creative/scholarly activity; (c) and professional and University service and public outreach, and (d) performance of non-teaching/administrative duties/assignments, if applicable. The portion of the total assignment allocated to each component may vary significantly among the faculty of a department or school; however, Deans and department chairs are charged with the responsibility for establishing equitable total assignments. Assignments are based on the following guidelines:

1. A full-time faculty member should generally carry a teaching load of twenty-four hours per academic year ~~twelve hours per semester~~. A uniform distribution of load between the fall and spring semesters is typical but other load distributions are allowable. An individual faculty member may make requests for an alternative load distribution to the Chair. Any alternative load distribution must be approved by the Chair and Dean.
2. At the discretion of the chair in consultation with the Dean, a full-time non-tenure track regular faculty member may carry a teaching load of fifteen hours per regular semester.
3. Graduate courses shall have a teaching load computed at a ratio of three graduate load hours as equivalent to four undergraduate load hours.
4. Faculty members teaching twelve or more undergraduate hours may be allowed to teach one overload class per semester.
5. Faculty members may accept an additional overload assignment of up to three load hours per semester for either research and creative/scholarly activity; and professional and University service and public outreach. Off-campus Educational Outreach courses may be considered service assignments when taught as overload assignments.
6. Department chairs will be allowed to teach one overload class per year with the permission of the appropriate Dean. Department chairs are allowed to accept one additional overload assignment per year for research and creative/scholarly activity; and professional and University service and public outreach.

President McArthur recommended amending the Cameron University Faculty Handbook to include faculty-recommended changes.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

FISCAL YEAR 2016-2017 EXTERNAL AUDITS – CU

For the fiscal year ended June 30, 2017, CliftonLarsonAllen LLP, presented to the Board of Regents' Finance and Audit Committee the "Independent Auditors' Report," the "Annual Financial Statements," the "Independent Auditors' Reports on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*," and the "Independent Auditors' Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance."

For fiscal year 2016-2017, these audits were conducted in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Office of Management and Budget's Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

President McArthur recommended the Board of Regents accept:

- I. The fiscal year 2016-2017 external auditor's reports and audited financial statements for Cameron University; and

- II. The fiscal year 2016-2017 external auditor's reports on compliance and schedules of expenditures of federally funded awards for Cameron University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS –CU

APPOINTMENT(S):

Madden, Donna, Clinical Director, Radiologic Technology in the Department of Agriculture, Biology and Health Sciences, annualized rate of \$61,985 for 12 months (\$5,165.42 per month) effective October 1, 2017.

M.Ed., University of Central Oklahoma
B.S., Florida Hospital College of Health Sciences
Years Related Experience: Twenty-Nine

RESIGNATION(S):

Rogers, Pamela, Associate Professor, Department of Business, August 11, 2017.

President McArthur recommended the Board of Regents approve the personnel actions listed above. An executive session pursuant to Section 307B.1. of the Open Meeting Act may be proposed.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

HEALTH RELATED EMPLOYMENT BENEFITS – CU ACADEMIC CALENDAR – CU

The listed items were identified, by the administration, as "For Information Only." Although no action was required, the opportunity to discuss or consider the items individually was provided.

HEALTH RELATED EMPLOYMENT BENEFITS – CU

In March 2014, the Board of Regents approved Cameron University to secure health care, dental, and vision insurance, COBRA administration, retiree premium billing, collection and remittance contracts and other services through University of Oklahoma contracts. The University of Oklahoma has negotiated rates for calendar year 2018 and is presenting those rates for approval. A chart showing the rates is attached hereto as Exhibit D. Cameron University employees and retirees have been included as participants in the University of Oklahoma's 2018 insurance plans and services.

Cameron University pays the cost of its active employees' health insurance. For calendar year 2017 the monthly health insurance premium is \$529.26 per month. In calendar year 2018, Cameron University's cost will be \$545.14, an increase of 3%. The estimated cost of this increase is approximately \$72,000 for twelve months.

Cameron University incurs no cost for health insurance for an employee's spouse or dependents or for dental and vision insurance, as these are optional plans paid by the employee. Cameron University also has no financial obligation for Medicare eligible retired employees' health insurance.

This item report was for information only. No action was required.

ACADEMIC CALENDAR 2018-2019 – CU

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by December 1 prior to the summer semester to which the proposed calendar applies. The academic calendar attached hereto as Exhibit E is for information only and will be submitted to the State Regents.

This item report was for information only. No action was required.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

Thank you very much Mr. Chairman, I would like all my colleagues to join me in thanking President McArthur for hosting us at Cameron in a very special way. We are continuing to see all the improvements on this campus that we see every time. For me this is a bittersweet meeting, this is my last meeting I will be here at the Board of Regents at Cameron as the President of The University of Oklahoma and it gave me hope when you talked about a 90-year-old introducing an 80-year-old maybe that will be me. Hopefully I will still be invited back a lot and to Cameron in future years. I want to start by joining President McArthur in underlining that both institutions have the honor of having a former student receive the Medal of Honor. It is so unusual, it is the first time that I know that Cameron and The University of Oklahoma have gotten to share this distinct honor together, we both place distinct value on service to our country and it is such an honor that two universities with the same Board of Regents could share this great honor. We want to join President McArthur and Captain Rose in congratulating him and his incredible heroism, I know some of you know have seen videos of his work, but he was a combat medic in Laos in the Vietnam War with exceptional bravery who took care of people over and over again. That is the type of spirit that we specifically honor at our Universities. I want to mention just a few more things that are happening on campus, I know Regent Keating has already toured and I hope you all can do the same, our residential colleges, Dunham College and Headington College. I was just thinking about them this morning as I drove up and saw your honors and residential living here on campus at Cameron. It provides a unique sense of community for our students and because of the enrollment struggles we face we only have room for our freshman to live on campus, unless they are involved in the Greek system upperclassmen must move off campus to apartments or rental housing and other places. So for the first time we are providing housing on campus, life on campus in two residential colleges. When we cut the ribbon and I would say that Mr. Headington and Mr. Dunham both commented that some of the best investment they had ever made in making contributions to make those colleges possible. It was just remarkable to hear there are 700 students that are going to live in those two residential colleges where they will also be joined

by 12 faculty fellows in each of those colleges who will take meals with the students, who have seminar rooms in the college so there is a real mixing of the academic environment and the friendships back and forth between faculty and students. Out of our 700 students there, there are students from 47 different countries and 37 different states. So, you can just imagine going to the dining halls which look like they were created by J.K. Rowling and are beautiful, but the main thing you can think about is the quality of conversation, the richness of the conversation, the friendships that will be formed there from people across the country and all around the world. They really are going to be exceedingly vibrant communities. Well, they already are because students have been living there for over a month now. They have elected their own officers, they have had a lot to say about academic programming, social programming, for the colleges so they are literally creating vibrant new communities from the ground up. It is very exciting, and I am hoping that we will maybe be able to have a future board meeting in one of the two dining halls at one of the two residential colleges. We also once again had the Teach-In on American history. This year, the theme was the strength and fragility of constitutions as we have seen constitutions under stress all around the world including most recently in Catalonia so a fascinating series of discussions. Over 1,000 students and alumni attended the Teach-In that was highlighted by leading scholars around the country. Including Pulitzer Prize winning author, Gordon Wood, who talked about the formation of our own constitution and distresses that we face here in our own country. A number of our faculty have been receiving national and international recognition. OU Professor David Sabatini has been selected to receive the 2017 International Association of Hydrologists International Service Award for his many years of working all around the globe, and I do not think that there is a better-known person in the field of bringing clean water, drinkable and safe water particularly to the developing world. So, it was such a distinguished thing for a member of our faculty to receive this kind of recognition. An OU research team led by Ann West, Professor of Chemistry and Biochemistry, has been awarded a five-year \$10.5 million National Institute of Health grant to support biomedical research. An Anthropology professor at the University, Christina Wariner was featured in Science News SN10 – Scientists to Watch. It is a list of 10 scientists who are predicted to make the next big discoveries. She is the only professor, and not just at OU, but the first and only Big 12 scientist to be spotlighted by the SN10 so really remarkable in that case. Our Sam Noble Museum of Natural History received the International Museums and Collections award this year, presented in Helsinki, Finland. And OU, as you know has been named one of the 25 most beautiful campuses, and this week it is certainly well deserved as you can step on campus and our traditional homecoming display of mums, our 15,000 mums in bloom on the south oval and 5,000 other flowers in bloom. And we are celebrating Homecoming in a special way this year, Coach Bob Stoops and his wife Carol will be the recipients of OU rings at a special ring ceremony that we always have on a Friday in the Union Courtyard. You are all invited to come if you want to see Bob and Carol receive these rings and make remarks. We are already having a problem that we anticipated. We already have three times as many people say they are coming than we actually have room for, but we are going to have a large overflow space and it will be the largest ring ceremony that we have ever had at homecoming. The Stoops will also be our parade marshals for our homecoming parade and they will be honored at the football game that night. It is a special opportunity to say a special thank you to Coach Stoops and all that he has contributed and his loyalty to the University of Oklahoma when he did decide to retire, there were several immediate suspicions that he might pop up at another college

somewhere else, but he made it very clear that his coaching career as a head coach has been with one particular institution. He has been so loyal to our University and he has made it clear that he is not going anywhere else. Unless it is of course to coach high school or middle school students, players in either football or basketball, I didn't know that he also coached basketball but he has said that it is also one of his aims in the future. It is a very special opportunity to thank him for his loyalty and for making his own personal decision to step down as coach when he felt he had the program at the peak of its strength and he felt he had the right coach to succeed him. It was indeed a very generous decision on his part trying to make sure that he timed his departure with when it would be of greatest benefit to the University of Oklahoma's athletics program. Later in the agenda, and I will just close with this, we are going to name an interim dean, or it is proposed that the Board appoint an interim dean to take the place of Dr. David Ray, our dean of honors. Let me say, that is a very difficult task, indeed. Some of you may know that Dr. Ray has been facing some health problems and is in fact hospitalized from surgery as we speak, but he is doing very well but he has made the decision that after 10 years of leading the Honors College, he will step down and retire from that post in December, so of course he is irreplaceable and that I know the man that I am going to introduce to you in a moment would agree. It is nearly impossible to replace David Ray. When we began the Honors College in 1997, we all had high hopes that would become the spark plug for the rest of the campus, like a pebble in a pool that would send out ripples of intellectual excitement and involvement all across the campus. As dean, I would tell you that David Ray has helped us realize that goal. He has been exceptional. He is a master teacher and if you were to take a secret poll, a scientific poll of the students on our campus, and you were to say to them, please name the professor that you think is most dedicated to his students, who is most exciting in the classroom, the greatest teacher on the campus, I would bet you that dean David Ray, who by the way, teaches six courses this semester and leads 10 informal book club discussion groups. He started the first book club discussion group on our campus. Just himself and just because people are intellectually curious, people would like to read books together, share ideas together. Then he kept on and other students wanted to join different book clubs and read different books, so he began by finally leading eight of these book clubs during non-class time himself and now there are over 200 book clubs as other faculty and students across the campus have joined in. So you talk about a catalyst for intellectual activity and intellectual life on the campus he has been such an incredible catalyst by his own efforts so I heard the news with a heavy heart when he told me a few months ago that he was planning to retire and I thought that it was impossible to find a replacement, but I have asked his advice and thought about it a great deal and Dean Ray and I have come together with the same single recommendation to the board and that is that Professor Douglas Gaffin be named as the interim dean and successor to Dean Ray and if I were to follow my example of my secret scientific poll of our students I would say that maybe instead of picking the top one, pick the top two most popular teachers on campus who really have the heart of being teachers, the other name on the list with David Ray would be Doug Gaffin. He is so admired. His introductory course in Zoology virtually every pre-medical student from the University of Oklahoma has taken. He has taught over 20,000 students since he has been a professor at OU, and he rarely misses student events and that includes athletic events. He really is a student-oriented member of our faculty along with his very distinguished career. And we learned from Regent Burgess today that he is a world expert on scorpions and we find that on Bill's ranch is one of the places where there is a large number of scorpions and so Dr. Gaffin has come to this part of the world often in

search of scorpions if you can believe that with his electric lights searching them out. He has provided excellent leadership in the past for our University College. I talked him into being dean of our University College where I said just for a year or two. And he asked me recently how long do you think that a year or two lasted when I temporality stood in as dean of University College where our freshmen all are enrolled, and he said 10 years was my one or two years that I promised him and he rendered faithful service there. And while he was dean of University College, he received the outstanding freshman advocate award from the National Center for the First Year Experience. If you wanted to know why we have made such progress in increasing our retention rate and quality of the first-year experience and now being a University with over a 92% freshman year retention rate to sophomore year, one of the big reasons has been Doug Gaffin. He has received the Regents Award for Superior Teaching, the General Education teaching award, Irene Rothbaum teaching award from the College of Arts and Sciences and he became one the five first faculty that we asked to serve as presidential teaching fellows at the University Honors College for a period of two years. Thanks to that experience, he's already had a great deal of experience with the students in our Honors College. Doug is here with me today, I didn't know if he would be able to be here today for this meeting. Doug, will you stand and let everyone see you and welcome you. I might mention that Doug, and this shows how student oriented they are, you all know our faculty in residence program where our faculty members live in apartments in our freshman residence halls, Doug and Marielle began their first year of marriage as counselors and as faculty in residence. So they survived their first year of marriage along with all of our freshmen in one of our freshman residence halls, and his wife Dr. Marielle Hoefnagels is also an author of several very widely used textbooks in the field of biology and science. I don't want to embarrass him but I will tell you that some of those textbooks have produced very fine remuneration and they have given back to the University to be used for scholarships with the profit of the textbooks. So this is the quality of this couple that has devoted so much to the University of Oklahoma. Doug, it's an honor to be able to present to the Board your name. This item will be under academic personnel items in the agenda and so it will be coming before you. So with that Mr. Chairman I think that concludes my report. I did want to change the history by the way. I wanted to make sure that my presidential report was as long as my first report that I ever gave in Lawton at a Regents' meeting so that my streak would be unbroken.

SUBSTANTIVE PROGRAM CHANGES – HSC

The changes in the academic programs below have been approved by the appropriate faculty, academic units, deans, the Academic Programs Council, and the Senior Vice President and Provost. The changes are being submitted to the Board of Regents for approval prior to submission to the Oklahoma State Regents for Higher Education. Additional changes are attached hereto as Exhibit F.

Program Modification Changes

COLLEGE OF MEDICINE

Master of Health Science (MHS): Physician Associate Program (Oklahoma City)

Reason for Request:

The reason for the request is two-fold:

- To revise the didactic curriculum to improve instructional content and alignment of subject areas horizontally and vertically throughout the curriculum. The changes are the first stage in a plan to integrate basic sciences into the medical science courses consistent with the undergraduate medical program in the College of Medicine.
- To increase the minimum GPA requirement for progression and decrease the number of failed courses allowed during a training phase to progress and graduate from the program.

Background and Rationale:

- The curriculum changes requested with this program modification, first affecting the cohort to graduate in 2020, are consistent with the mission and goals of the PA program and support acquisition and application of core knowledge with sufficient breadth, depth, and repetition to prepare the PA student to enter the practice of medicine. Such curriculum alignment, content, and consistency are required for continuing program accreditation. The policy revisions are based on careful analysis of student performance data across cohorts and accurately predict persistence and passing the entrance board exam to be able to practice as a physician assistant.

Ten new courses are requested to be added and five courses dropped resulting in no change in program hours. The program feels this change will enhance student learning and retention of knowledge and skills acquisition to improve academic performance during the program and board scores for graduates.

COLLEGE OF NURSING

Master of Science in Nursing (MSN): Family Nurse Practitioner Option

Reason for Request:

The changes are based on recommendation from an external review of the program. The proposed curriculum will reduce the program hours from 47 to 46 and have an “across the lifespan” approach rather than learning about specific populations/age groups of patients each semester.

Background and Rationale:

The new curriculum will incorporate more family practice clinical preceptors into the program, thereby opening more appropriate opportunities for the Family Nurse Practitioner Program. The current curriculum requires multiple specialty experiences rather than seeking family practitioners who perform specialty procedures. The proposed change in curriculum includes six new courses with six course deletions and will include a new course on diagnostic methods and procedures in primary care.

COLLEGE OF PUBLIC HEALTH

Certificate in Healthcare Administration

Reason for Request:

The Certificate in Healthcare Administration is currently offered only to students enrolled in the OU MBA program. Since approval of the certificate, multiple inquiries have been received from recent graduates of the OU MBA Program as well as MBA graduates from other institutions.

Given the number of inquiries the College of Public Health would like to consider accepting individuals who have successfully completed an MBA program of study at an accredited university in a discipline applicable to Healthcare Administration.

Background and Rationale:

The Certificate in Healthcare Administration helps prepare graduates for entry level positions in hospitals and health systems in various middle management and director capacities. It would also benefit individuals currently employed in the healthcare delivery system and help advance their career by providing them with current substantive course content related to operational, financial and patient care issues.

Applications from persons not already enrolled in the OU MBA program will be accepted only through the Schools of Public Health Application Service (SOPHAS). Applicants must also sit for an interview with the Department of Health Administration and Policy Admissions Committee to be considered for admission. The College anticipates additional enrollment of seven to 10 students per year. The additional enrollees will be added to existing class offerings; no new faculty will be required.

The Graduate Certificate in Healthcare Administration consists of four courses (one required and three elective) for a total of 12 hours. The required course is HAP 5453: U.S. Health Care System. Students select three additional courses that may include any of the following: HAP 5203: Health Economics, HAP 5733: Managed Care and Integrated Delivery Systems, HAP 5613: Financial Management of Health Services Organizations, HAP 5873: Health Information Systems, or HAP 5883: Healthcare Quality Management.

Required Course		Credit Hours
HAP 5453	U.S. Health Care System	3
Elective Courses (Any 3 of the courses listed below)		Credit Hours
HAP 5203	Health Economics	3
HAP 5733	Managed Care and Integrated Delivery Systems	3
HAP 5613	Financial Management of Health Services Organizations	3
HAP 5873	Health Information Systems	3
HAP 5883	Healthcare Quality Management	3
Total Hours		12

President Boren recommended the Board of Regents approve the proposed changes to the following academic programs at the Health Sciences Center.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

REVISIONS TO THE ETHICS IN RESEARCH POLICY – HSC

The last revision to the Ethics in Research Policy was in 2012. The proposed revisions are made to align with federal guidelines, and to describe the role of a Research Integrity Officer to manage implementation of the many procedural steps of the policy in conjunction with the Vice President for Research. The proposed revisions have been approved by the OUHSC Deans' Council, the Senior Vice President and Provost, and the Faculty Senate Executive Committee. All OUHSC faculty members were given access to an electronic copy of the proposed revisions and provided with an opportunity for input.

Attached hereto as Exhibit G, additions are noted by underline and deletions by strike-through.

President Boren recommended that the Board of Regents approve the revisions to the Ethics in Research Policy, Health Sciences Center.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

REVISIONS TO THE COLLEGE OF MEDICINE BYLAWS, MEDICAL EDUCATION COMMITTEE – HSC

Accreditation of medical schools in the United States is under the authority of the Liaison Committee on Medical Education (LCME). The University of Oklahoma College of Medicine will undergo its next LCME accreditation survey visit during AY 2018 - 2019. Through its planned self-study preparation activities, the college has identified a need to revise its bylaws to: i) better meet LCME standards regarding central management of the curriculum, and ii) more accurately reflect the contemporary college environment and processes.

As one of its more important accreditation standards (8.1), the LCME requires that medical schools establish a curriculum committee to centrally manage the curriculum:

A medical school has in place an institutional body (e.g., a faculty committee) that oversees the medical education program as a whole and has responsibility for the overall design, management, integration, evaluation, and enhancement of a coherent and coordinated medical curriculum. which requires that a medical education program's curriculum committee have the authority to manage the curriculum as a whole.

The College of Medicine's Medical Education Committee consists of faculty and students elected by their peers to manage the MD program on behalf of the College of Medicine faculty. The Executive Dean appoints the chair of the Medical Education Committee and its subcommittees, and the College Faculty Board members serve as voting members on the Committee. The proposed bylaws' revisions clarify the Medical Education Committee as the final authority for central curriculum management in the MD program. However, the Medical Education Committee must obtain feedback from the Faculty Board (which includes the Executive Dean) prior to revising any major curriculum or policy change. The revisions also include the addition of four new members appointed by the College Committee on Committees to ensure that there is broader representation on the Committee.

Attached hereto as Exhibit H, additions are noted by underline and deletions by strike-through.

President Boren recommended that the Board of Regents approve the proposed revisions to the College of Medicine Bylaws, Medicine Education Committee - Section 6.6.17.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

WITHDRAWAL OF THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS AS SOLE MEMBER OF APIC – HSC

At the October 2005 Board of Regents meeting, the Board authorized a feasibility study to explore options for alternative risk financing for OU Physicians' professional liability.

At the January 2006 Board of Regents meeting, findings were presented. It was noted that *“OU Physicians has an institutional structure that will allow implementation of risk management and patient safety techniques to further lower its claims; OU Physicians, not the insurance company, should receive that benefit.”* Authorization was given to create an Alternative Risk Financing Vehicle as the formal funding structure domiciled in Vermont.

In March 2006, APIC was incorporated as a Vermont domiciled insurance company. The transaction of insurance business has occurred in Vermont. Professional liability, patient safety, and risk management activities handled within OU Physicians for the statewide medical practices have been fully reimbursed by APIC for OU Physicians as the Policyholder.

Since 2006, insurance rates have not increased, but rather decreased overall by 10%. This reduction, in addition to premium holidays and APIC's purchase of excess and other coverage at no cost to OU Physicians has resulted in a savings to OU Physicians of over \$16 million, while additionally fully reimbursing OU Physicians' professional liability and risk management activities of over \$1.5 million per year.

Due to the Board of Regents' desire to continue as a Policyholder of APIC, but to no longer be a member with potential responsibility for additional future Policyholders, it is proposed that the Board of Regents withdraw as member, allowing APIC to continue to exist as an insurer supporting its Policyholders as a non-member, nonprofit public benefit corporation. APIC will still be organized to fully reimburse the professional liability and risk management activities of its Policyholders, but will be able to do so without the Board of Regents incurring any additional responsibility as a Member of APIC.

President Boren recommends that the Member's Unanimous Consent and letter, attached hereto as Exhibit I, be executed to memorialize the resignation of the Board of Regents as sole member of Academic Physicians Insurance Company (APIC) and to allow authorized officers of the University to effectuate agreements with APIC regarding distributions of excess surplus relating to policy years during the University's tenure as sole member.

Regent Rainbolt-Forbes moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

HOSPITALS AND TEACHING SITES AFFILIATED WITH THE OU HEALTH SCIENCES CENTER – HSC

At its August 11, 2017 special meeting, the Board of Regents approved contracts governing the affiliation of the Health Sciences Center with OUMI, which will be the new non-profit operator of the affiliated OU Medical System in Oklahoma City, subject to final regulatory approvals. At its September 14, 2017 meeting, the Board of Regents approved a Board policy (Section 2.11.4) for the administrative processes to internally select University representatives or employees to serve on the Board of Directors of OUMI. The OUMI Board of Directors will be constituted according to the First Amended and Restated Bylaws of OUMI.

President Boren recommended the Board of Regents appoint the following University representatives or employees to serve on the Board of Directors of OU Medicine Inc. (“OUMI”):

- Clayton I. Bennett
- Leslie J. Rainbolt-Forbes, MD
- Jason R. Sanders, MD
- Ken D. Rowe
- Jesus E. Medina, MD

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

REFUNDING ODFA REAL PROPERTY MASTER LEASE, SERIES 2007C – HSC

In December 2007 the University entered into a 15 year lease agreement with the Oklahoma Development Finance Authority (ODFA) and the Oklahoma State Regents for Higher Education (OSRHE) as a beneficiary of a portion of the proceeds from the ODFA Equipment Master Lease Revenue Bonds, Series 2007C for the replacement of cooling towers on the Tulsa Campus. The University’s portion of the proceeds was approximately \$1.3 million. The University funds the debt service from institutional funds. The OSRHE is requesting the University administration seek approval to refund the bonds for economic savings. The size of the bonds and actual savings are subject to market conditions at the time of refunding. At this time, the bonds are expected to be issued in an approximate amount of \$522,000 and gross and present value savings are estimated to be \$20,449 and \$17,607 (3.46%), respectively.

The OSRHE implemented the Master Lease-Purchase program to facilitate, for Oklahoma colleges and universities, acquisitions of long-lived assets using the lease-purchase method. The OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit-financing agency, and assists in developing and executing an appropriate plan of financing. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. The consolidation of multiple institutions requesting funds into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset.

President Boren recommended the Board of Regents authorize the officers of the University of Oklahoma Health Sciences Center to submit an application for inclusion under the Oklahoma State Regents for Higher Education Master Equipment Lease/Purchase Program in an amount sufficient to refund the Oklahoma Development Finance Authority (ODFA) Real Property Master Lease, Series 2007C.

Regent Keating moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

MEDICAL AND PHARMACY BENEFIT RATES AND CONTRIBUTION STRUCTURE, AND EMPLOYEE ASSISTANCE PROGRAM – HSC

- I. Employee Medical Premium Contribution: The University sponsors health benefit programs for the benefit of its employees and retirees. In 2009 a 6-tier medical contribution model was adopted that stratifies medical premium contributions according to the employee's wages. The attached document proposes a 3-tier premium contribution model in 2018 for the Health Sciences Center. The restructuring of the premium contribution schedule will assist the University in two significant ways. The first is the price reduction for family level coverage is reduced in general. Second, the increased affordability of family coverage assists with the recruitment and retention issues that have developed since the start of the 6-tier medical contribution.

The 3-tier contribution model delineates by employee salary at Tier 1: \$50,000 and below, Tier-2: \$50,001 to \$99,999, and Tier 3: \$100,000 and above. Plan Year 2018 monthly single coverage is priced at Tier 1- \$38.89, Tier 2 - \$77.77, and Tier 3-\$111.10. The 2017 range for single coverage is \$21.18 to \$127.02. Likewise, the monthly family coverage is priced at Tier 1-\$393.29, Tier 2-\$540.77, and Tier 3-\$721.03. The 2017 range for family coverage is \$421.42 to \$780.60. Family coverage in general will experience a premium contribution reduction.

The University will absorb approximately \$600,210 in employee costs in order to facilitate the collapse of the employee contribution schedule from 6- to 3-tiers.

- II. The University issued a request-for-Proposal in June 2018. The Board of Regents approved at its September 2017 meeting the contracting with Blue Cross and Blue Shield of Oklahoma as the plan administrator for the major medical and prescription benefits.

The plan year 2018 premium rate increases are 4.9% for the Preferred Provider Organization [PPO] plan and 9.1% for the High-Deductible Plan. With the absorption of a portion of the premium adjusted to facilitate the collapse of the premium tiers, the net effective medical plan renewal is 3.9%. OUHSC has a surplus of \$3.1 million from last plan year to offset the cost.

In effort to control costs to the University and members, there are moderate plan design changes/enhancements in 2018 which will incentivize employees to use facilities and physicians in a narrower "Blue Preferred" network. There is an overlap of approximately 97% with regard to facilities and providers in the "Blue Preferred" network compared to the larger "Blue Choice" network. OUHSC providers and facilities are part of the "Blue Preferred" network. Use of the deeper discounted Blue Preferred network will drive the largest savings for both the University and the member. An overview of material plan design changes is outlined in the chart below.

	2017		2018	
	PPO	Preferred (97% Overlap with Choice)	Choice (Standard PPO Network)	
Out of Pocket Maximum	\$3000(Med)/\$1,000 (RX)	\$4,000 Combined Med/RX	\$4,000 Combined Med/RX	
Coinsurance	80%	90%	80%	
Deductible	\$500/\$1,000	\$500/\$1,000	\$1,000/\$2,000	
Primary Care Copay	\$25.00	\$20.00	\$30.00	
Specialist Copay	\$35.00	\$30.00	\$ 40.00	
Bariatric Covered	No	Yes*	Yes*	

* Covered only at OUHSC Facilities

III. The RFP Committee selected Magellan Health as the EAP provider for OUHSC. A six-visit model will be utilized. Included with the six-visit model is unlimited critical incident support to OUHSC, and a variety of training resources for faculty and staff. This is an enhancement from the 2017 three-visit model through Lincoln Financial.

IV. There are no premium rate or plan design changes to Dental, Vision, Life, LTD or AD&D in 2018.

Rate sheets are attached hereto as Exhibit J.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to implement employee contribution schedule as described in the attachment;
- II. Authorize the President or his designee to implement the attached plan design for the indemnity health care plan as described in the attachment; and
- III. Authorize the President or his designee to implement the attached plan design for the Employee Assistance Program.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

INVESTMENT AGREEMENT – HSC

Through the University of Oklahoma Foundation, Inc. (Foundation), the University of Oklahoma Health Sciences Center is seeking approval to participate in strategic investment opportunities that will support the mission of the Health Sciences Center to educate students, residents and other trainees, advance research and deliver exceptional patient care across the full breadth of adult, women’s, and children’s specialties. Funds contemplated for this investment are excess, expendable funds currently invested in an intermediate term fund managed by the Foundation, as authorized under current investment policies.

President Boren recommended the Board of Regents approve an amendment to the Investment Services Agreement with the University of Oklahoma Foundation, Inc. to include additional mission driven strategic investments options for the Health Sciences Center and authorize the Vice President for Administration and Finance at the Health Sciences Center to do all things reasonably necessary and convenient to consummate the action contemplated herein. An executive session may be proposed in regards to property pursuant to Section 307B.3.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

FISCAL YEAR 2016-2017 INDEPENDENT AUDITS – HSC

At the October 2017 meeting of the Board of Regents' Finance and Audit Committee, Eide Bailly presented for the fiscal year ended June 30, 2017 the "Independent Auditors' Report", the Audited Financial Statements, and the "Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters." The audits were conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States.

At the same meeting, Eide Bailly presented for the fiscal year ended June 30, 2017 the "Independent Auditors Report on Compliance for Each Major Federal Program; Report on Internal Controls over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance based on the audit of the Health Sciences Center Campus. This audit was conducted in accordance auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget.

President Boren recommended the Board of Regents accept:

- I. The fiscal year 2016-2017 independent auditors' reports and audited financial statements for the Health Sciences Center Campus; and
- II. The fiscal year 2016-2017 independent auditors' reports on compliance and schedules of expenditures of federally funded awards for the Health Sciences Center Campus.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ACQUISITION AND DISPOSITION OF PROPERTY, 901 N. STONEWALL AVE. – HSC

The University administration recommends that it be authorized to acquire the property located at 901 N. Stonewall Ave., Oklahoma City, which is located adjacent to the campus. The critical location of the property makes this a strategic and desirable acquisition for the University. The Oklahoma Health Center Master Plan designates this area for University use. The University has a contract for the purchase of the property subject to the approval of the Board of Regents.

Acquisition of this property is being facilitated through use of an on-call consultant in accordance with the Regents item approved on March 28-29, 2012.

A Phase I Environmental survey has been done and the property recently reviewed by an independent environmental consultant. The acquisition of this property meets Regents' policy, and funding has been identified.

Section 4.15.1 of Board Policy permits the University to acquire real property when needed for the expansion of University operations or when the property is located in potential expansion zones adjacent to the campus. The prominent location (shown on the map attached hereto as Exhibit K) of this property to the campus makes this a strategic and desirable acquisition for the University. A boundary survey and legal description will be obtained from an independent on-call surveyor. The purchase price is supported by independent appraisals. The valuation and a property description will be placed on file in the Board of Regents' Office. Funding will be provided through University funds.

President Boren recommended the Board of Regents:

- I. Approve the acquisition by the University of the property located at 901 N. Stonewall Ave., Oklahoma City, Oklahoma County not to exceed a cost of \$1,000,000; and
- II. Authorize the President or his designee to complete and/or negotiate and execute as necessary those contracts required to effect the property transfer and all necessary purchase related contracts.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

CREATION OF TULSA CAMPUS COMMITTEE

Current Board of Regents Bylaws lists six (6) Standing Committees of the Board. The duty of each Standing Committee is to facilitate consideration of the business and management of the University by remaining informed regarding items of special interest to the Committee's area of emphasis. Formal authority to act on all matters is reserved to the full Board, unless such authority is specifically delegated.

The Bylaws currently include a campus Standing Committee for the Norman and Health Sciences Center campuses. Historically, each of these Standing Committees has considered and addressed matters relevant to affiliated Tulsa campus programs. As matters of independent relevance to the Tulsa campus have increased, addition of a distinct Tulsa Campus Committee is necessary for efficient and effective Board administration.

In accordance with Article 7, Section 1, each member of the Board was provided with notice of the proposed amendment to the Bylaws at least fifteen days prior to the October 24, 2017 regular meeting of the Board. The Board may add a Standing Committee by an affirmative vote of a majority of members of the Board (Article 3, Section 6). The Bylaws may be amended to reflect the addition of a Tulsa Campus Standing Committee by affirmative vote of a majority of all Board members (Article 7, Section 1).

Chairman Bennett recommended that the Board of Regents adopt the below amendment and modification to Board of Regents Bylaw Article 4, Section 3 to add a Tulsa Committee as a Standing Committee of the Board:

ARTICLE 4. COMMITTEES

Section 3. Standing Committees

There shall be ~~six (6)~~ seven (7) standing committees of the Board as follows: a. Finance and Audit Committee; b. Norman Campus Committee; c. Health Sciences Center Committee; d. Athletics Committee; e. Cameron University Committee; ~~and~~ f. Rogers State University Committee; and g. Tulsa Campus Committee. Provided however, the Board may add or dissolve standing committees of the Board, as it deems reasonably necessary or desirable, by an affirmative vote of a quorum of members of the Board.

Regent Keating moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ACADEMIC CALENDAR 2018-2019 – HSC, NC, & LAW
NATURAL GAS SUPPLIER – ALL
PREFERRED COMPUTER RELATED TECHNOLOGY PURCHASE AGREEMENT – ALL
NONSUBSTANTIVE PROGRAM CHANGES – NC
CURRICULUM CHANGES – NC
REPORT OF CERTAIN ACQUISITION CONTRACTS: NEXTTHOUGHT, LLC
FIRE ALARM AND SPRINKLER INSPECTION SERVICES – NC

The listed items were identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the items individually was provided.

ACADEMIC CALENDAR 2018-2019 – HSC, NC, & LAW

The Oklahoma State Regents for Higher Education authorize the President to approve the institution’s academic calendar each year. The calendar is then submitted to the State Regents by December 1 prior to the summer semester to which the proposed calendar applies. The academic calendar attached hereto as Exhibit L is for information only and will be submitted to the State Regents.

This item was reported for information only. No action was required.

NATURAL GAS SUPPLIER – ALL

Board of Regents’ policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for the supply of natural gas for fiscal year 2018 is estimated to be between \$6 million and \$8 million based on a price-range expectation of \$2.75 to \$3.66 per mmbtu. Gas purchases are managed by an analyst engaged by the Norman

campus. The analyst has been assisted via contract with a company that has provided advice, transaction execution, and reporting. The contract covered gas purchased by Norman campus, Health Sciences Center, Schusterman campus, and Cameron University. The main quantity of gas acquired is through forward-pricing contracts. Other strategies include “basis” contract (which recognize price differences between delivery gates) and spot market buys. Transactions take place through the New York Mercantile Exchange (NYMEX). This method of purchasing natural gas has been in place since 1989.

The contract awarded to Centerpoint Energy, Inc. of Houston, Texas will be the fifth year renewal of the anticipated ten-year overall agreement.

Funding has been identified, is available and budgeted within the various campus utility accounts.

This item was reported for information only. No action was required.

PREFERRED COMPUTER RELATED TECHNOLOGY PURCHASE AGREEMENT – ALL

Board of Regents’ policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for preferred computer related technology purchases for fiscal year 2018 estimated to be \$6 million, for all university campus locations.

The previous annual expenditures for fiscal year 2017 for all campuses are as follows:

Norman	\$2,951,000
HSC/Tulsa	<u>\$3,226,000</u>
	\$6,177,000

The contract awarded to Dell Inc., of Round Rock, Texas is based on a previous competitive solicitation and will be the first renewal of a five-year contract.

Funding will be identified from respective departmental budgets on a per purchase basis.

This item was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES – NC

Administrative/Internal Program Change
Approved by Academic Programs Council, September 1, 2017

Change in Minor Requirements

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Geography, Minor (MC N466)

Course requirement change. Add GEOG 1123 Introduction to Geohumanities as an option for students to take in the fundamentals portion of the minor sheet. Total credit hours will not change.

Reason for request:

GEOG 1123 is a new course that needs to be added to the minor options.

UNIVERSITY COLLEGE

Naval Science, Minor (MC N737)

Course requirement change. For Marine-Options, the course NS 4333 Amphibious Warfare has been removed from the OU course inventory and the course NS 4443 Fundamentals of Maneuver Warfare has been added in its place. This change would take effect at the beginning of the spring 2018 semester. Total credit hours will not change.

Reason for request:

Nationwide Naval Reserve Officers Training Corps (NROTC) curriculum change for Marine-Options.

Change in Accelerated Degree Requirements

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Environmental Sustainability/Regional & City Planning, Bachelor of Arts in Environmental Sustainability/ Master of Regional & City Planning (RPC 381/199, MC A408-P516/F817Q228)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are

discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

Geographic Information Science/Regional & City Planning, Bachelor of Arts in Geographic Information Science/ Master of Regional & City Planning (RPC 367/199, MC A450/F817Q272)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

Geography/Regional & City Planning, Bachelor of Arts in Geography/ Master of Regional & City Planning (RPC 328/199, MC A460-P506/F817Q274)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

Administrative/Internal Program Change
Approved by Academic Programs Council, October 6, 2017

Change in Minor Requirements

UNIVERSITY COLLEGE

Military Science, Minor (MC N700)

Course requirement change. Course numbers and credit hours for MS 1000-4000 level courses as well as names have changed. Approved history courses have also changed.

Reason for request:

All MS level courses are now 3 credit hour courses and the names of the courses also changed. New guidance on approved Military History courses was also given.

This item was reported for information only. No action was required.

CURRICULUM CHANGES – NC

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications, and additions itemized in the list attached hereto as Exhibit M have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

This item was reported for information only. No action was required.

REPORT OF CERTAIN ACQUISITION CONTRACTS: NEXTTHOUGHT, LLC – NC

Board of Regents' policy requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for product and service delivery by NextThought, LLC of Norman (NT), on a negotiated basis, for the development and maintenance of technology platforms to transform numerous elements of the University's higher education experience. The overall objective is to create and enhance those factors that encourage and facilitate student success while addressing and neutralizing those influences that work against retention and graduation. NT has proven to be cost-efficient in the delivery of programs and services and successfully meets tight project deadlines. Below are highlights of the technology developed in the last year.

- NT developed a completely new Housing application with a highly engaging user interface. The legacy housing application was seventeen pages in length. The new state-of-the-art application developed with NT is much easier to complete, better presents the attractiveness of living on campus, manages data more effectively, and further contributes to retention efforts by improving how roommates are matched. Over 3,900 incoming freshmen have completed it as of the writing of this item. Compared with previous semesters, students this fall have reported a higher average level of satisfaction with their respective roommates (6.3 out of 7).

- NT created the Scholarship Genius, which more successfully connects students with available scholarship opportunities. Since its creation 42,431 students and prospective students have used it. It has become an essential part of the many efforts to facilitate the distribution of available earnings from scholarship accounts. Scholarship Genius is very easy for students to use as they explore available opportunities; it has resulted in an increase of more than \$5 million in scholarship earnings distributions.
- NT formulated a financial planning tool for students, which is an integral component of the University's student financial counseling program, in partnership with MidFirst Bank. Over 3,400 students completed the planning tool this summer. Unlike other major financial commitments in one's life (e.g., the purchase of a home), students and families can enroll in college with little or no financial planning. Further, for students who do not complete the FAFSA, universities have little visibility into their financial circumstances. This financial planning tool is the first step in the MidFirst Money Coach program, helping students and families complete a plan that extends through graduation. As well, it provides the University basic financial information critical to student support and increased retention.
- NT is assisting in building the backbone of the University's data architecture to offer greater and more complete personalization of the OU experience. The University's efforts to achieve even greater retention and graduation rates is rooted in the savvy use of data analytics to serve students with ever greater personalization.

The focuses for the current fiscal year are listed below:

- Further enhanced housing contract and roommate matching technology.
- Further improving and augmenting the financial success planning tool.
- Continue building the data infrastructure and artificial intelligence tools that power the student personalization effort.
- Enhancement and further development of the University's Salesforce retention tool. It allows for coordinated internal communication and clear ownership for each unenrolled student. Enhancements will integrate best-next-action data and build a state-of-the-art personalized student communication platform.
- New initiatives that may arise.

Cost for the first, second, third, and fourth fiscal years were \$709,400, \$2,770,000, \$3,508,800, and \$3,770,000, respectively.

The estimated cost for the current fiscal year is \$3.8 million.

Funding has been identified, is available and budgeted within discretionary university funds.

This item was reported for information only. No action was required.

FIRE ALARM AND SPRINKLER INSPECTION SERVICES – NC

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for fire alarm and sprinkler inspection services for fiscal year 2018, with estimated annual expenditures of \$2,000,000. The fire alarm and sprinkler inspection services are used for both housing and non-housing campus buildings and are required to maintain and upgrade existing equipment or when new locations are added. Previous annual expenditures for fiscal year 2017 for Norman campus were \$1,162,228.

The contract to Simplex Grinnell, of Oklahoma City, is available through the State of Oklahoma from a competitive bid according to state purchasing rules and complies with Board of Regents Policies and Procedures regarding competition relative to the acquisition of products and services.

Funding has been identified, is available and budgeted within the Department of Facilities Management, Sam Noble Oklahoma Museum of Natural History, and Housing and Food Service operating accounts.

This item was reported for information only. No action was required.

AWARDS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$1,000,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the pages attached hereto as Exhibit N. Comparative data for fiscal years 2014 through 2018 and current month and year-to-date, are shown on the graphs and tables. Throughout the reports, the data stated for both campuses include the OU-Tulsa Schusterman Campus as well.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$1,000,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

	FY17 Total Expenditures	FY17 YTD Expenditures	FY18 YTD Expenditures
UNIVERSITY OF OKLAHOMA	\$283,175,346	\$50,139,415	\$48,920,873*
NORMAN CAMPUS	\$148,804,249	\$27,982,199	\$26,323,681*
HEALTH SCIENCES CENTER	\$134,371,097	\$22,157,215	\$22,597,193

*GeoCarb expenditures for the current reporting period are \$46,594.

Chart Key / Definitions for the pages that follow:

RESEARCH/OSP = Research and Other Sponsored Programs

INSTRUCTION = Instruction/Training (applies to HSC only)

OUTREACH = Formerly College of Continuing Education (CCE)

NON-GRANT/OTHER = Internal Administration / Operational Expenses; HSC's data may include clinical trials

EXPENDITURES = Expenditures Related to Externally-Sponsored Funding

AWARDS = New Grants and Contacts Received, or Existing Award Modifications Processed

President Boren recommended that the Board of Regents ratify the awards and/or modifications for July and August 2017 submitted with this Agenda Item.

Regent Rainbolt-Forbes moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Changes
 Approved by Academic Programs Council, September 1, 2017

Program Requirement Changes

COLLEGE OF ARCHITECTURE

Urban Studies, Master of Science in Architectural Urban Studies (RPC 338, MC M864, M410, M521)

Change Level II degree designation to Master of Urban Design, change Level III program name to Urban Design, change Level IV option name Urban Studies to Urban Design; delete Level IV

options Environmental Technology and Human Resources; course requirement change ARCH 6680 title to Urban Design Studio and change the list of approved core curriculum major option courses to reflect deletion of the Environmental Technology and Human Resources options and add new courses for the Urban Design (formerly General Urban Studies) option. Total credit hours for the degree will not change.

Reason for request:

Urban Studies is a multidisciplinary pursuit and degree programs in the field originate in a variety academic departments. Our program originated in the College of Architecture and as such emphasizes the built environment, urban design, placemaking, and community based participatory planning. We wish to change the name of the program to Master of Urban Design to reflect this emphasis. It will allow prospective students with undergraduate backgrounds in Architecture, Landscape Architecture, Civil Engineering, Real Estate, and City Planning to clearly identify the type of program we have and the subjects and skills we focus on. A survey of similar programs at peer institutions finds that Master of Urban Design is the most common designation for similar courses of study. We hope the name change will help to recruit students to the program. Furthermore, we hope the name change will also be clearer for employers looking to hire our graduates. The options being deleted have only attracted a handful of students since their inception. The option in Environmental Technology is difficult to pursue since the courses are not available at OU-Tulsa and require students to commute to Norman, transfer courses from OSU-Tulsa, or complete independent study and petition for approval. We would like to change the Urban Studies option name to Urban Design to reflect the name change of the degree to Master of Urban Design as described in Item 3. With the revised Urban Design option, we will simplify the program and focus on our strengths in design, placemaking, and community based participatory planning. The new name for ARCH 6680, Urban Design Studio, better reflects the course content and program name change. The change to the approved courses for the core curriculum major options reflect the deletion of the Environmental Technology and Human Relations options. There are also several additional courses added from the college offerings that are well suited for students in the Urban Design option that were not offered when the original list was compiled.

COLLEGE OF ARTS AND SCIENCES

English, Bachelor of Arts (RPC 068, MC B375-P421, B375-P696)

Degree program requirement change. The English Department proposes to reduce its requirement for majors to complete two semesters of intermediate level courses in a language other than English. We request that our new requirement be the completion of one intermediate level course in a language other than English. Total credit hours for the degree will not change.

Reason for request:

Reducing the foreign language requirement to one semester at the intermediate level will make our department's requirements for a BA identical to the number of foreign language courses required for an undergraduate degree from OU's College of Arts and Sciences. This modification to our requirements aligns our department with other disciplines in CAS that cultivate students' communication and critical thinking abilities. The change also removes a barrier to timely graduation.

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Environmental Sustainability, Bachelor of Arts in Environmental Sustainability (RPC 381, MC B408-P161, B408-P516, B408-591)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

Geographic Information Science, Bachelor of Arts in Geographic Information Science (RPC 367, MC B450)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

Geography, Bachelor of Arts in Geography (RPC 328, MC B460-P268, B460-P506)

Course and degree program requirement changes. A&GS is requesting two changes to the College's BA requirements: 1) Reducing the currently required six hours of intermediate (2000+) foreign language to three hours and 2) Increasing the currently required three hours of social science or humanities to Gen Ed to six hours, to include both a course from both social science and humanities. Total credit hours for the degree will not change.

Reason for request:

It is hoped that this change will make the College of Atmospheric & Geographic Sciences more competitive with degree programs offered through the College of Arts & Sciences, which requires only one, 3-hour intermediate (2000+) foreign language course. A number of OU students start out as majors in the College of Arts & Sciences, and complete the A&S foreign language requirement early in their academic careers. Many students then discover bachelor of arts degree programs in the College of Atmospheric & Geographic Sciences, but are discouraged from changing to A&GS, due to the (currently required) second intermediate foreign language course, since most have completed the first intermediate course anywhere from 1-2 years earlier.

JEANNINE RAINBOLT COLLEGE OF EDUCATION

Instructional Leadership and Academic Curriculum, Master of Education (RPC 063, MC TBD)

Program option addition: Reading Specialist. Provide a professional track for certified teachers to satisfy requirements for advanced certification as a reading specialist, one requirement of which is a Master's degree. A total of 32 hours is required for this degree consisting of 10 hours of core courses and 22 hours of concentration courses.

Reason for request:

This degree will be a professional degree for teachers who are initially certified in any initial certification area who wish to become certified as a Reading Specialist. The Reading Specialist Certification program is a nationally recognized accredited advanced teacher preparation program in the Jeannine Rainbolt College of Education at the University of Oklahoma. Our Specialized Professional Association, The International Literacy Association, provides standards for any accredited reading specialist program, which include a minimum of 30 hours of reading/literacy content courses of which a minimum of 6 hours must contain a supervised practicum or clinic component. This degree will have 32 hours of content courses and will include an enhanced clinic component, which will enable our students to better learn how to meet the needs of all children, including those with special needs such as dyslexia. In addition, because the degree is 10 courses, students will be able to complete the degree in 5 semesters making it more affordable on a teacher's salary.

COLLEGE OF LAW

Law and Energy and Natural Resources Law-LLM and Indigenous Peoples Law-LLM, Master of Laws and embedded Graduate Certificates (RPC 384, 155, 156 MC M360, G038, G068)

Existing program online delivery request for Master of Laws and both embedded graduate certificates. The delivery method will be the same as the Masters of Legal Studies programs being offered by the College of Law. The courses will be offered in the Canvas LMS and will utilize, recorded lectures, online discussion forums, quizzes, tests, and written assignments.

Reason for request:

The College of Law has found it more difficult in recent years for students from foreign countries to enroll in the traditional LLM program. As a result of several energy producing states such as Kazakhstan and Kurdistan reducing government support, the added cost of travel and living expenses in the United States makes it much more financially burdensome for students to move to Norman to complete the degree in a traditional format. Increasing uncertainty and complexity surrounding a US visa has also been a contributing factor to deter foreign student enrollment. As a result, the number of students from outside the US matriculating has been declining. Yet, we still observe strong interest in the LLM program and the embedded

certificates from overseas applicants. By way of example in the month of April we had contact with 137 potential applicants. Yet the vast majority of potential applicants are unable to stay in the process through obtaining a US visa and securing enough funding to cover tuition and travel. We also continue to receive inquiries from universities in countries such as India who have students interested in our LLM degree in Oil and Gas and Energy Law but who cannot relocate to the United States for a year.

Substantive Program Changes
Approved by Academic Programs Council, October 6, 2017

Program Requirement Change

COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Administrative Leadership, Graduate Certificate (RPC 366, MC G016)

Course requirement change. Reduce total hours for the certificate from 15 to 12. Reduce required hours from 12 to 6. Remove LSAL 5153 and 5173 from required course list. Increase elective hours from 3 to 6. Remove LSAL 5203 and 5243 from elective course list. Add LSAL 5173, 5193, 5293, 5463, 5903 and 5913 to elective course list. Allow students to choose from two elective course groupings because LSAL 5903 and 5913 require special enrollment and are designed to be taken together and sequentially.

Reason for request:

The Graduate Certificate in Administrative Leadership is being modified for two purposes. First, the Master of Arts in Administrative Leadership was recently updated with new courses and tracks. While the AL graduate certificate is not embedded within the MAAL degree, it does share a curriculum. This modification request will better align the AL certificate with the updated MAAL program and provide students increased flexibility to experience some of the newly developed courses. Certificate students who are considering the MAAL degree may also choose elective courses that align with their future track areas. The second purpose for modifying the Graduate Certificate in Administrative Leadership is to align the credit hour requirements with other existing and planned certificates within the College of Professional and Continuing Studies. The AL certificate currently requires 15 credit hours, but other certificates offered by the College require 12 hours. These include certificates in Restorative Justice Administration and Corrections Management. The 12-hour requirement allows students to complete a certificate in two part-time semesters and avoids a potential psychological barrier to enrollment sometimes experienced in a longer certificate program.

President Boren recommended the Board of Regents approve the proposed changes in the Norman Campus academic program.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

SAM VIERSEN GYMNASTICS CENTER, THE HEADINGTON FAMILY TENNIS CENTER, AND THE GREGG WADLEY INDOOR TENNIS PAVILION PROJECT – NC

At the May 2017 meeting, the Board of Regents approved the Sam Viersen Gymnastics Center Expansion and Improvements and the Gregg Wadley Indoor Tennis Pavilion and Headington Family Tennis Center Expansion and Improvements as a part of the

comprehensive Campus Master Plan of Capital Improvements Project for the Norman Campus. The proposed projects will improve and update team and training facilities, spectator seating, and other site and venue improvements.

At this time, an architectural consultant is needed to assist the University in programming and further definition of the project scope, and to provide full professional services for the project.

A request for qualifications was sent to the architectural firms that are currently registered with the State of Oklahoma's Office of Management and Enterprise Services, Division of Capital Assets Management, Department of Real Estate Services, and a committee was formed to evaluate the responses received from fourteen firms. The committee was composed of the following:

Jeff Schmitt, Chair, Assistant Director, Architectural and Engineering Services
 Larry Naifeh, Executive Associate Athletic Director
 Brian Ellis, Director, Facilities Management
 Alan Moring, Project Manager, Architectural and Engineering Services

Based on these proposals and client references, four firms were selected for further evaluation. The firms were ranked and rated as shown below.

1. Bockus Payne Associates Architects
2. ADG, PC.
3. Frankfurt-Short-Bruza Associates, P.C.
4. LWPB Architecture

Sam Viersen Gymnastics Center Expansion and Improvements and the Gregg Wadley Indoor Tennis Pavilion and Headington Family Tennis Center Expansion and Improvements – Architectural Firm Evaluation Summary:

	<u>Bockus Payne Associates Architects</u>	<u>ADG, PC.</u>	<u>Frankfurt-Short- Bruza Associates, P.C.</u>	<u>LWPB Architecture</u>
Acceptability of Design Services	48	45	42	42
Quality of Engineering	48	48	45	45
Adherence to Cost Limits	32	30	28	28
Adherence to Time Limits	34	30	30	30
Volume of Changes	32	32	32	30
Resources of the Firm	17	18	17	16
Total Points	211	203	194	191

Project funding has been identified and is available from private and Athletic Department sources.

President Boren recommended the Board of Regents:

- I. Rank in the order presented above architectural firms under consideration to provide professional services for the Sam Viersen Gymnastics Center, the Headington Family Tennis Center, and the Gregg Wadley Indoor Tennis Pavilion project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

MEDICAL, PHARMACY, AND EAP BENEFIT PLANS – NC

- A. Premiums for the PPO and HSA plans reflect a 3% increase compared with plan year 2017.
- B. Medical insurance contribution rates for 2018 have been adjusted to provide a more equitable cost-sharing arrangement for those selecting dependent coverage.
- C. Changes to the current PPO plan design includes the addition of bariatric surgery for morbidly obese employees, as well as changing the copay for urgent care visits to \$60 (this removes the combination of \$100 copay + deductible + 20% coinsurance). The deductibles will increase to \$600 individual/\$1,200 family, the out-of-pocket maximums will increase to \$3,500 individual/\$7,000 family, and the out-of-pocket maximum for pharmacy will be removed.
- D. Changes to the current HSA plan design include the addition of bariatric surgery for morbidly obese employees. The deductibles will increase to \$1,750 individual/\$3,500 family and the out-of-pocket maximums will increase to \$3,500 individual/ \$7,000 family.
- E. Premiums for the Medicare eligible retiree plan reflect a 9.65% increase compared with plan year 2017.
- F. Lincoln Financial will provide a rate reduction for short-term disability in 2018. AFLAC previously has been the short-term disability provider.
- G. No changes are proposed to any other fringe benefit plans.

President Boren recommended the Board of Regents authorize the President or his designee to approve the above 2018 health care changes and premium rate strategy and implement employee contribution rates as described in the charts attached hereto as Exhibit O.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

FISCAL YEAR 2016-2017 INDEPENDENT AUDITS – NC

At the October 2017 meeting of the Board of Regents' Finance and Audit Committee, Eide Bailly presented for the fiscal year ended June 30, 2017 the "Independent Auditors' Report," the Audited Financial Statements, and the "Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters." The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

At the same meeting, Eide Bailly presented for the fiscal year ended June 30, 2017, the "Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance" based on audits of the Norman Campus. The audit was conducted in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget Uniform Guidance.

President Boren recommended the Board of Regents accept:

- I. The fiscal year 2016-2017 independent auditors' reports and audited financial statements for the Norman Campus; and
- II. The fiscal year 2016-2017 independent auditors' reports on compliance and schedules of expenditures of federally funded awards for the Norman Campus.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

APPROVAL OF ESTOPPEL CERTIFICATE AND CONSENT TO MORTGAGE, SUBLEASED PROPERTY – NC

In 1986, the Board of Regents entered into a Lease Agreement with the Oklahoma Zoological Society, Inc. ("OZS") to lease certain Board of Regents property near the Oklahoma City Zoo to allow the Oklahoma Zoological Society Trust ("Trust") to sublet and lease certain OZS property to the Oklahoma Racing Associates, Inc. ("ORA").

The agreement specifically permitted the Trust to sublease the Board of Regents' property to ORA, and further consented to allow the ORA to mortgage the property, if approved by the Trust. The successor assignee of the ORA now wishes to mortgage the property and seeks our Letter of Estoppel and Consent to Mortgage, documents attached hereto as Exhibit P. The facts contained in the Estoppel Certificate are accurate, and the Consent to Mortgage is subject to and contingent upon approval by the Trust.

President Boren recommended that the Board of Regents execute the Estoppel Certificate and Consent to Mortgage, subject to and contingent upon the approval of the Oklahoma Zoological Society Trust. An executive session may be proposed in regards to property pursuant to Section 307B.31 of the Open Meetings Act.

Regent Rainbolt-Forbes moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS – NC & HSCHealth Sciences Center:

TRANSFER(S):

Regens, James L., Regents' Professor, Professor of Occupational and Environmental Health, and Adjunct Professor of Psychiatry and Behavioral Sciences, July 1, 2017. Accepted position on Norman Campus.

LEAVE(S) OF ABSENCE:

BigFoot, Dolores Subia, Professor of Pediatrics and Adjunct Professor of Psychiatry and Behavioral Sciences, medical leave of absence with pay, October 2, 2017 through January 5, 2018.

Wadley, Heather Hennigan, Instructor in Dermatology, medical leave of absence with pay, July 17, 2017 through December 4, 2017.

NEW APPOINTMENT(S):

Balasundaram, Priyanka, M.D., Clinical Assistant Professor of Family and Preventative Medicine, annualized rate of \$15,000 for 12 months, 0.20 time, November 13, 2017 through June 30, 2018.

Copeland, Christopher Thomas, Ph.D., Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$60,000 for 12 months, October 1, 2017 through June 30, 2018. New consecutive term appointment.

Dobey, Bruce C., Assistant Professor of Family and Preventative Medicine, annualized rate of \$90,000 for 12 months, November 12, 2017 through June 30, 2018. New consecutive term appointment.

Dobson, Brent S., D.D.S., Clinical Assistant Professor of Orthodontics, annualized rate of \$2,700 for 12 months, 0.02 time, August 18, 2017 through June 30, 2018.

Flint, Charles M., D.D.S., Clinical Assistant Professor of Orthodontics, annualized rate of \$2,700 for 12 months, 0.02 time, September 1, 2017 through June 30, 2018.

Foster, Kara Mekel, M.D., Instructor in Psychiatry, Tulsa, annualized rate of \$80,000 for 12 months, August 21, 2017 through June 30, 2018. University base \$40,000; departmental salary \$40,000.

Fowle, Evan J., D.O., Assistant Professor of Pathology, annualized rate of \$60,000 for 12 months, October 30, 2017 through June 30, 2018. New consecutive term appointment. University base \$50,000.

Gowin, Mary Jean, Research Instructor in Family and Preventative Medicine, annualized rate of \$75,000 for 12 months, September 3, 2017 through June 30, 2018. Changing from staff to faculty.

Hirshburg, Geneva, M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months, September 14, 2017 through June 30, 2018. New consecutive term appointment.

Housley, Jeffrey A., D.D.S., Clinical Assistant Professor of Orthodontics, annualized rate of \$2,700 for 12 months, 0.02 time, August 18, 2017 through June 30, 2018.

Jeter, Kathryn M., Ph.D., Assistant Professor of Pediatrics, annualized rate of \$86,700 for 12 months, September 1, 2017 through June 30, 2018. New consecutive term appointment. University base \$45,000; departmental salary \$41,700. Changing from resident to faculty.

Kersey, Chanda T., Clinical Instructor in Dermatology, annualized rate of \$60,000 for 12 months, September 29, 2017 through June 30, 2018.

Massoni, Michael John, Clinical Instructor in Surgery, annualized rate of \$60,000 for 12 months, August 28, 2017 through June 30, 2018.

Matarese, Christine A., D.O., Assistant Professor of Neurology, annualized rate of \$90,000 for 12 months, September 25, 2017 through June 30, 2018. New consecutive term appointment.

Perdue, Jedidiah J., M.D., Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$100,000 for 12 months, October 1, 2017 through June 30, 2018. New consecutive term appointment. University base \$80,000.

Revels, Mark J., D.D.S., Clinical Assistant Professor of Orthodontics, annualized rate of \$2,700 for 12 months, 0.02 time, August 22, 2017 through June 30, 2018.

Richardson, Debra L., M.D., Associate Professor of Obstetrics and Gynecology, annualized rate of \$187,000 for 12 months, October 16, 2017 through June 30, 2018. New consecutive term appointment. University base \$75,000; departmental salary \$112,000.

Rodgers, Berkeley E., Clinical Instructor in Surgery, annualized rate of \$60,000 for 12 months, September 20, 2017 through June 30, 2018.

Royall, Nelson A., M.D., Assistant Professor of Surgery, Tulsa, annualized rate of \$60,000 for 12 months, September 15, 2017 through June 30, 2018. New consecutive term appointment. University base \$40,000; departmental salary \$20,000.

Shawler, Paul M., Ph.D., Assistant Professor of Pediatrics, annualized rate of \$80,000 for 12 months, October 1, 2017 through June 30, 2018. New consecutive term appointment. University base \$55,000; departmental salary \$25,000. Changing from staff to faculty.

Sinha, Arpan, M.B.B.S., Instructor in Pediatrics, annualized rate of \$100,000 for 12 months, August 15, 2017 through June 30, 2018. University base \$70,000; departmental salary \$30,000.

Taylor, Erin K., Ph.D., Assistant Professor of Pediatrics, annualized rate of \$80,000 for 12 months, October 1, 2017 through June 30, 2018. New consecutive term appointment. University base \$55,000; departmental salary \$25,000. Changing from staff to faculty.

Tyungu, Donna Lynn, M.D., Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months, September 30, 2017 through June 30, 2018. New consecutive term appointment.

Vieira, Frederico, M.D., Assistant Professor of Pediatrics, annualized rate of \$75,000 for 12 months, September 19, 2017 through June 30, 2018. New consecutive term appointment. University base \$70,000; departmental salary \$5,000.

REAPPOINTMENT(S):

Foreman, Robert Dale, Ph.D., reappointed George Lynn Cross Research Professor Emeritus of Physiology, annualized rate of \$30,000 for 12 months, 0.20 time, September 19, 2017 through June 30, 2018.

Reinke, Lester A., Ph.D., reappointed as Professor Emeritus of Cell Biology, annualized rate of \$30,000 for 12 months, 0.30 time, September 1, 2017 through June 30, 2018.

CHANGE(S):

Agbaga, Martin-Paul, Assistant Professor of Ophthalmology and Adjunct Assistant Professor of Cell Biology, salary changed from annualized rate of \$83,000 for 12 months to annualized rate of \$68,100 for 12 months, July 1, 2017 through June 30, 2018. Departmental input error – FY18 budget. Correction to previous action approved by the Board of Regents on September 14, 2017.

Awab, Ahmed, title changed from Associate Professor to Clinical Associate Professor of Medicine, salary changed from annualized rate of \$65,000 for 12 months, full-time, to agreed Professional Practice Plan earnings from OUP patient care activity, 0.25 time, August 6, 2017 through June 30, 2018.

Benefield, Lazelle E., Dean Emeritus, College of Nursing, and The Parry Chair in Gerontological Nursing, title changed from Professor to Professor of Research, College of Nursing; salary changed from annualized rate of \$250,000 for 12 months, full-time, to annualized rate of \$83,908 for 12 months, 0.50 time, November 12, 2017 through June 30, 2018. Removal of \$82,184 administrative supplement for serving as Dean, College of Nursing. Includes administrative supplement of \$15,158 while holding endowed chair.

Brand, James L., title changed from Clinical Professor to Professor of Family and Preventative Medicine, given additional title Interim PA Program Director, salary changed from annualized rate of \$78,834 for 12 months, to annualized rate of \$103,729 for 12 months, August 7, 2017 through June 30, 2018. New consecutive term appointment.

Brown, Brent R., Professor of Medicine, Section Chief, Pulmonary Medicine, and The Barry A. Gray, M.D. Professorship of Pulmonary and Critical Care Medicine, salary changed from annualized rate of \$107,242 for 12 months to annualized rate of \$76,870 for 12 months, September 3, 2017 through June 30, 2018. Funding change.

Cunningham, Curtis P., Clinical Assistant Professor of Comprehensive Care, salary changed from annualized rate of \$93,000 for 12 months to annualized rate of \$83,000 for 12 months, September 1, 2017; title changed from Clinical Assistant Professor of Comprehensive Care to Clinical Assistant Professor of Oral Diagnosis and Radiology, salary changed from annualized rate of \$83,000 for 12 months, full-time, to annualized rate of \$13,883 for 12 months, 0.20 time, October 1, 2017 through June 30, 2018. Removal of \$10,000 administrative supplement for serving as Group Practice Director. Change in FTE.

Douglas, Chad A., title changed from Clinical Assistant Professor to Assistant Professor of Family and Preventative Medicine, annualized rate of \$48,500 for 12 months, July 9, 2017 through June 30, 2018. New consecutive term appointment.

Dresser, Susan C., Clinical Instructor in Nursing, given additional title Interim Program Director, CNS Program; salary changed from annualized rate of \$70,000 for 10 months to annualized rate of \$88,849 for 12 months, August 6, 2017 through June 30, 2018. Includes an administrative supplement of \$8,000 while serving as Interim Program Director, CNS Program.

Elkaissi, Mahmoud M., title changed from Associate Professor to Clinical Associate Professor of Radiological Sciences, salary changed from annualized rate of \$70,000 for 12 months, full-time, to agreed Professional Practice Plan earnings from OUP patient care activity, 0.01 time, September 3, 2017 through June 30, 2018. Change in FTE.

Gold, Michael A., Clinical Associate Professor of Obstetrics and Gynecology, Tulsa, salary changed from annualized rate of \$56,000 for 12 months, 0.50 time, to annualized rate of \$31,000 for 12 months, 0.25 time, September 3, 2017 through June 30, 2018. Change in FTE.

Handley, Judith L. P., title changed from Associate Professor to Clinical Associate Professor of Anesthesiology, salary changed from annualized rate of \$75,000 for 12 months, full-time, to annualized rate of \$37,500 for 12 months, 0.50 time, September 3, 2017 through June 30, 2018. Change in FTE.

Inhofe, Nancy Rader, Clinical Associate Professor of Pediatrics, Tulsa, given additional title Adjunct Clinical Associate Professor of Medical Informatics, Tulsa; salary changed from annualized rate \$49,000 for 12 months, 0.60 time, to annualized rate of \$74,000 for 12 months, 0.75 time, August 20, 2017 through June 30, 2018. University base \$56,250; departmental salary \$5,000.

Johnson, Laura Rauh, Clinical Assistant Professor of Rehabilitation Sciences, salary changed from annualized rate of \$61,098 for 12 months, full-time, to annualized rate of \$45,824 for 12 months, 0.75 time, September 17, 2017 through June 30, 2018. Change in FTE.

Keast, Shellie Lucille Gorman, Assistant Professor of Pharmacy Clinical and Administrative Sciences, changing from Consecutive Term Appointment to Tenure Track appointment, August 6, 2017.

Kientz, Emma Jean, Assistant Professor of Nursing and BSN Program Coordinator, College of Nursing, given additional title Interim Assistant Dean for College of Nursing Programs in Tulsa; salary changed from annualized rate of \$83,660 for 12 months to annualized rate of \$95,000 for 12 months, October 1, 2017 through June 30, 2018. Includes an administrative supplement of \$16,500 while serving as Interim Assistant Dean for College of Nursing Programs in Tulsa. University base \$72,000.

Knoles, Curtis Lee, Clinical Assistant Professor of Pediatrics, given additional title Adjunct Clinical Assistant Professor of Emergency Medicine, Tulsa, November 1, 2017.

Li, Min, Professor of Medicine, Professor of Surgery, Adjunct Professor of Cell Biology, and The Virginia Kerley Cade Chair in Cancer Treatment, given additional title Assistant Dean of International Research Collaborations, College of Medicine; salary changed from annualized rate of \$176,800 for 12 months to annualized rate of \$200,000 for 12 months, July 1, 2017 through June 30, 2018. University base \$90,000; departmental salary \$110,000.

McCleary-Jones, Voncella, Associate Professor of Nursing and MSN Program Director, College of Nursing, given additional title Interim Assistant Dean for Educational Excellence, College of Nursing; salary changed from annualized rate of \$84,100 for 12 months to annualized rate of \$95,100 for 12 months, October 1, 2017 through June 30, 2018. Includes an administrative supplement of \$11,000 while serving as Interim Assistant Dean for Educational Excellence. Tenured base \$78,100.

Miller, Barbara Higgins, Assistant Professor of Family and Community Medicine, Tulsa, and Residency Program Director, Department of Family and Community Medicine, Tulsa, given additional title The Paul E. Tietze, MD Chair in Family Medicine, October 29, 2017.

Mitchell, Lynn Vaughn, Professor of Family and Preventative Medicine, title changed from Associate Dean for Clinical Affairs and Chief Medical Officer for OU Physicians to Associate Dean for Clinical Practice and Chief Medical Officer for OU Physicians, September 15, 2017.

Moeller, Abby Michelle, title changed from Clinical Instructor in Urology to Physician Assistant II in Pediatrics, September 3, 2017. Changing from faculty to staff.

Naifeh, Monique, Clinical Associate Professor of Pediatrics, salary changed from annualized rate of \$42,000 for 12 months, 0.60 time, to annualized rate of \$56,000 for 12 months, 0.80 time, October 1, 2017 through June 30, 2018. Change in FTE.

Ngo, Bich-Thy N., Assistant Professor of Geriatrics and The Donald W. Reynolds Chair in Geriatric Medicine #8, given additional title Adjunct Assistant Professor of Medicine, August 10, 2017.

Ozcan, Mukadder, title changed from Instructor to Assistant Professor of Anesthesiology, salary changed from annualized rate of \$60,000 for 12 months to annualized rate of \$65,000 for 12 months, October 15, 2017 through June 30, 2018. Received board certification. New consecutive term appointment.

Randall, Kenneth E., Associate Professor of Rehabilitation Sciences and Associate Dean for Academic Affairs and Community Engagement, College of Allied Health, given additional title Co-Director, OU-Tulsa Office of Community Engagement and University Impact; salary changed from annualized rate of \$104,500 for 12 months to annualized rate of \$119,500 for 12 months, September 1, 2017 through June 30, 2018. Includes an administrative supplement of \$25,000 while serving as Co-Director, OU-Tulsa Office of Community Engagement and University Impact.

Risch, Elizabeth Claire, Clinical Assistant Professor of Pediatrics and Adjunct Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$37,594 for 12 months, 0.45 time, to annualized rate of \$50,125 for 12 months, 0.60 time, October 1, 2017 through June 30, 2018. Change in FTE.

NEPOTISM WAIVER(S):

Pal, Abhijeet, M.D., proposed employment as a Clinical Assistant Professor in the Department of Pediatrics, Section of Nephrology. Dr. Abhijeet Pal is the spouse of Dr. Arpan Sinha, an instructor, in the Department of Pediatrics, Section of Hematology/Oncology. The positions are in separate sections in the Department of Pediatrics, therefore, neither spouse would be in a supervisory role over the other. Performance evaluations, recommendations for compensation, promotion, and awards for Dr. Pal would be conducted by Dr. Pascale Lane or Dr. Morris Gessoroun, Interim Chair, Department of Pediatrics. Dr. Sinha's performance evaluations, recommendations for compensation, promotion, and awards, are conducted by Dr. William Meyer. Dr. Sinha is removed from any and all financial and supervisory matters related to Dr. Pal.

RESIGNATION(S) AND/OR TERMINATION(S):

Abraham, Rebecca Beran, Clinical Assistant Professor of Family and Community Medicine, Tulsa, November 10, 2017.

Basile, Ellen Roark, Assistant Professor of Anesthesiology, October 13, 2017. Accepted a position at Augusta University.

Damodara, Eswar Keran Chandra, Assistant Professor of Prosthodontics, October 6, 2017.

Hughes, Jeremy Nelson, Assistant Professor of Radiological Sciences, September 20, 2017. Accepted a position at the Barrow Neurological Institute.

King, Lauren C., Assistant Professor of Pathology, September 12, 2017. Accepted a position at the University of Tennessee.

Lorenz, Landon Bernhardt, Assistant Professor of Obstetrics and Gynecology, August 23, 2017.

Malgor, Rafael Demarchi, Assistant Professor of Surgery, Tulsa, September 19, 2017.

Medina, Jose A., Clinical Associate Professor of Family and Preventative Medicine, September 19, 2017.

Nance, Brenda Lee, Instructor in Nursing, October 4, 2017. Accepted position at St. Francis Hospital.

Parr, Sara M., Assistant Professor of Family and Preventative Medicine, August 2, 2017.

Ripley, Toni Lee, Professor of Pharmacy Clinical and Administrative Sciences, September 29, 2017. Accepted another position.

Schweikhard, April J., Assistant Professor of Health Sciences Library and Information Management and Reference Librarian, Schusterman Library, September 22, 2017. Accepted another position out of state.

RETIREMENT(S):

Benyajati, Siribhinya, Associate Professor of Physiology, August 31, 2017. Named Professor Emeritus of Physiology.

Brinkley, William W., Associate Professor of Pathology, September 30, 2017.

Escobedo, Marilyn B., Professor of Pediatrics and The CMRI/Reba McEntire Chair in Neonatology, October 6, 2017.

Geczy, Bela, Clinical Associate Professor of Psychiatry and Behavioral Sciences, July 21, 2017. Named Clinical Associate Professor Emeritus of Psychiatry and Behavioral Sciences.

Hurst, Robert Evan, Professor of Urology, September 30, 2017. Named Professor Emeritus of Urology.

Nguyen, Dan Luong, Associate Professor of Radiological Sciences, October 31, 2017.

Palmer, Susan, Clinical Associate Professor of Pediatrics, October 31, 2017.

Splinter, Garth L., Clinical Professor of Family and Preventative Medicine, December 31, 2017. Named Clinical Professor Emeritus of Family and Preventative Medicine.

Norman Campus:

LEAVE(S) OF ABSENCE:

Bauch, Nicholas B., Assistant Professor of Geography and Environmental Sustainability, family and medical leave of absence without pay, September 6, 2017; return from family and medical leave of absence without pay October 9, 2017.

Callaghan, Amy, Associate Professor of Microbiology and Plant Biology and Internship and Professional Development Coordinator, leave of absence without pay, February 15, 2018 through February 15, 2019.

Duwe, Samuel G., Assistant Professor of Anthropology, return from family and medical leave of absence, October 4, 2017.

L'Afflitto, Andrea, Assistant Professor of Aerospace and Mechanical Engineering, cancel leave of absence with pay, August 16, 2017. National Science Foundation – EPSCoR Track-4.

Tsetsura, Ekaterina Y., Associate Professor of Journalism and Mass Communication and Gaylord Family Professor #7, postpone sabbatical leave of absence with half pay, January 1, 2018 through May 15, 2018 and August 16, 2018 through December 31, 2018.

Wawrik, Boris, Associate Professor of Microbiology and Plant Biology, leave of absence without pay, February 15, 2018 through February 15, 2019. Serving as a Program Officer at the National Science Foundation in the Biological Oceanography Program.

Willard, Mara, Assistant Professor of Religious Studies, leave of absence without pay, January 1, 2018 through May 15, 2018.

NEW APPOINTMENT(S):

Ballard, Elizabeth, Adjunct Lecturer of Drama, rate of \$9,000 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Bond, Michael A., Ph.D., Adjunct Lecturer of Industrial and Systems Engineering, rate of \$7,500 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Buban, Michael S., Ph.D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months, September 29, 2017. Paid from grant funds; subject to availability of funds.

Gibson, Laniel L., Instructor of Mathematics, rate of \$8,400 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Guido, Luca, Ph.D., Visiting Associate Professor of Architecture, annualized rate of \$60,000 for 9 months, August 16, 2017 through May 15, 2019. Two-year appointment.

Klockow, Kimberly E., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$65,000 for 12 months, September 29, 2017. Paid from grant funds; subject to availability of funds.

Lee, Temple R., Ph.D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months, September 29, 2017. Paid from grant funds; subject to availability of funds.

Mould, Nicholas A., Ph.D., Adjunct Lecturer of Electrical and Computer Engineering, annualized rate of \$16,000 for 9 months, 0.25 time, August 16, 2017 through May 15, 2018.

Parkinson, Jerry Ross, Adjunct Professor of Law, rate of \$60,000 for 4.5 months, 0.50 time, January 1, 2018 through May 15, 2018.

Schenkel, Benjamin A., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$64,000 for 12 months, October 2, 2017.

Stratman, Derek R., Ph.D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months, September 29, 2017. Paid from grant funds; subject to availability of funds.

Topuz, Kazim, Ph.D., Lecturer of Management Information Systems, annualized rate of \$73,000 for 12 months, August 15, 2017 through June 30, 2019. Two-year renewable term appointment. Correction to May 2017 Agenda.

Vance, Austin Ryan, Adjunct Lecturer of Law, rate of \$9,000 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Wilson, Katie A., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months, October 31, 2017. Paid from grant funds; subject to availability of funds.

REAPPOINTMENT(S):

Barnes, Brenda H., reappointed to a five-year renewable term as Assistant Professor of Law, annualized rate of \$70,000 for 12 months, July 1, 2017 through June 30, 2022.

Hampton, James, reappointed as Adjunct Lecturer of Energy Management, rate of \$7,500 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Hubbard, Todd P., reappointed to a five-year renewable term as Associate Professor of Aviation and Clarence E. Page Professor of Aviation/Aerospace Studies, annualized rate of \$69,360 for 9 months, August 16, 2017 through May 15, 2022.

Lorenz, Kendal H., reappointed as Adjunct Instructor of Energy Management, rate of \$7,500 for 4.5 months, 0.25 time, August 16, 2017 through December 31, 2017.

Mullins, Gail E., reappointed to a five-year renewable term as Assistant Professor of Law, annualized rate of \$76,914 for 9 months, August 16, 2017 through May 15, 2022.

Needham, Keith A., reappointed as Adjunct Instructor of Energy Management, annualized rate of \$15,000 for 9 months, August 16, 2017 through May 15, 2018.

Nicholson, Daniel R., reappointed to a five-year renewable term as Assistant Professor of Law, annualized rate of \$66,200 for 9 months, August 16, 2017 through May 15, 2022.

Pepper, Amelia S., reappointed to a five-year renewable term as Assistant Professor of Law, annualized rate of \$82,450 for 12 months, July 1, 2017 through June 30, 2022.

Schaefer, Shawn M., reappointed to a five-year renewable term as Director of Masters of Architecture Urban Studies at Tulsa and Associate Professor of Architecture at Tulsa, annualized rate of \$130,000 for 12 months, July 1, 2017 through June 30, 2022.

Skaggs, Rick A., reappointed as Adjunct Instructor of Interior Design, rate of \$26,400 for 4.5 months, 0.50 time, August 16, 2017 through December 31, 2017.

Smothermon, Connie S., reappointed to a five-year renewable term as Assistant Professor of Law, annualized rate of \$77,438 for 9 months, August 16, 2017 through May 15, 2022.

CHANGE(S):

Alpers, Benjamin L., Associate Professor of Honors and of History and Reach for Excellence Professor of Honors #2, salary changed from annualized rate of \$69,097 for 9 months to annualized rate of \$72,553 for 9 months, October 1, 2017.

Barker, Kash A., Associate Professor of Industrial and Systems Engineering and Anadarko Petroleum Corporation Presidential Professor, annualized rate of \$98,636 for 9 months, additional stipend of \$7,500 for increased teaching duties in the School of Industrial and Systems Engineering, August 16, 2017 through December 31, 2017.

Basara, Jeffrey B., Research Scientist, Oklahoma Climatological Survey, Associate Professor of Meteorology and Director of the Kessler Atmospheric and Environmental Field Station, given additional title Associate Director of the School of Meteorology, salary changed from annualized rate of \$118,753 for 12 months to annualized rate of \$133,753 for 12 months, September 1, 2017.

Basic, Rozmeri, Professor of Visual Arts, delete title Associate Dean of the College of Fine Arts, July 1, 2017; salary changed from annualized rate of \$88,000 for 12 months to annualized rate of \$68,550 for 9 months, August 16, 2017. Changing from 12-month academic administrator to 9-month faculty. Correction to September 2017 Agenda.

Bierman, James E., Associate Professor and Engineering Librarian, given additional title Acting Director of the Youngblood Energy Library, salary changed from annualized rate of \$51,000 for 12 months to annualized rate of \$56,500 for 12 months, October 1, 2017. Correction to September 2017 Agenda.

Black, Christopher D., Assistant Professor of Health and Exercise Science, annualized rate of \$71,260 for 9 months, additional stipend of \$4,500 for increased teaching duties in the Department of Health and Exercise Science, August 16, 2017 through December 31, 2017.

Brady, Shane R., Assistant Professor of Social Work, annualized rate of \$65,000 for 9 months, additional stipend of \$9,000 for increased teaching duties in the Anne and Henry Zarrow School of Social Work, August 16, 2017 through December 31, 2017.

Cao, Binrui, Research Assistant Professor of Chemistry and Biochemistry, salary changed from annualized rate of \$38,405 for 12 months, 0.80 time, to annualized rate of \$39,998 for 12 months, 1.0 time, September 2, 2017. Paid from grant funds; subject to availability of funds.

Dallam, Marie W., Associate Professor of Honors and Reach for Excellence Professor of Honors #6, salary changed from annualized rate of \$66,096 for 9 months to annualized rate of \$69,401 for 9 months, October 1, 2017.

Davidson, Jeanette R., Professor of African and African-American Studies, delete title Director of African and African-American Studies, salary changed from annualized rate of \$132,851 for 12 months to annualized rate of \$125,140 for 9 months, September 1, 2017. Changing from 12-month academic administrator to 9-month faculty.

Dobbins, Brian K., Associate Professor of Music, annualized rate of \$68,645 for 9 months, additional stipend of \$8,000 for serving as Assistant Director of Undergraduate Admissions and Scholarships, August 1, 2017 through May 31, 2018.

Duncan, John L., Assistant Professor of Professional and Continuing Studies, annualized rate of \$71,078 for 9 months, additional stipend of \$6,725 for increased teaching duties in the College of Professional and Continuing Studies, August 16, 2017 through December 31, 2017.

Ehrhardt, Julia C., Associate Professor of Honors and of Women's and Gender Studies and Reach for Excellence Professor of Honors #3, salary changed from annualized rate of \$72,422 for 9 months to annualized rate of \$76,044 for 9 months, October 1, 2017.

Ellis, Sarah J., Associate Professor of Music, Associates Second Century Presidential Professor, and Kenneth and Bernadine Russell Professor of Music, given additional title Associate Director of Music, salary changed from annualized rate of \$69,710 for 9 months to annualized rate of \$97,710 for 12 months, October 1, 2017; additional stipend of \$8,000 for serving as Assistant Director of Undergraduate Curriculum and Advising, August 1, 2017 through May 31, 2018. Changing from 9-month faculty to 12-month academic administrator.

Gaffin, Douglas D., David Ross Boyd Professor of Biology and President's Associates Presidential Professor, given additional title Interim Dean of the McClendon Honors College, salary changed from annualized rate of \$128,478 for 9 months to annualized rate of \$190,000 for 12 months, January 1, 2018. Changing from 9-month faculty to 12-month academic administrator.

Grossman, Hal F., Associate Professor of Music, salary changed from annualized rate of \$58,351 for 9 months to annualized rate of \$72,351 for 9 months, August 16, 2017.

Hill, Karlos, Associate Professor of African and African-American Studies, given additional title Interim Director of African and African-American Studies, salary changed from annualized rate of \$110,000 for 9 months to annualized rate of \$141,833 for 12 months, September 1, 2017.

Changing from 9-month faculty to 12-month academic administrator.

Khalfaoui, Amel, Assistant Professor of International and Area Studies and of Modern Languages, Literatures, and Linguistics, salary changed from annualized rate of \$66,000 for 9 months to annualized rate of \$70,000 for 9 months, August 16, 2017.

Larson, Rebecca D., Assistant Professor of Health and Exercise Science, annualized rate of \$70,000 for 9 months, additional stipend of \$4,500 for increased teaching duties in the Department of Health and Exercise Science, August 16, 2017 through December 31, 2017.

Lifset, Robert D., Associate Professor and Donald Keith Jones Professor of Honors, salary changed from annualized rate of \$66,324 for 9 months to annualized rate of \$69,641 for 9 months, October 1, 2017.

Mains, Daniel C., Associate Professor of Honors and Wick Cary Professor in Honors #1, salary changed from annualized rate of \$66,096 for 9 months to annualized rate of \$69,401 for 9 months, October 1, 2017.

Minks, Amanda G., Associate Professor of Honors and Reach for Excellence Professor of Honors #5, salary changed from annualized rate of \$66,096 for 9 months to annualized rate of \$69,401 for 9 months, October 1, 2017.

Morais de Sa e Silva, Michelle Graciela, Lecturer of International and Area Studies, annualized rate of \$60,000 for 9 months, additional stipend of \$5,000 for increased duties in the Department of International and Area Studies, September 1, 2017 through December 31, 2017.

Muralidhar, Krishnamurty, Professor of Marketing and Supply Chain Management, given additional title Director of the Price College Center for the Business of Healthcare, salary remains at annualized rate of \$170,000 for 9 months, August 1, 2017.

Nichol, Jonathan D., Associate Professor of Music, salary changed from annualized rate of \$70,299 for 9 months to annualized rate of \$78,000 for 9 months, August 16, 2017.

Nicholson, Charles D., Assistant Professor of Industrial and Systems Engineering, annualized rate of \$85,680 for 9 months, additional stipend of \$7,500 for increased teaching duties in the School of Industrial and Systems Engineering, August 16, 2017 through December 31, 2017.

Pederson, Sanna F., Professor of Music and Mavic C. Pitman Professor of Music History or Theory, annualized rate of \$82,246 for 9 months, additional stipend of \$8,000 for serving as the Assistant Director of Graduate Studies in the School of Music, August 1, 2017 through May 31, 2018.

Person, Angela M., Research Associate, College of Architecture, given additional title Ph.D. Coordinator in the College of Architecture, salary remains at annualized rate of \$60,147 for 12 months, August 1, 2017.

Pittenger, Dominique Michelle, Research Assistant Professor of Engineering, salary changed from annualized rate of \$69,313 for 12 months to annualized rate of \$59,624 for 12 months, October 1, 2017. Paid from grant funds; subject to availability of funds.

Prichard, Andrea C., Assistant Professor of Honors and Wick Cary Professor in Honors #2, salary changed from annualized rate of \$61,200 for 9 months to annualized rate of \$64,260 for 9 months, October 1, 2017.

Saeedi, Shahrokh, Postdoctoral Research Associate, Advanced Radar Research Center, salary changed from annualized rate of \$50,000 for 12 months to annualized rate of \$60,000 for 12 months, October 1, 2017. Paid from grant funds; subject to availability of funds.

Schwartz, Daniel J., Assistant Professor of Music, salary changed from annualized rate of \$51,000 for 9 months to annualized rate of \$58,500 for 9 months, August 16, 2017.

Silva, Carol L., Director of the Center for Risk and Crisis Management, Professor of Political Science and Edith Kinney Gaylord Presidential Professor, annualized rate of \$146,158 for 9 months, additional stipend of \$15,000 for Co-Directorship of the National Institute for Risk and Resilience, August 16, 2017 through May 15, 2018. Correction to September 2017 Agenda.

Slater, Janis Louise, Research Associate and Project Coordinator of K20 Center for Educational and Community Renewal, salary changed from annualized rate of \$63,138 for 12 months, 0.80 time, to annualized rate of \$78,915 for 12 months, 1.0 time, September 1, 2017. Paid from grant funds; subject to availability of funds.

Song, Hairong, Associate Professor of Psychology, salary changed from annualized rate of \$74,237 for 9 months to annualized rate of \$85,000 for 9 months, August 16, 2017.

Stock, Matthew C., Associate Professor and Fine and Applied Arts Librarian, salary changed from annualized rate of \$58,500 for 12 months to annualized rate of \$62,500 for 12 months, October 1, 2017.

Strothmann, Amalia E., Associate Professor, Social and Behavioral Sciences Librarian, and Collections Manager, salary changed from annualized rate of \$53,000 for 12 months to annualized rate of \$59,000 for 12 months, October 1, 2017.

Thompson, William M., Research Associate, K20 Center for Educational and Community Renewal, salary changed from annualized rate of \$60,021 for 12 months to annualized rate of \$61,822 for 12 months, August 1, 2017. Paid from grant funds; subject to availability of funds.

Tracy, Sarah W., Associate Professor of Honors, Reach for Excellence Professor of Honors #4 and Edith Kinney Gaylord Presidential Professor, salary changed from annualized rate of \$86,828 for 9 months to annualized rate of \$90,919 for 9 months, October 1, 2017.

Watkins, Nicole S., Research Associate, K20 Center for Educational and Community Renewal, salary changed from annualized rate of \$64,717 for 12 months to annualized rate of \$66,658 for 12 months, August 1, 2017. Paid from grant funds; subject to availability of funds.

Weldon, Stephen P., Associate Professor of History of Science, salary changed from annualized rate of \$65,822 for 9 months to annualized rate of \$68,000 for 9 months, August 16, 2017. Changing from renewable term to tenure-track faculty.

RESIGNATION(S)/TERMINATION(S):

Dong, Jinwei, Research Assistant Professor of Microbiology and Plant Biology, October 12, 2017.

Foltz, Bradley D., Research Fellow, Athletics Department, October 21, 2017.

Martini, Mia, Lecturer of English, August 1, 2017. Mitchell Cox, Donna M., Assistant Professor of Music, September 1, 2017.

Mu, Jianhong, Postdoctoral Research Associate, Geography and Environmental Sustainability, October 1, 2017.

Pavlik, Robert B., Assistant Professor of Architecture, January 1, 2018.

Snyder, Jeffrey C., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, October 16, 2017.

Wasielewski, Daniel J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, October 15, 2017.

RETIREMENT(S):

Foote, Joe S., Professor and Dean Emeritus of the Gaylord College of Journalism and Mass Communication, January 1, 2018. Named Professor Emeritus of Journalism and Mass Communication.

Leslie, Lance M., George Lynn Cross Research Professor Emeritus of Meteorology and Robert Edward Lowry Chair in Meteorology, August 16, 2017. Named George Lynn Cross Research Professor Emeritus of Meteorology.

Shelley, Fred M., Professor of Geography and Environmental Sustainability, January 1, 2018. Named Professor Emeritus of Geography and Environmental Sustainability.

Ray, David H., Dean of the McClendon Honors College, Associate Professor of Political Science and of Honors, December 31, 2017. Named Dean Emeritus of the McClendon Honors College and Professor Emeritus of Political Science and of Honors.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Stone moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

DEATH(S):

President Boren regretted to report the following death(s):

Avery, Jim, Professor Emeritus of Journalism and Mass Communication, September 19, 2017.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

LEAVE(S) OF ABSENCE:

Aday, Caitlin R., Nurse Practitioner, OU Physicians Faculty Clinics, College of Medicine, unpaid leave of absence, personal reasons, August 28, 2017 through October 8, 2017, return from unpaid leave of absence, personal reasons, October 9, 2017. Professional Nonfaculty.

Berry, Debra R., Pediatric Pulmonary Clinical Nurse Specialist, Department of Pediatrics, College of Medicine, paid leave of absence, family medical leave, May 11, 2017 through August 7, 2017, return from paid leave of absence, family medical leave, October 2, 2017. Professional Nonfaculty.

Conway, Robert M., Carpenter Shop Foreman, Site Support, Administration & Finance, paid leave of absence, family medical leave, June 27, 2017 through July 20, 2017. Skilled Crafts.

Gamblin, Jennifer J., Physician Assistant I, Department of Pediatrics, College of Medicine, paid leave of absence, family medical leave, September 13, 2017 through November 13, 2017. Professional Nonfaculty.

Helmbrecht, Ashley R., Neonatal Nurse Practitioner, Department of Pediatrics, College of Medicine, paid leave of absence, family medical leave, June 26, 2017 through June 28, 2017, return from paid leave of absence, family medical leave, June 27, 2017. Professional Nonfaculty.

Jaglowicz, Angela M., Clinical Pharmacist, Experimental Education, College of Pharmacy, paid leave of absence, family medical leave, June 23, 2017 through September 21, 2017, return from paid leave of absence, family medical leave, June 23, 2017. Professional Nonfaculty.

Knapp, Judy G., Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, paid leave of absence, personal reasons, September 5, 2017 through September 30, 2017. Professional Nonfaculty.

Lang, Jo L., Neonatal Nurse Practitioner, Department of Pediatrics, College of Medicine, paid leave of absence, family medical leave, September 10, 2017 through October 30, 2017. Professional Nonfaculty.

McIntosh, Heather C., Research Biostatistician, Research Center Tulsa, College of Medicine Tulsa, paid leave of absence, family medical leave, August 31, 2017 through November 30, 2017. Professional Nonfaculty.

Nichols, Sandra J., Data Management Analyst II, OUP Clinical Operations, College of Medicine Tulsa, paid leave of absence, family medical leave, September 18, 2017 through November 29, 2017. Professional Nonfaculty.

Noran, Riley L., Refrigeration Shop Foreman, Administration & Finance, paid leave of absence, family medical leave, July 14, 2017 through September 28, 2017. Skilled Crafts.

Shabu, Joshy, Nurse Practitioner, Department of Surgery, College of Medicine, paid leave of absence, personal reasons, August 14, 2017 through September 24, 2017. Professional Nonfaculty.

Shaver, Jaclyn D., Nurse Practitioner, Cancer Center Clinical Services, College of Medicine, paid leave of absence, family medical leave, August 22, 2017 through November 12, 2017. Professional Nonfaculty.

Sullivan, Kathryn A., Phase I Chemotherapy Nurse, Stephenson Cancer Center, Institutional Centers of Excellence, paid leave of absence, personal reasons, August 7, 2017 through October 22, 2017. Professional Nonfaculty.

APPOINTMENT(S):

Barton, Jocelyn M., Sponsored Program Coordinator, Stephenson Cancer Center, Institutional Centers of Excellence, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), September 17, 2017. Managerial Staff.

Cannon, Megan A., Neonatal Nurse Clinician, Department of Pediatrics, College of Medicine, annualized rate of \$71,500 for 12 months (\$5,958.33 per month), September 11, 2017. Professional Nonfaculty.

Edwards, Janet S., Nurse Navigator, OU Physicians Faculty Clinics, College of Medicine, annualized rate of \$63,799 for 12 months (\$5,316.58 per month), September 18, 2017. Professional Nonfaculty.

Hargis, Hannah L., Clinical Physical Therapist, OU PT Tulsa Clinic, College of Allied Health, annualized rate of \$68,640 for 12 months (\$5,720.00 per month), September 17, 2017. Professional Nonfaculty.

Lewis, Lauren C., Nurse Practitioner, Department of Urology, College of Medicine, annualized rate of \$83,900 for 12 months (\$6,991.66 per month), October 16, 2017. Professional Nonfaculty.

Sutton, Sydney L., Neonatal Nurse Clinician, Department of Pediatrics, College of Medicine, annualized rate of \$71,500 for 12 months (\$5,958.33 per month), September 11, 2017. Professional Nonfaculty.

REAPPOINTMENT(S):

Kilgore, Vicki L., Nurse Navigator, Cancer Center Clinical Services, College of Medicine, annualized rate of \$63,799 for 12 months (\$5,316.58 per month), September 11, 2017. Professional Nonfaculty.

CHANGE(S):

Bond, Allie K., Physician Assistant I, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$87,337 for 12 months (\$7,278.08 per month) to an annualized rate of \$88,903 for 12 months (\$7,408.58 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Bouch, Elizabeth A., title changed from Staff Registered Nurse, CMT Psychiatry, College of Medicine Tulsa, to Staff Registered Nurse II, CMT Psychiatry, College of Medicine Tulsa, salary changed from an annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to an annualized rate of \$63,799 for 12 months (\$5,316.58 per month), September 3, 2017. Professional Nonfaculty. Promotion.

Brown, Sarah L., title changed from Research Management Coordinator II, Department of Medicine Grants, College of Medicine, to Research Management Coordinator III, Department of Medicine Grants, College of Medicine, salary changed from an annualized rate of \$53,129 for 12 months (\$4,427.42 per month) to an annualized rate of \$60,000 for 12 months (\$5,000.00 per month), September 17, 2017. Professional Nonfaculty. Promotion.

Carpenter, Angelika P., title changed from Neonatal Nurse Clinician, Department of Pediatrics, College of Medicine, to Neonatal Nurse Practitioner, Department of Pediatrics, College of Medicine, salary changed from an annualized rate of \$72,930 for 12 months (\$6,077.50 per month) to an annualized rate of \$86,500 for 12 months (\$7,208.33 per month), August 20, 2017. Professional Nonfaculty. Promotion.

Christian, Francis G., Resident, Department of Medicine, Residency, College of Medicine, salary changed from an annualized rate of \$57,448 for 12 months (\$4,787.33 per month) to an annualized rate of \$81,448 for 12 months (\$6,787.33 per month), July 1, 2017. Graduate Student. Pay correction to initial hire on July 1, 2017.

Do, Ngoc-Diep, Physician Assistant II, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$100,000 for 12 months (\$8,333.33 per month) to an annualized rate of \$100,423 for 12 months (\$8,368.58 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Fentem, Laura R., title changed from Associate Director for Faculty Development & Interdisciplinary Programs, Academic Technology, Provost, to Manager eLearning Technologies, Academic Technology, Provost, October 1, 2017. Job Change.

Green, Ina K., Physician Assistant II, Cancer Center Clinical Services, Institutional Centers of Excellence, salary changed from an annualized rate of \$100,000 for 12 months (\$8,333.33 per month) to an annualized rate of \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Helton, Richard, Resident, Department of Medicine, Residency, College of Medicine, salary changed from an annualized rate of \$57,448 for 12 months (\$4,787.33 per month) to an annualized rate of \$81,448 for 12 months (\$6,787.33 per month), July 1, 2017. Graduate Student. Pay correction to initial hire on July 1, 2017.

Hendley, Halston, Physician Assistant I, Cancer Center Clinical Services, Institutional Centers of Excellence, salary changed from an annualized rate of \$98,280 for 12 months (\$8,190.00 per month) to an annualized rate of \$100,423 for 12 months (\$8,368.58 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Hunter, Whitney J., title changed from Nurse Practitioner, Cancer Center Clinical Services, Institutional Centers of Excellence, to Senior Nurse Practitioner, Cancer Center Clinical Services, Institutional Centers of Excellence, salary changed from an annualized rate of \$92,207 for 12 months (\$7,683.91 per month) to an annualized rate of \$94,488 for 12 months (\$7,874.02 per month), June 25, 2017. Professional Nonfaculty. Promotion.

Lavallee, Melissa S., Clinic Nurse Manager, OU Physicians Faculty Clinics, College of Medicine, salary changed from an annualized rate of \$64,479 for 12 months (\$5,373.33 per month) to an annualized salary of \$68,500 for 12 months (\$5,708.33 per month), October 1, 2017. Managerial Staff. Equity Adjustment.

Leonard, Lance A., title changed from Clinical Departmental Business Administrator, Harold Hamm Diabetes Center, Institutional Centers of Excellence, to Executive Director, Administration and Operations, Harold Hamm Diabetes Center, Institutional Centers of Excellence, September 3, 2017. Administrative Staff. Promotion.

McGinley, Fransen O., Physician Assistant II, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$100,000 for 12 months (\$8,333.33 per month) to an annualized rate of \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Minton, Vickie S., title changed from Clinic Nursing Supervisor, OUP Clinical Operations, College of Medicine Tulsa, to Clinic Nurse Manager, OUP Clinical Operations, College of Medicine Tulsa, salary changed from an annualized rate of \$62,000 for 12 months (\$5,166.67 per month) to an annualized rate of \$69,000 for 12 months (\$5,750.00 per month), October 15, 2017. Managerial Staff. Promotion.

Moeller, Abby M., title changed from Clinical Instructor, Department of Urology, College of Medicine, to Physician Assistant II, Department of Pediatrics, College of Medicine, salary changed from an annualized rate of \$94,350 for 12 months (\$7,862.50 per month) to an annualized rate of \$93,000 for 12 months (\$7,750.00 per month), September 3, 2017. Professional Nonfaculty. Faculty to staff.

Nguyen, Maria, Physician Assistant II, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$100,000 for 12 months (\$8,333.25 per month) to an annualized rate of \$100,423 for 12 months (\$8,368.58 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

O'Neal, Caroline M., Physician Assistant II, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$100,000 for 12 months (\$8,333.25 per month) to an annualized rate of \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Quan, Jennifer T., title changed from Student Affairs Specialist, Student & Academic Affairs, College of Dentistry, to Student Services Director, Student & Academic Affairs, College of Dentistry, salary changed from an annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to an annualized rate of \$63,799 for 12 months (\$5,316.58 per month), October 1, 2017. Promotion.

Raad, Samih H., Resident, Department of Medicine, Residency, College of Medicine, salary changed from an annualized rate of \$57,448 for 12 months (\$4,787.33 per month) to an annualized rate of \$81,448 for 12 months (\$6,787.33 per month), July 1, 2017. Graduate Student. Pay correction to initial hire on July 1, 2017.

Schmerer, Mendy M., title changed from Assistant Director of Financial Aid, Student Financial Aid, Administration & Finance, to Director of Student Financial Aid, Student Financial Aid, Administration & Finance, salary changed from an annualized rate of \$61,800 for 12 months (\$5,150.00 per month) to an annualized rate of \$75,000 for 12 months (\$6,250.00 per month), October 1, 2017. Promotion.

Schroeder, Joni L., Physician Assistant II, Cancer Center Clinical Services, Institutional Centers of Excellence, salary changed from an annualized rate of \$99,999 for 12 months (\$8,333.25 per month) to \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Sharp, Stacey D., title changed from Clinic Nurse Manager, OU Physicians CHP Clinics, College of Medicine, to Registered Nurse Care Manager, OU Physicians CHC, College of Medicine, salary changed from an annualized rate of \$72,112 for 12 months (\$6,009.41 per month) to an annualized rate of \$67,000 for 12 months (\$5,583.33 per month), July 23, 2017. Professional Nonfaculty. Transfer.

Shaver, Jaclyn D., title changed from Nurse Practitioner, Cancer Center Clinical Services, Institutional Centers of Excellence, to Senior Nurse Practitioner, Cancer Center Clinical Services, Institutional Centers of Excellence, salary changed from an annualized rate of \$97,348 for 12 months (\$8,112.35 per month) to an annualized rate of \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Whitt, Patricia A., Physician Assistant II, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$99,999 for 12 months (\$8,333.25 per month) to an annualized rate of \$106,731 for 12 months (\$8,894.25 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

Wood, Neilee M., Physician Assistant I, Stephenson Cancer Center, Institutional Centers of Excellence, salary changed from an annualized rate of \$87,337 for 12 months (\$7,278.12 per month) to an annualized rate of \$88,903 for 12 months (\$7,408.66 per month), June 25, 2017. Professional Nonfaculty. Equity Adjustment.

RETIREMENT(S):

Jordan, Pamela G., Director of Student Financial Aid, Student Financial Aid, Administration & Finance, September 30, 2017. Retirement.

Malone, Linda D., OU Physicians Director of Contracting, OU Physicians, College of Medicine, October 1, 2017. Retirement.

O'Brien, Vickie L., Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, September 2, 2017. Retirement.

RESIGNATION(S)/TERMINATION(S):

Cole, Melanie L., Senior Clinic Manager, OUP Clinical Operations, College of Medicine Tulsa. October 21, 2017. Resignation.

Garretson, Amber A., Nurse Navigator, Department of Surgery, College of Medicine. October 4, 2017. Termination.

Livingston, Summer A., Coordinator Case Management, Medical Informatics, College of Medicine Tulsa. October 7, 2017. Resignation.

Mittal, Roopali, Resident, Pediatrics Residency Program, College of Medicine. July 26, 2017. Completion of program.

Slootheer, Roy M., Nurse Practitioner, Department of Surgery, College of Medicine. October 1, 2017. Resignation.

Turner, Annette I., Senior Project Manager, OU Physicians, College of Medicine, October 7, 2017. Resignation.

Norman Campus:

NEW APPOINTMENT(S):

Baker, Steven S., IT Analyst III, Office of Business Analytics, annualized rate of \$95,000 for 12 months, September 25, 2017. Managerial Staff.

Burch, Joyce, Director, Office of Public/Private Partnership [Administrator III], Corporate Engagement Office, annualized rate of \$125,000 for 12 months, September 18, 2017. Administrative Staff.

Fleming, Jeri R., Assistant Director and Outreach and Education Coordinator for OWS [Program Administrator II], Vice President's Office, annualized rate of \$65,000, October 9, 2017. Managerial Staff.

Hwang, Ji Hee, Assistant Director [Program Administrator II], Learning Outcomes Assessment, annualized rate of \$60,000 for 12 months, October 9, 2017. Managerial Staff.

Deaton, James E., Administrator IV, IT Evans, annualized rate or \$158,000 for 12 months, September 30, 2017. Administrative Staff.

Hudson, Chelsea L., Development Associate II, Office of the Dean, College of Arts and Sciences, annualized rate of \$62,000 for 12 months, 09/21/2017. Managerial Staff.

Huggins, Lisa Suzanne, Pharmacist [Health Care Professional III], Goddard Health Center, annualized rate of \$67,600 for 12 months, September 5, 2017. Professional Staff.

Martin, John Bradley, Application Developer, [Information Technology Analyst II], Enterprise Applications and Server Administration, Information Technology, Service Management and Operational Excellence, annualized rate of \$87,500 for 12 months, September 18, 2017. Managerial Staff.

CHANGE(S):

Albertson, Jessica L., title changed from Export Control Analyst [Tech Project Management Specialist I] to Director of the Office of Export Controls [Administrator III], salary remains at annualized rate of \$95,000, September 1, 2017, Administrative Staff. Job re-classification.

Allen, Jonathan D., Laboratory Equipment Technician [Equipment Operations Maintenance Personnel V], School of Geology and Geophysics, salary changed from annualized rate of \$60,465 for 12 months to annualized rate of \$62,899 for 12 months, September 30, 2017. Skilled Crafts/Trades. Increase.

Atkinson, Linda K., Associate Director [Administrator III], Center for Educational and Community Renewal, salary changed from annualized rate of \$103,809 for 12 months to annualized rate of \$106,923 for 12 months, August 1, 2017. Administrative Staff. Increase.

Baghadayan, Annie T., Director [Program Administrator III], Center for Disability Education and Training, salary changed from annualized rate of \$71,659 for 12 months to \$75,000, July 1, 2017. Managerial Staff. Increase.

Bennie, Dale R., title changed from Associate Director [Marketing/PR Specialist II] to Associate Director [Administrator II], University of Oklahoma Press, salary remains at annualized rate of \$113,611 for 12 months, July 1, 2017. Administrative Staff. Internal promotion.

Boles, Jeffrey B., title changed from IT Administrator [IT Specialist III] to Director of Training and Research [Program Administrator III], College of Continuing Education Training and Research Center, salary changed from annualized rate of \$77,908 for 12 months to annualized rate of \$79,000 for 12 months, July 1, 2017. Managerial Staff. Promotion.

Boren, Kristi D., Executive Assistant [Managerial Associate I], Office of the Dean, Gallogly College of Engineering, salary changed from annualized rate of \$63,546 for 12 months to annualized rate of \$66,000 for 12 months, October 1, 2017. Managerial Staff. Increase.

Brice, Kenton S., title changed from Digital Resources Librarian [Librarian II] to Digital Resources Librarian [Tech Project Management Specialist II], Law Center Library, salary changed from annualized rate of \$59,950 for 12 months to annualized rate of \$75,000 for 12 months, July 1, 2017. Managerial Staff. Change position number in department.

Brumbaugh, Leah, Executive Director of Development [Development Associate III], President, University of Oklahoma. Tulsa, salary changed from annualized rate of \$94,712 for 12 months to annualized rate of \$104,712 for 12 months, October 1, 2017. Managerial Staff. Increase.

Buettner-Wilkins, Stephanie Paige, Development Officer [Development Associate I], Gallogly College of Engineering Dean, salary changed from annualized rate of \$44,990 for 12 months to annualized rate of \$75,000 for 12 months, October 1, 2017. Managerial Staff. Job re-classification.

Calonkey, Susan L., Development Officer [Development Associate I], Gallogly College of Engineering Dean, salary changed from annualized rate of \$46,529 for 12 months to annualized rate of \$65,000 for 12 months, October 1, 2017. Managerial Staff. Job re-classification.

Camp, Twila J., Director, Web Services [IT Analyst III], University Libraries, salary changed from annualized rate of \$76,500 for 12 months to annualized rate of \$85,000 for 12 months, October 1, 2017. Managerial Staff. Increase.

Carlisle, Tara M., Head of Digital Scholarship [Librarian II], Peggy V. Helmerich Learning Center, University Libraries, salary changed from annualized rate of \$58,000 for 12 months to annualized rate of \$65,000 for 12 months, October 1, 2017. Professional Staff. Increase.

Coffey, Aaron L., TREK Database Developer [IT Analyst I], Center for Educational and Community Renewal, salary changed from annualized rate of \$65,279 for 12 months to annualized salary of \$67,237 for 12 months, August 1, 2017. Managerial Staff. Increase.

Cone, Christopher P., title changed from DevOps Engineer [IT Analyst II] to DevOps Manager [IT Analyst III], University Libraries, salary changed from annualized rate of \$63,000 for 12 months to annualized rate of \$72,500 for 12 months, September 1, 2017. Managerial Staff. Increase.

Cook, Jennifer K., title changed from Bursar System Analyst [Managerial Associate I], to University Student Program Specialist II [University Student Programs Specialist II], Office of the Bursar, salary changed from annualized rate of \$52,000 for 12 months to annualized rate of \$60,000 for 12 months, September 1, 2017. Managerial Staff. Internal Promotion.

Cook, Matthew N., Head of Emerging Technologies [Librarian I], Peggy V. Helmerich Learning Center, University Libraries, salary changed from annualized rate of \$58,000 for 12 months to annualized rate of \$70,000 for 12 months, September 1, 2017. Professional Staff. Increase.

Cooper, William R., Staff Architect [Architect/Engineer Professional II], Architectural and Engineering Services, salary changed from annualized rate of \$73,632 for 12 months to annualized rate of \$78,500 for 12 months, November 1, 2017. Professional Staff. Increase.

Daniels, Justin W., Fire Marshal [Program Specialist III], Director of Risk Management, salary changed from annualized rate of \$64,770 for 12 months to annualized rate of \$75,000 for 12 months, September 15, 2017. Managerial Staff. Increase.

Davis, Justin E., Managing Director for Service Management [Administrator III], Service Management and Operations Excellence, Information Technology. Salary changed from annualized rate of \$100,000 for 12 months to annualized rate of \$110,000 for 12 months, November 1, 2017. Administrative Staff. Equity and retention.

Dean, Sharon, Associate Director [Administrator III], Center for Educational and Community Renewal, salary changed from annualized rate of \$88,510 for 12 months to annualized rate of \$91,166 for 12 months, August 1, 2017. Administrative Staff. Increase.

Elizondo Cecena, Francisco J., DGBL Production Manager [IT Analyst III], Center for Educational and Community Renewal, salary changed from annualized rate of \$92,010 for 12 months to annualized rate of \$94,770 for 12 months, August 1, 2017. Managerial Staff. Increase.

Ferree, Matthew Anson, title changed from Training Specialist [HR Management Professional II] to Manager of Learning and Development [Administrator II], Human Resources, Training and Development, salary remains at annualized rate of \$66,000 for 12 months, April 1, 2017. Administrative Staff. Title change.

Fryar, Daniel, title changed from Director of Budget and Financial Analysis [IT Analyst II], College of Arts and Sciences Dean to Assistant Director of Finance/Scholarship Coordinator [Financial Associate I], Mewbourne College of Earth and Energy Dean, salary changed from annualized rate of \$55,000 for 12 months to annualized rate of \$60,000 for 12 months, November 1, 2017. Managerial Staff. Accepted other job on campus.

Grimley, Michelo, title changed from Taleo Business Administrator/Business Analyst [IT Analyst I] to HRIS Business Analyst [IT Analyst II], Department of Human Resources Administration Office, salary remains at annualized rate of \$66,000, July 1, 2017. Managerial Staff. Title change.

Giesecke, Michael W., title changed from Assistant Director, Oklahoma Memorial Union [Administrator II], to Director of Operations, Vice President for Administration and Finance [Administrator II], salary changed from annualized rate of \$70,000 for 12 months to annualized rate of \$75,000 for 12 months, September 28, 2017. Transfer to another department on campus.

Green, Gabriel L., title changed from Network Engineer [IT Analyst II] to Senior Network Engineer [IT Analyst III], Network & Telecommunications, Service Management & Operational Excellence, Information Technology, salary changed from annualized rate of \$78,340 for 12 months to annualized rate of \$82,257 for 12 months. Managerial Staff. Promotion.

Haddox, Jonathan K., Imaging and Systems Administrator [IT Analyst II], College of Continuing Education Information Technology, salary changed from annualized rate of \$65,291 for 12 months to annualized rate of \$71,000 for 12 months, July 1, 2017. Managerial Staff. Increase.

Hall, Shawn R., title changed from Data Scientist [IT Analyst III], Institutional Research and Reporting to Senior Data Scientist [IT Analyst III], Office of Business Analytics, salary changed from annualized rate of \$60,180 for 12 months to annualized rate of \$95,000 for 12 months, October 16, 2017. Managerial Staff. Accepted other job on campus.

Hendrix Elizabeth A., title changed from Associate Director [Administrator II] to Managing Director for Portfolio, Project and Resource Management [Administrator III], Business Planning, Fiscal Management, and Talent, Information Technology, salary changed from annualized rate of \$88,070 for 12 months to annualized rate of \$95,000 for 12 months, September 1, 2017. Administrative Staff. Promotion.

Hines, Kathryn E., title changed from Associate Director for Administration and Finance [Program Administrator II], to Assistant Director of Operations [Tech Project Management Specialist II], Center for Spatial Analysis, salary changed from annualized rate of \$67,698 for 12 months to \$77,853 for 12 months, July 1, 2017. Managerial Staff. Promotion.

Holland, Vicky K., title changed from Manager of Operations [Marketing/PR Specialist I] to Manager, Parking Operations [Administrator II], CART, salary remains at annualized rate of \$74,018 for 12 months, February 1, 2017. Administrative Staff. Job re-classification.

Hulsey, Dewey G., title changed from Technology Coordinator [Staff Assistant I] to Web and Print Design Coordinator [IT Specialist II], Center for Educational and Community Renewal, salary changed from annualized rate of \$65,790 for 12 months to annualized rate of \$65,794 for 12 months, September 30, 2017, Managerial Staff. Job re-classification.

Jablonski, Adrienne Holtsford, Director of Student Career and Leadership Development [Development Associate II], Arts and Sciences Dean, salary remains at annualized rate of \$70,000 FTE 1.0, for 12 months. Managerial Staff. Correction for September Agenda item withdrawn.

Kane, Adam Charles, title changed from Acquisitions Editor [Marketing/PR Specialist II] to Editor in Chief [Administrator II], University of Oklahoma Press, salary remains at annualized rate of \$85,000 for 12 months, July 1, 2017. Administrative Staff. Internal Promotion.

Kennedy, Tracy M., Assistant Vice President for Public Affairs and Strategic Planning [Assistant Vice President], President, University of Oklahoma, Tulsa, salary changed from annualized rate of \$102,920 for 12 months to annualized rate of \$112,920 for 12 months, October 1, 2017. Administrative Officer. Increase.

Kessler, Patricia A., Chief Institutional Research Analyst [IT Analyst III], Institutional Research and Reporting, salary changed from annualized rate of \$63,241 for 12 months to annualized rate of \$65,241 for 12 months, November 1, 2017. Managerial Staff. Increase.

Klatt, Michael D., Senior Software Engineer [IT Analyst II], Oklahoma Climatological Survey, salary changed from annualized rate of \$58,000 for 12 months to annualized rate of \$65,000 for 12 months, September 1, 2017. Managerial Staff. Additional responsibilities.

Marks, Theresa M., Assistant Dean, College of Engineering [Assistant Dean, Academic Affairs III], Office of the Dean, Gallogly College of Engineering, salary changed from annualized rate of \$75,047 for 12 months to annualized rate of \$77,000 for 12 months, October 1, 2017. Administrative Staff. Increase.

Matthews, Emmett, DGBL Art Director [IT Specialist II], Center for Educational and Community Renewal, salary changed from annualized rate of \$81,900 for 12 months to annualized salary of \$84,561 for 12 months, September 1, 2017. Managerial Staff. Increase.

McClure, Darrell K., Maintenance Manager [Equipment Operations Maintenance Personnel V], Fleet Services, salary changed from annualized rate of \$54,163 for 12 months to annualized rate of \$61,672 for 12 months, September 30, 2017. Staff Hourly. Increase.

Moore, Melisa C., Data Scientist [IT Analyst II], Institutional Research and Reporting, salary changed from annualized rate of \$60,180 for 12 months to annualized rate of \$70,180, November 1, 2017. Managerial Staff. Increase.

Najar, Fares Z., title changed from Research Scientist of Chemistry and Biochemistry [Research Scientist] to Director of the Chemistry and Biochemistry Bioinformatics Core [Scientist/Researcher II], Department of Chemistry and Biochemistry, salary changed from annualized rate of \$63,036 for 12 months to annualized rate of \$70,000 for 12 months, November 1, 2017. Professional Staff. Internal promotion.

Newman, Ann E., Promise Phase IV Coordinator [Program Specialist I], Center for Educational and Community Renewal, salary changed from annualized rate of \$63,760 for 12 months to annualized salary of \$65,672 for 12 months, August 1, 2017. Managerial Staff. Increase.

Nicar, Nicolette D., Director of Financial Operations [Financial Associate II], Joe C. and Carole Kerr McClendon Honors College, salary changed from annualized rate of \$75,600 for 12 months to annualized rate of \$79,380 for 12 months, October 1, 2017. Managerial Staff. Merit increase.

Norman, Christina M., OU Scholars Program Director [Academic Counseling Professional III], Academic Advising Resource Center, salary changed from annualized rate of \$56,304 for 12 months to annualized rate of \$62,400 for 12 months, July 1, 2017. Managerial Staff. Increase.

Otto, Patti M., Senior Systems Analyst [IT Analyst III], Institutional Research and Reporting, salary changed from annualized rate of \$72,912 for 12 months to annualized rate of \$75,912 for 12 months, November 1, 2017. Managerial Staff. Increase.

Pacheco, Caryn L., Director [Financial Aid Specialist II], Financial Aid Services, salary changed from \$97,000 for 12 months to annualized rate of \$110,000 for 12 months, July 1, 2017. Managerial Staff. Increase.

Pearson, Tyler D., Director, Informatics [IT Specialist II], University Libraries, salary changed from annualized rate of \$68,000 for 12 months to annualized rate of \$75,000 for 12 months, September 1, 2017. Managerial Staff. Increase.

Pennington, Lacy D., Promise Phase I Project Coordinator [Program Specialist I], Center for Educational and Community Renewal, salary changed from annualized rate of \$64,998 for 12 months to annualized rate of \$66,948 for 12 months, August 1, 2017. Managerial Staff. Increase.

Pettersen, Krista A., Assistant Vice President for Academic Operations and Registrar [Assistant Vice President], University of Oklahoma, Tulsa, salary changed from annualized rate of \$103,000 for 12 months to annualized rate of \$113,000 for 12 months, October 1, 2017. Administrative Officer. Increase.

Sarantakos, John A., Director [Administrative Officer], Printing, Mailing and Document Services, salary changed from annualized rate of \$96,254 for 12 months to annualized rate of \$116,000 for 12 months, October 1, 2017. Administrative Officers. Increase.

Sheriff, JEB, Program Manager, [IT Manager], Service Management and Operational Excellence, Information Technology, salary changed from annualized rate of \$87,500 for 12 months to annualized rate of \$91,875 for 12 months, November 1, 2017. Managerial Staff. Increase.

Shreder, Charlene M., Director of the Regional Prevention Coordinator [Program Administrator III], Southwest Prevention Center, salary changed from annualized rate of \$67,522 for 12 months to annualized rate of \$72,281 for 12 months, July 1, 2017. Managerial Staff. Increase.

Tower, Debra L., title changed from Postdoctoral Fellow to Scientist/Researcher II, Institute for the Study of Human Flourishing, salary remains at annualized rate of \$60,000 for 12 months, September 13, 2017. Professional Nonfaculty. Changing from academic appointment to professional nonfaculty.

Tremain, Beverly F., Epidemiology TA Provider [Tech Project Management Specialist III], Southwest Prevention Center, salary changed from annualized rate of \$80,076 for 12 months .76 FTE to annualized rate of \$60,857 for 12 months .76 FTE, October 1, 2017. Managerial Staff. Salary decreased to correspond to previously approved FTE reduction.

VanGundy, Laura S., title changed from Director of Digital Initiatives [Development Associate I] Vice President for Development, to Director of Marketing and Communications [Administrator III], Continuing Education Public and Community Services Marketing and Communications, salary changed from annualized rate of \$39,998 for 12 months to annualized rate of \$60,000 for 12 months, October 24, 2017. Administrative Staff. Accepted other job on campus.

Waller, Jennifer L., Open Educational Resources and Scholarly Communication Coordinator [Librarian II], Collections Development, University Libraries, salary changed from annualized rate of \$62,500 for 12 months to annualized rate of \$65,000 for 12 months, October 1, 2017. Professional Staff. Increase.

Wilbur, Sharon A., Associate Director [Administrator III], Center for Educational and Community Renewal, salary changed from annualized rate of \$88,510 for 12 months to annualized rate of \$91,166 for 12 months, August 1, 2017. Administrative Staff. Increase.

Wilcox, Kelly R., Executive Director, Finance and Operations [Administrative Staff II], Office of the Dean, Gallogly College of Engineering, salary changed from annualized rate of \$75,047 for 12 months to annualized rate of \$85,000 for 12 months, October 1, 2017. Administrative Staff. Increase.

Wilkins, David W., Systems Analyst [IT Analyst II], Institutional Research and Reporting, salary changed from annualized rate of \$66,391 for 12 months to annualized rate of \$68,571 for 12 months, November 1, 2017. Managerial Staff. Increase.

Williams, Cory R., title changed from Junior Systems Administrator [IT Analyst I] to Systems Administrator [IT Analyst II], College of Continuing Education Information Technology, salary changed from annualized rate of \$48,800 for 12 months to annualized rate of \$65,000 for 12 months, September 1, 2017. Managerial Staff. Change in classification.

Williams, Leslie A., K20 Director [Administrator III], Center for Educational and Community Renewal, salary changed from annualized rate of \$111,458 for 12 months to annualized rate of \$114,801 for 12 months, August 1, 2017. Administrative Staff. Increase.

Wilson, Scott N., Associate Director [Administrator III], Center for Educational and Community Renewal, salary changed from annualized rate of \$111,458 for 12 months to annualized salary of \$115,080 for 12 months, September 1, 2017. Administrative Staff. Increase.

RESIGNATION(S)/TERMINATION(S):

Donovan, Jaise L., IT Analyst II, Center for Education and Community Renewal, September 20, 2017.

Goodspeed, David E., Assistant Vice President, Information Technology, October 1, 2017.

Juarez, James, Administrator II, Law Center Computing Services, September 9, 2017.

Masters, Elaine D., Administrator II, College of Education, Dean's Office, October 6, 2017.

Stacy, Mark B., IT Analyst II, University Libraries, September 21, 2017.

RETIREMENT(S):

Giustozzi, Emilie RS., IT Analyst III, Continuing Education Public and Community Services, September 1, 2017.

Lohaus, Barbara M., Financial Associate I, Public Affairs, January 1, 2018.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Humphreys, Rainbolt-Forbes, Burgess, Stone, Albert and Keating. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 4:25 p.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the
Board of Regents



Rogers State University
2018 Monthly Premiums
For Active Employees
AMENDED

HEALTH INSURANCE RATES	Employee	Spouse	Child/ren	Spouse + Child/ren
Cigna PPO Option	545.14 *	\$763.08	\$490.56	\$1,062.90
Cigna H.S.A. Option	\$488.45	\$683.76	\$439.52	\$1,440.81

DENTAL INSURANCE RATES	Employee	Employee + Spouse	Employee + Child/ren	Employee + Spouse + Child/ren
Delta Dental Basic Option	\$20.32	\$66.78	\$80.06	\$133.92
Delta Dental Alternative Option	\$60.86	\$118.92	\$141.68	\$190.86

VISION INSURANCE RATES	Employee	Employee + Spouse	Employee + Child/ren	Employee + Spouse + Child/ren
VSP Standard Option	\$8.68	\$13.44	\$13.72	\$22.10
VSP Premier Option	\$15.28	\$23.68	\$24.16	\$38.96

*Paid by Rogers State University

ROGERS STATE UNIVERSITY

Staff Advisory Council

Policy Statement

~~Hereby is created the Staff Advisory Council of Rogers State University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University, and to make policy recommendations, communicate and share staff concerns, recommend changes to university practices, and provide administrative support to the University.~~

Contents

- ~~• Who should know this Policy?~~
- ~~• Responsibilities~~
- ~~• Mission~~
- ~~• Constitution~~
- ~~• Contacts~~
- ~~• Policy History~~

Who Should Know This Policy

✓ President	✓ Faculty
✓ Vice Presidents	✓ Other Accounting/Finance Personnel
✓ Deans	Students
✓ Directors	Other Groups
✓ Department Chairs	✓ All Employees

Responsibilities

Responsible for Policy	
University Officer Responsible:	
Tom Volturo	Executive Vice President for Administration & Finance
Kristi Mallett	Employment and Benefits Coordinator

Mission

1.0 Whereas Rogers State University is an institution with a clear mission and solid core values, and at the heart of its educational mission is its students. Faculty, administrative and professional staff, and classified staff have the responsibility for the quality of education and services students receive;

Whereas the staff of Rogers State University has a sincere interest in and highest regard for the continuing goals, purposes, and functions of the university and seeks active representation and involvement in the affairs of the university;

Whereas a long-standing dedication to shared governance inspires all of the University's decisions and is specifically mentioned in its planning documents, emphasizing teamwork, facilitating open and effective communication, and providing opportunities for active participation by all constituencies;

Hereby is created the Staff Advisory Council of Rogers State University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and to submit University policy recommendations, communicate and share staff concerns, recommend changes to University practices, and provide administrative support to the University until such a time as the Council dissolves itself or the Constitution is revoked by the Board of Regents; or by the President;

Here follows the Constitution of the Staff Advisory Council.

Constitution

2.0 Function and Responsibility

The Rogers State University Staff Advisory Council is organized for the following functions:

- To serve as an advisory representative body for staff employees of the University.
- 2.2 To participate in an advisory and referral capacity to the President of the University in such university policy matters which directly affect the staff employees.
- 2.3 To cooperate with and to assist other constituencies within the University community in the attainment of the University's general mission and stated goals.
- 2.4 To function for the welfare of the University and its Staff.

3.0 Composition Article I: Membership

3.1 The Rogers State University Staff Advisory Council shall consist of representatives to be elected from the classified and administrative/professional staff of Rogers State University but excluding the President of the University, the Vice-Presidents of the University, members of the President's Executive Committee, members of the faculty, and student employees.

3.2 The Staff Advisory Council shall consist of no less than 21 15 members and no more than 31 25 members any given year. Members will have equal voting power. The membership shall reflect, as much as possible, the full diversity of the staff. This diversity is defined by, but not limited to, distinctions of campus location, job classification, or functional area. The exact number of members from each EEO five classification shall be determined once per year with up-to-date statistics about the number of employees in each classification. The classifications are as follows:

- Administrative Support
- General Professional
- Management
- Service Occupations
- Technical and Skilled

3.3 There shall be one (1) member appointed by the Provost Associate Vice President of the Rogers State University Bartlesville campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.4 There shall be one (1) member appointed by the Director of the Rogers State University Pryor campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.5 The Rogers State University Staff Advisory Council neither supplants nor supersedes any duly-constituted organization or any approved policy or procedure currently in effect, and there shall be nothing contained or implied in this Constitution that shall infringe on the rights and privileges of an individual employee, nor shall it deny any employee the pursuit of individual action that such employee may deem to be necessary for his or her personal welfare.

Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.

Members voted into the Council shall be current Rogers State University employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at least one year in order to be eligible for election. Members shall be elected by classification, by the greatest number of the total votes cast.

The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose employment is terminated or otherwise leave the University shall be removed and a vacancy declared. Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.

The Executive Vice-President for Administration and Finance will be an *ex-officio* advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.

There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for the specific classification group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.

Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with this Article.

4.0 Article II: Name

~~4.1~~ The name of the organization shall be the ROGERS STATE UNIVERSITY STAFF ADVISORY COUNCIL, sometimes hereinafter referred to as the Council.

5.0 Article III: Bylaws

~~5.1~~ The Staff Advisory Council shall prepare bylaws for the conduct of its business for approval by the President. If a disagreement arises between this Constitution and the Council By-laws, the Constitution will be the controlling instrument.

6.0 — Article III: Membership

~~6.1~~ — Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.

~~6.2~~ — Members voted into the Council shall be current Rogers State employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at least two years in order to be eligible for election. Members shall be elected by EEO classification, by the greatest number of the total votes cast.

~~6.3~~ — The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose

~~employment is terminated or otherwise leave the University shall be removed and a vacancy declared. Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.~~

~~6.4 The Executive Vice President for Administration and Finance will be an ex-officio advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.~~

~~6.5 There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for that EEO group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.~~

~~6.6 Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with Section 5 of this Article.~~

7.0 Article IV: Nomination and Election

~~7.1~~ Nomination for election of Council members shall be made by those in each **EEO specific** classification to fill the correct number of seats as determined by the number of employees in each classification.

~~7.2~~ Nominations for candidates for election must be made in writing to the Secretary of the Council at least twenty-one (21) days prior to the date of the annual election. Only those persons employed on a permanent basis (50% time or more) may be elected to a seat on the Council. All nominations must have the consent of the nominee, and all nominations must be validated by the signature of the nominator and nominee. Those nominating themselves must still sign that they are a valid candidate.

~~7.3~~ Election of members to the Council shall be made annually by ballot prior to the regular meeting of the Council in March of each year. The results of the balloting shall be announced at that March meeting, with the installation of the new members and the organization of the Council to take place in April of each year.

8.0 Article V: Officers

~~8.1~~ The Officers of the Council shall be the Chairperson, the Chair-Elect, the Secretary, and, if necessary, the Chairperson Pro Tempore.

~~8.2~~ The Officers of the Council shall be elected from the membership of the Council at the regular April meeting of each year.

- 8.3 The terms of office for each elected Officer are as follows: The Secretary shall serve for one (1) year. The secretary may be elected to succeed him or herself in the same office for not more than one (1) additional term. The Chair and Chair-Elect may only serve one (1) year. The Chair-Elect shall serve as the chair following his or her initial term.
- 8.4 The Chairperson of the Council shall preside at all meetings of the Council and shall enforce the obligations imposed upon the Council by the Constitution and by-laws as they relate to the administration of the work of the Council. The Chairperson shall be a non-voting member of the Council except in instances in which a tie vote occurs, at which time the Chairperson shall cast the deciding vote.
- 8.5 The Chairperson of the Council shall appoint all members of any committees of the Council and shall designate a member thereof to serve as committee chairperson. The Chairperson of the Council shall serve as a non-voting ex-officio member of any committees of the Council.
- 8.6 The Chairperson shall conduct official correspondence relating to the business of the Council as authorized and directed by the Council, including submitting recommendations in writing to the President of the University.
- 8.7 The duties of the Chair-Elect of the Council shall be to assist the Chairperson as directed; and in the absence of the Chairperson, the Chair-Elect shall assume all the powers and prerogatives of the Office during the remainder of the absence. The Chair-Elect shall ensure that the Staff Council website is up-to-date and will be the webmaster's point of contact when the website needs maintenance.
- 8.8 The duties of the Secretary of the Council shall be to record, maintain, and distribute all resolutions and proceedings of the meetings to all Council members. The Secretary of the Council shall keep roll of members of the Council and the attendance records of members at the meetings of the Council. The Secretary will certify that a quorum is present in order to conduct the official business of the Council.
- 8.9 The Secretary of the Council shall keep the minutes of the regular and special meetings of the Council and shall prepare normal correspondence of the council, excluding that correspondence that the Council directs the Chairperson to conduct. The Secretary shall issue notices of all meetings and shall perform other duties pertaining to the office of the Secretary as needed. The Secretary shall ensure that all minutes and other public notices are placed on the Staff Council website, either by submitting such items to the webmaster or by adding the items as needed. The Secretary shall, at the expiration of the term of Office, turn over to his or her successor all records and pertinent data of the Council held in his or her possession.
- 8.10 In the absence of the Chairperson and the Chair Elect from any official meeting of the Council, the members of the Council shall elect a Chairperson Pro Tempore to preside at such meeting.

9.0 Article VI: Permanent and Special Committees

- 9.1 All permanent and special committees shall be established by Council action. Each committee shall have a committee chairperson appointed by the Chairperson of the Council, and the committee members shall select a secretary for the committee from its membership. All permanent and special committees shall be subject to the call of their respective chairperson.

~~9.2~~ Members of all permanent and special committees are appointed for a term not to exceed one (1) year. Members of committees may succeed themselves upon reappointment by the Chairperson of the Council to a new term.

~~9.3~~ No committee shall supersede any decisions or recommendations made by the Staff Council.

10.0 Article VII: Meetings

~~10.1~~ Regular meetings of the Council will normally be held monthly. All agenda items should be submitted to the Chairperson of the Council, to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

~~10.2~~ Special meetings of the Council may be called by the Chairperson of the Council or by any five (5) members of the Council. Special meetings may only be called when business requiring urgent attention by the Council that cannot wait until the next regular meeting.

~~10.3~~ All meetings of the Council shall be open to the public.

~~10.4~~ Any person who is not an elected or appointed member of the Council or one of the Council Committees shall be allowed to address the Council and to participate in the discussion of Council matters provided that the person submits a written request to the Chairperson of the Council to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

~~10.5~~ Any person who is not an elected or appointed member of the Council or one of the Council Committees and who has not requested to be placed on the agenda shall be allowed to address the Council and to participate in the discussion of the Council upon a majority vote of the members of the Council who are present.

~~10.6~~ Non-members of the Council or of a Council's committee who are allowed to address the Council shall be limited to five (5) minutes to present their views or state their position on any matter under the Council's consideration. A request for an extension of time may be granted by a majority of the members of the Council who are present.

11.0 Article VIII: Quorum and Voting

~~11.1~~ A majority of the members of the Council shall constitute a quorum authorized to transact business at any regular or special meeting of the Council. A lack of quorum will require the meeting to be rescheduled for another day during the same month; if this is not possible, agenda items will roll over into the next regularly scheduled meeting during the next month.

~~11.2~~ Voting by Council membership shall be by voice except when voting by ballot is deemed necessary by the Chairperson of the Council.

~~11.3~~ A majority vote of the Council members present and voting shall carry a motion except to alter, amend, annul, or suspend the Constitution of the Council. In cases such as these, voting shall be in accordance with Article X of the Constitution.

12.0 Article IX: Rules of Order

~~12.1~~ To ensure proper, fair, and continued order, ~~The general basic rules principles~~ of parliamentary procedure, ~~as laid down in Robert's Rules of Order~~, shall govern all meetings of the Council and meetings of any permanent and special Council committees.

13.0 Article X: Amendments, Alterations, Annulments, and Suspension

~~13.1~~ Proposals of amendments, alteration, annulments or suspension of the Constitution of the Council shall be submitted in writing to the Secretary of the Council, who shall send copies of such proposal(s) to each member of the Council prior to the next regularly scheduled meeting. The Council, by a majority vote, shall determine if the proposal(s) will be submitted to the general membership of the Rogers State University Staff for action. This determination shall be made prior to the adjournment of the third consecutive regular meeting of the Council following the original presentation of the proposal(s) to the Council.

~~13.2~~ Proposal(s) for amendments, alternation, annulments, or suspension of the Constitution that have been approved by the majority of the full Council shall be submitted to the Staff for vote and to the President of the University for Approval. Passage or failure of such amendments, annulments or suspensions shall be determined by a majority of votes cast and Presidential approval.

The President, with approval of the Board of Regents, may amend, alter, annul, revoke, or suspend the Constitution as needed when deemed to be in the best interests of the University. In such cases, the President shall advise the Council of any such actions and the reasons for the same.

Contacts

~~Policy Questions: Kristi Mallett, Employment and Benefits Coordinator, 918-343-7796.~~

Policy History

Policy

Issue Date: May 2013

~~Reviewed, no revision: _____~~

Revised: September 2017

ROGERS STATE UNIVERSITY

Staff Advisory Council

Mission

Whereas Rogers State University is an institution with a clear mission and solid core values, and at the heart of its educational mission is its students. Faculty, administrative and professional staff, and classified staff have the responsibility for the quality of education and services students receive;

Whereas the staff of Rogers State University has a sincere interest in and highest regard for the continuing goals, purposes, and functions of the university and seeks active representation and involvement in the affairs of the university;

Whereas a long-standing dedication to shared governance inspires all of the University's decisions and is specifically mentioned in its planning documents, emphasizing teamwork, facilitating open and effective communication, and providing opportunities for active participation by all constituencies;

Hereby is created the Staff Advisory Council of Rogers State University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and to submit University policy recommendations, communicate and share staff concerns, recommend changes to University practices, and provide administrative support to the University until such a time as the Council dissolves itself or the Constitution is revoked.

Constitution

Function and Responsibility

The Rogers State University Staff Advisory Council is organized for the following functions:

- To serve as an advisory representative body for staff employees of the University.
- To participate in an advisory and referral capacity to the President of the University in such university policy matters which directly affect the staff employees.
- To cooperate with and to assist other constituencies within the University community in the attainment of the University's general mission and stated goals.
- To function for the welfare of the University and its Staff.

Article I: Membership

The Rogers State University Staff Advisory Council shall consist of representatives to be elected from the classified and administrative/professional staff of Rogers State University but excluding the President of the University, the Vice-Presidents of the University, members of the President's Executive Committee, members of the faculty, and student employees.

The Staff Advisory Council shall consist of no less than 15 members and no more than 25 members any given year. Members will have equal voting power. The membership shall reflect, as much as possible, the full diversity of the staff. This diversity is defined by, but no limited to, distinctions of campus location, job classification, or functional area. The exact number of members from five classification shall be determined once per year with up-to-date statistics about the number of employees in each classification. The classifications are as follows:

- Administrative Support
- General Professional
- Management
- Service Occupations
- Technical and Skilled

There shall be one (1) member appointed by the Associate Vice President of the Rogers State University Bartlesville campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

There shall be one (1) member appointed by the Director of the Rogers State University Pryor campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

The Rogers State University Staff Advisory Council neither supplants nor supersedes any duly-constituted organization or any approved policy or procedure currently in effect, and there shall be nothing contained or implied in this Constitution that shall infringe on the rights and privileges of an individual employee, nor shall it deny any employee the pursuit of individual action that such employee may deem to be necessary for his or her personal welfare.

Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.

Members voted into the Council shall be current Rogers State employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at least one year in order to be eligible for election. Members shall be elected by classification, by the greatest number of the total votes cast.

The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose employment is terminated or otherwise leave the University shall be removed and a vacancy declared.

Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.

The Executive Vice-President for Administration and Finance will be an ex-officio advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.

There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for the specific classification group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.

Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with this Article.

Article II: Name

The name of the organization shall be the ROGERS STATE UNIVERSITY STAFF ADVISORY COUNCIL, sometimes hereinafter referred to as the Council.

Article III: Bylaws

The Staff Advisory Council shall prepare bylaws for the conduct of its business for approval by the President. If a disagreement arises between this Constitution and the Council By-laws, the Constitution will be the controlling instrument.

Article IV: Nomination and Election

Nomination for election of Council members shall be made by those in each specific classification to fill the correct number of seats as determined by the number of employees in each classification.

Nominations for candidates for election must be made in writing to the Secretary of the Council at least twenty-one (21) days prior to the date of the annual election. Only those persons employed on a permanent basis (50% time or more) may be elected to a seat on the Council. All nominations must have the consent of the nominee, and all nominations must be validated by the signature of the nominator and nominee. Those nominating themselves must still sign that they are a valid candidate.

Election of members to the Council shall be made annually by ballot prior to the regular meeting of the Council in March of each year. The results of the balloting shall be announced at that March meeting, with the installation of the new members and the organization of the Council to take place in April of each year.

Article V: Officers

The Officers of the Council shall be the Chairperson, the Chair-Elect, the Secretary, and, if necessary, the Chairperson Pro Tempore.

The Officers of the Council shall be elected from the membership of the Council at the regular April meeting of each year.

The terms of office for each elected Officer are as follows: The Secretary shall serve for one (1) year. The secretary may be elected to succeed him or herself in the same office for not more than one (1) additional term. The Chair and Chair-Elect may only serve one (1) year. The Chair-Elect shall serve as the chair following his or her initial term.

The Chairperson of the Council shall preside at all meetings of the Council and shall enforce the obligations imposed upon the Council by the Constitution and by-laws as they relate to the administration of the work of the Council. The Chairperson shall be a non-voting member of the Council except in instances in which a tie vote occurs, at which time the Chairperson shall cast the deciding vote.

The Chairperson of the Council shall appoint all members of any committees of the Council and shall designate a member thereof to serve as committee chairperson. The Chairperson of the Council shall serve as a non-voting ex-officio member of any committees of the Council.

The Chairperson shall conduct official correspondence relating to the business of the Council as authorized and directed by the Council, including submitting recommendations in writing to the President of the University.

The duties of the Chair-Elect of the Council shall be to assist the Chairperson as directed; and in the absence of the Chairperson, the Chair-Elect shall assume all the powers and prerogatives of the Office during the remainder of the absence. The Chair-Elect shall ensure that the Staff Council website is up-to-date and will be the webmaster's point of contact when the website needs maintenance.

The duties of the Secretary of the Council shall be to record, maintain, and distribute all resolutions and proceedings of the meetings to all Council members. The Secretary of the Council shall keep roll of members of the Council and the attendance records of members at the meetings of the Council. The Secretary will certify that a quorum is present in order to conduct the official business of the Council.

The Secretary of the Council shall keep the minutes of the regular and special meetings of the Council and shall prepare normal correspondence of the council, excluding that correspondence that the Council directs the Chairperson to conduct. The Secretary shall issue notices of all meetings and shall perform other duties pertaining to the office of the Secretary as needed. The Secretary shall ensure that all minutes and other public notices are placed on the Staff Council website, either by submitting such items to the webmaster or by adding the items as needed. The Secretary shall, at the expiration of the term of Office, turn over to his or her successor all records and pertinent data of the Council held in his or her possession.

In the absence of the Chairperson and the Chair Elect from any official meeting of the Council, the members of the Council shall elect a Chairperson Pro Tempore to preside at such meeting.

Article VI: Permanent and Special Committees

All permanent and special committees shall be established by Council action. Each committee shall have a committee chairperson appointed by the Chairperson of the Council, and the committee members shall select a secretary for the committee from its membership. All permanent and special committees shall be subject to the call of their respective chairperson.

Members of all permanent and special committees are appointed for a term not to exceed one (1) year. Members of committees may succeed themselves upon reappointment by the Chairperson of the Council to a new term.

No committee shall supersede any decisions or recommendations made by the Staff Council.

Article VII: Meetings

Regular meetings of the Council will normally be held monthly. All agenda items should be submitted to the Chairperson of the Council, to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

Special meetings of the Council may be called by the Chairperson of the Council or by any five (5) members of the Council. Special meetings may only be called when business requiring urgent attention by the Council that cannot wait until the next regular meeting.

All meetings of the Council shall be open to the public.

Any person who is not an elected or appointed member of the Council or one of the Council Committees shall be allowed to address the Council and to participate in the discussion of Council matters provided that the person submits a written request to the Chairperson of the Council to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

Any person who is not an elected or appointed member of the Council or one of the Council Committees and who has not requested to be placed on the agenda shall be allowed to address the Council and to participate in the discussion of the Council upon a majority vote of the members of the Council who are present.

Non-members of the Council or of a Council's committee who are allowed to address the Council shall be limited to five (5) minutes to present their views or state their position on any matter under the Council's consideration. A request for an extension of time may be granted by a majority of the members of the Council who are present.

Article VIII: Quorum and Voting

A majority of the members of the Council shall constitute a quorum authorized to transact business at any regular or special meeting of the Council. A lack of quorum will require the meeting to be rescheduled for another day during the same month; if this is not possible, agenda items will roll over into the next regularly scheduled meeting during the next month.

Voting by Council membership shall be by voice except when voting by ballot is deemed necessary by the Chairperson of the Council.

A majority vote of the Council members present and voting shall carry a motion except to alter, amend, annul, or suspend the Constitution of the Council. In cases such as these, voting shall be in accordance with Article X of the Constitution.

Article IX: Rules of Order

To ensure proper, fair, and continued order, basic principles of parliamentary procedure shall govern all meetings of the Council and meetings of any permanent and special Council committees.

Article X: Amendments, Alterations, Annulments, and Suspension

Proposals of amendments, alteration, annulments or suspension of the Constitution of the Council shall be submitted in writing to the Secretary of the Council, who shall send copies of such proposal(s) to each member of the Council prior to the next regularly scheduled meeting. The Council, by a majority vote, shall determine if the proposal(s) will be submitted to the general membership of the Rogers State University Staff for action. This determination shall be made prior to the adjournment of the third consecutive regular meeting of the Council following the original presentation of the proposal(s) to the Council.

Proposal(s) for amendments, alternation, annulments, or suspension of the Constitution that have been approved by the majority of the full Council shall be submitted to the Staff for vote and to the President of the University for Approval. Passage or failure of such amendments, annulments or suspensions shall be determined by a majority of votes cast and Presidential approval.

The President, with approval of the Board of Regents, may amend, alter, annul, revoke, or suspend the Constitution as needed when deemed to be in the best interests of the University. In such cases, the President shall advise the Council of any such actions and the reasons for the same.

Issue Date: May 2013
Revised: September 2017

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Institution: ROGERS STATE UNIVERSITY
ACADEMIC CALENDAR FOR 2018-2019

Summer Session (2018):

Semester begins (first day of 8-week classes) June 4, 2018
1st 4-week session (begins and ends) June 4-29, 2018
2nd 4-week session (begins and ends) July 2-27, 2018
Please list dates of all holidays and breaks (no classes)
INDEPENDENCE DAY July 4, 2018
Semester ends (last day of 8-week classes including final exams) July 27, 2018
Commencement date (graduation ceremony-if applicable)

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes) August 20, 2018
1st 8-week session (begins and ends) Aug. 20-Oct. 13, 2018
2nd 8-week session (begins and ends) Oct.15-Dec. 15, 2018
1st 4-week session (begins and ends) Aug. 20-Sept. 15, 2018
2nd 4-week session (begins and ends) Sept. 17-Oct. 13, 2018
3rd 4-week session (begins and ends) Oct. 15-Nov. 13, 2018
4th 4 week session (begins and ends) Nov. 13-Dec. 15, 2018
Please list dates of all holidays and breaks (no classes)
LABOR DAY September 3, 2018
FALL BREAK Oct. 18-19, 2018
THANKSGIVING BREAK Nov. 21-23, 2018
WINTER BREAK Dec. 22, 2018-Jan. 1, 2019
Semester ends (last day of 16-week classes including final exams) December 15, 2018
Commencement date (graduation ceremony-if applicable)

Spring Semester (Spring 2019):

Semester begins (first day of 16-week classes) January 14, 2019
1st 8-week session (begins and ends) Jan. 14-March 9, 2019
2nd 8-week session (begins and ends) March 11-May 10, 2019
1st 4-week session (begins and ends) Jan. 14-Feb. 9, 2019
2nd 4 week session (begins and ends) Feb. 11-March 9, 2019
3rd 4-week session (begins and ends) March 11-April 13, 2019
4th 4-week session (begins and ends) April 15-May 10, 2019
Please list dates of all holidays and breaks (no classes)
MARTIN LUTHER KING, JR. DAY January 21, 2019
SPRING BREAK March 18-22, 2019
Semester ends (last day of 16-week classes including final exams) May 10, 2019
Commencement date (graduation ceremony) May 11, 2019

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

Table with 3 columns: Description, Spring 2018/Winter 2019, Summer 2019. Rows include Intersession begins, Intersession ends (including final exams).

Summer 2018 (if applicable):

Final add date 8-week classes:	<u>June 6, 2018</u>
Final drop date 8-week classes:	<u>June 8, 2018</u>
Final add date 1 st 4-week classes:	<u>June 5, 2018</u>
Final drop date 1 st 4-week classes:	<u>June 6, 2018</u>
Final add date 2 nd 4-week classes:	<u>July 3, 2018</u>
Final drop date 2 nd 4-week classes:	<u>July 5, 2018</u>

Fall 2018 (if applicable):

Final add date 16-week classes:	<u>August 24, 2018</u>
Final drop date 16-week classes:	<u>August 31, 2018</u>
Final add date 1 st 8-week classes:	<u>August 22, 2018</u>
Final drop date 1 st 8-week classes:	<u>August 24, 2018</u>
Final add date 2 nd 8-week classes:	<u>October 17, 2018</u>
Final drop date 2 nd 8-week classes:	<u>October 22, 2018</u>

Spring 2019 (if applicable):

Final add date 16-week/first 8-week classes:	<u>January 18, 2019</u>
Final drop date 16-week/first 8-week classes:	<u>January 28, 2019</u>
Final add date 1 st 8-week classes:	<u>January 16, 2019</u>
Final drop date 1 st 8-week classes:	<u>January 18, 2019</u>
Final add date 2 nd 8-week classes:	<u>March 13, 2019</u>
Final drop date 2 nd 8-week classes:	<u>March 15, 2019</u>



Cameron University
 2018 Monthly Premiums
 For Active Employees

HEALTH INSURANCE RATES					
	Employee	Spouse	Child/ren	Spouse + Child/ren	
Cigna PPO Option	\$545.14*	\$763.08	\$490.56	\$1,062.90	
DENTAL INSURANCE RATES					
	Employee	Employee + Spouse	Employee + Child/ren	Employee + Spouse + Child/ren	
Delta Dental Basic Option	\$20.32	\$66.78	\$80.06	\$133.92	
Delta Dental Alternative Option	\$60.86	\$118.92	\$141.68	\$190.86	
VISION INSURANCE RATES					
	Employee	Employee + Spouse	Employee + Child/ren	Employee + Spouse + Child/ren	
VSP Standard Option	\$8.68	\$13.44	\$13.72	\$22.10	
VSP Premium Option	\$15.28	\$23.68	\$24.16	\$38.96	

* Paid by Cameron University

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Institution: CAMERON UNIVERSITY
ACADEMIC CALENDAR FOR 2018-2019

Summer Session (2018):

Semester begins (first day of 8-week classes)	<u>May 30, 2018</u>
1 st 4-week session (begins and ends)	<u>May 30-June 26, 2018</u>
2 nd 4-week session (begins and ends)	<u>June 27-July 25, 2018</u>
Please list dates of all holidays and breaks (no classes)	
INDEPENDENCE DAY	<u>July 4, 2018</u>
Semester ends (including final exams)	<u>July 25, 2018</u>
Commencement date (graduation ceremony)	<u>May 3, 2019</u>

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes)	<u>August 20, 2018</u>
1 st 8-week session (begins and ends)	<u>Aug. 20-Oct. 15, 2018</u>
2 nd 8-week session (begins and ends)	<u>Oct. 16 -Dec. 14, 2018</u>
12-week session (begins and ends)	<u>Sept. 18-Dec. 14, 2018</u>
Please list dates of all holidays and breaks (no classes)	
LABOR DAY	<u>Sept. 3, 2018</u>
FALL BREAK	<u>Oct. 18-19, 2018</u>
THANKSGIVING	<u>Nov. 21-23, 2018</u>
Semester ends (including final exams)	<u>Dec. 14, 2018</u>
Commencement date (graduation ceremony)	<u>May 3, 2019</u>

Spring Semester (Spring 2019):

Semester begins (first day of 16-week classes)	<u>Jan. 7, 2019</u>
1 st 8-week session (begins and ends)	<u>Jan. 7-March 4, 2019</u>
2 nd 8-week session (begins and ends)	<u>March 5-May 3, 2019</u>
12-week session (begins and ends)	<u>Feb. 5-May 3, 2019</u>
Please list dates of all holidays and breaks (no classes)	
MARTIN LUTHER KING	<u>Jan. 21, 2019</u>
SPRING BREAK	<u>March 18-22, 2019</u>
Semester ends (including final exams)	<u>May 3, 2019</u>
Commencement date (graduation ceremony)	<u>May 3, 2019</u>

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	<u>Fall 2018</u>	<u>Spring 2019</u>	<u>Summer 2019</u>
Intersession Begins	<u>July 26, 2018</u>	<u>December 17, 2018</u>	<u>May 6, 2019</u>
Intersession Ends (including final exams)	<u>August 15, 2018</u>	<u>January 4, 2019</u>	<u>May 24, 2019</u>

Summer 2018 (if applicable):

Final add date 8-week classes:	<u>June 5, 2018</u>
Final drop date 8-week classes:	<u>June 5, 2018</u>
Final add date 1 st 4-wk classes:	<u>June 1, 2018</u>
Final drop date 1 st 4-wk classes:	<u>June 1, 2018</u>
Final add date 2 nd 4-wk classes:	<u>June 29, 2018</u>
Final drop date 2 nd 4-wk classes:	<u>June 29, 2018</u>

Fall 2018 (if applicable):

16-wk last add date:	<u>August 27, 2018</u>
16-wk last drop date:	<u>August 31, 2018</u>
Final add date 1 st 8-wk classes:	<u>August 24, 2018</u>
Final drop date 1 st 8-wk classes:	<u>August 24, 2018</u>
12-wk last add date:	<u>September 24, 2018</u>
12-wk last drop date:	<u>September 26, 2018</u>
Final add date 2 nd 8-wk classes:	<u>October 24, 2018</u>
Final drop date 2 nd 8-wk classes:	<u>October 24, 2018</u>

Spring 2019 (if applicable):

16-wk last add date:	<u>January 14, 2019</u>
16-wk last drop date:	<u>January 18, 2019</u>
Final add date 1 st 8-wk classes:	<u>January 11, 2019</u>
Final drop date 1 st 8-wk classes:	<u>January 11, 2019</u>
12-wk last add date:	<u>February 11, 2019</u>
12-wk last drop date:	<u>February 13, 2019</u>
Final add date 2 nd 8-wk classes:	<u>March 11, 2019</u>
Final drop date 2 nd 8-wk classes:	<u>March 11, 2019</u>

Master of Health Science (MHS): Physician Associate Program (Oklahoma City)

Current Curriculum Class of 2019	Proposed Curriculum Class of 2020
<p><u>Summer I 2017</u> PA 7127 Clinical Anatomy PA 7001 Medical Terminology** PA 7011 Fundamentals of Clinical Biochemistry**</p>	<p><u>Summer I 2018</u> PA 7127 Clinical Anatomy PA 7812 Foundations of Medical Sciences I *</p>
<p><u>Fall I 2017</u> PA 7156 Human Physiology PA 7106 Clinical Medicine I PA 7015 Physical Diagnosis PA 7183 Laboratory Medicine PA 7004 Focuses in PA Practice** PA 7714 Neuroanatomy**</p>	<p><u>Fall I 2018</u> PA 7156 Human Physiology PA 7106 Clinical Medicine I PA 7015 Physical Diagnosis PA 7183 Laboratory Medicine PA 7811 Focuses in PA Practice I* PA 7822 Foundations of Medical Sciences II* PA 7861 Pharmacotherapeutics I*</p>
<p><u>Spring I 2018</u> PA 7116 Clinical Medicine II PA 7134 Pathophysiology PA 7105 Pharmacotherapeutics** PA 7144 Radiology PA 7188 Patient Management Skills</p>	<p><u>Spring I 2019</u> PA 7116 Clinical Medicine II PA 7134 Pathophysiology PA 7144 Radiology PA 7188 Patient Management Skills PA 7821 Focuses in PA Practice II* PA 7874 Pharmacotherapeutics II*</p>
<p><u>Summer II 2018</u> PA 7118 Clinical Medicine III PA 7122 Human Behavior PA 7188 Patient Management Skills (cont. from Spring I)</p>	<p><u>Summer II 2019</u> PA 7118 Clinical Medicine III PA 7122 Human Behavior PA 7188 Patient Management Skills (cont. from Spring I) PA 7831 Focuses in PA Practice III* PA 7871 Medical Spanish* PA 7881 Didactic Summative for Physician Associate Students*</p>
<p><u>Clinical Rotations –Fall II 2018-Fall III 2019</u> 12 4-week rotations (Internal Med x2, Surgery x2, Emergency Med x2, OB/Gyn, Pediatrics, Mental Health, Primary Care x2, Clinical Elective) Total 48 c.h.</p>	<p><u>Clinical Rotations – Fall II 2019-Fall III 2020</u> 12 4-week rotations (Internal Med x2, Surgery x2, Emergency Med x2, OB/Gyn, Pediatrics, Mental Health, Primary Care x2, Clinical Elective) Total 48 c.h.</p>
<p><u>Fall III 2019</u> PA 7733 Medical Practice Management PA 7712 Literature Review</p>	<p><u>Fall III 2020</u> PA 7832 Medical Practice Management PA 7712 Clinical Inquiry and Scholarly Research PA 7882 Senior Summative for Physician Associate Students*</p>
<p>Total Program credit hours 127 for Class of 2019 and for Class of 2020</p>	
<p>*Course new to inventory **Course deleted from inventory for subsequent years</p>	

Master of Science in Nursing (MSN): Family Nurse Practitioner Option

Current Curriculum Core Courses	Proposed Curriculum Core Courses
<p>NURS 5423 Evidence Based Practice & Scholarship in Nursing NURS 5373 Organizational and Systems Leadership in Nursing NURS 5313 Background for Nursing Practice NURS 5333 Technology, Safety & Quality Improvement in Nursing</p>	<p>NURS 5423 Evidence Based Practice & Scholarship in Nursing NURS 5373 Organizational and Systems Leadership in Nursing NURS 5313 Background for Nursing Practice NURS 5333 Technology, Safety & Quality Improvement in Nursing</p>
<p><u>Clinical Science Core Course</u></p>	<p><u>Clinical Science Core Course</u></p>
<p>NURS 5633 Advanced Health/Physical Assessment & Diagnostic Reasoning NURS 5503 Applied Principles of Pathology NURS 5013 Pharmacology for Advanced Practice Nurses</p>	<p>NURS 5633 Advanced Health/Physical Assessment & Diagnostic Reasoning NURS 5503 Applied Principles of Pathology NURS 5013 Pharmacology for Advanced Practice Nurses</p>
<p><u>FNP Pathway Courses</u></p>	<p><u>FNP Pathway Courses</u></p>
<p>NURS 5843 Primary Health Care for Children in the Family NURS 5853 Primary Health Care for Children Practicum NURS 5863 Primary Health Care for Women in the Family NURS 5873 Primary Health Care for Women Practicum NURS 5883 Primary Health Care for Adults in the Family NURS 5893 Primary Health Care for Adults Practicum NURS 5880 Primary Health Care for the Family NURS 5803 Nurse Practitioner Roles and Practice Management</p>	<p>NURS 7012 Diagnostic Methods and Primary Care Procedures NURS 7002 Primary Health Care in the Family – FNP I NURS 7013 Primary Health Care in the Family - FNP II Didactic NURS 7003 Primary Health Care in the Family – FNP II Practicum NURS 7033 Primary Health Care in the Family – FNP III Didactic NURS 7024 Primary Health Care in the Family – FNP III Practicum NURS 7045 Primary Health Care in the Family – FNP IV NURS 7053 Nurse Practitioner Roles and Practice Management</p>

3.25 3.23 Ethics in Research Policy**(a) Introduction**

Research and other scholarly activity at the University of Oklahoma must be above reproach. Each member of the University community has the responsibility to ensure the integrity and ethical standards in any activity with which he or she is associated directly, or any activity of which there is sufficient knowledge to determine its appropriateness. Misconduct in the conduct of research undermines the scholarly enterprise and erodes the public trust in the University community to conduct research and communicate results using the highest standards and ethical practices. The University of Oklahoma is responsible both for promoting scholarly practices that prevent misconduct and for developing policies and procedures for dealing with allegations or other evidence of scholarly or research misconduct.

This policy establishes uniform policies and procedures for investigating and reporting instances of alleged or apparent misconduct involving research, including, but not limited to, research or research training, applications for support of research or research training, or related research activities that are supported with funds made available under the Public Health Service Act. The policies and procedures outlined below apply to faculty, staff, and students. They are not intended to address all scholarly issues of an ethical nature. For example, discrimination and affirmative action issues are covered by other University policies.

(b) Definition of Scholarly Misconduct

Scholarly misconduct involves any form of behavior that entails an act of deception whereby one's work or the work of others is misrepresented. Other terms, such as research ~~fraud~~ ~~misconduct~~, are here subsumed within the term "scholarly misconduct" as defined below. The term scholarly misconduct will be used to encompass scientific ~~as well as~~ ~~and~~ other types of ~~scholarly~~ misconduct. Scholarly misconduct is distinguished from honest errors and ambiguities of interpretation that are inherent in the scholarly process. Further, scholarly misconduct involves significant and intentional breaches of integrity ~~which that~~ may take numerous forms, such as, but not limited to, those outlined below:

- (b)(1) Falsification of data ranging from fabrication to deceptive selected reporting of findings and omission of conflicting data-
- (b)(2) Plagiarism and other improper assignment of credit, such as excluding others or claiming the work of others as one's own; presentation of the same material as original in more than one publication; inclusion of individuals as authors who have not made a definite contribution to the work published; and submission of multi-authored publications without the concurrence of all authors-
- (b)(3) Improper use of information gained by privileged access, such as through service on peer review panels, editorial boards, or policy boards of research funding organizations-
- (b)(4) Serious deviation from the scientific method accepted in proposing or carrying out research, deliberate manipulations, or improper reporting of results-
- (b)(5) Material failure to comply with federal, state, or institutional rules governing research: ~~Including, including,~~ but not limited to, failure to file conflict of interest reports and/or to undergo prescribed training or serious or substantial violations involving the use of funds, care of animals, protection of human subjects, use of investigational drugs, recombinant products, new devices, or radioactive, biological, and/or chemical materials-
- (b)(6) Inappropriate behavior in relation to misconduct: ~~Including, including,~~ but not limited to, inappropriate accusations of misconduct; failure to report known or suspected misconduct; withholding or destruction of information relevant to a claim of misconduct; and retaliation against persons involved in the allegation or investigation of misconduct-

(c) Process for Handling Allegations of Scholarly Misconduct

- (c)(1) **Initiation of an allegation of misconduct.** Initial allegations or evidence may be reported by anyone to any faculty member or administrator, who must then report the allegations to the ~~Senior Vice President and Provost and to the Vice President for Research~~ OUHSC Research Integrity Officer (RIO). If the person to whom the report would normally be given is involved in some way in the misconduct, the next higher academic officer should be informed. The RIO will immediately notify the Vice President for Research if PHS-supported research is involved, as well as the Office of Research Integrity. The RIO, after consultation with the Vice President for Research, will notify the appropriate individuals to take appropriate interim administrative action to protect against a threat of harm to public health or safety, federal funds and equipment, integrity of the research process, and rights and interests of individuals involved

~~in the research misconduct proceedings. These actions will be taken regardless of the source of research support. The Senior Vice President and Provost or Vice President for Research shall take interim administrative actions, as appropriate, to protect Federal funds and insure that the purposes of the Federal financial assistance are carried out during the Inquiry and Investigation stages.~~

~~The Senior Vice President and Provost or Vice President for Research RIO will counsel the individual(s) making the allegation as to the policies and procedures to be used. If the reporting individual chooses not to make a formal allegation, but the Senior Vice President and Provost or Vice President for Research believes an Inquiry is warranted, an Inquiry shall be initiated. The RIO, in consultation with the Vice President for Research, may identify another individual to bring forth the allegations, such as the accused's department chair, or may present the allegations him/herself.~~

~~The Senior Vice President and Provost or The RIO, in consultation with the Vice President for Research, shall informally review any allegations, assess and determine whether the allegations meet the definition of scholarly misconduct as defined in 3.23(b); confer with the dean of the college in which the allegation is alleged to have occurred, as well as with Legal Counsel; and determine make a recommendation to the Senior Vice President and Provost regarding whether the allegation warrants initiation of the Inquiry process according to the policies and procedures for scholarly misconduct, or whether other University policies or procedures should take precedence.~~

~~The institution University will pursue an allegation of misconduct to its conclusion, even if the person against whom the allegation is made (hereinafter referred to as the "Respondent") leaves or has left the institution University before the case is resolved.~~

~~Interim administrative action prior to conclusion of either the Inquiry or the Investigation may be indicated as the institution is responsible for protecting the health and safety of research subjects, patients, students, staff, and Federal funds as well as the public interest. Such action may range from restriction on some activities to full suspension of the Respondent. Notification of external sponsors and the NIH Office of Research Integrity, if appropriate, should be initiated by the Senior Vice President and Provost.~~

(c)(2) **Inquiry Sequestration and Notification**

- (a) ~~The RIO shall take custody of, inventory, and sequester in a secure location the research evidence thought necessary to conduct the proceeding. This will be accomplished with the assistance of other individuals, e.g., the Chair of the respondent's department, Vice President for Research, and Legal Counsel.~~
- (b) ~~At the time of sequestration of evidence, the RIO will notify the Respondent in writing of the allegation, provide him/her with a copy of the inventory of material secured, and provide him/her with copies of applicable policies and procedures. If there are no data to sequester, the RIO will continue with notice to the Respondent. This will typically occur within fifteen University business days after receipt of an allegation.~~

(c)(3) **Admission to Allegations**

~~If the Respondent elects to admit to the allegations against him/her at any time prior to the Committee of Investigation's submission of its report to the RIO, the Respondent shall inform the RIO who will, after consultation with the Vice President for Research, inform the Respondent of the sanctions that will be imposed by the Senior Vice President and Provost. If the Respondent still wishes to formally admit to the charges, the Respondent must send a written statement to the RIO admitting to the allegations, acknowledging understanding of the sanctions that will be imposed by the Senior Vice President and Provost, and stating that the Respondent understands that he/she is waiving his/her rights to an Inquiry and/or Investigation process, as applicable, as well as the right to appeal the sanctions. Upon receipt of this statement, the RIO will proceed as indicated in Section (c)(7)(b) below.~~

(c)(4) **Inquiry**

- (a) ~~The first step of the review process is an Inquiry which has as its purpose fact-finding in an expeditious manner to help determine if whether an allegation is deserving of further formal investigation, and, if formal investigation is not warranted, to make recommendations concerning the disposition of the case.~~
- (b) ~~An Inquiry Committee composed of no fewer than three tenured faculty with no real or apparent conflict of interest, with no appointment in the department of either the individual(s) making the allegation or the Respondent, and with appropriate expertise for evaluating information relevant to the cases, shall be appointed by the Senior Vice President and Provost or RIO in consultation with the Vice President for~~

- Research. ~~within fifteen University business days after receipt of an allegation.~~ The Inquiry Committee should generally be constituted within five University business days after notification to Respondent that an Inquiry is being conducted.
- (c) ~~The Senior Vice President and Provost or Vice President for Research RIO shall notify the Respondent, in writing, of the allegations and the procedures which will be used to examine the allegations. The Respondent will be informed~~ of the proposed membership of the Inquiry Committee. The Respondent shall be given five University business days to notify the RIO in writing of ~~to identify in advance~~ any bias or conflict of interest of any proposed member.
- (d) Where the individual(s) making the allegation seeks anonymity, the Inquiry Committee shall operate in such a way as to maintain the anonymity to the degree compatible with accomplishing the fact-finding purpose of the Inquiry. Such anonymity cannot, however, be assured. Further, this anonymity may be neither desirable nor appropriate where individual testimony is important to the substantiation of the allegations.
- (e) At the first meeting of the Inquiry Committee to address the allegation, the RIO will present the charge. The charge will include the allegations and the purpose and scope of the Inquiry. The Committee will also be informed of its responsibility to prepare a written report that meets the requirements of this policy. The RIO and Legal Counsel will discuss the responsibilities of the Committee, answer procedural questions, and emphasize the need to maintain confidentiality. The RIO will be responsible for assisting the Inquiry Committee in all of its activities, including setting committee meetings, arranging interviews, assisting with the development of plans to conduct the Inquiry within the time limit, and taking and maintaining notes for all Committee activities. The RIO will provide the Respondent with copies of all documents provided to the Inquiry Committee as soon as reasonably possible.
- (f) Information, expert opinions, records, and other pertinent data may be requested by the Inquiry Committee. All involved individuals are obligated to cooperate with this Committee by supplying such requested documents and information. Uncooperative behavior by any involved individual may result in immediate implementation of a formal investigation or ~~institutional~~ University sanctions.
- (g) All material will be considered confidential and shared only with those with a need to know. A tape recording of proceedings may be made at the discretion of the Inquiry Committee chair. ~~The Senior Vice President and Provost or Vice President for Research RIO~~ and the members of the Inquiry Committee are responsible for the security of relevant documents.
- (h) All ~~and any~~ forms of evidence may be gathered by the Inquiry Committee, which will also conduct interviews of all individuals possessing relevant information ~~but, and~~ in particular, the Respondent and the individual(s) making the allegation.
- (i) All individuals may have the assistance of personal legal counsel, at their expense, at both the Inquiry and Investigation stages; however, principals are expected to speak for themselves at the interviews. Personal legal counsel is prohibited from directly addressing the Committee. If an individual brings personal counsel, the Office of Legal Counsel shall assign an attorney to attend, at the request of the Committee chair.
- (j) The review by the Inquiry Committee should be completed and a written report filed with the RIO within sixty University business days of written notification to the Respondent that an Inquiry Committee is being ~~named~~ formed. The written report shall contain what evidence was reviewed, summarize relevant interviews, and include the findings and recommendations of the Inquiry Committee. If the Inquiry Committee determines that this deadline cannot be met, the Inquiry Committee shall request for an extension from the RIO. The request must include a report of progress to date, an explanation of why an extension is needed, and the anticipated completion date. The RIO will review the report and present his/her recommendation and the request in writing to the Vice President for Research for determination. If the extension is granted, the RIO shall inform, in writing, all individuals with a need to know. reasons and progress to date, together with the anticipated time frame, should be filed with the Senior Vice President and Provost and the Vice President for Research and all individuals with a need to know should be informed.
- (k) The Inquiry Committee's draft written report shall contain the following information:
- Names and positions of the Committee members and any experts
 - Name and position of the Respondent

- List of the allegations
- Grant support (in particular, PHS support to include grant numbers, applications, related contracts, and publications listing support)
- List of the research evidence reviewed
- List of individuals interviewed and summaries of testimony
- The Committee's recommendation on conducting an Investigation
- The evidence supporting the recommendation
- Other actions that should be taken if an Investigation is not recommended
- Reasons for extension of the Inquiry beyond 60 days, if applicable

The RIO and Legal Counsel should review the draft report solely to ensure that the report includes all elements required by this policy. The Committee will make modifications if necessary and appropriate. The RIO shall give a copy of the draft report to the Respondent and provide the Respondent with access to all evidence. The Respondent shall be given ten University business days to comment in writing upon the findings and recommendations of the Inquiry Committee. These comments will be made part of the final written report.

- (l) The final written report of the Inquiry Committee will be conveyed to the Senior Vice President and Provost and the Vice President for Research. ~~who shall give a copy of the written report of Inquiry to the Respondent and provide the Respondent with access to all evidence. The Respondent shall be given the opportunity (ten University business days) to comment in writing upon the findings and recommendations of the Inquiry Committee. These comments may be made part of the record.~~
- (m) If, after reviewing the outcome of the Inquiry, the Vice President for Research, ~~in consultation with~~ and the Senior Vice President and Provost, determines ~~the that there is a~~ that there is a need for a formal investigation, the Senior Vice President and Provost or Vice President for Research will notify the RIO, who will initiate that action within fifteen University business days. ~~by appointment of a Committee of Investigation and by immediately notifying, among others with a need to know, the Director of the National Institutes of Health (NIH) Office of Research Integrity, if appropriate, and the funding source, if any, that an investigation is being undertaken. This notification is expected to occur within twenty four hours of the determination of the need for a formal investigation. Under certain circumstances, the University may be expected to notify the sponsoring agency or funding source at a point prior to the initiation of an investigation. Factors used in determining the timing of such notification include the seriousness of the possible misconduct; the presence of an immediate health hazard; and consideration of the interests of the funding agency, the scientific community, the public, and the individual who is the subject of the Inquiry and his/her associates.~~ [moved to (c)(5)(a)]
- (n) If, after reviewing the outcome of an Inquiry, the Senior Vice President and Provost ~~or~~ and the Vice President for Research determines that a formal Investigation is unwarranted, or if the Inquiry is terminated for any reason, the Senior Vice President and Provost or Vice President for Research shall inform the RIO, who shall:
- 1) ~~notify~~ Notify all involved individuals and make diligent efforts to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed,
 - 2) ~~undertake~~ Undertake diligent efforts to protect the positions and reputations of those persons who, in good faith, have made allegations of scientific misconduct
 - 3) If required by applicable federal regulations, send a report to the NIH Office of Research Integrity stating the intent to terminate the procedure without an Investigation and including a description of the reason for such termination.
 - 4) Take all reasonable and practical steps on behalf of the University, as appropriate, to restore the Respondent's reputation, if the Respondent so requests.
- If the Inquiry Committee finds the allegations ~~not to~~ have not been brought in good faith, sanctions may be recommended against the individual(s) making the allegation.
- (o) Records of the Inquiry are confidential to the maximum extent possible and are to be passed on to the Committee of Investigation only if a formal review is initiated. The records of Inquiry shall contain sufficiently detailed documentation of the Inquiry to permit a later assessment of the reasons for

determining that an Investigation was not warranted, if necessary. If a formal ~~review~~ Investigation is not initiated, the records shall be kept by the ~~Senior Vice President and Provost or Vice President for Research~~ RIO for at least three years after completion of the Inquiry and shall, upon request, be provided to authorized Department of Health and Human Services personnel.

~~(e)(3)(c)(5)~~ Investigation

- (a) Prior to initiating the formal Investigation, the RIO will immediately notify, among others with a need to know, the Director of the National Institutes of Health (NIH) Office of Research Integrity, if appropriate, and the funding source, if any, that an Investigation is being undertaken. A copy of the Inquiry Report should accompany the notification, where appropriate. This notification is expected to occur within twenty-four hours of the determination of the need for a formal Investigation. Under certain circumstances, the University may be expected to notify the sponsoring agency or funding source at a point prior to the initiation of an Investigation. Factors used in the RIO's determining the timing of such notification include the seriousness of the possible misconduct, the presence of an immediate health hazard, and consideration of the interests of the funding agency, the scientific community, the public, and the individual who is the subject of the Inquiry and his/her associates [moved from (c)(4)(m) above].
- (b) Prior to initiating the formal Investigation, the RIO will take all reasonable and practical steps to take custody of inventory and sequester in a secure location any research evidence that was not previously sequestered during the Inquiry or that becomes known or relevant after the Inquiry, including that thought to be needed to investigate any additional allegations or instances of possible misconduct that have resulted in broadening of the scope of the Investigation.
- (c) At the time of sequestration of evidence, the RIO will notify the Respondent in writing of the decision to begin an Investigation and provide the allegations to be investigated, including any new allegations not addressed in the Inquiry, a copy of inventory of any additionally sequestered materials, and copies of applicable policies and procedures. If there are no data to sequester, the RIO will continue with notice to the Respondent as described above. Notification of the Respondent will typically occur within fifteen University business days after the decision to begin an Investigation.
- (d) The RIO, in consultation with the ~~Senior Vice President and Provost or~~ Vice President for Research, shall appoint a Committee of Investigation of no fewer than three senior faculty ~~with~~ who have no real or apparent conflict of interest, hold no appointment in the department of either the individual(s) making the allegation or the Respondent, and have appropriate expertise for evaluating the information relevant to the case. Preferably, at least one member should not be associated with the ~~institution~~ University. The purpose of the Committee of Investigation is to further explore the allegation(s), determine whether scholarly misconduct has been committed, and, if so, determine the extent of the misconduct [moved from (g) below]. The Committee of Investigation should be constituted within five University business days after notification of Respondent that an Investigation is being conducted.
- (e) The ~~Senior Vice President and Provost or Vice President for Research~~ RIO shall notify the Respondent, in writing, ~~that there will be an Investigation, specifically listing the areas to be reviewed and describing the procedures to be used during the investigation. The Respondent will be informed~~ of the proposed membership of the Committee of Investigation. The Respondent should be given five University business days to notify the RIO in writing of ~~to identify~~ any bias or conflict of interest of any proposed member.
- (f) At the first meeting of the Committee of Investigation, the RIO will present the charge. The charge will include the initial allegation(s) as well as any additional allegation(s) and issues identified during the Inquiry, and the purpose and scope of the Investigation. The original and any additional respondents will be identified. The Committee will be informed of its responsibility to conduct the Investigation as described in this policy and to prepare a written report that meets the requirements of this policy. The RIO and Legal Counsel will discuss the responsibilities of the Committee, answer procedural questions, and emphasize the need to maintain confidentiality. The RIO will be responsible for assisting the Investigation Committee in all their activities, including setting committee meetings, arranging interviews, assisting with the development of plans to conduct the Investigation within the time limit, and taking and maintaining notes for all Committee activities.
- (g) The ~~purpose of the Committee of Investigation is to further explore the allegation(s), and to determine whether scholarly misconduct has been committed, and, if so, the extent of the misconduct. [moved to (d) above]~~ The Investigation normally will include examination of all documentation, including, but not

necessarily limited to, relevant research data and proposals, publications, correspondence, and memoranda of telephone calls. Interviews should be conducted ~~of~~ with all individuals involved. The interviews should include the Respondent and the individual(s) making the allegation, as well as other individuals who might have information regarding key aspects of the allegations.

The ~~Respondent~~ respondent shall be given the opportunity to address the allegations and evidence presented at the interviews. Complete summaries of these interviews should be prepared, provided to the interviewed party for comment or revision, and included in the investigatory file. The Committee of Investigation may request the involvement of outside experts. The Investigation must be sufficiently thorough to permit the Committee of Investigation to reach a firm conclusion about the validity of the allegations and the scope of the wrongdoing or to be sure that further investigation will be unlikely to alter an inconclusive result. In the course of an Investigation, additional information may emerge that may justify broadening the scope of the Investigation beyond the initial allegation. Should this occur, the Respondent is to be informed, by the Vice President for Research RIO, after consultation with the Vice President for Research, in writing of any significant new directions in the Investigation. ~~In addition to making a judgment on the veracity of the charges, the Committee of Investigation may recommend sanctions to the Senior Vice President and Provost or Vice President for Research.~~

- (h) All individuals involved in the Investigation are obligated to cooperate in a timely fashion by producing any additional data requested for the Investigation. ~~Copies of all materials obtained by the Committee of Investigation shall be provided to the Respondent and, as judged appropriate by the Committee of Investigation, to other concerned individuals.~~
- (i) The proceedings of the Committee of Investigation are confidential and will be closed. A tape recording of proceedings may be made the discretion of the chair of the Committee of Investigation.
- (j) ~~Every effort should be made to complete the Investigation within 120 University business days; however, it is acknowledged that some cases may render this deadline difficult to meet. In such cases, the Committee of Investigation shall compile a progress report, identify reasons for the delay, and request an extension from the Senior Vice President and Provost or Vice President for Research. The Senior Vice President and Provost or Vice President for Research shall convey to the funding or other relevant agency such information as may be required by it, at intervals as required by the agency. The review by the Committee of Investigation should be completed and a written report filed within 120 University business days of written notification to the Respondent that an Investigation was being initiated. If the Committee of Investigation determines that this deadline cannot be met, the Committee shall request an extension from the RIO. The request must include a report of progress to date, an explanation of why an extension is needed, and the anticipated completion date. The RIO will review the report and present his/her recommendations and the written request to the Vice President for Research for determination. If the extension is granted, the RIO shall inform all individuals with a need to know.~~
- (k) ~~All~~ Any significant developments during the formal Investigation ~~as well as the interim and final findings and recommendations of the Committee of Investigation~~ will be reported by the RIO Senior Vice President and Provost or to the Vice President for Research, among others, the research sponsor, the NIH Office of Research Integrity, ~~and others if appropriate, if appropriate, and others as needed.~~
- (l) Upon completion of the Investigation, the Committee of Investigation shall deliberate and prepare its findings and recommendations. The Committee of Investigation shall submit to the RIO Senior Vice President and Provost and Vice President for Research a full written report which details the Committee of Investigation's findings and recommendations and the documentation to substantiate the findings.

The Committee of Investigation's draft written report must include the following information:

- Nature and specifics of the allegations included in the charge to the Committee
- Grant support (in particular, PHS support to include grant numbers, applications, related contracts and publications listing support), pending grant proposals that may be impacted by scholarly misconduct actions, and manuscripts and submitted manuscripts that may be impacted by scholarly misconduct
- List of research evidence secured along with identification and summary of that which was reviewed
- Statement of finding for each individual allegation that includes the type of misconduct (falsification, fabrication, plagiarism, etc.), and whether it was intentional, knowing, or done in

reckless disregard; summarized supportive facts and analyses, including the merits or reasonable Respondent explanations; individual(s) responsible for the misconduct; PHS and non-PHS support including past, current, and pending applications, and whether correction or retraction of any publications, including submitted manuscripts, is needed

- Names and positions of the Committee members and any experts who were interviewed
- Name and position of each Respondent
- Reasons for extension of the Investigation beyond 120 days, if applicable
- Recommended University actions

The RIO and Legal Counsel will review the draft report solely to ensure the report includes all elements required by this policy. The Committee will make modifications if necessary and appropriate. This draft report shall be sent by the RIO to the Respondent and Complainant, if appropriate, by the Senior Vice President and Provost or Vice President for Research, along with a copy of or supervised access to the evidence on which the report is based. The Respondent and Complainant, if appropriate, shall be given 20 University business days to comment in writing on the allegations, evidence, findings, and recommendations of the Committee of Investigation. A copy of these comments must be attached to the final report.

(m) The RIO will transmit the final report, including the Respondent's comments, to the Senior Vice President and Provost ~~or~~ and the Vice President for Research. The Senior Vice President and Provost shall then make the decision ~~regarding~~ based on the findings and recommendations, and, if applicable, ~~application of~~ impose sanctions. The Senior Vice President and Provost will consider the comments by the Respondent and Complainant, if any, before making his/her decision. If the Senior Vice President and Provost's determinations differ from those in the Investigation report, the Senior Vice President and Provost will document in writing the basis of his/her decision and will attach the documentation to the Investigation report. The Senior Vice President and Provost may also return the report to the Investigation Committee with a request for further fact-finding and analysis.

(n) The Senior Vice President and Provost shall inform the Respondent in writing of ~~his~~ the final determination and any sanctions, as well as the appeal process. If the sanctions involve the recommendation for termination of employment or abrogation of tenure, the Senior Vice President and Provost will comply with the University termination or abrogation procedures.

(o) When appropriate, the ~~Senior Vice President and Provost~~ RIO will submit the final report of the Investigation to the Director of the NIH Office of Research Integrity and the funding agency. In cases involving a recommendation for severe sanctions, the notification will state, "These sanctions are being recommended and, following University policy, appropriate procedures to appeal the case may be initiated by the Respondent." ~~On occasion they may request for an extension. The final report must describe the policies and procedures under which the Investigation was conducted, how and from whom information was obtained relevant to the Investigation, the findings and the basis for the findings and must also include the actual text or accurate summary of the views of any individual(s) found to have engaged in misconduct, as well as a description of any sanctions taken by the University.~~

(l) ~~If the formal Investigation is terminated for any reasons without completing all requirements for an Investigation, the Senior Vice President and Provost shall send a report to the NIH Office of Research Integrity including a description of the reasons for such termination.~~

~~After the investigation has been completed, the Committee of Investigation shall deliberate and prepare its findings and recommendations.~~

(c)(6) Termination of Inquiry or Investigation

If PHS support is involved and if the University plans to terminate an Inquiry or Investigation for any reason, other than 1) closure after the Inquiry because an investigation is not warranted or 2) a finding of no misconduct in the Investigation, the RIO must notify the Office of Research Integrity in advance for consultation and advice. Examples of reasons that could result in termination of the Inquiry or Investigation process include, but are not limited to, admission of guilt by the Respondent.

(c)(7) Resolution

- (a) **Finding of absence of scholarly misconduct.** The RIO is responsible for the following actions. All research sponsors and others initially informed of the Investigation shall be informed in writing that allegations of misconduct were not supported. If the allegations are deemed to have not been made in good faith, appropriate disciplinary action should be taken against the individuals making the allegation. If the allegations, however incorrect, are deemed to have been made in good faith, no disciplinary measures are indicated and an effort should be made to prevent retaliatory actions. In publicizing the findings of no misconduct, the ~~institution~~ University should be guided by whether public announcements will be harmful or beneficial in restoring any reputations that may have been ~~lost~~ affected. Usually, such decisions should rest with the person who was wrongfully accused. Diligent efforts, as appropriate, should be undertaken to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed and to protect the positions and reputations of those persons who, in good faith, made allegations.
- (b) **Findings of scholarly misconduct.** The ~~Senior Vice President and Provost or the Vice President for Research~~ RIO is responsible for notification of all federal agencies, sponsors, or other entities initially informed of the Investigation of the finding of scholarly misconduct. The ~~institution~~ University should take action appropriate for the seriousness of the misconduct, including, but not limited to, the following:
- 1) **Notification:** Consideration should be given to formal notification of the following, among other appropriate entities:
 - Sponsoring agencies, funding sources
 - Co-authors, co-investigators, collaborators
 - Department, School, or ~~Institution~~ University
 - Editors in journals in which fraudulent research was published
 - Editors of other journals or publications, other institutions, other sponsoring agencies, and funding sources with which the individual has been affiliated
 - State professional licensing boards
 - Professional societies
 - 2) **Institutional Disciplinary Action**, including, but not limited to, the following:
 - Removal from particular project
 - Special monitoring of future work
 - Letter of reprimand
 - Probation for a specified period, with conditions specified
 - Suspension of identified duties or privileges for a specified period, with or without salary
 - Termination of employment/Abrogation of Tenure

(c)(8) Appeal

Individuals may appeal the finding of the Committee of Investigation and/or the sanction. A written statement of the grounds for the appeal must be submitted to the President within thirty University business days of written notification of the results of the Investigation. Grounds for appeal include new previously unconsidered evidence ~~which that~~ was not available earlier, sanctions not in keeping with the findings, conflict of interest not previously known among those involved in the Investigation, or ~~other~~ lapses in due processes. Upon receipt of a written appeal, the President will evaluate the evidence and make a determination. At the President's discretion, the Investigation may be reopened. The President's decision will be binding on all parties and will be conveyed to all involved in a timely fashion. In case of termination of employment or abrogation of tenure, the decision may be appealed, according to University policies.

(Regents, 6-25-97, 6-25-08, 12-7-12)

MEDICAL EDUCATION COMMITTEE – Section 6.6.17

A Medical Education Committee shall oversee the educational program leading to the M.D. degree. This committee shall be solely responsible for the overall design, management, and evaluation of a coherent and coordinated curriculum that is consistent with accreditation standards established the Liaison Committee on Medical Education. The Medical Education Committee shall have standing subcommittees as stipulated below. Prior to any substantive change to the curriculum or educational program policy, the Medical Education Committee will solicit feedback from the Faculty Board. However, final approval will remain with the Medical Education Committee. Major changes to the curriculum or educational program policies must be approved by the Faculty Board and the Executive Dean.

The Medical Education Committee shall consist of four members elected by the Committee on Committees, sixteen members elected from the subcommittees and designated associate and assistant deans who shall serve as non-voting ex officio members. Members shall serve two-year terms that are renewable. The Executive Dean shall appoint the Chair of the Medical Education Committee from the members of the committee.

A Preclinical Curriculum Subcommittee shall be responsible for the design, implementation, and management oversight of the preclinical portion of the curriculum. The subcommittee shall issue recommendations regarding substantive curriculum or policy changes to the Medical Education Committee. Subcommittee members shall include: the faculty members who serve as course directors or co-course directors for each required course in the preclinical curriculum, one student elected by the Oklahoma City first-year class, one student elected by the Tulsa first-year class, one student elected by the Oklahoma City second-year class, one student elected by the Tulsa second-year class, and two members designated by the Faculty Board. Designated associate and assistant deans shall serve as non-voting ex officio members. Each course shall have a single vote. The Executive Dean shall appoint the Chair of the subcommittee from the members of the subcommittee. Every two years the subcommittee shall elect eight members to serve on the Medical Education Committee. The elected members shall consist of one student, one of the members designated by the Faculty Board, and six course directors.

A Clinical Curriculum Subcommittee shall be responsible for the design, implementation, and management oversight of the clinical portion of the curriculum. The subcommittee shall issue recommendations regarding substantive curriculum or policy changes to the Medical Education Committee. Subcommittee members shall include: the faculty members who serve as directors or co-directors for each required Oklahoma City and Tulsa clerkship or course in the clinical curriculum, two faculty members who serve as directors for clinical elective courses, one student elected by the third-year Oklahoma City class, one student elected by the fourth-year Oklahoma City class, one student elected by the third-year Tulsa class, one student elected by the fourth-year Tulsa class, and two members designated by the Faculty Board. Each represented course shall have a single vote. The subcommittee chair shall select the two members who represent clinical elective courses. Designated associate and assistant deans shall serve as non-voting ex officio members of the subcommittee. Every two years the subcommittee shall elect eight members to serve on the Medical Education Committee. The elected members shall consist of one student, one of the members designated by the Faculty Board, and six clerkship directors (at least three two of whom will be School of Community Medicine-Tulsa clerkship directors and at least two of whom will be Oklahoma City clerkship directors.)

The Curriculum Evaluation Subcommittee shall be responsible for the evaluation of the objectives, content, assessment, and delivery, and general learning environment of required courses and clerkships. Segments of the curriculum, and the curriculum as a whole. The subcommittee shall make recommendations as necessary to the Medical Education Committee. Subcommittee members shall include eight regular faculty members appointed by the Executive Dean. The Executive Dean shall appoint the Chair of the subcommittee from its members. Designated associate and assistant deans shall serve as non-voting ex officio members.

Member's Unanimous Consent
October 24, 2017

Pursuant to Article II, Section 7 of the Bylaws of Academic Physicians Insurance Company and the provisions of Section 7.04 of Title 11B of Vermont Statutes Annotated, the undersigned, being the sole member of Academic Physicians Insurance Company, a nonprofit corporation organized and existing under the laws of the State of Vermont ("APIC") does consent to the adoption of the following resolutions:

RESOLVED: That, subject to the approval of the Vermont Department of Financial Regulation ("DFR,") APIC shall be converted to a non-member, nonprofit public benefit corporation;

RESOLVED: Effective upon DFR approval of the Conversion, Article XIII of APIC's Amended and Restated Articles of Incorporation shall be amended to read as follows: These Articles may be amended or repealed only by vote of APIC's Board of Directors and as otherwise provided by law;

RESOLVED: Effective upon DFR approval of the Conversion, Article IX of APIC's Bylaws shall be amended to read as follows: These Bylaws may be amended by a majority of the whole APIC Board of Directors in accordance with applicable laws;

RESOLVED: Effective upon DFR approval of the Conversion, the University Vice President of Finance and Administration shall be authorized to take such actions and provide such documents and instruments as may be required to effectuate the resignation of the Board of Regents of the University of Oklahoma as a member in APIC in accordance with 11B V.S.A. 6.30; and

RESOLVED: That the officers of APIC are hereby authorized and directed to take all such further action and to execute and deliver all such agreements, documents and instruments, in the name and on behalf of APIC and under its corporate seal or otherwise, as in their judgment shall be necessary, proper or advisable in order to fully accomplish the purposes of the forgoing resolutions.

SOLE MEMBER:
Board of Regents of the University of Oklahoma

By: _____
Its Duly Authorized Agent

October 24, 2017

Board of Directors
Academic Physicians Insurance Company 100 Bank Street, Suite 610
Burlington, Vermont 05401

Re: Resignation of Membership In APIC

Dear APIC Board of Directors:

I am authorized to act on behalf of the Board of Regents of the University of Oklahoma (the "Board") in connection with the Board's membership in Academic Physicians Insurance Company ("APIC.")

On October 24, 2017 the Board met at a duly constituted meeting and resolved to resign the Board's membership in APIC in accordance with Section 6.30 of Title 11B of the Vermont Statutes Annotated.

This letter shall serve as confirmation of such resignation, which shall be deemed to be effective on the date that the Vermont Department of Financial Regulation approves APIC's conversion to a non-member, nonprofit, public benefit corporation.

Sincerely yours,

[Authorized Signatory]
[Title]

OU HSC Insurance Monthly Rate Sheet for the 2018 Plan Year

Dental Monthly Rates								
Plan	Employee Only		Employee + Spouse		Employee + Child(ren)		Employee + Family	
	Rate	Monthly Cost	Rate	Monthly Cost	Rate	Monthly Cost	Rate	Monthly Cost
Delta Basic	\$20.32	\$5.00	\$66.78	\$51.46	\$80.06	\$64.74	\$133.92	\$118.60
Delta Alternate	\$60.86	\$45.54	\$118.92	\$103.60	\$141.68	\$126.36	\$190.86	\$175.54

Basic Life Monthly Rates – Paid for by OU		
Plan	Employee Only	
	Rate per \$1,000	Monthly Cost to Employee
1.5 X Annual Salary	\$0.035	\$0.00
\$50,000 option for employees with \$35,000 salary and up	\$0.035	\$0.00

Additional Supplemental Life Monthly Rates – Employee	
Options	Employee Only
1.5 X Annual Salary	Age Rated Below
3.0 X Annual Salary	Age Rated Below
4.5 X Annual Salary	Age Rated Below
Age	Monthly Cost per \$1,000
<24	\$0.05
25-29	\$0.06
30-34	\$0.08
35-39	\$0.09
40-44	\$0.10
45-49	\$0.17
50-54	\$0.35
55-59	\$0.54
60-64	\$0.67
65-69	\$1.27
70>	\$2.06

Additional Supplemental Life Monthly Rates – Spouse	
Options	Spouse Only
.75 X Employee’s Annual Salary	Age Rated Below
1.5 X Employee’s Annual Salary	Age Rated Below
2.25 X Employee’s Annual Salary	Age Rated Below
3.0 X Employee’s Annual Salary	
Age	Monthly Cost per \$1,000
<24	\$0.05
25-29	\$0.06
30-34	\$0.08
35-39	\$0.09
40-44	\$0.10
45-49	\$0.15
50-54	\$0.23
55-59	\$0.43

60-64	\$0.66
65-69	\$1.27
70>	\$2.06

Additional Supplemental Life Monthly Rates – Child / Children	
Options	Children Only
\$5,000	\$1.00
\$10,000	\$2.00

AD&D Monthly Rates - Employee						
Options	Rate	Employee Cost		Options	Rate	Employee Cost
\$20,000	\$0.20	\$0.00		\$150,000	\$2.10	\$1.90
\$50,000	\$0.70	\$0.14		\$200,000	\$2.80	\$2.60
\$100,000	\$1.40	\$0.21		\$250,000	\$3.50	\$3.30

Additional Supplemental AD&D Monthly Rates – Spouse	
Options	Spouse
\$10,000	\$0.03
\$20,000	\$0.06
\$30,000	\$0.09
\$40,000	\$0.12

Additional Supplemental AD&D Monthly Rates – Child / Children	
Options	Child / Children
\$5,000	\$0.01
\$10,000	\$0.02

Voluntary Short Term Disability Monthly Rates – Employee Only	
Age	Rate per \$100
0-49	\$5.30
50-59	\$6.20
60 % over	\$7.60

Voluntary Long Term Disability Monthly Rates – Employee Only			
Options	Maximum per month	Minimum per month	Monthly Cost per \$100
66 2/3% of pay	\$5,000*	\$100	\$0.25
50% of pay	\$2,000	\$100	\$0.10
66 2/3% of pay	\$15,000*	\$100	\$0.34

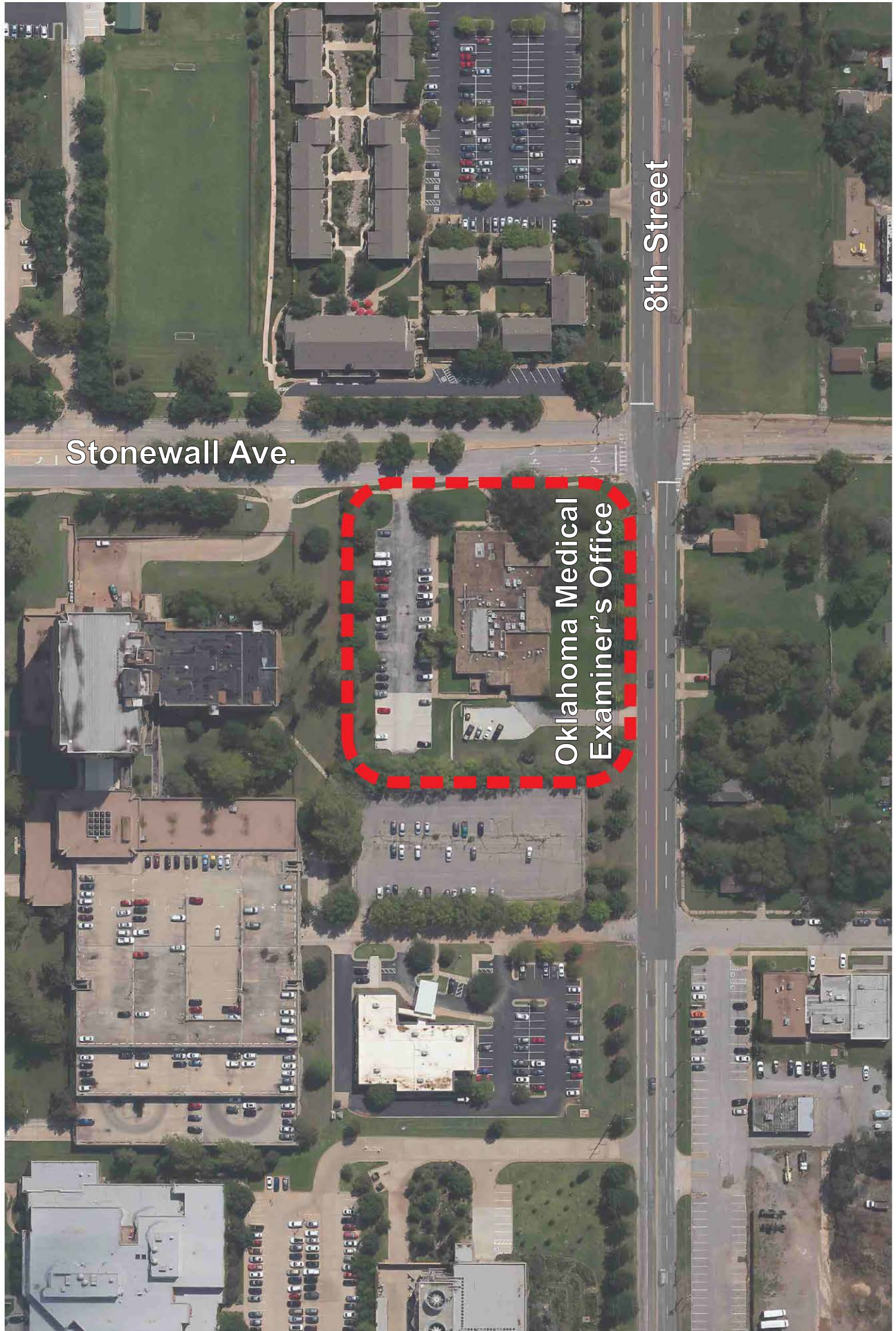
*A payment in the DCP account will be made in addition to the monthly cash payment to the employee

Vision Monthly Rates								
Plan	Employee Only		Employee + Spouse		Employee + Child(ren)		Employee + Family	
	Rate	Monthly Cost	Rate	Monthly Cost	Rate	Monthly Cost	Rate	Monthly Cost
Standard	\$8.68	\$8.68	\$13.44	\$13.44	\$13.72	\$13.72	\$22.10	\$22.10
Premium	\$15.28	\$15.28	\$23.68	\$23.68	\$24.16	\$24.16	\$38.96	\$38.96

2018 Medical Insurance Rates – Active, Full-time Employees

Tier 1 - \$50,000 or below		Blue Options PPO			Blue Edge HSA		
Plan	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	
Employee Only	\$ 38.89	\$ 516.63	\$ 555.52	\$ 25.85	\$ 491.19	\$ 517.04	
Employee and Children	\$ 189.98	\$ 865.46	\$ 1,055.44	\$ 176.82	\$ 805.50	\$ 982.32	
Employee and Spouse	\$ 306.63	\$ 1,026.54	\$ 1,333.17	\$ 210.95	\$ 1,029.91	\$ 1,240.86	
Employee and Family	\$ 393.29	\$ 1,245.42	\$ 1,638.71	\$ 335.54	\$ 1,189.65	\$ 1,525.19	
Tier 2 - \$50,000.01-\$100,000		Blue Options PPO			Blue Edge HSA		
Plan	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	
Employee Only	\$ 77.77	\$ 477.75	\$ 555.52	\$ 72.39	\$ 444.65	\$ 517.04	
Employee and Children	\$ 284.97	\$ 770.47	\$ 1,055.44	\$ 245.58	\$ 736.74	\$ 982.32	
Employee and Spouse	\$ 439.95	\$ 893.22	\$ 1,333.17	\$ 384.67	\$ 856.19	\$ 1,240.86	
Employee and Family	\$ 540.77	\$ 1,097.94	\$ 1,638.71	\$ 503.31	\$ 1,021.88	\$ 1,525.19	
Tier 3 - \$100,000.01 & Above		Blue Options PPO			Blue Edge HSA		
Plan	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	
Employee Only	\$ 111.10	\$ 444.42	\$ 555.52	\$ 87.90	\$ 429.14	\$ 517.04	
Employee and Children	\$ 316.63	\$ 738.81	\$ 1,055.44	\$ 275.05	\$ 707.27	\$ 982.32	
Employee and Spouse	\$ 626.59	\$ 706.58	\$ 1,333.17	\$ 608.02	\$ 632.84	\$ 1,240.86	
Employee and Family	\$ 721.03	\$ 917.68	\$ 1,638.71	\$ 671.08	\$ 854.11	\$ 1,525.19	

Tobacco Users - Additional \$20 per month added to above rates



901 N. Stonewall Ave.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
 Institution: The University of Oklahoma – Norman Campus
 ACADEMIC CALENDAR FOR 2018-2019**

Summer Session (2018):

Semester begins (first day of classes)	<u>June 11, 2018</u>
1 st 4-week session (begins and ends)	<u>June 11-July 6, 2018</u>
2 nd 4-week session (begins and ends)	<u>July 9-August 2, 2018</u>
Please list dates of all holidays and breaks	
INDEPENDENCE DAY	<u>July 4, 2018</u>
Semester ends (including final exams)	<u>August 2, 2018</u>
Commencement date (graduation ceremony)	<hr/>

Fall Semester (16 Week) (2018):

Semester begins (first day of classes)	<u>August 20, 2018</u>
1 st 8-week session (begins and ends)	<u>Aug. 20/Oct. 12, 2018</u>
2 nd 8-week session (begins and ends)	<u>Oct. 15/Dec. 14, 2018</u>
Please list dates of all holidays and breaks	
LABOR DAY	<u>September 3, 2018</u>
THANKSGIVING	<u>November 21-25, 2018</u>
Semester ends (including final exams)	<u>December 14, 2018</u>
Commencement date (graduation ceremony)	<hr/>

Fall Semester (Winter Session) (2018):

Semester begins (first day of classes)	<u>December 17, 2018</u>
Please list dates of all holidays and breaks	
CHRISTMAS	<u>December 25, 2018</u>
NEW YEAR'S DAY	<u>January 1, 2019</u>
Semester ends (including final exams)	<u>January 11, 2019</u>
Commencement date (graduation ceremony)	<hr/>

Spring Semester (Spring 2019):

Semester begins (first day of classes)	<u>January 14, 2019</u>
1 st 8-week session (begins and ends)	<u>Jan. 14/March 8, 2019</u>
2 nd 8-week session (begins and ends)	<u>March 11/May 10, 2019</u>
Please list dates of all holidays and breaks	
MARTIN LUTHER KING	<u>January 21, 2019</u>
SPRING BREAK	<u>March 16-24, 2019</u>
Semester ends (including final exams)	<u>May 10, 2019</u>
Commencement date (graduation ceremony)	<u>May 10, 2019</u>

Spring Semester (Spring Session) (2019):

Semester begins (first day of classes)	<u>May 13, 2019</u>
Please list dates of all holidays and breaks	
MEMORIAL DAY	<u>May 27, 2019</u>
Semester ends (including final exams)	<u>June 7, 2019</u>
Commencement date (graduation ceremony)	<hr/>

Fall and Spring (if applicable):

Final add/drop date 16 week/first 8-week classes:

Fall:	<u>August 31/August 24, 2018</u>
Spring:	<u>January 28/January 18, 2019</u>

Final add/drop date 2nd 8-week classes:

Fall:	<u>October 19, 2018</u>
Spring:	<u>March 15, 2019</u>

Summer (if applicable):
Final add/drop date 8 week/first 4 week classes
Final add/drop date second 4 week classes

June 15, 2018/June 13, 2018
July 11, 2018

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Institution: The University of Oklahoma – HSC
ACADEMIC CALENDAR FOR 2018-2019Summer Session (2018):

Summer Session I (2018):

Semester begins (first day of 8-week classes)	June 4, 2018
Please list dates of all holidays and breaks	
INDEPENDENCE DAY	July 4, 2018
Semester ends (last day of 8-week classes including final exams)	July 30, 2018
Commencement date (graduation ceremony)	_____

Summer Session II (2018):

Semester begins (first day of 8-week classes)	July 2, 2018
Please list dates of all holidays and breaks	
INDEPENDENCE DAY	July 4, 2018
Semester ends (last day of 8-week classes including final exams)	August 24, 2018
Commencement date (graduation ceremony)	_____

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes)	August 20, 2018
Please list dates of all holidays and breaks	
LABOR DAY	September 3, 2018
FALL BREAK DAY*	
THANKSGIVING	November 21-25, 2018
Semester ends (last day of 16-week classes including final exams)	December 14, 2018
Commencement date (graduation ceremony)	_____

***Note:** Fall Break is generally scheduled the Friday prior to the OU/Texas football game. The Academic Calendar will be updated when the date is set by the President’s Office.

Spring Semester (Spring 2019):

Semester begins (first day of 16-week classes)	January 14, 2019
Please list dates of all holidays and breaks	
MARTIN LUTHER KING DAY	January 21, 2019
SPRING BREAK	March 16-24, 2019
Semester ends (including final exams)	May 10, 2019
Commencement date (graduation ceremony)	May 10-11, 2019

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	<u>Fall 2018</u>	<u>Spring/Winter 2018-19</u>	<u>Summer 2019</u>
Intersession begins	July 30, 2018	December 17, 2018	May 13, 2019
Intersession ends (including final exams)	August 17, 2018	January 11, 2019	May 31, 2019

Summer 2018 (if applicable):

Final add/drop date 8 week:	
Summer I:	June 8, 2018
Summer II:	July 9, 2018

Fall 2018 and Spring 2019 (if applicable):

Final add/drop date 16 week:

Fall:

August 31, 2018

Spring:

January 28, 2019

Alternative Schedules (please describe any alternative schedules):

College of Medicine:

Fall 2018: First Year Students

OKC Prologue (orientation)

August 14-16, 2018

SCM Prologue (orientation)

August 13-17, 2018

White Coat Ceremony

August 16, 2018

Regular Coursework begins

August 20, 2018

Labor Day

September 3, 2018

Fall Break

TBD

Thanksgiving Break

November 21-25, 2018

Classes end

December 14, 2018

Winter Break

Dec. 15, 2018-Jan. 6, 2019

Spring 2019: First Year Students

Classes begin

January 7, 2019

Martin Luther King Day

January 21, 2019

Spring Break

March 16-24, 2019

Memorial Day

May 27, 2019

Classes end

June 7, 2019

Fall 2018: Second Year Students

Orientation

August 6, 2018

Classes begin

August 6, 2018

Labor Day

September 3, 2018

Fall Break

TBD

Thanksgiving Break

November 21-25, 2018

Classes end

December 14, 2018

Winter Break

Dec. 15, 2018-Jan. 6, 2019

Spring 2019: Second Year Students

Classes begin

January 7, 2019

Martin Luther King Day

January 21, 2019

Spring Break

March 16-24, 2019

Classes end

April 26, 2019

Summer & Fall 2018: Third Year Students

Clinical Orientation

TBD

Classes begin

June 25, 2018

First Day of Rotation

July 2, 2018

Independence Day

July 4, 2018

Labor Day

September 3, 2018

Fall Break

TBD

Thanksgiving Break

November 21*-24, 2018

Classes end

December 14, 2018

Winter Break

Dec. 15, 2018-Jan. 6, 2019

*Beginning at 8:00 a.m.

Spring 2019: Third Year Students

Classes begin	<u>January 7, 2019</u>
Martin Luther King Day	<u>January 21, 2019</u>
Memorial Day	<u>May 27, 2019</u>
Classes end	<u>June 21, 2019</u>

Summer & Fall 2018: Fourth Year Students

Classes begin	<u>July 2, 2018</u>
Independence Day	<u>July 4, 2018</u>
Labor Day	<u>September 3, 2018</u>
Fall Break	<u>TBD</u>
Thanksgiving Break	<u>November 21*-25, 2018</u>
Classes end	<u>December 14, 2018</u>
Winter Break	<u>Dec. 15, 2018-Jan. 6, 2019</u>
*Beginning at 8:00 a.m.	

Spring 2019: Fourth Year Students

Classes begin	<u>January 7, 2019</u>
Martin Luther King Day	<u>January 21, 2019</u>
Match Day (tentative)	<u>March 15, 2019</u>
Classes end	<u>May 24, 2019</u>
Commencement	<u>May 25, 2019</u>

College of Medicine Third and Fourth Year Clinical Rotations (2, 4, 6 & 8 Week Rotations)

Physician Associate Program: OKC

Summer 2018: First Year Students

Classes begin	<u>June 4, 2018</u>
Classes end	<u>July 27, 2018</u>

Fall 2018: First Year Students

Classes begin	<u>July 30, 2018</u>
Classes end	<u>December 14, 2018</u>

Spring 2019: First Year Students

Classes begin	<u>January 7, 2019</u>
Classes end	<u>May 17, 2019</u>

Summer 2018: Second Year Students

Classes begin	<u>May 29, 2018</u>
Classes end	<u>September 7, 2018</u>

Physician Associate Program: OKC

Physician Associate Holiday Breaks for Didactic Courses:

Independence Day	<u>July 4, 2018</u>
Labor Day	<u>September 3, 2018</u>
Thanksgiving Break Didactic	<u>November 22-25, 2018</u>
Fall Break	<u>TBD</u>
Christmas/Winter Break Didactic	<u>Dec. 15, 2018-Jan. 6, 2019</u>
Martin Luther King Day	<u>January 21, 2019</u>
Spring Break Didactic	<u>March 16-24, 2019</u>
Summer Break Didactic	<u>May 18-27, 2019</u>
Memorial Day	<u>May 27, 2019</u>

Physician Associate Holiday Breaks for Clinical Courses:

Fall Break	<u>Sept. 22-30 2018</u>
Winter Break	<u>Dec. 22, 2018-Jan. 6, 2019</u>
Spring Break	<u>March 16-24, 2019</u>
Memorial Day	<u>May 27, 2019</u>
Independence Day	<u>July 4, 2019</u>

Physician Associate Second and Third Year Clinical Rotations (4 Week Rotations)

Physician Assistant Program: Tulsa

<u>Fall 2017:</u> Graduation Date	<u>December 1, 2017</u>
<u>Summer 2018: First Year Students</u> Classes begin Classes end	<u>June 4, 2018</u> <u>July 27, 2018</u>
<u>Fall 2018: First Year Students</u> Classes begin Classes end	<u>August 13, 2018</u> <u>December 14, 2018</u>
<u>Spring 2019: First Year Students</u> Classes begin Classes end	<u>January 2, 2019</u> <u>May 11, 2019</u>
<u>Summer 2018: Second Year Students</u> Classes begin Classes end	<u>June 4, 2018</u> <u>August 3, 2018</u>
<u>Fall 2018: Second Year Students</u> Clinical rotations begin	<u>August 13, 2018</u>

Physician Assistant Second and Third Year Clinical Rotations (2, 4, 6 & 8 Week Rotations)

Graduate College – Graduate Program in Biomedical Sciences:

Program Start Date	<u>August 1, 2018</u>
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Dental Science: Orthodontics & Periodontics

Summer 2018: Class of 2019 & 2020 Clinical Rotations (Monthly):	<u>May 14-June 29, 2018 and</u> <u>July 2-August 17, 2018</u>
Class of 2021 - First Year Students begin	<u>July 2-August 17, 2018</u>
Fall 2018:	<u>Aug. 20, 2018-Dec. 14, 2018</u>
Spring 2019:	<u>Jan. 2, 2019-May 3, 2019</u>

College of Dentistry-Dentistry and Dental Hygiene Programs:

Summer 2018: Classes begin Thanksgiving Break-Dental Courses	<u>June 4-Jul 27, 2018</u> <u>November 21-25, 2018</u>
Fall 2018: Classes begin Classes end	<u>August 20, 2018</u> <u>December 14, 2018</u>

Spring 2019 Session 1:	
Classes begin	<u>January 7, 2019</u>
Classes end	<u>May 10, 2019</u>
Commencement:	<u>May 11, 2019</u>
<u>College of Pharmacy PharmD Program: OKC</u>	
Summer 2018 – Second-Third Year Students	
Classes begin	<u>June 4, 2018</u>
Classes end	<u>July 30, 2018</u>
Fall 2018 – First-Third Year Students	
Classes begin	<u>August 20, 2018</u>
Classes end	<u>December 14, 2018</u>
Spring 2019 – First-Third Year Students	
Classes begin	<u>January 14, 2019</u>
Classes end	<u>May 10, 2019</u>
<u>College of Pharmacy Clinical Rotations (Monthly Rotations):</u>	
Summer 2018:	
	<u>June 1-29, 2018</u>
	<u>July 2-31, 2018</u>
	<u>August 1-31, 2018</u>
Fall 2018:	
	<u>September 3-28, 2018</u>
	<u>October 1-31, 2018</u>
	<u>November 1-30, 2018</u>
	<u>December 3-31, 2018</u>
Spring 2019:	
	<u>January 1-31, 2019</u>
	<u>February 1-28, 2019</u>
	<u>March 1-29, 2019</u>
	<u>April 1-30, 2019</u>
	<u>May 1-31, 2019</u>
Pharmacy Commencement:	<u>June 1, 2019</u>
<u>College of Nursing</u>	
<u>ABSN Program:</u>	
International Trip	<u>May 16-June 3, 2018</u>
<u>College of Allied Health:</u>	
Dietetic Internship: Spring 2018	
Classes begin	<u>January 16, 2018</u>
Classes end	<u>August 31, 2018</u>
Summer 2018	
Classes begin	<u>May 29, 2018</u>
Classes end	<u>February 8, 2019</u>
Spring 2019	
Classes begin	<u>March 18, 2019</u>
Classes end	<u>November 15, 2019</u>

Occupational Therapy:

Class of 2020: Spring 2018	
Classes begin	<u>January 16, 2018</u>
Classes end	<u>May 11, 2018</u>
Class of 2020: Summer 2018	
Classes begin	<u>May 21, 2018</u>
Classes end	<u>June 29, 2018</u>
Class of 2020: FW I-Summer 2018:	
Classes begin	<u>July 2, 2018</u>
Classes end	<u>July 27, 2018</u>
Class of 2020: Fall 2018:	
Classes begin	<u>August 20, 2018</u>
Classes end	<u>December 14, 2018</u>
Class of 2019: Spring 2018	
Classes begin	<u>January 16, 2018</u>
Classes end	<u>May 11, 2018</u>
Class of 2019: Summer 2018	
Classes begin	<u>May 16, 2018</u>
Classes end	<u>June 22, 2018</u>
Class of 2019: FW II-Summer 2018:	
Classes begin	<u>June 4, 2018</u>
Classes end	<u>July 27, 2018</u>
Class of 2019: Fall 2018:	
Classes begin	<u>August 20, 2018</u>
Classes end	<u>December 14, 2018</u>

Physical Therapy:

Class of 2020: Spring 2018	
Classes begin	<u>January 16, 2018</u>
Classes end	<u>May 11, 2018</u>
Class of 2020: Summer 2018	
Classes begin	<u>May 21, 2018</u>
Classes end	<u>June 29, 2018</u>
Class of 2020: CE I-Summer 2018:	
Classes begin	<u>July 2, 2018</u>
Classes end	<u>August 10, 2018</u>
Class of 2020: Fall 2018:	
Classes begin	<u>August 20, 2018</u>
Classes end	<u>December 14, 2018</u>
Class of 2019: Spring 2018	
Classes begin	<u>Jan 10, 2018 (early start)</u>
Classes end	<u>May 11, 2018</u>

Class of 2019: Summer 2018	
Classes begin	<u>May 16, 2018</u>
Classes end	<u>June 22, 2018</u>
Class of 2019: CE II-Summer 2018:	
Classes begin	<u>June 25, 2018</u>
Classes end	<u>August 17, 2018</u>
Class of 2019: Fall 2018:	
Classes begin	<u>August 23, 2018</u>
Classes end	<u>October 4, 2018</u>
Class of 2019: CE III-Fall 2018:	
Start date	<u>October 8, 2018</u>
Classes end	<u>December 14, 2018</u>
Spring 2019 – Class of 2019 (early start date)	
CEIV	<u>January 7, 2019</u>
FWIV	<u>January 7, 2019</u>

University of Oklahoma – Norman Campus
Approved Course Changes – September 1, 2017

Prefix /Number	Title	Comments
COURSE CHANGES		
<u>College of Architecture</u>		
ARCH 6680	Advanced Architectural Design III	Change Title Change Short Title Change Course Description
ID 4463	Interior Design Office Professional Practice	
ID 4713	Commercial Design	Change Course Description
ID 4743	Institutional and Corporate Design	
ID 4772	Interior Design Capstone (Pre-Design)	
<u>College of Arts and Sciences</u>		
LIS 5183	Books and Materials for Children	Change Title Change Short Title Change Course Description
LIS 5193	Books and Materials for Young Adults	Change Title Change Short Title Change Course Description
<u>College of Atmospheric and Geographic Sciences</u>		
GEOG 6953	Research Methods in Geography	Change Title Change Short Title Change Course Description
GIS 5923	Spatial Statistics	Change Course Description
METR 3011	Practicum on Broadcast Software	
METR 3123	Atmospheric Dynamics II: Theory of Atmospheric Flows	
METR 3223	Physical Meteorology II: Cloud Physics, Atmospheric Electricity/Optics	
<u>Jeannine Rainbolt College of Education</u>		
EACS 6713	Pro Seminar	Change Course Description
EDRG 5753	Literacy and Technology	Change Title Change Short Title Change Course Description
EDRG 5813	Applications of Literacy Assessment and Evaluation (old)	Change Course Number Change Credit Hours
EDRG 5814	Applications of Literacy Assessment and Evaluation (new)	Change Course Description

EXHIBIT M

EDRG	5843	Teaching Writing in Elementary Classrooms	Change Title Change Short Title Change Course Description
EDRG	5903	Literacy Leadership and Coaching	Change Title Change Short Title Change Course Description
EDRG	5933	Applications of Literacy Instructional Strategies (old)	Change Course Number Change Credit Hours
EDRG	5934	Applications of Literacy Instructional Strategies (new)	Change Course Description
EIPT	5203	Assessment and Evaluation in Education and Counseling	Change Course Description
EIPT	6073	Program Evaluation	Change Course Description

Gallogly College of Engineering

CH E	2033	Chemical Engineering Fundamentals
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Weitzenhoffer Family College of Fine Arts

DRAM	2243	Draping and Pattern Drafting I
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Gaylord College of Journalism

JMC	4103	Mass Communication Technology	Change Title Change Short Title Change Course Description
JMC	4903	Client-Based Production	Change Title Change Short Title Change Course Description
JMC	5103	Mass Communication Technology	Change Title Change Short Title Change Course Description
JMC	5903	Client-Based Production	Change Title Change Short Title Change Course Description

COURSE DELETIONS

Jeannine Rainbolt College of Education

EDAH	6713	Pro Seminar
EDS	6713	Pro Seminar

NEW COURSES

College of Arts and Sciences

ENST	2203	Ecosystem Impacts of Climate Change
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Jeannine Rainbolt College of Education

EDAH 6013 Pro Seminar: Foundations of Research in Adult and Higher Education

College of Law

LAW 6341 Appellate Advocacy Competitions

LAW 6682 Law and Literature Seminar

LAW 6692 Environmental Law Seminar

College of Professional and Continuing Studies

LSTD 1603 Operation and Application of Small Unmanned Aerial Systems

University of Oklahoma – Norman Campus
Approved Course Changes – October 6, 2017

Prefix /Number	Title	Comments
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COURSE CHANGES

College of Atmospheric and Geographic Sciences

GIS	5653	Spatial Programming and GIS	Change Course Description
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College of Architecture

ARCH	4463	Methods IV- Sustainable and Resilient Systems I (old)	Change Course Number
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ARCH	2463	Methods IV- Sustainable and Resilient Systems I (new)	
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ARCH	5463	Advanced Sustainable and Resilient Systems	Change Title Change Short Title Change Course Description
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Graduate College

GRAD	5433	ESL Curriculum and Technology	Change Title Change Short Title
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NEW COURSES

Jeannine Rainbolt College of Education

EACS 5923 Principal Internship

EACS 6813 Prospectus Development

EDRG 5643 Survey of Literacy for All Learners

College of Engineering

C S 5293 Text Analytics

C S	5483	Network Science
DSA	5203	Time Series Analysis
DSA	5303	Financial Engineering Analytics

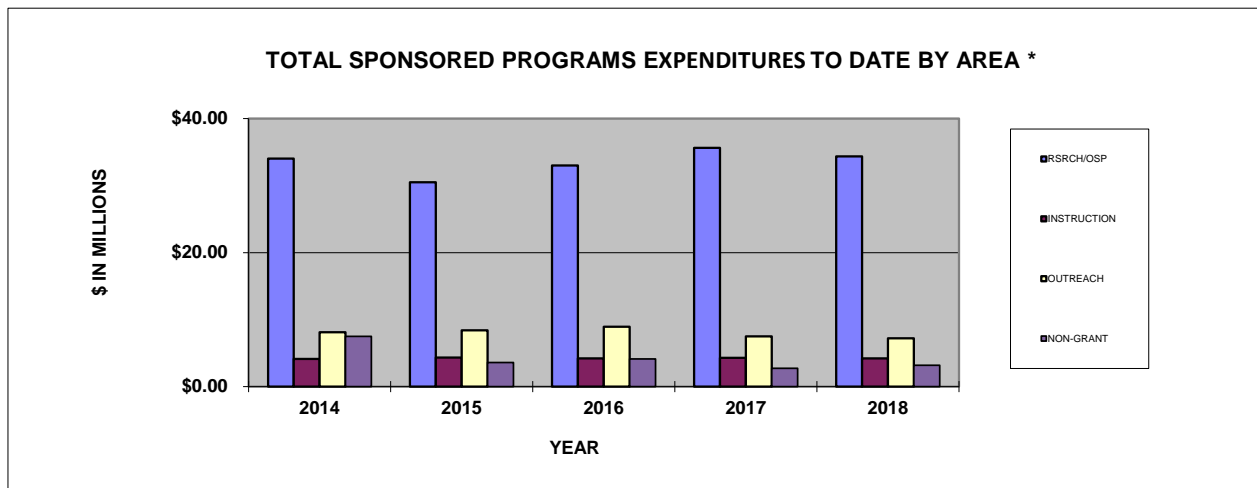
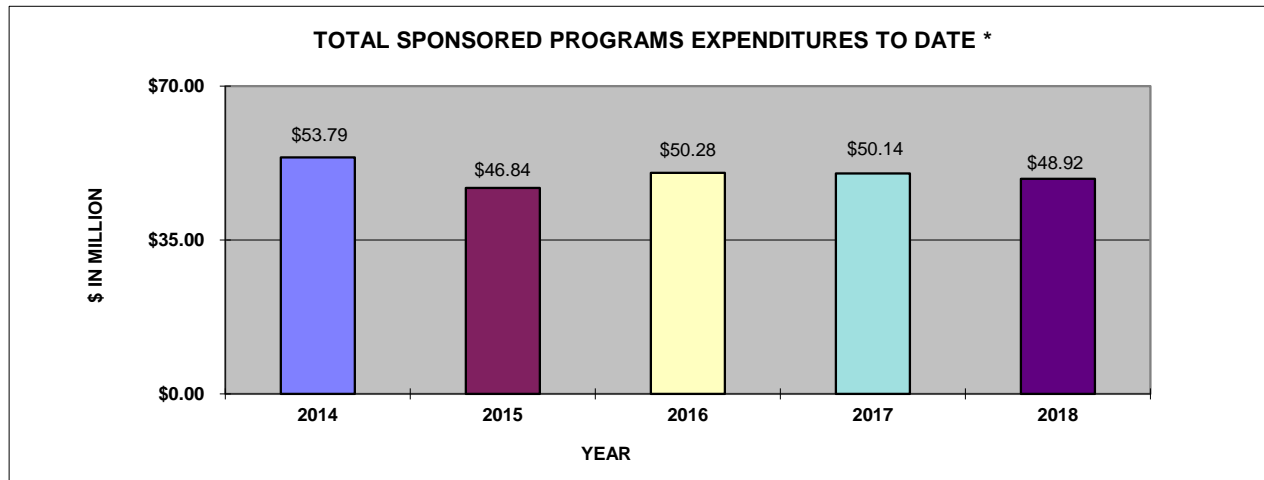
College of International Studies

IAS	5363	Cultures of Latin America
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College of Liberal Studies

LSAL	5903	Experiential Leadership I
LSAL	5913	Experiential Leadership II

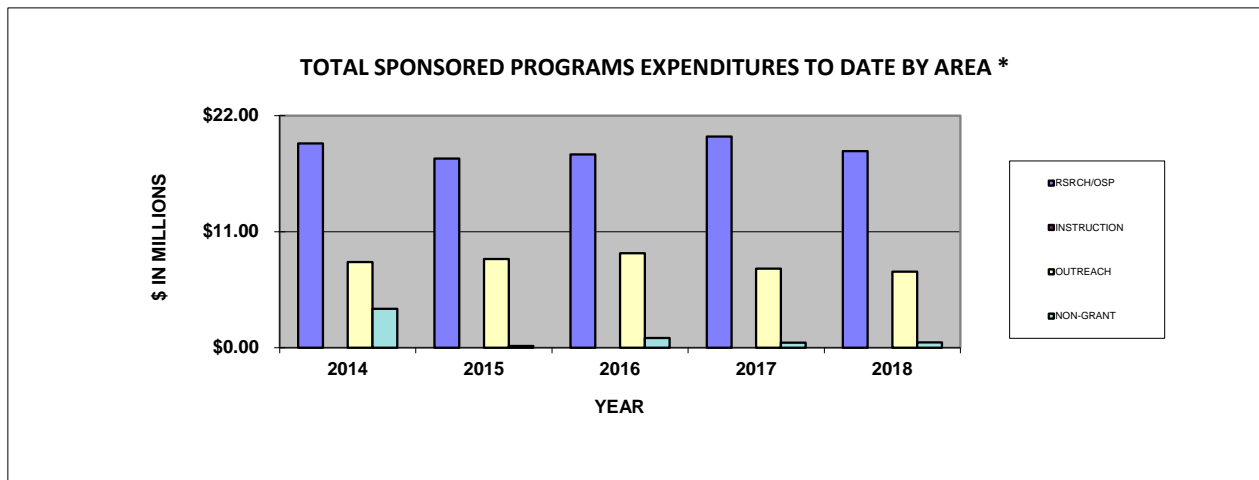
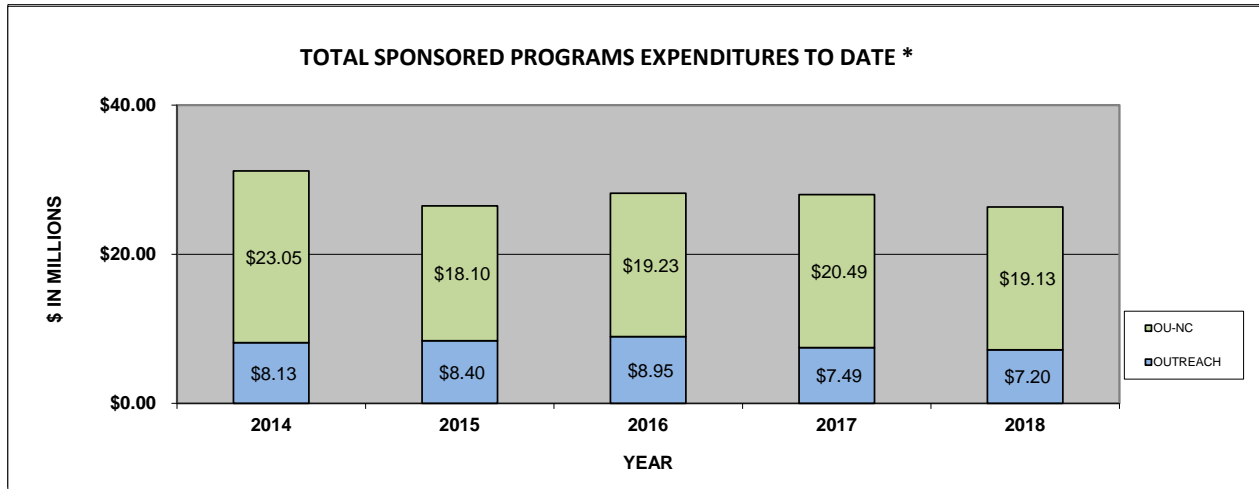
HEALTH SCIENCES CENTER AND NORMAN CAMPUS



	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP *	\$ 34,360,904	-3.59%	\$ 35,640,809	\$ 15,443,710	-6.28%	\$ 16,479,309
INSTRUCTION	\$ 4,200,159	-2.08%	\$ 4,289,539	\$ 2,141,036	-2.03%	\$ 2,185,387
OUTREACH	\$ 7,195,791	-3.94%	\$ 7,491,156	\$ 3,293,954	-21.61%	\$ 4,202,201
NON-GRANT/OTHER	\$ 3,164,019	16.41%	\$ 2,717,911	\$ 1,539,819	18.80%	\$ 1,296,175
TOTAL	\$ 48,920,873	-2.43%	\$ 50,139,415	\$ 22,418,518	-7.22%	\$ 24,163,072
* Includes GeoCarb data	\$ 46,594		\$ -	\$ 44,556		\$ -

HEALTH SCIENCES CENTER AND NORMAN CAMPUS

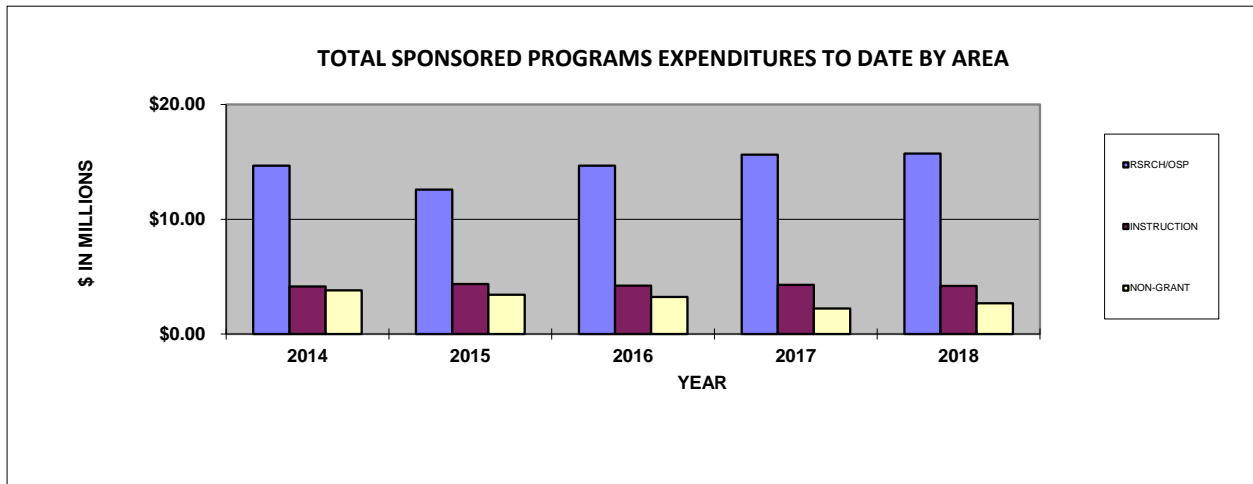
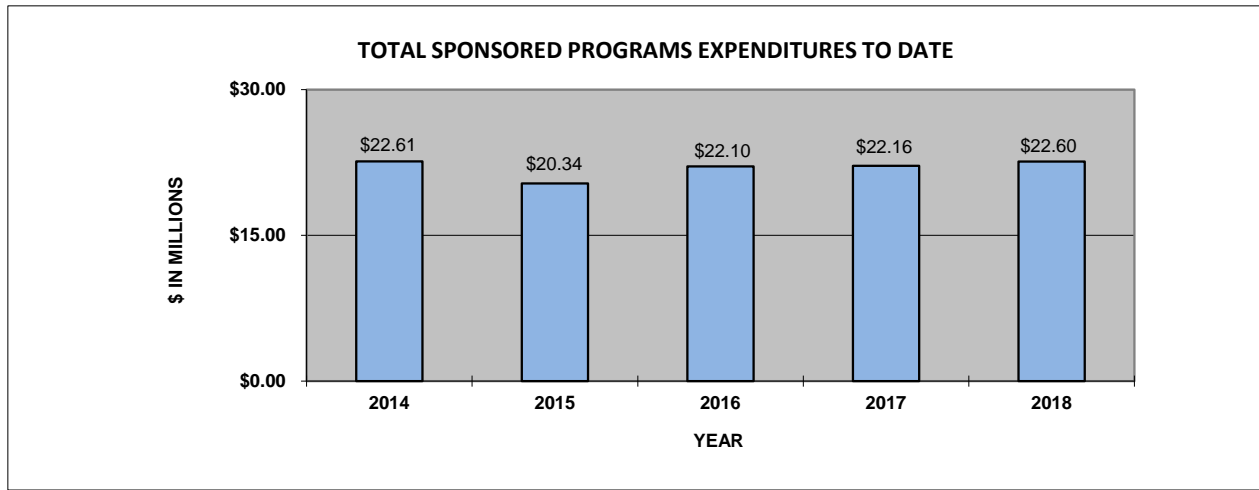
NORMAN CAMPUS



	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP *	\$ 18,634,262	-6.86%	\$ 20,007,219	\$ 8,538,164	-8.96%	\$ 9,378,918
INSTRUCTION	\$ -		\$ -	\$ -		\$ -
OUTREACH	\$ 7,195,791	-3.94%	\$ 7,491,156	\$ 3,293,954	-21.61%	\$ 4,202,201
NON-GRANT/OTHER	\$ 493,628	2.03%	\$ 483,824	\$ 235,574	-0.89%	\$ 237,693
TOTAL	\$ 26,323,681	-5.93%	\$ 27,982,199	\$ 12,067,692	-12.67%	\$ 13,818,811
* Includes GeoCarb data	\$ 46,594		\$ -	\$ 44,556		\$ -

NORMAN CAMPUS

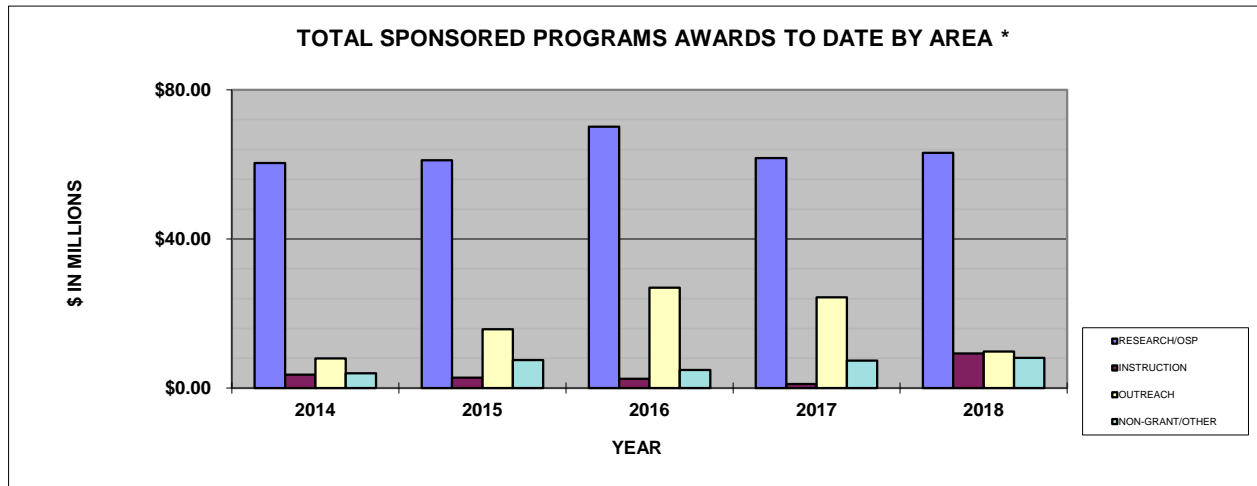
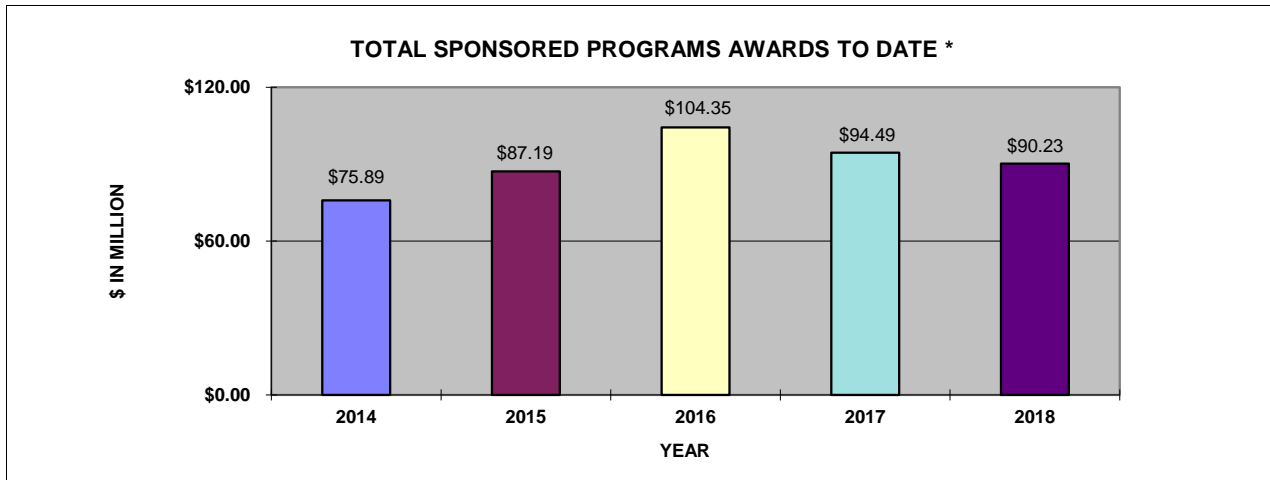
HEALTH SCIENCES CENTER



	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP	\$ 15,726,641	0.60%	\$ 15,633,590	\$ 6,905,545	-2.74%	\$ 7,100,391
INSTRUCTION	\$ 4,200,159	-2.08%	\$ 4,289,539	\$ 2,141,036	-2.03%	\$ 2,185,387
NON-GRANT/OTHER	\$ 2,670,392	19.53%	\$ 2,234,087	\$ 1,304,244	23.22%	\$ 1,058,482
TOTAL	\$ 22,597,193	1.99%	\$ 22,157,215	\$ 10,350,825	0.06%	\$ 10,344,260

HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER

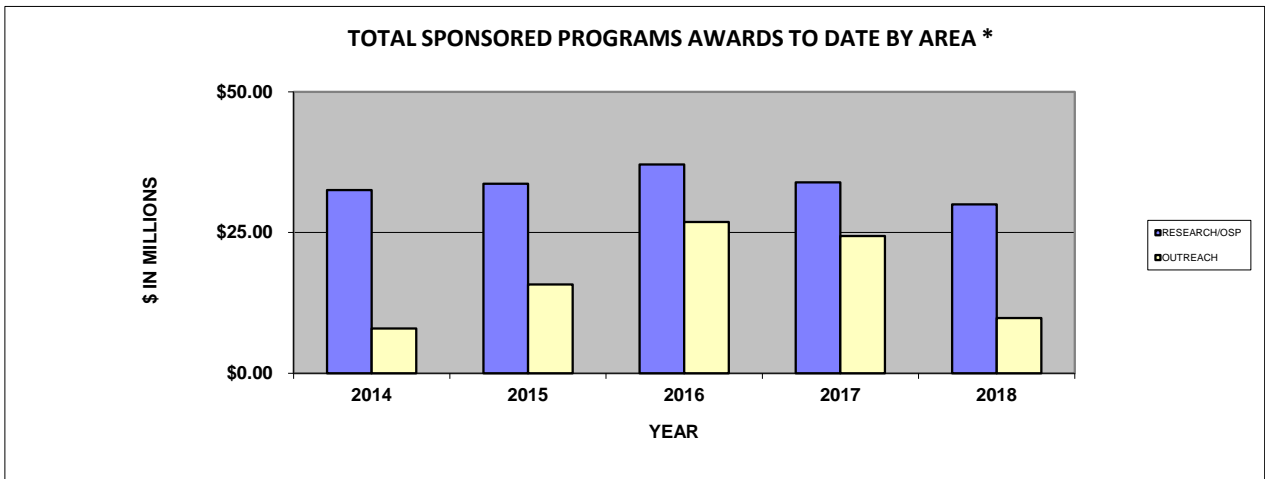
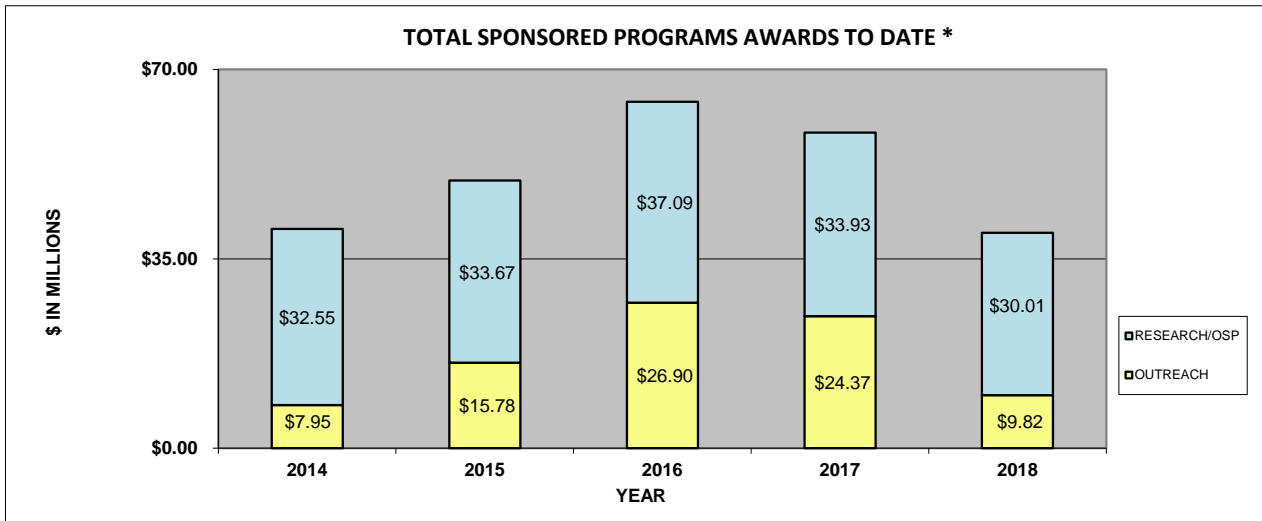


	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP *	\$ 63,083,066	2.25%	\$ 61,695,873	\$ 35,787,238	13.37%	\$ 31,566,534
INSTRUCTION	\$ 9,267,504	749.45%	\$ 1,091,006	\$ 7,973,101	810.19%	\$ 875,978
OUTREACH	\$ 9,815,675	-59.73%	\$ 24,372,335	\$ 9,725,675	-45.92%	\$ 17,983,630
NON-GRANT/OTHER	\$ 8,061,126	9.98%	\$ 7,329,674	\$ 2,395,608	-54.17%	\$ 5,227,611
TOTAL	\$ 90,227,370	-4.51%	\$ 94,488,888	\$ 55,881,621	0.41%	\$ 55,653,753

* Includes GeoCarb data

NORMAN CAMPUS AND HEALTH SCIENCES CENTER

NORMAN CAMPUS

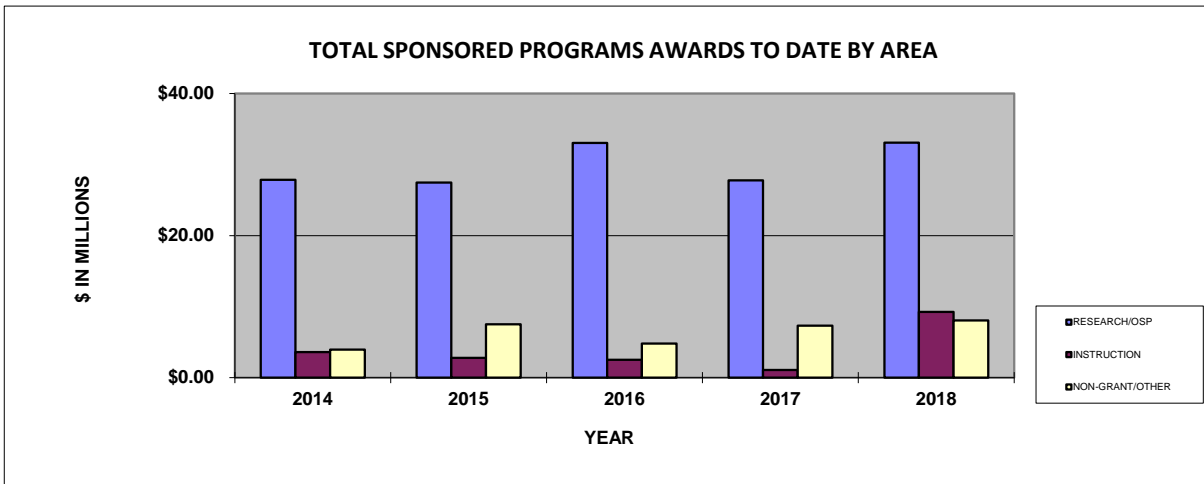
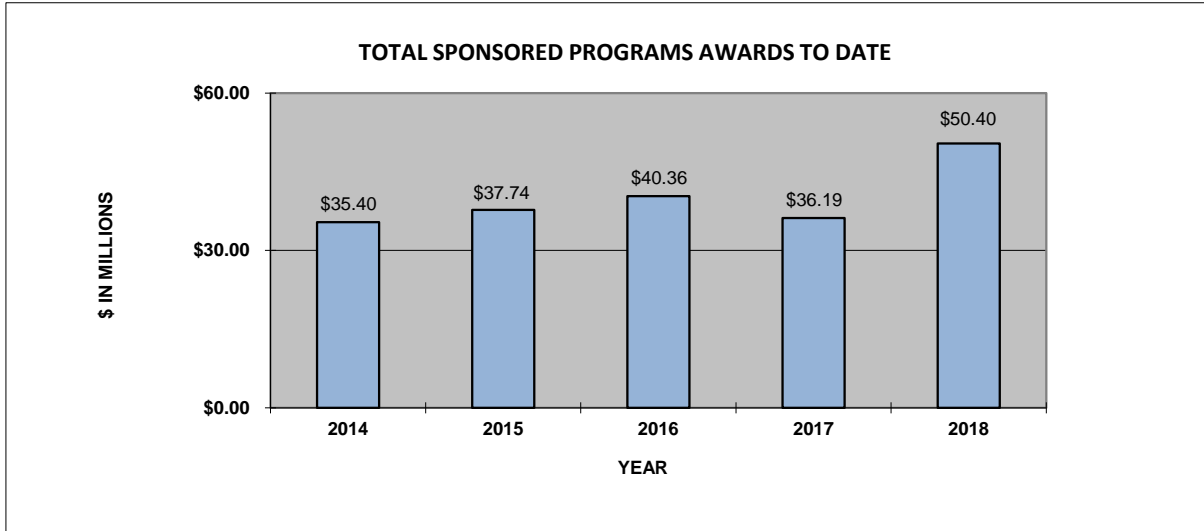


	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP *	\$ 30,010,077	-11.55%	\$ 33,929,665	\$ 20,294,162	14.59%	\$ 17,710,358
INSTRUCTION	\$ -		\$ -	\$ -		\$ -
OUTREACH	\$ 9,815,675	-59.73%	\$ 24,372,335	\$ 9,725,675	-45.92%	\$ 17,983,630
NON-GRANT/OTHER	\$ -		\$ -	\$ -		\$ -
TOTAL	\$ 39,825,752	-31.69%	\$ 58,302,000	\$ 30,019,837	-15.90%	\$ 35,693,988

* Includes GeoCarb data

NORMAN CAMPUS

HEALTH SCIENCES CENTER



	FY 2018 YEAR	YEAR %CHANGE	FY 2017 YEAR	FY 2018 AUG	MONTH %CHANGE	FY 2017 AUG
RESEARCH/OSP	\$ 33,072,989	19.11%	\$ 27,766,208	\$15,493,076	11.81%	\$ 13,856,176
INSTRUCTION	\$ 9,267,504	749.45%	\$ 1,091,006	\$ 7,973,101	810.19%	\$ 875,978
NON-GRANT/OTHER	\$ 8,061,126	9.98%	\$ 7,329,674	\$ 2,395,608	-54.17%	\$ 5,227,611
TOTAL	\$ 50,401,618	39.28%	\$ 36,186,888	\$25,861,784	29.57%	\$ 19,959,765

HEALTH SCIENCES CENTER

NORMAN CAMPUS & HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$1M)
 July & August 2017

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(s)
20171215	Okla Tobacco Settlement Endowment Trust Fund	Evaluating TSET Funded Projects (FY18-FY22)	\$1,785,000	12 mo.	Laura Ann Beebe (Dept. of Biostatistics & Epid)
115337900	OK-DHS	RESOURCE FAMILY TRAINING FY18	\$1,649,000	12 mo.	Kristi Charles (CSNRCYS)
115220100	OK-DHS	CWS NEW WORKER TRAINING FY18	\$2,353,445	12 mo.	Vince Deberry (CSCPM)
115220500	OK-DHS	CSS OUTREACH FY18	\$1,899,166	12 mo.	Vince Deberry (CSCPM)
115220300	OK-DHS	AFS ENERGY ASSIST PROGRAM FY18	\$1,424,592	12 mo.	Vince Deberry (CSCPM)
20171639	Donald W. Reynolds Foundation	Oklahoma Healthy Aging Initiative Phase III	\$7,498,281	36 mo.	Andrew Neal Dentino (Geriatrics Sponsored Accounts)
20130494	Natl Inst of General Medical Sciences	Oklahoma Shared Clinical and Translational Resources	\$4,000,000	12 mo.	Judith A James (Cntr for Clinical & Trans Rsch)
105446600	NSF	TESTING ABIOTIC DRIVERS	\$1,207,398	48 mo.	Michael Kaspari (BIOLOGY)
20171867	Oklahoma Health Care Authority	Drug Utilization Review (DUR) Board (Oklahoma Health Car	\$4,675,998	12 mo.	Shellie Lucille Gorman Keast (Pharm Mgmt Consult Sponsored)
20162257	Natl Inst of General Medical Sciences	Mentoring Diabetes Research in Oklahoma (COBRE)	\$1,110,000	12 mo.	Jian-Xing Ma (Medicine - Endocrinology)
20171181	Okla Tobacco Settlement Endowment Trust Fund	TSET Cancer Research Program	\$5,500,000	12 mo.	Robert S Mannel (Cancer Center Research Admin)
20100788	Sarah Cannon Research Institute	Research Site Development and Services	\$1,459,606	42 mo.	Kathleen Moore (SOCC Clinical Trials Office)
105447200	DOC-NOA	ALL DIGITAL HORUS DEMONSTRATOR	\$2,840,142	12 mo.	Robert Palmer (VPR)
105446500	Marathon Oil Company	Reser. Character in Unconventional Oil & Gas Reservoirs	\$1,000,000	36 mo.	Carl Sondergeld (MPGE)
105446700	OK-OSU	OK-LSAMP COHORT 9	\$1,068,499	24 mo.	Susan Walden (ENGR)
15 Total			\$39,471,127		

2018 Medical Insurance Rates: Active, Full-time, Monthly-Paid Employees

*Biweekly-Paid Employees – Divide the Employee Cost by ½ to determine the amount paid per check. 9/9 Employees – Multiply the Employee Cost by 1.5 to determine the amount paid per check.

Tier 1 - \$30,000 or below			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 24.53	\$ 545.14	\$ 520.61	\$ 1,035.69	\$ 196.78	\$ 838.91	\$ 1,035.69	\$ 287.81	\$ 1,020.41	\$ 1,308.22	\$ 385.93	\$ 1,222.11	\$ 1,608.04	\$ 385.93	\$ 1,222.11	\$ 1,608.04
Cigna H S A	\$ 9.48	\$ 488.45	\$ 478.97	\$ 927.97	\$ 148.48	\$ 779.49	\$ 927.97	\$ 234.44	\$ 937.76	\$ 1,172.20	\$ 316.98	\$ 1,123.83	\$ 1,440.81	\$ 316.98	\$ 1,123.83	\$ 1,440.81
Tier 2 - \$30,000.01 to \$41,999.99			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 40.89	\$ 545.14	\$ 504.25	\$ 1,035.69	\$ 217.49	\$ 818.20	\$ 1,035.69	\$ 340.14	\$ 968.08	\$ 1,308.22	\$ 450.25	\$ 1,157.79	\$ 1,608.04	\$ 450.25	\$ 1,157.79	\$ 1,608.04
Cigna H S A	\$ 18.98	\$ 488.45	\$ 469.47	\$ 927.97	\$ 176.31	\$ 751.66	\$ 927.97	\$ 293.05	\$ 879.15	\$ 1,172.20	\$ 374.61	\$ 1,066.20	\$ 1,440.81	\$ 374.61	\$ 1,066.20	\$ 1,440.81
Tier 3 - \$42,000 to \$59,999.99			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 57.24	\$ 545.14	\$ 487.90	\$ 1,035.69	\$ 269.28	\$ 766.41	\$ 1,035.69	\$ 418.63	\$ 889.59	\$ 1,308.22	\$ 578.89	\$ 1,029.15	\$ 1,608.04	\$ 578.89	\$ 1,029.15	\$ 1,608.04
Cigna H S A	\$ 33.20	\$ 488.45	\$ 455.25	\$ 927.97	\$ 222.71	\$ 705.26	\$ 927.97	\$ 351.66	\$ 820.54	\$ 1,172.20	\$ 504.28	\$ 936.53	\$ 1,440.81	\$ 504.28	\$ 936.53	\$ 1,440.81
Tier 4 - \$60,000 to \$99,999.99			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 73.59	\$ 545.14	\$ 471.55	\$ 1,035.69	\$ 279.64	\$ 756.05	\$ 1,035.69	\$ 457.88	\$ 850.34	\$ 1,308.22	\$ 643.22	\$ 964.82	\$ 1,608.04	\$ 643.22	\$ 964.82	\$ 1,608.04
Cigna H S A	\$ 37.94	\$ 488.45	\$ 450.51	\$ 927.97	\$ 231.99	\$ 695.98	\$ 927.97	\$ 410.27	\$ 761.93	\$ 1,172.20	\$ 561.92	\$ 878.89	\$ 1,440.81	\$ 561.92	\$ 878.89	\$ 1,440.81
Tier 5 - \$100,000 to \$184,999.99			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 100.85	\$ 545.14	\$ 444.29	\$ 1,035.69	\$ 289.99	\$ 745.70	\$ 1,035.69	\$ 536.37	\$ 771.85	\$ 1,308.22	\$ 723.62	\$ 884.42	\$ 1,608.04	\$ 723.62	\$ 884.42	\$ 1,608.04
Cigna H S A	\$ 61.66	\$ 488.45	\$ 426.79	\$ 927.97	\$ 241.27	\$ 686.70	\$ 927.97	\$ 480.60	\$ 691.60	\$ 1,172.20	\$ 648.36	\$ 792.45	\$ 1,440.81	\$ 648.36	\$ 792.45	\$ 1,440.81
Tier 6 - \$185,000 and above			Employee Only			Employee and Children			Employee and Spouse			Employee and Family				
Plan	Employee Share	Rate	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate	Employee Share	OU Share	Rate
Cigna PPO	\$ 133.56	\$ 545.14	\$ 411.58	\$ 1,035.69	\$ 310.71	\$ 724.98	\$ 1,035.69	\$ 614.86	\$ 693.36	\$ 1,308.22	\$ 771.86	\$ 836.18	\$ 1,608.04	\$ 771.86	\$ 836.18	\$ 1,608.04
Cigna H S A	\$ 90.10	\$ 488.45	\$ 398.35	\$ 927.97	\$ 259.83	\$ 668.14	\$ 927.97	\$ 550.93	\$ 621.27	\$ 1,172.20	\$ 691.59	\$ 749.22	\$ 1,440.81	\$ 691.59	\$ 749.22	\$ 1,440.81

Tobacco Users - Additional \$20 per month added to above rates

Estoppel Certificate and Consent to Mortgage

_____, 2017

Reference is made to that certain Lease Agreement dated as of June 12, 1986 by and between the Board of Regents of The University of Oklahoma, a body corporate (“Lessor”), and The Oklahoma City Zoological Society, Inc., an Oklahoma charitable corporation (the “Lease”), as assigned to the Oklahoma City Zoological Trust, a public trust (as assigned, “Lessee”), pursuant to that certain Assignment and Assumption of Lease dated June 13, 1986 (the “Lease Assignment”), filed February 17, 1987 and recorded in Book 5589, Page 211 with respect to certain real property located in the County of Oklahoma, State of Oklahoma, as more particularly described in the Lease (the “Property”).

Reference is further made to the fact that Lessor has consented to the assignment of the Lease by The Oklahoma City Zoological Society, Inc., to Lessee and, in turn, Lessee subletting to the Oklahoma Racing Associates, an Ohio general partnership (“ORA”), of its entire interest in the Lease and consenting to the mortgaging of the subject property upon approval of Lessee. Lessee and Sublessee herein represent and warrant to Lessor that ORA assigned all of its interest in the Sublease to Remington Park, Inc., who subsequently assigned all of its interest in the Sublease to Global Gaming RP, LLC, an Oklahoma limited liability company (“Sublessee”).

Sublessee now intends to mortgage its sub-leasehold interest in the Property pursuant to that certain Leasehold Mortgage, Assignment of Leases and Rents, Security Agreement and Fixture Filing (the “Mortgage”) made by Sublessee for the benefit of **Wells Fargo Bank, N.A.**, as administrative agent (together with its successors and assigns, “Mortgagee”). In connection therewith, Mortgagee has required that Sublessee obtain the confirmation and agreement of Lessor and Lessee as to certain matters related to the Lease and the Sublease. Based on the foregoing, and recognizing that Mortgagee will rely thereon, Lessor hereby confirms and agrees to the best of its knowledge as of the date hereof as follows:

1. The copy of the Lease, attached hereto as Exhibit A, and the Lease Assignment, attached hereto as Exhibit B, collectively constitute a true and complete copy of the Lease and any and all amendments, supplements or other similar modifications thereto.
2. The Lease is in full force and effect and has not been modified or amended in any way except as shown on the instruments attached hereto as Exhibit A or Exhibit B, and constitutes the entire agreement between the Lessee and the Lessor with respect to the subject matter set forth therein relating to the Property and, except as represented and warranted above, neither Lessor nor, to Lessor’s knowledge, Lessee has transferred or assigned any interest in Lease.
3. No defaults exist under the Lease nor has either party breached the Lease in any material respect and no facts or circumstances exist which, with the passage of time or the giving of notice or both, would constitute a default or material breach by either party to the Lease.
4. Neither Lessor nor Lessee has any right or option to terminate the Lease prior to its natural expiration on June 11, 2064.
5. All representations made by the Lessor and, to Lessor’s knowledge, Lessee in the Lease are true and correct in all material respects and all warranties under the Lease are in effect.

6. There are no actions pending against the Lessor nor, to Lessor's knowledge, the Lessee under the bankruptcy or any similar laws of the United States or any state.
7. There is no event, act, circumstance or condition constituting an event of force majeure under the Lease.
8. There are no proceedings pending or, to the Lessor's knowledge, threatened against or affecting the Lessor in any court or by or before any court governmental authority or arbitration board or tribunal which could reasonably be expected to have a material adverse effect on the ability of Lessor or Lessee to perform its obligations under the Lease.
9. All payments due under the Lease as of the date hereof have been paid in full.
10. There are no disputes or proceedings between the Lessee and Lessor with respect to the Property.
11. The undersigned understands and acknowledges that Mortgagee and its successors and assigns be relying on this certificate in connection with the transactions contemplated by the Mortgage, and accordingly, that this certificate binds Lessor, Lessee and their successors and assigns.

Subject to and contingent upon Lessee's approval of the Mortgage, Lessor hereby consents to Sublessee's encumbrance of its sub-leasehold interest in the Property pursuant to the Mortgage in favor of Mortgagee.

LESSOR,
The Board of Regents of the University of
Oklahoma

By: _____
Name _____
Title: _____

ATTEST:

By: _____
Name: Dr. Chris A. Purcell
Title: Vice President for University Governance
and Executive Secretary to the Board of Regents
of the University of Oklahoma

EXHIBIT A

(Lease)

See attached

EXHIBIT B
(Lease Assignment)

See attached

5589-0211

FILED
TIME 9 PM
FEE
DATE FEB 17 1987
OKLAHOMA COUNTY CLERK
FILED

LEASE AGREEMENT

THIS LEASE AGREEMENT, effective as of June 12, 1986, by and between THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, a body corporate under the Constitution and laws of the State of Oklahoma, its successors and assigns (collectively "Lessor") and the OKLAHOMA ZOOLOGICAL SOCIETY, INC, an Oklahoma Charitable corporation, its successors and assigns (collectively "Lessee")

WITNESSETH

WHEREAS, Lessor is the owner of certain property, as hereinafter defined located in the City of Oklahoma City, hereinafter "Property", and

WHEREAS, on August 27, 1985, the parties entered into a letter agreement setting forth the terms by which Lessor would Lease to-Lessee the Property, which agreement was modified on October 11, 1985 and

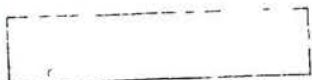
WHEREAS, on February 12, 1986, the parties formalized the terms of the letter agreement by entering into the AGREEMENT BETWEEN THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA AND THE OKLAHOMA ZOOLOGICAL SOCIETY, INC by which the parties further defined the terms by which Lessor would lease the Property to Lessee and Lessee would construct certain improvements and undertake certain obligations for the benefit and use of Lessor, which Agreement was amended on June 12, 1986 for the purposes of redefining the property to be leased to Lessor by the State of Oklahoma Department of Human Services upon which certain buildings are to be constructed by Lessee for Lessor's use and

WHEREAS, the intent of all the above referenced agreements is for the parties to enter into a lease agreement granting Lessee a leasehold interest in the Property so Lessee may sublease or assign said property to the OKLAHOMA CITY ZOOLOGICAL TRUST which will sublease or assign the property to OKLAHOMA RACING ASSOCIATES, an Ohio general partnership, for use in the development of a horse racing facility to be named REMINGTON PARK to be constructed on the Property and property contiguous to it and

WHEREAS, Lessee has satisfied, or is in the process of satisfying those obligations imposed by Lessor in the above referenced agreements

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows

1 PROPERTY For and in consideration of the covenants and agreements hereinafter contained to be kept and performed by Lessee, Lessor does hereby lease and demise to Lessee the



202

5589' 0212

following described real property located in Oklahoma County, State of Oklahoma, which is further shown on Exhibit "A" attached hereto

A part of the Northwest Quarter of Section 12, Township 12 North, Range 3 West of the Indian Meridian, Oklahoma County, Oklahoma, being more particularly described as follows

Commencing at the Southwest corner of said Northwest Quarter thence North 00° 06' 33" West along the West section line a distance of 531 10 feet, thence North 89° 53' 27" East a distance of 50 00 feet to the point of beginning thence North 00° 06' 33" West and parallel with the said West section line a distance of 130 35 feet, thence North 89° 53' 27" East a distance of 25 00 feet thence North 00° 06' 33" West and parallel with said West section line a distance of 223 55 feet thence North 89° 53' 27" East a distance of 98 00 feet thence North 00° 06' 33" West a distance of 175 00 feet thence South 89° 53' 27" West a distance of 98 00 feet thence North 00° 06' 33" West a distance of 26 45 feet thence North 89° 53' 27" East a distance of 25 00 feet thence North 00° 06' 33" West a distance of 236 73 feet to a point on the South line of the Northwest Quarter of the Northwest Quarter thence North 89° 40' 30" East along said South line of said Northwest Quarter of the Northwest Quarter a distance of 1208 85 feet to the Southeast corner of said Northwest Quarter of the Northwest Quarter thence North 89° 40' 05" East a distance of 808 74 feet thence South 00° 01' 54" East a distance of 495 00 feet thence South 89° 40' 05" West a distance of 808 51 feet to a point on the East line of the Southwest Quarter of said Northwest Quarter, thence South 00° 04' 13" East along said East line of said Southwest Quarter of said Northwest Quarter a distance of 501 65 feet thence South 89° 53' 27" West a distance of 758 16 feet thence North 00° 06' 33" West a distance of 200 00 feet thence South 89° 53' 27" West a distance of 500 00 feet to the point of beginning

and

A part of the Northwest Quarter of Section 12, Township 12 North, Range 3 West of the Indian Meridian, Oklahoma County, Oklahoma, being more particularly described as follows

Commencing at the Southwest corner of said Northwest Quarter thence North 00° 06' 33" West a distance of 885 00 feet thence North 89° 53' 27" East a distance of 75 00 feet to the point of beginning, thence North

pc. 5589 0213

00° 06' 33" West a distance of 175 00 feet thence
 North 89° 53' 27" East a distance of 98 00 feet thence
 South 00° 06' 33" East a distance of 175 00 feet
 thence South 89° 53' 27" West a distance of 98 00 feet
 to the point of beginning

together with all rights, easements and appurtenances thereto, hereinafter called the "Property", and all upon the terms, provisions and conditions hereinafter set forth

2 TERM This Lease shall be for a term commencing as of June 12, 1986, continuing for seventy-eight (78) years and ending June 11, 2064

Notwithstanding any provision to the contrary contained in this Paragraph 2, this Lease shall terminate upon the expiration, or sooner termination, of the lease agreement between THE TRUSTEES OF THE OKLAHOMA CITY ZOOLOGICAL TRUST AND ORA ("Racetrack Lease")

3 RENT Lessee shall pay Lessor as rent for the Property the sum of One Dollar (\$1 00) per annum payable in advance on the first day of each calendar year commencing January 1, 1987, and continuing thereafter for the entire term of this Lease. Lessor acknowledges receipt of One Dollar (\$1 00) as consideration for the partial year from the effective date of this Lease through January 1, 1987. All expenses including but not limited to ad valorem taxes, insurance, upkeep and maintenance shall be the sole and singular responsibility of Lessee as it is the express intent of the parties that this be a "net" lease to Lessor

4 ADDITIONAL CONSIDERATION In addition to the annual rent of One Dollar (\$1 00) provided in Paragraph 3, Lessee shall construct, at its sole cost and expense, on real property described in Exhibit "B" attached hereto, an animal holding facility equivalent in size, quality of construction, and functionality to the present animal holding facility leased to Lessor. Lessee shall be responsible for all architectural, engineering and contracting expenses related to the construction of the new facility. Lessee shall be obligated to pay for a facility of the same size, quality and specifications as the original facility, and has agreed that added costs due to modifications of the facility as described in the Amendment to Agreement dated June 12, 1986, shall be the responsibility of Lessee

5 ASSUMPTION AND CANCELLATION OF EXISTING LEASE As further consideration, Lessee shall pay the Bank of Oklahoma of Oklahoma City, Oklahoma in the approximate amount of Six Hundred Sixty Five Thousand Dollars (\$665,000) and shall indemnify Lessor against any and all liability Lessor might otherwise have as a result of the loan obligation, including reasonable attorney's fees and costs. Lessor acknowledges that Lessee has satisfied the obligation on August 18, 1986

5589 0211

The parties agree that upon completion of the new animal holding facility, the parties' obligations under any existing leases for the existing facility will terminate and said lease(s) shall be cancelled and extinguished. As ORA may be obtaining financing for the construction of its racetrack prior to the termination of the lease of the existing facility, the parties agree to provide ORA and/or its mortgagee with written assurances that the existing lease(s) will be terminated upon completion of the new facility and will not remain as title exceptions encumbering the property on which the facilities are located.

6 INDEMNIFICATION Lessee covenants and agrees to indemnify, defend and save Lessor harmless from any and all suits, actions, damages, claims, demands and judgments of any person or persons by reason of the use of the Property by Lessee or its assignee or sublessee under this Lease and for any condition existing on the Property under the control of Lessee or its assignee or sublessee. In any suit or action for damages against Lessee or its assignee or sublessee in which action Lessor is included or made a defendant, Lessee agrees to assume all of the burden, costs, and expense of the defense or settlement of such action or suit and will pay, or cause to be paid, any judgment which may be obtained against Lessor.

7 LIENS AND ENCUMBRANCES Lessee shall keep the Property and all parts thereof free from judgments, mechanic's and materialmen's liens and free from all other liens, claims, demands and encumbrances of whatsoever nature or character.

8 SURRENDER OF POSSESSION At the expiration of this Lease, or sooner termination thereof, Lessee shall give peaceable possession of the Property to Lessor and any buildings, improvements and other fixtures remaining thereon due to the termination of the Racetrack Lease or any other sublease shall be and become the property of Lessor.

9 ASSIGNMENT AND SUBLEASE As it is the intent of the parties that the Property be leased to ORA as part of the racetrack site, Lessor hereby consents to the assignment of Lessee's leasehold interest of the Property to the Trustees of the Oklahoma City Zoological Trust ("Trustees"), lessor under the Racetrack Lease, and to the sublease of the Property by Trustees to ORA.

10 MORTGAGES As it is contemplated that the development of the Property by ORA will require ORA to mortgage its leasehold interest therein, Lessor hereby consents to the mortgaging of the Property by ORA to any mortgagee which has been approved by the Trustees.

C 5589 0215

11 LESSEE'S DEFAULT In the event of default in the performance of any covenant to be performed by Lessee, Lessor may enforce performance of this Lease in any manner provided by law, and the Lease may be terminated as to Lessee, at Lessor's discretion, if such default continues for a period of ten (10) days in respect of the covenant to pay rent, or for a period of thirty (30) days in respect to any other covenant, after Lessor notifies Lessee in writing of such default and the intention to declare the Lease terminated, and thereupon (unless Lessee shall have completely cured said default) this Lease shall cease and come to an end as to Lessee as if that were the day originally fixed herein for the expiration of the term hereof

Notwithstanding the above, Lessor agrees to provide written notice of Lessee's default to ORA and any approved assignees, sublessees or mortgagees of ORA prior to termination. ORA and its approved assignees, sublessees and mortgagees will be permitted to cure any defaults of Lessee and will be provided the same cure periods as Lessee, said cure periods commencing upon receipt of the written notice of default

Lessor agrees that it shall not terminate this Lease due to any default of Lessee, rather, it shall permit ORA or any approved assignees, sublessees or mortgagees of ORA to cure any defaults and agrees to either recognize ORA or any approved assignees, sublessees or mortgagees either as Lessee under this Lease or to enter into a new lease agreement with the party in possession of the Property. However, Lessor may terminate this Lease, in its discretion, if ORA, or any approved assignee, sublessee or mortgagee fail to cure Lessee's default within the times set out in this paragraph

12 NO WAIVER Any assent or waiver, express or implied, by Lessor to any breach by Lessee or any condition or covenant herein contained shall operate as assent or waiver only in the specific instance and shall not be construed as an assent or waiver of any such covenant or condition generally or of any subsequent breach of the covenants and conditions hereof

13 REMEDIES CUMULATIVE The various rights, powers, elections and remedies of Lessor contained in the Lease are cumulative and no one of them is exclusive of the other or exclusive of any rights or priorities allowed by law, and no rights, powers, elections, and/or remedies shall be exhausted by being exercised on one or more occasions

14 QUIET ENJOYMENT As long as Lessee is not in default in the payment of any rents and other charges payable under this Lease and has observed and kept all covenants, warranties, agreements and conditions to be kept on its part, Lessee shall quietly have and enjoy possession of the Property without hindrance, rejection or molestation by Lessor or anyone claiming through Lessor

of 5589 0216

15 INVALIDITY OF PROVISIONS Should any clause or provision of this Lease be invalid, void or voidable for any reason, such invalid, void or voidable clause or provision shall not affect the whole of this instrument, but the balance of the provisions hereof shall remain in full force and effect

16 COVENANTS Lessor and Lessee each represent, warrant, and covenant as follows

- (a) Authority Lessor and Lessee each have the authority to enter into and perform this Lease
- (b) Broker's Commission There are no broker's commissions owing or to be paid
- (c) Pending Actions Neither party knows of any action, claim, suit or proceeding presently pending or threatened against the Property

17 BINDING EFFECT The provisions of this Lease shall inure to the benefit of and be binding upon the legal representatives, successors and assigns of the parties hereto

18 SURVIVAL OF REPRESENTATIONS The covenants, representations, and warranties of Lessor and Lessee herein contained shall be effective on the closing date and shall survive the closing

19 CLOSING EXPENSES Each party shall pay and be responsible for any legal fees incurred by such party for legal services in the preparation and closing of this Lease. Each party further agrees to pay for documentary stamps, if any, required and to pay for the recording of its ground lease should it desire to cause said ground lease to be recorded with the County Clerk of Oklahoma County, State of Oklahoma

20 NOTICES All notices required hereunder should be in writing and served by Registered or Certified Mail, return receipt requested, postage pre-paid, at the addresses shown below until notification in writing changes such address

LESSOR

UNIVERSITY OF OKLAHOMA
Executive Secretary of the Board of Regents
660 Parrington Oval, Room 119
Norman, Oklahoma 73019

PG. 5589' 0217

LESSEE

OKLAHOMA ZOOLOGICAL SOCIETY, INC
P O Box 18424
Oklahoma City, Oklahoma 73154

21 GOVERNING LAW This Lease shall be construed under the laws of the State of Oklahoma

22 ATTORNEY'S FEES In the event either party to this Lease commences an action of law or equity to enforce the terms and provisions contained herein, the non-prevailing party shall pay the prevailing party's reasonable attorney's fees as fixed by a court of competent jurisdiction

23 ENTIRE AGREEMENT This Lease constitutes the entire agreement between Lessor and Lessee and there are no agreements, understanding, restrictions, warranties or representations between them other than those set forth herein. This Lease cannot be amended except in writing and executed by both parties

IN WITNESS WHEREOF, this Lease was executed this 3rd day of November, 1986

Notary Seal

LESSOR
THE BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA

Attest Robert L. Feltle
1986

By Tom McCreedy

LESSEE
OKLAHOMA ZOOLOGICAL SOCIETY, INC

Notary Seal
Attest Sandra K. Dolyn

By L. T. Kuehler

EG# 5589-0218

STATE OF OKLAHOMA)
)
COUNTY OF CLEVELAND) ss

This instrument was acknowledged before me on
by [Signature] as
[Signature] of the Board of Regents of the University
of Oklahoma on behalf of whom this instrument was executed.

[Signature]
Notary Public

My Commission Expires

11, 1986

STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA) ss

This instrument was acknowledge before me on
December 8, 1986 by W.T. Richardson, Jr. as
Vice President of the Oklahoma Zoological Society, Inc
on behalf of whom this instrument was executed

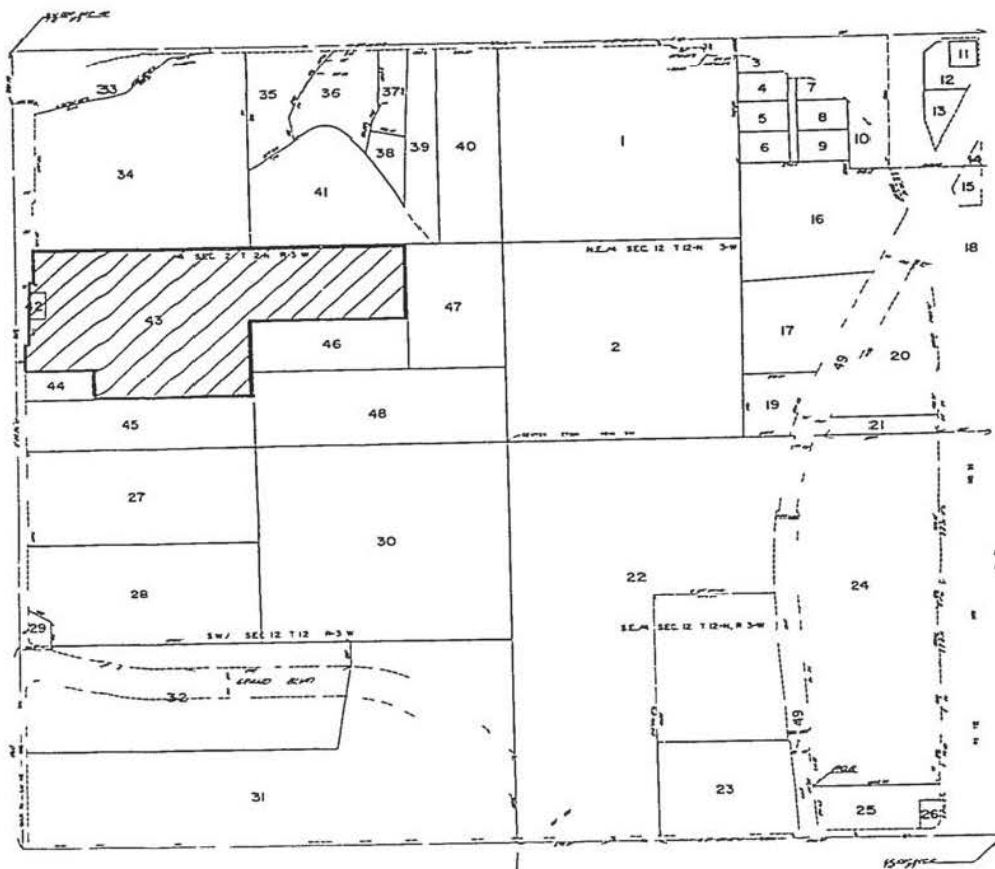
[Signature]
Notary Public

My Commission Expires

March 29, 1990

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C
EX
CLEVELAND

EOD 5589 P 0219



PROPERTY	
OWNER	
ACRES	
SECTION	
TOWNSHIP	
RANGE	
COUNTY	
STATE	

EXHIBIT A

BOOK 5589 PAGE 0220

LEASE AGREEMENT
BETWEEN THE REGENTS OF THE UNIVERSITY OF OKLAHOMA
AND
THE OKLAHOMA ZOOLOGICAL SOCIETY, INC

A tract of land in the NW 1/4 of Section 35, Township 12 N, Range 3 W of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma, and being further described as the South one hundred feet (100') of Lots 11 through 18, Block 3, and Lots 11 through 18, Block 12, OAK PARK ADDITION to the City of Oklahoma City, Oklahoma County, Oklahoma, and also including that portion of Northeast 10th Street abutting said Lots 11 through 18, Block 3 on the South, and Lots 11 through 18, Block 12 on the North of said OAK PARK ADDITION, all according to the recorded plat thereof and also subject to vacation of said OAK PARK ADDITION, a subdivision of the City of OKLAHOMA CITY, County of Oklahoma, Oklahoma, and abutting streets and alleyways, said parcel being three hundred ten feet (310') N-S and two hundred feet (200') E-W and containing 1.42 acres more/less and subject to easements of record

EXHIBIT "B"

5

FFJ 5589 12 0212

ASSIGNMENT AND ASSUMPTION OF LEASE

THIS ASSIGNMENT AND ASSUMPTION OF LEASE (hereinafter called "Assignment"), effective as of June 13, 1986, by and between the OKLAHOMA ZOOLOGICAL SOCIETY, INC., an Oklahoma charitable corporation (hereinafter called "Assignor"), and THE TRUSTEES OF THE OKLAHOMA CITY ZOOLOGICAL TRUST, a public trust created pursuant to the laws of the State of Oklahoma (hereinafter called "Assignee")

WITNESSETH

WHEREAS, Assignor, as Lessee, entered into a Lease Agreement with THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA, a body corporate under the Constitution and laws of the State of Oklahoma, as Lessor, effective as of June 12, 1986 (hereinafter called "Lease"), by which Lessor leased to Lessee certain property located in Oklahoma City Oklahoma, as described in Exhibit "A" attached hereto and made a part hereof (hereinafter called "Property"), and

WHEREAS, the intent of Lessor and Lessee in entering into the Lease was that Lessee would convey its interest in the Property to Assignee hereunder so that Assignee could sublease the Property to OKLAHOMA RACING ASSOCIATES, an Ohio general partnership (hereinafter called "ORA"), for the purposes of constructing a horse racing facility on the Property and property contiguous to it, and

WHEREAS, on June 13, 1986, Assignee and ORA entered into a Lease Agreement by which Assignee leased to ORA certain property in Oklahoma City, Oklahoma, for the construction of a horse racing facility, which property included the Property, as described herein, and

WHEREAS, Assignor desires to grant, bargain, sell, assign and transfer all its right and interest in the Lease to Assignee

NOW, THEREFORE, in consideration of the mutual covenants contained herein, Assignor hereby grants, bargains, sells, assigns and transfers all of its right, title and interest to the Lease to Assignee, who agrees to assume all the rights, duties and obligations of the Assignor therein

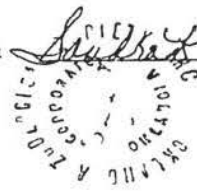
IN WITNESS WHEREOF, the OKLAHOMA ZOOLOGICAL SOCIETY, INC., and THE TRUSTEES OF THE OKLAHOMA CITY ZOOLOGICAL TRUST have caused these presents to be signed on their behalf this 30 day of September 1986

FILED
SEP 17 1986
OKLAHOMA CITY
COUNTY

ASSIGNOR
OKLAHOMA ZOOLOGICAL
SOCIETY INC

By [Signature]
By President

Attest [Signature]



14-3

NO 5589-0213

ASSIGNEE
THE TRUSTEES OF THE OKLAHOMA
CITY ZOOLOGICAL TRUST

Attest Frank [Signature]

By [Signature]

By [Signature]

Approved as to form and legality this 24 day of September, 1986

Patricia Sellers Dennis
Assistant Municipal Counselor

By execution hereof, THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA hereby consents to the assignment of the aforementioned Lease Agreement to THE TRUSTEES OF THE OKLAHOMA CITY ZOOLOGICAL TRUST

THE BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA

Attest [Signature]

By [Signature]

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on Sept 30th, 1986, by Mr. Richardson Jr. as President of the Oklahoma Zoological Society Inc, on behalf of whom this instrument was executed

[Signature]
Notary Public

My Commission Expires

July 31, 1988

NO. 558974 F 0211

STATE OF OKLAHOMA)
COUNTY OF OKLAHOMA) SS

This instrument was acknowledged before me on July 24, 1986, by Doc Bass as Chairman of the Oklahoma City Zoological Trust, on behalf of the Trust

[Signature]
Notary Public

My Commission Expires

July 1, 1989

STATE OF OKLAHOMA)
COUNTY OF CLEVELAND) SS

This instrument was acknowledged before me on August 1, 1986, by [Signature] as [Signature] of the Board of Regents of the University of Oklahoma, on behalf of whom this instrument was executed

[Signature]
Notary Public

My Commission Expires

July 1, 1989

BOB 5589 PA-F 0245

LEASED PROPERTY

A part of the Northwest Quarter of Section 12 Township 12 North Range 3 West of the Indian Meridian Oklahoma County Oklahoma being more particularly described as follows

Commencing at the Southwest corner of said Northwest Quarter thence North $00^{\circ} 06' 33''$ West along the West section line a distance of 531 10 feet thence North $89^{\circ} 53' 27''$ East a distance of 50 00 feet to the point of beginning thence North $00^{\circ} 06' 33''$ West and parallel with the said West section line a distance of 130 35 feet thence North $89^{\circ} 53' 27''$ East a distance of 25 00 feet thence North $00^{\circ} 06' 33''$ West and parallel with said West section line a distance of 223 55 feet thence North $89^{\circ} 53' 27''$ East a distance of 98 00 feet thence North $00^{\circ} 06' 33''$ West a distance of 175 00 feet thence South $89^{\circ} 53' 27''$ West a distance of 98 00 feet thence North $00^{\circ} 06' 33''$ West a distance of 26 45 feet thence North $89^{\circ} 53' 27''$ East a distance of 25 00 feet thence North $00^{\circ} 06' 33''$ West a distance of 236 73 feet to a point on the South line of the Northwest Quarter of the Northwest Quarter thence North $89^{\circ} 40' 30''$ East along said South line of said Northwest Quarter of the Northwest Quarter a distance of 1208 85 feet to the Southeast corner of said Northwest Quarter of the Northwest Quarter thence North $89^{\circ} 40' 05''$ East a distance of 808 74 feet thence South $00^{\circ} 01' 54''$ East a distance of 495 00 feet thence South $89^{\circ} 40' 05''$ West a distance of 808 51 feet to a point on the East line of the Southwest Quarter of said Northwest Quarter thence South $00^{\circ} 04' 13''$ East along said East line of said Southwest Quarter of said Northwest Quarter a distance of 501 65 feet thence South $89^{\circ} 53' 27''$ West a distance of 758 16 feet thence North $00^{\circ} 06' 33''$ West a distance of 200 00 feet thence South $89^{\circ} 53' 27''$ West a distance of 500 00 feet to the point of beginning

and

A part of the Northwest Quarter of Section 12 Township 12 North Range 3 West of the Indian Meridian Oklahoma County Oklahoma being more particularly described as follows

Commencing at the Southwest corner of said Northwest Quarter thence North $00^{\circ} 06' 33''$ West a distance of 885 00 feet thence North $89^{\circ} 53' 27''$ East a distance of 75 00 feet to the point of beginning thence North $00^{\circ} 06' 33''$ West a distance of 175 00 feet thence North $89^{\circ} 53' 27''$ East a distance of 98 00 feet thence South $00^{\circ} 06' 33''$ East a distance of 175 00 feet thence South $89^{\circ} 53' 27''$ West a distance of 98 00 feet to the point of beginning

Exhibit "A"