

**MINUTES OF THE REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
DECEMBER 4, 2014**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 4, 2014**

A Regular Meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in Bird Library on the Health Sciences Center Campus in Oklahoma City, Oklahoma, at 3:37 p.m. December 4, 2014.

The following Regents were present: Tom Clark, Chairman of the Board, presiding; Regents Jon Stuart, A. Max Weitzenhoffer, Clayton I. Bennett, Kirk Humphreys, Leslie J. Rainbolt-Forbes, M.D. and Bill W. Burgess, Jr.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Dr. J. Kyle Harper, Interim Senior Vice President and Provost – Norman Campus; Dr. Dewayne Andrews, Senior Vice President and Provost – Health Sciences Center Campus; Gerard Clancy, President, OU-Tulsa; Vice Presidents Catherine Bishop, Joe Castiglione, Loretta Early, Tripp Hall, Nicholas Hathaway; Chief Legal Counsel Anil Gollahalli; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell. University First Lady Molly Shi Boren was also in attendance.

Attending the meeting from Cameron University was Dr. John McArthur, President of the University.

Attending the meeting from Rogers State University were Dr. Larry Rice, President of the University, and Vice President Richard Beck.

Notice of the time, date and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:30 a.m. on December 3, 2014, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President McArthur reported that November is a busy month on the campus, and Veterans Day is a very important day at Cameron. The cafeteria was opened to serve area veterans as a service to them, but also to give students a chance to interact with people that have given so much. Ft. Sill Major General John Rossi provided remarks at the Veterans Day ceremony after a roll call of the soldiers lost in the past year. There was also the opportunity at that event to recognize scholarship donors who have given in the name of fallen soldiers. The University has continued with the triennial academic festival, with this year's theme being Sustainability. The most recent keynote speaker was Robert Glennon, University of Arizona expert on water law. He was kept busy the few days he was on campus talking to students and city leaders, and the University Theatre was at near capacity for his talk. There are few places in the world that have less water than southwest Oklahoma, but two inches of rain fell shortly after his visit. Associate Vice President Jamie Glover was recognized by the Oklahoma College Public Relations Association as the Natalea Watkins Communicator of the Year, which was a great recognition of her service as she is close to the end of her time at the University. December is shaping up to be as busy as November with community tree lightings, gingerbread decorating, PLUS Scholars hosting students to decorate stockings and finals beginning on December 8. Finally, on the day of the meeting, Cameron professor Katherine Liontas-Warren was

to be recognized by Governor Mary Fallin as a recipient of the 39th Governor's Arts Awards. She has been selected as one of five 2014 recipients of the arts and education award.

MINUTES

Regent Burgess moved approval of the minutes of the regular meeting held October 29, 2014 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys and Burgess. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – CU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendations of the appropriate faculty, academic unit and dean, the Curriculum Committee or Graduate Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: A.A.S. in Information Technology

PROPOSED CHANGE: Program Requirement Change

COMMENTS: Program requirements will be modified to reflect current curriculum guidelines of the Association for Computing Machinery as well as to improve student learning and skill development. One course will be removed from the technical specialty course category. One course will be removed and one existing course added to the technical-occupational support course category. One additional existing course prefix (CS) will be added to the option specialty course category. The requested change will not increase the number of hours required in the major nor increase the number of hours required for the degree. The requested change will not require additional funds.

2. PROGRAM: B.A. in Romance Languages Education

PROPOSED CHANGE: Program Deletion

COMMENTS: Low student interest and demand with no foreseeable future increase as well as faculty retirements warrants deletion of this program. Fifteen students remain in the program. All students who gain admission to teacher education by Fall 2015 will be given until Spring 2017 to complete program requirements. All other students will be encouraged to switch to the International Languages program. No courses will be deleted from the course inventory. All funds will be reallocated to the International Languages program.

3. PROGRAM: B.S. in Biology Education

PROPOSED CHANGE: Program Deletion

COMMENTS: Program has not met the minimum productivity standards originally proposed. Low student interest and demand with no foreseeable future increase warrants deletion of this program. Seven students remain in the program

but have not been admitted to, nor expressed interest in, teacher education. All students will be encouraged to switch to the Biology program. One course will be deleted from the course inventory. No funds are available for reallocation because only one course, taught with no faculty load, was specific to the program. All other courses are used in other programs.

4. PROGRAM: B.S. in Information Technology

PROPOSED CHANGE: Program Requirement Change

COMMENTS: Program requirements will be modified to reflect current curriculum guidelines of the Association for Computing Machinery as well as to improve student learning and skill development. Two courses will be removed and one existing and one new course will be added to the inventory and the required major core category. Two courses will be removed and two existing courses added to the Computer Information Systems option. Three courses will be removed and three existing courses added to the Management Information Systems Option. One existing course will be added to the Cyber Security and Info Assurance Option. The Guided Electives category will be changed to allow any upper division courses from the CIS, CS, IAS, MIS, MM, or TECH prefixes. The requested change will not increase the number of hours required in the major nor increase the number of hours required for the degree. The requested change will not require additional funds.

5. PROGRAM: Certificate in Counseling Proficiency

PROPOSED CHANGE: Program Deletion

COMMENTS: Program has not met the minimum productivity standards originally proposed. Low student interest and demand with no foreseeable future increase warrants deletion of this program. No students remain in the program. No courses will be deleted. No funds are available for reallocation as none were solely dedicated to the program.

6. PROGRAM: M.B.A. in Business Administration

PROPOSED CHANGE: Program Requirement Change

COMMENTS: The comprehensive exam requirement will be removed as course level learning outcomes assessments serve this purpose. The requested change will not increase the number of hours required in the major nor increase the number of hours required for the degree. The requested change will not require additional funds.

7. PROGRAM: M.S. in Organizational Leadership

PROPOSED CHANGE: Program Requirement Change

COMMENTS: The comprehensive exam requirement will be removed as course level learning outcomes assessments serve this purpose. The requested change will not increase the number of hours required in the major nor increase the number of hours required for the degree. The requested change will not require additional funds.

President McArthur recommended the Board of Regents approve the proposed changes to the Cameron University academic programs.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys and Burgess. The Chair declared the motion unanimously approved.

BURCH HALL CONSTRUCTION CONTRACT APPROVAL – CU

The Office of Teaching and Learning (OTL) opened in academic year 2013-2014 as one of the University's initiatives to improve student success by focusing on student learning with initiatives to improve persistence and degree completion rates. Specifically, the Office of Teaching and Learning was created to:

- Provide a comprehensive first-year experience for students,
- Coordinate tutoring laboratories in reading, writing, and mathematics,
- Provide faculty development opportunities with new technologies, teaching techniques, and instructional materials,
- Review and revise as needed university admissions requirements for adult learners and at-risk learners in order to provide supplemental support resources to improve the likelihood of academic success and degree completion,
- Streamline and expedite satisfaction of remediation requirements for students with developmental needs in English, and
- Provide intersession and summer workshops for entering students with developmental needs.

OTL currently has office space in North Shepler, but the existing space does not provide interaction areas for students and faculty. Classroom spaces for courses taught by OTL's faculty are located in several buildings across campus. This renovation will enable OTL's faculty to be co-located with their classrooms and provide interaction and study space for students adjacent to faculty offices.

Due to the timing of the project, authority to award contracts is sought. Planned completion of the renovation is July 2015, prior to classes beginning for the Fall 2015 semester. To meet this timetable, it is necessary to award contracts prior to the Board's January meeting. Contracts will be competitively bid.

Funding has been identified from existing Section 13 funds, educational and general operations, and other legally available funds. Actions taken pursuant to the authority granted will be reported back to the Board of Regents.

President McArthur recommended the Board of Regents authorize the President or his designee to award a contract for renovation of a portion of the basement of Burch Hall to construct offices and classrooms. The total amount of contract(s) awarded related for the renovation of Burch Hall will not exceed \$600,000.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys and Burgess. The Chair declared the motion unanimously approved.

REGISTRATION FOR RELIGIOUS STUDENT ASSOCIATIONS – CU

Cameron University currently requires all registered student organizations ("RSOs") to comply with its non-discrimination policy in determining eligibility for membership and/or leadership opportunities. Oklahoma recently passed H.B. 2873, 2014 Okla. Sess. Law. Serv. Ch. 350, to be codified at Okla. Stat. tit. 70 § 2119 *et seq.*, effective November 1, 2014, requiring official registration and related benefits to student organizations with religious associations that

choose to limit membership in their organizations on the basis of religious beliefs and practices. The recommended policy changes are designed to bring current policies into compliance with this new legal requirement.

With approval from the Board of Regents, a section of the Student Organization Handbook would be updated as follows:

In the section entitled “Non-Discrimination Policy”, the following text would be added to a new subsection entitled “for student organizations with religious associations only”:

Membership shall not be based solely on an individual's race color, national origin, age, gender, sexual orientation, disability, veteran status, marital status, or political belief. Notwithstanding the foregoing, the organization may require, as a condition of membership or leadership, adherence to the organization's sincerely held religious beliefs, compliance with the organization's sincere religious observance requirements, and compliance with the organization's sincere religious standards of conduct, and/or commitment to furthering the organization's religious missions, as such religious beliefs, observance requirements, standards of conduct or missions are defined by the organization.

Each RSO must have a constitution in order to be recognized by the University. To assist student organizations seeking registration, the University provides a sample constitution. With approval from the Board of Regents, a section of the sample constitution would be updated as follows:

In Article III- Membership, Section A- Student Membership, the following text would be added to a new subsection entitled “for student organizations with religious associations only”:

Membership shall not be based solely on an individual's race color, national origin, age, gender, sexual orientation, disability, veteran status, marital status, or political belief. Notwithstanding the foregoing, the organization may require, as a condition of membership or leadership, adherence to the organization's sincerely held religious beliefs, compliance with the organization's sincere religious observance requirements, and compliance with the organization's sincere religious standards of conduct, and/or commitment to furthering the organization's religious missions, as such religious beliefs, observance requirements, standards of conduct or missions are defined by the organization, which are set forth as follows:

Should a student organization with religious associations choose to limit its membership based on religious beliefs and practices, the organization would be required to present in its constitution its sincerely held religious beliefs, observance requirements, standards of conduct, or missions that justify the decision to limit membership. Already-registered student organizations with religious associations seeking to limit membership must resubmit their constitutions, outlining the religious reasons that support the decision to limit membership and/or leadership opportunities.

President McArthur recommended the Board of Regents amend the Student Organization Handbook and sample constitution to authorize registration of religious student associations that limit membership and/or leadership opportunities on the basis of religious beliefs, practices, or conduct, in compliance with new state law requirements.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys and Burgess. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS – CU**CHANGE(S):**

Herring, Gregory, Associate Professor and Chair, Department of Mathematical Sciences, title changed to Associate Professor, Department of Mathematical Sciences. Salary changed from an annualized rate of \$62,010 which includes a \$6,300 chair stipend for 10 months paid over 12 months (\$5,167.50 per month) to an annualized rate of \$55,710 for 10 months paid over 12 months (\$4,642.50 per month), effective November 1, 2014.

Naifeh, Zeak, Director, Campus Life, promotion to Dean of Students. Salary changed from an annualized rate of \$51,750 for 12 months (\$4,312.50 per month) to an annualized rate of \$75,000 for 12 months (6,250.00 per month), effective January 2, 2015.

RESIGNATION(S):

Glover, Jamie, Associate Vice President for Enrollment Management, effective January 5, 2015.

President McArthur recommended the Board of Regents approve the personnel action listed above.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES – CU**CURRICULUM CHANGES – CU****ACADEMIC CALENDAR 2015-2016 – CU****EMERGENCY OPERATIONS PLAN ANNUAL REPORT – CU****QUARTERLY REPORT OF PURCHASE OBLIGATIONS – CU****QUARTERLY FINANCIAL ANALYSIS – CU**

The listed items were identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the items individually was provided.

NONSUBSTANTIVE PROGRAM CHANGES – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

1. PROGRAM: Select Associate Programs

PROPOSED CHANGE: Modification

COMMENTS: Three associate programs will add STAT 1513, Introduction to Statistics, to the list of course choices to fulfill the General Education Mathematics requirement. The requested change will not require additional funds nor will the total number of hours required change.

2. PROGRAM: Select Baccalaureate Programs

PROPOSED CHANGE: Modification

COMMENTS: Twenty-six baccalaureate programs will add STAT 1513, Introduction to Statistics, to the list of course choices to fulfill the General Education Mathematics requirement. The requested change will not require additional funds nor will the total number of hours required change.

3. PROGRAM: Minor in Military Science

PROPOSED CHANGE: Modification

COMMENTS: Requirements for the minor will change from 18 hours of any military science courses to a defined list of nine existing military science courses. Total hours required for the minor will increase from 18 to 19. The requested change will not require additional funds.

This item was reported for information only. No action was required.

CURRICULUM CHANGES – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications attached hereto as Exhibit A have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

This item was reported for information only. No action was required.

ACADEMIC CALENDAR 2015-2016 – CU

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by January 15 prior to the summer semester to which the proposed calendar applies. The academic calendar attached hereto as Exhibit B is for information only and will be submitted to the State Regents.

This item was reported for information only. No action was required.

EMERGENCY OPERATIONS PLAN ANNUAL REPORT – CU

Pursuant to the authority contained in the Oklahoma Emergency Management Act of 2003, O.S. 63, Section 681 through 683.24, the head of each designated department and agency shall take necessary actions to implement the Emergency Operations Plan by developing written internal procedures that detail support required by the plan and shall be prepared to put the plan into action. Section 681 also requires institutions of higher learning to make an annual report to its Board of Regents "detailing the status of emergency preparedness and identified safety needs."

Emergency planning and response is an evolutionary process adapting to the nature of the specific emergency. The Cameron University Emergency Operations Plan defines basic procedures and guidelines to minimize the impact of emergencies and maximize the

effectiveness of response personnel. Response to and recovery from major emergencies and catastrophic occurrences will be conducted within the framework of the plan assuring continuity of campus operations. The plan provides effective coordination of university and community resources to protect life, preserve property, and provide stability, and lays the foundation for responses to extreme weather conditions, fires, hazardous materials incidents, large scale events, and protest actions. Although there were no significant changes to the plan this year, contact information sheets have been reviewed and updated, statistical data in section 1.2 have been updated, section 9.0, Communications, has been updated to include the University's new, outdoor public address system, and Annex F – Response Equipment has been reviewed and updated. A current copy is on file in the Board office. Additionally, Cameron University's Emergency Operations Plan has been filed with the Comanche County's Emergency Management Director.

Cameron University's safety needs take into consideration the demographic profile of Cameron's students as well as the physical environment of Cameron's campus. The Cameron campus is located adjacent to economically challenged neighborhoods and the Jim Taliaferro Community Mental Health Center. Accordingly, Cameron's Office of Public Safety:

- maintains a close relationship with local emergency management agencies
- assists Student Services and Human Relations in updating annual orientation materials for new students and faculty members
- conducts joint training exercises involving active shooter situations, bomb threats, etc., with local emergency management agencies
- ensures that each Public Safety officer receives annual continuing education in excess of the state mandated twenty-five hours, and
- notifies all students, faculty and staff of Cameron's severe weather procedures and designated shelter areas.

In addition, throughout the year, the Directors of Physical Facilities and Public Safety conduct visual inspections, including nightly inspections of buildings, parking lots, campus lighting and grounds to ensure compliance with safety standards.

This item was reported for information only. No action was required.

QUARTERLY REPORT OF PURCHASE OBLIGATIONS – CU

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The required quarterly reports for purchase obligations between \$50,000 and \$250,000 are:

Quarterly Report of Purchases
July 1, 2014 through September 30, 2014

| <u>Item</u> | <u>Description</u> | <u>Campus- Department</u> | <u>Vendor</u> | <u>Award Amount</u> | <u>Explanation/ Justification</u> |
|-------------|-------------------------------------|-------------------------------|--------------------------------------|-------------------------|---------------------------------------|
| 1 | Student Billings & On-line Payments | Business Office | Touchnet | \$76,000 | Student Billings & On-line Payments |
| 2 | FY 2014-15 Athletic Insurance | Athletics | Fidelity Security Life Insurance Co. | \$51,603 | Athletic Insurance |

SOLE SOURCE PROCUREMENTS IN EXCESS OF \$50,000

There were no Sole Source Procurements for the period of July 1, 2014 through September 30, 2014.

This item was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS – CU

By request of the Board of Regents, the Cameron University Statements of Net Position as of September 30, 2014, Statements of Changes in Net Position for the three months then ended, and related Executive Summary are presented and attached hereto as Exhibit C.

This item was reported for information only. No action was required.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Rice gave the Regents highlights from the written report they received. He noted that spring enrollment was down a bit but the administration is working on that. Dr. Rice stated that he believes they had a very successful visit from the Higher Learning Commission as the administration was verbally told there were no issues, and they are awaiting the official written report. Finally, the President pointed the Board members to a list of accolades and awards for faculty and staff.

SUBSTANTIVE PROGRAM CHANGES – RSU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the appropriate faculty, academic unit and dean, the Curriculum Committee, the Academic Council, and the Vice President for Academic Affairs. The change is being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: Honors Program

PROPOSED CHANGE: Modify Honors Program

Add new courses:

| | |
|-----------|-----------------------------------|
| HONS 1213 | Honors Literature and Rhetoric I |
| HONS 1313 | Honors Literature and Rhetoric II |

Remove existing courses from the Honors Program requirements:

| | |
|------------|-----------------------|
| ENGL 1113H | Composition I Honors |
| ENGL 1213H | Composition II Honors |

COMMENTS: The new courses reflect the current practice of faculty teaching Honors Composition courses, requiring more of students and including more literature than the typical composition courses. They demonstrate the significance of rhetorical and composition training, the importance of literary analysis, and make clear what is expected of Honors students.

In addition, incoming Honors students have already completed the current courses through concurrent enrollment or received credit through advanced placement testing, which results in repeated courses on students' transcript.

President Rice recommended the Board of Regents approve the proposed change in the Rogers State University academic program.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

REVISION, ACADEMIC POLICIES AND PROCEDURES MANUAL – RSU

A comprehensive review and revision of the entire RSU Academic Policies and Procedures Manual was completed through the efforts of the Academic Policy Review Committee, the Academic Council, and the Office of Academic Affairs at Rogers State University, as well as the Office of Legal Counsel at the University of Oklahoma. After Board approval at the December 2012 meeting, the revised Academic Policies and Procedures Manual became effective January 1, 2013.

The following proposed changes were reviewed and approved by the RSU Academic Council at their October 10, 2014, meeting.

ACADEMIC COUNCIL MODIFICATION IN COMMITTEE DESCRIPTION TO CORRECT MEMBERSHIP

CURRENT DESCRIPTION

2.4 ACADEMIC COUNCIL

Function: The Academic Council is the principal advisory body for the Vice President for Academic Affairs on academic and other matters of importance to the University. When recommendations are forwarded to the Vice President for Academic Affairs by the Faculty Senate or a standing faculty committee, the Vice President will bring the recommendation before the Academic Council for consideration. In that case, the appropriate committee chair may be asked to attend and present the recommendation to the Academic Council, provide background,

and engage in dialogue with the Academic Council membership during its deliberation. All recommendations accepted by the Academic Council and the Vice President for Academic Affairs will be forwarded to the President for consideration. The Academic Council may consider and make recommendations to the Vice President for Academic Affairs concerning any academic matter that is not an assigned function of one of the faculty committees.

Membership: The Academic Council's membership will include all School deans, all academic department heads, the Chair of the Faculty Senate, the Executive Director of Enrollment Management, the Director of the Center for Teaching and Learning, the Director of the Stratton Taylor Library, the Director of the Pryor campus, the Provost of the Bartlesville campus, the Assistant Vice President for Accountability and Academics, and the Vice President for Academic Affairs. The Vice President for Academic Affairs will chair the Council.

PROPOSED DESCRIPTION

Membership: The Academic Council's membership will include all School deans, all academic department heads, the Chair of the Faculty Senate, the Executive Director of Enrollment Management, the Director of the Center for Teaching and Learning, the Director of the Stratton Taylor Library, the Director of the Pryor campus, the Provost of the Bartlesville campus, the Director of Academic Enrichment, the Director of Research and Sponsored Programs, the Assistant Vice President for Accountability and Academics, and the Vice President for Academic Affairs. The Vice President for Academic Affairs will chair the Council.

President Rice recommended the Board of Regents approve the Rogers State University Academic Policies and Procedures Manual.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

FLEXIBLE BENEFIT PLAN CHANGE – RSU

Currently, Rogers State University offers employees the opportunity to contribute to a Health Flexible Spending Account (Health FSA). The calendar year 2014 maximum contribution is \$2,500 (increasing to \$2,550 in 2015) and can be used for health, dental and vision expenses. Effective January 1, 2015, employees of Rogers State University may select a high deductible health insurance plan (HDHP) which includes an optional Health Savings Account (HSA) feature. Enrolling in the HDHP/HSA plan restricts participation in the Health FSA.

The amended Flexible Benefit Plan Document will retain the features previously approved by the Board of Regents, including the Health FSA, and has been modified to add provisions for a Health Flexible Spending Account for those electing an HDHP/HSA plan.

The amended Flexible Benefit Plan Document will be effective January 1, 2015.

The Plan Document has been reviewed by legal and is attached hereto as Exhibit D for the Board's consideration.

President Rice recommended the Board of Regents:

- I. Approve the amendments to the Flexible Benefit Plan Document for Rogers State University; and

- II. Authorize the President or his designee to execute the required documents to implement the changes to the Plan Document.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ACADEMIC & ADMINISTRATIVE PERSONNEL ACTION(S) – RSU

CHANGE(S):

Evusa, Juliet, Ph.D., Associate Professor of Communications, additional titles of Greg Kunz Endowed Chair in Communications (effective August 1, 2014) and Assistant Director of Academic Engagement (effective January 1, 2015) annualized salary changed from \$50,914 for ten months (\$5091.40 per month) to \$57,314 for ten months (\$5,731.40 per month), effective August 1, 2014. Salary increase for endowed position only.

RETIREMENT(S):

Taylor, Carolyn, Ed.D., Professor, Department of History and Political Science, effective December 15, 2014.

President Rice recommended approval of the administration and faculty personnel actions listed above.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

CURRICULUM CHANGES – RSU

ACADEMIC CALENDAR 2015-2016 – RSU

EMERGENCY OPERATIONS PLAN ANNUAL REPORT – RSU

HEALTH RELATED EMPLOYMENT BENEFITS – RSU

QUARTERLY REPORT OF PURCHASES – RSU

QUARTERLY FINANCIAL ANALYSIS – RSU

The listed items were identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the items individually was provided.

CURRICULUM CHANGES – RSU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, additions and modifications itemized below have been approved by the President and Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

PROGRAM MODIFICATIONS

| <u>Prefix / Number</u> | <u>Title</u> | <u>Comments</u> |
|------------------------|--------------|-----------------|
|------------------------|--------------|-----------------|

COURSE ADDITIONS

| | | | |
|------|------|----------------------------------|--|
| HONS | 1213 | Honors Literature and Rhetoric I | |
|------|------|----------------------------------|--|

| | | | |
|------|------|-----------------------------------|--|
| HONS | 1313 | Honors Literature and Rhetoric II | |
|------|------|-----------------------------------|--|

COURSE DELETIONS

| | | | |
|------|-------|----------------------|--|
| ENGL | 1113H | Composition I Honors | Remove existing courses from the Honors Program requirements |
|------|-------|----------------------|--|

| | | | |
|------|-------|-----------------------|--|
| ENGL | 1213H | Composition II Honors | Remove existing courses from the Honors Program requirements |
|------|-------|-----------------------|--|

This was reported for information only. No action was required.

ACADEMIC CALENDAR 2015-2016 – RSU

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by January 15 prior to the summer semester to which the proposed calendar applies. The academic calendar, attached hereto as Exhibit E, is for information only and will be submitted to the State Regents.

This was reported for information only. No action was required.

EMERGENCY OPERATIONS PLAN ANNUAL REPORT – RSU

Pursuant to the authority contained in the Oklahoma Emergency Management Act of 2003, O.S. 63, Section 683 through 683.24, the head of each designated department and agency shall take the necessary actions to implement the Emergency Operations Plan by developing written internal procedures that detail support required by the plan and shall be prepared to put the plan into action. As required by the statutes, institutions of higher education shall make annual reports to the Board of Regents detailing the status of emergency preparedness.

The RSU Police Department revised and updated the RSU Emergency Operation Plan, the Campus Emergency Plan and the Building Warden's list in September 2014.

The Jeanne Clery Report was completed, filed with the Department of Education, and posted on the RSU website in August 2014.

In keeping with the Clery compliance, Rogers State University conducted an area-wide/first responder active shooter drill on October 16, 2014, with Rogers County Emergency Management, RSU Police Department, Claremore Police Department, Claremore Fire Department, Pafford Ambulance, RSU EMT students, life flight helicopter, and two local hospitals. The location of the active shooter drill was the RSU Health Science building.

RSU conducted 13 fire drills with their buildings on campus in September 2014 while testing all fire alarms. In addition, the RSU Student Apartments completed two weather related drills and two fire drills this year.

During the week of September 8-12, 2014, the Rogers State University Pryor campus held a "911 Week" of emergency preparedness, which included armed intruder, fire, severe weather, medical emergency, and chemical spills/hazardous materials preparedness.

In September 2014 the Rogers State University Bartlesville campus administration conducted emergency response/ fire prevention training with all faculty and staff.

This was reported for information only. No action was required.

HEALTH RELATED EMPLOYMENT BENEFITS – RSU

At the June 2014 Board meeting, Rogers State University advised the Regents of our intent to leave the Oklahoma Higher Education Employees Insurance Group (OKHEEI) and presented insurance options. Rogers State University sent the notice to OKHEEI to leave the group at the end of calendar year 2014. University administration continued to work with consultants, Andreini & Company, to obtain health insurance that would assist the institution in managing and controlling costs while continuing to provide the best options to employees.

The Board of Regents authorized the institution to secure and execute the necessary documents for health, dental, and vision insurance, Cobra administration, retiree premium billing, collection and remittance contracts, and other services for current and retired employees.

While a number of options were available, it was determined that the most beneficial option for the University was to realign with the Employee Group Insurance Division (EGID), formerly the Oklahoma State and Education Employees Group Insurance Board (OSEEGIB).

By selecting EGID, the cost of providing employee and retiree coverage is reduced from the current rates of \$530.50/month to \$499.42/month, and a number of options are available to employees for spouse and/or dependent insurance. The University has designated the Health Choice High plan as the insurance plan provided by the institution. Employees will continue to have the option to select one of eight available plans or to opt out of University provided insurance with proof of health insurance and receive the Employee High premium as additional compensation or to apply part of the premium to other insurance such as dental and/or vision and receive the remainder as additional compensation. Relative to current rates, the calendar year 2015 health insurance rates will decrease 6% with an estimated annual cost savings of \$123,000.

Eight dental and six vision plans are available for those who wish to purchase these coverages.

Cobra administration, retiree premium billing, collection and remittance contracts will no longer be outsourced. These responsibilities will be handled internally by university staff and through EGID and Oklahoma Teachers Retirement System with an additional estimated annual cost savings of \$3,700.

OKHEEI administrative cost will be eliminated for an additional estimated annual cost savings of \$1,800.

This was reported for information only. No action was required.

QUARTERLY REPORT OF PURCHASES – RSU

The Board of Regents policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval;
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The report for the quarter ending September 30, 2014, is attached hereto as Exhibit F.

This was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS – RSU

By request of the Board of Regents, the Rogers State University Statements of Net Position as of September 30, 2014, Statement of Changes in Net Position for the three months then ended and related Executive Summary are attached hereto as Exhibit G.

This was reported for information only. No action was required.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren began his report by announcing that Vice President for Research Kelvin Droegemeier has been named a Fellow of the American Association for the Advancement of Science. Now in his 30th year at the University, he was appointed by former President Bush as a member of the National Science Board in 2004, reappointed by President Obama in 2011 and is now the Vice Chairman of the Board. The President then announced that former OU football player Gabe Ikard, currently a member of the NFL's Tennessee Titans, has been recognized by the NCAA in its top ten award winners, identifying former student athletes for their success on the field, the court, in the classroom and in the community. Gabe is the only former football student athlete named in that top ten list. President Boren noted as well that 18 of football's student athletes were named to the All-Big 12 Academic Team this year, and overall the University's student athletes have registered over a 3.0 GPA for five consecutive semesters. The President sent congratulations to Director Joe Castiglione and the whole team of the Athletic Department for the continued academic achievements of the student athletes. Further congratulations went to the HSC Provost, Dr. Dewayne Andrews, and his development team working on the College of Medicine's five-year Second Century Campaign as they have topped its \$10 million goal in just over three years. Scholarships awarded to medical students have gone up seven-fold since 2005. As well, the College of Nursing has received more than \$270,000 in scholarship funding in the last six months. At the OU-Tulsa Schusterman Center 50 students pursuing a master's degree in Nursing are receiving \$1000 scholarships each thanks to gifts from the Ann and Henry Zarrow Foundation. Cliff and Leslie Hudson had endowed scholarship to the College of Public Health, a new gift from Scott Henley will go to health administration

programs, and the College of Pharmacy has received a new five-year gift of \$250,000 from CVS. All of these gifts to the Health Sciences Center have been received in the last 2-3 months and are part of the Live on University 125th Anniversary Campaign. The President moved on to laud outgoing OU-Tulsa President Gerry Clancy for his leadership to the University and his time being Dean of Medicine for OU-Tulsa. The Schusterman Campus is hardly recognizable as the place the University received and other changes on the campus include 30 new academic programs, outstanding enrollment growth with over 1700 students now, OU Physicians has more than doubled it's clinical practice, the Tisdale Clinic has opened, etc. All of this has occurred under the vision and ability of Dr. Clancy. The President closed his report by directing the Regents to the agenda item honoring Dr. Clancy, who will begin his new role at the University of Tulsa on January 1.

RESOLUTION HONORING DR. GERARD P. CLANCY – HSC

RESOLUTION

WHEREAS, Dr. Gerard P. Clancy, has provided outstanding service both as president of The University of Oklahoma – Tulsa and dean of the OU School of Community Medicine during his 13 years of leadership at OU-Tulsa;

WHEREAS, his dedication to students and to health initiatives that benefit Tulsa and all of Oklahoma is exemplary;

WHEREAS, he oversaw more than 30 academic programs with consistent growth in student enrollment to more than 1700 students today;

WHEREAS, with his guidance, OU Physicians more than doubled its clinical practice plan visits;

WHEREAS, with his leadership, financial support of OU-Tulsa programs grew with the campus, adding \$132 million in new endowed faculty chairs, nearly \$142 million in fully-funded new facilities – including seven new buildings – and \$17.5 million in new student scholarships;

WHEREAS, he assisted in the development of a community health network that includes mobile psychiatric teams, after-hours student-led complimentary medical clinics for the underserved, the Wayman Tisdale Specialty Health Clinic and school-based clinics in disadvantaged areas;

WHEREAS, he oversaw the creation of new research programs and partnerships, including the OU Center for Integrative Immunology, the OU Photonics and Quantum Optics Laboratories and the OU Early Childhood Education Institute;

WHEREAS, in 2008, he assisted in the re-shaping of the medical education program of the OU College of Medicine in Tulsa, and the college was renamed the OU-School of Community Medicine, with the explicit commitment to improve the health of entire communities;

WHEREAS, in 2010, the OU School of Community Medicine and the University of Tulsa joined forces to create the TU-OU School of Community Medicine, Tulsa, a four-year community medicine track;

WHEREAS, its first class of students is scheduled to begin class in fall 2015;

WHEREAS, he begins his position of Vice President for Health Affairs and Dean of the College of Health Sciences at the University of Tulsa on January 1;

WHEREAS, the University of Oklahoma looks forward to its continued relationship with him in his new role at TU, where he will be strongly involved in the collaboration between our two universities;

WHEREAS, the OU family will miss him and his wife, Paula Clancy;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing the University of Oklahoma express profound appreciation to Dr. Gerard P. Clancy for his extraordinary service and dedication to the University and for the pride he has brought to the University of Oklahoma and the state of Oklahoma, and look forward to his continued interaction with OU.

President Boren recommended the Board of Regents approve the above resolution honoring Dr. Gerard P. Clancy.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

Dr. Clancy was present and thanked the President and the Board for their leadership while stating that he is leaving OU-Tulsa in great hands with Dr. John Schumann.

RESOLUTION NAMING A ROOM IN THE PROVOST'S OFFICE – NC

RESOLUTION

WHEREAS, Nancy L. Mergler, who earned her doctorate in developmental psychology from Syracuse University, served The University of Oklahoma with distinction for 19 years as Senior Vice President and Provost;

WHEREAS, her long and distinguished service with OU began in 1979 when she joined the psychology faculty;

WHEREAS, she was named Director of OU's Honors Program in 1987, skillfully leading the program during a time of strategic growth;

WHEREAS, in November 1996, she was selected as Senior Vice President and Provost of the OU Norman campus;

WHEREAS, Dr. Mergler has twice received the Outstanding Administrator Award, presented by the University of Oklahoma Student Association, and was named Outstanding Freshman Advocate by the National Resource Center for the Freshman Year Experience in 1995;

WHEREAS, Dr. Mergler has been inducted into the Oklahoma Higher Education Heritage Society Hall of Fame in 2013;

WHEREAS, she played a leadership role in increasing funding for University Libraries and oversaw the recruitment and hiring of more than 100 recipients of endowed chairs and professorships;

WHEREAS, she added many new tenured or tenure-track faculty, tripled the funding of the general education budget and implemented higher admission standards for undergraduates;

NOW THEREFORE BE IT RESOLVED that the Regents governing The University of Oklahoma express profound appreciation to Nancy L. Mergler for the steadfast leadership, vision, dedication and integrity she has brought to the position of Senior Vice President and Provost at OU through the naming of The Nancy L. Mergler Conference Room in the Senior Vice President and Provost Office.

President Boren recommended the Board of Regents approve the resolution to name a room in the Senior Vice President and Provost Office after Nancy L. Mergler.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

Dr. Mergler was present to receive this honor and thanked the Board and the President. Interim Senior Vice President and Provost Kyle Harper stated that a lot of great conversation happens in this room that really impacts the University, and naming it after Dr. Mergler recognizes the imprint that she has left on this institution.

NAMING OF A GARDEN – NC

Molly Shi Boren has embraced her role as OU's First Lady over the past twenty years of her husband's presidency in many ways, making a substantial and lasting impact on the University. One of the most public effects has been her ongoing leadership in beautifying all of the University's campuses. From the University's front door for prospective students, the Norman Campus, to the peaceful and healing gardens on the Health Sciences Center campus to the "We are here" statement of the Schusterman Center campus in Tulsa, Mrs. Boren's drive and direction are unmistakable. The garden endowments, fountains, sculptures and benches are all part of OU being the only Big 12 university selected as one of the top 25 most beautiful campuses in America. Mrs. Boren was also instrumental in beginning Arbor Day celebrations at the University as well as rallying students to help clear tree debris after the destructive ice storm in 2007. It is only fitting that her labor of love be honored by naming this prominent and welcoming area the Molly Shi Boren Garden.

Chairman Clark recommended the Board of Regents approve naming the Wing Garden in front of Jacobson and Carpenter Halls in honor of OU First Lady Molly Shi Boren and her exemplary leadership to the University over the past twenty years. The area will become the Molly Shi Boren Garden.

Regent Weitzenhoffer commented that, had David Ross Boyd stepped off the train today and seen the campus, he would have been thrilled with what Mrs. Boren has done. He went on to say that landscaping is an art and only a few special people have the ability to do it. Mr. Weitzenhoffer said that First Lady Molly Shi Boren has transformed the campus into such a warm, inviting, beautiful place that really when the alumni, students, and faculty come here they are seeing one of the most beautiful campuses in the country. He said, "It is such a wonderful thing, and you should be very proud of yourself for what you have done...we just cannot thank you enough."

Regent Weitzenhoffer then moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

The other Regents took the opportunity to thank Mrs. Boren, beginning with Regent Humphreys, who said, “Molly, I would just like to recognize the fact that when the University got David 20 years ago they did not just get a president, they got a power couple.” He also commented on her influence in beginning the Institute for Quality Communities at the University and the difference it is making in the quality of life across the state.

Regent Rainbolt-Forbes stated that many of the adjectives that can be used to describe Mrs. Boren remind her of her mother, and that is her highest compliment.

Mr. Burgess thanked Mrs. Boren for being a confidant and partner to the President, saying that they have not only transformed the University but the rest of higher education in the state is doing so much better because of them.

Chairman Clark reminisced about the first time he met Mrs. Boren, during an Arbor Day celebration, and remarked on the beauty taking place on campus due to her leadership.

Vice Chairman Stuart said that one of the most gratifying things he has done is making a small gift to help replace tree damage on campus. He also said, “My wife and I were both OU students and are also OU parents, I am an OU Regent, and I appreciate you from all of those different aspects.”

Finally, Regent Bennett said that he thinks of Mrs. Boren and the President as family because of the relationship and love they had with the Gaylords. He closed by saying, “I am just honored to have been a part of that circle for so many years. Congratulations.”

Mrs. Boren thanked the Regents, saying that this transformation of the University has been a team effort with so many of the University community taking part, and she and President Boren are pleased to share this with people they consider family.

CREATION OF DAVID L. BOREN DISTINGUISHED PROFESSORSHIPS – CHANGE IN REGENTS’ POLICY MANUAL 2.5.1 AND FACULTY HANDBOOK 3.18

The Board of Regents desires to create the David L. Boren Professorship as one of the distinguished professorships in recognition of President Boren’s extraordinary service and dedication to the University and for the pride he has brought to the University of Oklahoma and the state of Oklahoma.

The underlined additions attached hereto as Exhibit H will be added to the Regents’ Policy Manual.

Chairman Clark recommended the Board of Regents approve the creation of a new Distinguished Professorship, the David L. Boren Professorship.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

Interim Senior Vice President and Provost Kyle Harper presented this item, saying that the University’s leadership team felt challenged to think of a recognition that would be adequate for the first twenty years the President has served at the University. Then the thought of the two highest honors the University bestows upon its faculty—the David Ross Boyd Professorship and the George Lynn Cross Professorship—arose. These awards represent the transformational leadership of the two most important presidents in the University’s history. They reflect the impact of their leadership and the way those two individuals embody in their values and their vision all that is best with the University: David Ross Boyd’s optimism and

initial leadership and George Lynn Cross' insistence on academic excellence. This leadership is what made the University truly a national caliber institution. The team then had the concept that one way to recognize the President's leadership over the last 20 years and the transformational effect that it has had on the University as an academic institution would be to create a new honor that belongs in that same category, and that is the David L. Boren Professorship. It is a professorship that will recognize the values that President Boren has embodied for 20 years. First and foremost, care for students; someone who is an enthusiastic, passionate, and caring classroom teacher. Second is academic excellence; somebody who has led a career of research that has advanced the frontier of knowledge and has contributed to making the University one of the nation's leading comprehensive research universities. Thirdly is an element that is in some ways distinctive from any kind of award or honor that the University currently has and that truly represents the President's values in recognizing citizenship service and leadership. This honor should be held only by very few of our most distinguished faculty who embody excellence in all three of those areas, somebody who embodies the President's charge that he gives in his convocation speech to students to be a part of something bigger than themselves.

Each of the Regents took this opportunity to speak about the President and his leadership. Regent Humphreys spoke of his wife knowing the President when he was a professor at Oklahoma Baptist University, how he knew him from a distance as a young Republican backing "this Democrat running for Governor," and how he got to know David and Molly when he became Mayor of Oklahoma City. Mr. Humphreys told the story of asking the President what the best job he ever had was, expecting to hear the answer of United States Senator, but hearing OU President as the response, because he gets to influence the future generations of Oklahoma's leaders. Regent Humphreys said that is exactly right, as you can see the President's influence all over the state of Oklahoma. "It is fitting that he be recognized with David Ross Boyd and George Lynn Cross, two great presidents of this University. Long after we are all gone from this life, this professorship will mean a lot to this University and David Boren will be mentioned in the same breath as those other two great leaders."

Regent Rainbolt-Forbes joked that one of the things the President does best is fundraising and she can prove it because she has nothing left. She also said that the number of titles the President has carried—Governor, Senator, husband, father, grandpa, professor, boss—are impressive. She feels lucky to have known him as a child, to know him now as an adult and to add friend to that list. Dr. Rainbolt-Forbes thanked the President and Mrs. Boren for being examples and mentors to her, both as a couple and individually.

Mr. Burgess stated that when he learned the President was considering leaving the US Senate and coming to the University he was just stunned that we could have that much good fortune. "And to think that someone was willing to not even consider it a sacrifice, but consider it an honor to become the President of the University of Oklahoma." Regent Burgess said it is just amazing what the President and Mrs. Boren have accomplished in twenty years.

Chairman Clark reminisced about knowing the President in the late 80s and into the 90s, doing some flying together and supporting some of the things he was doing. He also said he was very pleased with the article that came from a recent three and a half hour conversation he had with a Tulsa newspaper reporter about the history of what the President has done and accomplished, saying he thought the article fit who the President is and what he has done.

Regent Stuart stated that he has often said that excellence is not a goal, it is an attitude. "David and Molly, you have put that attitude forward and foremost in all that you do, and we appreciate it very much." He said some of the things they do well are their leadership, stewardship, attention to detail, work ethic and vision.

Mr. Weitzenhoffer said all the things that have been stated are so true, and for him it is that Molly and David have been such close friends to him and his family that it means so much to him on a personal level. He also said that he inhabits part of his life in the UK where there are definitely ghosts in facilities, so, "I am actually looking forward to spending eternity with the two of you wandering around the campus here."

Regent Bennett averred that he certainly agreed with everything that had been said and the professorship will live in greatness for generations, as it should. Mr. Bennett wanted to circle back to the personal nature of the relationship with Ed, Thelma, Christy, Jimmy and Louise. He recalled very distinctly being at Ed and Thelma's house for dinner with Louise when the President phoned to tell Ed that he had in fact made the decision to come to the University, saying that he had never seen Ed Gaylord so very happy and excited and proud as he was that night. Regent Bennett closed by saying, "Your leadership, not only on the campus, but in the state and in the country and in this Board brings out the best in all of us. We aspire to really think about what is best for the institution and you keep us on that track. I think great days are ahead."

President Boren responded to these remarks by saying that the Board has really overdone it for both he and Mrs. Boren. "All of your kindness and the things that you have said mean so much to us and we will never forget. As you know one of my hobbies is history, and included in that history is the history of the University of Oklahoma. I love to read about those who have served on the faculty, those who have served in administration and in leadership positions, football coaches, to Deans of Fine Arts, spanning it all. And I have looked at the history of the Boards of Regents. And of course I lean in favor of those Boards who are in support of the President as opposed to the firing of him. But I think all of you know that when I look back over the last twenty years and you look at the history of the University which has had its placid moments and its stormy moments as an institution, the Board of Regents and the members of the Board with whom I have gotten to serve has never been exceeded by the members of this current Board of Regents. They have been on the same song sheet, established common goals, stuck with those goals, and allowed us to really make progress together. One time I was asked by the student newspaper editor, and as you all may recall the last time we did not have a unanimous vote on the Board of Regents was the firing of the football coach who preceded Bob Stoops. It was such a divided vote that the soap operas were interrupted so people could watch the vote live by the Regents. And this student asked me does that mean that this Board is a rubber stamp board of people who are just not being independent minded. And I said far from it, you do not know our Board of Regents. They are very independent minded. And every single member of this Board has made unique contributions to this Board. There is not a meeting that we have in which different points of view are not brought forward and considered. And they are considered because the people on this Board care about the University. They want what is best for the University. And so many things have been said about the things that we have attempted to do hopefully carrying forward to future generations. And the fact that we feel comfortable enough to listen to each other, to value each other's opinions, and to take their ideas is great. My ability to serve has been greatly enhanced by the suggestions and the advice that I have received from members of this Board. So something very unusual has been put together here, and that is a culture of multiple leadership, not of one leader. No one person, or even one generation has all of the answers. That is the reason that learning history is so important to us. We can take the lessons that all the generations teach us, let alone all the individuals. But we have created something so important. I could not have possibly created what exists here and the relationship each one of you have as members of the Board of Regents with each other, with our administrators, with our staff and all of the OU family. You have created it and it has enabled us to come to the right outlook overall and we have been unanimous not because we are not thinking, but rather because we are listening and taking each other's ideas and taking each other's advice. I just want to express my appreciation to you that there is not a member of the Board of Regents that I have had the privilege of serving with that does not give me their candid and constructive thoughts. One person cannot lead an institution. It takes an effort in which we pool our best thoughts. So thank you. Molly and I are both truly humbled by what has been said.

It is a great individual satisfaction but it is certainly not an individual achievement. Thank you so much for caring about the University. You look over the years and there have been Regents that have had individual agendas, but the members of this Board have one interest in the University and that is so special. Thank you.”

MODIFICATION TO PAYROLL POLICY – HSC

The University’s current overtime policy states overtime payments are made in accordance with the federal Fair Labor Standards Act (FLSA). However, the current practice of computing overtime payments allows scheduled paid leave and holidays to be treated as hours worked. FLSA regulations do not require an employer to consider paid time off and holidays as time worked for the purposes of overtime.

A modification to the applicable section in the current policy in the Staff Handbook is proposed effective January 1, 2015 as follows, with additions underlined and deletions struck-through:

Overtime payments are made in accordance with the federal Fair Labor Standards Act (FLSA). FLSA-nonexempt employees are eligible for overtime pay at the rate of time-and-one-half their regular rates of pay for the time worked in excess of 40 hours per work week. Employees covered by the FLSA (~~FLSA-nonexempt~~) are not to work overtime unless the overtime work is approved in advance by their supervisor. Excluded from the definition of time worked are ~~unscheduled~~ paid leave, holidays, extended sick leave, administrative leave, and volunteer services that are occasional and sporadic in nature performed solely at the employee’s option and are unrelated to the type of work normally performed by the employee (e.g., taking tickets, ushering, parking cars, keeping athletic scores, or engaging in food or beverage sales).

FLSA-nonexempt employees accepting work in a budget unit other than their primary one are responsible for notifying the secondary budget unit of their employment status with the University. Whenever the combined hours of work of FLSA-nonexempt employees exceed 40 hours in a work week, time-and-one-half overtime pay must be paid for the excess hours. In each such instance, the budget unit exceeding the appointed FTE will be responsible for paying the time-and-one-half rate.

FLSA-exempt employees are not eligible for overtime pay. FLSA-exempt employees who accept work in a secondary department may receive additional compensation provided the work is not incident to their regularly assigned duties and responsibilities. Approval by the department head and the appropriate provost/vice president is required prior to any commitments to provide additional compensation for FLSA-exempt employees. ~~For the purposes of computing overtime pay, scheduled paid leave and holidays will be treated as hours worked.~~

~~The normal work week shall begin at 12:01 a.m. Saturday, and terminate the following Friday at midnight. A full-time employee is expected to work 40 hours during the work week. An hourly rate of pay is the basis of earnings computation for FLSA nonexempt employees. Departments working flexible or alternative schedules may change the standard work week with approval from Human Resources. A monthly salary is the basis of earnings computation for FLSA exempt employees. Excluded from overtime compensation are unscheduled paid leave, holidays, extended sick leave, administrative leave, and services that are occasional and sporadic in nature performed solely at the employee’s option and are unrelated to the type of work normally performed by the employee (e.g., taking tickets, ushering, parking cars, keeping athletic scores).~~

President Boren recommended the Board of Regents approve a modification to the University's payroll policy as set forth herein.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

**HEALTH SCIENCES CENTER QUARTERLY FINANCIAL ANALYSIS – HSC
ACADEMIC CALENDAR 2015-2016 – NC, HSC, LAW
DATA CABLE INSTALLATION SERVICE PROVIDER – ALL
EQUIPMENT MAINTENANCE MANAGEMENT SERVICES – ALL
EMERGENCY OPERATIONS PLAN ANNUAL REPORT – ALL
ON-CALL ARCHITECTS, ENGINEERS AND CONSTRUCTION MANAGERS
QUARTERLY REPORT – ALL
QUARTERLY REPORT OF PURCHASES – ALL
NONSUBSTANTIVE PROGRAM CHANGES – NC
DIGITAL INITIATIVE – STUDENT ONBOARDING – NC
INSTALLATION AND MAINTENANCE SERVICES FOR AUTOMATED
ENVIRONMENTAL CONTROL SYSTEMS – NC
PRIME SUPPLIER FOR CISCO EQUIPMENT, SERVICES AND
MAINTENANCE – NC
BULK FUEL – NC
STORM-HARDENED SHELTERS – NC
ATHLETIC TICKET PRINTING SERVICES – NC
NORMAN CAMPUS QUARTERLY FINANCIAL ANALYSIS – NC**

The listed items were identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the items individually was provided.

HEALTH SCIENCES CENTER QUARTERLY FINANCIAL ANALYSIS – HSC

By request of the Board of Regents, the Health Sciences Center *Statements of Net Position* as of September 30, 2014, and *Statements of Changes in Net Position* for the three months then ended and related Executive Summary are attached hereto as Exhibit I.

This item was presented for information only. No action was required.

ACADEMIC CALENDAR – NC, HSC, LAW

The Oklahoma State Regents for Higher Education authorize the President to approve the institution's academic calendar each year. The calendar is then submitted to the State Regents by January 1 prior to the summer semester to which the proposed calendar applies. The academic calendar attached hereto as Exhibit J is for information only and will be submitted to the State Regents.

This item was presented for information only. No action was required.

DATA CABLE INSTALLATION SERVICE PROVIDER – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for fiscal year 2015 for the following multiple-award contracts: Sequoyah Communications, Inc. of Oklahoma City, Telco Supply Company of Sulphur, Techsico Enterprise Solutions of Tulsa and Trans-Tel Central, Inc. of Norman, for data cable installation services for the continual upgrade of the University wide network and fiber infrastructure. The Information Technology (IT) departments for Norman, Oklahoma City and Tulsa campuses identify the outsourcing of cable installation services as the most effective and economical approach for meeting current and future demands. These just-in-time contracts provide the necessary personnel for the timely completion of data cable installation needs for all campus locations. The IT departments' projects expenditures for FY 2015, estimated to be \$400,000 for the Norman campus, \$500,000 for the Oklahoma City campus, and \$150,000 for the Tulsa campus for an estimated total of \$1,050,000.

The previous annual expenditures for fiscal year 2014 for all campuses were as follows:

| | |
|-----------|----------------|
| Norman | \$ 228,345 |
| HSC/Tulsa | <u>408,167</u> |
| Total | \$ 636,512 |

The multi-award contracts to Sequoyah Communications, Inc. of Oklahoma City, Telco Supply Company of Sulphur, Techsico Enterprise Solutions of Tulsa and Trans-Tel Central Inc. of Norman are based on a previous competitive solicitation and will be the fourth renewal of a five-year contract.

Funding has been identified, and is available and budgeted within the Information Technology operating account.

This item was presented for information only. No action was required.

EQUIPMENT MAINTENANCE MANAGEMENT SERVICES – ALL

Board of Regents' policies require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity against the fiscal year 2015 equipment maintenance management services contract between the University and Specialty Underwriters Group, LLC, of Oak Creek, Wisconsin (SU).

The University has successfully used a maintenance management service program for a number of years. The program allows departments to replace manufacture-sponsored agreements with coverage offered by SU. In many cases, SU can often offer maintenance coverage at a lower price, with more provider options. The maintenance contract has no dollar requirements, but establishes unit pricing for the coverage. The University estimates a savings of approximately 30% by using this type of arrangement. This contract also accepts the University sponsored procurement card as the recommended form of payment, for further administrative efficiency.

Previous annual expenditures:

| | FY11 | FY12 | FY13 | FY14 |
|--------|------------------|------------------|------------------|------------------|
| HSC | \$305,300 | \$289,079 | \$320,041 | \$308,770 |
| Norman | 64,736 | 52,365 | 64,258 | 23,280 |
| Tulsa | 438 | 5,692 | 8,209 | 447 |
| | <u>\$370,474</u> | <u>\$347,136</u> | <u>\$392,508</u> | <u>\$332,497</u> |

FY 15 expenses are estimated to be \$340,000.

Award to Specialty Underwriters Group, LLC, was based on a competitive solicitation, issued by the Educational and Institutional Cooperative Service, Inc. (E&I). The University, as a member of the National Association of Educational Procurement (NAEP), is also a member of E&I, the sister group purchasing organization that is used by and serves a great number of colleges and universities in the United States. The competitive solicitation is in keeping with the Board of Regents Policies and Procedures in the acquisition of products and services.

Funding has been identified, is available and budgeted within various departmental accounts.

This item was presented for information only. No action was required.

EMERGENCY OPERATIONS PLAN ANNUAL REPORT – ALL

Pursuant to the authority contained in the Oklahoma Emergency Management Act of 2003, O.S. 63, Section 681 through 683.24, the head of each designated department and agency shall take necessary actions to implement the Emergency Operations Plan by developing written internal procedures that detail support required by the plan and shall be prepared to put the plan into action. Section 681 also requires institutions of higher learning to make an annual report to its Board of Regents “detailing the status of emergency preparedness and identified safety needs.”

Emergency planning and response is an evolutionary process adapting to the nature of the emergency at hand. The intent of The University of Oklahoma Emergency Operations Plan (“Plan”) is to set out a foundation from which the University’s emergency response may evolve. The University will use National Incident Management System (NIMS) and Incident Command System (ICS) standards and principles for managing all emergencies on campus.

Response to and recovery from emergencies will be conducted within the framework of the Plan, which is designed to provide effective coordination of University and community resources to protect life and property during and after emergencies. The Plan lays the foundation for the University’s preparation for, response to, and mitigation of emergencies. These emergencies may include prolonged power outages, extreme weather, fires, hazardous materials incidents, large-scale events, and protest actions.

Through coordination and preparedness, the University hopes to minimize the impact of emergencies and to maximize the effectiveness of the campus community in responding to and recovering from major emergencies and catastrophic occurrences. Importantly, the Plan provides an organizational structure for the continuity of campus operations in pursuit of the University’s academic mission. The Plan is reviewed comprehensively, at least every two years; however, changes to the Plan will be made, as necessary, throughout the year.

This item was presented for information only. No action was required.

**ON-CALL ARCHITECTS, ENGINEERS AND CONSTRUCTION MANAGERS
QUARTERLY REPORT – ALL**

In May 2009, the Board of Regents authorized a group of architectural and engineering firms to provide professional services required for small projects. The terms of service for all of these on-call consultants expired at June 30, 2014; however some professional services authorized prior to the expiration date are still underway. In May 2014, the Board authorized a new group of architectural and engineering firms to provide professional on-call services, and additionally authorized a group of construction management firms to provide services for minor construction and renovation projects.

The work completed during the first quarter of fiscal year 2015 by on-call architectural and engineering firms in both groups is summarized on the attached Exhibit K. No construction management work was completed in the first quarter.

This item was presented for information only. No action was required.

QUARTERLY REPORT OF PURCHASES – ALL

The Board of Regents policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The quarterly report for II above is attached hereto as Exhibit L.

This item was presented for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES – NC

Non-Substantive Program Change
Approved by Academic Programs Council, November 7, 2014

Course Requirements Change

WEITZENHOFFER COLLEGE OF FINE ARTS

Music, Bachelor of Arts in Music (RPC 305, MC B703)

Course requirement change. Change Applied lesson course numbers 2010 to 2020. Total credit hours for the degree will not change.

Reason for request:

This change will simplify the enrollment process of applied lessons for music majors.

Music, Bachelor of Musical Arts (RPC 261, MC B704)

Course requirement change. Change Applied lesson course numbers 2010 to 2020 and 4010 to 4020. Total credit hours for the degree will not change.

Reason for request:

This change will simplify the enrollment process of applied lessons for music majors.

Music Education, Bachelor of Music Education (RPC 306, MC B708, B709)

Course requirement change. Change Applied lesson course numbers 2010 to 2020 and 4010 to 4020. Total credit hours for the degree will not change.

Reason for request:

This change will simplify the enrollment process of applied lessons for music majors.

Musical Theatre, Bachelor of Fine Arts in Musical Theatre (RPC 342, MC B737)

Course requirement change. Realigning the eight Drama Support hours that are presently restricted for students to choose two of three courses to have them select one of those three courses and use the remaining credits as electives in Drama. Total credit hours for the degree will not change.

Reason for request:

Students have continually requested greater flexibility in this area. This solution allows for more choice in the drama support area without increasing the total hours of the degree.

Administrative/Internal Program Change
Approved by Academic Programs Council, November 7, 2014
Change Minor Name

Botany, Minor (N115)

Change name of Minor to Plant Biology.

Reason for request:

Changing the name of the Botany minor to reflect the updated department name.

Change in Minor Requirements and Minor Name Change

Geospatial Information Science, Minor (N480)

Change in minor requirements. Update the minor with correct course prefixes and expand the content choices offered as GIS encompasses computer mapping, spatial databases and remote sensing technologies. Change name of Minor to Geographic Information Systems. Total number of credit hours for minor will not change.

Reason for request:

Change in GEOG/GIS curriculum/course prefixes need to be reflected in the Minor as well as on the minor checksheet.

Change in Minor Requirements

COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Geography, Minor (N466)

Change in minor requirements. Update minor with correct course prefixes and remove GEOG 3933 as an option. Total credit hours for minor will not change.

Reason for request:

Change in GEOG/GIS curriculum/course prefixes need to be reflected in the Minor as well as on the Minor checksheet.

Additional changes are attached hereto as Exhibit M.

This item was presented for information only. No action was required.

DIGITAL INITIATIVE – STUDENT ONBOARDING – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for professional services relative to the University's initiative for digital outreach in the onboarding of students, from admissions through enrollment. University Administration projects expenditures for FY2015 to be \$375,000.

The associated contract is with Dom and Tom of New York, NY and was awarded as a result of the University's prescribed competitive process

Funding has been identified, and is available and budgeted within the University Administration operating budgets.

This item was presented for information only. No action was required.

INSTALLATION AND MAINTENANCE SERVICES FOR AUTOMATED ENVIRONMENTAL CONTROL SYSTEMS – NC

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the installation and maintenance services of automated environmental control systems for University buildings for fiscal year 2015 estimated to be \$1,200,000. This contract was awarded to support Facilities Management in the design and installation of automated control systems for new project installations as well as maintaining and monitoring the control of heating, ventilation, and air conditioning (HVAC) from a single station within Facilities Management. Facilities Management anticipates high volume usage for fiscal year 2015 due to new or renovated buildings. The automated systems provide the most economical use of energy by optimizing the many variables that govern a building's environment.

This just-in-time contract is based on a previous competitive solicitation and will be extended for an additional one-year period at equivalent pricing. The contract was awarded to Automated Building Systems, Inc. of Oklahoma City, the low bidder, and represents best value to the University.

Funding has been identified, is available and budgeted within the Department of Facilities Management operating account.

This item was presented for information only. No action was required.

PRIME SUPPLIER FOR CISCO EQUIPMENT, SERVICES AND MAINTENANCE – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity of \$3,500,000 for fiscal year 2015 against a contract awarded to Presidio Networked Solutions, Inc. of Greenbelt, Maryland, for Cisco equipment, services, and maintenance. This prime supplier contract supports the University's network infrastructure by establishing pricing and availability of Cisco products at significant discounts. Cisco products are the campus standards for the Norman campus core network.

The previous annual expenditure for fiscal year 2014 was \$1,699,837.

This contract was awarded on a best-value basis from a previous competitive solicitation. This is the fifth renewal of a five-year contract.

Funding has been identified, and is available and budgeted within the Information Technology operating account.

This item was presented for information only. No action was required.

BULK FUEL – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for bulk fuels for fiscal year 2015, with estimated annual expenditures of \$800,000. The unleaded, ethanol, diesel and bio-diesel fuels are necessary for the operation of approximately 552 university owned vehicles and service equipment.

The contract to Penley Oil Company, of Oklahoma City, is available through the State of Oklahoma from a competitive bid according to state purchasing rules and complies with Board Policies and Procedures regarding competition relative to the acquisition of products and services.

Funding has been identified, and is available and budgeted within the Fleet Services operating account.

This item was presented for information only. No action was required.

STORM-HARDENED SHELTERS – NC

At the September 2014 meeting, Board of Regents approved the design development phase plans for Storm-Hardened Shelters, Project 1. Three above-ground shelters will be constructed to provide storm refuge for residents of student apartments at Traditions Square-East, Traditions Square-West and Kraettli Apartments. In addition, the Board authorized the administration to award a construction contract in an amount not to exceed \$6,000,000 to build these shelters.

Construction documents were prepared by the project consultants, MA+ Architecture, and the project was advertised for bid. On November 13, 2014, bids for construction were received from eight firms. The bids were evaluated by the project consultants and the following representatives of the University administration:

David Annis, Associate Vice President for Student Affairs
 William Forester, Assistant Director, Architectural and Engineering Services
 Dennis Glover, Staff Architect, Architectural and Engineering Services
 Brian Holderread, Director, Architectural and Engineering Services

A contract in the amount of \$3,914,000 was awarded to Landmark Construction Group, LLC, of Oklahoma City, the firm presenting the best and lowest bid, as follows:

| | |
|--|----------------|
| Base Bid Proposal | \$ 3,810,000 |
| Alternate No. 1, Air Conditioning and Mechanical Enclosure | <u>104,000</u> |
| Total Contract Amount | \$3,914,000 |

A complete tabulation of the bids is attached hereto as Exhibit N.

Funding for the project has been identified, is available and budgeted from general obligation bond proceeds.

This item was presented for information only. No action was required.

ATHLETIC TICKET PRINTING SERVICES – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for athletic ticket printing and mailing services for all home sporting events in support of Athletics Department ticket sales. The Athletics Department projects expenditures for FY2015, estimated to be \$375,000.

The previous annual expenditure for fiscal year 2014 was \$364,270.

The contract is based on a previous competitive solicitation and will be the second renewal of a three-year contract.

The contract was awarded to Weldon, Williams & Lick, of Fort Smith, Arkansas and represents best value to the University.

Funding has been identified, and is available and budgeted within the Athletics Department operating budget.

This item was presented for information only. No action was required.

NORMAN CAMPUS QUARTERLY FINANCIAL ANALYSIS – NC

By request of the Board of Regents, the Norman Campus *Statements of Net Assets* as of September 30, 2014, *Statements of Changes in Net Assets* for the three months then ended and related Executive Summary are presented. Charts are attached hereto as Exhibit O.

This item was presented for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$250,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 2011 through 2015 and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit P.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$250,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

| | FY14 Total Expenditures | FY14 YTD Expenditures | FY15 YTD Expenditures |
|------------------------|-------------------------|-----------------------|-----------------------|
| UNIVERSITY OF OKLAHOMA | \$287,907,839 | \$77,427,908 | \$71,402,711 |
| NORMAN CAMPUS | \$156,377,807 | \$43,712,399 | \$40,053,287 |
| HEALTH SCIENCES CENTER | \$131,530,032 | \$33,715,509 | \$31,349,424 |

President Boren recommended that the Board of Regents ratify the awards and/or modifications for September 2014 submitted with this Agenda Item.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

HONORARY DEGREES – ALL

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents and the State Regents prior to awarding of the degrees.

President Boren recommended the nominees listed in his recent letter to the Board of Regents be approved for honorary degrees.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Change
Approved by Academic Programs Council, October 23, 2014

Embedded Graduate Certificate

COLLEGE OF ARTS AND SCIENCES**Social Work with American Indians, Graduate Certificate (RPC 211, MC TBD)**

Addition of embedded certificate. Title of Proposed Embedded Certificate is Social Work with American Indians; Title of Existing Program is Social Work; to be offered on the Norman and Tulsa campus; method of delivery is on-site/televideo. The proposed certificate can be included in a Social Work master's degree. Students can also take the certificate designated core courses without being enrolled in a degree program. A total of 15 hours is required for the certificate. Core curriculum is S WK 5343, S WK 5303, and S WK 5283; remaining 6 hours can be selected from courses within the School of Social Work or Native American Studies, approved by the graduate liaison with consultation and approval from the Social Work with American Indians Certificate Coordinator.

Reason for request:

The Social Work with American Indians Certificate objective is to impact the health, mental health, and socioeconomic disparities in the state and national American Indian (AI) through an ecological, strengths-based approach. The curriculum requirements support students' ability to affect these disparities in such a manner by providing the knowledge, skills, and values necessary for culturally competent generalist and advanced social work practice with tribal communities. The certificate supports the Anne and Henry Zarrow School of Social Work's mission to prepare competent social workers who can elevate the status of people, populations, and communities that experience considerable vulnerability and injustice within Oklahoma and the broader society. Native American Studies graduates with this certificate will be able to understand and affect the social problems within tribal populations.

Substantive Program Change
Approved by Academic Programs Council, November 7, 2014

Addition of Program

COLLEGE OF ARTS AND SCIENCES

Japanese, Bachelor of Arts (RPC TBD, MC TBD)

Addition of program. Level I formal degree Bachelor of Arts; Level II degree designation as on diploma Bachelor of Arts; Level III title of proposed degree program Japanese. A total of 120 hours will be required for the degree, consisting of 56 hours in general education, 36 hours in degree program core beyond JAPN 1115 and 1225, 6 hours in guided electives, and 22 hours in general electives. Majors will be strongly encouraged to have an international experience relative to Japan during their undergraduate tenure. Admission to the Bachelor of Arts in Japanese is based on the standards for admission set by the College of Arts and Sciences, which include 1) declaration of intent to pursue the Japanese major, 2) at least a 2.0 combined retention grade point average on all college level work attempted, and 3) at least 24 hours of earned college credit. A cumulative grade point average of at least 2.00 is required for graduation and the conferral of the Bachelor of Arts in Japanese. A grade of C or better must be earned in each course counted for major credit.

Reason for request:

In the past years, students of Japanese have expressed their strong desire to major in Japanese. These students come from different disciplines and, therefore, their reasons for their request vary from a general fascination with the culture to practical and intellectual. The growing interest in Japanese makes the need for a Bachelor of Arts with a major in Japanese ever more crucial. Adding a Japanese major to the Bachelor of Arts degree, therefore, will answer our students' growing demand. And if our experience with the minor is any indicator, a major in Japanese is very likely to increase even further the number of students taking Japanese. A Japanese major will also help to strengthen the department and particularly the East Asian Languages section, which recently added the Chinese Major. As the flagship academic institute in the state of Oklahoma which prides itself on local and global involvement and support, it is most fitting for the university to build on the success of the Japanese language program and offer a major in Japanese. In line with the mission of the University of Oklahoma, the Japanese program strives to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society. Through teaching Japanese language, culture, and literature, our goal is to provide our students with the unique tools and skills that will enable them to contribute and compete successfully in a variety of ways at the local, national and international levels. These tools and skills are especially needed, as the State of Oklahoma has been an integral part of the global community. The University of Oklahoma has sent numerous students to live and study in Japan. Many of our students have found employment in Japan as educators, translators, and in banking, or working for Japanese corporations in the U.S. The U.S. Department of Education declared Japanese as one of the critical foreign languages. This means more students taking Japanese and more demand for qualified teachers. Japanese language and knowledge of Japanese culture is an asset to our graduates in other fields such as: cinema, animation, engineering, robotics, science, politics, international relations, and economics.

WEITZENHOFFER COLLEGE OF FINE ARTS

Graduate Artist's Certificate in Music Performance, Graduate Certificate (RPC TBD, MC TBD)

Addition of program. Level I formal degree Graduate Certificate; Level II degree designation as on diploma Graduate Artist's Certificate; Level III title of proposed degree program Graduate Artist's Certificate in Music Performance. A total of 18 hours is required for the certificate, consisting of 14-18 hours in certificate core and 0-4 hours in guided electives. The Curriculum is a skill-based program to be completed over two consecutive semesters. Students in the program will have met Graduate College Admission requirements as well as additional School of Music admission requirements. Transfer credit will not be accepted. All credit for the certificate must be earned at OU. Students must make a 3.0 GPA on total hours applied toward the certificate.

Reason for request:

The goal of the Graduate Artist's Certificate program is to assist students in making themselves more marketable as professional musicians. Aspiring young professional musicians know that they have a limited amount of time to gain a foothold in the professional world. They are eager for advanced practical training and experience and for an opportunity to gain this training and experience in an intensive, short-term program. Employment in the performing arts has always been and will always be a "buyer's market". Opera impresarios, orchestra managers, theatrical producers at even less-than-stellar professional levels are able to command performers of the highest caliber. They make their choices of employees, however, not on the basis of what degree the musician holds but on the skills demonstrated in the audition. Students in the proposed program would be developing skills and awareness that could give them a competitive edge in this process.

COLLEGE OF INTERNATIONAL STUDIES

Global Affairs, Master of Arts in Global Affairs (RPC TBD, MC TBD)

Addition of program. Level I formal degree Master of Arts; Level II degree designation as on diploma Master of Arts in Global Affairs; Level III title of proposed degree program Global Affairs. Delivery method is electronic. A total of 33 credit hours will be required, consisting of 12 hours in degree program core, 9 hours in option, and 12 hours of guided electives. The program has two additional requirements: a practicum requirement and a requirement for a collective overseas experience. The practicum will include such activities as participation in one of the Diplomacy Lab projects conducted through the College of International Studies in cooperation with the U.S. State Department, or an equivalent exercise that integrates analytical and teamwork skills. The required education abroad experience, consistent with the efforts of the College of International Studies to help expand study abroad across the campus, will consist of a faculty-led travel program of 8-10 days that will vary in location and content each time it is offered. The minimum requirement for program eligibility is a Bachelor's degree in any field from a regionally accredited institution. Beyond this, the program will meet the minimum admission (and retention) requirements set by the OU Graduate College, and will follow Graduate College academic standards for matriculation toward a non-thesis master's degree. Students will complete a culminating exam or exercise as required by the Graduate College for non-thesis MA programs.

Reason for request:

The objective of the program is to cultivate expertise in international security or economic development applicable to a wide range of international settings. More students than ever are earning their master's degrees. However, many people already in the workforce have difficulty completing a traditional on-campus program. Therefore, an on-line option is especially appealing to early and mid-career professionals that would like to enhance their credentials

without committing to an on-campus masters program. At the most general level, a survey by the Babson Research Group reported by in January 2012 indicated that in 2010 more than 6.1 million students were enrolled in an online program, representing a doubling of student numbers in these types of programs from a decade earlier. The survey indicated that all evidence supported a continuation of this upward trend. At this same time, *US News and World Report* released its first rankings of 196 bachelor's 523 master's on-line programs along with their widely-read annual college rankings; the rankings reflected a surge in the number of not-for-profit, highly recognizable universities offering fully on-line degree programs. Furthermore, a recent report found that nearly half of students pursuing on-line degrees said that they would not be earning a degree (or advanced degree) otherwise. There is a national demand for employees who have studied international affairs, are aware of global issues, who speak foreign languages and who have travelled abroad. The number of international postings and assignments are increasing rapidly due to expanding global markets and interactions. There is a tremendous need for those who can navigate in a foreign culture. Despite this demand, there are only a handful of on-line master's programs in international studies offered by accredited universities across the country. The proposed program will not only fulfill student demand, it will do so before many other universities act on the need and will therefore have an opportunity to become branded and institutionalized. Our program also meets an additional desire of our target population. Unique to the OU MAGA program, we will require and facilitate a short-term study abroad component. This will allow MAGA students to meet both their peers and those with whom they have taken courses and it will give students the opportunity to explore the concepts and ideas they have learned in real life situations. Employers in the private and public spheres are seeking well-trained employees who are up to date with technology and the world around them. In many cases these employers are not only encouraging their employees to seek out opportunities for higher education, they are financially subsidizing post-secondary degrees. Two major employers within the state of Oklahoma, the oil and agricultural industries both have a growing need for internationally educated employees. Chesapeake, Devon and SandRidge, much larger companies, also have a number of international interests and investments. Just this year, Chesapeake laid out plans to explore international shale drilling opportunities in multiple destinations around the world. These companies have a number of employees who could enhance their employment status by participating in the MAGA program. Oklahoma agriculture is also joining the international trend as the industry as a whole works to find new markets for their products. Having employees that know about different cultural proclivities and sensitivities will make these efforts more successful. Finally, the State of Oklahoma is home to a significant Native American population. Tribes are allowed certain guarantees from the federal government to operate as sovereign nations. This means that the tribes can negotiate with foreign officials and corporations without some of the hurdles inherent in these interactions for most domestic corporations. Leaders of a number of Oklahoma tribes are now seeking to expand their partnerships internationally. This is not just an effort to share Native culture internationally, though that has also been happening, but it is an effort to engage in new markets, to create international relationships and to explore new opportunities.

Change of Program Name, Degree Designation, and Option

COLLEGE OF ARTS AND SCIENCES

Botany, Bachelor of Science in Botany (RPC 021, MC B115)

Change of program name, degree designation, and option name. Change program name to Plant Biology, change degree designation to Bachelor of Science in Plant Biology, and change option name to Plant Biology.

Reason for request:

Changing the name to reflect the updated department name.

GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

Journalism Broadcasting & Electronic Media, Bachelor of Arts in Journalism (RPC 135, MC B125)

Change of program name and option name. Change program name to Creative Media Production and change option name to Creative Media Production.

Reason for request:

The current name, Broadcast and Electronic Media, is now both out of date and insufficient to describe what falls within the area's curriculum. The current name leads to misconceptions of what the area does. The area needs a name that reflects a focus on the variety of "creative" media taught over a variety of different media platforms. Additionally, through the name, the area strives to clarify that the program is focused on the actual production of content, and courses focus on the tools, concepts, criticism, conditions, and practices of making and understanding media. It distinguishes the area's mission from merely being broadcast journalism. Finally, the new name, Creative Media Production, communicates to students, transfers, parents, and professionals a more precise notion of what our students are able to do both practically and conceptually.

Option Deletion

Art, Bachelor of Fine Arts in Art (RPC 268, MC B065)

Option deletion. Delete Visual Communication option.

Reason for request:

A new BFA in Visual Communication was approved.

Program Requirement Change

COLLEGE OF ARCHITECTURE

Construction Management, Master of Science in Construction Management (RPC 243, MC M253, M254)

Course requirement change. The program is being altered from a lock-step program suited for students with an education in Construction Management to a more flexible program that can adjust for students with Construction Management education and also students from similar areas such as engineering and architecture. Total credit hours for the degree will not change.

Reason for request:

This program will appeal to a wider population of students.

President Boren recommended the Board of Regents approve the proposed changes in the Norman Campus academic program.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

LIBRARY ACQUISITION OF SPECIAL AND SERIAL MICROFORM PUBLICATIONS AND DISSERTATIONS – NC

At the June 2003 meeting, the Board of Regents approved the award of a contract to Proquest Information and Learning Corporation of Chicago, Illinois, now known as ProQuest LLC, on a sole-source basis.

ProQuest LLC continues to be the sole provider and distributor of special and serial microform publications, dissertations, as well as both Chadwyck-Healey and Cambridge Scientific Abstracts databases offered by the University Libraries. These items support the curricular and research needs of students and faculty at all University campuses.

Pricing for these services and products required are equivalent to pricing offered to other academic libraries of comparable size.

Funding has been identified, is available and budgeted within the University Libraries operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$400,000, to ProQuest LLC of Detroit, Michigan, on a sole-source basis, for the acquisition of special microform publications and dissertations.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

STUDENT HOUSING EXPANSION, RESIDENTIAL COLLEGES – NC

At the May 2014 meeting, the Board approved the Student Housing Expansion, Residential Colleges project as a part of the comprehensive Campus Master Plan of Capital Improvements Projects for the Norman Campus. Design development plans are being prepared by the project architects, ADG, Inc., and it is anticipated that the Board will be requested to approve the project design in January 2015. The Residential Colleges will be located at the southwest corner of Jenkins Avenue and Lindsey Street. Each of the two Residential Colleges will house approximately 300 students in a mix of room and suite configurations. The colleges will include communal dining, faculty-in-residence apartment, storm-hardened shelter, student lounge areas, and other organizational and academic amenities utilizing the “Residential College” community model.

At the October, 2014 meeting, the Board ranked J.E. Dunn Construction of Oklahoma City first among firms considered to provide at-risk construction management services for the project, and also authorized the administration to execute the Agreement for At-Risk Construction Management Services and negotiate a guaranteed maximum price for construction of the project. In order to meet project milestones for construction, it will be necessary to contract and make payments for early project start-up, including such items as utility work and surveys, with major construction to commence in summer 2015. It is requested that the Board authorize the expenditure of funds for early start-up costs not to exceed \$3,000,000 in advance of the negotiation of the guaranteed maximum price for construction.

The current budget for the project is \$100,000,000. Funding has been identified, is available and budgeted from private sources, Housing reserves and bond proceeds.

President Boren recommended the Board of Regents:

- I. Authorize the University administration to contract and make payments for early Residential Colleges project start-up, including site preparation and site infrastructure, with a maximum cost not to exceed \$3,000,000; and
- II. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes currently available funds for said costs, it is intended that bond proceeds will be utilized to reimburse those outlays.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

RUPEL J. JONES THEATRE RENOVATION – NC

At the May 2014 meeting, the Board of Regents approved a guaranteed maximum price of \$4,200,000 for construction of the back of house renovations at Rupel J. Jones Theatre located in the Fine Arts Center. This portion of the work is currently underway and includes back of house safety improvements to replace the stage lift; refurbish rigging; and upgrade electrical and lighting equipment and controls.

A \$2,000,000 private gift has been pledged to support renovation of the front of house patron portion of the Rupel J. Jones Theatre. This work will include replacement of all existing theatre seating with new seating; replacement of existing carpeting; repainting of existing wall and ceiling surfaces and the installation of new wall finishes; a new grand curtain; and other interior improvements. Construction documents for the front of house work and for installation of a new air handling unit were prepared by GSB, Inc., the project architects, and provided to Nabholz Construction Company, the construction manager, for pricing and to submit a revised guaranteed maximum price proposal for the full project. It is proposed that the Board approve the revised guaranteed maximum price for construction of \$5,920,000. This price includes the cost of all construction work; the cost of the CM's direct project management services; the CM's fee, bonds and project-related insurance; and an owner's contingency.

The total approved project budget is \$7,000,000. It is anticipated that construction will be completed in August 2015. Funding for the project has been identified, is available and budgeted from bond proceeds and private sources.

President Boren recommended the Board of Regents:

- I. Approve a revised guaranteed maximum price for construction of \$5,920,000 to incorporate front of house improvements and installation of a new air handling unit into the construction cost for the Rupel J. Jones Theatre Renovation project; and
- II. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes currently available funds for said costs, it is intended that bond proceeds will be utilized to reimburse those outlays.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ELEVATOR RENOVATION FOR ADAMS CENTER TOWER – NC

The traction elevators servicing the Adams Center Tower are in need of updating. The necessary replacement parts are increasingly difficult to locate and are either custom made or obsolete, making the elevator operation less efficient and more costly. This upgrade project will refurbish and modernize the elevators, replacing mechanical and electrical components for dependability and efficiency as well as upgrade the operating system. All renovations will meet current safety code requirements.

In response to a competitive solicitation, the following responses were received:

| | |
|---|----------------|
| American Elevator Company, Inc. | Oklahoma City |
| Texas Independent Elevator Company, LLC | Garland, Texas |

The evaluation team comprised the following individuals:

Donnie Fountain, Project Manager, Facilities Management
 Brad Larson, Senior Buyer, Purchasing
 Mike McKee, Facilities Manager, Housing and Food Services
 Glen Riddle, Elevator Mechanic, Facilities Management

The evaluation criteria were meeting specifications of the bid, project timeframes, experience and price.

The results of the evaluation were as follows:

| Supplier | Met specifications | Cost |
|---|--------------------|-------------|
| American Elevator Company, Inc. | Yes | \$1,320,723 |
| Texas Independent Elevator Company, LLC | Yes | \$2,081,445 |

The evaluation team determined that the response by American Elevator Company, Inc., of Oklahoma City, the low bidder, met all specifications of the RFP and represents best value to the University.

Funding has been identified, is available and budgeted within the Facilities Management operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$1,320,723, to American Elevator Company, Inc., LLC of Oklahoma City, the low bidder, for the renovation of eight elevators in the Adams Center Tower.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

POST-SEASON CONTEST – NC

Arrangements necessary for the University's participation in a bowl game must be made prior to the next Regents' meeting; therefore, it is necessary to seek authorization for the President, the Athletic Director, or their designee to award purchase orders and sign contracts associated with the University's participation in a bowl game. Provisions outlined in Regents' policies regarding post-season athletic contests will be followed. Additionally, an agreement with the University of Oklahoma Foundation to advance bowl related expenses is required to facilitate the contracts, purchase orders and arrangements necessary for the University's participation in a post season bowl game.

President Boren recommended the Board of Regents:

- I. Authorize the President, the Athletic Director, or their designee to award purchase orders and sign contracts associated with The University of Oklahoma's participation in a post-season bowl game; and
- II. Authorize the President, the Athletic Director, or their designee to negotiate an agreement with The University of Oklahoma Foundation to advance bowl related expenses as required.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

DEPENDENT CHILD TUITION WAIVER PROGRAM – NC & HSC

Currently, dependent children of University employees are eligible for the Sooner Heritage Scholarship, an element of the University's tuition waiver program. The amount of the scholarship is currently \$1,000 per semester for a full-time student. In academic year 2013-2014 approximately 200 students on the Norman and HSC campuses benefited from the scholarship. The annual budget impact is approximately \$400,000.

This agenda item seeks authorization to amend the tuition waiver program with a related element, The Dependent Child Tuition Waiver, which enhances tuition assistance options by providing a full-tuition waiver for undergraduate students who are also properly enrolled as dependents in the University's benefits plan. The waiver will cover the cost of tuition, excluding associated fees. The effective date and administrative specifics will be formulated to address the distinct conditions and processes of each campus. Full-time undergraduate students properly enrolled as dependents in the University's comprehensive benefits plan may apply. A student must meet all requirements leading to admission and be enrolled in a program of study leading to his/her first baccalaureate degree. To continue receiving tuition benefits, a student must meet the academic requirements of his/her specific program and must remain properly enrolled in all University benefits serving dependent children of employees, including the medical insurance plan. If extenuating issues are present, an appeals process will be available through the office of the Associate Vice President and Director of Human Resources.

With full participation by known dependents, the estimated annual cost is potentially \$1 million. However, this cost is substantially offset by the anticipated increase of employee contributions to the University's benefits plan (as projected by independent consultants) by participants.

The proposal will: (1) improve overall health plan claims experience and the financial strength of the University's health plan, 2) highlight the University's commitment to family and community values, (3) support faculty and staff recruitment and retention efforts, (4) strengthen the University's competitive position relative to other comprehensive research universities.

President Boren recommended the Board of Regents amend the University's tuition waiver program as set forth herein.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

POST OFFER PRE-EMPLOYMENT PHYSICAL TESTING FOR CERTAIN JOB CLASSIFICATIONS – ALL

To address costs associated with work related injuries, University Administration, in 2013, implemented a Post Offer Pre-Employment Physical Testing (POET) pilot. During the pilot, job site assessments were conducted and physical requirements were validated. Applicants were required to participate in activities which simulated actual work duties and environments. The testing identified applicants who could not safely work in certain positions, and the pilot demonstrated the effectiveness of the process, indicating potentially significant savings to the University each year. University Administration, through a competitive solicitation, has selected WorkSteps of Austin, Texas as the supplier for the program. Upon approval by the Board, the proposed policy set forth below will be added to the University Staff Handbook.

The University requires successful completion of a post offer pre-employment physical assessment for certain job classifications before the employment relationship can be finalized. The post offer employment test (POET) is designed to determine whether a prospective employee possesses the physical capabilities necessary to safely perform the essential functions of the job for which he or she has received a contingent offer of employment. The assessment will be administered only after a contingent offer of employment is made. If the prospective employee does not demonstrate the ability to safely perform the essential functions of the position during the POET, with or without reasonable accommodation, the offer of employment will be rescinded.

A list of classifications covered by this policy is maintained by Human Resources. Postings for positions subject to POET will inform applicants of this requirement.

Current University employees seeking a transfer into a classification subject to this requirement and with a higher level of physical demands than their current job are subject to the policy. The post offer employment test is considered part of the selection process. Time away from work will not be compensated. Travel expense incurred will not be reimbursed.

The office responsible for Workers Compensation administration on each campus will develop guidelines for implementation of this policy and distribute such guidelines to the affected departments.

President Boren recommended that the Board of Regents approve the Post Offer Pre-Employment Physical Testing policy for certain job classifications as set forth herein.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

RECRUITMENT SERVICES FOR SOONER JUMP START PROGRAM – NC

At its June 2012 meeting, the Board of Regents authorized University Administration to award a contract in the amount of \$480,000, to Person International, Inc. of Beijing China, for recruiting services for Chinese students for the Sooner Jump Start program. The program is designed as “early entry” for Chinese high school graduates. It provides proficiency training in the English language and includes 9 to 12 hours of University non-resident course credit.

By this action, University Administration requests authorization to award a new contract covering the spring 2015 semester. This contract will allow the Center for English as a Second Language to continue its recruiting strategy, and will supplement the University’s International Programs initiative and the work of the College of Arts and Sciences in this area. The services provided under the original contract have proven to be productive, efficient, and economical.

The original contract resulted from the University’s prescribed competitive process. This request is based on the strength of that result.

Funding has been identified, is available and budgeted within the University Outreach China Noncredit Programs account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$330,000 to Person International, Inc. of Beijing China, based on a previously competitively awarded contract, for the acquisition of specialized recruitment services, for the spring and summer 2015 academic semesters.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

DESIGNATION OF GIFTS AS A QUASI-ENDOWMENT – NC

In October 2014, the University received an initial distribution of assets totaling \$280,000 from the Trust of Thelma Pehar. The Trust provides for the distribution of 50% of certain assets to the University of Oklahoma to be used for scholarships to deserving students of American Indian blood. The Trust further states a preference, but not a requirement, for students of Cherokee descent with ½ or more Indian blood. While not specifically stated in the Trust Agreement, it appears that Ms. Pehar’s intent can best be met by designating her gifts as a quasi-endowment fund within the Regents’ Fund with only the investment earnings being utilized for scholarships to deserving students of American Indian blood.

It is recommended that the distribution, along with any subsequent distributions from the Trust, be formally designated as a quasi-endowment fund and made a part of the Regents’ Fund. The principal shall be held in perpetuity. Trust Fund principal shall not be diminished.

President Boren recommended that distributions from the Trust of Thelma Pehar be designated as a quasi-endowment fund within the Regents’ Fund. The fund shall be titled the “Thelma Pehar Scholarship Fund”. As such, only the investment earnings of the fund will be made available for expenditure.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ACQUISITION AND SALE OF PROPERTY, GEORGE AVENUE – NC

The University administration recommends that it be authorized to pursue acquisition of the property listed above located in the mid-block of George Avenue. The location of the property is contiguous with other University property, which makes this a strategic and desirable acquisition.

The University has a contract for purchase contingent upon approval by the Board of Regents. The purchase price is supported by an independent third party appraisal, and the proposed acquisition complies with Regents' policy. Both the purchase contract and appraisal are on file in the Board of Regents' Office. A map showing the location of the property is attached hereto as Exhibit Q.

Funding has been identified, is available and budgeted from Real Estate Operations resources.

President Boren recommended the Board of Regents authorize the University administration to acquire property located at 1310 George Avenue.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ACQUISITION AND SALE OF PROPERTY, WEST APACHE – NC

Purchased by the University in 1955 for \$3,000, the property identified above has recently been occupied and maintained by the University's department of Information Technology. The building served as distribution and storage for site materials and equipment for new buildings, remodels and repairs. The building is no longer necessary for those services and is not contiguous to other University owned property.

The bid presented by BTE, LLC. proposes to completely repurpose the building and convert it from warehouse space to proposed office space for BTE, LLC. The offer from BTE, LLC. is \$283,750 which exceeds the appraisal value of \$100,000. A map showing the location of the property is attached hereto as Exhibit R.

Net proceeds from the sale will be deposited into Information Technologies account.

President Boren recommended the Board of Regents authorize the President or his designee to execute the agreement to sell property at 112 W. Apache, Norman, Oklahoma to BTE, LLC., the high bidder, and to perform all tasks necessary to complete the closing of the transaction.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS – NC & HSCHealth Sciences Center:

LEAVE(S) OF ABSENCE:

Bonner, Barbara L., Professor of Pediatrics, Adjunct Clinical Associate Professor of Psychiatry and Behavioral Sciences, and The CMRI Jean Gumerson Chair in Clinical Psychology, medical leave of absence with pay, November 21, 2014 through February 27, 2015.

Coy, Ken, Professor of Dental Services Administration, return from military leave of absence with full pay, November 10, 2014.

Henthorn, Randall W., Associate Professor of Anesthesiology, return from leave of absence with full pay, November 3, 2014.

NEW APPOINTMENT(S):

Aljumaily, Raid, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), November 17, 2014 through June 30, 2015. New consecutive term appointment.

Cooper, Michael Townsend, M.D., Clinical Instructor in Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 19, 2015 through June 30, 2015.

Criswell, Dan F., M.D., Clinical Professor of Family and Preventive Medicine, annualized rate of \$23,100 for 12 months (\$1,925.00 per month), 0.22 time, November 10, 2014 through June 30, 2015.

Daily, Rebecca S., M.D., Assistant Professor of Psychiatry and Behavioral Sciences, and The Rainbolt Family Chair in Child Psychiatry, annualized rate of \$110,000 for 12 months (\$9,166.67 per month), November 17, 2014 through June 30, 2015. New consecutive term appointment. University base \$80,000; departmental salary \$30,000.

Dukes, Charles H., M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$110,000 for 12 months (\$9,166.67 per month), 0.98 time, October 9, 2014 through June 30, 2015. University base \$80,000; departmental salary \$30,000.

Jambi, Suhair Abdulsalam, B.D.S., Clinical Assistant Professor of Endodontics, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), November 10, 2014 through June 30, 2015.

Ledbetter, Marcia, M.D., Assistant Professor of Psychiatry, Tulsa, and Clinical Assistant Professor of Pediatrics, Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), October 31, 2014 through June 30, 2015. New consecutive term appointment.

Mdzinarishvili, Alexander L., Ph.D., Assistant Professor of Rehabilitation Sciences, annualized rate of \$87,000 for 12 months (\$7,250.00 per month), December 31, 2014 through June 30, 2015. New tenure track appointment.

Muhamedagic, Cynthia Anne, Ph.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$48,000 for 12 months (\$4,000.00 per month), 0.80 time, October 1, 2014 through June 30, 2015. Changing from Staff to Faculty.

Payne, Joshua Edison, M.D., M.P.H., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), November 1, 2014 through June 30, 2015. New consecutive term appointment. Changing from Resident to Faculty.

Slater, Jan M., J.D., Clinical Instructor in Pediatrics, Tulsa, annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.50 time, October 31, 2014 through June 30, 2015.

CHANGE(S):

Callegan, Michelle C., Professor of Ophthalmology, Professor of Microbiology and Immunology, and The James P. Luton Chair in Ophthalmology, salary changed from annualized rate of 114,736 for 12 months (\$9,561.35 per month) to annualized rate of \$154,736 for 12 months (\$12,845 per month), November 1, 2014 through June 30, 2015. Includes an administrative supplement of \$40,000 while holding The James P. Luton Chair in Ophthalmology. Tenured base \$60,000; departmental salary \$54,736.

Campion, Laura C., Assistant Professor of Pediatrics, Tulsa, given additional title Co-Hospital Director, Department of Pediatrics, Tulsa, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 2014 through June 30, 2015. Includes an administrative supplement of \$15,000 while serving as Co-Hospital Director, Department of Pediatrics, Tulsa. University base \$70,000.

Crawford, David Frank, Associate Professor of Pediatrics and The CMRI Tripp Lewallen Foundation Chair in Hematology/Oncology, changing from tenure track to consecutive term appointment, October 1, 2014.

Dong, Xiaoqun, Assistant Professor of Medicine, given additional title Adjunct Assistant Professor of Cell Biology, October 1, 2014.

Janknecht, Ralf Gregor, Professor of Cell Biology, salary changed from annualized rate of \$119,333 for 12 months (\$9,944.42 per month) to annualized rate of \$159,333 for 12 months (\$13,277.75 per month), October 1, 2014 through June 30, 2015. Retention. Tenured base \$89,500; departmental salary \$69,833.

Kayser, Jessica E., Clinical Assistant in Obstetrics and Gynecology, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month), full time, to annualized rate of \$64,000 for 12 months (\$5,333.34 per month), 0.80 time, September 1, 2014 through June 30, 2015. Change in FTE.

Le, Yun Zheng, Associate Professor of Medicine, Adjunct Associate Professor of Cell Biology, and The Choctaw Nation Chair in Adult Endocrinology, given additional title Adjunct Associate Professor of Ophthalmology, October 1, 2014.

Linck Jr., John F., title changed from Clinical Assistant Professor to Assistant Professor of Psychiatry and Behavioral Sciences, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2015 through June 30, 2015. New consecutive term appointment. University base \$40,000; departmental salary \$20,000.

Ma, Jian-Xing, George Lynn Cross Research Professor and Chair of Physiology, Professor of Cell Biology, Professor of Medicine, and The Laureate Chair in Molecular Medicine, given additional title Adjunct Professor of Ophthalmology, October 1, 2014.

Mather, Keith Douglas, Assistant Professor of Pediatrics, Tulsa, and Residency Program Director, Department of Pediatrics, Tulsa; title Hospital Director, Department of Pediatrics, Tulsa, deleted; salary changed from annualized rate of \$160,000 for 12 months (\$13,333.33 per month) to annualized rate of \$130,000 for 12 months (\$10,833.33 per month), November 1, 2014 through June 30, 2015. Removal of \$30,000 administrative supplement for serving as Hospital Director, Department of Pediatrics, Tulsa. University base \$80,000.

Risch, Elizabeth Claire, Clinical Assistant Professor of Pediatrics and Adjunct Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$37,485 for 12 months (\$3,123.75 per month), 0.50 time, to annualized rate of \$56,977 for 12 months (\$4,748.10 per month), 0.76 time, November 1, 2014 through June 30, 2015. Change in FTE.

Roberts, Jennifer Lynn, Clinical Instructor in Nursing, salary changed from annualized rate of \$62,000 for 9 months (\$6,888.89 per month), full time, to annualized rate of \$31,000 for 9 months (\$3,444.44 per month), 0.49 time, January 1, 2015 through June 30, 2015. Change in FTE.
Romero-Delmastro, Alejandro A., Clinical Assistant Professor of Orthodontics, salary changed from annualized rate of \$22,400 for 12 months (\$1,866.69 per month), 0.20 time, to annualized rate of \$26,062 for 12 months (\$2,171.87 per month), 0.20 time, October 1, 2014 through June 30, 2015.

Scoggin, Travis Ken, title changed from Clinical Instructor in Operative Dentistry to Clinical Instructor in Comprehensive Care, given additional title Group Practice Director, College of Dentistry; salary changed from annualized rate of \$27,980 for 10 months (\$2,798.00 per month), 0.40 time, to annualized rate of \$51,970 for 10 months (\$5,197.00 per month), 0.60 time, November 1, 2014 through June 30, 2015. Includes an administrative supplement of \$10,000 while serving as Group Practice Director, College of Dentistry. University base \$41,970. Change in FTE and primary academic department.

Romero-Delmastro, Alejandro A., Clinical Assistant Professor of Orthodontics, salary changed from annualized rate of \$22,400 for 12 months (\$1,866.69 per month), 0.20 time, to annualized rate of \$26,062 for 12 months (\$2,171.87 per month), 0.20 time, October 1, 2014 through June 30, 2015.

Smith, Chad M., Assistant Professor of Obstetrics and Gynecology, given additional title Medical Director of Obstetrical Services, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), October 1, 2014 through June 30, 2015. Includes an administrative supplement of \$20,000 while serving as the Medical Director of Obstetrical Services. University base \$60,000; departmental salary \$10,000.

Stuemky, Laura Michelle, Assistant Professor of Pediatrics, Tulsa, given additional title Co-Hospital Director, Department of Pediatrics, Tulsa, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 2014 through June 30, 2015. Includes an administrative supplement of \$15,000 while serving as Co-Hospital Director, Department of Pediatrics, Tulsa. University base \$70,000.

Teague, Tracy K., Associate Professor of Surgery, Adjunct Associate Professor of Psychiatry, Tulsa, and The James Carter Todd Chair in Cancer Research, given additional title Vice Chair of Institutional Review Board; salary changed from annualized rate of \$115,725 for 12 months (\$9,643.75 per month) to annualized rate of \$125,725 for 12 months (\$10,477.08 per month), October 1, 2014 through June 30, 2015. Includes an administrative supplement of \$10,000 while serving as Vice Chair of Institutional Review Board. Tenured base \$115,725.

RESIGNATION(S) AND/OR TERMINATION(S):

Arthurs Jr., Darrel Ray, Instructor in Dermatology, December 31, 2014.

Bielecki, Dennis Karl, Assistant Professor of Radiological Sciences and Adjunct Assistant Professor of Medicine, November 4, 2014.

Day, Diane Borner, Clinical Instructor in Obstetrics and Gynecology, Tulsa, February 1, 2015.

Fetters, Nikki L., Clinical Associate Professor of Family and Preventive Medicine, October 31, 2014.

Havron, William Samuel, Assistant Professor of Surgery, December 5, 2014. Accepted another position out of state.

McCabe, Klanci M., Assistant Professor of Pediatrics and Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, September 30, 2014. Accepted position at Children's Mercy in Kansas City.

Washington, Nicole Bernard, Assistant Professor of Psychiatry, Tulsa, and The Oxley Foundation Chair in the Program for Assertive Community Treatment, August 8, 2014. Correction to previous action approved by the Board of Regents on September 18, 2014.

RETIREMENT(S):

Emmons, Steven W., Clinical Assistant Professor of Anesthesiology, October 17, 2014.

Fumia, Fred D., Assistant Professor of Obstetrics and Gynecology, Tulsa, January 1, 2015.

Puckett, Tony G., Clinical Associate Professor of Obstetrics and Gynecology, September 30, 2014.

Norman Campus:

LEAVE(S) OF ABSENCE:

Crowson, Howard M., Associate Professor of Educational Psychology, family and medical leave of absence, September 26, 2014.

Dawson II, Daniel T., Research Scientist, Center for Analysis and Prediction of Storms, return from leave of absence without pay, January 1, 2015.

Folsom, Raphael B., Assistant Professor of History, leave of absence with pay, August 16, 2014 through May 15, 2015. American Council of Learned Societies Fellowship.

Porter, Jillian, Assistant Professor of Modern Languages, Literatures and Linguistics, leave of absence with pay, January 1, 2015 through May 15, 2015. Institute for Humanities Research Fellowship.

NEW APPOINTMENT(S):

Campbell, Jason A., Ph.D., Lecturer of Health and Exercise Science, annualized rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 2014 through May 15, 2019. Five-year renewable term appointment.

Walker, Christopher O., Ph.D., Associate Provost, Office of Senior Vice President and Provost, annualized rate of \$104,000 for 12 months (\$8,666.67 per month), December 8, 2014.

Weber, Mark E., Ph.D., Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$280,000 for 12 months (\$23,333.33 per month), November 5, 2014. Paid from grant funds; subject to availability of funds.

REAPPOINTMENT(S):

Anderson, Ronald H., reappointed to a two-year renewable term as Assistant Professor of Management and Entrepreneurship, annualized rate of \$84,256 for 9 months (\$9,361.78 per month), August 16, 2014 through May 15, 2016.

Baca, Alvaro E., reappointed as Adjunct Lecturer of Law, rate of \$15,000 for 4.5 months (\$3,333.33 per month), 0.25 time, January 1, 2015 through May 15, 2015.

Bolino, Ana V., reappointed to a three-year renewable term as Assistant Professor of Management and Entrepreneurship, annualized rate of \$82,800 for 9 months (\$9,200.00 per month), August 16, 2014 through May 15, 2017.

Dionne, Robert A., reappointed to a one-year renewable term as Assistant Professor of Aviation, annualized rate of \$53,550 for 9 months (\$5,950.00 per month), August 16, 2014 through May 15, 2015.

Ozias, Moira Leigh, reappointed to a one-year renewable term as Instructor and Associate Director of Writing Center, annualized rate of \$63,036 for 12 months (\$5,253.00 per month), July 1, 2015 through June 30, 2016.

CHANGE(S):

Avery, Jim, Professor of Journalism and Mass Communication, delete title Gaylord Family Professor #3, given additional title Paul D. Massad Chair in Strategic Communication, salary changed from annualized rate of \$107,248 for 9 months (\$11,916.44 per month) to annualized rate of \$114,744 for 9 months (\$12,749.33 per month), January 1, 2015.

Beck, Travis W., Associate Professor of Health and Exercise Science, annualized rate of \$67,000 for 9 months (\$7,444.44 per month), additional stipend of \$4,800 for increased teaching duties in the Department of Health and Exercise Science, January 1, 2015 through May 15, 2015.

Carl, John D., Assistant Professor of Sociology, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), additional stipend of \$4,500 for increased teaching duties in the Department of Sociology, January 1, 2015 through May 15, 2015.

Carr, Frederick H., Professor of Meteorology and McCasland Foundation Presidential Professor, salary changed from annualized rate of \$152,337 for 9 months (\$16,926.33 per month), 1.00 time, to annualized rate of \$76,169 for 9 months (\$8,463.17 per month), 0.50 time, January 1, 2015. Phased retirement.

Chapple, Constance, Associate Professor of Sociology and Adjunct Associate Professor of Women's and Gender Studies, annualized rate of \$69,070 for 9 months (\$7,674.44 per month), additional stipend of \$4,800 for increased teaching duties in the Department of Sociology, January 1, 2015 through May 15, 2015.

Cullen, Theresa A., Associate Professor of Educational Psychology, salary changed from annualized rate of \$63,177 for 9 months (\$7,019.67 per month) to annualized rate of \$65,177 for 9 months (\$7,241.89 per month), August 16, 2014.

Fitzmorris, Cliff W., Instructor of Electrical and Computer Engineering, annualized rate of \$87,872 for 9 months (\$9,763.56 per month), additional stipend of \$8,000 for increased teaching duties in the School of Electrical and Computer Engineering, August 16, 2014 through December 31, 2014.

Gaitan Ospina, Carlos F., title changed from Postdoctoral Research Associate to Research Scientist, Atmospheric and Geographic Sciences, salary changed from annualized rate of \$54,590 for 12 months (\$4,549.17 per month) to annualized rate of \$68,000 for 12 months (\$5,666.67 per month), October 1, 2014.

Graham, Charles W., Dean of College of Architecture, Professor of Construction Science and W. Edwin Bryan, Jr. Professor of Architecture, delete title Interim Director of Institute for Quality Communities, salary remains at annualized rate of \$275,300 for 12 months (\$22,941.67 per month), August 1, 2014.

Grunsted, Michelle L., Assistant Professor of Marketing and Supply Chain Management, given additional title Executive Director of Center for Student Success, salary changed from annualized rate of \$81,800 for 9 months (\$9,088.89 per month) to annualized rate of \$125,000 for 12 months (\$10,416.67 per month), January 1, 2015. Changing from 9-month faculty to 12-month academic administrator.

Guzman, Katheleen G., Professor of Law, Mapco/Williams Presidential Professor and Earl Sneed Centennial Professor of Law, annualized rate of \$181,047 for 9 months (\$20,116.33 per month), additional stipend of \$6,000 for increased teaching duties in the College of Law, January 1, 2015 through May 15, 2015.

Heinze, Eric A., Associate Professor of International and Area Studies and of Political Science, annualized rate of \$87,699 for 9 months (\$9,744.33 per month), additional stipend of \$3,000 for serving as Director of Graduate Studies in the College of International Studies, August 16, 2014 through December 31, 2014.

Heiser, Gregory M., title changed from Associate Provost and Director, Academic Integrity Systems, Office of Senior Vice President and Provost to Ethics Specialist, Office of Compliance, and Associate Provost for Student Integrity, salary changed from annualized rate of \$104,582 for 12 months (\$8,715.17 per month) to annualized rate of \$83,666.80 FTE for 12 months (\$6,972.17 per month), January 1, 2015. Administrative Staff. Accepted other position on campus.

Helton, Taiawagi, Professor of Law, annualized rate of \$122,249 for 9 months (\$13,583.22 per month), additional stipend of \$18,000 for increased teaching duties in the College of Law, January 1, 2015 through April 30, 2015.

Herrick, Dylan T., Associate Professor of Modern Languages, Literatures and Linguistics, salary changed from annualized rate of \$66,078 for 9 months (\$7,341.89 per month) to annualized rate of \$67,320 for 9 months (\$7,480.00 per month), October 1, 2014.

Holmes, Alexander B., Regents' Professor of Economics, delete title Chair of Department of Economics, salary remains at annualized rate of \$173,390 for 12 months (\$14,449.15 per month), January 1, 2015.

Johnson, Brian, Assistant Professor of Honors and Director of Honors College Writing Center, delete title Reach for Excellence Professor of Honors #10, salary remains at annualized rate of \$52,542 for 9 months (\$5,838.00 per month), August 16, 2014.

Johnson, Kathleen L., Professor of Journalism and Mass Communication and McMahon Centennial Professor of News Communication, annualized rate of \$65,790 for 9 months (\$7,310.00 per month), additional stipend of \$1,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2015 through May 15, 2015.

Kerr, Robert L., Professor of Journalism and Mass Communication, Gaylord Family Professor #2 and Edith Kinney Gaylord Presidential Professor, annualized rate of \$85,507 for 9 months (\$9,500.78 per month), additional stipend of \$4,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2015 through May 15, 2015.

Kimball, Charles A., Professor and Director of Religious Studies Program and President's Associates Presidential Professor, annualized rate of \$184,500 for 12 months (\$15,375.00 per month), additional stipend of \$5,100 for increased teaching duties in the Religious Studies Program, January 1, 2015 through May 15, 2015.

Langston, Carrie L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$74,749 for 12 months (\$6,229.08 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), December 1, 2014.

Larson, Daniel J., title changed from Lecturer to Assistant Professor of Health and Exercise Science, salary remains at annualized rate of \$56,100 for 9 months (\$6,233.33 per month), August 16, 2014 through May 15, 2019. Five-year renewable term appointment.

Mergler, Nancy L., Professor of Psychology and of Honors, Senior Vice President and Provost Emeritus and Regents Professor, salary changed from annualized rate of \$290,000 for 12 months (\$24,166.67 per month) to annualized rate of \$290,000 for 9 months (\$32,222.22 per month), January 1, 2015. Changing from 12-month faculty to 9-month faculty.

Moon, Yumin, title changed from Postdoctoral Research Associate to Research Scientist, Meteorology, salary remains at annualized rate of \$61,000 for 12 months (\$5,083.33 per month), September 1, 2014. Paid from grant funds; subject to availability of funds.

Nicholson, Daniel R., Assistant Professor of Law, annualized rate of \$61,200 for 9 months (\$6,800.00 per month), additional stipend of \$6,000 for increased teaching duties in the College of Law, January 1, 2015 through May 15, 2015.

Pepper, Amelia S., Assistant Professor of Law, annualized rate of \$82,451 for 12 months (\$6,870.92 per month), additional stipend of \$3,000 for increased teaching duties in the College of Law, January 1, 2015 through May 15, 2015.

Pittenger, Dominique Michelle, Research Assistant Professor of Engineering, salary changed from annualized rate of \$56,071 for 12 months (\$4,672.62 per month) to annualized rate of \$51,313 for 12 months (\$4,276.08 per month), October 1, 2014. Paid from grant funds; subject to availability of funds.

Stalling, Jonathan C., Associate Professor of English and Managing Editor of Chinese Literature Today Magazine, given additional title Curator of Chinese Literature Translation Archive, salary changed from annualized rate of \$98,940 for 12 months (\$8,245.00 per month) to annualized rate of \$143,333 for 12 months (\$11,944.42 per month), January 1, 2015. Appointment split 0.80 FTE English and 0.20 FTE University Libraries.

Tabb, William M., David Ross Boyd Professor of Law and Judge Fred Daugherty Chair in Law, annualized rate of \$219,770 for 9 months (\$24,418.89 per month), additional stipend of \$3,000 for increased teaching duties in the College of Law, January 1, 2015 through May 15, 2015.

Wang, Xuguang, Associate Professor of Meteorology, given additional title Presidential Research Professor, salary changed from annualized rate of \$100,000 for 9 months (\$11,111.11 per month) to annualized rate of \$110,000 for 9 months (\$12,222.22 per month), August 16, 2014.

Yoon, Doyle, Associate Professor of Journalism and Mass Communication, annualized rate of \$67,524 for 9 months (\$7,502.67 per month), additional stipend of \$1,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2015 through May 15, 2015.

RESIGNATION(S)/TERMINATION(S):

Haslip, Michael J., Assistant Professor of Instructional Leadership and Academic Curriculum, July 1, 2014. Resignation.

Rich, Jamie P., Assistant Professor of Geology and Geophysics, January 1, 2015. Resignation.

Wyatt, Anna M., Associate Professor of Bibliography and Science and Technology Cataloger, October 20, 2014. Resignation.

Yin, Jie, Postdoctoral Research Associate, Microbiology and Plant Biology, November 8, 2014. Contract ended.

RETIREMENT(S):

Keller, Jr., George R., Professor and Edward Lamb McCollough Chair in Geology and Geophysics and Director of Oklahoma Geological Survey, January 1, 2015. Named Professor Emeritus of Geology and Geophysics.

Philp, Richard P., George Lynn Cross Research Professor of Geology and Geophysics and Joe and Robert Klabzuba Chair in Geology and Geophysics, January 1, 2015. Named Professor Emeritus of Geology and Geophysics.

Strout, Andrew L., Professor of Art and Art History and Coordinator of Undergraduate Programs, January 1, 2015. Named Professor Emeritus of Art and Art History.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSCHealth Sciences Center:**LEAVE(S) OF ABSENCE:**

Clark, Cheryl L., Financial Administrator, Office of the Provost, Provost, paid leave of absence, family medical leave, November 13, 2014, through February 16, 2015.

Kota, Pravina, Senior Systems Analyst, Biostatistics & Epidemiology, College of Public Health, paid leave of absence, family medical leave, November 10, 2014, through March 31, 2015.

APPOINTMENT(S):

Hesabi, Ashley R., Neonatal Nurse Practitioner, Pediatrics, College of Medicine, annualized rate of \$86,200 for 12 months (\$7,183.34 per month), October 31, 2014. Professional Nonfaculty.

Jones, Alexander Edward, Physician Assistant I, Surgery, College of Medicine, annualized rate of \$87,000 for 12 months (\$7,250.00 per month), November 30, 2014. Professional Nonfaculty.

Marrs, Stephanie, Nurse Practitioner, Infectious Diseases, College of Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), November 10, 2014. Professional Nonfaculty.

Nettleton, Sandra Lee, Director of Compliance, Compliance Office, Provost, annualized rate of \$120,000 for 12 months (\$10,000.00 per month), December 8, 2014. Administrative Staff.

Talley, Chevonne L., Nurse Practitioner, Anesthesiology, College of Medicine, annualized rate of \$85,225 for 12 months (\$7,102.08 per month), October 23, 2014. Professional Nonfaculty.

CHANGE(S):

Atkinson, Dolores Jean, Nurse Practitioner, department changed from CMT Family Medicine Clinic, College of Medicine - Tulsa, to OU Physicians Clinical Operations, November 1, 2014. Professional Nonfaculty. Department transfer.

Bowman, Lori Neal, Development Officer, Harold Hamm Diabetes Center, College of Medicine, salary changed from an annualized rate of \$46,500 for 12 months (\$3,875.00 per month) to an annualized rate of \$62,000 for 12 months (\$5,166.67 per month), November 15, 2014. Administrative Staff. FTE changed from 75% to 100%.

Cleary, Russell, title changed from Electronic Health Records Project Manager, OU Physicians, College of Medicine, to Systems Integration Engineer, OU Physicians, College of Medicine, September 1, 2014. Professional Nonfaculty. Promotion.

Curry, Jyl C., Physician Assistant I, department changed from CMT Family Medicine Clinic, College of Medicine - Tulsa, to OU Physicians Clinical Operations, November 1, 2014. Professional Nonfaculty. Department transfer.

Homco, Juell Briggett, Senior Research Biostatistician, CMT Medical Informatics, College of Medicine - Tulsa, salary changed from an annualized rate of \$83,640 for 12 months (\$6,970.00 per month) to an annualized rate of \$91,806 for 12 months (\$7,650.50 per month), October 23, 2014. Professional Nonfaculty. Increased duties.

McGann, Adam C., title changed from Electronic Medical Record Trainer, OU Physicians, College of Medicine, to Data Analysis Manager, OU Physicians, College of Medicine, November 1, 2014. Professional Nonfaculty. Promotion.

McMahon, Richard Lee, title changed from Manager of Academic Technology, Academic Technology, Provost, to Director of Academic Technology, Academic Technology, Provost, December 1, 2014. Administrative Staff. Promotion.

Montgomery, Vicki R., Neonatal Nurse Practitioner, Pediatrics, College of Medicine, salary changed from an annualized rate of \$18,564 for 12 months (\$1,547.00 per month) to an annualized rate of \$88,200 for 12 months (\$7,350.00 per month), December 27, 2014. Professional Nonfaculty. FTE increase from 14% to 100%.

Morris, Diep Bich, Physician Assistant I, CMT Family Medicine Clinic, College of Medicine - Tulsa, salary changed from an annualized rate of \$83,467 for 12 months (\$6,955.59 per month) to an annualized rate of \$87,640 for 12 months (\$7,303.34 per month), October 1, 2014. Professional Nonfaculty. Increased duties.

Morris, Diep Bich, Physician Assistant I, department changed from CMT Family Medicine Clinic, College of Medicine - Tulsa, to OU Physicians Clinical Operations, College of Medicine - Tulsa, November 1, 2014. Professional Nonfaculty. Departmental transfer.

Mosley, Becky J., title changed from Senior Administrative Manager, Office of the Dean, Graduate College, to Basic Sciences Department Business Manager I, Physiology, College of Medicine, November 17, 2014. Administrative Staff. Lateral transfer.

Newport, Dustin Neil, title changed from Programmer Analyst, OU Physicians, College of Medicine, to Senior Programmer Analyst, OU Physicians, College of Medicine, salary changed from an annualized rate of \$62,948 for 12 months (\$5,245.63 per month) to an annualized rate of \$68,613 for 12 months (\$5,717.74 per month), November 1, 2014. Professional Nonfaculty. Promotion.

Raines, June Camille Bush, Assistant General Counsel and University Privacy Officer, Legal Counsel, Provost, salary changed from an annualized rate of \$150,000 for 12 months (\$12,500.00 per month) to an annualized rate of \$170,000 for 12 months (\$14,166.67 per month), November 1, 2014. Administrative Staff. Equity adjustment.

Schallhorn, John, title changed from Business Advisor, Pediatrics, College of Medicine, to Director of Finance, Office of the Dean, College of Dentistry, salary changed from an annualized rate of \$80,795 for 12 months (\$6,732.92 per month) to an annualized rate of \$95,000 for 12 months (\$7,916.67 per month), January 15, 2015. Administrative Staff. Promotion.

Thenmadathil, Merry, Physician Assistant II, Otorhinolaryngology, College of Medicine, salary changed from an annualized rate of \$94,000 for 12 months (\$7,833.34 per month) to an annualized rate of \$75,200 for 12 months (\$6,266.67 per month), November 3, 2014. Professional Nonfaculty. FTE change from 100% to 80%.

RESIGNATION(S)/TERMINATION(S):

Beam, Philip S., Programmer Analyst, Pharmacy Management Consultant, College of Pharmacy, November 1, 2014. Resignation.

Mallios, Alexandros, Fellow, CMT Surgery Residency, College of Medicine - Tulsa, December 1, 2014. Completion of Program.

Phillips, Lea A., Clinical Nurse Manager, OU Physicians Faculty Clinics, College of Medicine, November 15, 2014. Death.

Segraves, Marcia J., Clinics Administrator, OU Physicians Faculty Clinics, College of Medicine, October 18, 2014. Termination.

Ward, Marsha, Program Assistant Director, Case Management, College of Nursing, November 1, 2014. Resignation.

Wardlaw, Ellen Suzanne, Nurse Navigator, Cancer Center Clinical Services, College of Medicine, November 20, 2014. Resignation.

RETIREMENT(S):

Brown, Denise M., Business Manager, Family Medicine, College of Medicine, December 1, 2014.

Norman Campus:

NEW APPOINTMENT(S):

Boekenoogen, John Russell, Program Specialist II, Liberal Studies Administration Office, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 10, 2014. Managerial Staff.

Collins, Cindy A., Health Care Professional III, Goddard Health Services, annualized rate of \$104,000 for 12 months (\$8,666.66 per month), December 15, 2014. Professional Staff.

Fiore, Philip J., Information Technology Analyst III, Information Technology, Merrick, annualized rate of \$93,000 for 12 months (\$7,750.00 per month), November 3, 2014. Managerial Staff.

Gibson, Adam W., Technology Project Management Specialist III, E-Team, University Outreach, annualized rate of \$64,000 for 12 months (\$5,833.33 per month), January 1, 2015. Managerial Staff.

Kurz, Kenneth James, Administrator III, Information Technology, annualized rate of \$138,000 for 12 months (\$11,500.00 per month), November 17, 2014. Administrative Staff.

Parekh, Shahnawaz Richard, Information Technology Analyst III, Information Technology, Merrick, annualized rate of \$95,000 for 12 months (\$7,916.66 per month), November 3, 2014. Managerial Staff.

Roden, Kathyryne, Program Specialist II, Liberal Studies Administration Office, annualized rate of \$60,000 for 12 months (\$5,000 per month), November 17, 2014. Managerial Staff.

CHANGES(S):

Baldwin, Toby Brent, Managerial Associate I, Athletics Department, Compliance, salary changed from annualized rate of \$114,240 for 12 months (\$9,520.00 per month) to annualized rate of \$122,000 for 12 months (\$10,166.66 per month), December 1, 2014. Managerial Staff. Performance and retention.

Broadway, Patsy K., Administrator II, International Studies, salary changed from annualized rate of \$70,720 for 12 months (\$5,893.33 per month) to annualized rate of \$72,842 for 12 months (\$6,070.16 per month), November 1, 2014. Administrative Staff. Additional duties.

Cate, Jean L., Associate Director, K20 Center for Educational and Community Renewal [Administrator III], salary changed from annualize rate of \$78,280 for 12 months (\$6,523.33 per month) 0.80 FTE to annualized rate of \$39,140 for 12 months (\$3,261.66 per month) 0.40 FTE, November 1, 2014. Administrative Staff. Voluntarily reducing FTE.

Croom, William Adam, title changed from Director of Digital Courses [Program Specialist II] to Director of Digital Learning, Center for Teaching Excellence, salary changed from annualized rate of \$86,700 for 12 months (\$7,225.00 per month) to annualized rate of \$105,000 for 12 months (\$8,750.00 per month), December 1, 2014. Managerial Staff. Merit increase.

Duca-Snowden, Victoria, Program Administrator III, NASA Space Grant Consortium, salary changed from annualized rate of \$148,425 for 12 months (\$12,368.78 per month) to annualized rate of \$152,878 for 12 months (\$12,739.84 per month), November 1, 2014. Managerial Staff. Merit increase.

Dutcher, Danielle N., Title changed from Temporary Employee without Benefits to Health Care Professional I, Goddard Health Center, salary changed from annualized rate of \$58,240 for 12 months (\$4,853.33 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), October 31, 2014. Professional Staff. Temporary to Permanent.

Dwyer, Stephen P., Title changed from Lab/Research Technician V to Technology Project Management Specialist I, Petroleum & Geological Engineering, salary changed from annualized rate of \$59,000 for 12 months (\$4,916.66 per month) to annualized rate of \$65,000 for 12 months (\$5,416.66 per month), November 1, 2014. Managerial Staff. Job Re-Classification.

Flansburg, Glenn Alan, Information Technology Analyst II, Office of Human Resources, salary changed from annualized rate of \$61,710 for 12 months (\$5,142.50 per month) to annualized rate of \$67,881 for 12 months (\$5,656.75 per month), December 1, 2014. Managerial Staff. Compression.

Fleming, Patricia L., Program Administrator II, Public and Community Service Comprehensive Centers, University Outreach, salary changed from annualized rate of \$70,235 for 12 months (\$5,852.97 per month) to annualized rate of \$72,242 for 12 months (\$6,020.20 per month) October 31, 2014. Managerial Staff. Salary increase commensurate with increase in job responsibilities.

Fletcher, Amber L., Architectural/Engineering Professional II, Architectural and Engineering Services, salary changed from annualized rate of \$52,520 for 12 months (\$4,376.66 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2015. Professional Staff. Increased responsibilities.

Grinter, Edythe F., H.R. Management Professional II, Office of Human Resources, salary changed from annualized rate of \$56,573 for 12 months (\$4,714.47 per month) to annualized rate of \$64,494 for 12 months (\$5,374.50 per month), December 1, 2014. Managerial Staff. Job accountabilities, performance and competitive pay.

Huebsch, Kathryn P., H.R. Management Professional II, Office of Human Resources, salary changed from annualized rate of \$58,867 for 12 months (\$4,905.57 per month) to annualized rate of \$65,931 for 12 months (\$5,494.25 per month), December 1, 2014. Managerial Staff. Job accountabilities, performance, and competitive pay.

Jablonski, Adrienne Holtsford, University Student Program Specialist I, College of Arts and Sciences, salary changed from annualized rate of \$53,580 for 12 months (\$4,465.05 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 1, 2014. Managerial Staff. Additional duties.

Jensen, Lester D. Jr., Health Care Professional IV, Goddard Health Services, salary changed from annualized rate of \$100,700 for 12 months (\$8,391.66 per month) to annualized rate of \$110,700 for 12 months (\$9,225.00 per month), November 1, 2014. Professional Staff. Compression.

Klein, Roger L., Architectural/Engineering Professional III, Architectural and Engineering Services, salary changed from annualized rate of \$78,607 for 12 months (\$6,550.58 per month) to annualized rate of \$84,000 for 12 months (\$7,000 per month), January 1, 2015. Professional Staff. Increased duties.

Lightner, Michael; Coach/Sports Professional I, Athletics Department, salary changed from annualized rate of \$58,000 for 12 months (\$4,833.33 per month) to annualized rate of \$68,000 for 12 months (\$5,666.67 per month) Effective October 1, 2014. Managerial Staff. Merit, increase in job responsibilities.

Richards, Sean E., Title changed from Temporary Employee, University Libraries to Technology Project Management Specialist III, University Libraries, History of Science, salary changed from annualized rate of \$58,000 for 12 months (\$4,833.33 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), November 17, 2014. Managerial Staff. Accepted another job on campus.

Skrdla, Emil David, Title changed from Information Architect I, Engineering Laboratory to Auditor III, Internal Auditing, salary remains the at the annualized rate of \$91,800 for 12 months (\$7,650.00 per month), December 1, 2014. Managerial Staff. Accepted another position on campus.

Sokol, Christopher H., Managerial Associate I, Compliance Athletics, salary changed from annualized rate of \$59,160 for 12 months (\$4,930.00 per month) to annualized rate of \$62,000 for 12 months (\$5,166.66 per month), December 1, 2014. Managerial Staff. Performance and retention.

Tebbe, Carmen M., Health Care Professional III, Athletics Department, salary changed from annualized rate of \$75,000 for 12 months (\$6,250 per month) to annualized rate of \$87,000 for 12 months (\$7,250 per month), November 1, 2014. Professional Staff. Increased responsibilities and retention.

RESIGNATION(S)/TERMINATION(S):

DeLacluyse, Gray R., Information Technology Analyst II, Information Technology, November 8, 2014. Resignation.

Guddanti, Raghunath, Information Technology Analyst II, Information Technology, Merrick, October 29, 2014. Resignation.

Victory Burns, Wanda LeeAnn, Administrator II, National Scholars, October 7, 2014. Resignation.

RETIREMENT(S):

Barnes, Neal W., Health Care Professional III, Goddard Health Services, January 1, 2015.

Leonard, Nancy S., Financial Administrator II, Geology & Geophysics, January 1, 2015.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Burgess moved approval of the recommendation. The following voted yes on the motion: Regents Stuart, Weitzenhoffer, Bennett, Humphreys, Rainbolt-Forbes and Burgess. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 5:09 p.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents

COURSE ADDITIONS

| <u>Prefix/Number</u> | <u>Title</u> | <u>Comments</u> |
|----------------------|---------------------------------------|-----------------|
| ACCT 3113 | Fraud Examination | |
| FIN 4453 | Portfolio Management I | |
| FIN 4553 | Portfolio Management II | |
| IT 4013 | Research Topics in IT | |
| MKTG 4553 | Sport Marketing | |
| MKTG 4613 | Services Marketing | |
| PS 2013 | Introduction to International Studies | |

COURSE DELETIONS

| | |
|-----------|--------------------------------------|
| ACCT 3213 | Managerial Accounting |
| ACCT 4413 | CPA Problems |
| BUS 4213 | CPA Law |
| CIS 4063 | Applied Problems in CIS |
| CS 3203 | Software Engineering I |
| ECON 5213 | Macroeconomics |
| ENT 5103 | Entrepreneurial Studies |
| ENT 5203 | New Business Ventures |
| ENT 5303 | Technological Entrepreneurship |
| ENT 5403 | Global Entrepreneurship |
| ENT 5903 | Applied Entrepreneurial Case Studies |

COURSE MODIFICATIONS

| | | |
|-----------|---|---|
| ACCT 4483 | Accounting Internship | Change in description and prerequisites |
| ACCT 4513 | Accounting Information Systems | Change in prerequisites |
| ACCT 5033 | Accounting and Information Systems Concepts | Change in description |

EXHIBIT A

| | | | |
|------|------|----------------------------------|--|
| BUS | 4483 | Business Internship | Change in description, number, and credit hours |
| BUS | 5013 | Business Administration Concepts | Change in description |
| CS | 1313 | Computer Science I | Change in description, number, prerequisites, co-requisites, mode of instruction, credit hours, and contact hours |
| CS | 1513 | Computer Science II | Change in description, number, prerequisites, co-requisites, mode of instruction, credit hours, and contact hours |
| CS | 3183 | Database Design and Management | Change in prerequisites and cross-listing |
| CS | 4203 | Software Engineering II | Change in title, description, number, prerequisites, co-requisites, mode of instruction, credit hours, and contact hours |
| ECON | 2013 | Principles of Economics I | Change in title and description |
| ECON | 2023 | Principles of Economics II | Change in title and description |
| ECON | 3013 | Micro Economic Theory | Change in title, description, and prerequisites |
| ECON | 5023 | Economic Concepts | Change in prerequisites |
| EDUC | 5653 | Practicum in Reading I | Change in description and co-requisites |
| EDUC | 5683 | Practicum in Reading II | Change in description and co-requisites |
| FIN | 5053 | Financial/Statistical Concepts | Change in description |
| ECON | 3023 | Macro Economic Theory | Change in title and description |
| ECON | 3313 | Money and Banking | Change in description |

EXHIBIT A

| | | | |
|------|------|---------------------------------------|---|
| FIN | 3313 | Money and Banking | Change in description |
| FIN | 3603 | Principles of Finance | Change in description and prerequisites |
| HPET | 3343 | Physical Examination and Measurements | Change in prerequisites |
| IT | 2063 | Internetworking Technologies | Change in description, number, co-requisites, mode of instruction, credit hours, and contact hours |
| IT | 2413 | Programming II | Change in description, number, prerequisites, co-requisites, mode of instruction, credit hours, and contact hours |
| MGMT | 4013 | Organizational Behavior | Change in prerequisites |
| MGMT | 4033 | Case Study in Small Business | Change in description and prerequisites |
| MGMT | 4053 | Business and Society | Change in prerequisites |
| MIS | 3033 | Applied Data Modeling | Change in title, description, prerequisites, and cross-listing |
| MKTG | 3413 | Principles of Marketing | Change in description |
| MKTG | 3423 | Consumer Motivation and Behavior | Change in prerequisites |
| MKTG | 3433 | Retailing | Change in description and prerequisites |
| MKTG | 3533 | Sales Management | Change in title, description, and prerequisites |
| MKTG | 4433 | Advertising | Change in description and prerequisites |

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
 Institution: CAMERON UNIVERSITY
 ACADEMIC CALENDAR FOR 2015-16

Summer Session (2015):

| | |
|--|------------------------------|
| Semester begins (first day of 8-week classes) | <u>June 1, 2015</u> |
| 1 st 4-week session (begins and ends) | <u>June 1-June 27, 2015</u> |
| 2 nd 4-week session (begins and ends) | <u>June 29-July 27, 2015</u> |
| Please list dates of all holidays and breaks | |
| INDEPENDENCE DAY | <u>July 3, 2015</u> |
| Semester ends (including final exams) | <u>July 27, 2015</u> |
| Commencement date (graduation ceremony) | <u>May 6, 2016</u> |

Fall Semester (Fall 2015):

| | |
|--|------------------------------|
| Semester begins (first day of 16-week classes) | <u>August 17, 2015</u> |
| 1 st 8-week session (begins and ends) | <u>Aug. 17-Oct. 12, 2015</u> |
| 2 nd 8-week session (begins and ends) | <u>Oct. 13-Dec. 14, 2015</u> |
| Please list dates of all holidays and breaks | |
| LABOR DAY | <u>September 7, 2015</u> |
| FALL BREAK | <u>October 15-16, 2015</u> |
| THANKSGIVING | <u>November 25-27, 2015</u> |
| Semester ends (including final exams) | <u>December 14, 2015</u> |
| Commencement date (graduation ceremony) | <u>May 6, 2016</u> |

Spring Semester (Spring 2016):

| | |
|--|-----------------------------|
| Semester begins (first day of 16-week classes) | <u>January 6, 2016</u> |
| 1 st 8-week session (begins and ends) | <u>Jan. 6-March 2, 2016</u> |
| 2 nd 8-week session (begins and ends) | <u>March 3-May 6, 2016</u> |
| Please list dates of all holidays and breaks | |
| MARTIN LUTHER KING | <u>January 18, 2016</u> |
| SPRING BREAK | <u>March 14-18, 2016</u> |
| Semester ends (including final exams) | <u>May 6, 2016</u> |
| Commencement date (graduation ceremony) | <u>May 6, 2016</u> |

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

| | <u>Fall 2015</u> | <u>Spring 2016</u> | <u>Summer 2015</u> |
|--|--------------------------|---------------------|----------------------|
| Intersession begins | <u>December 15, 2015</u> | <u>May 9, 2016</u> | <u>July 28, 2015</u> |
| Intersession ends (including final exams) | <u>January 5, 2016</u> | <u>May 27, 2016</u> | <u>Aug. 14, 2015</u> |

Summer 2015 (if applicable):

| | |
|---|---|
| Final add/drop date 8 week/first 4 week classes: | <u>8-wk June 5/ 4wk June 3, 2015</u> |
| Final add/drop date 2 nd 4 week classes: | <u>2nd 4-wk July 1, 2015</u> |

Fall 2015 (if applicable):

| | |
|---|---|
| Final add/drop date 16 week/first 8 week classes: | <u>16-wk add August 24, 2015</u> |
| | <u>16-wk drop August 28, 2015</u> |
| | <u>1st-8 wk add/drop Aug. 21, 2015</u> |
| Final add/drop date 2 nd 8 week classes: | <u>2nd-8 wk add/drop Oct. 21, 2015</u> |

Spring 2016 (if applicable):

| | |
|---|---|
| Final add/drop date 16 week/first 8 week classes: | <u>16-wk add January 13, 2016</u> |
| | <u>16-wk drop January 20, 2016</u> |
| | <u>1st-8 wk add/drop Jan. 12, 2016</u> |
| Final add/drop date 2 nd 8 week classes: | <u>2nd-8 wk add/drop March 9, 2016</u> |

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2014

EXECUTIVE SUMMARY

Highlights from the Statements of Net Position as of September 30, 2014 and Statements of Changes in Net Position for the three months then ended are presented below for information only.

STATEMENTS OF NET POSITION

- Total assets and deferred outflows of resources of \$94.4 million exceeded related liabilities and deferred inflows of resources of \$30.1 million by \$64.3 million.
- Education & General assets of \$14.1 million exceeded related liabilities of \$1.9 million by \$12.2 million.
- Sponsored Program assets of \$667 thousand exceeded related liabilities of \$20 thousand by \$647 thousand.
- Auxiliary Enterprise assets of \$4.4 million exceeded related liabilities of \$.2 million by \$4.2 million.
- Other Fund assets and deferred outflows of resources of \$75.2 million exceeded related liabilities and deferred inflows of resources of \$27.9 million by \$47.3 million. Other Funds consist of fixed assets, net of accumulated depreciation and related bonds and master lease obligations, and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET POSITION

- Total revenues of \$30.8 million exceeded expenses of \$22.7 million by \$8.1 million.
- Education & General revenues of \$19.6 million exceeded expenses of \$12.1 million, resulting in a net increase of \$7.5 million.
- Sponsored Program revenues of \$388 thousand exceeded expenses of \$329 thousand by \$59 thousand.
- Auxiliary Enterprise revenues of \$3.7 million exceeded expenses of \$2.3 million by \$1.4 million.
- Other Fund revenues of \$7.1 million trailed expenses of \$8.0 million, resulting in a net decrease of \$.9 million. This decrease is due primarily to unfunded depreciation of \$1.1 million.

**CAMERON UNIVERSITY
STATEMENTS OF NET POSITION
SEPTEMBER 30, 2014
UNAUDITED**

| | Education & General | | Sponsored Programs | | Auxiliary Enterprises | |
|---|----------------------|----------------------|--------------------|-------------------|-----------------------|---------------------|
| | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 |
| ASSETS | | | | | | |
| CURRENT & NONCURRENT ASSETS | | | | | | |
| Cash and cash equivalents | \$ 8,008,863 | \$ 8,056,440 | \$ 604,243 | \$ 639,749 | \$ 3,372,523 | \$ 3,004,375 |
| Investments | - | - | - | - | - | - |
| Accounts receivable, net | 4,503,672 | 4,496,448 | 62,399 | 67,205 | 1,059,457 | 1,126,476 |
| Prepaid expenses and other assets | 1,570,974 | 1,720,811 | - | - | - | - |
| Capital assets, net | - | - | - | - | - | - |
| TOTAL ASSETS | \$ 14,083,509 | \$ 14,273,699 | \$ 666,642 | \$ 706,954 | \$ 4,431,980 | \$ 4,130,851 |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | | |
| Deferred charge on OCIA lease restructure | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| LIABILITIES | | | | | | |
| CURRENT LIABILITIES | | | | | | |
| Accounts payable | \$ - | \$ 446 | \$ - | \$ - | \$ - | \$ - |
| OPEB obligation | 137,286 | 136,288 | - | - | - | - |
| Current portion of long-term debt | - | - | - | - | - | - |
| Accrued expenses | 463,215 | 492,989 | 17,875 | 26,511 | 28,911 | 33,058 |
| Unearned revenue | - | - | 186 | 36,800 | 107,139 | 128,568 |
| Deposits held in custody for others | - | - | - | - | 102,800 | 113,900 |
| Total current liabilities | 600,501 | 629,723 | 18,061 | 63,311 | 238,850 | 275,526 |
| NONCURRENT LIABILITIES | | | | | | |
| OPEB obligation | 965,730 | 870,914 | - | - | - | - |
| Other noncurrent liabilities | 331,318 | 303,669 | 2,110 | 5,204 | 19,490 | 19,055 |
| Bonds & master lease obligations | - | - | - | - | - | - |
| Total noncurrent liabilities | 1,297,048 | 1,174,583 | 2,110 | 5,204 | 19,490 | 19,055 |
| TOTAL LIABILITIES | \$ 1,897,549 | \$ 1,804,306 | \$ 20,171 | \$ 68,515 | \$ 258,340 | \$ 294,581 |
| DEFERRED INFLOWS OF RESOURCES | | | | | | |
| Deferred gain on OCIA lease restructure | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| NET POSITION | | | | | | |
| Unrestricted | 12,185,960 | 12,469,393 | - | - | 4,173,640 | 3,836,270 |
| Restricted | - | - | 646,471 | 638,439 | - | - |
| Endowment | - | - | - | - | - | - |
| Capital assets, net of related debt | - | - | - | - | - | - |
| TOTAL NET POSITION | \$ 12,185,960 | \$ 12,469,393 | \$ 646,471 | \$ 638,439 | \$ 4,173,640 | \$ 3,836,270 |

**CAMERON UNIVERSITY
STATEMENTS OF NET POSITION
SEPTEMBER 30, 2014
UNAUDITED**

| | Other Funds | | Total |
|---|----------------------|----------------------|----------------------|
| | 9/30/2014 | 9/30/2013 | |
| ASSETS | | | |
| CURRENT & NONCURRENT ASSETS | | | |
| Cash and cash equivalents | \$ 1,462,116 | \$ 1,199,099 | \$ 13,447,745 |
| Investments | 1,047,251 | 1,035,528 | 1,047,251 |
| Accounts receivable, net | 777,736 | 826,115 | 6,403,264 |
| Prepaid expenses and other assets | 116,043 | 123,335 | 1,687,017 |
| Capital assets, net | 71,496,638 | 74,384,908 | 71,496,638 |
| TOTAL ASSETS | \$ 74,899,784 | \$ 77,568,985 | \$ 94,081,915 |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Deferred charge on OCIA lease restructure | \$ 335,820 | \$ 503,729 | \$ 335,820 |
| LIABILITIES | | | |
| CURRENT LIABILITIES | | | |
| Accounts payable | - | - | - |
| OPEB obligation | - | - | 137,286 |
| Current portion of long-term debt | 1,985,762 | 1,929,378 | 1,985,762 |
| Accrued expenses | - | - | 510,001 |
| Unearned revenue | - | - | 107,325 |
| Deposits held in custody for others | 152,619 | 185,483 | 255,419 |
| Total current liabilities | 2,138,381 | 2,114,861 | 2,995,793 |
| NONCURRENT LIABILITIES | | | |
| OPEB obligation | - | - | 965,730 |
| Other noncurrent liabilities | - | - | 352,918 |
| Bonds & master lease obligations | 25,415,838 | 27,578,271 | 25,415,838 |
| Total noncurrent liabilities | 25,415,838 | 27,578,271 | 26,734,486 |
| TOTAL LIABILITIES | \$ 27,554,219 | \$ 29,693,132 | \$ 29,730,279 |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Deferred gain on OCIA lease restructure | \$ 338,327 | \$ - | \$ 338,327 |
| NET POSITION | | | |
| Unrestricted | - | - | 16,359,600 |
| Restricted | 93,484 | 45,203 | 739,955 |
| Endowment | 66,000 | 66,000 | 66,000 |
| Capital assets, net of related debt | 47,183,574 | 48,268,379 | 47,183,574 |
| TOTAL NET POSITION | \$ 47,343,058 | \$ 48,379,582 | \$ 64,349,129 |

CAMERON UNIVERSITY
STATEMENTS OF CHANGES IN NET POSITION
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2014
UNAUDITED

| | Other Funds | | Total | |
|---|---------------------|--------------|---------------------|-------------------|
| | 9/30/2014 | % of Budget | 9/30/2014 | % of Total |
| REVENUES | | | | |
| Student tuition and fees, net | \$ - | 0.0% | \$ 15,008,950 | 48.7% |
| Grants and contracts | 6,541,063 | 44.5% | 7,013,696 | 22.8% |
| Sales and services | - | 0.0% | 1,953,365 | 6.3% |
| State appropriations | 299,920 | 25.0% | 6,495,863 | 21.1% |
| Private gifts | 254,350 | 50.9% | 284,159 | 0.9% |
| Endowment & investment income | 364 | 9.1% | 9,608 | 0.0% |
| Other sources | - | 0.0% | 51,677 | 0.2% |
| TOTAL REVENUES | 7,095,697 | 43.3% | 30,817,318 | 100.0% |
| EXPENSES | | | | |
| Compensation | - | 0.0% | 7,650,086 | 33.6% |
| Scholarships & fellowships | 6,704,647 | 45.6% | 9,490,328 | 41.7% |
| Utilities | - | 0.0% | 318,503 | 1.4% |
| Debt service - interest & fees | - | 0.0% | 345,309 | 1.5% |
| Professional & technical fees | - | 0.0% | 339,176 | 1.5% |
| Maintenance & repair | - | 0.0% | 1,234,106 | 5.4% |
| Supplies & materials | 156,537 | 24.1% | 1,873,782 | 8.2% |
| Travel | - | 0.0% | 145,960 | 0.6% |
| Library books & periodicals | - | 0.0% | 133,647 | 0.6% |
| Communications | - | 0.0% | 66,519 | 0.3% |
| Other uses | 2,650 | 0.7% | 8,017 | 0.0% |
| TOTAL EXPENSES | 6,863,834 | 33.1% | 21,605,433 | 95.0% |
| NET POSITION BEFORE DEPRECIATION | 231,863 | | 9,211,885 | |
| Less: Depreciation | 1,137,094 | 25.0% | 1,137,094 | 5.0% |
| CHANGE IN NET POSITION | \$ (905,231) | | \$ 8,074,791 | |
| | | | 9/30/2013 | % of Total |
| | | | \$ 14,562,919 | 47.4% |
| | | | 7,408,701 | 24.1% |
| | | | 1,933,483 | 6.3% |
| | | | 6,510,970 | 21.2% |
| | | | 257,568 | 0.8% |
| | | | 9,158 | 0.0% |
| | | | 49,202 | 0.2% |
| | | | 30,732,001 | 100.0% |
| | | | | |
| | | | 7,642,459 | 32.1% |
| | | | 9,754,048 | 41.0% |
| | | | 334,743 | 1.4% |
| | | | 344,815 | 1.4% |
| | | | 379,994 | 1.6% |
| | | | 1,438,613 | 6.0% |
| | | | 2,560,347 | 10.8% |
| | | | 150,701 | 0.6% |
| | | | 78,112 | 0.3% |
| | | | 41,624 | 0.2% |
| | | | 9,206 | 0.0% |
| | | | 22,734,662 | 95.5% |
| | | | | |
| | | | 7,997,339 | |
| | | | 1,071,918 | 4.5% |
| | | | \$ 6,925,421 | |

**ROGERS STATE UNIVERSITY
FLEXIBLE BENEFIT PLAN
AND ALL SUPPORTING FORMS HAVE BEEN PRODUCED FOR
BENEFIT RESOURCES, INC.**

**ROGERS STATE UNIVERSITY
FLEXIBLE BENEFIT PLAN**

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**ROGERS STATE UNIVERSITY
FLEXIBLE BENEFIT PLAN**

INTRODUCTION

The Employer has amended this Plan effective January 1, 2015, to recognize the contribution made to the Employer by its Employees. Its purpose is to reward them by providing benefits for those Employees who shall qualify hereunder and their Dependents and beneficiaries. The concept of this Plan is to allow Employees to choose among different types of benefits based on their own particular goals, desires and needs. This Plan is a restatement of a Plan which was originally effective on December 1, 1989. The Plan shall be known as Rogers State University Flexible Benefit Plan (the "Plan").

The intention of the Employer is that the Plan qualify as a "Cafeteria Plan" within the meaning of Section 125 of the Internal Revenue Code of 1986, as amended, and that the benefits which an Employee elects to receive under the Plan be excludable from the Employee's income under Section 125(a) and other applicable sections of the Internal Revenue Code of 1986, as amended.

**ARTICLE I
DEFINITIONS**

1.1 **"Administrator"** means the Employer unless another person or entity has been designated by the Employer pursuant to Section 9.1 to administer the Plan on behalf of the Employer. If the Employer is the Administrator, the Employer may appoint any person, including, but not limited to, the Employees of the Employer, to perform the duties of the Administrator. Any person so appointed shall signify acceptance by filing written acceptance with the Employer. Upon the resignation or removal of any individual performing the duties of the Administrator, the Employer may designate a successor.

1.2 **"Affiliated Employer"** means the Employer and any corporation which is a member of a controlled group of corporations (as defined in Code Section 414(b)) which includes the Employer; any trade or business (whether or not incorporated) which is under common control (as defined in Code Section 414(c)) with the Employer; any organization (whether or not incorporated) which is a member of an affiliated service group (as defined in Code Section 414(m)) which includes the Employer; and any other entity required to be aggregated with the Employer pursuant to Treasury regulations under Code Section 414(o).

1.3 **"Benefit" or "Benefit Options"** means any of the optional benefit choices available to a Participant as outlined in Section 4.1.

1.4 **"Cafeteria Plan Benefit Dollars"** means the amount available to Participants to purchase Benefit Options as provided under Section 4.1. Each dollar contributed to this Plan shall be converted into one Cafeteria Plan Benefit Dollar.

1.5 **"Code"** means the Internal Revenue Code of 1986, as amended or replaced from time to time.

1.6 **"Compensation"** means the amounts received by the Participant from the Employer during a Plan Year.

1.7 **"Dependent"** means any individual who qualifies as a dependent under an Insurance Contract for purposes of coverage under that Contract only or under Code Section 152 (as modified by Code Section 105(b)).

"Dependent" shall include any Child of a Participant who is covered under an Insurance Contract, as defined in the Contract, or under the Health Flexible Spending Account or as allowed by reason of the Affordable Care Act.

For purposes of the Health Flexible Spending Account, a Participant's "Child" includes his/her natural child, stepchild, foster child, adopted child, or a child placed with the Participant for adoption. A Participant's Child will be an eligible Dependent until reaching the limiting age of 26, without regard to student status, marital status, financial dependency or residency status with the Employee or any other person. When the child reaches the applicable limiting age, coverage will end at the end of the calendar year.

The phrase "placed for adoption" refers to a child whom the Participant intends to adopt, whether or not the adoption has become final, who has not attained the age of 18 as of the date of such placement for adoption. The term "placed" means the assumption and retention by such Employee of a legal obligation for total or partial support of the child in anticipation of adoption of the child. The child must be available for adoption and the legal process must have commenced.

1.8 **"Effective Date"** means December 1, 1989.

1.9 **"Election Period"** means the period immediately preceding the beginning of each Plan Year established by the Administrator, such period to be applied on a uniform and nondiscriminatory basis for all Employees and Participants. However, an Employee's initial Election Period shall be determined pursuant to Section 5.1.

1.10 **"Eligible Employee"** means any Employee who has satisfied the provisions of Section 2.1.

An individual shall not be an "Eligible Employee" if such individual is not reported on the payroll records of the Employer as a common law employee. In particular, it is expressly intended that individuals not treated as common law employees by the

Employer on its payroll records are not "Eligible Employees" and are excluded from Plan participation even if a court or administrative agency determines that such individuals are common law employees and not independent contractors.

1.11 **"Employee"** means any person who is employed by the Employer. The term Employee shall include leased employees within the meaning of Code Section 414(n)(2).

1.12 **"Employer"** means The Board of Regents of the University of Oklahoma on behalf of Rogers State University and any successor which shall maintain this Plan; and any predecessor which has maintained this Plan. In addition, where appropriate, the term Employer shall include any Participating, Affiliated or Adopting Employer.

1.13 **"Employer Contribution"** means the contributions made by the Employer pursuant to Section 3.1 to enable a Participant to purchase Benefits. These contributions shall be converted to Cafeteria Plan Benefit Dollars and allocated to the funds or accounts established under the Plan pursuant to the Participants' elections made under Article V and as set forth in Section 3.1.

1.14 **"Insurance Contract"** means any contract issued by an Insurer underwriting a Benefit.

1.15 **"Insurance Premium Payment Plan"** means the plan of benefits contained in Section 4.1 of this Plan, which provides for the payment of Premium Expenses.

1.16 **"Insurer"** means any insurance company that underwrites a Benefit under this Plan.

1.17 **"Key Employee"** means an Employee described in Code Section 416(i)(1) and the Treasury regulations thereunder.

1.18 **"Participant"** means any Eligible Employee who elects to become a Participant pursuant to Section 2.3 and has not for any reason become ineligible to participate further in the Plan.

1.19 **"Plan"** means this instrument, including all amendments thereto.

1.20 **"Plan Year"** means the 12-month period beginning January 1 and ending December 31. The Plan Year shall be the coverage period for the Benefits provided for under this Plan. In the event a Participant commences participation during a Plan Year, then the initial coverage period shall be that portion of the Plan Year commencing on such Participant's date of entry and ending on the last day of such Plan Year.

1.21 **"Premium Expenses"** or **"Premiums"** mean the Participant's cost for the Benefits described in Section 4.1.

1.22 **"Premium Expense Reimbursement Account"** means the account established for a Participant pursuant to this Plan to which part of his Cafeteria Plan Benefit Dollars may be allocated and from which Premiums of the Participant may be paid or reimbursed. If more than one type of insured Benefit is elected, sub-accounts shall be established for each type of insured Benefit.

1.23 **"Salary Redirection"** means the contributions made by the Employer on behalf of Participants pursuant to Section 3.2. These contributions shall be converted to Cafeteria Plan Benefit Dollars and allocated to the funds or accounts established under the Plan pursuant to the Participants' elections made under Article V.

1.24 **"Salary Redirection Agreement"** means an agreement between the Participant and the Employer under which the Participant agrees to reduce his Compensation or to forego all or part of the increases in such Compensation and to have such amounts contributed by the Employer to the Plan on the Participant's behalf. The Salary Redirection Agreement shall apply only to Compensation that has not been actually or constructively received by the Participant as of the date of the agreement (after taking this Plan and Code Section 125 into account) and, subsequently does not become currently available to the Participant.

1.25 **"Spouse"** means "spouse" as defined in an Insurance Contract for purposes of coverage under that Contract only or the "spouse," as defined under Federal law, of a Participant, unless legally separated by court decree.

**ARTICLE II
PARTICIPATION**

2.1 ELIGIBILITY

Any Eligible Employee shall be eligible to participate hereunder as of the date he satisfies the eligibility conditions for the Employer's group medical plan, the provisions of which are specifically incorporated herein by reference. However, any Eligible Employee who was a Participant in the Plan on the effective date of this amendment shall continue to be eligible to participate in the Plan.

2.2 EFFECTIVE DATE OF PARTICIPATION

An Eligible Employee shall become a Participant effective as of the entry date under the Employer's group medical plan, the provisions of which are specifically incorporated herein by reference.

2.3 APPLICATION TO PARTICIPATE

An Employee who is eligible to participate in this Plan shall, during the applicable Election Period, complete an application to participate in a manner set forth by the Administrator. The election shall be irrevocable until the end of the applicable Plan Year unless the Participant is entitled to change his Benefit elections pursuant to Section 5.4 hereof.

An Eligible Employee shall also be required to complete a Salary Redirection Agreement during the Election Period for the Plan Year during which he wishes to participate in this Plan. Any such Salary Redirection Agreement shall be effective for the first pay period beginning on or after the Employee's effective date of participation pursuant to Section 2.2.

2.4 TERMINATION OF PARTICIPATION

A Participant shall no longer participate in this Plan upon the occurrence of any of the following events:

- (a) **Termination of employment.** The Participant's termination of employment, subject to the provisions of Section 2.5;
- (b) **Death.** The Participant's death, subject to the provisions of Section 2.6; or
- (c) **Termination of the plan.** The termination of this Plan, subject to the provisions of Section 10.2.

2.5 TERMINATION OF EMPLOYMENT

If a Participant's employment with the Employer is terminated for any reason other than death, his participation in the Benefit Options provided under Section 4.1 shall be governed in accordance with the following:

- (a) **Insurance Benefit.** With regard to Benefits which are insured, the Participant's participation in the Plan shall cease, subject to the Participant's right to continue coverage under any Insurance Contract for which premiums have already been paid.
- (b) **Dependent Care FSA.** With regard to the Dependent Care Flexible Spending Account, the Participant's participation in the Plan shall cease and no further Salary Redirection contributions shall be made. However, such Participant may submit claims for employment related Dependent Care Expense reimbursements for claims incurred through the remainder of the Plan Year in which such termination occurs and submitted within 60 days after the end of the Plan Year, based on the level of the Participant's Dependent Care Flexible Spending Account as of the date of termination.
- (c) **COBRA applicability.** With regard to the Health Flexible Spending Account, the Participant may submit claims for expenses that were incurred during the portion of the Plan Year before the end of the period for which payments to the Health Flexible Spending Account have already been made. Thereafter, the health benefits under this Plan including the Health Flexible Spending Account shall be applied and administered consistent with such further rights a Participant and his Dependents may be entitled to pursuant to Code Section 4980B and Section 11.14 of the Plan.

2.6 DEATH

If a Participant dies, his participation in the Plan shall cease. However, such Participant's spouse or Dependents may submit claims for expenses or benefits for the remainder of the Plan Year or until the Cafeteria Plan Benefit Dollars allocated to each specific benefit are exhausted. In no event may reimbursements be paid to someone who is not a spouse or Dependent. If the Plan is subject to the provisions of Code Section 4980B, then those provisions and related regulations shall apply for purposes of the Health Flexible Spending Account.

**ARTICLE III
CONTRIBUTIONS TO THE PLAN**

3.1 EMPLOYER CONTRIBUTION

The Employer shall make available to each Participant an Employer Contribution to be used for any Benefit under the Plan in an amount to be determined by the Employer prior to the beginning of each Plan Year. Each Participant's Employer Contribution shall be converted to Cafeteria Plan Benefit Dollars and be available to purchase Benefits hereunder. The Employer's Contribution shall be made on a pro rata basis for each pay period of the Participant. If a Participant fails to make any election of Benefit Option, there shall be no Employer Contribution (i.e., the Employer Contribution shall not be available in cash).

3.2 SALARY REDIRECTION

If a Participant's Employer Contribution is not sufficient to cover the cost of Benefits or Premium Expenses he elects pursuant to Section 4.1, his Compensation will be reduced in an amount equal to the difference between the cost of Benefits he elected and the amount of Employer Contribution available to him. Such reduction shall be his Salary Redirection, which the Employer will use on his behalf, together with his Employer Contribution, to pay for the Benefits he elected. The amount of such Salary Redirection shall be specified in the

Salary Redirection Agreement and shall be applicable for a Plan Year. Notwithstanding the above, for new Participants, the Salary Redirection Agreement shall only be applicable from the first day of the pay period following the Employee's entry date up to and including the last day of the Plan Year. These contributions shall be converted to Cafeteria Plan Benefit Dollars and allocated to the funds or accounts established under the Plan pursuant to the Participants' elections made under Article IV.

Any Salary Redirection shall be determined prior to the beginning of a Plan Year (subject to initial elections pursuant to Section 5.1) and prior to the end of the Election Period and shall be irrevocable for such Plan Year. However, a Participant may revoke a Benefit election or a Salary Redirection Agreement after the Plan Year has commenced and make a new election with respect to the remainder of the Plan Year, if both the revocation and the new election are on account of and consistent with a change in status and such other permitted events as determined under Article V of the Plan and consistent with the rules and regulations of the Department of the Treasury. Salary Redirection amounts shall be contributed on a pro rata basis for each pay period during the Plan Year. All individual Salary Redirection Agreements are deemed to be part of this Plan and incorporated by reference hereunder.

3.3 APPLICATION OF CONTRIBUTIONS

As soon as reasonably practical after each payroll period, the Employer shall apply the Employer Contribution and Salary Redirection to provide the Benefits elected by the affected Participants. Any contribution made or withheld for the Health Flexible Spending Account or Dependent Care Flexible Spending Account shall be credited to such fund or account. Amounts designated for the Participant's Premium Expense Reimbursement Account shall likewise be credited to such account for the purpose of paying Premium Expenses.

3.4 PERIODIC CONTRIBUTIONS

Notwithstanding the requirement provided above and in other Articles of this Plan that Salary Redirections be contributed to the Plan by the Employer on behalf of an Employee on a level and pro rata basis for each payroll period, the Employer and Administrator may implement a procedure in which Salary Redirections are contributed throughout the Plan Year on a periodic basis that is not pro rata for each payroll period. However, with regard to the Health Flexible Spending Account, the payment schedule for the required contributions may not be based on the rate or amount of reimbursements during the Plan Year.

**ARTICLE IV
BENEFITS**

4.1 BENEFIT OPTIONS

Each Participant may elect any one or more of the following optional Benefits:

- (1) Health Flexible Spending Account
- (2) Dependent Care Flexible Spending Account
- (3) Insurance Premium Payment Plan
 - (i) Health Insurance Benefit
 - (ii) Dental Insurance Benefit
 - (iii) Group-Term Life Insurance Benefit
 - (iv) Disability Insurance Benefit
 - (v) Cancer Insurance Benefit
 - (vi) Vision Insurance Benefit
 - (vii) Accident Insurance Benefit
- (4) Health Savings Account Benefit

4.2 HEALTH FLEXIBLE SPENDING ACCOUNT BENEFIT

Each Participant may elect to participate in the Health Flexible Spending Account option, in which case Article VI shall apply.

4.3 DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT BENEFIT

Each Participant may elect to participate in the Dependent Care Flexible Spending Account option, in which case Article VII shall apply.

4.4 HEALTH INSURANCE BENEFIT

(a) **Coverage for Participant and Dependents.** Each Participant may elect to be covered under a health Insurance Contract for the Participant, his or her Spouse, and his or her Dependents.

(b) **Employer selects contracts.** The Employer may select suitable health Insurance Contracts for use in providing this health insurance benefit, which policies will provide uniform benefits for all Participants electing this Benefit.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such health Insurance Contract shall be determined therefrom, and such Insurance Contract shall be incorporated herein by reference.

4.5 DENTAL INSURANCE BENEFIT

(a) **Coverage for Participant and/or Dependents.** Each Participant may elect to be covered under the Employer's dental Insurance Contract. In addition, the Participant may elect either individual or family coverage under such Insurance Contract.

(b) **Employer selects contracts.** The Employer may select suitable dental Insurance Contracts for use in providing this dental insurance benefit, which policies will provide uniform benefits for all Participants electing this Benefit.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such dental Insurance Contract shall be determined therefrom, and such dental Insurance Contract shall be incorporated herein by reference.

4.6 GROUP-TERM LIFE INSURANCE BENEFIT

(a) **Coverage for Participant only.** Each Participant may elect to be covered under the Employer's group-term life Insurance Contract.

(b) **Employer selects contracts.** The Employer may select suitable group-term life Insurance Contracts for use in providing this group-term life insurance benefit, which policies will provide benefits for all Participants electing this Benefit on a uniform basis.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such group-term life Insurance Contract shall be determined therefrom, and such group-term life Insurance Contract shall be incorporated herein by reference.

4.7 DISABILITY INSURANCE BENEFIT

(a) **Coverage for Participant and/or Dependents.** Each Participant may elect to be covered under the Employer's disability Insurance Contract.

(b) **Long term and/or short term coverage selected by Employer.** The Employer may select suitable disability Insurance Contracts for use in providing this disability Benefit. The disability Insurance Contracts may provide for long-term or short-term coverage.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the Benefits payable from such disability Insurance Contract shall be determined therefrom, and such disability Insurance Contract shall be incorporated herein by reference.

4.8 CANCER INSURANCE BENEFIT

(a) **Coverage for Participant and/or Dependents.** Each Participant may elect to be covered under the Employer's cancer Insurance Contract. In addition, the Participant may elect either individual or family coverage.

(b) **Employer selects contracts.** The Employer may select suitable cancer Insurance Contracts for use in providing this cancer insurance benefit, which policies will provide uniform benefits for all Participants electing this Benefit.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such cancer Insurance Contract shall be determined therefrom, and such cancer Insurance Contract shall be incorporated herein by reference.

4.9 VISION INSURANCE BENEFIT

(a) **Coverage for Participant and/or Dependents.** Each Participant may elect to be covered under the Employer's vision Insurance Contract. In addition, the Participant may elect either individual or family coverage.

(b) **Employer selects contracts.** The Employer may select suitable vision Insurance Contracts for use in providing this vision insurance benefit, which policies will provide uniform benefits for all Participants electing this Benefit.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such vision Insurance Contract shall be determined therefrom, and such vision Insurance Contract shall be incorporated herein by reference.

4.10 ACCIDENT INSURANCE BENEFIT

(a) **Coverage for Participant and/or Dependents.** Each Participant may elect to be covered under the Employer's accident Insurance Contract.

(b) **Employer selects contracts.** The Employer may select suitable accident policies for use in providing this accident insurance benefit, which policies will provide uniform benefits for all Participants electing this Benefit.

(c) **Contract incorporated by reference.** The rights and conditions with respect to the benefits payable from such accident Insurance Contract shall be determined therefrom, and such accident Insurance Contract shall be incorporated herein by reference.

4.11 HEALTH SAVINGS ACCOUNT BENEFIT

Each Participant may elect to have a portion of his Employer Contributions and Salary Redirections contributed to a Health Savings Account, as defined in Code Section 223. The amounts contributed shall be subject to the terms of the Health Savings Account as established.

4.12 NONDISCRIMINATION REQUIREMENTS

(a) **Intent to be nondiscriminatory.** It is the intent of this Plan to provide benefits to a classification of employees which the Secretary of the Treasury finds not to be discriminatory in favor of the group in whose favor discrimination may not occur under Code Section 125.

(b) **25% concentration test.** It is the intent of this Plan not to provide qualified benefits as defined under Code Section 125 to Key Employees in amounts that exceed 25% of the aggregate of such Benefits provided for all Eligible Employees under the Plan. For purposes of the preceding sentence, qualified benefits shall not include benefits which (without regard to this paragraph) are includible in gross income.

(c) **Adjustment to avoid test failure.** If the Administrator deems it necessary to avoid discrimination or possible taxation to Key Employees or a group of employees in whose favor discrimination may not occur in violation of Code Section 125, it may, but shall not be required to, reject any election or reduce contributions or non-taxable Benefits in order to assure compliance with this Section. Any act taken by the Administrator under this Section shall be carried out in a uniform and nondiscriminatory manner. If the Administrator decides to reject any election or reduce contributions or non-taxable Benefits, it shall be done in the following manner. First, the non-taxable Benefits of the affected Participant (either an employee who is highly compensated or a Key Employee, whichever is applicable) who has the highest amount of non-taxable Benefits for the Plan Year shall have his non-taxable Benefits reduced until the discrimination tests set forth in this Section are satisfied or until the amount of his non-taxable Benefits equals the non-taxable Benefits of the affected Participant who has the second highest amount of non-taxable Benefits. This process shall continue until the nondiscrimination tests set forth in this Section are satisfied. With respect to any affected Participant who has had Benefits reduced pursuant to this Section, the reduction shall be made proportionately among Health Flexible Spending Account Benefits and Dependent Care Flexible Spending Account Benefits, and once all these Benefits are expended, proportionately among insured Benefits. Contributions which are not utilized to provide Benefits to any Participant by virtue of any administrative act under this paragraph shall be forfeited and deposited into the benefit plan surplus.

**ARTICLE V
PARTICIPANT ELECTIONS**

5.1 INITIAL ELECTIONS

An Employee who meets the eligibility requirements of Section 2.1 on the first day of, or during, a Plan Year may elect to participate in this Plan for all or the remainder of such Plan Year, provided he elects to do so on or before his effective date of participation pursuant to Section 2.2.

5.2 SUBSEQUENT ANNUAL ELECTIONS

During the Election Period prior to each subsequent Plan Year, each Participant shall be given the opportunity to elect, on an election of benefits form to be provided by the Administrator, which Benefit options he wishes to select. Any such election shall be effective for any Benefit expenses incurred during the Plan Year which follows the end of the Election Period. With regard to subsequent annual elections, the following options shall apply:

- (a) A Participant or Employee who failed to initially elect to participate may elect different or new Benefits under the Plan during the Election Period;
- (b) A Participant may terminate his participation in the Plan by notifying the Administrator in writing during the Election Period that he does not want to participate in the Plan for the next Plan Year;
- (c) An Employee who elects not to participate for the Plan Year following the Election Period will have to wait until the next Election Period before again electing to participate in the Plan, except as provided for in Section 5.4.

5.3 FAILURE TO ELECT

With regard to Benefits available under the Plan for which no Premium Expenses apply, any Participant who fails to complete a new benefit election form pursuant to Section 5.2 by the end of the applicable Election Period shall be deemed to have elected not to participate in the Plan for the upcoming Plan Year. No further Salary Redirections shall therefore be authorized or made for the subsequent Plan Year for such Benefits.

With regard to Benefits available under the Plan for which Premium Expenses apply, any Participant who fails to complete a new benefit election form pursuant to Section 5.2 by the end of the applicable Election Period shall be deemed to have made the same Benefit elections as are then in effect for the current Plan Year. The Participant shall also be deemed to have elected Salary Redirection in an amount necessary to purchase such Benefit options.

5.4 CHANGE IN STATUS

(a) **Change in status defined.** Any Participant may change a Benefit election after the Plan Year (to which such election relates) has commenced and make new elections with respect to the remainder of such Plan Year if, under the facts and circumstances, the changes are necessitated by and are consistent with a change in status which is acceptable under rules and regulations adopted by the Department of the Treasury, the provisions of which are incorporated by reference. Notwithstanding anything herein to the contrary, if the rules and regulations conflict, then such rules and regulations shall control.

In general, a change in election is not consistent if the change in status is the Participant's divorce, annulment or legal separation from a Spouse, the death of a Spouse or Dependent, or a Dependent ceasing to satisfy the eligibility requirements for coverage, and the Participant's election under the Plan is to cancel accident or health insurance coverage for any individual other than the one involved in such event. In addition, if the Participant, Spouse or Dependent gains or loses eligibility for coverage, then a Participant's election under the Plan to cease or decrease coverage for that individual under the Plan corresponds with that change in status only if coverage for that individual becomes applicable or is increased under the family member plan.

Regardless of the consistency requirement, if the individual, the individual's Spouse, or Dependent becomes eligible for continuation coverage under the Employer's group health plan as provided in Code Section 4980B or any similar state law, then the individual may elect to increase payments under this Plan in order to pay for the continuation coverage. However, this does not apply for COBRA eligibility due to divorce, annulment or legal separation.

Any new election shall be effective at such time as the Administrator shall prescribe, but not earlier than the first pay period beginning after the election form is completed and returned to the Administrator. For the purposes of this subsection, a change in status shall only include the following events or other events permitted by Treasury regulations:

- (1) **Legal Marital Status:** events that change a Participant's legal marital status, including marriage, divorce, death of a Spouse, legal separation or annulment;
- (2) **Number of Dependents:** Events that change a Participant's number of Dependents, including birth, adoption, placement for adoption, or death of a Dependent;
- (3) **Employment Status:** Any of the following events that change the employment status of the Participant, Spouse, or Dependent: termination or commencement of employment, a strike or lockout, commencement or return from an unpaid leave of absence, or a change in worksite. In addition, if the eligibility conditions of this Plan or other employee benefit plan of the Employer of the Participant, Spouse, or Dependent depend on the employment status of that individual and there is a change in that individual's employment status with the consequence that the individual becomes (or ceases to be) eligible under the plan, then that change constitutes a change in employment under this subsection;
- (4) **Dependent satisfies or ceases to satisfy the eligibility requirements:** An event that causes the Participant's Dependent to satisfy or cease to satisfy the requirements for coverage due to attainment of age, student status, or any similar circumstance; and

(5) **Residency:** A change in the place of residence of the Participant, Spouse or Dependent, that would lead to a change in status (such as a loss of HMO coverage).

For the Dependent Care Flexible Spending Account, a Dependent becoming or ceasing to be a "Qualifying Dependent" as defined under Code Section 21(b) shall also qualify as a change in status.

Notwithstanding anything in this Section to the contrary, the gain of eligibility or change in eligibility of a child, as allowed under Code Sections 105(b) and 106, and IRS Notice 2010-38, shall qualify as a change in status.

(b) **Special enrollment rights.** Notwithstanding subsection (a), the Participants may change an election for accident or health coverage during a Plan Year and make a new election that corresponds with the special enrollment rights provided in Code Section 9801(f), including those authorized under the provisions of the Children's Health Insurance Program Reauthorization Act of 2009 (CHIP); provided that such Participant meets the sixty (60) day notice requirement imposed by Code Section 9801(f) (or such longer period as may be permitted by the Plan and communicated to Participants). Such change shall take place on a prospective basis, unless otherwise required by Code Section 9801(f) to be retroactive.

(c) **Qualified Medical Support Order.** Notwithstanding subsection (a), in the event of a judgment, decree, or order (including approval of a property settlement) ("order") resulting from a divorce, legal separation, annulment, or change in legal custody which requires accident or health coverage for a Participant's child (including a foster child who is a Dependent of the Participant):

(1) The Plan may change an election to provide coverage for the child if the order requires coverage under the Participant's plan; or

(2) The Participant shall be permitted to change an election to cancel coverage for the child if the order requires the former Spouse to provide coverage for such child, under that individual's plan and such coverage is actually provided.

(d) **Medicare or Medicaid.** Notwithstanding subsection (a), a Participant may change elections to cancel accident or health coverage for the Participant or the Participant's Spouse or Dependent if the Participant or the Participant's Spouse or Dependent is enrolled in the accident or health coverage of the Employer and becomes entitled to coverage (i.e., enrolled) under Part A or Part B of the Title XVIII of the Social Security Act (Medicare) or Title XIX of the Social Security Act (Medicaid), other than coverage consisting solely of benefits under Section 1928 of the Social Security Act (the program for distribution of pediatric vaccines). If the Participant or the Participant's Spouse or Dependent who has been entitled to Medicaid or Medicare coverage loses eligibility, that individual may prospectively elect coverage under the Plan if a benefit package option under the Plan provides similar coverage.

(e) **Cost increase or decrease.** If the cost of a Benefit provided under the Plan increases or decreases during a Plan Year, then the Plan shall automatically increase or decrease, as the case may be, the Salary Redirections of all affected Participants for such Benefit. Alternatively, if the cost of a benefit package option increases significantly, the Administrator shall permit the affected Participants to either make corresponding changes in their payments or revoke their elections and, in lieu thereof, receive on a prospective basis coverage under another benefit package option with similar coverage, or drop coverage prospectively if there is no benefit package option with similar coverage.

A cost increase or decrease refers to an increase or decrease in the amount of elective contributions under the Plan, whether resulting from an action taken by the Participants or an action taken by the Employer.

(f) **Loss of coverage.** If the coverage under a Benefit is significantly curtailed or ceases during a Plan Year, affected Participants may revoke their elections of such Benefit and, in lieu thereof, elect to receive on a prospective basis coverage under another plan with similar coverage, or drop coverage prospectively if no similar coverage is offered.

(g) **Addition of a new benefit.** If, during the period of coverage, a new benefit package option or other coverage option is added, an existing benefit package option is significantly improved, or an existing benefit package option or other coverage option is eliminated, then the affected Participants may elect the newly-added option, or elect another option if an option has been eliminated prospectively and make corresponding election changes with respect to other benefit package options providing similar coverage. In addition, those Eligible Employees who are not participating in the Plan may opt to become Participants and elect the new or newly improved benefit package option.

(h) **Loss of coverage under certain other plans.** A Participant may make a prospective election change to add group health coverage for the Participant, the Participant's Spouse or Dependent if such individual loses group health coverage sponsored by a governmental or educational institution, including a state children's health insurance program under the Social Security Act, the Indian Health Service or a health program offered by an Indian tribal government, a state health benefits risk pool, or a foreign government group health plan.

(i) **Change of coverage due to change under certain other plans.** A Participant may make a prospective election change that is on account of and corresponds with a change made under the plan of a Spouse's, former Spouse's or Dependent's employer if (1) the cafeteria plan or other benefits plan of the Spouse's, former Spouse's or Dependent's employer

permits its participants to make a change; or (2) the cafeteria plan permits participants to make an election for a period of coverage that is different from the period of coverage under the cafeteria plan of a Spouse's, former Spouse's or Dependent's employer.

(j) **Change in dependent care provider.** A Participant may make a prospective election change that is on account of and corresponds with a change by the Participant in the dependent care provider. The availability of dependent care services from a new childcare provider is similar to a new benefit package option becoming available. A cost change is allowable in the Dependent Care Flexible Spending Account only if the cost change is imposed by a dependent care provider who is not related to the Participant, as defined in Code Section 152(a)(1) through (8).

(k) **Health FSA cannot change due to insurance change.** A Participant shall not be permitted to change an election to the Health Flexible Spending Account as a result of a cost or coverage change under any health insurance benefits.

(l) **Health FSA cannot change amounts.** A Participant may not make changes to his Benefit elections under the Health Flexible Spending Account in the event of a change in status.

(m) **Health Savings Account changes.** With regard to the Health Savings Account Benefit specified in Section 4.11, a Participant who has elected to make elective contributions under such arrangement may modify or revoke the election prospectively, provided such change is consistent with Code Section 223 and the Treasury regulations thereunder.

**ARTICLE VI
HEALTH FLEXIBLE SPENDING ACCOUNT**

6.1 ESTABLISHMENT OF PLAN

This Health Flexible Spending Account is intended to qualify as a medical reimbursement plan under Code Section 105 and shall be interpreted in a manner consistent with such Code Section and the Treasury regulations thereunder. Participants who elect to participate in this Health Flexible Spending Account may submit claims for the reimbursement of Medical Expenses. All amounts reimbursed shall be periodically paid from amounts allocated to the Health Flexible Spending Account. Periodic payments reimbursing Participants from the Health Flexible Spending Account shall in no event occur less frequently than monthly. This Health Flexible Spending Account is a "limited FSA" designed to coordinate with a Health Savings Account and high deductible health plan with respect to those Participants who elect to participate in the Health Savings Account and high deductible plan. With respect to other participants, this Health Flexible Spending Account shall not be a "limited FSA."

6.2 DEFINITIONS

For the purposes of this Article and the Cafeteria Plan, the terms below have the following meaning:

(a) **"Health Flexible Spending Account"** means the account established for Participants pursuant to this Plan to which part of their Cafeteria Plan Benefit Dollars may be allocated and from which all allowable Medical Expenses incurred by a Participant, his or her Spouse and his or her Dependents may be reimbursed.

(b) **"Highly Compensated Participant"** means, for the purposes of this Article and determining discrimination under Code Section 105(h), a participant who is:

- (1) one of the 5 highest paid officers;
- (2) a shareholder who owns (or is considered to own applying the rules of Code Section 318) more than 10 percent in value of the stock of the Employer; or
- (3) among the highest paid 25 percent of all Employees (other than exclusions permitted by Code Section 105(h)(3)(B) for those individuals who are not Participants).

(c) **"Medical Expenses"** means any expense for medical care within the meaning of the term "medical care" as defined in Code Section 213(d) and the rulings and Treasury regulations thereunder, and not otherwise used by the Participant as a deduction in determining his tax liability under the Code. "Medical Expenses" can be incurred by the Participant, his or her Spouse and his or her Dependents. "Incurred" means, with regard to Medical Expenses, when the Participant is provided with the medical care that gives rise to the Medical Expense and not when the Participant is formally billed or charged for, or pays for, the medical care.

A Participant who contributes to a Health Savings Account may only be reimbursed for medical expenses that are considered to be for dental, vision or preventive care expenses as allowed under Code Section 223.

A Participant may not be reimbursed for the cost of any medicine or drug that is not "prescribed" within the meaning of Code Section 106(f) or is not insulin.

A Participant may not be reimbursed for the cost of other health coverage such as premiums paid under plans maintained by the employer of the Participant's Spouse or individual policies maintained by the Participant or his Spouse or Dependent.

A Participant may not be reimbursed for "qualified long-term care services" as defined in Code Section 7702B(c).

(d) The definitions of Article I are hereby incorporated by reference to the extent necessary to interpret and apply the provisions of this Health Flexible Spending Account.

6.3 FORFEITURES

The amount in the Health Flexible Spending Account as of the end of any Plan Year (and after the processing of all claims for such Plan Year pursuant to Section 6.7 hereof) shall be forfeited and credited to the benefit plan surplus. In such event, the Participant shall have no further claim to such amount for any reason, subject to Section 8.2.

6.4 LIMITATION ON ALLOCATIONS

(a) Notwithstanding any provision contained in this Health Flexible Spending Account to the contrary, the maximum amount that may be allocated to the Health Flexible Spending Account by a Participant in or on account of any Plan Year is \$2550. Notwithstanding any provision contained in this Health Flexible Spending Account to the contrary, the maximum amount of salary reductions that may be allocated to the Health Flexible Spending Account by a Participant in or on account of any Plan Year is \$2,550, as adjusted for increases in the cost of living in accordance with Code Section 125(i)(2).

(b) The minimum amount that may be allocated to the Health Flexible Spending Account by a Participant in or on account of any Plan Year is \$300. For any Eligible Employee who enters the Plan after the first day of the Plan Year, the maximum amount that may be allocated to Health Flexible Spending Account by a Participant in or on account of any Plan Year is \$212.50 per month.

(c) **Cost of Living Adjustment.** In no event shall the amount of salary redirections on the Health Flexible Spending Account exceed \$2,550 as adjusted by law. Such amount shall be adjusted for increases in the cost-of-living in accordance with Code Section 125(i)(2). The cost-of-living adjustment in effect for a calendar year applies to any Plan Year beginning with or within such calendar year. The dollar increase in effect on January 1 of any calendar year shall be effective for the Plan Year beginning with or within such calendar year. For any short Plan Year, the limit shall be an amount equal to the limit for the calendar year in which the Plan Year begins multiplied by the ratio obtained by dividing the number of full months in the short Plan Year by twelve (12).

(d) **Participation in Other Plans.** All employers that are treated as a single employer under Code Sections 414(b), (c), or (m), relating to controlled groups and affiliated service groups, are treated as a single employer for purposes of the \$2,550 limit. If a Participant participates in multiple cafeteria plans offering health flexible spending accounts maintained by members of a controlled group or affiliated service group, the Participant's total Health Flexible Spending Account contributions under all of the cafeteria plans are limited to \$2,550 (as adjusted). However, a Participant employed by two or more employers that are not members of the same controlled group may elect up to \$2,550 (as adjusted) under each Employer's Health Flexible Spending Account.

(e) **Carryover.** A Participant in the Health Flexible Spending Account may roll over up to \$500 of unused amounts in the Health Flexible Spending Account remaining at the end of one Plan Year to the immediately following Plan Year. These amounts can be used during the following Plan Year for expenses incurred in that Plan Year. Amounts carried over do not affect the maximum amount of salary redirection contributions for the Plan Year to which they are carried over. Unused amounts are those remaining after expenses have been reimbursed during the runout period. These amounts may not be cashed out or converted to any other taxable or nontaxable benefit. Amounts in excess of \$500 will be forfeited. The Plan is allowed, but not required, to treat claims as being paid first from the current year amounts, then from the carryover amounts.

6.5 NONDISCRIMINATION REQUIREMENTS

(a) **Intent to be nondiscriminatory.** It is the intent of this Health Flexible Spending Account not to discriminate in violation of the Code and the Treasury regulations thereunder.

(b) **Adjustment to avoid test failure.** If the Administrator deems it necessary to avoid discrimination under this Health Flexible Spending Account, it may, but shall not be required to, reject any elections or reduce contributions or Benefits in order to assure compliance with this Section. Any act taken by the Administrator under this Section shall be carried out in a uniform and nondiscriminatory manner. If the Administrator decides to reject any elections or reduce contributions or Benefits, it shall be done in the following manner. First, the Benefits designated for the Health Flexible Spending Account by the member of the group in whose favor discrimination may not occur pursuant to Code Section 105 that elected to contribute the highest amount to the fund for the Plan Year shall be reduced until the nondiscrimination tests set forth in this Section or the Code are satisfied, or until the amount designated for the fund equals the amount designated for the fund by the next member of the group in whose favor discrimination may not occur pursuant to Code Section 105 who has elected the second highest contribution to the Health Flexible Spending Account for the Plan Year. This process shall continue until the nondiscrimination tests set forth in this

Section or the Code are satisfied. Contributions which are not utilized to provide Benefits to any Participant by virtue of any administrative act under this paragraph shall be forfeited and credited to the benefit plan surplus.

6.6 COORDINATION WITH CAFETERIA PLAN

All Participants under the Cafeteria Plan are eligible to receive Benefits under this Health Flexible Spending Account. The enrollment under the Cafeteria Plan shall constitute enrollment under this Health Flexible Spending Account. In addition, other matters concerning contributions, elections and the like shall be governed by the general provisions of the Cafeteria Plan.

6.7 HEALTH FLEXIBLE SPENDING ACCOUNT CLAIMS

(a) **Expenses must be incurred during Plan Year.** All Medical Expenses incurred by a Participant, his or her Spouse and his or her Dependents during the Plan Year shall be reimbursed during the Plan Year subject to Section 2.5, even though the submission of such a claim occurs after his participation hereunder ceases; but provided that the Medical Expenses were incurred during the applicable Plan Year. Medical Expenses are treated as having been incurred when the Participant is provided with the medical care that gives rise to the medical expenses, not when the Participant is formally billed or charged for, or pays for the medical care.

(b) **Reimbursement available throughout Plan Year.** The Administrator shall direct the reimbursement to each eligible Participant for all allowable Medical Expenses, up to a maximum of the amount designated by the Participant for the Health Flexible Spending Account for the Plan Year. Reimbursements shall be made available to the Participant throughout the year without regard to the level of Cafeteria Plan Benefit Dollars which have been allocated to the fund at any given point in time. Furthermore, a Participant shall be entitled to reimbursements only for amounts in excess of any payments or other reimbursements under any health care plan covering the Participant and/or his Spouse or Dependents.

(c) **Payments.** Reimbursement payments under this Plan shall be made directly to the Participant. However, in the Administrator's discretion, payments may be made directly to the service provider. The application for payment or reimbursement shall be made to the Administrator on an acceptable form within a reasonable time of incurring the debt or paying for the service. The application shall include a written statement from an independent third party stating that the Medical Expense has been incurred and the amount of such expense. Furthermore, the Participant shall provide a written statement that the Medical Expense has not been reimbursed or is not reimbursable under any other health plan coverage and, if reimbursed from the Health Flexible Spending Account, such amount will not be claimed as a tax deduction. The Administrator shall retain a file of all such applications.

(d) **Claims for reimbursement.** Claims for the reimbursement of Medical Expenses incurred in any Plan Year shall be paid as soon after a claim has been filed as is administratively practicable; provided however, that if a Participant fails to submit a claim within 60 days after the end of the Plan Year, those Medical Expense claims shall not be considered for reimbursement by the Administrator.

6.8 DEBIT AND CREDIT CARDS

Participants may, subject to a procedure established by the Administrator and applied in a uniform nondiscriminatory manner, use debit and/or credit (stored value) cards ("cards") provided by the Administrator and the Plan for payment of Medical Expenses, subject to the following terms:

(a) **Card only for medical expenses.** Each Participant issued a card shall certify that such card shall only be used for Medical Expenses. The Participant shall also certify that any Medical Expense paid with the card has not already been reimbursed by any other plan covering health benefits and that the Participant will not seek reimbursement from any other plan covering health benefits.

(b) **Card issuance.** Such card shall be issued upon the Participant's Effective Date of Participation and reissued for each Plan Year the Participant remains a Participant in the Health Flexible Spending Account. Such card shall be automatically cancelled upon the Participant's death or termination of employment, or if such Participant has a change in status that results in the Participant's withdrawal from the Health Flexible Spending Account.

(c) **Maximum dollar amount available.** The dollar amount of coverage available on the card shall be the amount elected by the Participant for the Plan Year. The maximum dollar amount of coverage available shall be the maximum amount for the Plan Year as set forth in Section 6.4.

(d) **Only available for use with certain service providers.** The cards shall only be accepted by such merchants and service providers as have been approved by the Administrator following IRS guidelines.

(e) **Card use.** The cards shall only be used for Medical Expense purchases at these providers, including, but not limited to, the following:

- (1) Co-payments for doctor and other medical care;

- (2) Purchase of drugs prescribed by a health care provider, including, if permitted by the Administrator, over-the-counter medications as allowed under IRS regulations;
- (3) Purchase of medical items such as eyeglasses, syringes, crutches, etc.
- (f) **Substantiation.** Such purchases by the cards shall be subject to substantiation by the Administrator, usually by submission of a receipt from a service provider describing the service, the date and the amount. The Administrator shall also follow the requirements set forth in Revenue Ruling 2003-43 and Notice 2006-69. All charges shall be conditional pending confirmation and substantiation.
- (g) **Correction methods.** If such purchase is later determined by the Administrator to not qualify as a Medical Expense, the Administrator, in its discretion, shall use one of the following correction methods to make the Plan whole. Until the amount is repaid, the Administrator shall take further action to ensure that further violations of the terms of the card do not occur, up to and including denial of access to the card.
 - (1) Repayment of the improper amount by the Participant;
 - (2) Withholding the improper payment from the Participant's wages or other compensation to the extent consistent with applicable federal or state law;
 - (3) Claims substitution or offset of future claims until the amount is repaid; and
 - (4) if subsections (1) through (3) fail to recover the amount, consistent with the Employer's business practices, the Employer may treat the amount as any other business indebtedness.

**ARTICLE VII
DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT**

7.1 ESTABLISHMENT OF ACCOUNT

This Dependent Care Flexible Spending Account is intended to qualify as a program under Code Section 129 and shall be interpreted in a manner consistent with such Code Section. Participants who elect to participate in this program may submit claims for the reimbursement of Employment-Related Dependent Care Expenses. All amounts reimbursed shall be paid from amounts allocated to the Participant's Dependent Care Flexible Spending Account.

7.2 DEFINITIONS

For the purposes of this Article and the Cafeteria Plan the terms below shall have the following meaning:

(a) **"Dependent Care Flexible Spending Account"** means the account established for a Participant pursuant to this Article to which part of his Cafeteria Plan Benefit Dollars may be allocated and from which Employment-Related Dependent Care Expenses of the Participant may be reimbursed for the care of the Qualifying Dependents of Participants.

(b) **"Earned Income"** means earned income as defined under Code Section 32(c)(2), but excluding such amounts paid or incurred by the Employer for dependent care assistance to the Participant.

(c) **"Employment-Related Dependent Care Expenses"** means the amounts paid for expenses of a Participant for those services which if paid by the Participant would be considered employment related expenses under Code Section 21(b)(2). Generally, they shall include expenses for household services and for the care of a Qualifying Dependent, to the extent that such expenses are incurred to enable the Participant to be gainfully employed for any period for which there are one or more Qualifying Dependents with respect to such Participant. Employment-Related Dependent Care Expenses are treated as having been incurred when the Participant's Qualifying Dependents are provided with the dependent care that gives rise to the Employment-Related Dependent Care Expenses, not when the Participant is formally billed or charged for, or pays for the dependent care. The determination of whether an amount qualifies as an Employment-Related Dependent Care Expense shall be made subject to the following rules:

- (1) If such amounts are paid for expenses incurred outside the Participant's household, they shall constitute Employment-Related Dependent Care Expenses only if incurred for a Qualifying Dependent as defined in Section 7.2(d)(1) (or deemed to be, as described in Section 7.2(d)(1) pursuant to Section 7.2(d)(3)), or for a Qualifying Dependent as defined in Section 7.2(d)(2) (or deemed to be, as described in Section 7.2(d)(2) pursuant to Section 7.2(d)(3)) who regularly spends at least 8 hours per day in the Participant's household;
- (2) If the expense is incurred outside the Participant's home at a facility that provides care for a fee, payment, or grant for more than 6 individuals who do not regularly reside at the facility, the facility must comply with all applicable state and local laws and regulations, including licensing requirements, if any; and

(3) Employment-Related Dependent Care Expenses of a Participant shall not include amounts paid or incurred to a child of such Participant who is under the age of 19 or to an individual who is a Dependent of such Participant or such Participant's Spouse.

(d) **"Qualifying Dependent"** means, for Dependent Care Flexible Spending Account purposes,

(1) a Participant's Dependent (as defined in Code Section 152(a)(1)) who has not attained age 13;

(2) a Dependent or the Spouse of a Participant who is physically or mentally incapable of caring for himself or herself and has the same principal place of abode as the Participant for more than one-half of such taxable year; or

(3) a child that is deemed to be a Qualifying Dependent described in paragraph (1) or (2) above, whichever is appropriate, pursuant to Code Section 21(e)(5).

(e) The definitions of Article I are hereby incorporated by reference to the extent necessary to interpret and apply the provisions of this Dependent Care Flexible Spending Account.

7.3 DEPENDENT CARE FLEXIBLE SPENDING ACCOUNTS

The Administrator shall establish a Dependent Care Flexible Spending Account for each Participant who elects to apply Cafeteria Plan Benefit Dollars to Dependent Care Flexible Spending Account benefits.

7.4 INCREASES IN DEPENDENT CARE FLEXIBLE SPENDING ACCOUNTS

A Participant's Dependent Care Flexible Spending Account shall be increased each pay period by the portion of Cafeteria Plan Benefit Dollars that he has elected to apply toward his Dependent Care Flexible Spending Account pursuant to elections made under Article V hereof.

7.5 DECREASES IN DEPENDENT CARE FLEXIBLE SPENDING ACCOUNTS

A Participant's Dependent Care Flexible Spending Account shall be reduced by the amount of any Employment-Related Dependent Care Expense reimbursements paid or incurred on behalf of a Participant pursuant to Section 7.12 hereof.

7.6 ALLOWABLE DEPENDENT CARE REIMBURSEMENT

Subject to limitations contained in Section 7.9 of this Program, and to the extent of the amount contained in the Participant's Dependent Care Flexible Spending Account, a Participant who incurs Employment-Related Dependent Care Expenses shall be entitled to receive from the Employer full reimbursement for the entire amount of such expenses incurred during the Plan Year or portion thereof during which he is a Participant.

7.7 ANNUAL STATEMENT OF BENEFITS

On or before January 31st of each calendar year, the Employer shall furnish to each Employee who was a Participant and received benefits under Section 7.6 during the prior calendar year, a statement of all such benefits paid to or on behalf of such Participant during the prior calendar year. This statement is set forth on the Participant's Form W-2.

7.8 FORFEITURES

The amount in a Participant's Dependent Care Flexible Spending Account as of the end of any Plan Year (and after the processing of all claims for such Plan Year pursuant to Section 7.12 hereof) shall be forfeited and credited to the benefit plan surplus. In such event, the Participant shall have no further claim to such amount for any reason.

7.9 LIMITATION ON PAYMENTS

(a) **Plan limits.** Notwithstanding any provision contained in this Dependent Care Flexible Spending Account to the contrary, the following limits apply in addition to the Code limits. The minimum amount that may be allocated to the Dependent Care Flexible Spending Account by a Participant in or on account of any Plan Year is \$100. For any Eligible Employee who enters the Plan after the first day of the Plan Year, the maximum amount that may be allocated to Dependent Care Flexible Spending Account by a Participant in or on account of any Plan Year is \$416.66 per month.

(b) **Code limits.** Notwithstanding any provision contained in this Article to the contrary, amounts paid from a Participant's Dependent Care Flexible Spending Account in or on account of any taxable year of the Participant shall not exceed the lesser of the Earned Income limitation described in Code Section 129(b) or \$5,000 (\$2,500 if a separate tax return is filed by a Participant who is married as determined under the rules of paragraphs (3) and (4) of Code Section 21(e)).

7.10 NONDISCRIMINATION REQUIREMENTS

(a) **Intent to be nondiscriminatory.** It is the intent of this Dependent Care Flexible Spending Account that contributions or benefits not discriminate in favor of the group of employees in whose favor discrimination may not occur under Code Section 129(d).

(b) **25% test for shareholders.** It is the intent of this Dependent Care Flexible Spending Account that not more than 25 percent of the amounts paid by the Employer for dependent care assistance during the Plan Year will be provided for the class of individuals who are shareholders or owners (or their Spouses or Dependents), each of whom (on any day of the Plan Year) owns more than 5 percent of the stock or of the capital or profits interest in the Employer.

(c) **Adjustment to avoid test failure.** If the Administrator deems it necessary to avoid discrimination or possible taxation to a group of employees in whose favor discrimination may not occur in violation of Code Section 129 it may, but shall not be required to, reject any elections or reduce contributions or non-taxable benefits in order to assure compliance with this Section. Any act taken by the Administrator under this Section shall be carried out in a uniform and nondiscriminatory manner. If the Administrator decides to reject any elections or reduce contributions or Benefits, it shall be done in the following manner. First, the Benefits designated for the Dependent Care Flexible Spending Account by the affected Participant that elected to contribute the highest amount to such account for the Plan Year shall be reduced until the nondiscrimination tests set forth in this Section are satisfied, or until the amount designated for the account equals the amount designated for the account of the affected Participant who has elected the second highest contribution to the Dependent Care Flexible Spending Account for the Plan Year. This process shall continue until the nondiscrimination tests set forth in this Section are satisfied. Contributions which are not utilized to provide Benefits to any Participant by virtue of any administrative act under this paragraph shall be forfeited.

7.11 COORDINATION WITH CAFETERIA PLAN

All Participants under the Cafeteria Plan are eligible to receive Benefits under this Dependent Care Flexible Spending Account. The enrollment and termination of participation under the Cafeteria Plan shall constitute enrollment and termination of participation under this Dependent Care Flexible Spending Account. In addition, other matters concerning contributions, elections and the like shall be governed by the general provisions of the Cafeteria Plan.

7.12 DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT CLAIMS

The Administrator shall direct the payment of all such Dependent Care claims to the Participant upon the presentation to the Administrator of documentation of such expenses in a form satisfactory to the Administrator. However, in the Administrator's discretion, payments may be made directly to the service provider. In its discretion in administering the Plan, the Administrator may utilize forms and require documentation of costs as may be necessary to verify the claims submitted. At a minimum, the form shall include a statement from an independent third party as proof that the expense has been incurred during the Plan Year and the amount of such expense. In addition, the Administrator may require that each Participant who desires to receive reimbursement under this Program for Employment-Related Dependent Care Expenses submit a statement which may contain some or all of the following information:

- (a) The Dependent or Dependents for whom the services were performed;
- (b) The nature of the services performed for the Participant, the cost of which he wishes reimbursement;
- (c) The relationship, if any, of the person performing the services to the Participant;
- (d) If the services are being performed by a child of the Participant, the age of the child;
- (e) A statement as to where the services were performed;
- (f) If any of the services were performed outside the home, a statement as to whether the Dependent for whom such services were performed spends at least 8 hours a day in the Participant's household;
- (g) If the services were being performed in a day care center, a statement:
 - (1) that the day care center complies with all applicable laws and regulations of the state of residence,
 - (2) that the day care center provides care for more than 6 individuals (other than individuals residing at the center), and
 - (3) of the amount of fee paid to the provider.
- (h) If the Participant is married, a statement containing the following:
 - (1) the Spouse's salary or wages if he or she is employed, or
 - (2) if the Participant's Spouse is not employed, that

- (i) he or she is incapacitated, or
- (ii) he or she is a full-time student attending an educational institution and the months during the year which he or she attended such institution.

(i) **Claims for reimbursement.** If a Participant fails to submit a claim within 60 days after the end of the Plan Year, those claims shall not be considered for reimbursement by the Administrator.

7.13 DEBIT AND CREDIT CARDS

Participants may, subject to a procedure established by the Administrator and applied in a uniform nondiscriminatory manner, use debit and/or credit (stored value) cards ("cards") provided by the Administrator and the Plan for payment of Employment-Related Dependent Care Expenses, subject to the following terms:

(a) **Card only for dependent care expenses.** Each Participant issued a card shall certify that such card shall only be used for Employment-Related Dependent Care Expenses. The Participant shall also certify that any Employment-Related Dependent Care Expense paid with the card has not already been reimbursed by any other plan covering dependent care benefits and that the Participant will not seek reimbursement from any other plan covering dependent care benefits.

(b) **Card issuance.** Such card shall be issued upon the Participant's Effective Date of Participation and reissued for each Plan Year the Participant remains a Participant in the Dependent Care Flexible Spending Account. Such card shall be automatically cancelled upon the Participant's death or termination of employment, or if such Participant has a change in status that results in the Participant's withdrawal from the Dependent Care Flexible Spending Account.

(c) **Only available for use with certain service providers.** The cards shall only be accepted by such service providers as have been approved by the Administrator. The cards shall only be used for Employment-Related Dependent Care Expenses from these providers.

(d) **Substantiation.** Such purchases by the cards shall be subject to substantiation by the Administrator, usually by submission of a receipt from a service provider describing the service, the date and the amount. The Administrator shall also follow the requirements set forth in Revenue Ruling 2003-43 and Notice 2006-69. All charges shall be conditional pending confirmation and substantiation.

(e) **Correction methods.** If such purchase is later determined by the Administrator to not qualify as an Employment-Related Dependent Care Expense, the Administrator, in its discretion, shall use one of the following correction methods to make the Plan whole. Until the amount is repaid, the Administrator shall take further action to ensure that further violations of the terms of the card do not occur, up to and including denial of access to the card.

- (1) Repayment of the improper amount by the Participant;
- (2) Withholding the improper payment from the Participant's wages or other compensation to the extent consistent with applicable federal or state law;
- (3) Claims substitution or offset of future claims until the amount is repaid; and
- (4) if subsections (1) through (3) fail to recover the amount, consistent with the Employer's business practices, the Employer may treat the amount as any other business indebtedness.

ARTICLE VIII BENEFITS AND RIGHTS

8.1 CLAIM FOR BENEFITS

(a) **Insurance claims.** Any claim for Benefits underwritten by Insurance Contract(s) shall be made to the Insurer. If the Insurer denies any claim, the Participant or beneficiary shall follow the Insurer's claims review procedure.

(b) **Dependent Care Flexible Spending Account or Health Flexible Spending Account claims.** Any claim for Dependent Care Flexible Spending Account or Health Flexible Spending Account Benefits shall be made to the Administrator. For the Health Flexible Spending Account, if a Participant fails to submit a claim within 60 days after the end of the Plan Year, those claims shall not be considered for reimbursement by the Administrator. For the Dependent Care Flexible Spending Account, if a Participant fails to submit a claim within 60 days after the end of the Plan Year, those claims shall not be considered for reimbursement by the Administrator. If the Administrator denies a claim, the Administrator may provide notice to the Participant or beneficiary, in writing, within 90 days after the claim is filed unless special circumstances require an extension of time for processing the claim. The notice of a denial of a claim shall be written in a manner calculated to be understood by the claimant and shall set forth:

- (1) specific references to the pertinent Plan provisions on which the denial is based;
 - (2) a description of any additional material or information necessary for the claimant to perfect the claim and an explanation as to why such information is necessary; and
 - (3) an explanation of the Plan's claim procedure.
- (c) **Appeal.** Within 60 days after receipt of the above material, the claimant shall have a reasonable opportunity to appeal the claim denial to the Administrator for a full and fair review. The claimant or his duly authorized representative may:
- (1) request a review upon written notice to the Administrator;
 - (2) review pertinent documents; and
 - (3) submit issues and comments in writing.
- (d) **Review of appeal.** A decision on the review by the Administrator will be made not later than 60 days after receipt of a request for review, unless special circumstances require an extension of time for processing (such as the need to hold a hearing), in which event a decision should be rendered as soon as possible, but in no event later than 120 days after such receipt. The decision of the Administrator shall be written and shall include specific reasons for the decision, written in a manner calculated to be understood by the claimant, with specific references to the pertinent Plan provisions on which the decision is based.
- (e) **Forfeitures.** Any balance remaining in the Participant's Health Flexible Spending Account or Dependent Care Flexible Spending Account as of the end of the time for claims reimbursement for each Plan Year shall be forfeited and deposited in the benefit plan surplus of the Employer pursuant to Section 6.3 or Section 7.8, whichever is applicable, unless the Participant had made a claim for such Plan Year, in writing, which has been denied or is pending; in which event the amount of the claim shall be held in his account until the claim appeal procedures set forth above have been satisfied or the claim is paid. If any such claim is denied on appeal, the amount held beyond the end of the Plan Year shall be forfeited and credited to the benefit plan surplus.

8.2 APPLICATION OF BENEFIT PLAN SURPLUS

Any forfeited amounts credited to the benefit plan surplus by virtue of the failure of a Participant to incur a qualified expense or seek reimbursement in a timely manner may, but need not be, separately accounted for after the close of the Plan Year (or after such further time specified herein for the filing of claims) in which such forfeitures arose. In no event shall such amounts be carried over to reimburse a Participant for expenses incurred during a subsequent Plan Year for the same or any other Benefit available under the Plan except as provided in Section 6.4(e) hereof; nor shall amounts forfeited by a particular Participant be made available to such Participant in any other form or manner, except as permitted by Treasury regulations. Amounts in the benefit plan surplus shall be used to defray any administrative costs and experience losses or used to provide additional benefits under the Plan. No amounts attributable to the Health Savings Account shall be subject to the benefit plan surplus.

ARTICLE IX ADMINISTRATION

9.1 PLAN ADMINISTRATION

The Employer shall be the Administrator, unless the Employer elects otherwise. The Employer may appoint any person, including, but not limited to, the Employees of the Employer, to perform the duties of the Administrator. Any person so appointed shall signify acceptance by filing written acceptance with the Employer. Upon the resignation or removal of any individual performing the duties of the Administrator, the Employer may designate a successor.

If the Employer elects, the Employer shall appoint one or more Administrators. Any person, including, but not limited to, the Employees of the Employer, shall be eligible to serve as an Administrator. Any person so appointed shall signify acceptance by filing written acceptance with the Employer. An Administrator may resign by delivering a written resignation to the Employer or be removed by the Employer by delivery of written notice of removal, to take effect at a date specified therein, or upon delivery to the Administrator if no date is specified. The Employer shall be empowered to appoint and remove the Administrator from time to time as it deems necessary for the proper administration of the Plan to ensure that the Plan is being operated for the exclusive benefit of the Employees entitled to participate in the Plan in accordance with the terms of the Plan and the Code.

The operation of the Plan shall be under the supervision of the Administrator. It shall be a principal duty of the Administrator to see that the Plan is carried out in accordance with its terms, and for the exclusive benefit of Employees entitled to participate in the Plan. The Administrator shall have full power and discretion to administer the Plan in all of its details and determine all questions arising in connection with the administration, interpretation, and application of the Plan. The Administrator may establish procedures, correct any defect, supply any information, or reconcile any inconsistency in such manner and to such extent as shall be deemed necessary or advisable to carry out the purpose of the Plan. The Administrator shall have all powers necessary or appropriate to accomplish the Administrator's duties under the Plan. The Administrator shall be charged with the duties of the general administration of the Plan as set forth under the Plan, including, but not limited to, in addition to all other powers provided by this Plan:

- (a) To make and enforce such procedures, rules and regulations as the Administrator deems necessary or proper for the efficient administration of the Plan;
- (b) To interpret the provisions of the Plan, the Administrator's interpretations thereof in good faith to be final and conclusive on all persons claiming benefits by operation of the Plan;
- (c) To decide all questions concerning the Plan and the eligibility of any person to participate in the Plan and to receive benefits provided by operation of the Plan;
- (d) To reject elections or to limit contributions or Benefits for certain highly compensated participants if it deems such to be desirable in order to avoid discrimination under the Plan in violation of applicable provisions of the Code;
- (e) To provide Employees with a reasonable notification of their benefits available by operation of the Plan and to assist any Participant regarding the Participant's rights, benefits or elections under the Plan;
- (f) To keep and maintain the Plan documents and all other records pertaining to and necessary for the administration of the Plan;
- (g) To review and settle all claims against the Plan, to approve reimbursement requests, and to authorize the payment of benefits if the Administrator determines such shall be paid if the Administrator decides in its discretion that the applicant is entitled to them. This authority specifically permits the Administrator to settle disputed claims for benefits and any other disputed claims made against the Plan;
- (h) To appoint such agents, counsel, accountants, consultants, and other persons or entities as may be required to assist in administering the Plan.

Any procedure, discretionary act, interpretation or construction taken by the Administrator shall be done in a nondiscriminatory manner based upon uniform principles consistently applied and shall be consistent with the intent that the Plan shall continue to comply with the terms of Code Section 125 and the Treasury regulations thereunder.

9.2 EXAMINATION OF RECORDS

The Administrator shall make available to each Participant, Eligible Employee and any other Employee of the Employer such records as pertain to their interest under the Plan for examination at reasonable times during normal business hours.

9.3 PAYMENT OF EXPENSES

Any reasonable administrative expenses shall be paid by the Employer unless the Employer determines that administrative costs shall be borne by the Participants under the Plan or by any Trust Fund which may be established hereunder. The Administrator may impose reasonable conditions for payments, provided that such conditions shall not discriminate in favor of highly compensated employees.

9.4 INSURANCE CONTROL CLAUSE

In the event of a conflict between the terms of this Plan and the terms of an Insurance Contract of an independent third party Insurer whose product is then being used in conjunction with this Plan, the terms of the Insurance Contract shall control as to those Participants receiving coverage under such Insurance Contract. For this purpose, the Insurance Contract shall control in defining the persons eligible for insurance, the dates of their eligibility, the conditions which must be satisfied to become insured, if any, the benefits Participants are entitled to and the circumstances under which insurance terminates.

**ARTICLE X
AMENDMENT OR TERMINATION OF PLAN**

10.1 AMENDMENT

The Employer, at any time or from time to time, may amend any or all of the provisions of the Plan without the consent of any Employee or Participant. No amendment shall have the effect of modifying any benefit election of any Participant in effect at the time of such amendment, unless such amendment is made to comply with Federal, state or local laws, statutes or regulations.

10.2 TERMINATION

The Employer reserves the right to terminate this Plan, in whole or in part, at any time. In the event the Plan is terminated, no further contributions shall be made. Benefits under any Insurance Contract shall be paid in accordance with the terms of the Insurance Contract.

No further additions shall be made to the Health Flexible Spending Account or Dependent Care Flexible Spending Account, but all payments from such fund shall continue to be made according to the elections in effect until 90 days after the termination date of the Plan. Any amounts remaining in any such fund or account as of the end of such period shall be forfeited and deposited in the benefit plan surplus after the expiration of the filing period.

**ARTICLE XI
MISCELLANEOUS**

11.1 PLAN INTERPRETATION

All provisions of this Plan shall be interpreted and applied in a uniform, nondiscriminatory manner. This Plan shall be read in its entirety and not severed except as provided in Section 11.12.

11.2 GENDER AND NUMBER

Wherever any words are used herein in the masculine, feminine or neuter gender, they shall be construed as though they were also used in another gender in all cases where they would so apply, and whenever any words are used herein in the singular or plural form, they shall be construed as though they were also used in the other form in all cases where they would so apply.

11.3 WRITTEN DOCUMENT

This Plan, in conjunction with any separate written document which may be required by law, is intended to satisfy the written Plan requirement of Code Section 125 and any Treasury regulations thereunder relating to cafeteria plans.

11.4 EXCLUSIVE BENEFIT

This Plan shall be maintained for the exclusive benefit of the Employees who participate in the Plan.

11.5 PARTICIPANT'S RIGHTS

This Plan shall not be deemed to constitute an employment contract between the Employer and any Participant or to be a consideration or an inducement for the employment of any Participant or Employee. Nothing contained in this Plan shall be deemed to give any Participant or Employee the right to be retained in the service of the Employer or to interfere with the right of the Employer to discharge any Participant or Employee at any time regardless of the effect which such discharge shall have upon him as a Participant of this Plan.

11.6 ACTION BY THE EMPLOYER

Whenever the Employer under the terms of the Plan is permitted or required to do or perform any act or matter or thing, it shall be done and performed by a person duly authorized by its legally constituted authority.

11.7 EMPLOYER'S PROTECTIVE CLAUSES

(a) **Insurance purchase.** Upon the failure of either the Participant or the Employer to obtain the insurance contemplated by this Plan (whether as a result of negligence, gross neglect or otherwise), the Participant's Benefits shall be limited to the insurance premium(s), if any, that remained unpaid for the period in question and the actual insurance proceeds, if any, received by the Employer or the Participant as a result of the Participant's claim.

(b) **Validity of insurance contract.** The Employer shall not be responsible for the validity of any Insurance Contract issued hereunder or for the failure on the part of the Insurer to make payments provided for under any Insurance

Contract. Once insurance is applied for or obtained, the Employer shall not be liable for any loss which may result from the failure to pay Premiums to the extent Premium notices are not received by the Employer.

11.8 NO GUARANTEE OF TAX CONSEQUENCES

Neither the Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under the Plan will be excludable from the Participant's gross income for federal or state income tax purposes, or that any other federal or state tax treatment will apply to or be available to any Participant. It shall be the obligation of each Participant to determine whether each payment under the Plan is excludable from the Participant's gross income for federal and state income tax purposes, and to notify the Employer if the Participant has reason to believe that any such payment is not so excludable. Notwithstanding the foregoing, the rights of Participants under this Plan shall be legally enforceable.

11.9 INDEMNIFICATION OF EMPLOYER BY PARTICIPANTS

If any Participant receives one or more payments or reimbursements under the Plan that are not for a permitted Benefit, such Participant shall indemnify and reimburse the Employer for any liability it may incur for failure to withhold federal or state income tax or Social Security tax from such payments or reimbursements. However, such indemnification and reimbursement shall not exceed the amount of additional federal and state income tax (plus any penalties) that the Participant would have owed if the payments or reimbursements had been made to the Participant as regular cash compensation, plus the Participant's share of any Social Security tax that would have been paid on such compensation, less any such additional income and Social Security tax actually paid by the Participant.

11.10 FUNDING

Unless otherwise required by law, contributions to the Plan need not be placed in trust or dedicated to a specific Benefit, but may instead be considered general assets of the Employer. Furthermore, and unless otherwise required by law, nothing herein shall be construed to require the Employer or the Administrator to maintain any fund or segregate any amount for the benefit of any Participant, and no Participant or other person shall have any claim against, right to, or security or other interest in, any fund, account or asset of the Employer from which any payment under the Plan may be made.

11.11 GOVERNING LAW

This Plan is governed by the Code and the Treasury regulations issued thereunder (as they might be amended from time to time). In no event shall the Employer guarantee the favorable tax treatment sought by this Plan. To the extent not preempted by Federal law, the provisions of this Plan shall be construed, enforced and administered according to the laws of the State of Oklahoma.

11.12 SEVERABILITY

If any provision of the Plan is held invalid or unenforceable, its invalidity or unenforceability shall not affect any other provisions of the Plan, and the Plan shall be construed and enforced as if such provision had not been included herein.

11.13 CAPTIONS

The captions contained herein are inserted only as a matter of convenience and for reference, and in no way define, limit, enlarge or describe the scope or intent of the Plan, nor in any way shall affect the Plan or the construction of any provision thereof.

11.14 CONTINUATION OF COVERAGE (COBRA)

Notwithstanding anything in the Plan to the contrary, in the event any benefit under this Plan subject to the continuation coverage requirement of Code Section 4980B becomes unavailable, each Participant will be entitled to continuation coverage as prescribed in Code Section 4980B, and related regulations. This Section shall only apply if the Employer employs at least twenty (20) employees on more than 50% of its typical business days in the previous calendar year.

11.15 FAMILY AND MEDICAL LEAVE ACT (FMLA)

Notwithstanding anything in the Plan to the contrary, in the event any benefit under this Plan becomes subject to the requirements of the Family and Medical Leave Act and regulations thereunder, this Plan shall be operated in accordance with Regulation 1.125-3.

11.16 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Notwithstanding anything in this Plan to the contrary, this Plan shall be operated in accordance with HIPAA and regulations thereunder.

11.17 UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT (USERRA)

Notwithstanding any provision of this Plan to the contrary, contributions, benefits and service credit with respect to qualified military service shall be provided in accordance with the Uniform Services Employment And Reemployment Rights Act (USERRA) and the regulations thereunder.

11.18 COMPLIANCE WITH HIPAA PRIVACY STANDARDS

(a) **Application.** If any benefits under this Cafeteria Plan are subject to the Standards for Privacy of Individually Identifiable Health Information (45 CFR Part 164, the "Privacy Standards"), then this Section shall apply.

(b) **Disclosure of PHI.** The Plan shall not disclose Protected Health Information to any member of the Employer's workforce unless each of the conditions set out in this Section are met. "Protected Health Information" shall have the same definition as set forth in the Privacy Standards but generally shall mean individually identifiable information about the past, present or future physical or mental health or condition of an individual, including genetic information and information about treatment or payment for treatment.

(c) **PHI disclosed for administrative purposes.** Protected Health Information disclosed to members of the Employer's workforce shall be used or disclosed by them only for purposes of Plan administrative functions. The Plan's administrative functions shall include all Plan payment functions and health care operations. The terms "payment" and "health care operations" shall have the same definitions as set out in the Privacy Standards, but the term "payment" generally shall mean activities taken to determine or fulfill Plan responsibilities with respect to eligibility, coverage, provision of benefits, or reimbursement for health care. Genetic information will not be used or disclosed for underwriting purposes.

(d) **PHI disclosed to certain workforce members.** The Plan shall disclose Protected Health Information only to members of the Employer's workforce who are designated and authorized to receive such Protected Health Information, and only to the extent and in the minimum amount necessary for that person to perform his or her duties with respect to the Plan. "Members of the Employer's workforce" shall refer to all employees and other persons under the control of the Employer. The Employer shall keep an updated list of those authorized to receive Protected Health Information.

(1) An authorized member of the Employer's workforce who receives Protected Health Information shall use or disclose the Protected Health Information only to the extent necessary to perform his or her duties with respect to the Plan.

(2) In the event that any member of the Employer's workforce uses or discloses Protected Health Information other than as permitted by this Section and the Privacy Standards, the incident shall be reported to the Plan's privacy official. The privacy official shall take appropriate action, including:

(i) investigation of the incident to determine whether the breach occurred inadvertently, through negligence or deliberately; whether there is a pattern of breaches; and the degree of harm caused by the breach;

(ii) appropriate sanctions against the persons causing the breach which, depending upon the nature of the breach, may include oral or written reprimand, additional training, or termination of employment;

(iii) mitigation of any harm caused by the breach, to the extent practicable; and

(iv) documentation of the incident and all actions taken to resolve the issue and mitigate any damages.

(e) **Certification.** The Employer must provide certification to the Plan that it agrees to:

(1) Not use or further disclose the information other than as permitted or required by the Plan documents or as required by law;

(2) Ensure that any agent or subcontractor, to whom it provides Protected Health Information received from the Plan, agrees to the same restrictions and conditions that apply to the Employer with respect to such information;

(3) Not use or disclose Protected Health Information for employment-related actions and decisions or in connection with any other benefit or employee benefit plan of the Employer;

(4) Report to the Plan any use or disclosure of the Protected Health Information of which it becomes aware that is inconsistent with the uses or disclosures permitted by this Section, or required by law;

(5) Make available Protected Health Information to individual Plan members in accordance with Section 164.524 of the Privacy Standards;

(6) Make available Protected Health Information for amendment by individual Plan members and incorporate any amendments to Protected Health Information in accordance with Section 164.526 of the Privacy Standards;

(7) Make available the Protected Health Information required to provide an accounting of disclosures to individual Plan members in accordance with Section 164.528 of the Privacy Standards;

(8) Make its internal practices, books and records relating to the use and disclosure of Protected Health Information received from the Plan available to the Department of Health and Human Services for purposes of determining compliance by the Plan with the Privacy Standards;

(9) If feasible, return or destroy all Protected Health Information received from the Plan that the Employer still maintains in any form, and retain no copies of such information when no longer needed for the purpose for which disclosure was made, except that, if such return or destruction is not feasible, limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible; and

(10) Ensure the adequate separation between the Plan and members of the Employer's workforce, as required by Section 164.504(f)(2)(iii) of the Privacy Standards and set out in (d) above.

11.19 COMPLIANCE WITH HIPAA ELECTRONIC SECURITY STANDARDS

Under the Security Standards for the Protection of Electronic Protected Health Information (45 CFR Part 164.300 et. seq., the "Security Standards"):

(a) **Implementation.** The Employer agrees to implement reasonable and appropriate administrative, physical and technical safeguards to protect the confidentiality, integrity and availability of Electronic Protected Health Information that the Employer creates, maintains or transmits on behalf of the Plan. "Electronic Protected Health Information" shall have the same definition as set out in the Security Standards, but generally shall mean Protected Health Information that is transmitted by or maintained in electronic media.

(b) **Agents or subcontractors shall meet security standards.** The Employer shall ensure that any agent or subcontractor to whom it provides Electronic Protected Health Information shall agree, in writing, to implement reasonable and appropriate security measures to protect the Electronic Protected Health Information.

(c) **Employer shall ensure security standards.** The Employer shall ensure that reasonable and appropriate security measures are implemented to comply with the conditions and requirements set forth in Section 11.18.

11.20 MENTAL HEALTH PARITY AND ADDICTION EQUITY ACT

Notwithstanding anything in the Plan to the contrary, the Plan will comply with the Mental Health Parity and Addiction Equity Act and ERISA Section 712.

11.21 GENETIC INFORMATION NONDISCRIMINATION ACT (GINA)

Notwithstanding anything in the Plan to the contrary, the Plan will comply with the Genetic Information Nondiscrimination Act.

11.22 WOMEN'S HEALTH AND CANCER RIGHTS ACT

Notwithstanding anything in the Plan to the contrary, the Plan will comply with the Women's Health and Cancer Rights Act of 1998.

11.23 NEWBORNS' AND MOTHERS' HEALTH PROTECTION ACT

Notwithstanding anything in the Plan to the contrary, the Plan will comply with the Newborns' and Mothers' Health Protection Act.

EXHIBIT D

IN WITNESS WHEREOF, this Plan document is hereby executed this _____ day of _____.

The Board of Regents of the University of Oklahoma on behalf
of Rogers State University

By _____
EMPLOYER

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Institution: Rogers State University
ACADEMIC CALENDAR FOR 2015-2016

Summer Session (2015):

Semester begins (first day of classes) June 1, 2015
Please list dates of all holidays and breaks
INDEPENDENCE DAY July 3, 2015
Semester ends (including final exams) July 24, 2015
Commencement date _____

Fall Semester (Fall 2015):

Semester begins (first day of classes) August 17, 2015
Please list dates of all holidays and breaks
LABOR DAY September 7, 2015
FALL BREAK October 15-16, 2015
THANKSGIVING November 25-27, 2015
Semester ends (including final exams) December 11, 2015
Commencement date _____

Second Semester (Spring 2016):

Semester begins (first day of classes) January 11, 2016
Please list dates of all holidays and breaks
MARTIN LUTHER KING DAY January 18, 2016
SPRING BREAK March 14-18, 2016
Semester ends (including final exams) May 6, 2016
Commencement date (graduation ceremony) May 7, 2016

Intersessions (classes that meet between regularly scheduled semesters or that meet between spring semester and summer session or between summer session and fall semester):

| | | |
|--|---------------------|-----------------------------|
| | <u>Summer 2015</u> | <u>Spring 2016</u> |
| Intersession begins | <u>May 11, 2015</u> | <u>December 14-18, 2015</u> |
| Intersession ends (Including final exams) | <u>May 22, 2015</u> | <u>January 4 - 8, 2016</u> |

MEMORIAL DAY May 30, 2016

Summer (if applicable):

Final add date 8-week classes: June 3, 2015
Final drop date 8-week classes: June 5, 2015

First day of 1st 4-wk classes: June 1, 2015
Final add date 1st 4-wk classes: June 2, 2015
Final drop date 1st 4-wk classes: June 3, 2015
Last day of 1st 4-wk classes: June 26, 2015

First day of 2nd 4-wk classes: June 29, 2015
Final add date 2nd 4-wk classes: June 30, 2015
Final drop date 2nd 4-wk classes: July 1, 2015
Last day of 2nd 4-wk classes: July 24, 2015

Fall (if applicable):

16-wk last add date: August 21, 2015
16-wk last drop date: August 28, 2015

First day of 1st 8-wk classes: August 17, 2015
Final add date 1st 8-wk classes: August 19, 2015
Final drop date 1st 8-wk classes: August 21, 2015
Last day of 1st 8-wk classes: October 9, 2015

First day of 2nd 8-wk classes: October 12, 2015
Final add date 2nd 8-wk classes: October 14, 2015
Final drop date 2nd 8-wk classes: October 19, 2015
Last day of 2nd 8-wk classes: December 11, 2015

Spring (if applicable):

16-wk last add date: January 15, 2016
16-wk last drop date: January 25, 2016

First day of 1st 8-wk classes: January 11, 2016
Final add date 1st 8-wk classes: January 13, 2016
Final drop date 1st 8-wk classes: January 15, 2016
Last day of 1st 8-wk classes: March 4, 2016

First day of 2nd 8-wk classes: March 7, 2016
Final add date 2nd 8-wk classes: March 9, 2016
Final drop date 2nd 8-wk classes: March 11, 2016
Last day of 2nd 8-wk classes: May 6, 2016

QUARTERLY REPORT OF PURCHASES – ALL
July 1, 2014 through September 30, 2014

| <u>Item</u> | <u>Description</u> | <u>Campus- Department</u> | <u>Vendor</u> | <u>Award Amount</u> | <u>Explanation/ Justification</u> |
|---|----------------------------------|-------------------------------|--------------------------|-------------------------|---------------------------------------|
| PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000 | | | | | |
| 1. | Medical Services | Student Health Center | OU Physicians | \$73,812 | Professional Services |
| 2. | Library Services | All Campuses | Ebsco Industries | \$59,303 | Online Library Resources |
| 3. | Athletic Insurance | All Campuses | Specialty Ins. Solutions | \$54,950 | Athletic Accident Insurance Policy |
| 4. | ID Card Services | Student Services | Blackboard | \$66,659 | ID/Dining/Door Access Services |
| 5. | Online Learning | All Campuses | Blackboard | \$96,530 | Online Learning Services |
| 6. | OU Board Services | Administration | Univ. of Ok. Comptroller | \$216,965 | Annual OU Board Services |
| 7. | Office Supplies | All Campuses | Office Max | \$120,000 | Office Supplies |
| 8. | Facility Rent Facility Rental | Athletics | City of Claremore | \$215,000 | Annual Athletic |

SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$250,000
Competition Not Applicable

None to Report

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2014

EXECUTIVE SUMMARY

Highlights from the Statements of Net Position as of September 30, 2014 and Statements of Changes in Net Position for the three months then ended are presented below for information only.

STATEMENTS OF NET POSITION

- Total assets of \$109.5 million exceeded related liabilities of \$74.1 million by \$35.4 million.
- Education & General assets of \$12.8 million exceeded related liabilities of \$6.8 million by \$6.0 million.
- Sponsored Program assets of \$1.5 million exceeded related liabilities of \$0.2 million by \$1.3 million.
- Auxiliary Enterprise assets of \$9.7 million exceeded related liabilities of \$2.8 million by \$6.9 million.
- Other fund assets of \$85.5 million exceeded related liabilities of \$64.4 million by \$21.1 million. Other Funds consist of fixed assets, net of accumulated depreciation, and related bonds and master lease obligations, and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET POSITION

- Total revenues of \$17.7 million were less than expenses of \$18.3 million by \$0.6 million.
- Education & General revenues of \$8.4 million were less than related expenses of \$8.5 million by \$0.1 million.
- Sponsored Program revenues of \$5.7 million were less than related expenses of \$5.9 million by \$0.2 million.
- Auxiliary Enterprise revenues of \$2.7 million were less than related expenses of \$3.7 million by \$1.0 million.
- Other fund revenues of \$1.0 million exceeded related expenses of \$0.2 million, resulting in a net increase of \$0.8 million. This increase is due primarily to the receipt of Section 13 allocations and state appropriations for capital lease debt service.

ROGERS STATE UNIVERSITY
STATEMENT OF CHANGES IN NET POSITION
FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2014
UNAUDITED

| | Education & General | | | Sponsored Programs | | | Auxiliary Enterprises | | |
|----------------------------------|---------------------|--------------|------------------|--------------------|--------------|------------------|-----------------------|--------------|------------------|
| | 9/30/2014 | % of Budget | 9/30/2013 | 9/30/2014 | % of Budget | 9/30/2013 | 9/30/2014 | % of Budget | 9/30/2013 |
| REVENUES | | | | | | | | | |
| Student Tuition and fees, net | 3,703,367 | 22.7% | 3,691,630 | - | 0.0% | - | 848,207 | 23.4% | 800,668 |
| Grants & Contracts | 25,075 | 13.4% | 21,970 | 5,428,153 | 246.7% | 5,460,645 | - | 100% | - |
| Sales & Services | - | 0.0% | - | - | 0.0% | - | 1,520,841 | 14.2% | 1,823,919 |
| State Appropriations | 4,364,360 | 30.4% | 4,289,412 | - | 0.0% | - | - | 0.0% | - |
| Private Gifts | - | 100.0% | - | 228,265 | 3.6% | 38,931 | 15,000 | 100.0% | 1,930 |
| On Behalf Payments | 281,481 | 0.0% | 297,500 | 1,012 | 0.0% | 750 | 19,775 | 0.0% | 9,675 |
| Endowment and Investment Income | - | 0.0% | - | 4,239 | 28.3% | 2,752 | 25,087 | 13.9% | 26,707 |
| Other Sources | 59,604 | 1.7% | 14,961 | - | 0.0% | - | 248,811 | 2.3% | 30,664 |
| TOTAL REVENUES | 8,433,887 | 24.5% | 8,315,473 | 5,661,669 | 30.6% | 5,503,078 | 2,677,722 | 9.6% | 2,693,563 |
| EXPENSES | | | | | | | | | |
| Compensation | 4,944,467 | 22.0% | 4,933,926 | 378,008 | 16.3% | 362,606 | 366,716 | 13.6% | 326,042 |
| Depreciation | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Scholarships | 1,770,979 | 38.2% | 1,757,399 | 5,082,803 | 33.5% | 5,460,645 | 331,161 | 3.3% | 184,105 |
| Utilities | 154,450 | 15.1% | 230,696 | - | 0.0% | - | 105,931 | 19.3% | 129,530 |
| Debt Service - Interest & Fees | - | 0.0% | - | 1,500 | 0.0% | - | 1,831 | 100.0% | 4,449 |
| Professional & Technical Fees | 229,843 | 14.8% | 250,478 | 18,245 | 18.2% | 15,976 | 90,104 | 36.0% | 62,693 |
| Maintenance & Repair | 408,100 | 31.4% | 217,336 | 17,667 | 70.7% | 19,001 | 315,716 | 394.6% | 227,993 |
| Supplies and Materials | 754,163 | 39.0% | 698,973 | 120,157 | 18.7% | 80,618 | 1,073,440 | 7.7% | 598,982 |
| Travel | 55,587 | 14.6% | 53,799 | 28,467 | 13.2% | 29,961 | 46,338 | 11.6% | 37,526 |
| Library Books and Periodicals | 155,303 | 46.4% | 136,917 | - | 0.0% | - | - | 0.0% | - |
| Communications | 14,461 | 4.3% | 20,423 | 640 | 3.2% | (494) | 90,168 | 100.0% | 73,872 |
| Other Uses | (2,710) | 100.0% | (4,465) | 24,645 | 0.0% | 22,999 | 35,737 | 0.0% | - |
| Transfers for Debt Service | 88,246 | 18.6% | 121,576 | - | 0.0% | - | 1,071,987 | 0.0% | 958,454 |
| Transfers for Capitalized Assets | 6,700 | 0.0% | - | 190,132 | 0.0% | - | 178,059 | 0.0% | 297,701 |
| TOTAL EXPENSES | 8,579,589 | 24.9% | 8,417,058 | 5,862,263 | 31.7% | 5,991,312 | 3,707,189 | 13.2% | 2,901,347 |
| CHANGE IN NET POSITION | (145,702) | | (101,585) | (200,594) | | (488,234) | (1,029,467) | | (207,784) |

ROGERS STATE UNIVERSITY
STATEMENT OF CHANGES IN NET POSITION
FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2014
UNAUDITED

| | Other Funds | | Total | | % of Total | |
|----------------------------------|----------------|---------------|-------------------|---------------|-------------------|---------------|
| | 9/30/2014 | % of Budget | 9/30/2014 | % of Total | | |
| REVENUES | | | | | | |
| Student Tuition and fees, net | - | 0.0% | 4,551,574 | 25.6% | 4,492,298 | 25.7% |
| Grants & Contracts | - | 0.0% | 5,453,228 | 30.7% | 5,482,615 | 31.4% |
| Sales & Services | - | 0.0% | 1,520,841 | 8.6% | 1,823,919 | 10.4% |
| State Appropriations | 436,941 | 100.0% | 4,801,301 | 27.1% | 4,726,353 | 27.0% |
| Private Gifts | - | 0.0% | 243,265 | 1.4% | 40,861 | 0.2% |
| On Behalf Payments | 539,189 | 0.0% | 841,457 | 4.7% | 845,425 | 4.8% |
| Endowment and Investment Income | - | 0.0% | 29,327 | 0.2% | 29,500 | 0.2% |
| Other Sources | - | 0.0% | 308,415 | 1.7% | 45,625 | 0.3% |
| TOTAL REVENUES | 976,130 | 108.5% | 17,749,407 | 100.0% | 17,486,596 | 100.0% |
| EXPENSES | | | | | | |
| Compensation | - | 0.0% | 5,689,191 | 31.1% | 5,622,574 | 32.2% |
| Depreciation | 803,956 | 0.0% | 803,956 | 4.4% | 803,750 | 4.6% |
| Scholarships | - | 0.0% | 7,184,943 | 39.2% | 7,402,149 | 42.3% |
| Utilities | - | 0.0% | 260,381 | 1.4% | 360,226 | 2.1% |
| Debt Service - Interest & Fees | 774,504 | 0.0% | 777,835 | 4.2% | 739,392 | 4.2% |
| Professional & Technical Fees | - | 0.0% | 338,192 | 1.8% | 329,147 | 1.9% |
| Maintenance & Repair | - | 0.0% | 741,483 | 4.0% | 464,330 | 2.7% |
| Supplies and Materials | 51,546 | 5.7% | 1,999,307 | 10.9% | 1,364,376 | 7.8% |
| Travel | - | 0.0% | 130,393 | 0.7% | 121,286 | 0.7% |
| Library Books and Periodicals | - | 0.0% | 155,303 | 0.8% | 136,917 | 0.8% |
| Communications | - | 0.0% | 105,268 | 0.6% | 93,801 | 0.5% |
| Other Uses | 72,841 | 0.0% | 130,512 | 0.7% | 16,534 | 0.1% |
| Transfers for Debt Service | (1,160,233) | 0.0% | - | 0.0% | - | 0.0% |
| Transfers for Capitalized Assets | (374,891) | 0.0% | - | 0.0% | - | 0.0% |
| TOTAL EXPENSES | 167,723 | 18.6% | 18,316,764 | 100.0% | 17,454,482 | 99.8% |
| CHANGE IN NET POSITION | 808,407 | | (567,356) | | 32,114 | |

ROGERS STATE UNIVERSITY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2014
UNAUDITED

ASSETS

CURRENT & NONCURRENT ASSETS

Cash and cash equivalents 11,195,423
Accounts receivable - net 856,481
Due From (to) Other Funds 291,594
Prepaid Expenses & Other Assets -
Net Pension Assets 425,213
Total Current & Non-current Assets 12,768,711

**CAPITAL ASSETS, NET
TOTAL ASSETS**

LIABILITIES & NET ASSETS

CURRENT LIABILITIES

Accounts payable 564,233
OPEB Obligation 100,725
Current Portion of L-T Debt -
Accrued compensated absences 431,463
Deferred revenue 4,737,703
Deposits held in custody for others -
Total Current Liabilities 5,834,124

NONCURRENT LIABILITIES

OPEB Obligation 599,290
Other Non Current Liabilities 325,787
Bonds & Master Lease Obligations -
Total noncurrent liabilities 925,077
TOTAL LIABILITIES 6,759,201

NET POSITION

Unrestricted 6,009,510
Restricted -
Capital assets, Net of Related Debt -
Total Net Position 6,009,510

TOTAL NET POSITION

| Education & General | | Sponsored Programs | |
|---------------------|-------------------|--------------------|----------------|
| 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 |
| 11,195,423 | 11,789,730 | 1,386,570 | 163,744 |
| 856,481 | 1,104,073 | 328,948 | 922,838 |
| 291,594 | (207,703) | (222,567) | (222,478) |
| - | - | - | - |
| 425,213 | 483,071 | - | - |
| <u>12,768,711</u> | <u>13,169,171</u> | <u>1,492,950</u> | <u>864,104</u> |
| <u>12,768,711</u> | <u>13,169,171</u> | <u>1,492,950</u> | <u>864,104</u> |
| 564,233 | 526,051 | 98,044 | 48,618 |
| 100,725 | 176,409 | - | 13,702 |
| - | - | - | - |
| 431,463 | 383,361 | 47,352 | 35,675 |
| 4,737,703 | 4,681,249 | - | - |
| - | - | - | - |
| <u>5,834,124</u> | <u>5,767,070</u> | <u>145,396</u> | <u>97,995</u> |
| 599,290 | 381,561 | - | 31,705 |
| 325,787 | 322,181 | 17,857 | 25,502 |
| - | - | - | - |
| <u>925,077</u> | <u>703,742</u> | <u>17,857</u> | <u>57,207</u> |
| <u>6,759,201</u> | <u>6,470,812</u> | <u>163,253</u> | <u>155,202</u> |
| 6,009,510 | 6,698,360 | - | - |
| - | - | 1,329,697 | 708,902 |
| - | - | - | - |
| <u>6,009,510</u> | <u>6,698,360</u> | <u>1,329,697</u> | <u>708,902</u> |
| <u>12,768,711</u> | <u>13,169,172</u> | <u>1,492,950</u> | <u>864,104</u> |

**ROGERS STATE UNIVERSITY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2014
UNAUDITED**

ASSETS

CURRENT & NONCURRENT ASSETS
Cash and cash equivalents
Accounts receivable - net
Due From (to) Other Funds
Prepaid Expenses & Other Assets
Net Pension Assets
Total Current & Non-current Assets

**CAPITAL ASSETS, NET
TOTAL ASSETS**

LIABILITIES & NET ASSETS

CURRENT LIABILITIES
Accounts payable
OPEB Obligation
Current Portion of L-T Debt
Accrued compensated absences
Deferred revenue
Deposits held in custody for others
Total Current Liabilities

NONCURRENT LIABILITIES
OPEB Obligation
Other Non Current Liabilities
Bonds & Master Lease Obligations
Total noncurrent liabilities
TOTAL LIABILITIES

NET POSITION
Unrestricted
Restricted
Capital assets, Net of Related Debt
Total Net Position

TOTAL NET POSITION

| | Auxiliary Enterprises | | Other Funds | |
|-------------------------------------|-----------------------|------------|-------------|------------|
| | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 |
| Cash and cash equivalents | 8,269,045 | 9,067,900 | 974,603 | 802,780 |
| Accounts receivable - net | 1,544,032 | 874,730 | - | - |
| Due From (to) Other Funds | (69,027) | 430,181 | - | - |
| Prepaid Expenses & Other Assets | - | - | 11,007,818 | 2,330,219 |
| Net Pension Assets | - | - | - | - |
| Total Current & Non-current Assets | 9,744,050 | 10,372,811 | 11,982,421 | 3,132,999 |
| CAPITAL ASSETS, NET | - | - | 73,535,346 | 73,899,263 |
| TOTAL ASSETS | 9,744,050 | 10,372,811 | 85,517,768 | 77,032,262 |
| LIABILITIES & NET ASSETS | | | | |
| CURRENT LIABILITIES | | | | |
| Accounts payable | 1,245,688 | 1,258,303 | 959,520 | 353,572 |
| OPEB Obligation | - | 10,660 | - | - |
| Current Portion of L-T Debt | - | - | 4,201,860 | 2,410,404 |
| Accrued compensated absences | 35,195 | 34,356 | - | - |
| Deferred revenue | 1,250,272 | 1,209,302 | 381,494 | - |
| Deposits held in custody for others | 201,545 | 182,257 | - | - |
| Total Current Liabilities | 2,732,700 | 2,694,878 | 5,542,875 | 2,763,976 |
| NONCURRENT LIABILITIES | | | | |
| OPEB Obligation | - | 28,368 | - | - |
| Other Non Current Liabilities | 40,116 | 43,922 | - | - |
| Bonds & Master Lease Obligations | - | - | 58,850,560 | 52,401,141 |
| Total noncurrent liabilities | 40,116 | 72,290 | 58,850,560 | 52,401,141 |
| TOTAL LIABILITIES | 2,772,816 | 2,767,168 | 64,393,435 | 55,165,117 |
| NET POSITION | | | | |
| Unrestricted | 6,971,234 | 7,605,646 | - | - |
| Restricted | - | - | 990,934 | 1,726,362 |
| Capital assets, Net of Related Debt | - | - | 20,133,399 | 20,140,783 |
| Total Net Position | 6,971,234 | 7,605,646 | 21,124,333 | 21,867,145 |
| TOTAL NET POSITION | 9,744,050 | 10,372,814 | 85,517,768 | 77,032,262 |

ROGERS STATE UNIVERSITY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2014
UNAUDITED

| | Total | |
|--|--------------------|--------------------|
| | 9/30/2014 | 9/30/2013 |
| ASSETS | | |
| CURRENT & NONCURRENT ASSETS | | |
| Cash and cash equivalents | 21,825,641 | 21,824,154 |
| Accounts receivable - net | 2,729,461 | 2,901,641 |
| Due From (to) Other Funds | - | - |
| Prepaid Expenses & Other Assets | 11,007,818 | 2,330,219 |
| Net Pension Assets | 425,213 | 483,071 |
| Total Current & Non-current Assets | <u>35,988,132</u> | <u>27,539,085</u> |
| CAPITAL ASSETS, NET | 73,535,346 | 73,899,263 |
| TOTAL ASSETS | <u>109,523,478</u> | <u>101,438,348</u> |
| LIABILITIES & NET ASSETS | | |
| CURRENT LIABILITIES | | |
| Accounts payable | 2,867,485 | 2,186,544 |
| OPEB Obligation | 100,725 | 200,771 |
| Current Portion of L-T Debt | 4,201,860 | 2,410,404 |
| Accrued compensated absences | 514,010 | 453,392 |
| Deferred revenue | 6,369,470 | 5,890,551 |
| Deposits held in custody for others | 201,545 | 182,257 |
| Total Current Liabilities | <u>14,255,094</u> | <u>11,323,919</u> |
| NONCURRENT LIABILITIES | | |
| OPEB Obligation | 599,290 | 441,634 |
| Other Non Current Liabilities | 383,759 | 391,605 |
| Bonds & Master Lease Obligations | 58,850,560 | 52,401,141 |
| Total noncurrent liabilities | <u>59,833,610</u> | <u>53,234,380</u> |
| TOTAL LIABILITIES | <u>74,088,704</u> | <u>64,558,299</u> |
| NET POSITION | | |
| Unrestricted | 12,980,744 | 14,304,006 |
| Restricted | 2,320,631 | 2,435,264 |
| Capital assets, Net of Related Debt | 20,133,399 | 20,140,783 |
| Total Net Position | <u>35,434,774</u> | <u>36,880,053</u> |
| TOTAL NET POSITION | <u>109,523,478</u> | <u>101,438,352</u> |

2.5.1—DISTINGUISHED PROFESSORSHIPS

Recipients of distinguished professorships are deemed to have achieved unusual distinction in teaching; research and creative/scholarly activity; and professional and University service and public outreach. The University awards the following distinguished professorships:

- David L. Boren Professorships
- David Ross Boyd Professorships
- George Lynn Cross Research Professorships
- Presidential Professorships
- Regents' Professorships

All nominations shall be made known to the Board of Regents at least 20 days prior to the time that nominees' names appear on an agenda for action.

(RM, 5-12-66, p. 8524; amended 5-11-78, p. 14958; 9-26-95, p. 24589; 1-27-2004, p. 28924)

DAVID L. BOREN PROFESSORSHIPS

Criteria for Selection

The David L. Boren Professorship is one of the University of Oklahoma's highest honors, recognizing faculty who have made truly exceptional contributions to the mission of a public research university. To qualify for the Professorship, a faculty member must have consistently demonstrated outstanding teaching, research and creative activity, and leadership or service. The holders of this distinctive honor should represent the best of the OU spirit as it has come to be under the remarkable leadership of President David L. Boren – caring for students, advancing the frontiers of knowledge, and making a positive difference in the world.

Among more specific criteria which may be considered are the degree to which the candidate:

- Inspires inquisitiveness and intellectual curiosity among students;
- brings about change in students' knowledge, motives, and attitudes;
- fosters the professional development of colleagues and serves as a model for colleagues and students;
- contributes to scholarship or creative activity that is viewed as seminal within one or more fields, recognized via awards or other measures of excellence at the national or international levels;
- publishes or exhibits scholarship or creative activity in high quality venues and has their work cited frequently;
- has strong sense of community and is instrumental in the creation, organization, and mobilization of other individuals, groups and resources that are involved in projects benefiting the community.

Nomination Procedures:

Initiation:

The Senior Vice Presidents and Provosts will solicit recommendations for the professorship by September and announce appropriate schedules for processing the nominations.

Recommendations:

Any academic unit may submit to the college dean the name of one regular faculty member with the rank of professor. The recommending unit will be responsible for assembling the supporting documentation. The dean of the college will review the recommendations and add his or her comments to the recommendation(s) considered to be most worthy. The dean will submit all the

recommendations and supporting documentation to the Senior Vice President and Provost. The Senior Vice Presidents and Provosts will forward these materials to the University Council on Faculty Awards and Honors.

Supporting Documentation:

Recommendations are to be accompanied by specific evidence that the nominee meets the criteria for selection. Whenever possible, surveys of representative groups of present and former students should be made and reported.

Selection Procedure:

Review:

The Council on Faculty Awards and Honors shall recommend to the President, through the Senior Vice Presidents and Provosts, only those nominated faculty considered by the Council to be most highly qualified and most deserving of being awarded the David L. Boren Professorship. The Council also shall transmit all substantiating materials pertaining to all nominees.

Selection:

The Senior Vice Presidents and Provosts will review the nominees from the respective campuses and forward their recommendations, along with all nominations and all substantiating material pertaining to all nominees, to the President, who will make recommendations to the Board of Regents.

Perquisites:

In the year of designation as a David L. Boren Professor, the person receiving the award will receive a one-time cash award of \$10,000 and a permanent salary increase of 10% or a minimum of \$10,000 starting in the subsequent fiscal year.

Term of the Award:

The term of a David L. Boren Professor is continuous until retirement.

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2014

EXECUTIVE SUMMARY

Highlights from the *Statements of Net Position* as of September 30, 2014 and *Statements of Changes in Net Position* for the three months then ended are presented below for information only.

STATEMENTS OF NET POSITION

- Total assets and deferred outflows of \$1.40 billion exceed related liabilities and deferred inflows of \$368.3 million by \$1.03 billion.
- Education & General assets of \$115.7 million exceeded related liabilities of \$6.8 million by \$108.9 million.
- Sponsored Program assets of \$9.4 million partially offset related liabilities of \$12.9 million.
- Clinical Operations assets of \$320.2 million exceeded liabilities of \$42.3 million by \$277.9 million.
- Auxiliary Enterprise assets of \$115.9 million exceeded liabilities of \$69.7 million by \$46.2 million.
- Regents' Fund assets were \$32.5 million. There were no related liabilities.
- Other Funds assets and deferred outflows of \$802.9 million exceeded related liabilities and deferred inflows of \$236.7 million by \$566.2 million. Other Funds consist of fixed assets, net of accumulated depreciation and related bond and master lease obligations, and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET POSITION

- Total revenues of \$274.0 million exceeded expenses of \$249.5 million by \$24.5 million.
- Education & General revenues of \$61.6 million exceeded expenses of \$50.9 million by \$10.7 million.
- Sponsored Program revenues of \$26.8 million exceeded expenses of \$24.2 million.
- Clinical Operations revenues of \$145 million exceeded expenses of \$128.6 million by \$16.4 million.
- Auxiliary Enterprise revenues of \$11.3 million exceeded expenses of \$4.7 million, which resulted in a net increase of \$6.6 million.
- Regents' Fund revenues of \$375 thousand exceeded expenses of \$205 thousand, resulting in a net increase of \$170 thousand.
- Other Funds revenues of \$28.8 million trailed expenses of \$40.9 million, resulting in a decrease of \$12.1 million to net position.

**OU HEALTH SCIENCES CENTER
STATEMENTS OF NET ASSETS
AS OF SEPTEMBER 30, 2014 AND 2013
UNAUDITED**

| | Education & General | | Sponsored Programs | | Clinical Operations | | Auxiliary Enterprises | |
|---|-----------------------|-----------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 |
| ASSETS | | | | | | | | |
| CURRENT AND NONCURRENT ASSETS | | | | | | | | |
| Cash and Cash Equivalents | \$ 78,088,542 | \$ 95,357,113 | \$ (6,448,298) | \$ (6,560,998) | \$ 214,832,838 | \$ 169,327,063 | \$ 36,807,008 | \$ 96,245,695 |
| Endowment Investments (Funds held by OU-Norman) | - | - | - | - | - | - | - | - |
| Student Loans Receivable, Net | - | - | - | - | - | - | - | - |
| Accounts Receivable, Net | 16,791,110 | 15,612,841 | 15,829,699 | 13,444,285 | 105,343,392 | 92,883,759 | 2,954,672 | 1,959,719 |
| Due From (To) Other Funds | 20,693,808 | 8,337,448 | - | - | - | - | (24,258,475) | - |
| Investments | - | - | - | - | - | - | - | - |
| Prepaid Expenses | 148,893 | 148,893 | - | - | - | - | 220,871 | 224,753 |
| Inventory | - | - | - | - | - | - | 941,769 | 969,550 |
| Total Current and Noncurrent Assets | 115,722,354 | 119,456,295 | 9,381,402 | 6,883,287 | 320,176,230 | 262,210,822 | 16,665,845 | 99,399,717 |
| FIXED ASSETS, NET | - | - | - | - | - | - | 99,202,893 | 13,101,423 |
| Total Assets | \$ 115,722,354 | \$ 119,456,295 | \$ 9,381,402 | \$ 6,883,287 | \$ 320,176,230 | \$ 262,210,822 | \$ 115,868,738 | \$ 112,501,140 |
| DEFERRED OUTFLOWS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| LIABILITIES & NET ASSETS | | | | | | | | |
| CURRENT LIABILITIES | | | | | | | | |
| Accounts Payable | \$ 1,793,451 | \$ 784,914 | \$ 1,426,380 | \$ 1,374,500 | \$ 28,955,044 | \$ 26,266,269 | \$ 1,255,015 | \$ 1,274,338 |
| OPEB Obligation | - | - | - | - | - | - | - | - |
| Current Portion of L-T Debt | 85,000 | 81,500 | - | - | 426,137 | 453,334 | 1,825,000 | 1,780,000 |
| Accrued Interest Payable | 2,997 | - | - | - | 13,425 | - | 873,078 | 87,343 |
| Accrued Expenses | 2,103,587 | 2,503,996 | 2,835,051 | 2,964,659 | 6,719,611 | 6,394,840 | 865,014 | 778,001 |
| Deferred Revenue | - | - | 7,702,199 | 6,490,930 | - | - | 220,157 | 101,749 |
| Deposits Held in Custody for Others | - | - | - | - | - | - | 148,931 | 92,572 |
| Total Current Liabilities | 3,985,035 | 3,370,410 | 11,963,630 | 10,830,089 | 36,114,218 | 33,114,443 | 5,187,194 | 4,114,003 |
| LONG-TERM LIABILITIES | | | | | | | | |
| OPEB Obligation | - | - | - | - | - | - | - | - |
| Federal Loan Program Refundable | - | - | - | - | - | - | - | - |
| Accrued Expenses | 2,056,910 | 2,033,049 | 945,017 | 936,208 | 2,810,534 | 2,542,352 | 351,033 | 303,135 |
| Bonds, Notes, Master Lease Obligations | 718,667 | 803,667 | - | - | 3,357,562 | 3,710,498 | 64,150,109 | 65,913,776 |
| Total Long-Term Liabilities | 2,775,577 | 2,836,716 | 945,017 | 936,208 | 6,168,095 | 6,252,850 | 64,501,142 | 66,216,911 |
| Total Current and Long-Term Liabilities | 6,760,612 | 6,207,126 | 12,908,647 | 11,766,297 | 42,282,313 | 39,367,293 | 69,688,336 | 70,330,914 |
| DEFERRED INFLOWS | - | - | - | - | - | - | - | - |
| NET ASSETS | | | | | | | | |
| Unrestricted | 108,961,741 | 113,249,169 | - | - | 277,893,916 | 222,843,529 | 37,211,093 | 34,581,644 |
| Restricted | - | - | (3,527,245) | (4,883,010) | - | - | - | - |
| Endowment | - | - | - | - | - | - | - | - |
| Capital Assets, Net of Related Debt | - | - | - | - | - | - | 8,969,309 | 7,588,582 |
| Total Net Assets | 108,961,741 | 113,249,169 | (3,527,245) | (4,883,010) | 277,893,916 | 222,843,529 | 46,180,402 | 42,170,226 |
| Total Liabilities & Net Assets | \$ 115,722,354 | \$ 119,456,295 | \$ 9,381,402 | \$ 6,883,287 | \$ 320,176,230 | \$ 262,210,822 | \$ 115,868,738 | \$ 112,501,140 |

**OU HEALTH SCIENCES CENTER
STATEMENTS OF NET ASSETS
AS OF SEPTEMBER 30, 2014 AND 2013
UNAUDITED**

| | Regents' Fund | | Other Funds | | Total | |
|---|----------------------|----------------------|----------------------|-----------------------|-------------------------|-------------------------|
| | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 |
| ASSETS | | | | | | |
| CURRENT AND NONCURRENT ASSETS | | | | | | |
| Cash and Cash Equivalents | \$ - | \$ - | \$ 286,308,259 | \$ 288,425,418 | \$ 609,588,349 | \$ 642,794,291 |
| Endowment Investments (Funds held by OU-Norman) | 40,757,366 | 39,832,849 | - | - | 40,757,366 | 39,832,849 |
| Student Loans Receivable, Net | - | - | 6,878,305 | 6,360,851 | 6,878,305 | 6,360,851 |
| Accounts Receivable, Net | - | - | 5,817,349 | 5,522,834 | 146,736,222 | 129,423,438 |
| Due From (To) Other Funds | (8,255,922) | (8,337,448) | 11,820,589 | - | - | - |
| Investments | - | - | 724,001 | - | 724,001 | - |
| Prepaid Expenses | - | - | 4,352,795 | 3,591,007 | 4,722,560 | 3,964,653 |
| Inventory | - | - | 781,479 | 548,182 | 1,723,248 | 1,517,732 |
| Total Current and Noncurrent Assets | 32,501,444 | 31,495,401 | 316,682,778 | 304,448,292 | 811,130,051 | 823,893,814 |
| FIXED ASSETS, NET | - | - | 485,644,100 | 501,020,998 | 584,846,993 | 514,122,421 |
| Total Assets | \$ 32,501,444 | \$ 31,495,401 | \$802,326,878 | \$ 805,469,290 | \$ 1,395,977,044 | \$ 1,338,016,235 |
| DEFERRED OUTFLOWS | \$ - | \$ - | \$ 557,589 | \$ 836,383 | \$ 557,589 | \$ 836,383 |
| LIABILITIES & NET ASSETS | | | | | | |
| CURRENT LIABILITIES | | | | | | |
| Accounts Payable | \$ - | \$ - | \$ 6,076,950 | \$ 6,566,130 | \$ 39,506,840 | \$ 36,266,151 |
| OPEB Obligation | - | - | 3,598,000 | 3,309,000 | 3,598,000 | 3,309,000 |
| Current Portion of L-T Debt | - | - | 6,056,634 | 4,660,705 | 8,392,771 | 6,975,539 |
| Accrued Interest Payable | - | - | 1,088,410 | 1,129,093 | 1,977,911 | 1,216,436 |
| Accrued Expenses | - | - | 12,375,154 | 12,507,202 | 24,898,417 | 25,148,697 |
| Deferred Revenue | - | - | 486,179 | 461,214 | 8,408,534 | 7,053,893 |
| Deposits Held in Custody for Others | - | - | 14,494,223 | 19,843,209 | 14,643,154 | 19,935,781 |
| Total Current Liabilities | - | - | 44,175,550 | 48,476,553 | 101,425,627 | 99,905,497 |
| LONG-TERM LIABILITIES | | | | | | |
| OPEB Obligation | - | - | 78,521,834 | 73,377,834 | 78,521,834 | 73,377,834 |
| Federal Loan Program Refundable | - | - | 7,060,155 | 7,081,892 | 7,060,155 | 7,081,892 |
| Accrued Expenses | - | - | 2,135,978 | 2,126,949 | 8,299,472 | 7,941,694 |
| Bonds, Notes, Master Lease Obligations | - | - | 103,994,608 | 112,057,789 | 172,220,945 | 182,485,730 |
| Total Long-Term Liabilities | - | - | 191,712,576 | 194,644,464 | 266,102,407 | 270,887,150 |
| Total Current and Long-Term Liabilities | - | - | 235,888,126 | 243,121,017 | 367,528,034 | 370,792,647 |
| DEFERRED INFLOWS | - | - | 770,921 | - | 770,921 | - |
| NET ASSETS | | | | | | |
| Unrestricted | - | - | 173,615,291 | 173,865,560 | 597,682,041 | 544,539,902 |
| Restricted | 3,174,611 | 2,903,284 | 5,196,683 | 5,016,592 | 4,844,050 | 3,036,866 |
| Endowment | 29,326,833 | 28,592,117 | - | - | 29,326,833 | 28,592,117 |
| Capital Assets, Net of Related Debt | - | - | 387,413,446 | 384,302,504 | 396,382,755 | 391,891,086 |
| Total Net Assets | 32,501,444 | 31,495,401 | 566,225,420 | 563,184,656 | 1,028,235,678 | 968,059,971 |
| Total Liabilities & Net Assets | \$ 32,501,444 | \$ 31,495,401 | \$802,113,546 | \$ 806,305,673 | \$ 1,395,763,712 | \$ 1,338,852,618 |

**OU HEALTH SCIENCES CENTER
STATEMENT OF CHANGES IN NET ASSETS
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2014
UNAUDITED**

| | Education & General | | | Sponsored Programs | | | Clinical Operations | | |
|--------------------------------------|----------------------|--------------|---------------------|---------------------|--------------|-------------------|----------------------|--------------|----------------------|
| | 09/30/14 | % of Budget | 09/30/13 | 09/30/14 | % of Budget | 09/30/13 | 09/30/14 | % of Budget | 09/30/13 |
| REVENUES: | | | | | | | | | |
| Tuition & Fees | \$ 26,770,812 | 47.5% | \$25,953,747 | \$ - | 0.0% | \$ - | \$ - | 0.0% | \$ - |
| Grants & Contracts | - | 0.0% | - | 26,811,456 | 25.3% | 25,236,005 | 17,534,056 | 14.3% | 13,706,411 |
| Sales and Services | - | 0.0% | - | - | 0.0% | - | 107,102,786 | 28.8% | 113,232,450 |
| State Appropriations | 24,275,121 | 24.8% | 24,150,121 | - | 0.0% | - | - | 0.0% | - |
| Private Gifts | - | 0.0% | - | - | 0.0% | - | 2,472,040 | 29.1% | 1,622,697 |
| On Behalf Payments | 2,830,327 | 24.9% | 2,893,916 | - | 0.0% | - | - | 0.0% | - |
| State School Land Funds | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Endowment Income | 3,292,238 | 23.5% | 3,050,661 | - | 0.0% | - | - | 0.0% | - |
| Investment Income | - | 0.0% | - | - | 0.0% | - | 340,719 | 28.4% | 296,353 |
| Other Revenue | 4,482,040 | 34.5% | 3,534,159 | 19,061 | 5.3% | 155,664 | 17,594,158 | 35.9% | 9,558,950 |
| Total Revenue | 61,650,538 | 32.0% | 59,582,604 | 26,830,517 | 25.2% | 25,391,669 | 145,043,759 | 26.2% | 138,416,861 |
| EXPENSES: | | | | | | | | | |
| Compensation & Benefits | 34,237,244 | 23.2% | 34,437,096 | 12,260,626 | 23.1% | 12,896,469 | 87,772,211 | 24.4% | 80,466,436 |
| Depreciation | - | 0.0% | - | - | 0.0% | - | - | 0.0% | - |
| Scholarships and Fellowships | 46,784 | 10.0% | 46,281 | 424,829 | 26.6% | 581,650 | 32,669 | 22.5% | 45,981 |
| Utilities | 2,299,859 | 20.0% | 2,434,455 | 562 | 2.7% | 493 | 47,729 | 1.4% | 33,887 |
| Debt Service - Interest and Fees | 8,990 | 22.5% | 9,780 | - | 0.0% | - | 40,106 | 22.9% | 43,943 |
| Professional and Technical Fees | 1,180,997 | 34.7% | 677,997 | 1,682,608 | 33.7% | 1,230,796 | 2,734,190 | 21.0% | 2,427,249 |
| Maintenance and Repair | 2,512,057 | 33.5% | 1,941,415 | 272,134 | 51.8% | 58,101 | 1,080,187 | 24.0% | 956,739 |
| Supplies and Materials | 566,852 | 32.4% | 446,494 | 1,455,374 | 18.9% | 1,858,133 | 23,377,634 | 23.4% | 17,867,764 |
| Travel | 235,004 | 22.4% | 160,210 | 364,951 | 24.3% | 264,977 | 765,096 | 12.8% | 698,596 |
| Communications | 493,962 | 24.7% | 503,222 | 54,263 | 24.1% | 59,379 | 1,027,616 | 20.6% | 986,017 |
| Other Expenses | 9,366,088 | 53.5% | 4,586,355 | 7,653,077 | 20.8% | 8,376,583 | 11,724,385 | 18.9% | 17,144,401 |
| Total Expenses | 50,947,839 | 26.5% | 45,243,305 | 24,168,423 | 22.7% | 25,326,581 | 128,601,823 | 23.2% | 120,671,013 |
| Net Incr (Decr) in Net Assets | \$ 10,702,699 | | \$14,339,299 | \$ 2,662,093 | | \$ 65,088 | \$ 16,441,936 | | \$ 17,745,848 |

**OU HEALTH SCIENCES CENTER
STATEMENT OF CHANGES IN NET ASSETS
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2014
UNAUDITED**

| | Auxiliary Enterprises | | | Regents' Fund | | Other Funds | | Total | | | |
|--------------------------------------|-----------------------|--------------|---------------------|-------------------|-------------------|-----------------------|-------------------|----------------------|---------------|----------------------|---------------|
| | 09/30/14 | % of Budget | 09/30/13 | 09/30/14 | 09/30/13 | 09/30/14 | 09/30/13 | 09/30/14 | % of Total | 09/30/13 | % of Total |
| REVENUES: | | | | | | | | | | | |
| Tuition & Fees | \$ 654,448 | 45.1% | \$ 668,419 | \$ - | \$ - | \$ 603,052 | \$ 630,864 | \$ 28,028,313 | 10.2% | \$ 27,253,030 | 10.2% |
| Grants & Contracts | - | 0.0% | - | - | - | 5,943,703 | 6,248,027 | 50,289,215 | 18.4% | 45,190,443 | 17.0% |
| Sales and Services | 10,406,566 | 34.7% | 6,598,433 | - | - | 11,672,789 | 11,872,300 | 129,182,140 | 47.1% | 131,703,183 | 49.4% |
| State Appropriations | - | 0.0% | - | - | - | 1,480,663 | 1,625,805 | 25,755,785 | 9.4% | 25,775,926 | 9.7% |
| Private Gifts | - | 0.0% | - | - | - | 829,862 | 2,336,373 | 3,301,903 | 1.2% | 3,959,070 | 1.5% |
| On Behalf Payments | - | 0.0% | - | - | - | 2,263,918 | 699,235 | 5,094,245 | 1.9% | 3,593,151 | 1.3% |
| State School Land Funds | - | 0.0% | - | - | - | - | - | - | 0.0% | - | 0.0% |
| Endowment Income | - | 0.0% | - | - | - | - | - | 3,292,238 | 1.2% | 3,050,661 | 1.1% |
| Investment Income | 124,819 | 12.5% | 127,821 | - | 1,082,678 | 1,671,955 | 1,750,155 | 2,137,493 | 0.8% | 3,257,007 | 1.2% |
| Other Revenue | 109,686 | 11.0% | 574,593 | 374,507 | 12,523 | 4,376,455 | 8,958,443 | 26,955,907 | 9.8% | 22,794,332 | 8.6% |
| Total Revenue | 11,295,520 | 33.8% | 7,969,266 | 374,507 | 1,095,201 | 28,842,398 | 34,121,202 | 274,037,239 | 100.0% | 266,576,803 | 100.0% |
| EXPENSES: | | | | | | | | | | | |
| Compensation & Benefits | 1,332,096 | 21.1% | 585,688 | - | - | 25,860,051 | 21,785,665 | 161,462,228 | 64.7% | \$ 150,171,354 | 65.7% |
| Depreciation | 1,055,874 | 26.4% | 413,503 | - | - | 5,702,101 | 5,841,035 | 6,757,975 | 2.7% | 6,254,538 | 2.7% |
| Scholarships and Fellowships | - | 0.0% | - | 204,750 | 145,750 | 99,545 | 64,813 | 808,577 | 0.3% | 884,475 | 0.4% |
| Utilities | 539,955 | 15.4% | 523,388 | - | - | 588,581 | 448,063 | 3,476,685 | 1.4% | 3,440,286 | 1.5% |
| Debt Service - Interest and Fees | 873,078 | 17.5% | 52,406 | - | - | 1,396,023 | 1,129,093 | 2,318,198 | 0.9% | 1,235,222 | 0.5% |
| Professional and Technical Fees | 58,186 | 6.8% | 295,686 | - | - | 869,466 | 967,288 | 6,525,447 | 2.6% | 5,599,016 | 2.4% |
| Maintenance and Repair | 89,978 | 3.0% | 277,693 | - | - | 750,748 | 746,793 | 4,705,104 | 1.9% | 3,980,741 | 1.7% |
| Supplies and Materials | 331,473 | 8.3% | 679,755 | - | - | 2,197,874 | 1,138,435 | 27,929,206 | 11.2% | 21,990,581 | 9.6% |
| Travel | 121,892 | 21.2% | 168,546 | - | - | 301,724 | 257,560 | 1,788,668 | 0.7% | 1,549,889 | 0.7% |
| Communications | 20,707 | 9.2% | 85,333 | - | - | 308,778 | 129,478 | 1,905,327 | 0.8% | 1,763,429 | 0.8% |
| Other Expenses | 305,979 | 5.1% | 278,662 | - | 12,472 | 2,822,248 | 1,277,059 | 31,871,778 | 12.8% | 31,675,532 | 13.9% |
| Total Expenses | 4,729,219 | 14.1% | 3,360,660 | 204,750 | 158,222 | 40,897,140 | 33,785,282 | 249,549,193 | 100.0% | 228,545,063 | 100.0% |
| Net Incr (Decr) in Net Assets | \$ 6,566,301 | | \$ 4,608,606 | \$ 169,757 | \$ 936,979 | \$(12,054,742) | \$ 335,920 | \$ 24,488,045 | | \$ 38,031,740 | |

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
 Institution: The University of Oklahoma – Norman Campus
 ACADEMIC CALENDAR FOR 2015-2016

Summer Session (2015):
 Semester begins (first day of classes) May 11, 2015
 Please list dates of all holidays and breaks
 MEMORIAL DAY May 25, 2015
 INDEPENDENCE DAY July 4, 2015
 Semester ends (including final exams) August 14, 2015
 Commencement date (graduation ceremony) _____

Fall Semester (16 Week) (2015):
 Semester begins (first day of classes) August 24, 2015
 Please list dates of all holidays and breaks
 LABOR DAY September 7, 2015
 THANKSGIVING November 25-29, 2015
 Semester ends (including final exams) December 18, 2015
 Commencement date (graduation ceremony) _____

Fall Semester (December Intersession) (2015):
 Semester begins (first day of classes) December 21, 2015
 Please list dates of all holidays and breaks
 CHRISTMAS December 24-25, 2015
 NEW YEARS January 1, 2016
 Semester ends (including final exams) January 15, 2016
 Commencement date (graduation ceremony) _____

Second Semester (Spring 2016):
 Semester begins (first day of classes) January 19, 2016
 Please list dates of all holidays and breaks
 MARTIN LUTHER KING January 18, 2016
 SPRING BREAK March 12-20, 2016
 Semester ends (including final exams) May 13, 2016
 Commencement date (graduation ceremony) May 13-14, 2016

Intersession (classes that meet between regularly scheduled semesters or that meet between spring semester and summer session or between fall session and spring session):

| | | | |
|-------------------------|-------|------------------------|----------------------|
| Intersession begins | _____ | <u>July 27, 2015</u> | <u>Dec. 21, 2015</u> |
| Intersession ends | _____ | <u>August 14, 2015</u> | <u>Jan. 15, 2016</u> |
| (including final exams) | | | |

Fall and Spring (if applicable):
 Final add/drop date 16 week/first 8 week classes:
 Fall: Sept. 4, 2015/August 28, 2015
 Spring: Feb. 1, 2016/Jan. 22, 2016

First day of 2nd 8 week classes:
 Fall: October 19, 2015
 Spring: March 21, 2016

Final add/drop date 2nd 8 week classes:

| | |
|---------|-------------------------|
| Fall: | <u>October 23, 2015</u> |
| Spring: | <u>March 25, 2016</u> |

Summer (if applicable):

| | | Final add/drop date |
|------------------------|------------------------------|-------------------------------------|
| Law (7 weeks) | <u>May 18-July 2, 2015</u> | <u>May 19, 2015/May 21, 2015</u> |
| Block A | <u>May 11-June 5, 2015</u> | <u>May 12, 2015/May 13, 2015</u> |
| Block B | <u>June 8-July 2, 2015</u> | <u>June 9, 2015/June 10, 2015</u> |
| Block C | <u>July 7-July 31, 2015</u> | <u>July 8, 2015/July 9, 2015</u> |
| Block D | <u>May 11- June 26, 2015</u> | <u>May 12, 2015/May 14, 2015</u> |
| Block E | <u>June 29-Aug. 14, 2015</u> | <u>June 30, 2015/July 2, 2015</u> |
| Block H | <u>May 11-July 24, 2015</u> | <u>May 12, 2015/May 19, 2015</u> |
| Intersession (3 weeks) | <u>July 27-Aug. 14, 2015</u> | <u>July 27, 2015/ July 28, 2015</u> |

Fall 2015 and Spring 2016 (if applicable):

Final add/drop date 16 week/first 8 week classes:

| | |
|---------|------------------------------------|
| Fall: | <u>Sept. 4, 2015/Aug. 28, 2015</u> |
| Spring: | <u>Feb. 1, 2016/Jan. 25, 2016</u> |

Final add/drop date 2nd 8 week classes:

| | |
|---------|-------------------------|
| Fall: | <u>October 23, 2015</u> |
| Spring: | <u>March 25, 2016</u> |

College of Medicine:

| | |
|---|---------------------------|
| Fall 2015-First Year Students | |
| OKC IT and Compliance Training begins | <u>August 18, 2015</u> |
| OKC Prologue (orientation) | <u>August 19-21, 2015</u> |
| SCM Prologue (orientation) | <u>August 17-21, 2015</u> |
| Semester begins | <u>August 24, 2015</u> |
| Classes end | <u>December 18, 2015</u> |
| Spring 2016-First Year Students | |
| Semester begins | <u>January 4, 2016</u> |
| Classes end | <u>June 3, 2016</u> |
| Fall 2015-Second Year Students | |
| Semester begins | <u>August 10, 2015</u> |
| Classes end | <u>December 18, 2015</u> |
| Spring 2016-Second Year Students | |
| Semester begins | <u>January 4, 2016</u> |
| Classes end | <u>April 29, 2016</u> |
| Summer & Fall 2015-Third Year Students | |
| Semester begins | <u>July 6, 2015</u> |
| Classes end | <u>December 18, 2015</u> |
| Spring 2016-Third Year Students | |
| Semester begins | <u>January 4, 2016</u> |
| Classes end | <u>June 17, 2016</u> |
| Summer & Fall 2015-Fourth Year Students | |
| Semester begins | <u>July 6, 2015</u> |
| Classes end | <u>December 18, 2015</u> |
| Spring 2016-Fourth Year Students | |
| Semester begins | <u>January 4, 2016</u> |
| Classes end | <u>May 20, 2016</u> |
| Commencement: | <u>May 28, 2016</u> |

College of Medicine Third and Fourth Year Clinical Rotations (2, 4, 6 & 8 Week Rotations)

Physician Associate Program:

| | |
|----------------------------------|----------------------|
| Summer 2015: First Year Students | |
| Semester begins | <u>June 1, 2015</u> |
| Classes end | <u>July 31, 2015</u> |

| | |
|---|------------------------------------|
| Fall 2015: First Year Students | |
| Semester begins | <u>August 10, 2015</u> |
| Classes end | <u>December 18, 2015</u> |
| Spring 2016: First Year Students | |
| Semester begins | <u>January 11, 2016</u> |
| Classes end | <u>June 3, 2016</u> |
| Summer 2016: Second Year Students | |
| Semester begins | <u>June 6, 2016</u> |
| Classes end | <u>August 26, 2016</u> |
| <u>Physician Associate Holiday Breaks for Didactic Courses:</u> | |
| Off Week | <u>August 3-7, 2015</u> |
| Thanksgiving Break Didactic | <u>November 25-29, 2015</u> |
| Christmas/Winter Didactic | <u>Dec. 19, 2015-Jan.10, 2016</u> |
| Spring Break Didactic | <u>March 12-20, 2016</u> |
| Summer Break Didactic | <u>May 14-27, 2016</u> |
| Note: University Holidays do not apply in the clinical year. | |
| Physician Associate Second and Third Year Clinical Rotations (4 Week Rotations) | |
| <u>Physician Assistant Program:</u> | |
| Physician Assistant Second and Third Year Clinical Rotations (2, 4, 6 & 8 Week Rotations) | |
| <u>Graduate College – Graduate Program in Biomedical Sciences:</u> | |
| Program Start Date | <u>August 1, 2015</u> |
| <u>Dental Science-Orthodontics & Periodontics</u> | |
| Summer 2015 Clinical Rotations (Monthly): | <u>May 11-Aug. 14, 2015</u> |
| First Year Students begin | <u>July 1, 2015</u> |
| Fall 2015: | <u>Aug. 17, 2015-Dec. 11, 2015</u> |
| Spring 2016: | <u>Jan. 4, 2016-May 13, 2016</u> |
| <u>College of Dentistry-Dentistry and Dental Hygiene Programs:</u> | |
| Thanksgiving Break-Dental Courses | <u>November 23-27, 2015</u> |
| Spring 2016 Session 1: | |
| Classes begin | <u>January 11, 2016</u> |
| Classes end | <u>May 13, 2016</u> |
| Spring 2016 Session 2 | |
| Classes begin (Clinical): | <u>January 11, 2016</u> |
| Classes end | <u>July 29, 2016</u> |
| Commencement: | <u>May 14, 2016</u> |
| <u>College of Pharmacy Clinical Rotations (Monthly Rotations):</u> | |
| Summer 2015: | <u>June 1-30, 2015</u> |
| | <u>July 1-31, 2015</u> |
| | <u>August 3-31, 2015</u> |

| | |
|-------------------------------------|--|
| Fall 2015: | <u>September 1-30, 2015</u> <u>October 1-30, 2015</u> <u>November 2-30, 2015</u> <u>December 1-31, 2015</u> |
| Spring 2016: | <u>January 4-29, 2016</u> <u>February 1-29, 2016</u> <u>March 1-31, 2016</u> <u>April 1-29, 2016</u> <u>May 2-31, 2016</u> |
| <u>College of Nursing</u> | |
| ABSN Program: | |
| International Trip | <u>May 16-31, 2015</u> |
| Summer 2015 | <u>May 31-July 31, 2015</u> |
| August 2015 Intersession | <u>August 1-14, 2015</u> |
| December 2015 Intersession | <u>Dec. 14-Jan. 8, 2016</u> |
| May 2016 Intersession | <u>May 9-27, 2016</u> |
| <u>College of Allied Health:</u> | |
| Communication Sciences & Disorders: | |
| International Trip: | <u>January 12-July 3, 2015</u> |
| Dietetic Internship: | |
| Spring 2015 classes begin | <u>January 20, 2015</u> |
| Spring 2015 Classes end | <u>September 4, 2015</u> |
| Summer 2015 classes begin | <u>June 1, 2015</u> |
| Summer 2015 classes end | <u>February 5, 2016</u> |
| Spring 2016 classes begin | <u>January 19, 2016</u> |
| Spring 2016 classes end | <u>September 2, 2016</u> |
| <u>Occupational Therapy:</u> | |
| Class of 2017: | |
| Classes begin | <u>May 18, 2015</u> |
| Classes end | <u>July 3, 2015</u> |
| FW I-Summer 2015: | |
| Classes begin | <u>July 6, 2015</u> |
| Classes end | <u>July 31, 2015</u> |
| Class of 2016: | |
| Classes begin | <u>May 18, 2015</u> |
| Classes end | <u>June 12, 2015</u> |
| FW II-Summer 2015: | |
| Classes begin | <u>June 15, 2015</u> |
| Classes end | <u>August 7, 2015</u> |
| <u>Physical Therapy:</u> | |
| Class of 2017: | |
| Classes begin | <u>May 18, 2015</u> |
| Classes end | <u>July 3, 2015</u> |

CE I -Summer 2015:
Classes begin
Classes end

July 6, 2015
July 31, 2015

Class of 2016:
Classes begin
Classes end

May 14, 2015
June 28, 2015

CE II-Summer 2015:
Classes begin
Classes end

June 29, 2015
August 21, 2015

EXHIBIT K

| <u>Firm Name</u> | <u>Date Initiated</u> | <u>Work Performed</u> | <u>Fee</u> |
|---|-----------------------|--|------------|
| <u>For the Norman Campus:</u> | | | |
| Architects In Partnership, P.C. Norman | April 26, 2012 | Construction Plans and Specifications (Lloyd Noble Center, Training Room Plunge Pools) | \$21,400 |
| Cardinal Engineering, Inc. Norman | April 1, 2014 | Topographic/Boundary Survey (Research Campus Sidewalks and Crosswalks) | 4,900 |
| | May 15, 2014 | Topographic/Design Survey (Energy & Technology Research Center) | 9,000 |
| | July 8, 2014 | Topographic/Design Survey (Residential Colleges) | 11,400 |
| Frankfurt-Short-Bruza Associates Oklahoma City | March 26, 2014 | Structural Engineering Design (Felgar Hall Mechanical Platform) | 13,180 |
| Kirkpatrick Forest Curtis PC Oklahoma City | July 21, 2014 | Structural Engineering Evaluation (Bizzell Memorial Library, History of Science Collections Condensed Filing Systems) | 2,000 |
| Rees Associates, Inc. Oklahoma City | February 3, 2014 | Architectural Design, Construction Documents and Construction Administration (Bizzell Memorial Library Canyon Garden Planter Area) | 40,450 |
| Smith Roberts Baldischwiler, LLC Oklahoma City | December 11, 2013 | Topographic and Design Survey, Hydraulic Study (Storm Sewer, Vicinity of Hester Hall) | 24,500 |
| <u>For the Health Sciences Center, Oklahoma City:</u> | | | |
| Leidos Engineering, LLC Oklahoma City | October 18, 2011 | Cellular Coverage Assessment and Solutions for Improvement (Health Sciences Center Campus) | 68,331 |

For OU-Tulsa, Tulsa:

| | | | |
|---|---------------|---|-------|
| Kinslow, Keith & Todd, Inc. Tulsa | June 25, 2014 | Mechanical Engineering (Schusterman Center Building 3, Room 3108) | 2,600 |
|---|---------------|---|-------|

CUMULATIVE TOTAL PROFESSIONAL FEES FOR WORK
COMPLETED BY ON-CALLS THROUGH THE FIRST QUARTER
OF FISCAL YEAR 2014-2015

For the Norman Campus:

| <u>Firm Name</u> | <u>Total Fees</u> |
|--|-------------------|
| Architects In Partnership, P.C. | \$ 21,400 |
| Cardinal Engineering, Inc. | 25,300 |
| Frankfurt-Short-Bruza Associates, Inc. | 13,180 |
| Kirkpatrick Forest Curtis PC | 2,000 |
| Rees Associates, Inc. | 40,450 |
| Smith Roberts Baldischwiler, LLC | <u>24,500</u> |
| Total, Norman Campus | 126,830 |

For the Health Sciences Center, Oklahoma City:

| <u>Firm Name</u> | <u>Total Fees</u> |
|--|-------------------|
| Leidos Engineering, LLC | <u>68,331</u> |
| Total, Health Sciences Center, Oklahoma City | 68,331 |

For OU-Tulsa:

| <u>Firm Name</u> | <u>Total Fees</u> |
|-----------------------------|-------------------|
| Kinslow, Keith & Todd, Inc. | <u>2,600</u> |
| Total, OU-Tulsa | 2,600 |

| | |
|---------------------|-------------------------|
| Total, All Campuses | <u><u>\$197,761</u></u> |
|---------------------|-------------------------|

QUARTERLY REPORT OF PURCHASES – ALL
July 1, 2014 thru September 30, 2014

| <u>Item</u> | <u>Description</u> | <u>Campus-Department</u> | <u>Vendor</u> | <u>Award Amount</u> | <u>Explanation/Justification</u> |
|-------------|---|--------------------------|---------------------------------------|---------------------|----------------------------------|
| I. | PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000 | | | | |
| | Norman Campus | | | | |
| 1 | Furniture | Oklahoma Memorial Union | Copelin's Office Center, Inc. | 56,459 | Furniture |
| 2 | Supply | Housing & Food Services | Reddy Ice | 60,000 | Bagged Ice |
| 3 | Supply | Housing & Food Services | Dynamic Drinkware, LLC | 70,500 | Souvenir Cup |
| 4 | Service | Printing Services | Presort Firstclass | 90,000 | Mail Service |
| 5 | Lease | Printing Services | Ryder Transportation Services | 51,600 | Truck Rentals |
| 6 | Lease | Printing Services | Standley Systems, Inc. | 122,028 | High Speed Copiers |
| 7 | Service | Printing Services | Standley Systems, Inc. | 100,000 | Copier Maintenance |
| 8 | Service | Human Resources | Truescreen, Inc. | 75,000 | Background Screening |
| 9 | Service | Housing & Food Services | Sooner Carpet Cleaning, Inc. | 76,000 | Vent / Duct Cleaning |
| 10 | Furniture | Web Communications | John A. Marshall Company | 58,654 | Furniture |
| 11 | Service | University Bands | Southwest Airlines Company | 112,200 | Air Charter |
| 12 | Equipment | Housing & Food Services | General Electric | 150,000 | Appliances |
| 13 | Service | Housing & Food Services | Commercial Furniture Refinishers, LLC | 100,000 | Furniture Re-Upholstery |

EXHIBIT L

| | | | | | |
|----|-----------|-------------------------|------------------------------|---------|---------------------------|
| 14 | Equipment | Housing & Food Services | Best Buy Government, LLC | 80,000 | Audio/Visual Equipment |
| 15 | Software | Information Technology | Fishnet Security, Inc. | 63,533 | Software License |
| 16 | Service | Housing & Food Services | Terminix International | 85,424 | Inspection and Treatment |
| 17 | Supply | Fleet Services | ComData | 250,000 | Fuel |
| 18 | Service | Web Communications | Dom and Tom | 245,000 | Mobile Web App |
| 19 | Vehicle | Fleet Services | Bill Knight Ford | 74,910 | Trucks |
| 20 | Service | Housing & Food Services | Superior Linen Service, Inc. | 120,000 | Linen Supply |
| 21 | Service | Student Affairs | Airport Express, Inc. | 72,000 | SafeRide Program Services |
| 22 | Service | Student Affairs | Yellow Cab of Norman | 85,000 | SafeRide Program Services |
| 23 | Service | Housing & Food Services | ASI Campus Laundry Solutions | 92,400 | Laundry Services |
| 24 | Service | Facilities Management | WLW Company, LLC | 170,000 | Consulting |
| 25 | Service | Facilities Management | Maxxum Construction, LLC | 93,500 | Sidewalk Construction |
| 26 | Software | Information Technology | CDW Government, Inc. | 224,248 | Software License |
| 27 | Service | OU Press | John P Pow Company, Inc. | 75,000 | Printing |
| 28 | Service | OU Press | Thomson Shore, Inc. | 90,000 | Printing & Binding |
| 29 | Service | OU Press | Newgen North American, Inc. | 135,000 | Printing & Binding |
| 30 | Service | OU Press | Cushing Malloy, Inc. | 80,000 | Printing & Binding |

EXHIBIT L

| | | | | | |
|----|-----------|--|--|---------|-----------------------|
| 31 | Service | OU Press | Edwards Brothers, Inc. | 135,000 | Printing & Binding |
| 32 | Service | Athletics | Premier Charter Network | 74,000 | Air Charter |
| 33 | Equipment | Gaylord College of Journalism & Mass Communication | Media Specialists, Inc. | 77,967 | Cameras |
| 34 | Service | College of Continuing Education – Center for Public Management | ICF Inc., LLC | 140,139 | Workload Analysis |
| 35 | Service | Information Technology | Imagenet Consulting, LLC | 85,698 | Document Imaging |
| 36 | Furniture | Athletics | Southwest Solutions Group | 72,292 | Furniture |
| 37 | Service | Athletics | Bill Veazey's Party Store | 75,000 | Rentals |
| 38 | Service | Athletics | ISS Facility Services, Inc. | 200,000 | Cleaning Services |
| 39 | Service | College of Continuing Education | Hyatt Regency Louisville | 75,000 | Conference |
| 40 | Service | Athletics | Landers Window & Exterior | 85,000 | Window Cleaning |
| 41 | Service | Athletics | Festive Kitchen | 159,198 | Catering |
| 42 | Service | Athletics | Power Washing Extreme | 55,000 | Power Washing |
| 43 | Supply | Athletics | Promotional Advertising Products, Inc. | 150,000 | Promotional Items |
| 44 | Service | Human Resources | Callan Associates | 122,400 | Investment Consulting |
| 45 | Service | College of Continuing Education – Outreach Marketing | Staplegun | 230,397 | Advertising |

EXHIBIT L

| | | | | | |
|----|-----------|------------------------------------|---|---------|------------------------------|
| 46 | Service | Goddard Health Center | Regional Medical Laboratories, Inc. | 120,000 | Laboratory Testing |
| 47 | Furniture | Athletics | L and M Office Furniture, Inc. | 71,028 | Furniture |
| 48 | Supply | Athletics | Jostens | 150,000 | Letter & Championship Awards |
| 49 | Service | Bizzell Library | Whelan Security Company | 88,500 | Security |
| 50 | Service | University Bands | Red Carpet Charters, Inc. | 62,000 | Bus Charter |
| 51 | Equipment | Microbiology & Plant Biology | Pinnacle Business Systems, Inc. | 189,016 | Computer Hardware |
| 52 | Furniture | Jimmie Austin OU Golf Club | John A. Marshall Company | 133,611 | Furniture |
| 53 | Software | Information Technology | Ping Identity | 202,500 | Software |
| 54 | Service | Athletics | Federal Express Corporation | 80,000 | Shipping |
| 55 | Equipment | Housing & Food Services | Tulsa Cash Register Company, Inc. | 75,028 | Cash Registers |
| 56 | Furniture | College of International Studies | John A Marshall Company | 116,519 | Furniture |
| 57 | Service | Office of Development | Marketing Communication Resources, Inc. | 150,000 | Mail Service |
| 58 | Equipment | Architecture Dean's Office | Engravers Network | 52,050 | Laser Cutter |
| 59 | Furniture | Bizzell Library | John A Marshall Company | 83,223 | Furniture |
| 60 | Equipment | Aerospace & Mechanical Engineering | Tescan USA | 77,250 | Lab Equipment |
| 61 | Service | Huston Huffman Fitness Center | Merritt Tennis Court & Track Systems | 84,880 | Tennis Court Repairs |

EXHIBIT L

| | | | | | |
|-------------------------------|-----------|------------------------------------|---------------------------------------|---------|---|
| 62 | Service | Facilities Management | Bentley Flooring, Inc. | 87,030 | Flooring |
| 63 | Service | Facilities Management | Maxxum Construction | 111,360 | Parking Lot Seal Coating |
| 64 | Service | Facilities Management | Krapff Reynolds Construction, Company | 177,693 | Water Main Repairs |
| 65 | Service | Facilities Management | Allied Elevator Services, Inc. | 106,770 | Elevator Maintenance/Renovation |
| 66 | Service | Facilities Management | Restek, Inc. | 61,235 | Parking Garage Repairs |
| 67 | Service | Facilities Management | J.L. Walker Construction, Inc. | 246,000 | Lab Renovation |
| 68 | Supply | Facilities Management | T. J. Campbell Construction Company | 61,146 | Asphalt |
| 69 | Equipment | Facilities Management | Warren Cat | 155,863 | Wheel Loader |
| Health Sciences Center Campus | | | | | |
| 70 | Service | OU Physicians – Orthopedic Surgery | Stenomед, Inc. | 70,200 | Medical Transcription |
| 71 | Software | Information Technology | SHI International Corporation | 85,991 | Software |
| 72 | Supply | Site Support | Firetrol Protection Systems | 75,000 | Design/Installation of Fire Alarms & Sprinklers |
| 73 | Service | OU Physicians – Family Medicine | MediClaim Services, Inc. | 107,000 | Billing Services |
| 74 | Software | Information Technology | SHI International Corporation | 130,000 | Software |
| 75 | Software | Provost Office | Desire 2 Learn, Ltd. | 60,752 | Software |
| 76 | Service | OU Donor Program | Hibbs Funeral Home | 136,000 | Professional Services |
| 77 | Equipment | Information Technology | CXtec | 150,000 | Telecom Equipment |

EXHIBIT L

| | | | | | |
|----|-----------|---|-------------------------------------|---------|-----------------------------------|
| 78 | Equipment | Information Technology | Prospect Communications, Inc. | 245,000 | Telecom Equipment |
| 79 | Equipment | Information Technology | SKC Communication Products, LLC | 245,000 | Telecom Equipment |
| 80 | Supply | Information Technology | Ingram Micro, Inc. | 100,000 | Telecommunication Equipment Parts |
| 81 | Equipment | Information Technology | Chickasaw Telecom, Inc. | 115,000 | Networking Equipment |
| 82 | Software | Information Technology | Dell Financial Services, LP | 91,000 | License Renewal |
| 83 | Service | Comparative Medicine | Frames Animal Transportation | 100,000 | Transportation |
| 84 | Service | College of Medicine | MedHub, Inc. | 91,140 | Maintenance |
| 85 | Supply | Parking & Transportation Services | Petroleum Traders Corporation | 80,000 | Fuel |
| 86 | Service | General Services | Waste Management of Oklahoma | 58,398 | Waste Removal |
| 87 | Equipment | Information Technology | Anixter, Inc. | 225,000 | Telecom Equipment |
| 88 | Lease | Department of Pediatrics | Delhotal, Biehler, Fuller, Caughron | 58,200 | Property Lease |
| 89 | Service | Peggy & Charles Stephenson Oklahoma Cancer Center | Superior Linen Service, Inc. | 55,000 | Linen Service |
| 90 | Service | Human Resources | TrueScreen, Inc. | 73,000 | Background Screening |
| 91 | Supply | Motor Pool | Petroleum Traders Corporation | 200,000 | Fuel |
| 92 | Service | Human Resources | Callan Associates, Inc. | 61,200 | Benefits Consulting |
| 93 | Service | OU Physicians | Midcon Data Services | 130,000 | Records Storage |

EXHIBIT L

| | | | | | |
|-----|-----------|---|-------------------------------------|---------|----------------------------|
| 94 | Supply | OU Physicians | Imagenation Promotional Group, Inc. | 152,000 | Promotional Items |
| 95 | Furniture | School of Community Medicine | Interior Logistics, Inc. | 64,863 | Furniture |
| 96 | Vehicle | Motor Pool | Vance Country Ford | 90,782 | Vans |
| 97 | Software | Information Technology | Fishnet Security, Inc. | 90,160 | Software Maintenance |
| 98 | Equipment | Site Support | Firetrol Protection Systems | 89,820 | Fire Alarm Systems |
| 99 | Furniture | School of Community Medicine | Krueger International, Inc. | 124,552 | Furniture |
| 100 | Service | Financial Services | Cole and Reed, PC | 103,700 | Financial Audit |
| 101 | Service | University Research Park | Service Tech Cooling Towers, LLC | 72,225 | Cooling Towers Maintenance |
| 102 | Service | Site Support | Dean's Sweeper Scrubber Service | 91,296 | Parking Lot Repairs |
| 103 | Service | Site Support | Otis Elevator Company | 91,140 | Elevator Maintenance |
| 104 | Service | OU Children's Physicians for Orthopedic Surgery | Stenomed, Inc. | 150,000 | Transcription |
| 105 | Service | OU Physicians – Orthopedic Surgery | Stenomed, Inc. | 80,000 | Transcription |
| 106 | Lease | Southwest Oklahoma Family Medicine Practice | RBS, Inc. | 94,800 | Property Lease |
| 107 | Lease | Department of Neurosurgery | Peppertree, LLC | 70,788 | Property Lease |
| 108 | Equipment | Facilities Management & Capital Planning | VWR, International | 65,972 | Glassware Washer |

EXHIBIT L

| | | | | | |
|--------------|-----------|--|--|---------|------------------------------------|
| 109 | Lease | College of Nursing | 2200 Classen, LLC | 70,825 | Property Lease |
| 110 | Service | Facilities Management & Capital Planning | Simplex Grinnell, LP | 106,773 | Fire Alarm & Sprinkler Inspections |
| 111 | Service | College of Public Health | Staplegun | 250,000 | Advertising |
| 112 | Service | College of Public Health | Staplegun | 60,000 | Advertising |
| 113 | Equipment | College of Allied Health | SKC Communication Products, LLC | 78,686 | Video Conferencing Equipment |
| Tulsa Campus | | | | | |
| 114 | Service | OU Physicians | Prompt Alert, Inc. | 70,000 | Automated Call Services |
| 115 | Supply | Obstetrics & Gynecology | Curascript Specialty Distribution | 224,203 | Pharmaceuticals |
| 116 | Service | Operations | Owl Nite Security | 135,760 | Security |
| 117 | Software | Information Technology | Chickasaw Telecom Inc. | 50,039 | Software Maintenance |
| 118 | Software | Information Technology | SKC Communication Products, LLC | 57,051 | Software Maintenance |
| 119 | Equipment | Obstetrics & Gynecology | GE Medical Systems USA & Primary Care Diagnostics, LLC | 166,704 | Ultrasound Machines |
| 120 | Service | Information Technology | Windstream | 69,798 | Telephone System Maintenance |
| 121 | Service | Operations | TruGreen LandCare | 51,000 | Lawn Care |
| 122 | Service | Department of Pediatrics | Alexander, Wollman & Stark | 75,000 | Recruitment |
| 123 | Equipment | OU Physicians | Alko Enterprises | 107,941 | Medical Equipment |

EXHIBIT L

| | | | | | |
|-----|-----------|-------------------------|--|---------|-----------------------|
| 124 | Supply | Department of Surgery | McKesson Medical – Surgical | 75,000 | Medical Supplies |
| 125 | Supply | Department of Surgery | Angiodynamics, Inc. | 75,000 | Patient Supplies |
| 126 | Supply | Department of Surgery | Boston Scientific Corporation | 112,500 | Patient Supplies |
| 127 | Service | OU Physicians | Press Ganey Associates, Inc. | 65,235 | Patient Surveys |
| 128 | Equipment | Obstetrics & Gynecology | GE Medical Systems USA & Primary Care Diagnostics, LLC | 87,052 | Ultrasound Machine |
| 129 | Equipment | Information Technology | SKC Communication Products, LLC | 50,585 | Audio/Video Equipment |
| 130 | Software | Information Technology | Fishnet Security, Inc. | 50,771 | Software |

II. SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$250,000
Competition Not Applicable

Norman Campus

| | | | | | |
|-----|---------|--|-----------------------|---------|-----------------|
| 131 | Lease | Real Estate Operations | Ironwolf Bldg., LLC | 62,140 | Property Lease |
| 132 | Service | College of Continuing Education – Outreach Marketing & Communication | Staplegun | 119,971 | Advertising |
| 133 | Lease | Printing Services | Bank of Springfield | 124,702 | Equipment Lease |
| 134 | Lease | Real Estate Operations | Dowell Properties | 89,048 | Property Lease |
| 135 | Supply | Printing Services | Eastman Kodak Company | 100,000 | Supplies |
| 136 | Supply | Printing Services | Heidelberg USA | 75,000 | Supplies |

EXHIBIT L

| | | | | | |
|-----|-----------|---|--------------------------------|---------|-------------------------------------|
| 137 | Service | Budget Office | Capitol Decisions, Inc. | 109,720 | Professional Services |
| 138 | Lease | College of Continuing Education | G&W Development, LLC | 194,420 | Property Lease |
| 139 | Lease | College of Continuing Education – Training & Research | Norman Industrial Complex, LLC | 106,424 | Property Lease |
| 140 | Software | Graduation Office | EBI Map Works | 72,400 | Student Success & Retention Program |
| 141 | Software | Information Technology | Mathworks, Inc. | 53,760 | License Renewal |
| 142 | Lease | College of Continuing Education – Training Center ESC | Santa Fe North | 95,057 | Property Lease |
| 143 | Equipment | Information Technology | IBM | 52,558 | Maintenance |
| 144 | Service | Public Affairs | Norman Transcript | 150,000 | Advertising |
| 145 | Service | Public Affairs | Tulsa World | 200,000 | Advertising |
| 146 | Software | Information Technology | ServiceNow.com | 225,000 | Software Renewal |
| 147 | Software | Office of Research Administration | Evisions, Inc. | 105,393 | Software |
| 148 | Service | Public Affairs | OPUBCO Communications Group | 200,000 | Advertising |
| 149 | Supply | University Bands | Nike USA Inc. | 62,601 | Apparel/Equipment |
| 150 | Service | Information Technology | Merchant Warehouse | 100,000 | Credit Card Services |
| 151 | Service | Information Technology | Sooner Sports Properties | 180,250 | Advertising |

EXHIBIT L

| | | | | | |
|-----|----------|--|------------------------------------|---------|---------------------------|
| 152 | Service | Public Affairs | Clear Channel Airports | 83,940 | Advertising |
| 153 | Lease | Real Estate Operations | Trails Office Park | 53,961 | Property Lease |
| 154 | Lease | College of Continuing Education | VTA Oklahoma City, LLC | 197,021 | Property Lease |
| 155 | Service | Chemistry / Biochemistry | Rigaku-Msc, Inc. | 70,915 | Equipment Maintenance |
| 156 | Service | Human Resources | Segal Company | 70,650 | Benefit Consulting |
| 157 | Service | Office of the Bursar | Educational Computer Systems, Inc. | 120,000 | Loan Collection |
| 158 | Service | Office of the Bursar | Touchnet Information Systems, Inc. | 212,931 | Payment Processing System |
| 159 | Lease | Real Estate Operations | ASP Street Investments | 104,716 | Property Lease |
| 160 | Lease | Information Technology | 329 Partners 11, Ltd. | 150,000 | Property Lease |
| 161 | Supply | Law Library | Wolters Kluwer | 66,173 | Print Subscription |
| 162 | Software | Bizzell Library | SirsiDynix | 56,411 | Software Maintenance |
| 163 | Lease | College of Continuing Education – Advance Programs | Charles E Smith Company | 77,000 | Property Lease |
| 164 | Software | Web Communications | Adobe Systems, Inc. | 86,994 | Software |
| 165 | Supply | Law Library | Bureau of National Affairs, Inc. | 59,841 | Subscriptions |
| 166 | Service | Center for Economic & Management Research | Bloomberg Financial, LP | 63,000 | Subscription |

EXHIBIT L

| | | | | | |
|-----|-----------|---|---|---------|-------------------------|
| 167 | Service | College of Continuing Education | Performance Dashboard | 58,800 | Strategic Planning Aids |
| 168 | Service | OU Press | Lightning Source, Inc. | 100,000 | Printing & Binding |
| 169 | Software | Bizzell Library | Amigos Library | 210,000 | Database Subscription |
| 170 | Software | Bizzell Library | Center for Research Libraries | 70,000 | Database Subscription |
| 171 | Software | Bizzell Library | Cengage Learning | 150,000 | Database Subscription |
| 172 | Software | Bizzell Library | Elsevier, BV | 130,000 | Database Subscription |
| 173 | Software | Bizzell Library | Elsevier, BV | 65,000 | Database Subscription |
| 174 | Software | Bizzell Library | Greater Western Library Alliance | 240,000 | Database Subscription |
| 175 | Lease | College of Continuing Education | VTA Oklahoma City, LLC | 50,889 | Property Lease |
| 176 | Lease | College of Continuing Education | 78 Robinson, LLC | 161,640 | Property Lease |
| 177 | Equipment | Geology & Geophysics | Thermo Electron North America, LLC | 119,044 | Imaging System |
| 178 | Software | Information Technology | Desire 2 Learn, Inc. | 237,870 | Software |
| 179 | Supply | Office of the Vice President for Research | Agilent Technologies | 200,624 | Custom Arrays |
| 180 | Software | Bizzell Library | Jstor | 100,000 | Online Subscription |
| 181 | Service | Information Technology | Association of Central Oklahoma Governments | 64,260 | 911 Service |

EXHIBIT L

| | | | | | |
|-----|-----------|---|---|---------|---|
| 182 | Software | Information Technology | DLT Solutions, Inc. | 67,328 | Software License |
| 183 | Service | Athletics | Daktronics, Inc. | 67,328 | Maintenance |
| 184 | Service | KGOU Radio | Public Radio International | 60,000 | Programming |
| 185 | Equipment | Civil Engineering | Instrotek, Inc. | 106,685 | Asphalt Mixture Performance |
| 186 | Equipment | Petroleum & Geological Engineering | FEI Company | 63,480 | Research Equipment |
| 187 | Service | Law Library | Thomson Reuters | 179,500 | Online Subscription |
| 188 | Service | Human Resources | Graystone Group Advertising | 100,000 | Advertising |
| 189 | Equipment | Athletics | Athletic Recovery Zone | 100,000 | Cooling Benches |
| 190 | Equipment | Oklahoma Climate Survey | R.M. Young, Company | 61,805 | Wind Monitor |
| 191 | Software | College of Continuing Education – Center for Early Childhood Professional Development | Registry, Inc. | 71,676 | Software |
| 192 | Supply | Housing & Food Services | MBM Corporation | 103,000 | Restaurant Supplies For Couch Restaurants |
| 193 | Service | Alumni Affairs | Sooner Sports Properties | 92,830 | Advertising |
| 194 | Service | College of Continuing Education | Sooner Sports Properties | 134,640 | Advertising |
| 195 | Equipment | Athletics | Nike USA, Inc. | 100,000 | Athletic Equipment |
| 196 | Equipment | Athletics | Riddell All American Sports Corporation | 240,000 | Athletic Equipment |
| 197 | Service | Development Office | Sooner Sports Properties | 92,830 | Advertising |

EXHIBIT L

| | | | | | |
|-----|-----------|--|--|---------|--|
| 198 | Service | Office of the President | Steptoe & Johnson, LLP | 126,000 | Consulting |
| 199 | Supply | Housing & Food Services | MBM Corporation | 90,000 | Restaurant Supplies Oklahoma Memorial Union |
| 200 | Service | Athletics | Forty-Nine Degrees | 88,000 | Signage |
| 201 | Equipment | Geology & Geophysics | Malvern Instruments | 68,410 | Laser System |
| 202 | Software | Bizzell Library | ProQuest, LLC | 250,000 | Online Resources |
| 203 | Lease | Real Estate Operations | ASP Street Investments | 50,622 | Property Lease |
| 204 | Service | Center for Educational & Community Renewal | Avid Center | 110,420 | Subscription |
| 205 | Equipment | Physics & Astronomy | Toptica Photonics, Inc. | 151,025 | Laser System |
| 206 | Service | International Studies | MedEx Insurance Services, Inc. | 100,000 | Medical Insurance |
| 207 | Service | Price College of Business | Hilton London Tower Bridge | 50,184 | Lodging |
| 208 | Supply | Goddard Health Center | Lab Supply Company, Inc. | 60,000 | Test Kits |
| 209 | Service | College of Continuing Education | Sooner Sports Properties | 92,830 | Advertising |
| 210 | Service | Athletics | Ballena Technologies, Inc. | 96,300 | Advertising |
| 211 | Service | Athletics | National Center for Employee Development | 117,852 | Lodging |
| 212 | Furniture | International Studies | Mister Robert, Inc. | 225,000 | Furniture |
| 213 | Lease | Athletics | Smartt 730 ASP, LLC | 173,492 | Property Lease |

EXHIBIT L

| | | | | | |
|-------------------------------|-----------|---|--|---------|---------------------------|
| 214 | Service | Information Technology | Charles E. Grafford | 100,000 | Consulting |
| 215 | Software | College of Continuing Education – Center for Early Childhood Professional Development | Registry, Inc. | 120,000 | Database Software |
| 216 | Service | Stephenson Research & Technology Center | Best Companies, Inc. | 59,712 | Lab Casework |
| 217 | Service | Athletics | Unkommon | 60,000 | Event Services |
| 218 | Software | Information Technology | Civitas Learning | 166,000 | Software |
| 219 | Equipment | Facilities Management | Professional Turf Products, LP | 79,091 | Mower |
| 220 | Service | Facilities Management | PIE Systems International | 97,500 | Metering Maintenance |
| 221 | Supply | Facilities Management | T.J. Campbell Construction Company | 80,150 | Asphalt |
| Health Sciences Center Campus | | | | | |
| 222 | Supply | Dental Store | Zimmer Dental | 73,123 | Supplies |
| 223 | Service | College of Pharmacy | Acute and Intensive Care Pediatrics | 125,000 | Medical Director Services |
| 224 | Software | Information Technology | Touchnet Information Systems, Inc. | 59,166 | Software Maintenance |
| 225 | Service | College of Medicine – Dean’s Office | Association of American Medical Colleges | 59,640 | Membership |
| 226 | Service | Peggy & Charles Stephenson Oklahoma Cancer Center | Sara Cannon Research Institute, LLC | 240,000 | Research Support |
| 227 | Software | Information Technology | DLT Solutions, Inc. | 137,025 | License Renewal |

EXHIBIT L

| | | | | | |
|-----|-----------|---------------------------------------|--|---------|------------------------------|
| 228 | Equipment | OU Breast Institute | Devicor Medical Products, Inc. | 52,400 | Equipment Rental |
| 229 | Service | Parking & Transportation Services | Republic Parking System | 70,000 | Parking Services |
| 230 | Service | College of Pharmacy | Claremore Indian Hospital | 105,000 | Clinical Pharmacy Specialist |
| 231 | Service | Human Resources | Payflex Systems USA, Inc. | 60,000 | Billing Service |
| 232 | Equipment | OU Physicians | Hologic, Inc. | 90,000 | Maintenance |
| 233 | Service | University Research Park | Pitzers Lawn Management | 58,017 | Grounds Maintenance |
| 234 | Service | OU Physicians | Optum360, LLC | 61,500 | Subscription |
| 235 | Software | Robert M. Bird Library | Teton Data Systems | 205,479 | Subscription |
| 236 | Service | OU Physicians | Mingle Analytics, LLC | 65,000 | Consulting |
| 237 | Service | OU Physicians | Language Access Network, LLC | 66,267 | Interpretation Services |
| 238 | Software | Robert M. Bird Library | McGraw-Hill Global Education Holdings, LLC | 177,804 | Subscription |
| 239 | Software | College of Medicine – Dean’s Office | National Board of Medical Examiners | 54,000 | Subscription |
| 240 | Software | OU Physicians | Citrix Systems, Inc. | 63,003 | Software Maintenance |
| 240 | Supply | OU Physicians | Spinal Technology, Inc. | 130,000 | Patient Supplies |
| 241 | Service | Department of Rehabilitation Sciences | ARH Therapy, Inc. | 65,000 | Consulting |
| 242 | Lease | OU Physicians | Evans Investment, LLC | 68,796 | Property Lease |
| 243 | Software | OU Physicians | Televox Software, Inc. | 69,600 | Software License |

EXHIBIT L

| | | | | | |
|-----|----------|--|--------------------------------------|---------|----------------------------------|
| 244 | Service | Department of Radiological Sciences | Infocus Diagnostic Imaging, LLC | 100,000 | Radiological Services |
| 245 | Service | Department of Radiological Sciences | Sunset Radiology, Inc. | 175,000 | Radiological Services |
| 246 | Service | College of Medicine | Standard Insurance Company | 87,839 | Resident Disability Coverage |
| 247 | Service | OU Physicians | Oklahoma City All Sports Association | 113,276 | Advertising |
| 248 | Supply | Department of Pediatrics | Agilent Technologies, Inc. | 144,136 | Array Chips |
| 249 | Supply | Obstetrics & Gynecology | American Academy of Pediatrics | 60,000 | Books and Journals |
| 250 | Service | Department of Radiological Sciences | Melissa L. Pfenning, PLLC | 150,000 | Radiological Services |
| 251 | Software | OU Physicians | GE Healthcare IITS USA Corporation | 249,480 | Software License & Maintenance |
| 252 | Service | Human Resources | Nyhart Actuary & Employee Benefits | 60,000 | Benefits Consulting |
| 253 | Supply | OU Physicians | Cascade Orthopedic Supply, Inc. | 137,100 | Orthopedic & Prosthetic Supplies |
| 254 | Service | Parking & Transportation Services | 3M Company | 103,613 | Gate Maintenance |
| 255 | Service | College of Pharmacy | Truven Health Analytics, Inc. | 56,218 | Database |
| 256 | Service | College of Pharmacy – Nuclear Pharmacy | United Pharmacy Partners, Inc. | 100,000 | Administration Fees |
| 257 | Service | University Research Park | Innovative Mechanical | 100,000 | HVAC Maintenance |

EXHIBIT L

| | | | | | |
|-----|-----------|---|---|---------|----------------------------------|
| 258 | Equipment | Department of Ophthalmology | ALA Scientific Instruments, Inc. | 60,805 | Recording System |
| 259 | Service | Office of the Senior Vice President & Provost | Evergreen Productions, Inc. | 88,000 | Marketing |
| 260 | Supply | OU Children's Physicians Dental | Patterson Dental Supply | 73,000 | Medical Supplies |
| 261 | Service | Office of Cancer Research | Professional Data Analysts, Inc. | 185,000 | Data Analysis |
| 262 | Equipment | Department of Cell Biology | Phoenix Research Labs | 116,000 | Lab Equipment |
| 263 | Service | Parking & Transportation Services | Republic Parking Systems | 99,000 | Parking Facility Management |
| 264 | Supply | OU Physicians | Cascade Orthopedic Supply, Inc. | 137,100 | Orthopedic & Prosthetic Supplies |
| 265 | Supply | Parking & Transportation Services | Scudder Service & Supply, Inc. | 66,690 | Hangtag Permit Printing |
| 266 | Service | Office of Cancer Research | American Journal of Preventive Medicine | 70,946 | Publication |
| 267 | Service | University Research Park | Johnson Controls, Inc. | 110,000 | Chiller Maintenance |
| 268 | Service | University Research Park | Jackson Boiler & Tank Company | 110,000 | Boiler Maintenance |
| 269 | Service | OU Physicians | Phillips Healthcare | 79,983 | Ultrasound Maintenance |
| 270 | Software | OU Physicians | GE Healthcare IITS USA Corporation | 165,541 | Software Maintenance |
| 271 | Supply | OU Children's Physicians | Republic Parking System | 71,300 | Parking Validation Books |
| 272 | Service | Department of Surgery | Blis Insurance Services, Inc. | 62,711 | Insurance |
| 273 | Equipment | Department of Physiology | Life Technologies Corporation | 203,445 | Lab Equipment |

Tulsa Campus

| | | | | | |
|-----|----------|--------------------------|---|---------|-------------------------|
| 274 | Service | OU Physicians | Allscripts Healthcare, LLC | 144,000 | Patient Billing |
| 275 | Service | Operations | Johnson Controls, Inc. | 60,000 | HVAC Maintenance |
| 276 | Software | Medical Informatics | Citrix Systems, Inc. | 68,630 | Software Maintenance |
| 277 | Software | Medical Informatics | Allscripts Healthcare, LLC | 134,055 | Software Maintenance |
| 278 | Supply | Department of Surgery | Maquet Medical Systems USA | 120,000 | Patient Supplies |
| 279 | Service | OU Physicians | Automated Building Systems, Inc. | 53,950 | Lab Remodel |
| 280 | Service | OU Physicians | Kelly Kenney | 90,810 | Business Consulting |
| 281 | Service | Medical Informatics | Morton Comprehensive Health Services, Inc. | 73,500 | Case Management |

Academic Program Council
Approved Course Changes - November 7, 2014

| Prefix /Number | Title | | Comments |
|------------------------------|-------|---|---|
| COURSE CHANGES | | | |
| College of Architecture | | | |
| CNS | 5203 | Emerging Trends in Building Processes I | Change Title Change Title (Short) Change Description |
| CNS | 5303 | Emerging Trends in Building Processes II | Change Title Change Title (Short) Change Description |
| CNS | 5313 | Building Information Modeling | Change Title Change Title (Short) Change Description |
| CNS | 5523 | Design-Build Contracting | Change Title Change Title (Short) Change Description Change Course Level |
| College of Arts and Sciences | | | |
| BIOL | 1005 | Concepts in Biology | Change Description |
| BIOL | 2970 | Special Topics | Change Description |
| BIOL | 3214 | Comparative Vertebrate Anatomy | Change Title Change Description |
| HES | 3213 | Principles and Practice of Sport Management | Change Title Change Description |
| HES | 3813 | Principles of Health and Fitness | Change Description |
| SOC | 3133 | Methods of Social Research | Change Description |
| SOC | 5831 | Teaching Seminar I | Change Title Change Title (Short) Change Description |
| Price College of Business | | | |
| EMGT | 3603 | Energy Law I | |

EXHIBIT M

| | | | |
|-------------------------------------|--------------|--|--|
| Mewbourne College of Earth & Energy | | | |
| P E | 4033 | Oil Gas and Environmental Law | Change Title Change Description |
| P E | 4583 | Improved Recovery Techniques (Slashlisted with 5583) | Change Title Change Description |
| College of Engineering | | | |
| C S | 3823 | Theory of Computation | Change Description |
| C S | 4013 | Artificial Intelligence | Change Description |
| C S | 4413 | Algorithm Analysis | Change Description |
| C S | 4513 | Database Management Systems | Change Description |
| CEES | 4273 | WaTER Technical Field Methods | Change Description |
| ECE | 5833 | VLSI Digital System Design | Change Title Change Description |
| ECE ECE | 6833 5873 | Advanced VLSI Design and Applications (old) Advanced VLSI Design and Applications (new) | Change Course Number Change Description |
| Weitzenhoffer College of Fine Arts | | | |
| DRAM DRAM | 3733 2733 | Fundamentals of Play Structure and Analysis (old) Fundamentals of Play Structure and Analysis (new) | Change Course Number Change Title Change Title (Short) Change Description |
| GTAR | 2020 | Freshman and/or Sophomore Guitar for Performance Majors | Change Title Change Title (Short) Change Description Change Course Level |
| GTAR | 4020 | Junior and/or Senior Guitar for Performance Majors | Change Title Change Title (Short) Change Description Change Course Level |
| College of Liberal Studies | | | |
| LSAL | 5463 | US Military Leadership from the Revolution to the Gulf War | Change Title Change Description |
| LSCJ | 5243 | Community Policing | Change Description |

| COURSE DELETIONS | | |
|------------------------------------|------|--|
| College of Architecture | | |
| CNS | 5413 | Emerging Trends in Construction Information Technology |
| College of Arts and Sciences | | |
| MBIO | 5910 | Problems in Natural Science |
| PBIO | 5910 | Problems in Natural Science |
| SOC | 5841 | Teaching Seminar II |
| Weitzenhoffer College of Fine Arts | | |
| GTAR | 2010 | Freshman and/or Sophomore Guitar for Non-Performance Music Majors |
| GTAR | 4010 | Junior and/or Senior Guitar for Non-Performance Music Majors |
| NEW COURSES | | |
| College of Architecture | | |
| CNS | 5003 | Construction Fundamentals I |
| CNS | 5013 | Construction Fundamentals II |
| CNS | 5123 | Fundamentals of BIM |
| CNS | 5143 | Legal Issues in Construction |
| CNS | 5353 | Leadership in the Construction Industry |
| EN D | 3893 | Intro to Urban Development: Theory and Practice |
| EN D | 3993 | Environmental Design Practicum |
| L A | 4103 | Introduction to Landscape Architecture |
| L A | 5103 | Introduction to Landscape Architecture |
| RCPL | 4253 | Transportation and the City |
| College of Arts and Sciences | | |
| ANTH | 4283 | Curriculum & Teaching Materials Development for Endangered Languages |
| ANTH | 5283 | Curriculum & Teaching Materials Development for Endangered Languages |
| ANTH | 4463 | Peopling of the New World |

EXHIBIT M

| | | |
|------------------------------------|------|--|
| ANTH | 5463 | Peopling of the New World |
| HES | 6513 | Qualitative Research Methods in Health Promotion |
| HES | 6813 | Pulmonary Gas Exchange |
| HSCI | 5623 | Practicum/Internship in the Digital Humanities |
| LTRS | 3603 | Debating Constitutional Controversies |
| P SC | 3603 | Politics of Ireland and the United Kingdom |
| PHIL | 3263 | Virtue Ethics |
| SOC | 3763 | Sociology of Ireland |
| SOC | 5832 | Professionalization Seminar |
| Price College of Business | | |
| FRAN | 3713 | Fundamentals of Franchising |
| FRAN | 3723 | Integrated Franchising Communications |
| FRAN | 4713 | Policies and Strategies in Franchising |
| HCB | 3613 | Healthcare Marketing and Administration |
| HCB | 3623 | Competitive and Economic Environment of Healthcare |
| HCB | 4613 | Ethical and Regulatory Issues in Healthcare |
| MKT | 3613 | Healthcare Marketing and Administration |
| MKT | 3623 | Competitive and Economic Environment of Healthcare |
| MKT | 3713 | Fundamentals of Franchising |
| MKT | 3723 | Integrated Franchising Communications |
| MKT | 4613 | Ethical and Regulatory Issues in Healthcare |
| MKT | 4713 | Policies and Strategies in Franchising |
| College of Engineering | | |
| ECE | 4833 | VLSI Digital System Design |
| Weitzenhoffer College of Fine Arts | | |
| MUNM | 2513 | Music in the Rock Era: Heavy Metal |

| | | |
|----------------------------------|------|---|
| College of International Studies | | |
| IAS | 3293 | Women, Gender, and Family in Contemporary Europe |
| IAS | 3653 | Energy, Climate, and Security |
| IAS | 3663 | Comparative Politics of the Middle East |
| College of Liberal Studies | | |
| LSAL | 5513 | Foundations in Professional Coaching |
| LSAL | 5533 | Theories of Professional Coaching |
| LSCJ | 5213 | Mediation & Conflict Resolution for Criminal Justice Professionals |
| LSCJ | 5263 | Restorative Justice Programs for Drug Offenders |
| LSCJ | 5283 | Human Trafficking and Prostitution |
| LSCJ | 5303 | Correctional Leadership |
| LSCJ | 5343 | Mental Illness and the Criminal Justice System |
| LSCJ | 5363 | Penology |
| LSCJ | 5383 | Collateral Effects of Incarceration |
| LSCJ | 5413 | Substance Abuse and Crime in the United States |
| LSCJ | 5423 | Global Drug Trafficking, Narco-Terrorism, and United States Drug Policy |
| LSCJ | 5513 | Studies in Police Leadership |
| LSLC | 3133 | Lifespan Health |

TABULATION OF BIDS
STORM-HARDENED SHELTERS, PROJECT 1

| | <u>Landmark Construction Group, LLC Okla. City</u> | <u>W.L. McNatt & Company Okla. City</u> | <u>Gail Armstrong Construction, Inc. Norman</u> | <u>Nabholz Construction Services Okla. City</u> |
|---|--|--|---|---|
| Base Bid Proposal | \$ 3,810,000 | \$ 3,840,000 | \$ 3,842,000 | \$ 4,160,000 |
| Alternate No. 1, Air Conditioning and Mechanical Enclosure | 104,000 | 106,000 | 119,000 | 88,000 |
| Alternate No. 2 , Tilt-up Concrete Walls and Steel Roof Structure | (8,500) | (10,000) | (98,000) | (110,000) |
| Total, Base Bid + Alternate No. 1 | \$ 3,914,000 | \$ 3,946,000 | \$ 3,961,000 | \$ 4,248,000 |
| | <u>Globe Construction Co. Okla. City</u> | <u>Anderson & House, Inc. Okla. City</u> | <u>Barbour & Short, Inc. Norman</u> | <u>ASSET Group, Inc. Okla. City</u> |
| Base Bid Proposal | \$ 4,145,000 | \$ 4,136,000 | \$ 4,610,000 | \$ 4,859,235 |
| Alternate No. 1, Air Conditioning and Mechanical Enclosure | 142,000 | 155,000 | 111,000 | 605,346 |
| Alternate No. 2 , Tilt-up Concrete Walls and Steel Roof Structure | (14,000) | (100,000) | (51,000) | (53,791) |
| Total, Base Bid + Alternate No. 1 | \$ 4,287,000 | \$ 4,291,000 | \$ 4,721,000 | \$ 5,464,581 |

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2014

EXECUTIVE SUMMARY

Highlights from the Statements of Net Assets as of September 30, 2014 and Statements of Changes in Net Assets for the three months then ended are presented below.

STATEMENTS OF NET ASSETS

- Total assets of \$2.1 billion exceeded related liabilities of \$1.2 billion by \$922.0 million.
- Education & General assets of \$164.1 million exceeded related liabilities of \$28.7 million by \$135.4 million.
- Sponsored Program assets of \$15.3 million offset related liabilities of \$15.3 million.
- Auxiliary Enterprise assets of \$609.5 million exceeded related liabilities of \$379.7 million by \$229.8 million.
- Service Unit assets of \$190.7 million exceeded related liabilities of \$121.0 million by \$69.7 million.
- Regents' Fund assets of \$135.3 million exceeded related liabilities of \$43.5 million by \$91.8 million.
- Other Fund assets of \$990.1 million exceeded related liabilities of \$594.9 million by \$395.2 million. Other Funds consist of fixed assets, net of accumulated depreciation and related bonds and master lease obligations, short-term pooled investment fund, student fee and fringe benefit clearing departments and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET ASSETS

- Total revenues of \$305.5 million exceeded expenses of \$302.8 million by \$2.7 million.
- Education & General revenues of \$186.6 million exceeded expenses of \$148.0 million, resulting in a net increase of \$38.6 million.
- Sponsored Program revenues of \$40.1 million offset expenses of \$40.1 million.
- Auxiliary Enterprise revenues of \$49.8 million trailed expenses of \$65.6 million, resulting in a net decrease of \$15.8 million.
- Regents' Fund revenues of \$516,000 exceeded expenses of \$361,000, resulting in a net increase of \$155,000.
- Other Fund revenues of \$28.5 million trailed expenses of \$48.8 million, resulting in a net decrease of \$20.3 million.

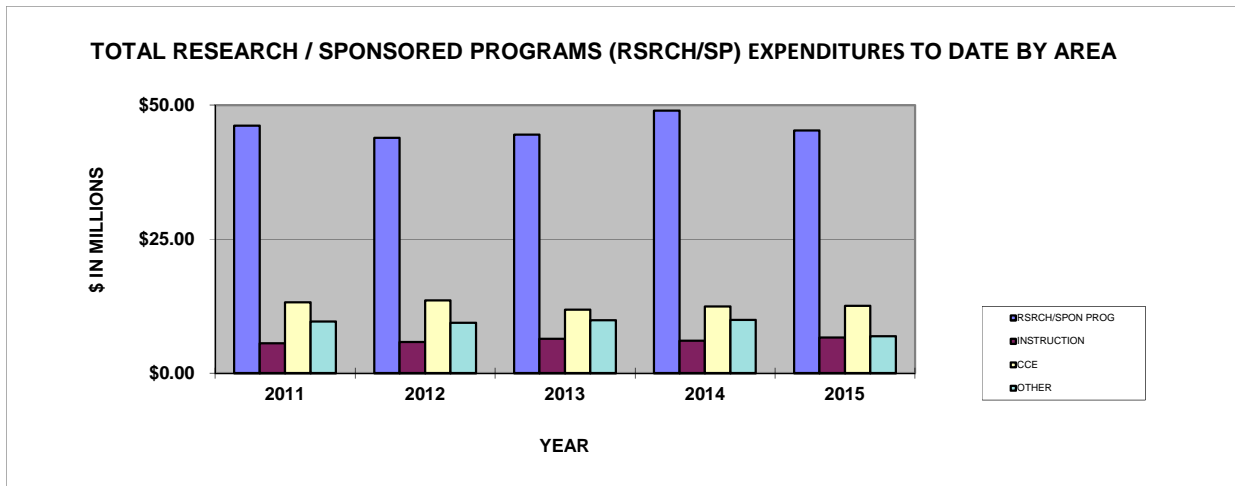
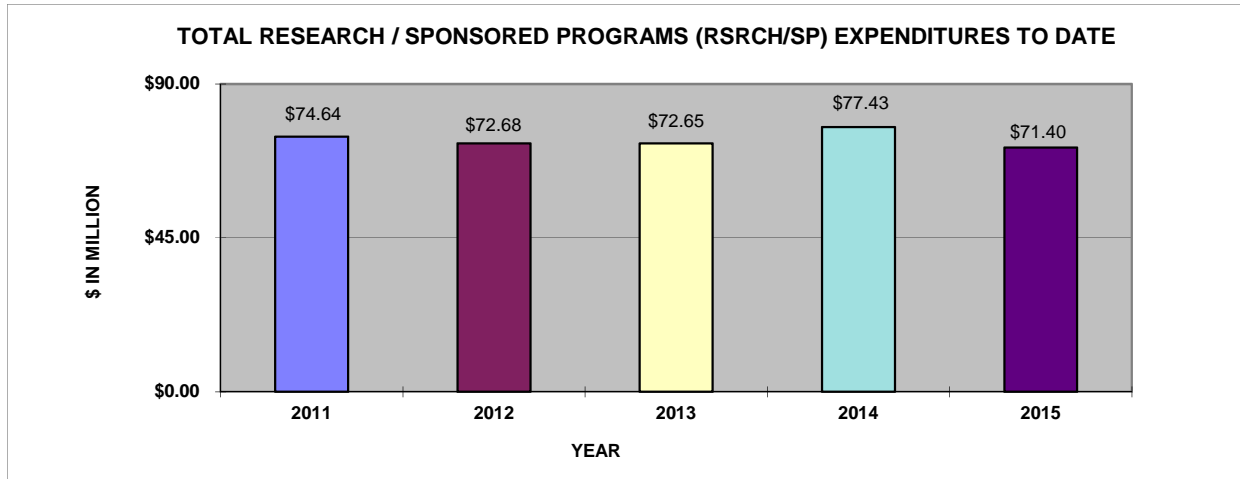
UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS
 STATEMENTS OF NET ASSETS
 AS OF SEPTEMBER 30, 2014 AND 2013
 UNAUDITED

| | Education & General | | Sponsored Programs | | Auxiliary Enterprises | | Service Units | |
|--|---------------------|----------------|--------------------|---------------|-----------------------|----------------|----------------|----------------|
| | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 |
| ASSETS | | | | | | | | |
| CURRENT AND NONCURRENT ASSETS | | | | | | | | |
| Cash and Cash Equivalents | \$ 63,220,000 | \$ 75,208,000 | \$ 77,929,000 | \$ 60,726,000 | \$ 59,561,000 | \$ 48,785,000 | \$ 52,575,000 | \$ 23,087,000 |
| Investments | - | - | 31,000 | 45,000 | - | - | - | - |
| Student Loans Receivable, Net | - | - | - | - | - | - | - | - |
| Accounts Receivable, Net | 18,137,000 | 15,397,000 | 25,460,000 | 37,901,000 | 9,317,000 | 8,336,000 | 10,677,000 | 8,687,000 |
| Due From (To) Other Funds | 82,291,000 | 72,646,000 | (88,122,000) | (79,364,000) | 1,152,000 | 33,550,000 | - | 27,186,000 |
| Deposits and Prepaid Expenses | 509,000 | - | - | - | 7,363,000 | 6,836,000 | 1,028,000 | 1,005,000 |
| Inventory | - | - | - | - | 2,978,000 | 4,778,000 | 684,000 | 743,000 |
| Total Current and Noncurrent Assets | 164,157,000 | 163,251,000 | 15,298,000 | 19,308,000 | 80,371,000 | 102,285,000 | 64,964,000 | 60,708,000 |
| FIXED ASSETS, NET | | | | | | | | |
| | - | - | - | - | 529,187,000 | 509,447,000 | 125,712,000 | 123,494,000 |
| Total Assets | \$ 164,157,000 | \$ 163,251,000 | \$ 15,298,000 | \$ 19,308,000 | \$ 609,558,000 | \$ 611,732,000 | \$ 190,676,000 | \$ 184,202,000 |
| LIABILITIES & NET ASSETS | | | | | | | | |
| CURRENT AND NONCURRENT LIABILITIES | | | | | | | | |
| Accounts Payable | \$ 1,000 | \$ (37,000) | \$ - | \$ (2,000) | \$ 6,048,000 | \$ 11,131,000 | \$ 3,947,000 | \$ 3,481,000 |
| Utilities Management Agreement | - | - | - | - | - | - | - | - |
| OPEB Obligation | - | - | - | - | - | - | - | - |
| Current Portion of L-T Debt | - | - | - | - | 15,557,000 | 15,761,000 | 2,299,000 | 1,911,000 |
| Accrued Expenses | 22,061,000 | 21,381,000 | - | - | 10,749,000 | 10,464,000 | 4,176,000 | 3,967,000 |
| Deferred Income | 6,655,000 | 57,000 | 15,297,000 | 19,309,000 | 48,365,000 | 38,631,000 | 12,203,000 | 13,851,000 |
| Deposits Held in Custody for Others | - | - | - | - | - | - | - | - |
| Total Current and Noncurrent Liabilities | 28,717,000 | 21,401,000 | 15,297,000 | 19,307,000 | 80,719,000 | 75,987,000 | 22,625,000 | 23,210,000 |
| LONG-TERM LIABILITIES | | | | | | | | |
| Utilities Management Agreement | - | - | - | - | - | - | - | - |
| OPEB Obligation | - | - | - | - | - | - | - | - |
| Federal Loan Program Refundable Contribution | - | - | - | - | - | - | - | - |
| Bonds and Master Lease Obligations | - | - | - | - | 299,004,000 | 304,472,000 | 98,325,000 | 88,373,000 |
| Total Long-Term Liabilities | - | - | - | - | 299,004,000 | 304,472,000 | 98,325,000 | 88,373,000 |
| Total Liabilities | 28,717,000 | 21,401,000 | 15,297,000 | 19,307,000 | 379,723,000 | 380,459,000 | 120,950,000 | 111,583,000 |
| NET ASSETS | | | | | | | | |
| Unrestricted | 135,440,000 | 141,850,000 | - | - | 15,209,000 | 42,059,000 | 44,638,000 | 39,409,000 |
| Restricted | - | - | 1,000 | 1,000 | - | - | - | - |
| Endowment | - | - | - | - | - | - | - | - |
| Capital Assets, Net of Related Debt | - | - | - | - | 214,626,000 | 189,214,000 | 25,088,000 | 33,210,000 |
| Total Net Assets | 135,440,000 | 141,850,000 | 1,000 | 1,000 | 229,835,000 | 231,273,000 | 69,726,000 | 72,619,000 |
| Total Liabilities & Net Assets | \$ 164,157,000 | \$ 163,251,000 | \$ 15,298,000 | \$ 19,308,000 | \$ 609,558,000 | \$ 611,732,000 | \$ 190,676,000 | \$ 184,202,000 |

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS
 STATEMENTS OF NET ASSETS
 AS OF SEPTEMBER 30, 2014 AND 2013
 UNAUDITED

| | Regents' Fund | | Other Funds | | Total | |
|--|----------------|----------------|----------------|----------------|------------------|------------------|
| | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 | 9/30/2014 | 9/30/2013 |
| ASSETS | | | | | | |
| CURRENT AND NONCURRENT ASSETS | | | | | | |
| Cash and Cash Equivalents | \$ (413,000) | \$ 4,129,000 | \$ 82,052,000 | \$ 175,386,000 | \$ 334,924,000 | \$ 387,321,000 |
| Investments | 132,510,000 | 94,979,000 | 9,992,000 | 6,294,000 | 142,533,000 | 101,318,000 |
| Student Loans Receivable, Net | 2,128,000 | 2,132,000 | 17,026,000 | 16,928,000 | 19,154,000 | 19,060,000 |
| Accounts Receivable, Net | 1,056,000 | - | 27,715,000 | 44,365,000 | 92,362,000 | 114,686,000 |
| Due From (To) Other Funds | - | 26,643,000 | 4,679,000 | (80,661,000) | - | - |
| Deposits and Prepaid Expenses | - | - | 5,888,000 | 8,343,000 | 14,788,000 | 16,184,000 |
| Inventory | - | - | 492,000 | 440,000 | 4,154,000 | 5,961,000 |
| Total Current and Noncurrent Assets | 135,281,000 | 127,883,000 | 147,844,000 | 171,095,000 | 607,915,000 | 644,530,000 |
| FIXED ASSETS, NET | | | | | | |
| | - | - | 842,245,000 | 824,230,000 | 1,497,144,000 | 1,457,171,000 |
| Total Assets | \$ 135,281,000 | \$ 127,883,000 | \$ 990,089,000 | \$ 995,325,000 | \$ 2,105,059,000 | \$ 2,101,701,000 |
| LIABILITIES & NET ASSETS | | | | | | |
| CURRENT AND NONCURRENT LIABILITIES | | | | | | |
| Accounts Payable | \$ 2,611,000 | \$ 49,000 | \$ 45,995,000 | \$ 36,310,000 | \$ 58,602,000 | \$ 50,932,000 |
| Utilities Management Agreement | - | - | 4,720,000 | 4,720,000 | 4,720,000 | 4,720,000 |
| OPEB Obligation | - | - | 4,852,000 | 4,852,000 | 4,852,000 | 4,852,000 |
| Current Portion of L-T Debt | - | - | 13,963,000 | 11,672,000 | 31,819,000 | 29,344,000 |
| Accrued Expenses | - | - | 5,177,000 | 11,422,000 | 42,163,000 | 47,234,000 |
| Deferred Income | - | - | (1,186,000) | 1,680,000 | 81,334,000 | 73,528,000 |
| Deposits Held in Custody for Others | 40,878,000 | 40,008,000 | 3,138,000 | 858,000 | 44,016,000 | 40,866,000 |
| Total Current and Noncurrent Liabilities | 43,489,000 | 40,057,000 | 76,659,000 | 71,514,000 | 267,506,000 | 251,476,000 |
| LONG-TERM LIABILITIES | | | | | | |
| Utilities Management Agreement | - | - | 90,120,000 | 99,560,000 | 90,120,000 | 99,560,000 |
| OPEB Obligation | - | - | 81,677,000 | 81,677,000 | 81,677,000 | 81,677,000 |
| Federal Loan Program Refundable Contribution | - | - | 14,404,000 | 14,573,000 | 14,404,000 | 14,573,000 |
| Bonds and Master Lease Obligations | - | - | 332,011,000 | 348,677,000 | 729,340,000 | 741,522,000 |
| Total Long-Term Liabilities | - | - | 518,212,000 | 544,487,000 | 915,541,000 | 937,332,000 |
| Total Liabilities | 43,489,000 | 40,057,000 | 594,871,000 | 616,001,000 | 1,183,047,000 | 1,188,808,000 |
| NET ASSETS | | | | | | |
| Unrestricted | 2,611,000 | 49,000 | (101,053,000) | (84,557,000) | 96,845,000 | 138,810,000 |
| Restricted | 37,726,000 | 39,980,000 | - | - | 37,727,000 | 39,981,000 |
| Endowment | 51,455,000 | 47,797,000 | - | - | 51,455,000 | 47,797,000 |
| Capital Assets, Net of Related Debt | - | - | 496,271,000 | 463,881,000 | 735,985,000 | 686,305,000 |
| Total Net Assets | 91,792,000 | 87,826,000 | 395,218,000 | 379,324,000 | 922,012,000 | 912,893,000 |
| Total Liabilities & Net Assets | \$ 135,281,000 | \$ 127,883,000 | \$ 990,089,000 | \$ 995,325,000 | \$ 2,105,059,000 | \$ 2,101,701,000 |

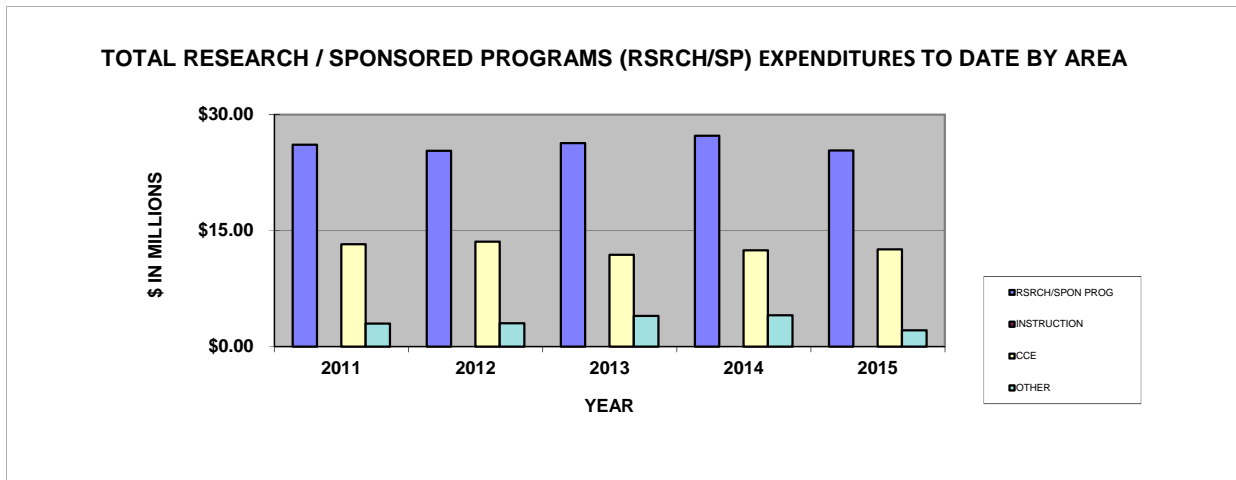
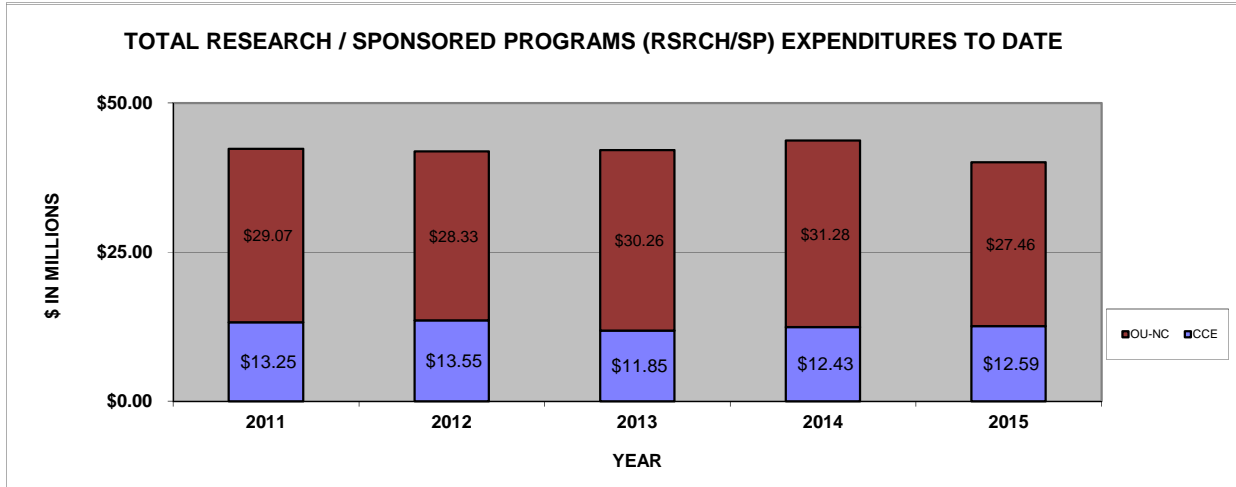
HEALTH SCIENCES CENTER AND NORMAN CAMPUS



| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|--------------------|---------------|--------------|---------------|---------------|---------------|---------------|
| RSRCH/SP | \$ 45,259,190 | -7.61% | \$ 48,989,099 | \$ 14,757,401 | -1.42% | \$ 14,969,413 |
| INSTRUCTION | \$ 6,644,834 | 9.36% | \$ 6,076,089 | \$ 2,296,751 | 18.65% | \$ 1,935,796 |
| CCE | \$ 12,589,881 | 1.27% | \$ 12,432,049 | \$ 4,185,025 | -2.79% | \$ 4,305,152 |
| NON-GRANT RSRCH/SP | \$ 6,908,805 | -30.43% | \$ 9,930,671 | \$ 3,318,600 | 36.63% | \$ 2,428,810 |
| TOTAL | \$ 71,402,711 | -7.78% | \$ 77,427,908 | \$ 24,557,778 | 3.89% | \$ 23,639,171 |

HEALTH SCIENCES CENTER AND NORMAN CAMPUS

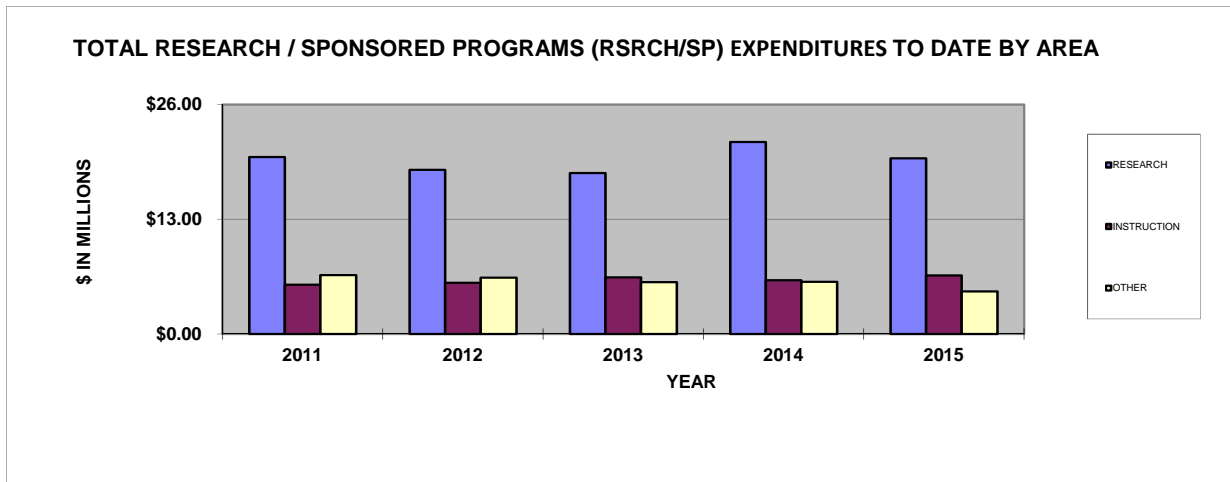
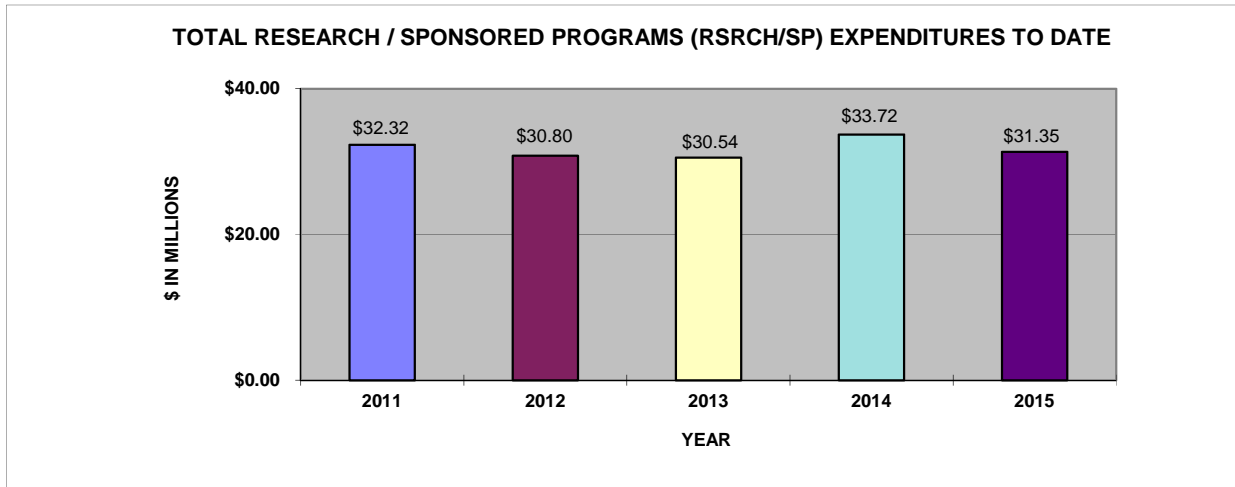
NORMAN CAMPUS



| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|--------------------|---------------|--------------|---------------|---------------|---------------|---------------|
| RSRCH/SP | \$ 25,357,779 | -6.92% | \$ 27,244,261 | \$ 7,435,662 | -5.69% | \$ 7,884,416 |
| INSTRUCTION | \$ - | | \$ - | \$ - | | \$ - |
| CCE | \$ 12,589,881 | 1.27% | \$ 12,432,049 | \$ 4,185,025 | -2.79% | \$ 4,305,152 |
| NON-GRANT RSRCH/SP | \$ 2,105,627 | -47.83% | \$ 4,036,089 | \$ 1,931,191 | 457.07% | \$ 346,671 |
| TOTAL | \$ 40,053,287 | -8.37% | \$ 43,712,399 | \$ 13,551,878 | 8.10% | \$ 12,536,239 |

NORMAN CAMPUS

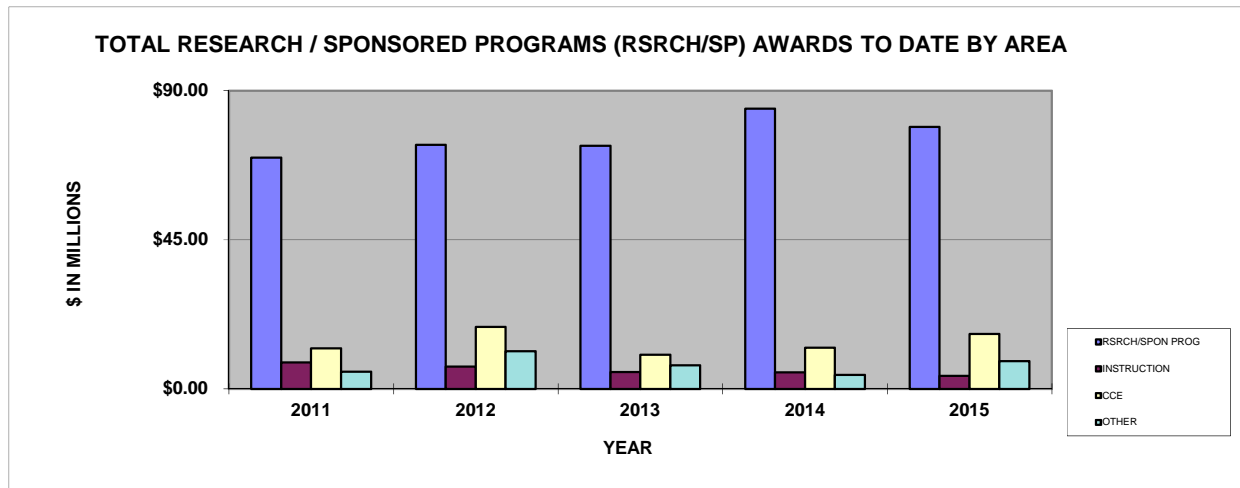
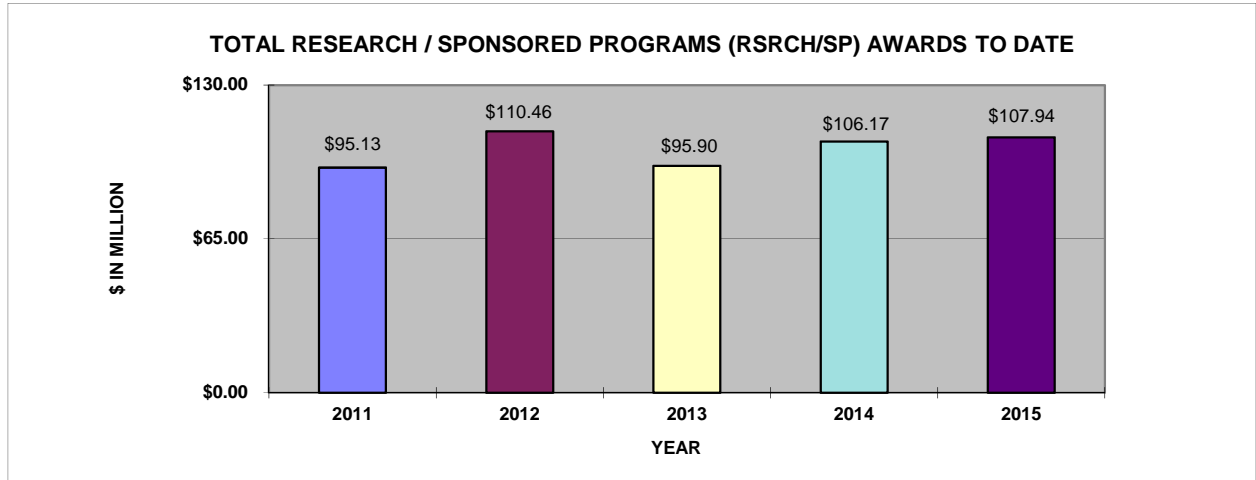
HEALTH SCIENCES CENTER



| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|--------------------|----------------------|---------------|----------------------|----------------------|---------------|----------------------|
| RSRCH/SP | \$ 19,901,411 | -8.48% | \$ 21,744,838 | \$ 7,321,739 | 3.34% | \$ 7,084,997 |
| INSTRUCTION | \$ 6,644,834 | 9.36% | \$ 6,076,089 | \$ 2,296,751 | 18.65% | \$ 1,935,796 |
| NON-GRANT RSRCH/SP | \$ 4,803,178 | -18.52% | \$ 5,894,582 | \$ 1,387,409 | -33.37% | \$ 2,082,139 |
| TOTAL | \$ 31,349,424 | -7.02% | \$ 33,715,509 | \$ 11,005,900 | -0.87% | \$ 11,102,932 |

HEALTH SCIENCES CENTER

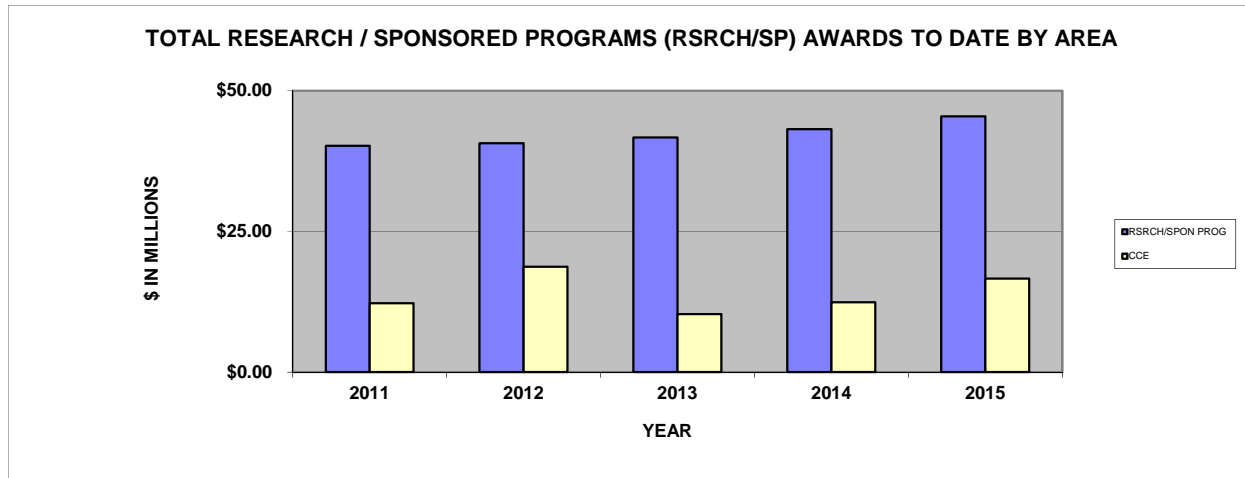
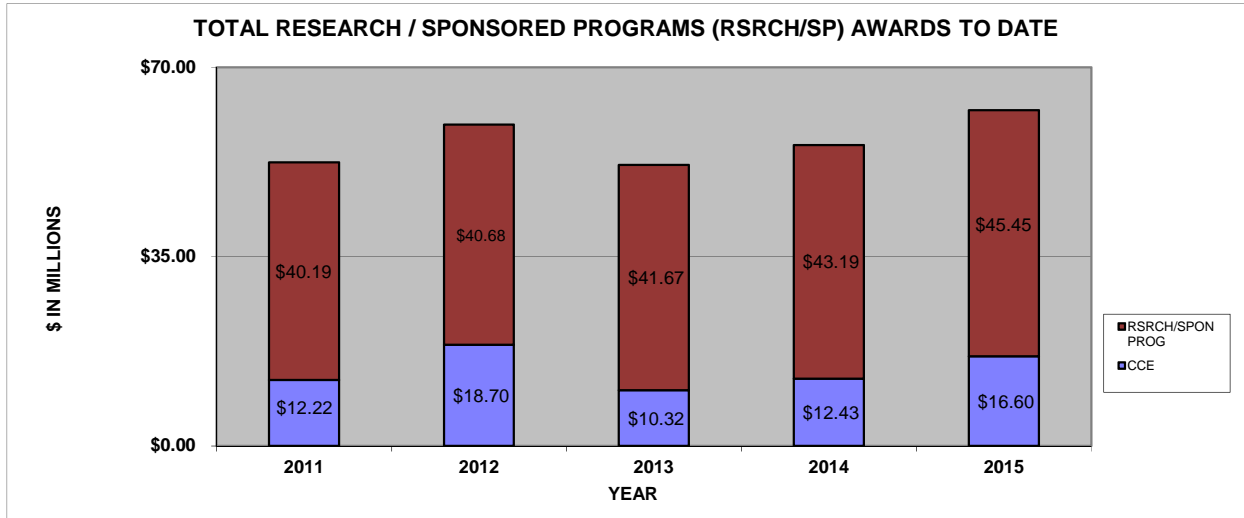
NORMAN CAMPUS AND HEALTH SCIENCES CENTER



| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|--------------------|----------------|--------------|----------------|---------------|---------------|---------------|
| RSRCH/SP | \$ 79,100,544 | -6.41% | \$ 84,522,269 | \$ 17,957,405 | -25.57% | \$ 24,128,016 |
| INSTRUCTION | \$ 3,919,671 | -21.60% | \$ 4,999,814 | \$ 1,143,589 | -18.88% | \$ 1,409,693 |
| CCE | \$ 16,597,839 | 33.54% | \$ 12,429,528 | \$ 817,315 | -81.76% | \$ 4,480,826 |
| NON-GRANT RSRCH/SP | \$ 8,317,897 | 97.03% | \$ 4,221,615 | \$ 824,699 | 213.51% | \$ 263,056 |
| TOTAL | \$ 107,935,951 | 1.66% | \$ 106,173,226 | \$ 20,743,008 | -31.50% | \$ 30,281,591 |

NORMAN CAMPUS AND HEALTH SCIENCES CENTER

NORMAN CAMPUS



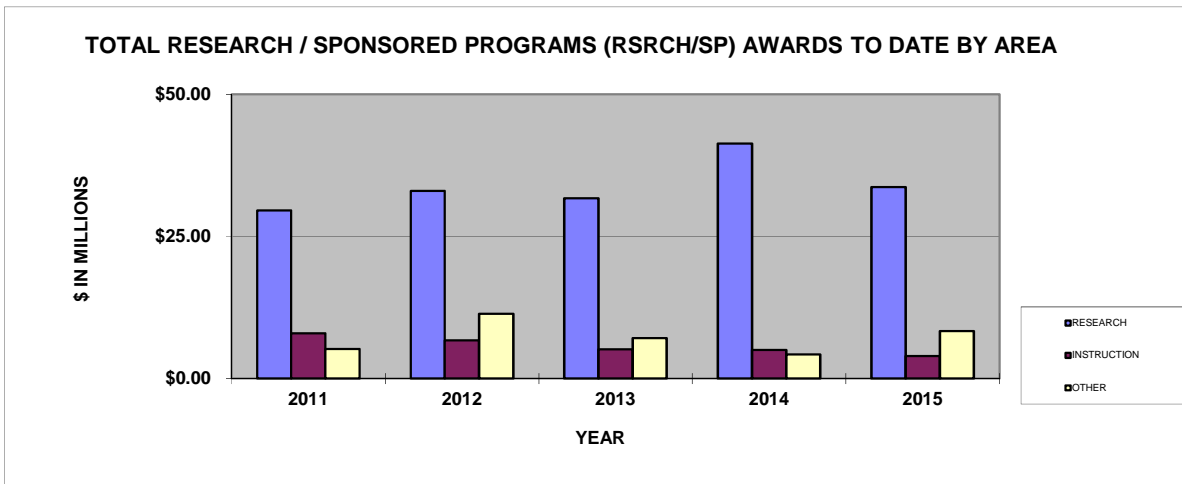
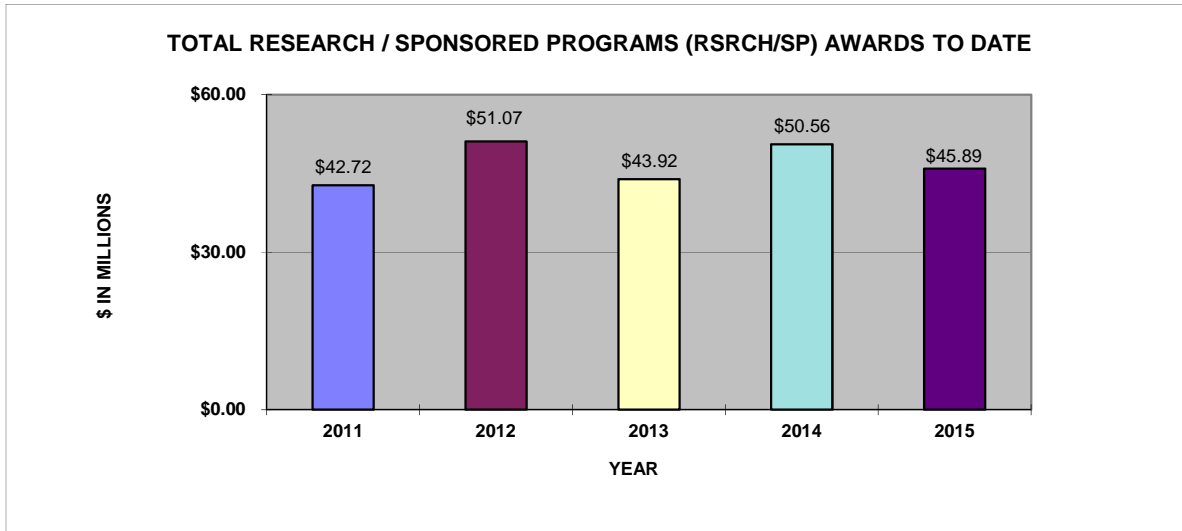
| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|----------------------|----------------------|---------------|----------------------|----------------------|----------------|----------------------|
| RSRCH/SP INSTRUCTION | \$ 45,447,284 | 2.97% | \$ 43,187,512 | \$ 11,772,389 | -0.37% | \$ 10,640,370 |
| CCE | \$ 16,597,839 | 33.54% | \$ 12,429,528 | \$ 817,315 | -81.76% | \$ 4,480,826 |
| NON-GRANT RSRCH/SP | \$ - | | \$ - | \$ - | | \$ - |
| TOTAL | \$ 62,045,123 | 11.56% | \$ 55,617,040 | \$ 12,589,704 | -16.74% | \$ 15,121,196 |

NORMAN CAMPUS

NORMAN CAMPUS
REPORT OF CONTRACTS AWARDED (OVER \$250K)
September 2014

| AWD # | AGENCY | TITLE | VALUE | PERIOD | PI(s) |
|----------------|---------------|-----------------------------|--------------------|---------------|---|
| 115292700 | US-DOL | ADD US IN INITIATIVE | \$374,043 | 12 mo. | Belinda Biscoe (CSNCDET) |
| 115292700 | US-DOL | ADD US IN INITIATIVE | \$374,043 | 12 mo. | Belinda Biscoe (CSNCDET) |
| 105341100 | NSF | MULTI-WORM ALGORITHM | \$292,856 | 36 mo. | Barbar Capogrosso- Sansone (PHYAST) |
| 105341800 | NSF | SWIFT SERENDIPITOUS SURVEY | \$335,028 | 36 mo. | Xinyu Dai (PHYAST) |
| 115214000 | OK-DHS | CCR FY15 | \$345,272 | 12 mo. | Vince Deberry (CSCPM) |
| 115214000 | OK-DHS | CCR FY15 | \$345,272 | 12 mo. | Vince Deberry (CSCPM) |
| 105344400 | DOD-AMRAA | BLAST INJURY AND HEARING | \$619,001 | 48 mo. | Rong Gan (AME) |
| 105342500 | DOC-NOA | ADVANCING MPAR PROGRAM | \$1,650,000 | 12 mo. | Robert Palmer (VPR) |
| 105342300 | DOC-NOA | PHASED ARRAY RADAR RESEARCH | \$438,232 | 12 mo. | Guifu Zhang (METEOR) |
| 9 Total | | | \$4,773,747 | | |

HEALTH SCIENCES CENTER

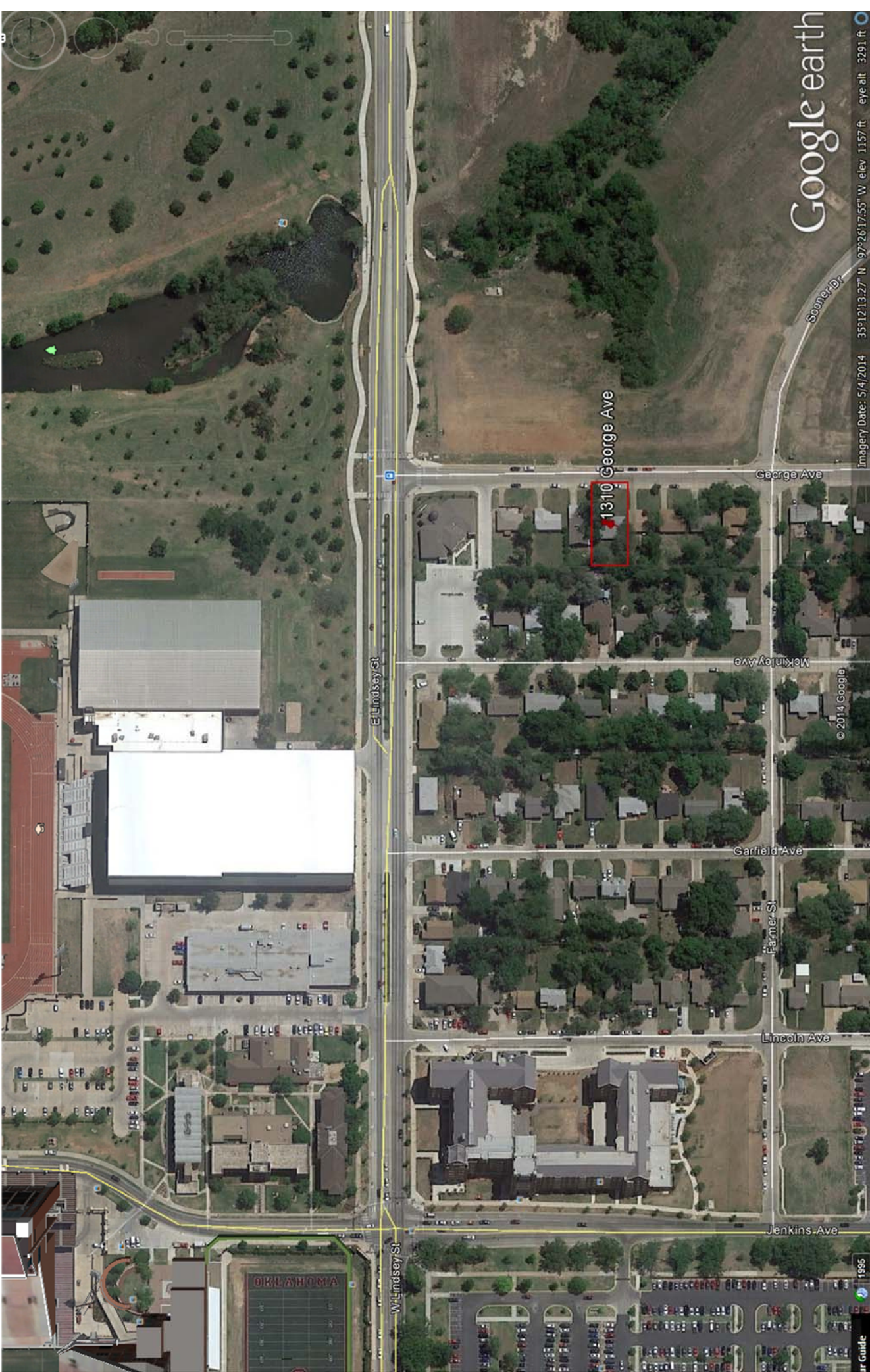


| | FY 2015 YEAR | YEAR %CHANGE | FY 2014 YEAR | FY 2015 SEP | MONTH %CHANGE | FY 2014 SEP |
|--------------------|----------------------|---------------|----------------------|---------------------|----------------|----------------------|
| RSRCH/SP | \$ 33,653,260 | -18.58% | \$ 41,334,757 | \$ 6,185,016 | -54.14% | \$ 13,487,646 |
| INSTRUCTION | \$ 3,919,671 | -21.60% | \$ 4,999,814 | \$ 1,143,589 | -18.88% | \$ 1,409,693 |
| NON-GRANT RSRCH/SP | \$ 8,317,897 | 97.03% | \$ 4,221,615 | \$ 824,699 | 213.51% | \$ 263,056 |
| TOTAL | \$ 45,890,828 | -9.23% | \$ 50,556,186 | \$ 8,153,304 | -46.22% | \$ 15,160,395 |

HEALTH SCIENCES CENTER

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$250K)
September 2014**

| AWD # | AGENCY | TITLE | VALUE | PERIOD | PI(s) |
|----------------|--|--|--------------------|---------------|---|
| 20100788 | Sarah Cannon Research Institute | Research Site Development and Services | \$431,370 | 7 mos. | Scott McMeekin (SOCC Clinical Trials Office) |
| 20121436 | National Eye Institute | DNA Nanoparticle Formulations for Optimal Ocular Gene De | \$400,278 | 13 mos. | Muna Naash (Cell Biology) |
| 20122749 | Food and Drug Administration | Baboon Model of Pertussis Disease and Vaccine Evaluation | \$532,169 | 49 mos. | James Frederick Papin (Comparative Medicine) |
| 20121876 | HIV/AIDS Bureau | Ryan White Part D WICY Program | \$443,419 | 12 mos. | Michelle R Salvaggio (Medicine - Infectious Disease) |
| 20131493 | Natl Inst of General Medical Sciences | Fibroblast Differentiation in Wound Healing | \$296,000 | 11 mos. | James J Tomasek (Cell Biology) |
| 20131507 | Natl Inst Arthritis & Musculosk Skin Dis | Calcium Regulation in Osteoclasts | \$422,968 | 12 mos. | Leonidas Tsiokas (Cell Biology) |
| 20111491 | Maternal and Child Health Bureau | Oklahoma LEND Leadership Education in Neurodevelopmental | \$586,670 | 12 mos. | Mark Wolraich (Peds - Developmental Pediatric) |
| 20141119 | Department of the Army | A Synergistic Combination Therapy of Photodynamic Therap | \$554,825 | 37 mos. | YoungjaeYou (Pharmaceutical Sci Sponsored) |
| 8 Total | | | \$3,667,699 | | |



Google earth

Imagery Date: 5/4/2014 35°12'13.27" N - 97°26'17.55" W elev 1157 ft eye alt 3291 ft

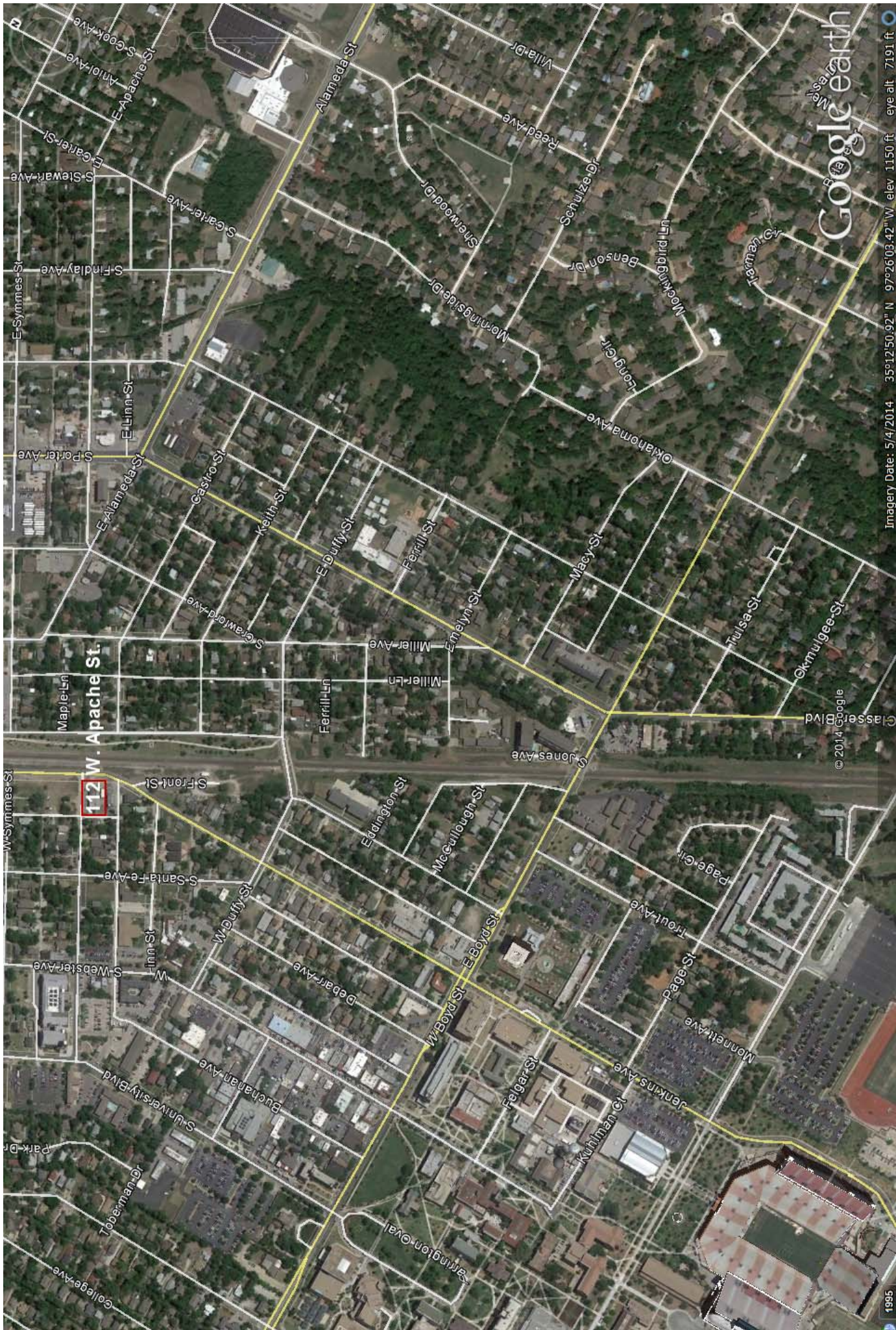
EXHIBIT Q

1310 George Avenue

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1995

ur guide



112 W. Apache Street

Imagery Date: 5/4/2014 35°12'50.92" N 97°26'03.42" W elev. 1150 ft eye alt. 7191 ft

1995