

**MINUTES OF THE REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
JANUARY 29, 2014**

MINUTES	<u>Page</u>
Regular Meeting held December 5, 2013	33952

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY	33952
Substantive Program Changes	33953
Academic Service Fees Request 2014-2015.....	33954
Housing Rates for Fiscal Year 2015	33955
Food Services Rates for Fiscal Year 2015.....	33956
Revision of Staff Advisory Council Policy	33957
Use of Electronic Cigarettes and Vaping Devices on University Property	33958
Curriculum Changes	33958

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY	33959
Naming the Pryor Campus Auditorium/Lecture Hall.....	33960
Academic Service Fees	33960
Room Rates for Student Housing	33963
Grants	33964
Student Housing.....	33964
Section 125 Flexible Benefit Plan Change	33965
Retiree Medical and Life Insurance Trust Investment Policy	33966
Mutual Aid Agreement	33966
Staff Advisory Council Policy Amendment	33966
Use of Electronic Cigarettes and Vaping Devices on University Property	33967
Athletics Policy Revisions	33967
Sale of Property, Equestrian Center.....	33968
Sewer Line Repairs	33968
Academic Personnel Actions	33969

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY33969

HEALTH SCIENCES CENTER

University Research Park,
OU Physicians Reproductive Endocrinology Clinic Build-Out33970

High Frequency Imaging System.....33972

Use of Electronic Cigarettes and Vaping Devices on University Property33972

Property Acquisition and Property Disposition33973

Wayman Tisdale Specialty Health Center33973

Prime Supplier for Data Communication Cable and Components33974

NORMAN CAMPUS

Proposals, Contracts and Grants33975

Posthumous Degree (Jacobs)33976

Honorary Degrees33976

Academic Fees Request for 2014-201533976

Electronic Library Services Platform.....33983

Bizzell Memorial Library, Neustadt Wing Lower Level 1 Renovation33984

Construction of New Well-Core Viewing Room at Geological Survey.....33985

Elevator Renovation for Physical Sciences Building33986

Oklahoma Memorial Union Market.....33987

Campus Activities Council Chair Addition to the Executive Budget Committee
of the Student Government Association (SGA).....33988

Athletic Ticketing System.....33989

Academic Personnel Actions33990

Administrative and Professional Personnel Actions.....34001

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 29, 2014**

A Regular Meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order at The University of Oklahoma in Norman, Oklahoma, at 3:13 p.m. on January 29, 2014.

The following Regents were present: Richard R. Dunning, Chairman of the Board, presiding; Regents Tom Clark, A. Max Weitzenhoffer, Clayton I. Bennett, Kirk Humphreys and Leslie J. Rainbolt-Forbes, M.D.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Dr. Nancy L. Mergler, Senior Vice President and Provost – Norman Campus; Dr. Dewayne Andrews, Senior Vice President and Provost – Health Sciences Center Campus; Gerard Clancy, President, OU-Tulsa; Vice Presidents Catherine Bishop, Joe Castiglione, Loretta Early, Tripp Hall, Nicholas Hathaway, Clive Mander, Kenneth Rowe, and Clarke Stroud; Chief Legal Counsel Anil Gollahalli; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell.

Attending the meeting from Cameron University were Dr. John McArthur, President of the University, and Vice Presidents Glen Pinkston and Ronna Vanderslice.

Attending the meeting from Rogers State University were Dr. Larry Rice, President of the University, and Vice Presidents Richard Beck and Tom Volturo and Athletic Director Ryan Erwin.

Notice of the time, date and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:30 a.m. on January 28, 2014, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Humphreys moved approval of the minutes of the regular meeting held December 5, 2013 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President McArthur began his report by thanking President Boren for hosting the meeting in the beautiful Headington Hall, stating that dorms have come a long way since he was in school. He pointed out to the Regents that they had been given a copy of the University's *Reflections* book that replaced the yearbook as well as a copy of the spring issue of *Cameron* magazine. One of the articles there highlights the campus celebration of Veteran's Day and the Veterans Grove in Bentley Gardens. Dr. McArthur commented as well on the recent celebration of Martin Luther King Jr. Day, where more than 390 students provided 1500 volunteer hours that day to refurbish five elementary schools, the Food Bank, Boys and Girls Clubs and other locations in the community. Comedian and civil rights activist Dick Gregory gave a provocative and seat-squirring talk on campus in the afternoon. To top off

the day, a longtime employee, Darwin McHenry, lead custodian in Shepler Towers, was recognized by the City of Lawton as its Humanitarian of the Year for his work as a minister through the Salvation Army and for being a foster parent. His daily interactions with students are an excellent example. CU has been recognized another year by the Oklahoma Department of Health as a certified healthy campus. Along those lines, two Psychology faculty, Dr. Joannie Sailor and Dr. Thom Balmer, have been appointed by Governor Fallin to the new State Board of Behavioral Health. The President is proud of them for their expertise but also pleased for the carry over for the students in the classroom. President McArthur closed his report by thanking two groups for their continuing financial support, the Helen Holiday Foundation for most recently providing a \$50,000 award for scholarships and the Cleo L. Craig Foundation for providing \$36,000 in scholarships for students in the special education field.

SUBSTANTIVE PROGRAM CHANGES – CU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendations of the appropriate faculty, academic unit and dean, the Curriculum Committee or Graduate Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: B.S. in Early Childhood Education

PROPOSED CHANGE: Option Addition

COMMENTS: An additional option to better serve students seeking teacher licensure will be added. The proposed option will allow teacher candidates to receive an additional 15 hours of training leading to a license in Special Education. The requested option addition will use existing courses and will not require additional funds.

2. PROGRAM: B.S. in Biology Education

PROPOSED CHANGE: Program Requirement Change

COMMENTS: One course in the required major core category will be replaced with two existing courses. This change will not increase the number of hours required in the major nor increase the number of hours required for the degree. The replacement will provide a mid-level assessment well in advance of student certification examinations as well as provide a senior-level capstone experience. The requested change will not require additional funds.

President McArthur recommended the Board of Regents approve the proposed changes to the Cameron University academic programs.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ACADEMIC SERVICE FEES REQUEST 2014-2015 – CU

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in academic service fees will be considered by the State Regents one time each year, and requests must be received in their office by February 1 preceding the beginning of the fiscal year, July 1, in which the changes are to be effective. The following recommendations to increase the interactive video (ITV) and online fees have been reviewed and recommended by the appropriate vice presidents and the President.

Special charges for instruction and academic services are fees, other than tuition and mandatory fees, charged as a condition for academic recognition for completion of prescribed courses. These fees are for students receiving courses of instruction or academic services as designated by the institution. These fees are charges for enrollment in a particular course of program of study or by the credit hour for all enrollments in a given semester.

Special Instruction fees are fees assessed to students enrolling in specific courses. Examples include private instruction, private applied music lessons, special course fees for certain physical education courses, etc. Included in this category are the remedial course fees, electronic media fees, correspondence course fees, and off-campus fees.

Cameron University charges \$20.00 per credit hour to students taking ITV courses. ITV courses offer students the opportunity to attend classes at either Cameron's Lawton or Duncan campus, as well as in designated receive sites across Oklahoma. For ITV courses, digitally compressed voice, data, and video signals are transmitted through telephone lines and provide live broadcast access to specially equipped classrooms. The classrooms are linked by camera and television monitors which allow for two-way communication between the faculty and students. ITV classrooms are integrated with multimedia for enhanced learning and teaching. Additionally, ITV classes are recorded and available for review for approximately two weeks after the class.

Cameron began providing ITV instruction in the Fall semester of 1997. At that time, a \$20.00 per credit hour ITV fee was assessed. The amount per credit hour has not changed since it was first charged, yet costs of providing ITV courses have increased substantially since the fee was originally established.

An increase of \$10.00 per credit hour in the ITV fee is requested to fund equipment needs for ITV classrooms and increased staffing to accommodate existing and anticipated needs for faculty training, attention to instructional quality, content management, and proctoring assurance and management. Cameron expects ITV course fee revenue to be approximately \$40,000 in FY 2014. The requested \$10.00 per credit hour increase is expected to increase revenue in FY 2015 by \$20,000, for total estimated revenue of \$60,000.

Currently, Cameron University charges \$40.00 per credit hour to students taking online courses. Costs associated with online courses include additional faculty compensation to develop, teach, and modify or update online courses, personnel costs to train faculty in online instructional design to ensure an online course is as academically rigorous and engaging as traditional courses, periodic review and update of existing online courses, licensing and maintenance charges for course management software, and additional personnel costs associated with test proctoring.

In the Summer semester of 2001, Cameron began providing online courses and charged an additional online fee of \$40.00 per credit hour. The online fee has not been increased since it was initially charged.

An increase of \$10.00 per credit hour in the online fee is requested to fund projected increases in Blackboard licensing, software, and related expenses, as well increasing costs for supporting equipment such as cameras and smartpads for faculty to deliver quality distance education. The fee increase would also help address critical staffing needs as online course offerings and enrollment continue to grow. Cameron expects online course fee revenue to be approximately \$880,000 in FY 2014. The requested \$10.00 per credit hour increase is expected to increase revenue in FY 2015 by \$220,000, for total estimated revenue of \$1,100,000.

President McArthur recommended the Board of Regents approve the revised academic service fee for the 2014-2015 academic year and authorize its submission to the Oklahoma State Regents for Higher Education.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

HOUSING RATES FOR FISCAL YEAR 2015 – CU

The basis for the requested increase is to allow the University to continue modernizing the Shepler residential facility and to continue maintenance of Cameron Village.

The Cameron Village apartments were opened in August 2005. Since that time there have been only modest increases to its room rates. In order to maintain Cameron Village it has been necessary to replace flooring, furniture, and appliances in most of the apartments, with some apartments requiring more extensive work. In addition to a rate increase, a request is being made to eliminate the 12-month rate. The 12-month rate has not met the intended outcome of increasing summer occupancy. Additionally, many of the Cameron Village residents contracting for a 12-month lease decide to break their leases in May and considerable time is spent assessing and collecting the rate differential between a 9-month and a 12-month lease.

It is important to continue to modernize our Shepler residence halls which were opened in 1969. During 2012-2013, one floor of North Shepler residence hall was converted to thirty-two single rooms and two floors of bathrooms were updated and modernized. The rate increases will allow us to continue to invest in and modernize the Shepler residence halls. Cameron's residence hall rates are significantly lower than the rates of similar facilities at peer institutions. Living on campus will remain an affordable option for our student population.

Current and proposed semester rates are:

	<u>Current Rates</u> 2013-2014	<u>Proposed</u> <u>Increases</u>	<u>New Rates</u> 2014-2015
Shepler, Double	\$ 655	\$ 120	\$ 775
Shepler, Single	1095	205	1300
CV, 4 Bedroom Apartment – 9 month	2415	135	2550
Summer	1375	0	1375
CV, 2 Bedroom – 9 month	2810	140	2950
Summer	1645	0	1645

The rates listed for Shepler, Double and Shepler, Single do not include a required \$121 fee for cable, internet, phone, and the Student Housing Association.

Delete the following plans:

	Current Rates <u>2013-2014</u>
CV, 4 Bedroom – 12 month	\$ 2,065
CV, 2 Bedroom – 12 month	2,465

President McArthur recommended the Board of Regents approve the proposed increases in room rates for Shepler residence hall rooms and Cameron Village residential apartments effective August 1, 2014.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

FOOD SERVICES RATES FOR FISCAL YEAR 2015 – CU

Cameron University requires students who live in campus housing to participate in the university's food service program. Students residing in the Shepler residence halls are required to purchase a board plan, and students living in Cameron Village residential apartments are required to purchase a dining/convenience plan that provides a "flex" dollar account. The requirement to participate in a food service plan ensures residential students access to balanced and nutritional meals as well as the opportunity to build community in an on-campus dining environment.

Over the past few years, the University's food service costs have increased between 2.0% and 5.0% each year. Board and commuter plans were increased 4.2% last year. The proposed rate increase is requested to ensure student access to quality food at times convenient to them and to offset increased costs associated with the University's food service contract. Specifically, the increase is needed to provide funds for an anticipated food service contract cost increase and for cafeteria renovations and equipment.

Additionally, because the University desires to encourage all students to utilize community-style, cafeteria dining, meals have been added to the dining/convenience plan at a minimal cost to the student. This allows the students the opportunity to dine at times when it is convenient for them, but it still provides them the opportunity to eat in the cafeteria without utilizing their Flex dollars.

Current and proposed semester rates are:

<u>Plan Type:</u>	<u>Current Rates 2013-2014</u>	<u>Proposed Increases</u>	<u>New Rates 2014-2015</u>
15 Meals Per Week & \$140 Flex	\$ 1,330	\$ 106	\$ 1,436
10 Meals Per Week & \$175 Flex	1,265	101	1,366
8 Meals Per Week & \$250 Flex	1,265	101	1,366
5 Meals Per Week & \$250 Flex*	750	60	810
4 Meals Per Week & 150 Flex*	550	44	594

Modify the following plan:

<u>Plan Type:</u>	<u>Current Rates 2013-2014</u>	<u>Proposed Increases</u>	<u>New Rates 2014-2015</u>
Dining/Convenience Plan* –			
\$380 Flex	\$ 380		n/a
2 Meals Per Week & \$400 Flex	n/a		\$ 425

*These plans are available only for Cameron Village residents.
Two other plan types will not receive an increase in their rates.

<u>Plan Type:</u>	<u>Current Rates 2013-2014</u>	<u>Proposed Increases</u>	<u>New Rates 2014-2015</u>
Commuter – 10 Meals	\$ 58	\$ 0	\$ 58
Commuter – 30 Meals	170	0	170

This academic year Cameron University’s rate for room and board was \$4,664, whereas the national average was \$9,672. With the proposed modest increases for food services, Cameron students will continue to pay less than most students at comparable universities in the state and significantly less than the national average, paying only 48% of the national average.

President McArthur recommended the Board of Regents approve a rate increase for board and commuter meal plans effective August 1, 2014.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

REVISION OF STAFF ADVISORY COUNCIL POLICY – CU

The plan to establish a Staff Advisory Council was included in Cameron University’s *Plan 2018: Values Driven, Action Oriented*, Cameron’s most recent strategic plan which articulates the University’s goals for the next five years. In January 2013 President Ross recommended that the Board of Regents consider and adopt a drafted policy to establish the Cameron University Staff Advisory Council, allowing the University’s staff to have a governance structure of its own. Last year the Board of Regents voted to approve the policy and establish the Council. The Staff Advisory Council became active in the Fall semester of 2013.

The proposed amendments to the Constitution contained within the Staff Advisory Council Policy, attached hereto as Exhibit A, have been approved by the President upon the recommendation by a majority of the members of the Staff Advisory Council and by a majority of University staff members. The proposed changes have been reviewed by Legal Counsel.

The first amendment to the Constitution, in Section 3.2, is proposed in order to simplify and restructure the staff job classifications used to determine the membership of the Staff Advisory Council.

The second amendment to the Constitution, in Section 8.3, is proposed in order to clarify term limits for officers.

President McArthur recommended that the Board of Regents approve the two proposed changes to the Cameron University Staff Advisory Council policy.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

USE OF ELECTRONIC CIGARETTES AND VAPING DEVICES ON UNIVERSITY PROPERTY – CU

On May 10, 2010, the Board of Regents approved the Tobacco-Free Policy for Cameron University, effective August 1, 2011. The Policy was revised on April 4, 2011. On February 6, 2012, Governor Fallin issued Executive Order 2012-01, banning smoking on all state property and on December 23, 2013, Governor Fallin issued the attached Executive Order 2013-43, extending the ban to prohibiting the use of any electronic cigarette or vaping device on State property.

In recognition of the additional health concerns and in order to harmonize state policy with the policies applicable to property controlled by the Board of Regents, the proposed Cameron University Tobacco-Free Policy, attached hereto as Exhibit B, shall be amended to also prohibit the use and sale of any electronic cigarette or vaping device on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations.

President McArthur recommended the Board of Regents approve amendment of the Cameron University Tobacco-Free Policy to prohibit the use and sale of electronic cigarettes and vaping devices on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

CURRICULUM CHANGES – CU

The listed item was identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the item individually was provided.

CURRICULUM CHANGES – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

COURSE ADDITIONS

<u>Prefix /Number</u>	<u>Title</u>
BUS 5483	Graduate Internship in Business
HLTH 3212	Sports Nutrition

COURSE MODIFICATIONS

<u>Prefix /Number</u>	<u>Title</u>	<u>Comments</u>
BUS 5013	Business Administration Concepts	Change in description and prerequisites
CJ 4033	Research Methods and Statistics	Change in prerequisites
ECON 5023	Economic Concepts	Change in description and prerequisites
ECON 5933	Issues in Global Economics	Change in description and prerequisites
MUSC 2312	Harmony and Structure I	Change in content and description
MUSC 3612	Fundamentals of Conducting	Change in content and description
MUSC 3622	Advanced Conducting	Change in content and description
MUSC 3642	Woodwind Methods	Change in content and description
MUSC 3652	Brass Methods	Change in content and description
MUSC 3662	String Methods	Change in content and description

This item was reported for information only. No action was required.

ROGERS STATE UNIVERSITY**REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Rice began his report by introducing the University's new athletic director, Ryan Erwin. He came to RSU from Dallas Baptist University and has been on the ground for about 90 days. He then directed the Regents to the copy of his President's Report he had provided to them. The President wanted to point out that enrollment numbers are down for spring compared to last spring, but noted the University is undertaking some special initiatives to turn that around. The administration has taken some advice from OU Vice President Nick Hathaway to look at ways that OU has provided digital enhancement, is reaching out to Tulsa-area public schools such as Broken Arrow and Sand Springs and are in ongoing meetings with Tulsa Public Schools. He highlighted some recent moderate success in fundraising, stating that the numbers are 12% from last year. As he reported to the RSU Committee in December, the largest single gift in University history, \$1 million, has been pledged and \$700,000 of that gift has been received. The remaining \$300,000 will be paid in January 2015. After receiving the

appropriate permissions, RSU will begin enrolling students in the MBA program for the first time. As well, the administration will sign an agreement with the Oklahoma National Guard that will basically bring the equivalent of ROTC to campus. The move to the NCAA necessitated a division of responsibilities for soccer, so the University has hired Heather Cato as the women's soccer coach. She comes to RSU from Whitman College in Washington.

NAMING THE PRYOR CAMPUS AUDITORIUM/LECTURE HALL – RSU

Rogers State University has a proud and long-standing relationship with The Oliver Dewey Mayor Foundation. In 1986, the first substantial gift from The O.D. Mayor Foundation was given to RSU. For close to 30 years, The O.D. Mayor Foundation has been exceptionally supportive of RSU.

With assets of around \$8.7 million, the Foundation provides grants to a diverse group of non-profit organizations and institutions, almost all of which are located in Mayes County, Oklahoma, and Grayson County, Texas. The Foundation is governed by a Board of Governors, currently composed of the following individuals: Regina D. Pruitt of Sherman, Texas, Samuel W. Graber of Sherman, Texas, Tracey L. Dean of Pryor, Oklahoma, Vickie White of Sherman, Texas, Nash Lamb of Pryor, Oklahoma, Marion D. Stinson of Pryor, Oklahoma and Gail Utter of Sherman, Texas.

The O.D. Mayor Foundation and Rogers State University have maintained a strong relationship which has resulted in The O.D. Mayor Foundation providing over \$1 million for the benefit of Rogers State University Pryor campus. These gifts include funding for classroom equipment, the library lab, network equipment, expansion of the Pryor campus, wiring, as well as to establish the Oliver Dewey Mayor Endowed Chair in Business for Pryor Campus

The Oklahoma Ordnance Working Authority Trustees are aware and concur with the naming of the auditorium/lecture hall at RSU's Pryor campus in honor of The O.D. Mayor Foundation. This will be a wonderful place for our students to use for lectureships and performances. President Rice requests the Board of Regents authorize the auditorium/lecture hall be named the "The O.D. Mayor Foundation" with an appropriate dedication plaque.

President Rice requests the Board of Regents approve naming the auditorium/lecture hall at the Pryor campus after "The Oliver Dewey Mayor Foundation" in recognition of their generous support to Rogers State University in accordance with Board of Regents Policy 7.3.2.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ACADEMIC SERVICE FEES – RSU

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in Academic Service Fees will be considered by the State Regents one time each year, and requests must be received in their office by February 1 preceding the beginning of the fiscal year, July 1, in which the changes are to be effective. The following recommendations for changes in fees and new fees have been reviewed and approved by the appropriate department heads, deans, and vice presidents.

Special charges for instruction and academic services are fees, other than tuition and mandatory fees, charged as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are for students receiving courses of instruction or academic services as designated by the institution. These fees are charged for enrollment in a particular course or program of study or by the credit hour for all enrollments in a given semester.

Special Instruction Fee: Fees assessed students as a condition of enrollment and as a condition of academic recognition for completion of described courses.

School of Mathematics, Science, and Health Sciences STEM Enrichment Fee

The School of Mathematics, Science and Health Sciences requests a \$13 per credit hour fee to support objectives in the STEM (Science, Technology, Engineering and Mathematics) curriculum. The intent of this fee is to support activities and structures within the Biology, Chemistry, Geology, Mathematics and Physics programs including:

- Improve instructional accountability to quality through use of higher credentialed faculty
- Incorporate full time faculty to assist in shared development of degree programs
- Enhance faculty accountability and compliance in the assessment process
- Improve student retention

Projected new annual revenue from these courses is \$232,700.

School of Business and Technology Undergraduate Enrichment Fee

The School of Business requests a fee increase from \$5 per credit hour to \$7 per credit hour for all classes. The additional revenue from this fee would be used to provide the following:

- Improved faculty professional development opportunities
- Expanded student co-curricular activities
- Increased technological use in business and technology programs
- Improved program assessment and accreditation

Courses to which this fee would not apply are CS 1113, all 1000 and 2000 TECH courses, and all ORGL courses.

Projected increase in annual revenue from this fee increase is \$34,000.

Classroom/Laboratory Supply and Material Fee: Fees assessed students for courses that require a large amount of consumable supplies for items such as laboratory breakage and replacement, art supplies and materials for the natural sciences.

Department of Fine Arts

The School of Liberal Arts requests the addition of various studio art and graphic design courses to be assessed fees in the Department of Fine Arts. The Department offers several courses that require a significant expenditure for supplies and materials in these courses.

Proposed Course Fees for the Department of Fine Arts		
Course	Title	Proposed Fee per Course
ART 3233	Printmaking II	\$20.00
ART 3613	Painting II	\$20.00

ART 3633	ART Marketing	\$20.00
ART 3943	Photographic Applications I	\$20.00
ART 4243	Photographic Applications II	\$20.00
ART 4953	Senior Capstone	\$20.00

Projected increased annual revenue from these courses is \$1,800.

Department of Fine Arts

The School of Liberal Arts requests the elimination of course fees for the following courses:

Proposed Course Fees for Elimination in the Department of Fine Arts		
Course	Title	Proposed Fee per Course
ART 4223	History of Graphic Design/Multimedia - Course is no longer offered	\$ 0.00

Projected decrease in annual revenue from this course is \$500.

Department of Health Sciences

The School of Mathematics, Science and Health Sciences requests to add various Emergency Medical Services (EMS) courses to be assessed fees in the Department of Health Sciences. The Department offers several courses that require a significant expenditure for supplies and materials in these courses.

Proposed Course Fees for the Department of Health Sciences		
Course	Title	Proposed Fee per Course
EMS 1103	Introduction to EMS & Patient Assessment	\$35.00
EMS 2215	Special Problems	\$35.00

Projected increased annual revenue from these courses is \$1,190.

Department of Health Sciences

The School of Mathematics, Science and Health Sciences requests the elimination of course fees for the following courses:

Proposed Course Fees for Elimination in the Department of Health Sciences		
Course	Title	Proposed Fee per Course
EMS 1104	Introduction to EMS & Patient Assessment - Course is no longer offered	\$0.00
EMS 2112	Special Needs in EMS - Course is no longer offered	\$0.00
EMS 2224	Pediatric Emergencies - Course is no longer offered	\$0.00
EMS 2244	EMS Leadership - Course is no longer offered	\$0.00

Projected decrease in annual revenue from these courses is \$2,000.

President Rice recommended the Board of Regents approve the academic service fees listed above to be effective fall 2014 semester.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ROOM RATES FOR STUDENT HOUSING – RSU

Rogers State University provides safe, high quality and affordable on-campus housing for students. Family Housing, University and Village A rates were last adjusted in August 2009. University Village B has not been adjusted since the facility opened in August 2011. In addition, staff is recommending deleting the 12 month rate for University Village A and University Village B and replacing with a summer rate.

The university will be renovating 12 units in Family House this spring and converting the units into housing for the Guard Officer Leadership Development (GOLD) Program students arriving in August 2014. The objective of the GOLD Program is the education and professional development of qualified U.S. citizens into commissioned officers of the United States Army Reserve who will serve in the Oklahoma Army National Guard. As part of the Memorandum of Agreement, Rogers State University will provide a 75% room waiver for the cost of a semi-private room for each GOLD program candidate.

Major renovations began last summer in University Village A and will continue in next year and the following fiscal year until all units are completed. The increases in room rates will assist in paying for the renovations and ongoing operating costs of student housing.

Current and proposed semester rates are:

	Current Rates 2013-2014	Proposed Increase	New Rates 2014-2015
Family Housing, Fall/Spring	\$2,160.00	4% or 20.00/mo.	\$2,250.00
Family Housing, Summer	1,440.00	4% or 20.00/mo.	1,500.00
Guard Officer Leadership Development (75% of rate for room waiver), Fall/Spring	NA		562.50
(75% of rate for room waiver), Summer	NA		375.00
University Village A, 4 Person Suite, Fall/Spring	2,227.50	6% or 30.00/mo.	2,362.50
University Village A, 4 Person Suite, Summer			1,575.00
University Village B, 4 Person Suite, Fall/Spring	2,362.50	No change	2,362.50
University Village B, 4 Person Suite, Summer			1,575.00
University Village B, 2 Person Suite, Fall/Spring	2,520.00	No change	2,520.00
University Village B, 2 Person Suite, Summer			1,680.00
University Village B, 1 Person Suite, Fall/Spring	2,677.50	No change	2,677.50
University Village B, 1 Person Suite, Summer			1,785.00

Approval of the proposed rates is being requested at this time to permit inclusion of the Fiscal Year 2015 rental rates in recruiting and marketing programs.

President Rice recommended the Board of Regents approve the proposed room rates for Family Housing, Guard Officer Leadership Development (GOLD) Program Housing, University Village A and University Village B residential apartments, effective August 1, 2014.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

GRANTS – RSU

In accordance with Regents' policy, a list of awards and/or modifications in excess of \$250,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown below.

<u>Award Grantor</u>	<u>Award Period</u>	<u>Award Amount</u>
Community Corporation Service Grant for Public Broadcasting	10/01/13-09/30/15	\$580,489
University Economic Develop. Center Administration	08/01/13-07/31/14	\$512,950

Grant Purpose:

Community Service Grant

The Community Service Grant is used primarily for staff salaries and for operations of RSU Public Television.

University Center Grant

The University Center will provide technical assistance to entrepreneurs and small businesses in Northeast Oklahoma. The Center will utilize competitive business intelligence and geographic information systems to provide data and information not normally available to small businesses. The University Center will also implement an Entrepreneur Ready Community Certification Program to promote economic development in rural communities. The Center will assist communities in planning, developing action plans, and facilitating the development and expansion of small businesses by establishing a support system for entrepreneurs and small businesses. The grant will be executed by the RSU Innovation Center with collaboration from career tech centers and economic development authorities.

President Rice recommended the Board of Regents ratify the awards submitted with this agenda item.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

STUDENT HOUSING – RSU

At the May 2013 Board meeting, the Board of Regents authorized the President to begin the schematic design and design development documents for the Rogers State University Housing Facility and to retain Key Construction Oklahoma as the design-build firm for the project. At the same meeting, the President was authorized to begin preconstruction services in an amount not to exceed \$250,000. The project has been progressing as scheduled and the preconstruction services have been completed.

The next phase of the project is development of construction documents and bidding the project. The tentative date to open bids is February 11, 2014. Cost of Key Construction services for completion of construction documents and bidding the project is \$342,610. Key Construction has indicated a firm guaranteed maximum price will be finalized in February.

As authorized in the May 2013 Board meeting, the President or his designee was authorized to negotiate a guaranteed maximum price for the construction of the housing project which would be presented to the Board for formal approval. President Rice anticipates a negotiated guaranteed maximum price will be finalized and presented for formal approval at the March Board meeting.

President Rice recommended the Board of Regents:

- I. Authorize the President or his designee to execute an agreement not to exceed \$342,610 with Key Construction Oklahoma LLC to continue development of the construction documents and to bid the Housing Facility project; and
- II. Recognize and acknowledge that the University may fund certain costs of acquiring equipment and property from its own funds prior to receipt of bond proceeds, and to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the revenue bonds or proceeds from the Oklahoma State Regents for Higher Education Master Lease Program may be utilized to reimburse the University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

SECTION 125 FLEXIBLE BENEFIT PLAN CHANGE – RSU

The Board of Regents approved the new Section 125 Flexible Benefit Plan Document for Rogers State University at the October 2013 Board meeting. Subsequent to the Board meeting, the U. S. Department of Treasury and the IRS issued new guidance relating to the “use it or lose it” rule for health flexible spending accounts.

Notice 2013-71 introduces major changes to the current “use it or lose it” rule. The rule would allow employees to roll over up to \$500 of unused health flexible spending account contributions at the end of the plan year as long as the employer’s plan does not also include the two and half month grace period extension. Rogers State University’s plan does not have the two and half month grace period extension.

The amended Section 125 Flexible Benefit Plan Document presented to the Board of Regents would allow employees to roll over up to \$500.00 of unused health flexible spending account contributions.

The Amendment to the Plan Document has been reviewed by Legal Counsel and is attached hereto as Exhibit C for the Board’s consideration.

President Rice recommended the Board of Regents:

- I. Approve the amendment to the Section 125 Flexible Benefit Plan Document for Rogers State University; and
- II. Authorize the President or his designee to execute the required documents to implement the changes to the Plan Document.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

RETIREE MEDICAL AND LIFE INSURANCE TRUST INVESTMENT POLICY – RSU

The Board of Regents approved the University Retiree Medical and Life Insurance Trust at the January 2013 Board meeting. Within the Trust document are provisions to allow the Trustee Bank to invest the funds of the Trust. The administration in conjunction with the Trustee Bank has developed the proposed Investment Policy.

President Rice recommended the Board of Regents approve the Investment Policy attached hereto as Exhibit D.

President Rice recommended the Board of Regents approve the Rogers State University Retiree Medical and Life Insurance Trust Investment Policy.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

MUTUAL AID AGREEMENT – RSU

The Mutual Aid Agreement is required by State Statutes to be approved by the Board in order to execute an agreement between the Mayes County Sheriff's Department and Rogers State University. The agreement will authorize mutual assistance between the Mayes County Sheriff's Department and Rogers State University Police Department as outlined in the agreement. The University believes the agreement is in the best interest of all parties and provides the means to ensure maximum safety and protection of students, faculty, staff, visitors, and property on the campus.

Legal counsel has reviewed and approved the Mutual Aid Agreement attached hereto as Exhibit E.

President Rice recommended the Board of Regents approve the Mutual Aid Agreement between the Mayes County Sheriff's Department and Rogers State University and authorize the President to execute the agreement.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

STAFF ADVISORY COUNCIL POLICY AMENDMENT – RSU

In 2013 the Board of Regents approved the Rogers State University Staff Advisory Council Policy.

The requested changes are to restructure the job classifications to better represent the structure of Rogers State University's staff, and to clarify the term limits for Staff Advisory Council officers.

Rogers State University's Staff Advisory Council policy has been reviewed by legal counsel. A copy of the amended policy is attached hereto as Exhibit F for the Board of Regents' consideration.

President Rice recommended that the Board of Regents ratify changes requested to update the Rogers State University Staff Advisory Council Policy.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

USE OF ELECTRONIC CIGARETTES AND VAPING DEVICES ON UNIVERSITY PROPERTY – RSU

On February 6, 2012, Governor Fallin issued Executive Order 2012-01, banning smoking on all state property. On June 26, 2012, the Board of Regents approved Rogers State University's Tobacco-Free Policy. On December 23, 2013, Governor Fallin issued the attached Executive Order 2013-43, extending the ban to prohibiting the use of any electronic cigarette or vaping device on State property.

In recognition of the additional health concerns and in order to harmonize state policy with the policies applicable to property controlled by the Board of Regents, the proposed Rogers State University Tobacco-Free Policy, attached hereto as Exhibit G, shall be amended to also prohibit the use and sale of any electronic cigarette or vaping device on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations.

President Rice recommended the Board of Regents approve amendment of the Rogers State University Tobacco-Free Policy to prohibit the use and sale of electronic cigarettes and vaping devices on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ATHLETICS POLICY REVISIONS – RSU

With the acceptance of Rogers State University Athletics into the NCAA Division II Heartland Conference as a provisional member in July of 2013, the University requests changes in the Rogers State University Athletics Policy to reflect the institution's transition from NAIA to NCAA Division II.

The policy is attached hereto as Exhibit H for your review and approval.

President Rice recommended the Board of Regents adopt the changes noted on the attached policy to update the Board of Regents' Policy Manual to reflect the changes in the Rogers State University Athletics Department.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

SALE OF PROPERTY, EQUESTRIAN CENTER – RSU

The University administration recommends that it be authorized to pursue the sale of the Equestrian Center property located at 14674 South U.S. Highway 169, Oologah, Oklahoma. The proceeds will be deposited into an unrestricted University Auxiliary account to fulfill the mission of the University.

The University has obtained an independent third party appraisal of the property. The property consists of approximately 53.938 acres more or less. Improvements include a residence, 2226 SF; detached office/garage, 1,034 SF; riding center, 12,889 SF; shop, 5,068 SF; horse barn, 13,639 SF; loafing sheds, 3,264SF; and rodeo arena, 52,728SF. The property has the additional features: perimeter of property with iron fence, paved and gravel parking, RV hookups, electric entrance gate, outdoor rodeo arena with aluminum bleachers and arena lights.

President Rice recommended the Board of Regents authorize the University administration to sell property located on Highway 169, Rogers County, Oklahoma. An executive session pursuant to Section 307B.3 of the Open Meeting Act may be proposed.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

SEWER LINE REPAIRS – RSU

The University requested the City of Claremore Public Works Department to assist Rogers State University to inspect all sewer lines and manholes on the Claremore campus in order to determine the condition of the sewer infrastructure. The scope of work included taking a video of all sewer lines to determine the existing condition, locate all the branch lines and manholes, determining the condition of the manholes, determine the best method of lining the pipes and providing cost estimates for the project. The institution received the report with a preliminary cost estimate of \$203,000 in 2006.

The University attempted to apply for Federal grants on two occasions in order to obtain funding for the project but the grant applications were not awarded. In 2013, the institution staff began discussions with the City of Claremore to determine if campus sewer line repairs could be included with the City's next bid package to repair the City's sewer lines. The City agreed to include the institution's project with the City's bid proposal for repair of city sewer lines. The City will place the awarding of the contract for the sewer line project at their January 21, 2014 meeting.

Funding for this project has been identified using existing university reserve funds and section 13 offset funds. Progress payments to the City of Claremore will be made as work is completed and invoiced by the City of Claremore.

President Rice recommended the Board of Regents approve proceeding with the project.

President Rice recommended the Board of Regents approve the repair of sewer lines on the Claremore campus in an amount of \$275,462.00 and any necessary change orders not to exceed an amount of \$27,500 for a total maximum project cost of \$302,962.00 with the work to be completed by the contractor retained by the City of Claremore to perform the repairs.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTION(S) – RSU**APPOINTMENT(S):**

Burrage, Carole, J.D., Assistant Professor, Department of Business, annualized rate of \$25,000 for five months (\$5,000.00 per month), January 1, 2014 through May 14, 2014. Temporary appointment.

Ewe, Edward, M.A., Instructor, Department of Psychology, Sociology, and Criminal Justice, annualized rate of \$17,500 for five months (\$3,500.00 per month), January 1, 2014 through May 14, 2014. Temporary appointment.

Gorden, Paula J., M.B.A., Instructor, Department of Business, annualized rate of \$25,000 for five months (\$5,000.00 per month), January 1, 2014 through May 14, 2014. Temporary appointment.

Martens, Jon, M.S., Instructor, Department of Applied Technology, annualized rate of \$19,250 for five months (\$3,850.00 per month), January 1, 2014 through May 14, 2014. Temporary appointment.

Nuspl, Tony, Ph.D., Assistant Professor, Department of History and Political Science, annualized rate of \$21,500 for five months (\$4,300.00 per month), 0.50 time, January 1, 2014 through May 14, 2014. Temporary Appointment.

Squyres, Dena, M.S., Instructor of Nursing, Department of Health Sciences, annualized salary of \$50,000, for ten months (\$5,000.00 per month), ten-month, non-tenure-track position, effective March 10, 2014.

CHANGE(S):

Rank promotion increases for the following ranks to be effective January 1, 2014. Eligible full-time faculty members are attached hereto as Exhibit I.

- Associate professor, ten-month appointment, from \$1,500 to \$2,500
- Associate professor, twelve-month appointment, from \$1,800 to \$3,000
- Professor, ten-month appointment, from \$1,500 to \$3,500
- Professor, twelve-month appointment, from 1,800 to \$4,200

President Rice recommended approval of the faculty personnel actions listed above.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

DEATH(S):

President Rice regretted to report the following death:

Tait, David, Associate Professor of History and Political Science, November 19, 2013.

THE UNIVERSITY OF OKLAHOMA**REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Boren began his report by talking of the upcoming 125th anniversary celebration that is being planned for the University and the special fundraising drive that will be launched. He has asked all units of the University to plan

ways to highlight their programs for the 125th and thinks it will be very exciting. The President shared that Apple announced the 20 academic programs across the United States to be designated as Apple Distinguished Programs and yesterday a presentation was made by Apple to the Rainbolt College of Education and the Gaylord College of Mass Communication naming them to this list of 20. They were very complimentary of the digital initiative across campus. President Boren was very proud as well to recognize the academic performance of the University's student athletes. Overall, the fall GPA for student athletes was just slightly over a 3.1, for the first time ever at the University. Fifty-six student athletes earned a 4.0 in the fall, and 318 were on the Commissioner's Honor Roll. This places OU in the upper ranks nationally and is very exciting considering the athletic performance levels these student athletes have achieved all while earning these record GPAs. The President was proud to announce a \$3 million gift from the Michael Price Family Foundation jointly to OU and the Albert Einstein College of Medicine at Yeshiva University in New York. This gift will create the first ever anaerobic structural biology program in the US. OU's researchers in this area recently received a \$9.7 million grant from the National Institutes of Health and Einstein at the same time received a very similar grant. Michael Price serves on the Board of Einstein College and was aware that the two universities were the only two recognized in this field. He and his family have approved this gift to create a partnership between the two universities in this field. The University is extremely grateful to Michael Price for his involvement in mentoring students and his generous support.

UNIVERSITY RESEARCH PARK, OU PHYSICIANS REPRODUCTIVE ENDOCRINOLOGY CLINIC BUILD-OUT – HSC

Project design is currently underway for the build-out of an approximately 15,000-square-foot area at the Health Sciences Center University Research Park. The finished space will be utilized by the OU Physicians Reproductive Endocrinology Clinic as clinical/exam space. Total project costs are estimated to be approximately \$1,500,000. It is proposed that the project be approved by the Board of Regents and added to the Campus Master Plan of Capital Improvement Projects for the Health Sciences Center. Utilizing the services of Small Architects, a University on-call architect, and with the assistance of the selected construction management firm, the project design will be further developed and construction documents prepared. It is anticipated that a guaranteed maximum price will be presented to the Board for approval at the March 2014 or a subsequent meeting.

In order to expedite and coordinate the work, it was determined that the build-out project can best be accomplished utilizing the construction management project delivery method. A request for qualifications was sent to the firms that are currently registered with the Construction and Properties Department, Office of Management and Enterprise Services of the State of Oklahoma's Division of Capital Assets Management, as providers of at-risk construction management services. A committee was formed to evaluate the responses received from 13 firms. The committee was composed of the following:

Dennis Glover, Architect, Architectural and Engineering Services, Chair
Jimmy Eubanks, Associate Director of Administration, OU Physicians
John Graves, Embryologist, Clinical Obstetrics and Gynecology

Allen Heilaman, Director of Construction, HSC
Danny Payne, Operations Manager, OU Research Park
Trisha Reed, Senior Project Manager, OU Physicians

Based on the proposals and client references, four firms were selected by the interview committee for further evaluation. Interviews were conducted with each of the firms, and the committee evaluated and rated the firms and ranked them as shown below.

1. Manhattan Construction Company, Oklahoma City, OK
2. Cowen Construction, Inc., Tulsa, OK
3. Timberlake Construction Co., Inc., Oklahoma City, OK
4. Waldrop Construction, Inc., Oklahoma City, OK

UNIVERSITY RESEARCH PARK-HSC, OU PHYSICIANS REPRODUCTIVE
ENDOCRINOLOGY CLINIC BUILD-OUT
CONSTRUCTION MANAGEMENT FIRM EVALUATION SUMMARY

	Manhattan Construction Company <u>Okla. City</u>	Cowen Construction, Inc. <u>Tulsa</u>	Timberlake Construction Co., Inc. <u>Okla. City</u>	Waldrop Construction, Inc. <u>Okla. City</u>
Experience with Similar Projects	147	168	135	150
Quality of Pre-construction Services	98	90	96	78
Quality of Construction Phase Services	150	129	144	120
Resources of the Firm	52	42	49	42
Total Points	<u>447</u>	<u>429</u>	<u>424</u>	<u>390</u>

If other minor renovation projects at the University Research Park are developed and funded during the same time frame as the Reproductive Endocrinology Clinic project, the selected Construction Manager may be requested to provide the needed at-risk construction management services. Funding for the Reproductive Endocrinology Clinic build-out project has been identified, is available and budgeted from University Sources.

President Boren recommended the Board of Regents:

- I. Approve the University Research Park, OU Physicians Reproductive Endocrinology Clinic Build-out project, and addition of the project to the Campus Master Plan of Capital Improvement Projects for the Health Sciences Center;
- II. Rank in the order presented above firms under consideration to provide at-risk construction management services for the project;
- III. Authorize the University administration to negotiate the terms of an agreement starting with the highest-ranked firm;
- IV. Authorize the President or his designee to execute the Agreement for At-Risk Construction Management Services; and
- V. Authorize the University administration to negotiate a guaranteed maximum price for construction, to be presented to the Board for formal approval.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Humphreys and Rainbolt-Forbes. Regent Bennett was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

HIGH FREQUENCY IMAGING SYSTEM – HSC

The Department of Internal Medicine/Molecular Medicine requires the acquisition of a high frequency ultrasound system to provide state-of-the-art, optimal imagery to be used in the study and research of cardiovascular systems and the effects of diabetes and age-related diseases. Abdominal aortic aneurysms are permanent dilations of the abdominal aorta and have greater than 85% mortality rate after rupture with no current therapeutic strategy to block the progression other than surgery. The instrument will allow researchers to obtain in vivo anatomical, functional, physiological and molecular data simultaneously and is superior to standard clinical echocardiography in assessing cardiac and vascular function in preclinical disease models.

The sole source acquisition is due to the unique technology of in vivo high-frequency data collection in real time and will benefit many projects for cardiovascular research requiring high-frequency in vivo studies. The University's Purchasing Department conducted a search for other suppliers but found none who could meet or surpass the in vivo high-frequency specifications and confirms the sole source acquisition. The price was compared to similar imaging systems but with less operational features and found the cost to be fair and reasonable. The price includes a significant discount and represents best value to the University.

Funding has been identified, is available, and budgeted within the departmental operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$285,005 to FujiFilm Visualsonics Corporation, of Bothell, Washington, on a sole source basis, for a high frequency ultrasound imaging system.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Humphreys and Rainbolt-Forbes. Regent Bennett was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

USE OF ELECTRONIC CIGARETTES AND VAPING DEVICES ON UNIVERSITY PROPERTY – ALL

On June 23, 2005 the Board of Regents approved the Tobacco-Free Policy for the Health Sciences Center Campus and on January 24, 2012, the Board of Regents approved the Tobacco-Free Policy for the Norman Campus, which included designated smoking areas. On February 6, 2012, Governor Mary Fallin issued Executive Order 2012-01, banning all use of tobacco on all state property and on March 29, 2012, the Regents amended its Norman Campus Tobacco-Free Policy by removing the designated smoking areas from the Policy.

Citing additional health concerns in a Public Health Advisory released by the Secretary of Health and Human Services on December 17, 2013, on December 23, 2013, Governor Mary Fallin issued the attached Executive Order 2013-43, which prohibits the use of any electronic cigarette or vaping device on State property.

In recognition of the additional health concerns and in order to harmonize state policy with the policies applicable to property controlled by the Board of Regents, the proposed University of Oklahoma Tobacco-Free Policy, attached hereto as Exhibit J, shall be amended to also prohibit the use and sale of any electronic cigarette or vaping device on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations.

Since the two policies are identical in purpose and largely identical in content, it would be administratively more efficient to merge the two policies into a single policy applicable on all University of Oklahoma campuses.

President Boren recommended the Board of Regents:

- I. Approve amendment of the Norman and Health Science Center campuses' Tobacco-Free Policies to prohibit the use and sale of electronic cigarettes and vaping devices on any properties owned, leased or contracted for use by the University, subject to any pre-existing legal obligations; and
- II. Merge the referenced policies into a single Tobacco-Free Policy applicable on all University of Oklahoma properties, grounds and campuses.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Humphreys and Rainbolt-Forbes. Regent Bennett was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

PROPERTY ACQUISITION AND PROPERTY DISPOSITION – HSC

The University's acquisition of this parcel of land will be used for development at the University of Oklahoma Health Sciences Center. The parcel of land acquired by OCURA from the University will be transferred to the Oklahoma City Housing Services Redevelopment Corporation at no cost, but with appropriate redevelopment restrictions. This proposed land acquisition and disposition also provides an opportunity for the University and OCURA to work together to see positive development within and adjacent to that area. A map showing the properties is attached hereto as Exhibit K.

The President recommended that the Board of Regents approve the acquisition of the parcel of land south of N.E. 7th Street between N. Phillips Ave. and N. Laird Ave., Oklahoma City, Oklahoma, from the Oklahoma City Urban Renewal Authority ("OCURA") in exchange for a parcel of land owned by the University located at 14th and Walnut in Oklahoma City, Oklahoma, to be transferred to Oklahoma City Redevelopment Authority ("OCRA"), a partner of OCURA. An executive session pursuant to Section 307B.3 of the Open Meeting Act may be proposed.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Humphreys and Rainbolt-Forbes. Regent Bennett was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

WAYMAN TISDALE SPECIALTY HEALTH CENTER – TULSA

At the September 2010 meeting, the Board of Regents approved the guaranteed maximum price of \$11,300,000 for the Wayman Tisdale Specialty Health Center construction work that was designed and ready for construction at that time. The main elements of the

construction project were completed in June of 2012. Plans have now been developed to build out approximately 16,000 square feet of shelled space. An area on the second floor of the building will be built out to create additional exam rooms, procedure rooms, nurse stations and the Wayman Tisdale Education Center.

Additionally, other work is needed to relocate the Tisdale facility's emergency generator. Due to groundwater infiltration from extreme rainfall during the summer of 2013, settlement of the 8-ton generator's pad has occurred at the current location. The project engineers have determined that the best course of action is to relocate the generator to a location with a more stable soil formation and to construct a pad with a pier foundation system.

Design and construction documents to build out the second floor space now have been prepared by the project architects, McFarland Architects. As construction documents for the shelled space build-out and the generator site have progressed, Manhattan Construction Company, the construction manager (CM), has assisted the University and the project architects by advising on constructability, estimating costs, and organizing the construction sequence. The CM now has provided a guaranteed maximum price proposal for the added work, resulting in a revised total guaranteed maximum price of \$12,604,000 for construction. This price includes the cost of the previously completed and planned new construction work; the cost of the CM's direct project management services; the CM's fee, bonds and project-related insurance; and an owner's contingency on the added new construction work.

It is anticipated that construction of the build-out will commence in February 2014 and be completed by October 2014. The total Wayman Tisdale Specialty Health Center project budget is \$18,700,000. The funding plan involves the use of \$1,500,000 from 2006 SB 90XX, \$2,875,000 from 2007 state legislation, \$13,000,000 from private donations, \$1,000,000 from an emergency medicine grant, and \$325,000 in other funds. The total cost for the build-out project and for relocation of the generator is estimated to be \$2,900,000 and will be funded from the remaining funds of the original construction project for the center.

President Boren recommended the Board of Regents approve a revised guaranteed maximum price of \$12,604,000 for construction of the Wayman Tisdale Specialty Health Center, incorporating the build-out of shelled spaces within the building as described above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Humphreys and Rainbolt-Forbes. Regent Bennett was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

PRIME SUPPLIER FOR DATA COMMUNICATION CABLE AND COMPONENTS – NC

The listed item was identified, by the administration, as "For Information Only." Although no action was required, the opportunity to discuss or consider it individually was provided.

PRIME SUPPLIER FOR DATA COMMUNICATION CABLE AND COMPONENTS – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for ADC Krone and Leviton data communication cable and components suppliers for fiscal year 2014 is estimated to be \$350,000. The prime supplier contract was a multiple award to support the University’s Information Technology Department, (IT) by establishing pricing and availability of data cable and components. ADC Krone and Leviton are the campus standards for Norman campus network infrastructure cabling.

The previous annual expenditure for fiscal year 2013 was \$257,160.

The just-in-time contracts are based on a previous competitive solicitation and will be the fifth renewal of a five-year contract. Contracts recommended for renewal are listed below:

Anixter Inc.	Tulsa
Synergy Datacom Supply, Inc.	Oklahoma City

Funding has been identified, is available and budgeted within the IT operating account.

This report was presented for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$250,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 2008 through 2013 and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit L.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$250,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

	FY13 Total Expenditures	FY13 YTD Expenditures	FY14 YTD Expenditures
UNIVERSITY OF OKLAHOMA	\$284,439,391	\$98,250,335	\$99,959,822
NORMAN CAMPUS	\$159,395,371	\$57,687,581	\$55,314,030
HEALTH SCIENCES CENTER	\$125,044,020	\$40,562,754	\$44,645,792

President Boren recommended that the Board of Regents ratify the awards and/or modifications for October 2013 submitted with this Agenda Item.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

POSTHUMOUS DEGREE (JACOBS) – NC

Brett Weston Jacobs, an undergraduate student from Bixby, Oklahoma, passed away after an extended illness on November 13, 2013. Mr. Jacobs had successfully completed 98 credit hours toward his Bachelor of Science in Mechanical Engineering degree. He maintained a 2.88 grade point average in his coursework.

The faculty of the School of Mechanical Engineering, the Dean of the College of Engineering, and the Senior Vice President & Provost support this request to award a Bachelor of Science in Mechanical Engineering to Brett Weston Jacobs posthumously.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Mr. Jacobs must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a posthumous Bachelor of Science in Mechanical Engineering degree to Brett Weston Jacobs.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

HONORARY DEGREES

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents and State Regents prior to awarding of the degrees.

President Boren recommended the nominee listed in his recent letter to the Board of Regents be approved for an honorary degree.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ACADEMIC FEES REQUEST FOR 2014-2015 – NC, LAW & HSC

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in fees will be considered by the State Regents one time each year.

The following pages, attached hereto as Exhibit M, summarize the changes in fees requested by the Norman Campus, Law and Health Sciences Center. They have been reviewed and approved by the appropriate directors, deans and vice presidents and by the Senior Vice Presidents and Provosts on the two campuses. The changes requested fall into one of the following categories:

SPECIAL FEES FOR INSTRUCTION AND ACADEMIC SERVICES

Special fees for instruction and academic services are fees, other than tuition and student activity fees, that are assessed to a student as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are mandatory for all students receiving courses of instruction or academic services as designated by the institution. These fees are charged for enrollment in a particular course or by the credit hour for all enrollments in a given semester.

Special Instruction Fees:

Includes private instruction, private applied music lessons, aviation and physical education courses. Changes in special instruction fees require approval by The University of Oklahoma Board of Regents and will require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the special instruction.

The Health Sciences Center requests 6 new special instruction fees; an increase to 1 special instruction fee; and the deletion of 1 special instruction fee as summarized below. Student input was solicited on all fees at the Departmental or College level.

Simulated Patient Fee – The College of Allied Health is requesting an increase to the simulated patient fee for course OCH 7443 from \$40.00 to \$80.00 per course. This fee provides students in this course with standardized patients to assist with exercising professional judgment and decision making without the risk of hurting a real person. The revenue collected from this fee will offset the costs of providing trained standardized patients who provide feedback to faculty and students during the simulated patient interviews.

Communication Sciences Disorders Supervised Practice Fee – The College of Allied Health requests a new supervised practice fee for courses CSD 5510 and CSD 8420 in the amount of \$300.00 per course. The Master of Arts Degree in Speech-Language Pathology and Doctor of Audiology programs require one-on-one teaching during the clinical practicum between clinical faculty and students. The revenue collected will be used to further develop and maintain liaisons with clinical sites; coordinate clinical supervision; and provide periodic continuing educational training for supervisors.

Medical Dosimetry Special Instruction Fee – The College of Allied Health requests a new special instruction fee for course AHS 5950 in the amount of \$722.00 per course. Students in the medical dosimetry program are required to participate in a clinical laboratory to prepare them for the use and operation of a treatment planning system. The revenue from this fee will be used to pay the cost of a certified medical dosimetrist to teach the 16-week clinical laboratory course.

Medical Dosimetry Physics Special Instruction Fee – The College of Allied Health requests a new special instruction fee of \$450.00 for course AHS 6264. Medical dosimetry students must receive specialized instruction in quality assurance and quality management for various types of equipment from a highly specialized medical physics instructor. This is required curriculum content necessary for accredited programs and for the students to sit for the national boards. This fee will cover the cost of the instruction which includes calibration of linear accelerators and brachytherapy equipment.

Pharmacy Special Instruction Fee – The College of Pharmacy requests a new special instruction fee of \$50.00 for all third and fourth year pharmacy students for immunization training. This fee will provide for training materials to be used to receive an immunization permit. The revenue will be used to cover the cost of training and testing materials.

Public Health Practicum Fee – The College of Public Health is requesting the practicum fee no longer be charged on course CPH 7950 and instead be assessed on course CPH 7941. The practicum fee will remain at \$500.00. The practicum is an integral component of professional training in public health and is required of all Master of Public Health students. The fee revenue will be used to offset costs related to the services provided by the practicum coordinator.

Public Health Electronic Media Fee – The College of Public Health requests a \$50.00 per credit hour fee to be assessed on courses identified with the instruction mode of internet. The revenue generated will be used to offset the cost of web-based software, a media server and ongoing maintenance and upgrades.

Classroom/Laboratory Supplies Fee:

Includes consumable supplies such as laboratory breakage and replacement, art supplies and materials for the natural sciences. Changes in classroom/laboratory supplies fees do not require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the supplies.

The Health Sciences Center requests 8 new classroom/laboratory supplies fees; increases to 9 classroom/laboratory supplies fees; a decrease to 1 classroom/laboratory supplies fee; and the deletion of 3 classroom/laboratory supplies fees. These changes are itemized on page 1 of the appendix. Student input was solicited on all fees at the Departmental or College level.

The Norman Campus requests 8 additions, 5 modifications and 1 deletion to their Classroom/Laboratory supplies fees as summarized in the attached document. Student input was solicited on all fees at the Departmental or College level. These changes are itemized on page 1 of the appendix.

Testing/Clinical Services Fees:

Includes placement, diagnostic, aptitude, achievement tests, reading clinics and guidance clinics. Changes in fees are up to the actual cost of services.

The Health Sciences Center requests the addition of 4 new testing fees; increases to 8 testing fees and the deletion of 1 testing fee. These changes are itemized in the table on Page 3 of the appendix. Student input was solicited on all fees at the Departmental or College level.

Facility and Equipment Utilization Fees:

Includes Library Resources Fee, University Technology Connectivity Fee, Technology Services Fee and Special Course Fees. These fees help pay for students access to equipment such as computers, physical equipment, musical instruments and medical equipment, and for facilities such as music practice rooms. Changes in Facility and Equipment Utilization Fees require approval by The University of Oklahoma Board of Regents and final approval by the State Regents.

The Norman Campus requests 1 modification and 4 deletions to their Facility and Equipment Utilization fees as itemized on page 2. Student input was solicited on all fees at the Departmental or College level.

The Health Sciences Center is requesting 5 modifications, 11 new facility and equipment utilization fees, and 1 deletion to their facility and equipment utilization fees summarized below or in the appendix on page 2. Student input was solicited on all fees at the Departmental or College level.

Other Special Fees:

Included in this category are the academic records maintenance fee, the student assessment fee and any other special fees that cannot be classified in any of the other categories. Student input was solicited on all fees at the Departmental or College level.

The Health Sciences Center is requesting 2 additions and 3 modifications to their Other Special Fees summarized below. Student input was solicited on all fees at the Departmental or College level.

Radiation Badge Fee - The College of Allied Health is requesting a \$33.00 fee per semester for the students in the Medical Dosimetry program. Students are required by Federal and State law to be monitored for radiation exposure. The revenue collected will be used to purchase the radiation badges and pay for the associated administrative costs of processing the badges.

Dentistry Student Services Fee – The College of Dentistry is requesting a \$5.00 increase to the student services fee; from \$52.00 per semester to \$57.00 per semester for all Dentistry students. This fee will be used to provide enhanced services to all students. The revenue will be used to offset the costs related to staff/faculty time provided for mentoring, enrollment validation, CPR and health insurance compliance, developing letters of recommendation along with other services and supplies requiring administrative and faculty support.

Dentistry Technology Service Fee – The College of Dentistry is requesting a \$3.00 per credit hour increase to the technology service fee; from \$33.00 per credit hour to \$36.00 per credit hour for DDS and graduate dental students. This fee is capped at 20 hours per term. This fee will support the enhancement of instructional technology which includes student computer labs, classroom technology, and technical support for students. The college is implementing a new clinical management system that will include digital radiography and electronic dental records. The revenue from this fee will help fund ongoing investment and refurbishment of technological hardware and software and support services provided by college IT staff. Students will receive benefits from technical support in the pre-clinic lab, computer lab, classroom, desktop support, clinical billing software and hardware, college intranet access, and special projects.

Dentistry Processing Fee – The College of Dentistry is requesting an increase to their processing fee from \$44.00 to \$48.00 per applicant. The fee is used to offset the costs associated with processing student applications. The revenue from this fee will be used to help defray the expense of dedicated personnel used for admissions functions within the college, which include office supplies, copying costs, and long-distance phone charges. This increase is requested to cover the rising costs of service delivery.

Professional Liability Insurance-Physician Assistant-Tulsa – The Physician Assistant program in Tulsa is requesting a professional liability insurance fee of \$55.00 for all 2nd and 3rd year PA students to be assessed annually in the fall. This fee represents the actual costs of the insurance provided to the students. The revenue collected will be used to offset the cost of the insurance paid by the Physician Assistant program to the insurance provider.

The Norman Campus is requesting 1 addition and 13 modifications, to their Other Special fees as summarized below or in the appendix on page 5. Student input was solicited on all fees at the Departmental or College level.

Mewbourne College of Earth and Energy Consolidated Course and Program Fee - Norman Campus

The Mewbourne College of Earth and Energy is requesting an increase to their Consolidated Course and Program fee from \$12.75 per credit hour to \$13.50 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Hiring of additional staffing support to assist in managing the student enrollment process and ensure students are receiving the departmental support necessary for their success.
- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.
- Support Teaching and Research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

Jeannine Rainbolt College of Education Consolidated Course and Program Fee - Norman Campus

The Jeannine Rainbolt College of Education is requesting an increase to their Consolidated Course and Program fee from \$10.00 per credit hour to \$11.00 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support student travel to conferences, for research and for participation in education opportunities
- Support new International Academic Counselor assisting JRCoE in their study abroad program.
- Provide additional resources for academic advisor salary.

College of Engineering Consolidated Course and Program Fee - Norman Campus

The College of Engineering is requesting an increase to their Consolidated Course and Program fee from \$16.50 per credit hour to \$18.00 per credit hour. This fee will support and promote student success and academic excellence within the college.

The revenue generated from this fee will enable the College to:

- Support the Colleges strategic goals in the areas of outreach, recruitment, retention, student enrichment, and student support services.
- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.

Gaylord College of Journalism and Mass Communication Consolidated Course and Program Fee – Norman Campus

The Gaylord College of Journalism and Mass Communication is requesting an increase to their Consolidated Course and Program fee from \$28.50 per credit hour to \$31.25 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Support for staff, academic advisor salaries.
- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Student Travel to conferences, for research and for participation in education opportunities.
- Support the Colleges strategic goals in the areas of outreach, recruitment, retention, student enrichment, and student support services.

Weitzenhoffer Family College of Fine Arts Consolidated Course and Program Fee - Norman Campus

The Weitzenhoffer Family College of Fine Arts is requesting an increase to their Consolidated Course and Program fee from \$25.00 per credit hour to \$25.75 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Support instructional salaries for courses being offered within the college.
- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.
- Support teaching and research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

College of International Studies

The College of International and Area Studies is requesting an increase of the existing Consolidated Course and Program Fee – Norman Campus from \$15.00 per credit hour to \$17.50 per credit hour. The additional revenue from this fee would be used to:

- Support Student Travel grants for travel expenses related to their studies and goals.
- Support teaching and research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

University College

University College is requesting an increase of the existing Consolidated Course and Program Fee – Norman Campus from \$11.00 per credit hour to \$22.00 per credit hour. The additional revenue from this fee would be used to:

- Support Student Travel grants for travel expenses related to their studies and goals.
- Support teaching and research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

Jeannine Rainbolt College of Education Technology Services Fee - Norman Campus

The Jeannine Rainbolt College of Education is requesting an increase of the existing Technology Services Fee from \$24.00 per credit hour to \$26.40 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing and new computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our new facilities.
- Additional infrastructure and maintenance support for new iPad initiative for JRCoE Teacher Education students.

Gaylord College of Journalism and Mass Communication Technology Services Fee - Norman Campus

The Gaylord College of Journalism and Mass Communication is requesting an increase of the existing Technology Services Fee from \$33.00 per credit hour to \$36.25 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing and new computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our new facilities.

Weitzenhoffer Family College of Fine Arts Technology Fee – Norman Campus

The Weitzenhoffer Family College of Fine Arts is requesting an increase of the existing College Technology Services Fee of \$4.00 per credit hour to \$9.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our facilities.

College of International Studies – Norman Campus

The College of International Studies is requesting an increase of the existing College Technology Services Fee of \$5.50 per credit hour to \$8.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our facilities.

University College – Norman Campus

The College of International Studies is requesting an increase of the existing College Technology Services Fee of \$5.00 per credit hour to \$10.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our facilities.

The Norman Campus is requesting 1 addition and 1 deletion to the Academic Excellence Fees.

Prospective Student Fee – Norman Campus and Law

The Norman Campus and OU College of Law are requesting the establishment of an Academic Excellence Fee of \$22.50 per credit hour, assessed to students entering Fall 2014 through Summer 2017 (3-year fee cycle).

The revenue generated from this fee will enable the Norman Campus and OU College of Law to:

- Aggressively recruit and retain excellent faculty. The Norman Campus and OU College of Law need dedicated funds for faculty start-up packages and to maintain competitive faculty compensation levels.
- Identify adequate funds to renovate and update classrooms on a regular basis.

The Norman Campus and OU College of Law are requesting to delete the existing 2009 Academic Excellence Fee assessed to students entering Fall 2011 through Summer 2012 (3-year fee cycle).

President Boren recommended the Board of Regents approve the changes in academic service fees for 2014-15 and authorize their submission to the Oklahoma State Regents for Higher Education.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ELECTRONIC LIBRARY SERVICES PLATFORM – NC

The proposed next-generation library services platform is a state-of-the art technology system that will replace the existing integrated library system and provide more efficient accessibility to end-users and researchers while keeping up with the continued demands and rapid growth of information via the World Wide Web. The system requirements include management of the extensive acquisition of library holdings, access to digital and licensed digital content, cataloging and research services in support of all OU campus libraries, research community, and students, faculty and staff.

The proposed electronic library services platform provides a true cloud-computing solution that utilizes multi-tenant architecture and produces informational analytics as well as supporting new internal workflows within the Library system. Additionally, the system will fully support collaborative and cooperative research library projects through extensive resource sharing, critical to the University's successful research programs while serving the end-users for all University campuses.

In response to a competitive solicitation, the following responses were received:

Ex Libris USA, Inc.	Des Plaines, Illinois
ProQuest, LLC	Ann Arbor, Michigan
Sirsi Corporation dba SirsiDynix	Lehi, Utah

The evaluation team comprised the following individuals:

Shari Clifton, Associate Professor, Health Sciences Library and Information Management OU Libraries, Health Sciences Campus
Ila Coffman, Serials Cataloger, OU Libraries, Norman Campus
Starla Doescher, Head, Acquisitions, OU Libraries, Norman Campus
Junie Janzen, OU Libraries, Tulsa Campus
Lina Ortega, Chemistry/Math Librarian, OU Libraries, Norman Campus
Mark Keesee, Manager, Purchasing
Jana McCarthick, Access Services, OU Libraries, Norman Campus
Frederick Reiss, IT Analyst II, OU Libraries, Norman Campus

The evaluation criteria were meeting specifications of RFP, including product availability, implementation, project timelines, system functionality, company stability, references and cost.

The results of the evaluation were as follows:

		Ex Libris USA Inc.		SirsiDynix		ProQuest LLC	
	Weight	Score	Wgt. Score	Score	Wgt. Score	Score	Wgt. Score
Product Availability	30%	50	15	50	15	20	6
Functionality	40%	100	40	52	21	50	20
Stability	5%	25	1	25	1	40	2
References	5%	30	2	38	2	40	2
Cost	20%	20	4	50	10	40	8
Total	100%		62		49		38
		\$977,962		\$640,848		\$460,000	

The evaluation team determined that award to Ex Libris USA Inc., of Des Plaines, Illinois, represents best value to the University. The supplier submitted the most responsive proposal, meeting all specifications of the solicitation including important functional requirements to support re-engineered internal workflows within the libraries, and delivery and installation of a library service platform within the critical specified timeframe. Ex Libris proposes a system that will be installed and fully functional by February 2014, with implementation fully completed by Fall semester 2014. Proposals from ProQuest, LLC and SirsiDynix were judged less responsive by not meeting implementation and development timeline requirements. Both systems would require continuation of existing equipment maintenance pending full development of software and integration, adding other operational costs and redundant processes. The ProQuest proposal included development of software not fully available until 2015. Although SirsiDynix manufactures the existing system currently in use by the University, the supplier only offers a software-as-a-solution system with no true cloud-computing, as required by the RFP.

Funding has been identified, is available and budgeted within accounts of the Office of the Provost.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$977,962, to Ex Libris USA Inc., of Des Plaines, Illinois, the best value bidder, for the implementation of an electronic library services platform.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

BIZZELL MEMORIAL LIBRARY, NEUSTADT WING LOWER LEVEL 1 RENOVATION – NC

At the May 2013 Board of Regents meeting, the Bizzell Memorial Library, Neustadt Wing Lower Level 1 Renovation project was approved as a part of the comprehensive Campus Master Plan of Capital Improvement Projects for the Norman Campus. This project involves a complete renovation and modernization of approximately 20,000 gross square feet on Lower Level 1 of the 1983 Neustadt Wing addition. Also at the May 2013 meeting, the Board approved

project design and authorized preparation of construction documents by the project architects, Rees Associates, Inc. At the June 2013 meeting, the Board approved the project budget of \$5,700,000 and a guaranteed maximum price for construction of \$3,500,000. Construction commenced in August.

An expanded scope of project work is proposed to include replacement and relocation of the windows in the five west bays of Lower Level 1, thus capturing much needed interior space from the existing exterior planters and vastly improving library users' line-of-sight view into the Canyon Garden. New seating and study areas will be created in each bay. In addition, audio/video equipment to be included in the project now has been programmed and costs estimated. Information and audio/video technology is an integral part of this project and the library's long-term planning. The budget for the audio/video project element needs to be increased by approximately \$500,000.

It is proposed that the Board approve a revised total project budget of \$6,650,000 and a revised guaranteed maximum price (GMP) for construction of \$3,950,000. The GMP includes the estimated cost of construction work, incorporating the proposed new work at the west bays; the cost of the CM's direct project management services; the CM's fee, bonds and project-related insurance; and owner's contingency.

Project funding has been identified, is available and budgeted from Section 13/New College distributions and private funds.

President Boren recommended the Board of Regents:

- I. Approve a revised total project budget of \$6,650,000 for the Bizzell Memorial Library, Neustadt Wing Lower Level 1 Renovation project;
- II. Approve a revised guaranteed maximum price for construction of \$3,950,000; and
- III. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes currently available funds for said costs, it is intended that bond proceeds will be utilized to reimburse those outlays.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

CONSTRUCTION OF NEW WELL-CORE VIEWING ROOM AT GEOLOGICAL SURVEY – NC

The Geological Survey houses and maintains thousands of well logs and core samples used by the Oklahoma oil and gas industry. The well cores are analyzed as part of the process whereby decisions are made regarding new drilling programs, production planning, reserve calculations, etc. Construction of an interior on-site viewing room space within the existing warehouse will provide an area for the secure storage and assembly of fragile cores for viewing.

In response to a competitive solicitation, the following responses were received:

AC Owen Construction, LLC	Edmond
Globe Construction, Inc.	Oklahoma City
J.L. Walker Construction, Inc.	Oklahoma City
Weaver Contracting, Inc.	Edmond
W.L. McNatt & Company	Oklahoma City
Wynn Construction Company, Inc.	Oklahoma City

The evaluation team comprised the following individuals:

Donnie Fountain, Project Manager, Facilities Management
 Tony Gardner, Engineering Manager, Facilities Management
 Gene Kullmann, Researcher, Geological Survey
 Brad Larson, Senior Buyer, Purchasing

The evaluation criteria were meeting specifications of the bid, construction schedule, experience and price.

The results of the evaluation were as follows:

Supplier	Met specifications	Cost
AC Owen Construction, LLC	Yes	\$302,000
W.L. McNatt & Company	Yes	\$303,800
Wynn Construction Company, Inc.	Yes	\$315,000
Globe Construction, Inc.	Yes	\$316,000
Weaver Contracting, Inc.	Yes	\$355,000
J.L. Walker Construction, Inc.	Yes	\$378,357

The evaluation team determined that the response by AC Owen Construction, LLC, of Edmond, the low bidder, met all specifications of the RFP and represents best value to the University.

Funding has been identified, is available and budgeted within the College of Earth and Energy operating account and from private funds.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$302,000, to AC Owen Construction, LLC, of Edmond, the low bidder, for the construction of a new well-core viewing room at Geological Survey.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ELEVATOR RENOVATION FOR PHYSICAL SCIENCES BUILDING – NC

The elevators servicing the Physical Sciences Building are in need of renovation. The elevator replacement parts are increasingly difficult to locate and are either custom made or obsolete, making the elevator operation less efficient and more costly. This renovation project will refurbish and modernize the elevators, replacing mechanical and electrical components for dependability and efficiency as well as upgrade the operating system. The renovations meet code requirements.

In response to a competitive solicitation, the following responses were received:

American Elevator Company, Inc.
 Texas Independent Elevator Company, LLC

Oklahoma City
 Garland, Texas

The evaluation team comprised the following individuals:

Donnie Fountain, Project Manager, Facilities Management
 Glen Gordon, Electrical Shop Supervisor, Facilities Management
 Brad Larson, Senior Buyer, Purchasing
 Glen Riddle, Elevator Mechanic, Facilities Management

The evaluation criteria were meeting specifications of the bid, project timeframes, experience and price.

The results of the evaluation were as follows:

Supplier	Met specifications	Cost
Texas Independent Elevator Company, LLC.	Yes	\$561,386
American Elevator Company, Inc.	Yes	\$650,000

The evaluation team determined that the response by Texas Independent Elevator Company, LLC, of Garland, Texas, the low bidder, met all specifications of the RFP and represents best value to the University.

Funding has been identified, is available and budgeted within the Facilities Management operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$561,386, to Texas Independent Elevator Company, LLC of Garland, Texas, the low bidder, for the renovation of four elevators in the Physical Sciences Building.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION MARKET – NC

At the May 2013 Board of Regents meeting, the Oklahoma Memorial Union Market project was approved as a part of the comprehensive Campus Master Plan of Capital Improvement Projects for the Norman Campus. This project involves renovation of the space formerly occupied by Wendy's to create a modern food services market. At the June 2013 meeting, the Board approved a guaranteed maximum price for construction of \$1,100,000, and construction commenced in September.

The construction manager (CM), Manhattan Construction Company, has assisted the University and the project architects by advising on constructability, estimating costs, and organizing the construction sequence. To improve construction coordination and ensure a single source of responsibility for the work, it has been determined that the CM should furnish and install fixed food service equipment under its agreement, rather than having Food Services procure the equipment through a separate acquisition process as was formerly planned. The CM has provided a revised guaranteed maximum price proposal to include this fixed equipment. The cost to furnish and install the needed equipment exceeds the amount previously budgeted for that project element. It is proposed that the Board approve a revised total project budget of \$1,850,000 and a revised guaranteed maximum price (GMP) for construction of \$1,358,000. The GMP includes the estimated cost of construction work, including furnishing and installing fixed food service equipment; the cost of the CM's direct project management services; the CM's fee, bonds and project-related insurance; and owner's contingency.

Project funding has been identified, is available and budgeted from Food Services and Oklahoma Memorial Union sources.

President Boren recommended the Board of Regents:

- I. Approve a revised total project budget of \$1,850,000 for the Oklahoma Memorial Union Market project;
- II. Approve a revised guaranteed maximum price for construction of \$1,358,000; and
- III. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes currently available funds for said costs, it is intended that bond proceeds will be utilized to reimburse those outlays.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

CAMPUS ACTIVITIES COUNCIL CHAIR ADDITION TO THE EXECUTIVE BUDGET COMMITTEE OF THE STUDENT GOVERNMENT ASSOCIATION (SGA) – NC

The Executive Budget Committee is comprised of the University Vice President for Student Affairs, the SGA President, Chair of the Undergraduate Student Congress and Chair of the Graduate Student Senate.

In 2002, the SGA amended its Constitution to add a student government programming branch, the Campus Activities Council (CAC). As with the SGA President, the Chair of CAC is popularly elected by the student body each year. As a result, the Chair of CAC currently serves a voting member of the Student Activity Fee Reserve Committee, whose responsibility it is to allocate one-time reserve money.

The addition of the Chair of CAC to the Executive Budget Committee brings Regents Policy in line with the SGA Constitution, adding a representative of the fourth branch of student government to the Student Activity Fee budget process.

Therefore, the student leaders of the University of Oklahoma Student Government Association respectfully propose to amend 5.8 of the Regents Policy Manual, attached hereto as Exhibit N, to include the Chair of the Campus Activities Council as a member of the Executive Budget Committee.

President Boren recommended the Board of Regents approve the addition of the Chair of the Campus Activities Council to the Executive Budget Committee of SGA, amending section 5.8 of the Regents Policy Manual.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ATHLETIC TICKETING SYSTEM – NC

The Athletics Department seeks to acquire a ticketing, donor, marketing and customer relationship management (CRM) solution with cutting-edge technology and customization abilities. The solution will support functionality for event ticket sales, donor giving, merchandise sales and marketing initiatives including social media activity with customer relationship management for those that interact with Athletics. The solution will have a mechanism that captures and stores customer information per purchase, transaction, and/or donation, as well as options for entirely customizable metrics, analytics, and/or dashboard of data for administrative reporting capabilities.

In response to a competitive solicitation, the following responses were received:

AudienceView Ticketing Corporation	Toronto, Ontario Canada
NeuLion	Plainview, New York
Paciolan, Inc.	Irvine, California
Vertex, LLC	Cleveland, Ohio

The evaluation team comprised the following individuals:

Michael Alford, Senior Associate Athletics Director, Athletics
 Brandon Hall, Director, Business Operations, Athletics
 Luther Lee, Associate Athletics Director, Business Operations, Athletics
 Larry Naifeh, Executive Associate Athletics Director, Athletics
 Craig Sisco, Acquisitions Manager, Purchasing
 McK Williams, Assistant Athletics Director, Ticket Operations, Athletics

The evaluation criteria were meeting specifications of the bid, customization and integration abilities, experience and price.

The results of the evaluation were as follows:

(Weighted Score 1-5, 5 being best)

	Vertex	Paciolan	NeuLion	Audience View
Understand Scope of Project 20%	3.0	4.6	2.4	4.2
Quality of Services 30%	2.6	4.2	2.2	3.9
Strengths/Stability 20%	2.6	4.6	2.0	3.2
Pricing 30%	3.8	3.0	2.6	3.4
Total	3.04	4.00	2.32	3.67
	\$407,160	\$415,000	\$543,160	\$645,360

The evaluation team determined that the response by Paciolan, Inc. of Irvine, California, the best value bidder, met all specifications of the RFP and represents best value to the University.

Funding has been identified, is available and budgeted within the Athletics Ticket Office operating budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$415,000, to Paciolan, Inc. of Irvine, California, the best value bidder, for an athletics ticketing system including maintenance and support, for a one-year period with options to renew for nine additional one-year periods.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

LEAVE(S) OF ABSENCE:

Herring, Holly Renee, Assistant Professor of Pharmacy Clinical and Administrative Sciences, return from leave of absence with pay, November 25, 2013.

Marin, Monica T., Clinical Instructor in Pediatrics, return from leave of absence with full pay, January 1, 2014.

Schwegal, Rachel Eden, Clinical Instructor in Otorhinolaryngology, medical leave of absence with pay, December 13, 2013 through March 14, 2014.

Waugh, Walter Scott, Clinical Assistant Professor of Operative Dentistry, return from leave of absence with full pay, January 1, 2014.

NEW APPOINTMENT(S):

Burkhart, Harold M., M.D., Professor of Surgery, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 9, 2014 through June 30, 2014. New tenure track appointment.

Calvert, Stephen Timothy, M.D., Clinical Assistant Professor of Pediatrics, Tulsa, Adjunct Clinical Assistant Professor of Internal Medicine, Tulsa, and Residency Program Director, Department of Pediatrics, Tulsa, and Department of Internal Medicine, Tulsa, annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.15 time, November 19, 2013 through June 30, 2014. University base \$10,500; departmental salary \$19,500.

Cochrane, Shawn W., M.D., Ph.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), December 31, 2013 through June 30, 2014.

Damodara, Eswar Keran Chandra, B.D.S., Assistant Professor of Removable Prosthodontics, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), January 20, 2014 through June 30, 2014. New consecutive term appointment.

Doty, Amber M., Instructor in Otorhinolaryngology, annualized rate of \$62,000 for 12 months (\$5,166.67 per month), 0.60 time, January 1, 2014 through June 30, 2014. Changing from Staff to Faculty.

Escala, Michelle Katyana, M.D., Assistant Professor of Pediatrics, Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), November 11, 2013 through June 30, 2014. New consecutive term appointment.

Heinlen, Jonathan E., M.D., Assistant Professor of Urology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), February 1, 2014 through June 30, 2014. New consecutive term appointment.

Henderson, Linda Carson, Ph.D., Adjunct Associate Professor of Health Promotion Sciences, annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.45 time, December 1, 2013 through June 30, 2014.

Kern, Thomas J., M.D., Clinical Assistant Professor of Family Medicine, Tulsa, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), December 2, 2013 through June 30, 2014. University base \$65,000; departmental salary \$10,000.

Lindenau, Melissa Andrews, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), January 27, 2014 through June 30, 2014.

Malladi, Satya Venkata Subramanyam, M.D., Assistant Professor of Surgery, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), November 30, 2013 through June 30, 2014. New consecutive term appointment.

Razzouk, Randa, M.D., Assistant Professor of Pediatrics, Tulsa, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), October 31, 2013 through June 30, 2014. New consecutive term appointment.

Robertson, Jaye Lynn, Lecturer, Department of Health Administration and Policy, annualized rate of \$5,000 for 12 months (\$416.67 per month), 0.05 time, January 1, 2014 through June 30, 2014.

REAPPOINTMENT(S):

Blanco, Luis J., D.M.D., reappointed Professor Emeritus of Fixed Prosthodontics, annualized rate of \$9,176 for 10 months (\$917.60 per month), 0.10 time, January 1, 2014 through June 30, 2014.

CHANGE(S):

Adams, Russell Lee, David Ross Boyd Professor of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$61,287 for 12 months (\$5,107.25 per month), full time, to annualized rate of \$49,030 for 12 months (\$4,085.80 per month), 0.80 time, January 1, 2014 through June 30, 2014. Change in FTE.

Andrew, Karol L., Adjunct Assistant Professor of Rehabilitation Sciences, title Chief Physical Therapist, Department of Rehabilitation Sciences, deleted, salary changed from annualized rate of \$74,220 for 12 months (\$6,185.03 per month) to annualized rate of \$70,687 for 12 months (\$5,890.61 per month), January 1, 2014 through June 30, 2014. Removal of an administrative supplement for serving as Chief Physical Therapist, Department of Rehabilitation Sciences.

Bard, Mackey Elizabeth Altshuler, Assistant Professor of Pediatrics, given additional title Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, November 1, 2013.

Byrd, Stephanie, Instructor in Nursing, salary changed from annualized rate of \$27,000 for 9 months (\$3,000.00 per month), 0.50 time, to annualized rate of \$64,000 for 10 months (\$6,400.00 per month), full-time, January 1, 2014 through June 30, 2014. Change in FTE.

Carment, John M., Assistant Professor of Geriatrics, Assistant Professor of Internal Medicine, Tulsa, and The Donald W. Reynolds Chair in Geriatric Medicine; given additional title Medical Director, NE Center of Healthy Aging, Department of Geriatrics, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$119,400 for 12 months (\$9,950.00 per month), January 1, 2014 through June 30, 2014. Includes an administrative supplement of \$12,000 while serving as Medical Director. University base \$65,000. Departmental salary \$42,400.

Craft, Melissa A., Assistant Professor of Nursing, changing from consecutive term to tenure track appointment, January 1, 2014.

Cullens, Rocky D., Clinical Assistant Professor of Oral and Maxillofacial Surgery, given additional title Assistant Director, Predoctoral Education and Clinics, College of Dentistry; salary changed from annualized rate of \$40,000 for 12 months (\$3,333.33 per month), 0.20 time, to annualized rate of \$200,000 for 12 months (\$16,666.67 per month), full-time, February 1, 2014 through June 30, 2014. Includes an administrative supplement of \$50,000 while serving as Assistant Director, Predoctoral Education and Clinics, College of Dentistry. University base \$150,000.

Herring, Holly Renee, title changed from Assistant Professor to Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, salary changed from annualized rate of \$94,500 for 12 months (\$7,875.00 per month), full time, to annualized rate of \$33,075 for 12 months (\$2,756.25 per month), 0.35 time, December 1, 2013 through June 30, 2014.

Hudson, Robert Jordan, Clinical Professor of Family Medicine, Tulsa, and Clinical Professor of Pediatrics, Tulsa; salary changed from annualized rate of \$200,000 for 12 months (\$16,666.67 per month) to annualized rate of \$40,000 for 12 months (\$3,333.33 per month), February 1, 2014 through June 30, 2014.

James, Judith A., George Lynn Cross Research Professor of Medicine and Adjunct Professor of Microbiology and Immunology, given additional title Associate Vice Provost for Clinical and Translational Science; salary changed from annualized rate of \$368,110 for 12 months (\$30,675.83 per month) to annualized rate of \$418,110 for 12 months (\$34,842.50 per month), September 1, 2013 through June 30, 2014. Includes an administrative supplement of \$50,000 while serving as Associate Vice Provost for Clinical and Translational Science. Tenured base \$67,000.

Jones, Maria Ann, Associate Professor of Rehabilitation Sciences, salary changed from annualized rate of \$82,418 for 12 months (\$6,868.17 per month) to annualized rate of \$85,418 for 12 months (\$7,118.17 per month), December 1, 2013 through June 30, 2014. Additional responsibilities.

Kessler, James C., Professor of Fixed Prosthodontics, given additional title The Connie and Herbert Shillingburg, D.D.S. Professorship of Fixed Prosthodontics, December 1, 2013.

Krempl, Greg A., Professor and Chair of Otorhinolaryngology, title The Steven E. Moore Chair in Head and Neck Cancer, deleted; given additional title The Paul and Jonas Chair in Cancer, July 1, 2013.

Lee, Elisa T., Regents' Professor and George Lynn Cross Research Professor of Biostatistics and Epidemiology, salary changed from annualized rate of \$248,392 for 12 months (\$20,699.33 per month) to annualized rate of \$178,178 for 12 months (\$14,848.17 per month), January 1, 2014 through June 30, 2014.

Lockhart, Staci M., Clinical Associate Professor of Pharmacy Clinical and Administrative Sciences, salary changed from annualized rate of \$74,500 for 12 months (\$6,208.33 per month), 0.75 time, to annualized rate of \$79,465 for 12 months (\$6,622.09 per month), 0.80 time, December 1, 2013 through June 30, 2014. Change in FTE.

Mayes, Sunnye Louise Elizabeth, title changed from Clinical Assistant Professor to Assistant Professor of Pediatrics, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), February 1, 2014 through June 30, 2014. New consecutive term appointment.

McCabe, Klanci M., Assistant Professor of Pediatrics, given additional title Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, November 1, 2013.

Milton, Robin Michelle, title changed from Clinical Instructor to Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, salary changed from annualized rate of \$86,500 for 12 months (\$7,208.33 per month) to annualized rate of \$94,500 for 12 months (\$7,875.00 per month), February 1, 2014 through June 30, 2014. Completed PharmD.

O'Neal, Katherine Suk, title changed from Clinical Assistant Professor to Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, annualized rate of \$94,500 for 12 months (\$7,875.00 for 12 months), December 1, 2013 through June 30, 2014. New consecutive term appointment.

Quisenberry, Susan, Clinical Assistant Professor of Nursing, salary changed from annualized rate of \$32,000 for 9 months (\$3,555.56 per month), 0.50 time, to annualized rate of \$64,000 for 9 months (\$7,111.11 per month), full-time, January 1, 2014 through June 30, 2014. Change in FTE.

Rockwood, Douglas Philip, title changed from Clinical Assistant Professor to Assistant Professor of Oral Diagnosis and Radiology, annualized rate of \$96,000 for 12 months (\$8,000.00 per month), December 12, 2013 through June 30, 2014. New consecutive term appointment.

Romero-Delmastro, Alejandro A., Clinical Assistant Professor of Orthodontics, salary changed from annualized rate of \$56,000 for 12 months (\$4,666.67 per month), 0.50 time, to annualized rate of \$22,400 for 12 months (\$1,866.69 per month), 0.20 time, January 1, 2014 through June 30, 2014. Change in FTE.

Rogers, Carol Elizabeth, Assistant Professor of Nursing, changing from consecutive term to tenure track appointment, January 1, 2014. Correction to internal records.

Schwartz, Andrea Ellen, title changed from Instructor to Assistant Professor of Pediatrics, Tulsa, salary changed from annualized rate of \$50,000 for 12 months (\$4,166.67 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2014 through June 30, 2014. New consecutive term appointment.

Wang, John Wenyu, Professor of Research, Department of Biostatistics and Epidemiology, salary changed from annualized rate of \$75,689 for 12 months (\$6,307.42 per month), 0.90 time, to annualized rate of \$84,099 for 12 months (\$7,008.24 per month), full time, January 1, 2014 through June 30, 2014. Change in FTE.

Wilsie, Carisa Carol, Assistant Professor of Pediatrics, given additional title Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, November 1, 2013.

West, Christopher Mark, Professor of Biochemistry and Molecular Biology, given additional title Adjunct Professor of Microbiology and Immunology, December 1, 2013.

Yeh, Fawn, Associate Professor of Research, Department of Biostatistics and Epidemiology, salary changed from annualized rate of \$62,749 for 12 months (\$5,229.08 per month), 0.90 time, to annualized rate of \$64,492 for 12 months (\$5,374.33 per month), 0.93 time, January 1, 2014 through June 30, 2014. Change in FTE.

RESIGNATION(S) AND/OR TERMINATION(S):

Allen, Kimberly Alice, Clinical Instructor in Nursing, December 31, 2013.

Cain, Joan Parkhurst, Clinical Professor of Pediatrics, December 31, 2013.

Carithers, Cathrin Lynn, Assistant Professor of Nursing and Nurse Practitioner Program Director, December 31, 2012.

Ciolac, Candice Michelle, Clinical Assistant Professor of Family Medicine, Tulsa, January 1, 2014.

Clark, Jennifer Kara, Assistant Professor of Internal Medicine, Tulsa, and Assistant Professor of Pediatrics, Tulsa, January 31, 2014.

Dees, Brett R., Assistant Professor of Neurology, December 4, 2013. Accepted another position.

Foulks, Charles Jerome, Professor of Internal Medicine, Tulsa, and The C.S. Lewis, Jr., M.D. Chair in Internal Medicine, January 1, 2014.

Fox, Audralan Gayle, Assistant Professor of Family and Preventive Medicine, November 30, 2013.

Goel, Mahesh C., Clinical Assistant Professor of Urology, February 7, 2014.

Johnson, Milton C., Associate Professor of Medicine, January 31, 2014. Personal reason.

Karlin, Dawn Marie, Clinical Assistant in Obstetrics and Gynecology, December 31, 2013.

Khan, Ahsan Yaqoob, Professor and Vice Chair of Psychiatry and Behavioral Sciences, January 31, 2014.

Panza, Jeanne, Associate Professor of Oral Diagnosis and Radiology, November 30, 2013.

Richardson, Sandra Marie, Assistant Professor of Nutritional Sciences, October 31, 2013. Personal reason.

Romano, Nancy B., Clinical Instructor in Periodontics, and Clinical Instructor in Pediatric Dentistry, December 31, 2013.

Schueler, William Benson, Assistant Professor of Neurosurgery, December 6, 2013. Moving out of state.

Wallace, Erik, Associate Professor of Internal Medicine, Tulsa, January 14, 2014.

Wallace, Nichole Green, Clinical Assistant Professor of Pediatrics, Tulsa, January 2, 2014.

West Jr., John Terrell, Assistant Professor of Microbiology and Immunology, November 29, 2013. Accepted position at University of Nebraska-Lincoln.

RETIREMENT(S):

Aspy, Cheryl, Professor of Family and Preventive Medicine, January 31, 2014.

Ferretti, Joseph J., George Lynn Cross Research Professor of Microbiology and Immunology and Senior Vice President and Provost Emeritus, January 31, 2014.

Jennings, William C., Professor and Vice Chair of Surgery, Tulsa, and The Mary Louise Todd Chair in Cardiovascular Research, January 2, 2014.

Rettig, Philip J., Professor of Pediatrics, February 28, 2014.

Vinekar, Shreekumar S., Professor of Psychiatry and Behavioral Sciences, January 16, 2014.

Norman Campus:

TRANSFER(S):

Habashi, Janette E., Associate Professor of Human Relations, annualized rate of \$68,456 for 9 months (\$7,606.22 per month), January 1, 2014. Transfer from Tulsa campus to Norman campus.

LEAVE(S) OF ABSENCE:

Bogan, Donald T., Professor of Law, return from family and medical leave of absence, January 1, 2014.

Dickinson, Sandra C., Lecturer of College of Arts and Sciences Online Program, family and medical leave of absence, November 18, 2013.

Ehrman, Monika, Associate Professor of Law, return from leave of absence without pay, January 1, 2014.

Moses, Scott A., Associate Professor of Industrial and Systems Engineering, leave of absence without pay, August 16, 2014 through December 31, 2014. Personal reasons.

Palomar, Joyce, Professor of Law, Ada L. Sipuel Fisher Presidential Professor, and Kenneth E. McAfee Chair in Law, return from leave of absence with pay, January 1, 2014.

Thomas, Rick P., Associate Professor of Psychology and Director of Decision Processes Laboratory, cancel sabbatical leave of absence with full pay, January 1, 2014 through May 15, 2014.

Watson, Mary Jo, Regents' Professor of Art and Art History, Curator of American Indian Art and Professor of Women's and Gender Studies, family and medical leave of absence, August 19, 2013 through November 12, 2013; leave of absence with pay, November 13, 2013.

NEW APPOINTMENT(S):

Berkinshaw, Stewart M., Associate Provost and Director of Financial Operations, Office of Senior Vice President and Provost, annualized rate of \$130,000 for 12 months (\$10,833.33 per month), February 17, 2014.

Drover, Will, Assistant Professor of Management and Entrepreneurship, annualized rate of \$135,000 for 9 months (\$15,000.00 per month), August 16, 2014 through May 15, 2015. New tenure-track faculty.

Duerfeldt, Adam S., Ph.D., Assistant Professor of Chemistry and Biochemistry, annualized rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 2014 through May 15, 2015. New tenure-track faculty.

Fahes, Mashhad, Ph.D., Assistant Professor of Petroleum and Geological Engineering, annualized rate of \$84,000 for 9 months (\$9,333.33 per month), January 1, 2014 through May 15, 2014. New tenure-track faculty.

Garg, Jivtesh, Ph.D., Assistant Professor of Aerospace and Mechanical Engineering, annualized rate of \$80,000 for 9 months (\$8,888.89 per month), December 2, 2013 through May 15, 2014. New tenure-track faculty. Correction to September 2013 agenda with change in start date.

Macdonald, Gregory G., Ph.D., Postdoctoral Research Associate, Electrical and Computer Engineering, annualized rate of \$15,000 for 12 months (\$1,250.00 per month), 0.20 time, January 2, 2014.

McPherson, Renee A., Ph.D., Associate Professor of Geography and Environmental Sustainability, annualized rate of \$97,500 for 9 months (\$10,833.33 per month), January 1, 2014 through May 15, 2014. Changing from split 12-month appointment to new 9-month tenure-track faculty.

Morrow, Eric, Adjunct Instructor of Management and Entrepreneurship, rate of \$24,000 for 4.5 months (\$5,333.33 per month), 0.50 time, January 1, 2014 through May 15, 2014.

Namjou-Khaless, Khosrow, Ph.D., Research Scientist, Electrical and Computer Engineering, annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.42 time, January 1, 2014. Paid from grant funds; subject to availability of funds.

Pearson-Patel, Jessica L., Ph.D., Assistant Professor of International and Area Studies, annualized rate of \$67,000 for 9 months (\$7,444.44 per month), August 16, 2014 through May 15, 2015. New tenure-track faculty.

Pickering, Larry D., Adjunct Instructor of Interior Design, rate of \$10,000 for 4.5 months (\$2,222.22 per month) 0.25 time, January 13, 2014 through May 15, 2014.

Ripberger, Kuhika, Ph.D., Postdoctoral Research Associate, Center for Applied Social Research, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 13, 2014. Paid from grant funds; subject to availability of funds.

Savage-Ashlock, Kristen N., Ph.D., Lecturer of Microbiology and Plant Biology, annualized rate of \$46,000 for 9 months (\$5,111.11 per month), January 1, 2014 through May 15, 2018. Five-year renewable term appointment.

Toomey, Robert E., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 1, 2014. Changing from monthly staff appointment to monthly academic appointment. Paid from grant funds; subject to availability of funds.

Warinner, Christina G., Ph.D., Assistant Professor of Anthropology, annualized rate of \$65,000 for 9 months (\$7,222.22 per month), August 16, 2014 through May 15, 2015. Changing from temporary academic appointment to new tenure-track faculty.

REAPPOINTMENT(S):

Bredeson, Jon G., reappointed as Professor Emeritus of Electrical and Computer Engineering, rate of \$10,000 for 4.5 months (\$2,222.22 per month), 0.25 time, January 1, 2014 through May 15, 2014.

Lorenz, Kendal H., reappointed as Adjunct Instructor of Energy Management, rate of \$7,500 for 4.5 months (\$1,666.67 per month), 0.25 time, January 1, 2014 through May 15, 2014.

McPherson Jr., William G., reappointed as Instructor of Geography and Environmental Sustainability, rate of \$15,000 for 4.5 months (\$3,333.33 per month), 0.50 time, January 1, 2014 through May 15, 2014.

Trimble, Paul D., reappointed as Adjunct Professor of Energy Management, rate of \$12,500 for 4.5 months (\$2,777.78 per month), 0.25 time, January 1, 2014 through May 15, 2014.

CHANGE(S):

Alavi, Roksana, Assistant Professor of Liberal Studies and Adjunct Assistant Professor of Women's and Gender Studies, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$3,700 for increased teaching duties in the College of Liberal Studies, August 16, 2013 through December 31, 2013.

Antell, Karen E., Associate Professor of Bibliography and Head of Outreach and Special Initiatives, University Libraries, given additional title Adjunct Associate Professor of Women's and Gender Studies, salary remains at annualized rate of \$60,499 for 12 months (\$5,041.58 per month), November 1, 2013.

Bodurka, Jerzy, Associate Professor of the College of Engineering at Tulsa and Chief Technology Officer of Laureate Institute for Brain Research, salary changed from annualized rate of \$233,810 for 12 months (\$19,484.17 per month) to annualized rate of \$240,824 for 12 months (\$20,068.67 per month), January 1, 2014.

Curtis, Christopher D., Research Scientist, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$106,756 for 12 months (\$8,896.34 per month) to annualized rate of \$113,000 for 12 months (\$9,416.67 per month), January 1, 2014. Paid from grants funds; subject to availability of funds.

Davidson, Ronald L., Instructor of Marketing and Supply Chain Management, salary changed from annualized rate of \$62,000 for 9 months (\$6,888.89 per month) to annualized rate of \$72,500 for 9 months (\$8,055.56 per month), January 1, 2014; reappointed to a four-year renewable term, August 16, 2014 through May 15, 2018.

Deng, Jinsong, Scholar, Civil Engineering and Environmental Science, salary changed from annualized rate of \$43,200 for 12 months (\$3,600.00 per month), 0.50 time, to annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.50 time, January 1, 2014.

Duncan, John L., Assistant Professor of Liberal Studies, annualized rate of \$68,654 for 9 months (\$7,628.22 per month), additional stipend of \$3,000 for increased teaching duties in the College of Liberal Studies, August 16, 2013 through December 31, 2013.

Fields, Alison, Assistant Professor of Art and Art History and Mary Lou Milner Carver Professor #2 of Art and Art History, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$51,500 for 9 months (\$5,722.22 per month), November 1, 2013.

Graham, Charles W., Dean of the College of Architecture and Professor of Construction Science, given additional title Interim Director of the Institute for Quality Communities, salary remains at annualized rate of \$257,500 for 12 months (\$21,458.33 per month), January 20, 2014.

Hodgson, Scott R., Professor of Journalism and Mass Communication and Gaylord Family Professor #4, annualized rate of \$90,970 for 9 months (\$10,107.83 per month), additional stipend of \$4,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2014 through May 15, 2014.

Irvin, Sherri L., Associate Professor of Philosophy, given additional title Adjunct Associate Professor of Women's and Gender Studies, salary remains at annualized rate of \$59,472 for 9 months (\$6,608.00 per month), November 1, 2013.

Ivic, Igor R., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$87,211 for 12 months (\$7,267.56 per month) to annualized rate of \$97,500 for 12 months (\$8,125.00 per month), January 1, 2014. Paid from grants funds; subject to availability of funds.

Johnson, Brian, Assistant Professor of Honors and Reach for Excellence Professor of Honors #10, annualized rate of \$51,512 for 9 months (\$5,723.56 per month), additional stipend of \$4,000 for increased teaching duties in the Joe C. and Carole Kerr McClendon Honors College, January 1, 2014 through May 15, 2014.

Johnson, Catherine, Associate Professor of Law, annualized rate of \$106,300 for 9 months (\$11,811.11 per month), additional stipend of \$9,000 for increased teaching duties in the College of Law, January 1, 2014 through May 15, 2014.

Johnson, Kathleen L., Professor of Journalism and Mass Communication and McMahon Centennial Professor of New Communication, annualized rate of \$64,500 for 9 months (\$7,166.67 per month), additional stipend of \$1,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2014 through May 15, 2014.

Kerr, Robert L., Professor of Journalism and Mass Communication, Gaylord Family Professor #2 and Edith Kinney Gaylord Presidential Professor, annualized rate of \$83,830 for 9 months (\$9,314.45 per month), additional stipend of \$4,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2014 through May 15, 2014.

Ketchum, Paul R., Assistant Professor of Liberal Studies, annualized rate of \$61,650 for 9 months (\$6,850.00 per month), additional stipend of \$2,200 for increased teaching duties in the College of Liberal Studies, August 16, 2013 through December 31, 2013.

McLeod, David A., Assistant Professor of Social Work, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$60,000 for 9 months (\$6,666.67 per month), November 1, 2013.

Natale, Anthony P., Associate Professor of Social Work and Interim Assistant Director of the Anne and Henry Zarrow School of Social Work, annualized rate of \$66,618 for 9 months (\$7,402.00 per month), additional stipend of \$4,800 for increased teaching duties in the Anne and Henry Zarrow School of Social Work, January 1, 2014 through May 15, 2014.

Nicholson, Daniel R., Assistant Professor of Law, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$6,000 for increased teaching duties in the College of Law, January 1, 2014 through May 15, 2014.

Olberding, Amy L., Associate Professor of Philosophy and Affiliate Associate Professor of International and Area Studies, given additional title Adjunct Associate Professor of Women's and Gender Studies, salary remains at annualized rate of \$59,646 for 9 months (\$6,627.33 per month), November 1, 2013.

Raadschelders, Julie, Assistant Professor of Liberal Studies, annualized rate of \$80,500 for 12 months (\$6,708.33 per month), additional stipend of \$1,450 for increased teaching duties in the College of Liberal Studies, August 16, 2013 through May 15, 2013.

Shehab, Randa L., Professor and Director of the School of Industrial and Systems Engineering, given additional title Adjunct Professor of Women's and Gender Studies, salary remains at annualized rate of \$158,406 for 12 months (\$13,200.50 per month), November 1, 2013.

Short, Jeremy C., Associate Professor of Management and Entrepreneurship and Rath Chair in Strategic Management, salary changed from annualized rate of \$160,000 for 9 months (\$17,777.78 per month) to annualized rate of \$170,000 for 9 months (\$18,888.89 per month), January 1, 2014. Retention increase.

Trytten, Deborah A., Associate Professor of Computer Science, given additional title Adjunct Associate Professor of Women's and Gender Studies, salary remains at annualized rate of \$104,586 for 9 months (\$11,620.66 per month), November 1, 2013.

Walden, Susan E., Research Associate Professor of Engineering and Associate Director of Engineering Outreach for Sooner Engineering Education Center, given additional title Adjunct Associate Professor of Women's and Gender Studies, salary remains at annualized rate of \$76,500 for 9 months (\$8,500.00 per month), November 1, 2013.

Wu, Di, Scholar, Electrical and Computer Engineering, salary changed from annualized rate of \$12,000 for 12 months (\$1,000.00 per month), 0.25 time, to annualized rate of \$19,200 for 12 months (\$1,600.00 per month), 0.22 time, January 1, 2014.

Wuestwald, Todd, Assistant Professor of Liberal Studies, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$1,200 for increased teaching duties in the College of Liberal Studies, August 16, 2013 through December 31, 2013.

Zaman, Md M., David Ross Boyd Professor of Civil Engineering and Environmental Science, Professor of Petroleum and Geological Engineering, Aaron Alexander Professor in Civil Engineering, Kerr McGee Presidential Professor and Director of Southern Plains Transportation Center, delete title Associate Dean of College of Engineering, salary changed from annualized rate of \$222,507 for 12 months (\$18,542.25 per month) to annualized rate of \$182,664 for 9 months (\$20,296.00 per month), January 1, 2014. Appointment split .65 FTE in Civil Engineering and Environmental Science and .35 FTE in Mewbourne School of Petroleum and Geological Engineering.

Zhu, Ping, Assistant Professor of Modern Languages, Literatures, and Linguistics, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$60,770 for 9 months (\$6,752.22 per month), November 1, 2013.

RESIGNATION(S)/TERMINATION(S):

Edger, David N., Instructor of Political Science, January 1, 2014.

Humphreys, Blair D., Assistant Professor of Architecture, Executive Director and Wick Cary Professor #1 of the Institute for Quality Communities, January 18, 2014.

Striolo, Alberto, Associate Professor of Chemical, Biological and Materials Engineering and Lloyd and Joyce Austin Presidential Professor, December 31, 2013. Accepted position at University College London.

Wattley, Cheryl B., Professor of Law and Director of Clinical Legal Education, January 1, 2014. Accepted position outside of the University.

RETIREMENT(S):

Angelotti, Michael, Professor of Instructional Leadership and Academic Curriculum, January 1, 2014. Named Professor Emeritus of Instructional Leadership and Academic Curriculum.

Osisanya, Samuel O., Professor of Petroleum and Geological Engineering, January 1, 2014.

Pace, Terry M., Professor of Educational Psychology, January 1, 2014. Named Professor Emeritus of Educational Psychology.

Snow, John T., Regents' Professor of Meteorology, January 1, 2014. Named Regents' Professor Emeritus of Meteorology and Dean Emeritus of College of Atmospheric and Geographic Sciences.

Weber, Jerome C., Regents' Professor and Professor of Educational Leadership and Policy Studies, January 1, 2014. Named Regents' Professor Emeritus and Professor Emeritus of Educational Leadership and Policy Studies.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

DEATH(S):

President Boren regretted to report the following death:

Greenfield, Ronald Alan, Professor of Medicine, December 1, 2013.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

LEAVE(S) OF ABSENCE:

Baxley, Allison A., Staff Pharmacist, Cancer Center Clinical Services, College of Medicine, paid leave of absence, family medical leave, November 28, 2013, through January 8, 2014, unpaid leave of absence, family medical leave, January 9, 2014, through February 28, 2014. Professional Nonfaculty.

Honick, Melissa S., Physician Assistant I, Otorhinolaryngology, College of Medicine, paid leave of absence, family medical leave, December 11, 2013, through March 10, 2014. Professional Nonfaculty.

Kirkpatrick, Ann Catherine, Staff Pharmacist, Nuclear Pharmacy, College of Pharmacy, paid leave of absence, family medical leave, August 2, 2013 through November 24, 2013. Professional Nonfaculty.

APPOINTMENT(S):

Chavis, Tara R., Nurse Practitioner, Obstetrics and Gynecology, College of Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), December 2, 2013. Professional Nonfaculty.

Halley, Rebecca, OU Physicians Senior HR Manager, OU Physicians, College of Medicine, annualized rate of \$68,000 for 12 months (\$5,666.67 per month), January 6, 2014. Managerial Staff.

Pentecost, Katharine, Physician Assistant I, Medicine Pulmonary, College of Medicine, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 7, 2014. Professional Nonfaculty.

Webb, Erin M., Physician Assistant I, Pediatrics, College of Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), January 13, 2014. Professional Nonfaculty.

Westfall, Sally L., Registered Nurse Clinician, OU Physicians Faculty Clinics, College of Medicine, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), November 25, 2013. Professional Nonfaculty.

Wilson, Nancy C., Senior IT Analyst, Information Technology Tulsa, Administrative Affairs Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), January 6, 2014. Professional Nonfaculty.

CHANGE(S):

Allphin, Heather Jean, Data Management Analyst II, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Atkinson, Kristina, Physician Assistant I, Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$73,000 for 12 months (\$6,083.34 per month) to an annualized rate of \$85,000 for 12 months (\$7,083.34 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

Barclay, Lesa B., Clinic Nursing Supervisor, CMT Surgery, College of Medicine - Tulsa, salary changed from an annualized rate of \$58,813 for 12 months (\$4,901.09 per month) to an annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 1, 2014. Managerial Staff. Additional duties.

Beagles, Tammy Kay, title changed from Special Projects Administrator, CMT Medical Informatics, College of Medicine - Tulsa, to Medical Informatics Project Manager, Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Hamilton, Hillary A., Data Management Analyst III, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Heiny, Angela D., Data Management Analyst II, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Holloway Jr., Benny D., Data Management Analyst III, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Jarrell, Vicki E., title changed from Physician Assistant I, Orthopedic Surgery, College of Medicine, to Physician Assistant II, Orthopedic Surgery, College of Medicine, January 1, 2014. Professional Nonfaculty. Occupational progression.

Keene, Crystal D., title changed from Basic Sciences Department Business Manager II, Microbiology & Immunology, College of Medicine, to Legal Contracts Manager, Legal Counsel, Provost, salary changed from an annualized rate of \$65,016 for 12 months (\$5,418.00 per month) to an annualized rate of \$67,500 for 12 months (\$5,625.00 per month), January 13, 2014. Professional Nonfaculty. Promotion.

Lane, Karla M., Data Management Analyst III, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Lieng, Caitlin T., Neonatal Nurse Practitioner, Pediatrics, College of Medicine, salary changed from an annualized rate of \$92,600 for 12 months (\$7,716.67 per month) to an annualized rate of \$70,376 for 12 months (\$5,864.67 per month), January 10, 2014. Professional Nonfaculty. FTE change from 100% to 76%.

Lockhart, Jennifer S., title changed from Sponsored Program Coordinator, Pediatrics, College of Medicine, to Program Manager, Pediatrics, College of Medicine, salary changed from an annualized rate of \$63,368 for 12 months (\$5,280.00 per month) to an annualized rate of \$69,610 for 12 months (\$5,800.84 per month), January 2, 2014. Administrative Staff. Promotion.

Maphies, Jaclyn D., Nurse Practitioner, Cancer Center Clinical Services, College of Medicine, salary changed from an annualized rate of \$78,030 for 12 months (\$6,502.50 per month) to an annualized rate of \$87,337 for 12 months (\$7,278.13 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

McGinley, Fransen O., Physician Assistant II, Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$86,861 for 12 months (\$7,238.42 per month) to an annualized rate of \$100,000 for 12 months (\$8,333.34 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

Nguyen, Maria, Physician Assistant II, Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$85,000 for 12 months (\$7,083.33 per month) to an annualized rate of \$92,207 for 12 months (\$7,683.93 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

Nichols, Sandra J., Data Management Analyst II, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

O'Neal, Caroline M., Physician Assistant II, Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$87,696 for 12 months (\$7,308.01 per month) to an annualized rate of \$100,000 for 12 months (\$8,333.34 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

Oelke, Sarah, Nurse Practitioner, department changed from Cancer Center Clinical Services, College of Medicine, to Surgery, College of Medicine, January 13, 2014. Professional Nonfaculty. Lateral transfer.

Reynolds, Melanie J., Neonatal Nurse Practitioner, Pediatrics, College of Medicine, salary changed from an annualized rate of \$46,216 for 12 months (\$3,851.33 per month) to an annualized rate of \$67,546 for 12 months (\$5,628.87 per month), January 5, 2014. Professional Nonfaculty. FTE change from 52% to 76%.

Shower, David W., Data Management Analyst III, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Treib, Marla S., Neonatal Nurse Clinician, Pediatrics, College of Medicine, salary changed from an annualized rate of \$53,200 for 12 months (\$4,433.34 per month) to an annualized rate of \$70,000 for 12 months (\$5,833.34 per month), January 1, 2014. Professional Nonfaculty. FTE change from 76% to 100%.

Wells III, Lyle A., Data Management Analyst III, department changed from CMT Medical Informatics, College of Medicine - Tulsa, to Clinical Information Systems, College of Medicine - Tulsa, January 1, 2014. Professional Nonfaculty. Lateral transfer.

Whitt, Patricia A., Physician Assistant II, Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$85,544 for 12 months (\$7,128.66 per month) to an annualized rate of \$94,743 for 12 months (\$7,895.23 per month), January 1, 2014. Professional Nonfaculty. Market adjustment.

RETIREMENT(S):

Dearner, James F., Technical Analyst, Office of the Provost, Provost, January 1, 2014.

Johnson, Stephen W., Laboratory Animal Facility Manager, Comparative Medicine, Office of Research Administration, February 1, 2014.

Welch, Edward L., Chief Campus Police & Safety, Campus Police, Administration & Finance, January 1, 2014.

TERMINATION(S):

Boeh, William, Assistant Vice Provost for Academic Affairs, Office of Admission & Records, February 1, 2014. Resignation.

Cory, Lindsay Marie, Clinical Occupational Therapist, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

Davies, Carolyn C., Clinical Departmental Business Administrator, CMT Surgery, College of Medicine - Tulsa, January 18, 2014. Resignation.

Davis, Velisa Jewel, Clinics Administrator, CMT Family Med Clinic, College of Medicine - Tulsa, December 21, 2013. Resignation.

Eckhardt, Peter, Physician Assistant II, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

Huang, Djogan, Clinical Department Business Manager II, George Nigh Long Term Care Hospital, College of Medicine, December 17, 2013. Reduction in force.

Lucas, Erin B., Physician Assistant I, Pediatrics, College of Medicine, January 15, 2014. Resignation.

Kiger, Ky, Director of Rehabilitation Services, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

McBee, Gala, Facility Administrator, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

McGee, Dalina Carol, Clinic Nurse Manager, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

Natt, Kimmi M., Clinical Physical Therapist, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

Ridley, Robert, Physical Therapy Manager, George Nigh Rehabilitation Institute, College of Medicine, November 26, 2013. Reduction in force.

Sawyer, Patricia A., Staff Attorney, Legal Counsel, Provost, January 1, 2014. Resignation-other position.

Schmitz, Ashley A., Nurse Practitioner, Pediatrics, College of Medicine, December 3, 2013. Resignation.

Walker, Joseph F., Medical Informatics Project Manager, CMT Medical Informatics, College of Medicine - Tulsa, January 16, 2014. Resignation-other position.

Norman Campus:

LEAVE(S) OF ABSENCE:

Patison, Linda D., Director of Financial Services and Assistant to the Associate Vice President, Student Affairs, family and medical leave of absence with pay, December 9, 2013.

NEW APPOINTMENT(S):

Cooper, William R., Architectural and Engineering Professional II, Facilities Management Engineering, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), December 2, 2013. Professional Staff.

Darold, Amberlee Patrice, Scientist/Researcher II, Oklahoma Geological Survey, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), February 3, 2014. Professional Staff.

Mitchell, Pamela L., Assistant Director for Employee Relations, Office of Human Resources, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), December 31, 2013. Administrative Staff.

Pinzino, Jamie, Coach/Sport Professional I, Athletics Department, annualized rate of \$125,000 for 12 months (\$10,416.66 per month), December 3, 2013. Managerial Staff.

CHANGES(S):

Arcaroli, Paul T., Assistant Director, Communication and Technology, Office of Human Resources, salary changed from annualized rate of \$81,000 for 12 months (\$6,750.00 per month) to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), February 1, 2014. Administrative Staff. Merit.

Arens, Mark A., title changed from Financial Associate I, Office of the Bursar, to Information Technology Analyst I, Prospective Student Services, salary changed from \$58,020 for 12 months (\$4,835.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2014. Managerial Staff. Accepted another job on campus.

Deaton, Andrea D., Associate Vice President, Office of Research Administration, salary changed from annualized rate of \$142,634 for 12 months (\$11,886.16 per month) to annualized rate of \$158,000 for 12 months (\$13,166.66 per month), February 1, 2014. Administrative Officer. Merit Increase.

Duckles, Jonah M., Information Technology Analyst II, Information Technology, salary changed from annualized rate of \$76,500 for 12 months (\$6,375.00 per month) to annualized rate of \$78,030 for 12 months (\$6,502.00 per month), January 1, 2014. Managerial Staff. Salary plan to bring in line with similar positions.

Frazier, Laura K., Health Care Professional III, University Counseling Center, salary changed from annualized rate of \$45,000 for 12 months (\$3,750.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2014. Professional Staff. Increase due to compression

Hennessey, John R., title changed from Information Technology Specialist II to Director of Library Technology Platforms, Bizzell Memorial Library, salary changed from annualized rate of \$62,500 for 12 months (\$5,208.33 per month) to annualized rate of \$82,500 for 12 months (\$6,875.00 per month), January 1, 2014. Administrative Staff. Internal Promotion.

Hillis, James H. II, Health Care Professional II, Athletics Department, salary changed from annualized rate of \$89,294 for 12 months (\$7,441.16 per month) to annualized rate of \$95,000 for 12 months (\$7,916.66 per month), January 1, 2014. Professional Staff. Performance Retention

Jensen, Lester D. Jr., Health Care Professional IV, Goddard Health Services, salary changed from annualized rate of \$87,624 for 12 months (\$7,302.00 per month) to annualized rate of \$95,000 for 12 months (\$7,916.66 per month), December 1, 2013. Professional Staff. Increase due to salary compression.

Spencer, Herbert L., Health Care Professional III, University Counseling Center, salary changed from annualized rate of \$49,086 for 12 months (\$4,090.50 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2014. Professional Staff. Increase due to compression.

Stacy, Mark B., Information Technology Analyst II, Information Technology, salary changed from annualized rate of \$86,700 for 12 months (\$7,225.00 per month) to annualized rate of \$88,434 for 12 months (\$7,369.50 per month), January 1, 2014. Managerial Staff. Salary plan to bring in line with similar positions.

Strech, Geneva J., Program Administrator II, College of Continuing Education, Educational Training Evaluation Assessment Measurement, salary changed from annualized rate of \$66,000 for 12 months (\$5,500.00 per month) to annualized rate of \$71,000 for 12 months (\$5,916.66 per month), January 1, 2014. Managerial Staff. Increased job duties.

Trautman, Lucille A., Program Administrator II, Public and Community Services Comprehensive Centers, salary changed from annualized rate of \$62,761. for 12 months (\$5,230.08 per month) to annualized rate of \$68,189 for 12 months (\$5,682.41 per month), January 1, 2014. Managerial Staff. Increase.

Tremain, Beverly F., title changed from Temporary Employee without Benefits to Technical Project Management Specialist III, Southwestern Prevention Center, salary changed from annualized rate of \$62,400 for 12 months (\$5,200.00 per month) to annualized rate of \$74,000 for 12 months (\$6,166.66 per month), January 2, 2014. Managerial Staff. Temp to Permanent.

Vaughn, Karen S., Health Care Professional III, University Counseling Center, salary changed from annualized rate of \$56,000 for 12 months (\$4,666.66 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), January 1, 2014. Professional Staff. Retention.

Yarbrough, Erin, title changed from Director to Associate Vice President, Web Communications, Marketing and New Media, salary changed from annualized rate of \$92,820 for 12 months (\$7,735 per month) to annualized rate of \$112,000 for 12 months (\$9,333.34 per month), January 28, 2014. Administrative Officer. Promotion

Wilcox, Kelly R., Administrator II, College of Engineering Dean, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.66 per month) to annualized rate of \$67,500 for 12 months (\$5,625.00 per month), January 1, 2014. Administrative Staff. Increase.

Wilson, Sadiki C., title changed from Information Technology Specialist II to Information Specialist III, Information Technology Community Experience, salary changed from annualized rate of \$58,000 for 12 months (\$4,833.33 per month) to annualized rate of \$67,000 for 12 months (\$5,583.33 per month), January 1, 2014. Managerial Staff. Equity Increase.

RESIGNATION(S)/TERMINATION(S):

Hart, Casey, Information Technology Analyst II, K20 Center for Educational and Community Renewal, December 1, 2013. Resignation.

Kelly, Nicholas J., Assistant Director, Benefits Analysis and Planning, Office of Human Resources, February 28, 2014. Resignation.

Sharp, Monica A., Administrator II, International Student Services, December 7, 2013. Resignation.

Trowman, William G., Administrator II, Human Resources Administration Office, December 31, 2013. Resignation.

Wullstein, Kathryn L., Program Specialist II, College of Arts and Sciences, November 30, 2013. Resignation.

RETIREMENT(S):

Berry, Wilton L., Architectural and Engineering Professional II, Architectural and Engineering Services, January 1, 2014. Retirement.

Culpepper, Jerri L., Administrator II, Public Affairs Administration, January 1, 2014. Retirement.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Weitzenhoffer, Bennett, Humphreys and Rainbolt-Forbes. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 4:17 p.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents

CAMERON UNIVERSITY

Staff Advisory Council

Policy Statement

Hereby is created the Staff Advisory Council of Cameron University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University, and to make policy recommendations, communicate and share staff concerns, recommend changes to university practices, and provide administrative support to the University.

Contents

- Who should know this Policy?
 - Responsibilities
 - Mission
 - Constitution
 - Contacts
 - Policy History
-

Who Should Know This Policy

✓ President	✓ Faculty
✓ Vice Presidents	✓ Other Accounting/Finance Personnel
✓ Deans	Students
✓ Directors	Other Groups
✓ Department Chairs	✓ All Employees

Responsibilities

Responsible for Policy	
University Officer Responsible:	
Glen P. Pinkston	Vice President for Business and Finance
Chase Massie	Director of Human Resources

Mission

1.0 Whereas Cameron University is an institution with a clear mission and solid core values, and at the heart of its educational mission is its students. Faculty, administrative and professional staff, and classified staff have the responsibility for the quality of education and services students receive;

Whereas the staff of Cameron University has a sincere interest in and highest regard for the continuing goals, purposes, and functions of the university and seeks active representation and involvement in the affairs of the university;

Whereas a long-standing dedication to shared governance imbues all of the University's decisions and is specifically mentioned in its planning documents, emphasizing teamwork, facilitating open and effective communication, and providing opportunities for active participation by all constituencies;

Hereby is created the Staff Advisory Council of Cameron University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and to submit University policy recommendations, communicate and share staff concerns, recommend changes to University practices, and provide administrative support to the University until such a time as the Council dissolves itself or the Constitution is revoked by the Board of Regents;

Here follows the Constitution of the Staff Advisory Council.

Constitution

2.0 Function and Responsibility

The Cameron University Staff Advisory Council is organized for the following functions:

- 2.1 To serve as an advisory representative body for staff employees of the University.
- 2.2 To participate in an advisory and referral capacity to the President of the University in such university policy matters which directly affect the staff employees.
- 2.3 To cooperate with and to assist other constituencies within the University community in the attainment of the University's general mission and stated goals.
- 2.4 To function for the welfare of the University and its Staff.

3.0 Composition

- 3.1 The Cameron University Staff Advisory Council shall consist of representatives to be elected from the classified and administrative/professional staff of Cameron University but excluding the President of the University, the Provost and Vice-Presidents of the University, members of the faculty, and student employees.

3.2 The Staff Advisory Council shall ~~have at least one representative per EEO classification and will contain~~ consist of no ~~less~~ fewer than 21 members and no more than 31 members any given year. Members will have equal voting power. The membership shall reflect, as much as possible, the full diversity of the staff. This diversity is defined by, but not limited to, distinctions of campus location, job classification, and functional area. The exact number of members from each ~~EEO~~ classification shall be determined once per year with up-to-date statistics about the number of employees in each classification. The classifications are as follows:

- ~~• Other Teachers and Instructional Support Staff~~
- ~~• Librarians~~
- ~~• Management Occupations~~
- ~~• Business and Financial Operations Occupations~~
- ~~• Computer, Engineering, and Science Occupations~~
- ~~• Community Service, Legal, Arts, and Media Occupations~~
- ~~• Healthcare Practitioners and Technical Occupations~~
- ~~• Service Occupations~~
- ~~• Sales and Related Occupations~~
- ~~• Office and Administrative Support Occupations~~
- ~~• Natural Resources, Construction, and Maintenance Occupations~~
- ~~• Production, Transportation, and Material Moving Occupations~~
- Administrative Support
- General Professional
- Management
- Service Occupations
- Technical and Skilled

3.3 There shall be one (1) member appointed by the Director of the Cameron University Duncan campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.4 The Cameron University Staff Advisory Council neither supplants nor supersedes any duly-constituted organization or any approved policy or procedure currently in effect, and there shall be nothing contained or implied in this Constitution that shall infringe on the rights and privileges of an individual employee, nor shall it deny any employee the pursuit of individual action that such employee may deem to be necessary for his or her personal welfare.

4.0 Article I: Name

4.1 The name of the organization shall be the CAMERON UNIVERSITY STAFF ADVISORY COUNCIL, sometimes hereinafter referred to as the Council.

5.0 Article II: Bylaws

5.1 The Staff Advisory Council shall prepare bylaws for the conduct of its business for approval by the President. If a disagreement arises between this Constitution and the Council By-laws, the Constitution will be the controlling instrument.

6.0 Article III: Membership

- 6.1 Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.
- 6.2 Members voted into the Council shall be current Cameron employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at least two years in order to be eligible for election. Members shall be elected by EEO classification, by the greatest number of the total votes cast.
- 6.3 The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose employment is terminated or otherwise leave the University shall be removed and a vacancy declared. Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.
- 6.4 The Vice-President of Business and Finance will be an ex-officio advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.
- 6.5 There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for that EEO group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.
- 6.6 Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with Section 5 of this Article.

7.0 Article IV: Nomination and Election

- 7.1 Nomination for election of Council members shall be made by those in each EEO classification to fill the correct number of seats as determined by the number of employees in each classification.
- 7.2 Nominations for candidates for election must be made in writing to the Secretary of the Council at least twenty-one (21) days prior to the date of the annual election. Only those persons employed on a permanent basis (50% time or more) may be elected to a seat on the Council. All nominations must

have the consent of the nominee, and all nominations must be validated by the signature of the nominator and nominee. Those nominating themselves must still sign that they are a valid candidate.

7.3 Election of members to the Council shall be made annually by ballot prior to the regular meeting of the Council in March of each year. The results of the balloting shall be announced at that March meeting, with the installation of the new members and the organization of the Council to take place in April of each year.

8.0 Article V: Officers

8.1 The Officers of the Council shall be the Chairperson, the Chair-Elect, the Secretary, and, if necessary, the Chairperson Pro Tempore.

8.2 The Officers of the Council shall be elected from the membership of the Council at the regular April meeting of each year.

8.3 The term of office for each elected Officer ~~shall be for one (1) year. Any Office may be elected to succeed him or herself in the same office for not more than one (1) additional term.~~ is as follows: The Secretary shall serve for one (1) year. The Secretary may be elected to succeed him or herself in the same office for not more than one (1) additional term. The Chairperson and Chair-Elect may only serve 1 year. The Chair-Elect shall serve as the Chairperson following his or her initial term.

8.4 The Chairperson of the Council shall preside at all meetings of the Council and shall enforce the obligations imposed upon the Council by the Constitution and by-laws as they relate to the administration of the work of the Council. The Chairperson shall be a non-voting member of the Council except in instances in which a tie vote occurs, at which time the Chairperson shall cast the deciding vote.

8.5 The Chairperson of the Council shall appoint all members of any committees of the Council and shall designate a member thereof to serve as committee chairperson. The Chairperson of the Council shall serve as a non-voting ex-officio member of any committees of the Council.

8.6 The Chairperson shall conduct official correspondence relating to the business of the Council as authorized and directed by the Council, including submitting recommendations in writing to the President of the University.

8.7 The duties of the Chair-Elect of the Council shall be to assist the Chairperson as directed; and in the absence of the Chairperson, the Chair-Elect shall assume all the powers and prerogatives of the Office during the remainder of the absence. The Chair-Elect shall ensure that the Staff Council website is up-to-date and will be the webmaster's point of contact when the website needs maintenance.

8.8 The duties of the Secretary of the Council shall be to record, maintain, and distribute all resolutions and proceedings of the meetings to all Council members. The Secretary of the Council shall keep roll of members of the Council and the attendance records of members at the meetings of the Council. The Secretary will certify that a quorum is present in order to conduct the official business of the Council.

8.9 The Secretary of the Council shall keep the minutes of the regular and special meetings of the Council and shall prepare normal correspondence of the council, excluding that correspondence that the Council

directs the Chairperson to conduct. The Secretary shall issue notices of all meetings and shall perform other duties pertaining to the office of the Secretary as needed. The Secretary shall ensure that all minutes and other public notices are placed on the Staff Council website, either by submitting such items to the webmaster or by adding the items as needed. The Secretary shall, at the expiration of the term of Office, turn over to his or her successor all records and pertinent data of the Council held in his or her possession.

8.10 In the absence of the Chairperson and the Chair Elect from any official meeting of the Council, the members of the Council shall elect a Chairperson Pro Tempore to preside at such meeting.

9.0 Article VI: Permanent and Special Committees

9.1 All permanent and special committees shall be established by Council action. Each committee shall have a committee chairperson appointed by the Chairperson of the Council, and the committee members shall select a secretary for the committee from its membership. All permanent and special committees shall be subject to the call of their respective chairperson.

9.2 Members of all permanent and special committees are appointed for a term not to exceed one (1) year. Members of committees may succeed themselves upon reappointment by the Chairperson of the Council to a new term.

9.3 No committee shall supersede any decisions or recommendations made by the Staff Council.

10.0 Article VII: Meetings

10.1 Regular meetings of the Council will normally be held monthly. All agenda items should be submitted to the Chairperson of the Council, to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

10.2 Special meetings of the Council may be called by the Chairperson of the Council or by any five (5) members of the Council.

10.3 All meetings of the Council shall be open to the public.

10.4 Any person who is not an elected or appointed member of the Council or one of the Council Committees shall be allowed to address the Council and to participate in the discussion of Council matters provided that the person submits a written request to the Chairperson of the Council to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

10.5 Any person who is not an elected or appointed member of the Council or one of the Council Committees and who has not requested to be placed on the agenda shall be allowed to address the Council and to participate in the discussion of the Council upon a majority vote of the members of the Council who are present.

10.6 Non-members of the Council or of a Council's committee who are allowed to address the Council shall be limited to five (5) minutes to present their views or state their position on any matter under the

Council's consideration. A request for an extension of time may be granted by a majority of the members of the Council who are present.

11.0 Article VIII: Quorum and Voting

- 11.1 A majority of the members of the Council shall constitute a quorum authorized to transact business at any regular or special meeting of the Council. A lack of quorum will require the meeting to be rescheduled for another day during the same month; if this is not possible, agenda items will roll over into the next regularly scheduled meeting during the next month.
- 11.2 Voting by Council membership shall be by voice except when voting by ballot is deemed necessary by the Chairperson of the Council.
- 11.3 A majority vote of the Council members present and voting shall carry a motion except to alter, amend, annul, or suspend the Constitution of the Council. In cases such as these, voting shall be in accordance with Article X of the Constitution.

12.0 Article IX: Rules of Order

- 12.1 The rules of parliamentary procedure, as laid down in Robert's Rules of Order, shall govern all meetings of the Council and meetings of any permanent and special Council committees.

13.0 Article X: Amendments, Alterations, Annulments, and Suspension

- 13.1 Proposals of amendments, alteration, annulments or suspension of the Constitution of the Council shall be submitted in writing to the Secretary of the Council, who shall send copies of such proposal(s) to each member of the Council prior to the next regularly scheduled meeting. The Council, by a majority vote, shall determine if the proposal(s) will be submitted to the general membership of the Cameron University Staff for action. This determination shall be made prior to the adjournment of the third consecutive regular meeting of the Council following the original presentation of the proposal(s) to the Council.
- 13.2 Proposal(s) for amendments, alternation, annulments, or suspension of the Constitution that have been approved by the majority of the full Council shall be submitted to the Staff for vote and to the President of the University for approval. Passage or failure of such amendments, annulments or suspensions shall be determined by a majority of votes cast and Presidential approval.

Contacts

Policy Questions: Chase Massie, Director of Human Resources, 580-581-2245.

Policy History

Policy

Issue Date: January 25, 2013

Reviewed, no revision:

Revised: pending Board of Regents approval



Mary Fallin
Governor

FILED

DEC 23 2013

OKLAHOMA SECRETARY
OF STATE

**EXECUTIVE DEPARTMENT
EXECUTIVE ORDER 2013-43**

I, Mary Fallin, Governor of the State of Oklahoma, by the authority vested in me pursuant to Sections 1 and 2 of Article VI of the Oklahoma Constitution, hereby direct and order as follows:

In 2012, I signed Executive Order 2012-01, which prohibited the use of any tobacco product on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma. The goal of this Executive Order was to provide for a healthier work environment, encourage healthier lifestyle choices for state employees and protect visitors to state property.

In the last couple of years, there has been an increase in the use of electronic cigarettes and vaping devices, including use in the work place and public places. While the popularity and use of these products has increased, we still do not know the potential long-term health effects associated with these devices. We do, however, know that the vapor produced from these devices can release chemicals such as nicotine and other tobacco related contaminants, including tobacco-specific nitrosamines and formaldehyde. Because the secondhand vapor contains chemicals, it can impact bystanders.

Additionally, many electronic cigarettes and vaping devices look like traditional cigarettes and emit a vapor that looks like cigarette smoke. The similarity of these products to combustible cigarettes, which are prohibited on state property under Executive Order 2012-01, may create confusion for employees and visitors and present enforcement challenges for state agencies.

On December 17, 2013, Secretary of Health and Human Services Dr. Terry Cline released a Public Health Advisory to consumers and advised using caution when using or considering using these e-cigarette and vaping devices. This is, in part, due to the reality that these devices contain and emit harmful chemicals, are currently unregulated, and pose known and unknown health risks to users and non-users alike.

State and local laws and ordinances have been created to ensure clean indoor air for Oklahoma citizens in most places. The vapor emitted from these devices contains chemicals and toxins that undermine Oklahoma citizens' expectations of clean indoor air. Accordingly, over 100 worksites across Oklahoma have voluntarily prohibited the use of these devices on their property. Another 65 school districts have passed similar polices thereby protecting approximately 150,000 of our children while on school property.

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Therefore, the use of any electronic cigarette or vaping device shall be prohibited on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma. Provided, however, this Executive Order shall not apply to residents of Veteran's Affairs Residential Facilities while at those facilities.

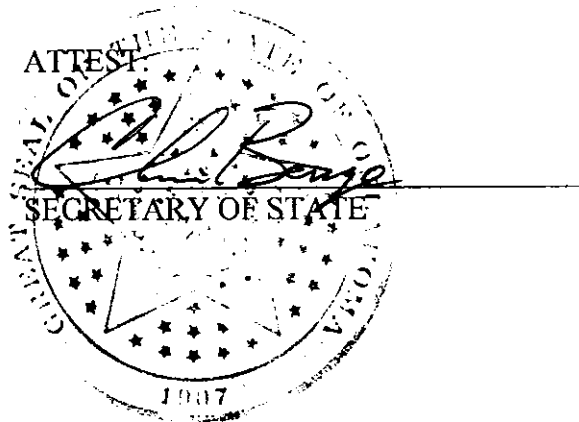
The Executive Order shall be distributed to all members of the Governor's Executive Cabinet and the chief executives of all state agencies, who shall cause the provisions of this order to be implemented by all appropriate officials and agencies of state government. The Oklahoma State Department of Health ("OSDH") and Tobacco Settlement Endowment Trust ("TSET") will provide assistance to state agencies for implementing this order. The Executive Order shall be effective January 1, 2014.

IN WITNESS WHEREOF, I have set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, Oklahoma, this 23rd day of December, 2013.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA



MARY FALLIN



CAMERON UNIVERSITY

Tobacco-Free Campus Policy

Policy Statement

To address the public health concern of tobacco usage and support the University's Healthier CU in Century II initiative, Cameron University implements this Tobacco Free Campus Policy, effective August 1, 2011.

Contents

- Who should know this Policy?
 - Responsibilities
 - Procedure
 - Contacts
 - Forms
 - Policy History
-

Who Should Know This Policy (check target audience(s))

<input checked="" type="checkbox"/> President	<input checked="" type="checkbox"/> Faculty
<input checked="" type="checkbox"/> Vice Presidents	<input checked="" type="checkbox"/> Other Accounting/Finance Personnel
<input checked="" type="checkbox"/> Deans	<input checked="" type="checkbox"/> Students
<input checked="" type="checkbox"/> Directors	<input checked="" type="checkbox"/> Other Groups
<input checked="" type="checkbox"/> Department Chairs	<input checked="" type="checkbox"/> All Employees

Responsibilities

Responsible for Policy	
University Officer Responsible:	
Jennifer Holland	Vice President for Student Services

Procedure

STATEMENT OF PURPOSE: For the purpose of creating a safe and healthy campus environment, Cameron University prohibits all forms of tobacco products on campus.

1.0 Definitions

- 1.1 Tobacco products are defined as all tobacco-derived or containing products, including, but not limited to cigarettes (clove, bidis, kreteks), cigars and cigarillos, hookah-smoked products, ~~and~~ oral tobacco (spit and spitless, smokeless, chew, snuff), electronic cigarettes and vaping devices.
- 1.2 Campus includes any and all Cameron University owned, leased, rented, or maintained property including but not limited to buildings, facilities, sidewalks, roadways, parking lots, and grounds. Campus also includes all University owned, leased, or rented vehicles. ~~Campus may not include any owned properties which are leased to third parties under long term leases.~~
- 1.3 Tobacco use includes smoking, chewing, dipping or any other consumption or use of tobacco products.
- 1.4 This policy is applicable to all students, faculty, and staff and visitors to the university, including but not limited to guests, spectators, contractors, vendors, volunteers and anyone else providing any type of product or service to the University (collectively, "Visitors").

2.0 Tobacco Free Campus Policy

- 2.1 The use, sale, or distribution of tobacco products is prohibited on the University campus.
- 2.2 No University publication shall accept any form of advertising of tobacco products.
- 2.3 No organization sanctioned by the University shall accept money or sponsorships from companies or other entities engaged in the manufacture of tobacco products. The University shall not accept gifts or grants from ~~tobacco~~ such companies/entities.
- 2.4 The University shall provide periodic tobacco-use cessation programs to students, faculty and staff who wish to participate ~~with periodic tobacco-use cessation programs~~. In addition, the University shall make available appropriate educational

activities and information concerning the harmful health consequences of use of tobacco use products.

~~2.5 The University shall communication information regarding tobacco use prevention efforts on campus related to policy, prevention, and cessation.~~

3.0 Compliance

3.1 Compliance with this policy by all students, faculty, ~~and staff~~ and Visitors is expected based on our commitments to a healthy culture, free of tobacco, electronic cigarettes and vaping devices, and should be a cooperative effort, encouraged by all faculty, staff, ~~and students~~ and Visitors.

3.2 Complaints regarding violations of this policy shall be addressed as follows:

3.2.1 Students, Faculty, Staff and Visitors

a. ~~Individuals~~ Students, faculty, staff and Visitors who are in violation of this policy are subject to citations and/or disciplinary actions.

Contacts

Policy Questions: Jennifer Holland, Vice President for Student Services, (580) 581-2244

Policy History

Policy

Issue Date: May 13, 2010

Reviewed, no revision:

Revised: April 4, 2011

Revised: January 28, 2014 (Pending Board of Regents Approval)

AMENDMENT TO ROGERS STATE UNIVERSITY FLEXIBLE BENEFIT PLAN

Pursuant to the authority vested in the undersigned, Article VI of The Rogers State University Flexible Benefit Plan (“Plan”) is hereby amended to add the following new section:

“6.9 **\$500 Carryover.** A Participant in the Health Flexible Spending Account may roll over up to \$500 of unused amounts in the Health Flexible Spending Account remaining at the end of one Plan Year to the immediately following Plan Year. These amounts can be used during the following Plan Year for expenses incurred in that Plan Year. Amounts carried over do not affect the maximum amount of salary redirection contributions for the Plan Year to which they are carried over. Unused amounts are those remaining after expenses have been reimbursed during the runout period. These amounts may not be cashed out or converted to any other taxable or nontaxable benefit. Amounts in excess of \$500 will be forfeited. The plan is allowed, but not required, to treat claims as being paid first from the current year amounts, then from the carryover amounts.”

Except as otherwise provided in this Amendment to The Rogers State University Flexible Benefit Plan (“Amendment”), the Plan is hereby ratified and confirmed in all respects. This Amendment shall be effective as of January 1, 2014.

EXECUTED as of the ____ day of _____, 20__.

THE BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA, on behalf of
Rogers State University

By: _____

Name: _____

Title: _____

ROGERS STATE UNIVERSITY RETIREE MEDICAL AND LIFE INSURANCE TRUST INVESTMENT POLICY

I. Investment Policy

The Investment Policy (“Policy”) of Rogers State University Retiree Medical and Life Insurance Trust (“Trust”) is developed by the RSU Investment Committee (“Investment Committee”) and approved by the Board of Regents of the University of Oklahoma (“Board”). The Investment Committee shall engage and oversee one or more money manager(s) (“Manager”) to implement this Policy.

The Investment Committee shall administer the investment process of the Trust in accordance with approved Policy. This Policy shall be reviewed annually by the Investment Committee and revised as necessary. Revisions are subject to approval by the Board.

II. Purpose of the Investment Policy

The Investment Committee has developed the investment guidelines and restrictions in this Policy as a framework towards achieving the investment objectives of the Trust, at a level of risk that the Investment Committee deems acceptable.

These guidelines and restrictions are not intended to impede the efforts of the Manager to attain the Trust’s overall objectives nor should they exclude the Manager or Investment Committee from appropriate investment opportunities. The Manager is allowed reasonable discretion in the asset allocation and diversification of the Trust, subject to this Policy.

III. General Objectives

Investments will be made for the sole interest and exclusive purpose of helping meet the funding needs of the RSU Retiree Medical and Life Insurance Trust. Investments will be made in accordance with the Oklahoma Uniform Prudent Investor Act, currently found at 60 O.S. §175.60 et. seq.

The Trust’s Investment Objective is “Growth and Income”. The intent of the objective is to provide for both current income and future growth to accommodate the Trust’s future obligations plus normal inflation; thereby, preserving the constant dollar value and purchasing power of the Trust for future distributions. Capital/Principal preservation is the primary goal with total return and income generation as a secondary goal.

IV. Performance Expectations

Investment performance will be reviewed over a five-year time horizon or market cycle, using the following benchmarks:

Equity Performance – The goal for equity investment performance is to exceed the Standard and Poor’s 500 Index while maintaining a risk level similar to that of the benchmark.

Fixed-Income Performance – The goal for fixed income investment performance is to exceed the Barclays Capital Intermediate Government/Credit Bond Index while maintaining a risk level similar to that of the benchmark.

The overall performance goal for the Trust is to achieve a 3.6% real rate of return after inflation.

V. Asset Allocation

The Board expects the Trust’s asset allocation policy to reflect and be consistent with the investment objectives and risk tolerance expressed throughout this Policy. The following guidelines will be used by the Manager in determining the allocation of the Trust’s assets:

Equities - The equity component of the portfolio shall normally constitute 40% to 70% of total Trust assets, with a long-term target of **60%**.

Small Cap Equities – The small cap equity component may constitute up to 20% of total Trust assets.

International Equities – The international equity component may constitute up to 20% of total Trust assets.

Fixed Income - The fixed income component, including cash and equivalents, shall normally constitute 30% to 50% of total Trust assets, with a long-term target of **40%**.

In the event that the allocations identified above should exceed the ranges allowed due to appreciation, the Manager is not required to automatically rebalance the asset class(es) that are out of compliance with the Policy but must report any exception to the Investment Committee at least quarterly and obtain approval for the exception, which will be reflected in the minutes.

VI. Investment Authorization and Restrictions

A. Equities - The Board gives the Manager full discretion in security selection, sector selection, and portfolio turnover subject to this document and the following authorizations and restrictions.

1. The Manager is responsible for maintaining proper diversification of equities and sectors in the portfolio.
2. The Manager may invest in common stocks (or their equivalents), preferred stocks, convertible securities, real estate investment trusts (REITs), exchange traded index funds (ETFs) and American Depository Receipts (ADRs) traded on recognized exchanges.
3. The Manager may invest in shares of equity mutual funds or common trust funds, whose objectives are consistent with this policy.
4. Preferred stock and convertible preferred stock must have a rating of A- or better by Standard & Poor's or A3 or better by Moody's.
5. The Manager is prohibited from investing directly in private placements, letter stock, and uncovered options, and from engaging in short sales, margin transactions or other speculative investment activities.
6. The Manager is permitted to invest in securities trading on foreign exchanges through either mutual funds or common trust funds. Further, the Manager is permitted to invest in mutual funds or common trust funds that manage the currency exposure inherent in owning foreign equity securities through both active currency bets and hedges, using the following approaches: holding or selling real foreign currencies, buying or selling currency futures contracts, entering short or long forward currency commitments or entering currency swap contracts.

B. Fixed Income – The Board gives the Manager full discretion in security selection, sector selection, and portfolio turnover subject to this document and the following authorizations and restrictions.

1. The Manager may invest in obligations of, guaranteed by, or insured by the U.S. Government, its agencies, or government sponsored enterprises.
2. The Manager may invest in obligations of U.S. banks or Savings and Loan Associations that are fully insured by the Federal Deposit Insurance Corporation.
3. The Manager may invest in individual corporate debt issues, which, at the time of purchase, are rated A- or better by Standard & Poor's or A3 or better by Moody's with a maturity of 12 years or less.
4. Investments in securities of a single debt issuer, with the exception of the U.S. Government, its agencies and government sponsored enterprises, and certificates of deposit fully insured by the FDIC shall not exceed 10% of the fixed income component's market value.
5. The weighted average maturity of the fixed income component shall not exceed 10 years.
6. The weighted average long-term credit rating of the portfolio will be maintained at a level of A- or better or A3 or better, as rated by Standard and Poor's or Moody's, respectively.
7. The Manager may invest in fixed income mutual funds or common trust funds, which at the time of purchase have an average portfolio credit

rating of A- or better by Standard and Poor's or A3 or better by Moody's and an average portfolio maturity of 10 years or less.

8. The Manager may invest in fixed income mutual funds or common trust funds whose quality rating is below investment grade, but such investments shall not exceed 10% of the overall portfolio's market value.
9. The Manager is prohibited from investing directly in private placements, fixed income or interest rate futures, and any other speculative investments.
10. The Manager is prohibited from investing in securities of any municipal debt issuer, as well as any mutual funds or common trust funds investing in any municipal debt issues.

C. Cash Equivalents – The Board gives the Manager full discretion in allocation to and security selection of the cash equivalents component subject to this document and the following authorizations and restrictions.

1. To provide income, liquidity and preservation of principal, the Manager may invest in commercial paper, repurchase agreements, U.S. Treasury Bills, certificates of deposit, as well as money market funds and short-term collective trust funds which contain the above securities.
2. All such assets must represent maturities of one year or less at the time of purchase.
3. Commercial paper assets must be rated A-1 or P-1 by Standard & Poor's or Moody's, respectively.
4. Uninvested cash reserves shall be kept at minimum levels.

D. Other Investment Authorization and Restrictions

1. The Manager will not purchase assets other than those described above without the written consent of the Investment Committee.
2. Investments in contracts of commodities are expressly prohibited.
3. Investments not specifically addressed within this Statement are forbidden without the written consent of the Investment Committee.

VII. Investment Committee Membership

The Investment Committee shall be composed of four employees of RSU consisting of the Executive Vice President for Administration & Finance, Vice President for Development, Dean of the School of Business and Technology, and the Comptroller.

VIII. Monitoring Procedures and Manager Evaluation

The Investment Committee shall meet with the Manager not less than annually for the purpose of discussing actual and comparative investment performance and strategy for meeting investment objectives. More frequent meetings with the Manager shall be on an as-needed basis. The Manager shall provide a periodic statement, the frequency of which

shall be determined by the Investment Committee, showing transactions and current asset values.

Annually, the Board shall receive a comprehensive report on the performance and holdings of the Trust, and on the performance of the Manager.

IX. Conflict of Interest

For Trustees, Officers, Directors, Committee Members, Staff Members and certain Consultants:

None of the above shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the Rogers State University Retiree Medical and Life Insurance Trust. Each individual shall disclose any personal interest, which he or she may have in any matter pending before the Trust and shall abstain from any vote on such matter.

**ADOPTED BY THE BOARD OF REGENTS OF
THE UNIVERSITY OF OKLAHOMA ON BEHALF OF
ROGERS STATE UNIVERSITY RETIREE
MEDICAL AND LIFE INSURANCE TRUST
on _____, 2014**

Chairman, Board of Regents of
The University of Oklahoma

President, Rogers State University

MUTUAL AID AGREEMENT

THIS AGREEMENT is entered into this ____ day of December, 2013, between Mayes County Sheriff's Department, an Oklahoma county corporation ("Mayes County"), and the Board of Regents of the University of Oklahoma for the benefit of Rogers State University, an institution of higher education of the State of Oklahoma ("RSU").

WHEREAS, RSU owns, leases, and rents property within the county limits of Mayes; and

WHEREAS, RSU and Mayes County have duly established and authorized law enforcement agencies for the purpose of providing law enforcement services within each of their respective jurisdictions; and

WHEREAS, the Oklahoma Campus Security Act, 74 O.S. 2001 section 360.15 *et seq.*, authorizes agreements between the governing boards of institutions of higher education, including RSU, and local governmental subdivisions, including Mayes County, for the purpose of promoting cooperation between these entities and clarifying jurisdictional boundaries and authority.

NOW, THEREFORE, Mayes County and RSU agree as follows:

1. Duly commissioned and certified police officers employed by RSU for the purpose of law enforcement shall have the authority to enforce criminal statutes, state law, municipal ordinances, and RSU rules and regulations on the following:
 - a. All property owned, leased, or rented by RSU within the limits of Mayes County; and
 - b. All public property adjacent to property owned, leased, or rented by RSU including, but not limited to, streets, highways, roads, alleys, easements, and other public ways within the corporate limits of Mayes County.
2. Duly commissioned and certified deputies employed by the Mayes County Sheriff's Department for the purpose of Law Enforcement shall have the authority to enforce criminal statutes, state law, municipal ordinances, and RSU rules and regulations on the following:
 - a. All property owned, leased, or rented by RSU within the corporation limits of Mayes County; and
 - b. All public property adjacent to property owned, leased, or rented by RSU including, but not limited to, streets, highways, roads, alleys, easements, and other public ways within the limits of Mayes County.

3. Each party to this Agreement shall be solely responsible for the acts of its own police officers, deputies, employees, and agents taken under this agreement, but not for the police officers, deputies, employees or agents of the other party. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between Mayes County Sheriff's Department and RSU, their officers, employees, or agents.
4. RSU and Mayes County agree that all law enforcement activity and incidents will be reported to proper federal, state and local authorities as required by law or regulation.

WHEREAS, RSU owns the real estate upon which the buildings and facilities constituting Rogers State University are located and operates that real estate and those buildings and facilities as a public university; and

WHEREAS, RSU has established and implemented disciplinary policies and procedures for the regulation and control of the students, patrons and visitors to the university while they are on university property; and

WHEREAS, in the absence of this Agreement, RSU does not have the authority to extend these policies and procedures to students, patrons or visitors on dedicated streets of the county adjacent to the property; and for the purpose of allowing RSU to enforce its policies there to the same effect as if that property was owned by RSU.

WHEREAS, RSU and Mayes County agree the primary intent of the Mutual Aid Agreement is to address the property located in the Mid-America Industrial Park in Mayes County.

Rogers State University has property within the Mid-America Industrial Park in Mayes County and within the limits of the City of Pryor.

This agreement is of indefinite duration and may be terminated by either party upon written notice to the other party at least thirty (30) days prior to termination.

If any provision of this Agreement is held invalid by any court of competent jurisdiction, it is the intent of the parties that the provision shall be deemed separable and shall not affect the validity of any other portion of the Agreement.

SIGNED the date first above written on behalf of the parties by:

**FOR THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA FOR
THE BENEFIT OF ROGERS STATE UNIVERSITY**

Larry Rice, President
Rogers State University

GARY BOERGERMANN, Chief of Campus Police
Rogers State University

FOR THE MAYES COUNTY SHERIFF'S DEPARTMENT, OKLAHOMA

Sheriff, Mayes County

ROGERS STATE UNIVERSITY

Staff Advisory Council

Policy Statement

Hereby is created the Staff Advisory Council of Rogers State University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University, and to make policy recommendations, communicate and share staff concerns, recommend changes to university practices, and provide administrative support to the University.

Contents

- Who should know this Policy?
 - Responsibilities
 - Mission
 - Constitution
 - Contacts
 - Policy History
-

Who Should Know This Policy

✓ President	✓ Faculty
✓ Vice Presidents	✓ Other Accounting/Finance Personnel
✓ Deans	Students
✓ Directors	Other Groups
✓ Department Chairs	✓ All Employees

Responsibilities

Responsible for Policy	
University Officer Responsible:	
Tom Volturo	Executive Vice President for Administration & Finance
Kristi Mallett	Employment and Benefits Coordinator

Mission

1.0 Whereas Rogers State University is an institution with a clear mission and solid core values, and at the heart of its educational mission is its students. Faculty, administrative and professional staff, and classified staff have the responsibility for the quality of education and services students receive;

Whereas the staff of Rogers State University has a sincere interest in and highest regard for the continuing goals, purposes, and functions of the university and seeks active representation and involvement in the affairs of the university;

Whereas a long-standing dedication to shared governance inspires all of the University's decisions and is specifically mentioned in its planning documents, emphasizing teamwork, facilitating open and effective communication, and providing opportunities for active participation by all constituencies;

Hereby is created the Staff Advisory Council of Rogers State University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and to submit University policy recommendations, communicate and share staff concerns, recommend changes to University practices, and provide administrative support to the University until such a time as the Council dissolves itself or the Constitution is revoked by the Board of Regents;

Here follows the Constitution of the Staff Advisory Council.

Constitution

2.0 Function and Responsibility

The Rogers State University Staff Advisory Council is organized for the following functions:

- 2.1 To serve as an advisory representative body for staff employees of the University.
- 2.2 To participate in an advisory and referral capacity to the President of the University in such university policy matters which directly affect the staff employees.
- 2.3 To cooperate with and to assist other constituencies within the University community in the attainment of the University's general mission and stated goals.
- 2.4 To function for the welfare of the University and its Staff.

3.0 Composition

- 3.1 The Rogers State University Staff Advisory Council shall consist of representatives to be elected from the classified and administrative/professional staff of Rogers State University but excluding the President of the University, the Vice-Presidents of the University, members of the President's Executive Committee, members of the faculty, and student employees.

3.2 The Staff Advisory Council shall consist of ~~consist of~~ ~~have at least one representative per EEO classification and will contain~~ no less than 21 members and no more than 31 members any given year. Members will have equal voting power. The membership shall reflect, as much as possible, the full diversity of the staff. This diversity is defined by, but not limited to, distinctions of campus location, job classification, or functional area. Members will have equal voting power. The membership shall reflect, as much as possible, the full diversity of the staff. This diversity is defined by, but no limited to, distinctions of campus location, job classification, or functional area. The exact number of members from each ~~EEO~~ classification shall be determined once per year with up-to-date statistics about the number of employees in each classification. The classifications are as follows:

- Administrative Support
- General Professional
- Management
- Service Occupations
- Technical and Skilled
- ~~Other Teachers and Instruction Support Staff~~
- ~~Administrative Support~~
- ~~General Professional~~
- ~~Management~~
- ~~Service Occupations~~
- ~~Technical and Skilled~~
- ~~Librarians~~
- ~~Management Occupations~~
- ~~Business and Financial Operations Occupations~~
- ~~Computer, Engineering, and Science Occupations~~
- ~~Community Service, Legal, Arts, and Media Occupations~~
- ~~Healthcare Practitioners and Technical Occupations~~
- ~~Service Occupations~~
- ~~Sales and Related Occupations~~
- ~~Office and Administrative Support Occupations~~
- ~~Natural Resources, Construction, and Maintenance Occupations~~
~~Production, Transportation, and Material Moving Occupations~~

3.3 There shall be one (1) member appointed by the Provost of the Rogers State University Bartlesville campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.4 There shall be one (1) member appointed by the Director of the Rogers State University Pryor campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.5 The Rogers State University Staff Advisory Council neither supplants nor supersedes any duly-constituted organization or any approved policy or procedure currently in effect, and there shall be nothing contained or implied in this Constitution that shall infringe on the rights and privileges of an individual employee, nor shall it deny any employee the pursuit of individual action that such employee may deem to be necessary for his or her personal welfare.

4.0 Article I: Name

4.1 The name of the organization shall be the ROGERS STATE UNIVERSITY STAFF ADVISORY COUNCIL, sometimes hereinafter referred to as the Council.

5.0 Article II: Bylaws

5.1 The Staff Advisory Council shall prepare bylaws for the conduct of its business for approval by the President. If a disagreement arises between this Constitution and the Council By-laws, the Constitution will be the controlling instrument.

6.0 Article III: Membership

6.1 Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.

6.2 Members voted into the Council shall be current Rogers State employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at least two years in order to be eligible for election. Members shall be elected by EEO classification, by the greatest number of the total votes cast.

6.3 The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose employment is terminated or otherwise leave the University shall be removed and a vacancy declared. Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.

6.4 The Executive Vice-President for Administration and Finance will be an ex-officio advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.

6.5 There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for that EEO group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.

6.6 Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat

by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with Section 5 of this Article.

7.0 Article IV: Nomination and Election

- 7.1 Nomination for election of Council members shall be made by those in each EEO classification to fill the correct number of seats as determined by the number of employees in each classification.
- 7.2 Nominations for candidates for election must be made in writing to the Secretary of the Council at least twenty-one (21) days prior to the date of the annual election. Only those persons employed on a permanent basis (50% time or more) may be elected to a seat on the Council. All nominations must have the consent of the nominee, and all nominations must be validated by the signature of the nominator and nominee. Those nominating themselves must still sign that they are a valid candidate.
- 7.3 Election of members to the Council shall be made annually by ballot prior to the regular meeting of the Council in March of each year. The results of the balloting shall be announced at that March meeting, with the installation of the new members and the organization of the Council to take place in April of each year.

8.0 Article V: Officers

- 8.1 The Officers of the Council shall be the Chairperson, the Chair-Elect, the Secretary, and, if necessary, the Chairperson Pro Tempore.
- 8.2 The Officers of the Council shall be elected from the membership of the Council at the regular April meeting of each year.
- 8.3 The terms of office for each elected Officer are as follows: The Secretary shall serve for one (1) year. The secretary may be elected to succeed him or herself in the same office for not more than one (1) additional term. The Chair and Chair-Elect may only serve one (1) year. The Chair-Elect shall serve as the chair following his or her initial term. ~~shall be for one (1) year. Any Officer may be elected to succeed him or herself in the same office for not more than one (1) additional term.~~ are as follows: The Secretary shall serve for one (1) year. The secretary may be elected to succeed him or herself in the same office for not more than one (1) additional term. The Chair and Chair-Elect may only serve one (1) year. The Chair-Elect shall serve as the chair following his or her initial term.
- 8.4 The Chairperson of the Council shall preside at all meetings of the Council and shall enforce the obligations imposed upon the Council by the Constitution and by-laws as they relate to the administration of the work of the Council. The Chairperson shall be a non-voting member of the Council except in instances in which a tie vote occurs, at which time the Chairperson shall cast the deciding vote.

- 8.5 The Chairperson of the Council shall appoint all members of any committees of the Council and shall designate a member thereof to serve as committee chairperson. The Chairperson of the Council shall serve as a non-voting ex-officio member of any committees of the Council.
- 8.6 The Chairperson shall conduct official correspondence relating to the business of the Council as authorized and directed by the Council, including submitting recommendations in writing to the President of the University.
- 8.7 The duties of the Chair-Elect of the Council shall be to assist the Chairperson as directed; and in the absence of the Chairperson, the Chair-Elect shall assume all the powers and prerogatives of the Office during the remainder of the absence. The Chair-Elect shall ensure that the Staff Council website is up-to-date and will be the webmaster's point of contact when the website needs maintenance.
- 8.8 The duties of the Secretary of the Council shall be to record, maintain, and distribute all resolutions and proceedings of the meetings to all Council members. The Secretary of the Council shall keep roll of members of the Council and the attendance records of members at the meetings of the Council. The Secretary will certify that a quorum is present in order to conduct the official business of the Council.
- 8.9 The Secretary of the Council shall keep the minutes of the regular and special meetings of the Council and shall prepare normal correspondence of the council, excluding that correspondence that the Council directs the Chairperson to conduct. The Secretary shall issue notices of all meetings and shall perform other duties pertaining to the office of the Secretary as needed. The Secretary shall ensure that all minutes and other public notices are placed on the Staff Council website, either by submitting such items to the webmaster or by adding the items as needed. The Secretary shall, at the expiration of the term of Office, turn over to his or her successor all records and pertinent data of the Council held in his or her possession.
- 8.10 In the absence of the Chairperson and the Chair Elect from any official meeting of the Council, the members of the Council shall elect a Chairperson Pro Tempore to preside at such meeting.

9.0 Article VI: Permanent and Special Committees

- 9.1 All permanent and special committees shall be established by Council action. Each committee shall have a committee chairperson appointed by the Chairperson of the Council, and the committee members shall select a secretary for the committee from its membership. All permanent and special committees shall be subject to the call of their respective chairperson.
- 9.2 Members of all permanent and special committees are appointed for a term not to exceed one (1) year. Members of committees may succeed themselves upon reappointment by the Chairperson of the Council to a new term.
- 9.3 No committee shall supersede any decisions or recommendations made by the Staff Council.

10.0 Article VII: Meetings

- 10.1 Regular meetings of the Council will normally be held monthly. All agenda items should be submitted to the Chairperson of the Council, to be placed on the agenda for the next Council meeting. All such

requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.

- 10.2 Special meetings of the Council may be called by the Chairperson of the Council or by any five (5) members of the Council.
- 10.3 All meetings of the Council shall be open to the public.
- 10.4 Any person who is not an elected or appointed member of the Council or one of the Council Committees shall be allowed to address the Council and to participate in the discussion of Council matters provided that the person submits a written request to the Chairperson of the Council to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.
- 10.5 Any person who is not an elected or appointed member of the Council or one of the Council Committees and who has not requested to be placed on the agenda shall be allowed to address the Council and to participate in the discussion of the Council upon a majority vote of the members of the Council who are present.
- 10.6 Non-members of the Council or of a Council's committee who are allowed to address the Council shall be limited to five (5) minutes to present their views or state their position on any matter under the Council's consideration. A request for an extension of time may be granted by a majority of the members of the Council who are present.

11.0 Article VIII: Quorum and Voting

- 11.1 A majority of the members of the Council shall constitute a quorum authorized to transact business at any regular or special meeting of the Council. A lack of quorum will require the meeting to be rescheduled for another day during the same month; if this is not possible, agenda items will roll over into the next regularly scheduled meeting during the next month.
- 11.2 Voting by Council membership shall be by voice except when voting by ballot is deemed necessary by the Chairperson of the Council.
- 11.3 A majority vote of the Council members present and voting shall carry a motion except to alter, amend, annul, or suspend the Constitution of the Council. In cases such as these, voting shall be in accordance with Article X of the Constitution.

12.0 Article IX: Rules of Order

- 12.1 The rules of parliamentary procedure, as laid down in Robert's Rules of Order, shall govern all meetings of the Council and meetings of any permanent and special Council committees.

13.0 Article X: Amendments, Alterations, Annulments, and Suspension

- 13.1 Proposals of amendments, alteration, annulments or suspension of the Constitution of the Council shall be submitted in writing to the Secretary of the Council, who shall send copies of such proposal(s) to each member of the Council prior to the next regularly scheduled meeting. The Council, by a majority

vote, shall determine if the proposal(s) will be submitted to the general membership of the Rogers State University Staff for action. This determination shall be made prior to the adjournment of the third consecutive regular meeting of the Council following the original presentation of the proposal(s) to the Council.

- 13.2 Proposal(s) for amendments, alternation, annulments, or suspension of the Constitution that have been approved by the majority of the full Council shall be submitted to the Staff for vote and to the President of the University for approval. Passage or failure of such amendments, annulments or suspensions shall be determined by a majority of votes cast and Presidential approval.

Contacts

Policy Questions: Kristi Mallett, Employment and Benefits Coordinator, 918-343-7796.

Policy History

Policy

Issue Date: May 2013

Reviewed, no revision:

Revised:



Mary Fallin
Governor

FILED

DEC 23 2013

OKLAHOMA SECRETARY
OF STATE

**EXECUTIVE DEPARTMENT
EXECUTIVE ORDER 2013-43**

I, Mary Fallin, Governor of the State of Oklahoma, by the authority vested in me pursuant to Sections 1 and 2 of Article VI of the Oklahoma Constitution, hereby direct and order as follows:

In 2012, I signed Executive Order 2012-01, which prohibited the use of any tobacco product on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma. The goal of this Executive Order was to provide for a healthier work environment, encourage healthier lifestyle choices for state employees and protect visitors to state property.

In the last couple of years, there has been an increase in the use of electronic cigarettes and vaping devices, including use in the work place and public places. While the popularity and use of these products has increased, we still do not know the potential long-term health effects associated with these devices. We do, however, know that the vapor produced from these devices can release chemicals such as nicotine and other tobacco related contaminants, including tobacco-specific nitrosamines and formaldehyde. Because the secondhand vapor contains chemicals, it can impact bystanders.

Additionally, many electronic cigarettes and vaping devices look like traditional cigarettes and emit a vapor that looks like cigarette smoke. The similarity of these products to combustible cigarettes, which are prohibited on state property under Executive Order 2012-01, may create confusion for employees and visitors and present enforcement challenges for state agencies.

On December 17, 2013, Secretary of Health and Human Services Dr. Terry Cline released a Public Health Advisory to consumers and advised using caution when using or considering using these e-cigarette and vaping devices. This is, in part, due to the reality that these devices contain and emit harmful chemicals, are currently unregulated, and pose known and unknown health risks to users and non-users alike.

State and local laws and ordinances have been created to ensure clean indoor air for Oklahoma citizens in most places. The vapor emitted from these devices contains chemicals and toxins that undermine Oklahoma citizens' expectations of clean indoor air. Accordingly, over 100 worksites across Oklahoma have voluntarily prohibited the use of these devices on their property. Another 65 school districts have passed similar polices thereby protecting approximately 150,000 of our children while on school property.

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Therefore, the use of any electronic cigarette or vaping device shall be prohibited on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma. Provided, however, this Executive Order shall not apply to residents of Veteran's Affairs Residential Facilities while at those facilities.

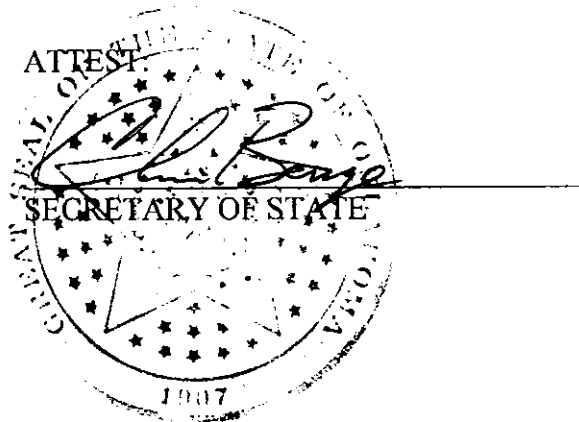
The Executive Order shall be distributed to all members of the Governor's Executive Cabinet and the chief executives of all state agencies, who shall cause the provisions of this order to be implemented by all appropriate officials and agencies of state government. The Oklahoma State Department of Health ("OSDH") and Tobacco Settlement Endowment Trust ("TSET") will provide assistance to state agencies for implementing this order. The Executive Order shall be effective January 1, 2014.

IN WITNESS WHEREOF, I have set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, Oklahoma, this 23rd day of December, 2013.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA



MARY FALLIN



10.9 Tobacco-Free Policy

The Board of Regents has established a Tobacco Free Policy consistent with Governor Fallin's Executive Orders 2012-01 and 2013-43. All properties and facilities of Rogers State University are tobacco, electronic cigarette and vaping device-free.

Purpose

The purpose of this policy is to foster a healthier environment for students, faculty, staff and visitors on the Rogers State University campuses by minimizing tobacco use, which is the leading cause of death in Oklahoma and the United States. The policy is designed to prevent or reduce exposure of individuals to secondhand smoke, and to help reduce tobacco use among RSU students and employees. The policy is not intended to be judgmental of individual lifestyle choice or to be punitive towards any individual or group.

This policy is subject to all applicable laws and regulations and other recognized exceptions including, without restriction, an exception allowing tobacco use for religious or ceremonial purposes.

Policy

Effective July 1, 2012, ~~the~~ use of all tobacco products including but not limited to cigarettes, cigars, pipes, and smokeless tobacco, electronic cigarette and vaping device shall be is strictly prohibited anywhere on ~~the RSU~~ University grounds or campus.

1. The use of tobacco products, electronic cigarette and vaping device shall be prohibited in any buildings or portion thereof owned, leased, or operated by the University, including, without restriction, University ~~RSU~~ housing/apartments, athletic facilities, within/on any University parking facility, in any vehicle owned or leased by the University, or on the ~~RSU~~ University grounds or campus, including but not limited to public ~~or~~ and non-public areas, offices, restrooms, stairwells, driveways, sidewalks, etc.
2. This policy applies to all persons on University grounds or campus, including but not limited to students, faculty, staff, contracted personnel, vendors, and all visitors to the ~~RSU~~ University campus. The policy applies to all University events.
3. The sale of tobacco products, electronic cigarette and vaping device on ~~RSU~~ University property is prohibited.

Communication of Policy

1. ~~NO SMOKING/NO TOBACCO USE~~ signs **APPROPRIATE SIGNAGE** shall be posted strategically throughout the campus and in ~~RSU~~ University facilities and vehicles as a reminder of the policy.
2. The Office of the Vice President for Academic Affairs will ensure that ~~RSU~~ University faculty employment announcements and information provided to new faculty recruits and employees contain information about the tobacco, electronic cigarette and vaping device-free environment.
3. The Office of Human Resources will ensure that ~~RSU~~ University staff employment applications, both hard copy and online versions, contain information about the tobacco, electronic cigarette and vaping device-free environment, and that new employees receive information about the tobacco, electronic cigarette and vaping device-free policy during the new employee orientation.
4. The Office of the Vice President for Student Affairs will ensure that ~~RSU~~ University communications and information provided to prospective students and to new students includes information about the tobacco, electronic cigarette and vaping device-free environment.
5. The full text of the policy shall be available to faculty and staff handbooks, and on the RSU website.

Compliance and Enforcement

Compliance with this policy by all students, employees, and visitors to the campus is expected based upon our commitment to a healthy environment on campus, and our responsibility to protect individuals from the adverse health effects ~~to~~ of exposure to secondhand smoke. This depends on the consideration and cooperation of both users and non-users of tobacco, electronic cigarette and vaping device. All members of the University community share the responsibility ~~to~~ of adhering to and enforcing the policy and have the responsibility for communicating the policy to visitors in a courteous and considerate manner. Any complaints should be brought to the attention of the appropriate University administrative personnel.

Non-compliance with this policy will be handled in the same manner as any other policy violation and is subject to the disciplinary process.

After receiving an initial warning and reminder of the policy, repeated violations of the policy will be subject to fines of \$10 for the second violation of the policy, and \$50 for the third violation. An appeals process will be used similar to that used for appeals of parking fines.

SUBMITTED FOR REGENT'S POLICY MANUAL

ATHLETICS

All policies contained in this section apply to ROGERS STATE UNIVERSITY

The Board of Regents is vested with the governance of the University. Within its authority is the governance of the administration and management of University Athletics, including without limitation, establishment of an advisory committee, intercollegiate athletics committee, and administration of the Athletics Department, post-season participation, and student-athlete regulations. Specific provisions pertaining to the administration and management of University Athletics and related matters may be set forth in the Faculty and Staff Handbooks, student handbooks, and/or other official policy documents of the University. Any modification to a Board of Regents' policy in the policy documents referred to above or elsewhere must be made through action of the Board of Regents.

INTERCOLLEGIATE ATHLETICS COMMITTEE

The Intercollegiate Athletics Committee serves in an advisory capacity to the Director of Athletics and the President. On request, the Committee reviews, interprets and recommends policies and regulations regarding the conduct of the intercollegiate athletics program.

Membership:

Two Faculty – One selected by the University President; one selected by the faculty senate.

Two Students – Two recommended by the Student Government Association President and approved by the Chief Student Affairs Officer.

Three Administrators – Faculty Athletics Representative; Senior Woman Administrator; Assistant Director of Athletics and Director of Athletics (ex-officio, non-voting).

BUSINESS MATTERS

Annual budgets of the Athletics Department shall be prepared with active participation of the Vice President of Business Affairs. This process shall include an annual review of major capital improvement needs as recommended by the Athletics Department, and recommendations shall be made to the President assigning priorities to such needs and, as appropriate, assigning resources. There shall be made available to the Intercollegiate Athletics Committee full information on annual income and expenses of the Athletics Department.

The Vice President for Development shall review the fund-raising policies of the Athletics Department for adequacy and to ensure that all such activities are consistent with University policy. Any fund-raising activities must be approved by the President.

The Vice President of Business Affairs annually will review Athletics Department financial operations. Findings, suggestions, and recommendations as appropriate will be made to the President and the Director of Athletics.

PERSONNEL MATTERS

The Director of Athletics shall advise on personnel policy relating to key administrators and head coaches, including policies for salaries, bonuses, terminations, hiring's and definition of duties. One or more members of the Intercollegiate Athletics Committee will be included on any search or screening committee for a head coach.

~~NAIA AND SOONER ATHLETIC~~ HEARTLAND CONFERENCE

The Faculty Athletics Representative and Director of Athletics shall review proposed and actual ~~NAIA~~ NCAA and Conference legislation and decisions that may affect athletic matters at the University. The President shall be informed by the Faculty Athletics Representative of any pending legislation or decision that may affect athletics at the University. For items of concern, the Faculty Athletics Representative and Director of Athletics will advise the President of their position.

ATHLETICS COMPETITION

The Faculty Athletics Representative and Director of Athletics annually shall review intercollegiate sports competition and make suggestions or recommendations as appropriate on facilities, scheduling, recruiting, rule changes, or other matters.

STUDENT SERVICES

The Faculty Athletics Representative and Director of Athletics annually will review how the athletics program fits as part of the overall student activities program of the University and make suggestions and recommendations on how to better serve the needs and interests of the student body, the faculty, staff, alumni, and community.

ATHLETICS DEPARTMENT

All financial activities of the Athletics Department, including ticket sales, accounting, budget preparations, purchasing, and payroll shall be under the management of the Director of Athletics. In addition, all financial areas of the business office and ticket office shall follow University policies and procedures.

The Director of Athletics shall be responsible to the President of the University for all phases of intercollegiate athletics, including business management.

CONCESSIONS

The Director of Athletics shall be responsible for operation of concessions and merchandise sales at all athletics events and surrounding areas. The Athletics Department in consultation with the Vice President of Business Affairs may contract for such services.

USE OF ATHLETICS FACILITIES

The Director of Athletics may establish fees and policies for use of University Athletics Department facilities subject to approval by the President.

TERMS OF APPOINTMENTS OF ASSISTANT COACHES

Any terms of appointments of an assistant coach shall be reviewed by the Director of Athletics upon the termination of the appointment of the head coach as the head coach of the sport.

ATHLETICS SCHEDULES

The Director of Athletics shall have authority to approve schedules for all athletics events.

POST-SEASON ATHLETICS CONTESTS

The primary reason for participation in post-season competition shall be as a reward for the student/-athlete and Athletics Department personnel at the conclusion of a successful regular season. Post-season participation is a means to further recognize and promote, through national exposure, the University and its athletics program. Post-season participation should involve as many alumni, fans, friends, and supporters as possible. The planning, execution, and follow-up of post-season activities shall be accomplished in a manner consistent with state law, Board of Regents' policy, Conference and ~~NAIA~~ NCAA rules, and prudent management.

ATHLETICS POLICIES

PURPOSE OF INTERCOLLEGIATE ATHLETICS

Since it is a major purpose of the University to provide the opportunity for all students to develop to the fullest possible degree all desirable abilities and skills, it shall be the purpose of intercollegiate athletics to provide the opportunity for each student to attain proficiency in athletics endeavors. The program shall be conducted in the realization that athletics is not an end in itself, but merely one of the contributing factors in the total education of the student.

The responsibility for the program of intercollegiate athletics shall rest upon the President of the University with the same faculty participation in the formulation of athletics policies that exists in the formulation of policies in other fields.

The amateur status of intercollegiate sports shall be carefully maintained. To this end, every student-athlete should be required, as a condition of eligibility, to proceed normally in academic work toward the attainment of a University degree. A policy of providing financial aid to students, who participate in athletics, when carefully regulated and limited in extent, is approved.

The University shall promote and insist upon sportsmanlike conduct on the part of those who participate in its sports, as well as those of the student body who support its teams. Any Athletics Department staff member who knowingly commits a major violation of an ~~NAIA~~ NCAA or Conference rule or who conceals or attempts to cover up the violation of an ~~NAIA~~ NCAA or Conference rule will be terminated immediately and all contract rights will be terminated. Athletics Department staff members that commit lesser violations of any ~~NAIA~~ NCAA or Conference rule shall be subject to disciplinary or corrective action set forth in ~~NAIA~~ NCAA and Conference enforcement procedures. This provision shall be included in all Athletics Department letters of employment.

Any student-athlete who is knowingly involved in a major ~~NAIA~~ NCAA or Conference rule violation will be subject to disciplinary, eligibility, or corrective action, as set forth in the provisions of the ~~NAIA~~ NCAA and Conference enforcement procedures.

The President will meet yearly with the Athletics Department staff to emphasize the importance of compliance with ~~NAIA~~ NCAA and Conference rules.

The University shall notify its alumni and other representatives of its athletics interests of the absolute necessity of complying with ~~NAIA~~ NCAA and Conference rules. The University's Guide to Rules Compliance guidelines will be distributed to active representatives of its athletics interests to aid in compliance with ~~NAIA~~ NCAA and Conference rules.

DIRECTOR OF ATHLETICS

Since the Director of Athletics reports directly to the President, he/she shall meet with the President's staff on a regular basis, so the Director can become familiar with the overall goals and priorities of the University and work with the rest of the executive officers in meeting those goals and priorities.

The Director of Athletics shall be responsible for the conduct of the athletics programs at the University.

The Director of Athletics shall be directly responsible for the implementation of all Athletics Department regulations and policies.

All head coaches shall report directly to the Director of Athletics. All communications from head coaches within the Athletics Department to the President or to the Board of Regents concerning the operations of the Athletics Department for a particular sport or department shall be made through the Director of Athletics.

GENERAL STUDENT ATHLETE REGULATIONS

A Student-Athlete Handbook shall set forth written procedures for the discipline of student-athletes for conduct both on and off the athletics field. The procedures shall carry the clear intent and expectation of a structured and consistent discipline plan for student-athletes, which will be demanded and enforced by the coaches or the Director of Athletics where appropriate.

Any student-athlete charged with a crime (except traffic offenses or offenses not involving moral turpitude) will not participate on an athletics team while the charges are pending. If there is any question as to whether a student should continue to participate in a sport that decision shall be made by the President, upon the recommendation of the Director of Athletics. The student-athlete's scholarship will be continued unless it is determined that the student-athlete should be suspended from the University for the immediate health and safety of the University and/ or it is otherwise revoked or non-renewed in accordance with University policy or ~~NAA~~ NCAA rules and regulations. If an immediate suspension from the University is ordered, the student-athlete is entitled to a hearing within 15 days, consistent with the University's hearing guidelines, to determine if that administrative action was appropriate.

ACADEMIC STANDARDS

The academic plan for the Athletics Department is established to ensure the academic standards of the University are maintained by all Athletics Department personnel and all student-athletes to ensure the graduation rate for student-athletes shall continue to be equal to or better than the graduation rate for all other students at the University.

An individual academic plan for each student-athlete entering the University shall be developed. Each student-athlete's progress in meeting that plan shall be monitored. Each academic plan should be devised so the student-athlete who enters as a freshman can anticipate graduation within a period of five years. Plans for transfer student-athletes should be devised so a student-athlete should graduate within an appropriate period of time after enrollment.

The grade performance of all student-athletes shall be monitored. A reporting system for class attendance shall be maintained. A report of the academic progress of all student-athletes, including graduation rates, shall be prepared each semester and delivered to the Director of Athletics.

In advance of the signing of any letter of intent or the awarding of any scholarship in any sport, the Director of Athletics shall make a determination that the prospective student-athlete can meet the academic standards of the University. High school officials and counselors shall be consulted regarding the prospective student-athlete's potential for personal and academic success.

COMPLIANCE

Written policies shall assign specific responsibilities in areas of rules compliance. The President, through the Director of Athletics, has direct responsibility for rules compliance and the overall responsibility for the athletics program.

An instructional program for all coaches and other Athletics Department personnel shall be established and maintained so they are aware of ~~NAAI~~ NCAA and Conference rules.

An instructional program for all student-athletes and prospective student-athletes shall be established and maintained so they are aware of their responsibility to comply with ~~NAAI~~ NCAA and Conference rules.

An instructional program for all alumni and other supporters who participate with the Athletics Department in the recruiting of student-athletes shall be established and maintained. Such alumni and other supporters shall be provided a copy of the Conference and ~~NAAI~~ NCAA rules, where appropriate, and with the University guidelines.

Critical areas of University compliance include the regular participation of persons outside the Athletics Department including, without limitation, the Director of Financial Aid, the Director of Admissions, the Registrar, the Faculty Athletics Representative, University Legal Counsel, and others as appropriate.

The rules compliance program is the subject of annual evaluation by the Intercollegiate Athletics Committee.

COACHES AND ATHLETICS DEPARTMENT PERSONNEL

The annual evaluation of each coach to determine merit salary increases shall include not only the successes of the athletics team he or she coaches, but the academic performance of the student-athletes participating in the sport coached. The same rule shall apply to the Director of Athletics.

PRESIDENTIAL AUTHORITY TO MODIFY CERTAIN ATHLETICS POLICIES

The President may approve changes in athletics policies and shall report any such changes to the Board of Regents

ROGERS STATE UNIVERSITY

<u>Rank</u>	<u>First</u>	<u>Last</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Month</u>
Professor	D. Sue	Amburn	60,081	63,081	10
Associate Professor	David	Blakely	51,037	52,037	10
Associate Professor	Bryce	Brimer	50,089	51,089	10
Professor	Tom	Carment	84,460	87,460	10
Associate Professor	Diana	Clayton	50,094	51,094	10
Associate Professor	Sharon	Corn Fernlund	53,601	54,601	10
Professor	Emily	Dial-Driver	68,746	71,746	10
Associate Professor	Nancy	Diede	83,385	84,585	12
Professor	Sally	Emmons	54,566	57,566	10
Associate Professor	Juliet	Evusa	49,914	50,914	10
Professor	Hugh	Foley	57,644	60,644	10
Professor	James	Ford	67,568	70,568	10
Associate Professor	Roy	Gardner	103,889	105,089	12
Professor	Jeffery	Gentry	71,729	75,329	12
Professor	Frank	Grabowski	61,237	62,437	12
Associate Professor	Jamie	Graham	61,812	63,012	12
Associate Professor	Dana	Gray	69,700	70,700	10
Professor	Laura	Gray	52,923	55,923	10
Associate Professor	Douglas	Grenier	58,283	59,283	10
Professor	MaryRose	Hart	57,032	60,032	10
Associate Professor	William	Hart	63,407	64,407	10
Associate Professor	Paul	Hatley	57,793	58,793	10
Professor	Kenneth	Hicks	74,452	78,052	12
Associate Professor	G. Todd	Jackson	120,000	121,000	10
Professor	M. Jane	Johansson	52,114	55,114	10
Professor	Jae-Ho	Kim	57,156	60,156	10
Associate Professor	Holly	Kruse	47,850	48,850	10
Professor	Mary	Mackie	52,923	55,923	10
Professor	Peter	Macpherson	98,336	101,336	10
Associate Professor	Gary	Marché	56,722	57,722	10
Professor	Abe	Marrero	75,248	78,848	12
Associate Professor	J. Michael	McKeon	48,487	49,487	10
Professor	Gary	Moeller	68,305	71,305	10
Associate Professor	David	Newcomb	56,326	57,326	10
Associate Professor	Massood	Saffarian	61,800	62,800	10
Associate Professor	Denny	Schmickle	61,225	62,425	12
Professor	Min	Soe	60,255	63,255	10
Professor	Terry	Sutton	59,369	62,369	10
Professor	Carolyn	Taylor	100,039	103,039	10
Professor	Quentin	Taylor	54,564	57,564	10
Associate Professor	Hubert	Tollison	80,010	83,610	12
Professor	Kirk	Voska	53,838	56,838	10
Professor	Susan	Willis	69,010	72,610	12
Professor	Kevin	Woller	57,201	60,201	10



Mary Fallin
Governor

FILED

DEC 23 2013

OKLAHOMA SECRETARY
OF STATE

**EXECUTIVE DEPARTMENT
EXECUTIVE ORDER 2013-43**

I, Mary Fallin, Governor of the State of Oklahoma, by the authority vested in me pursuant to Sections 1 and 2 of Article VI of the Oklahoma Constitution, hereby direct and order as follows:

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Additionally, many electronic cigarettes and vaping devices look like traditional cigarettes and emit a vapor that looks like cigarette smoke. The similarity of these products to combustible cigarettes, which are prohibited on state property under Executive Order 2012-01, may create confusion for employees and visitors and present enforcement challenges for state agencies.

On December 17, 2013, Secretary of Health and Human Services Dr. Terry Cline released a Public Health Advisory to consumers and advised using caution when using or considering using these e-cigarette and vaping devices. This is, in part, due to the reality that these devices contain and emit harmful chemicals, are currently unregulated, and pose known and unknown health risks to users and non-users alike.

State and local laws and ordinances have been created to ensure clean indoor air for Oklahoma citizens in most places. The vapor emitted from these devices contains chemicals and toxins that undermine Oklahoma citizens' expectations of clean indoor air. Accordingly, over 100 worksites across Oklahoma have voluntarily prohibited the use of these devices on their property. Another 65 school districts have passed similar polices thereby protecting approximately 150,000 of our children while on school property.

046654

Therefore, the use of any electronic cigarette or vaping device shall be prohibited on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma. Provided, however, this Executive Order shall not apply to residents of Veteran's Affairs Residential Facilities while at those facilities.

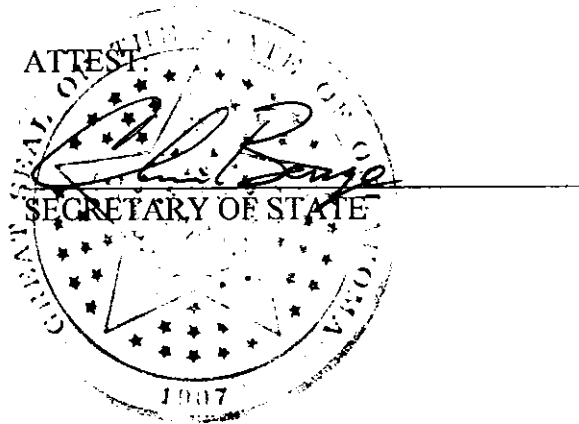
The Executive Order shall be distributed to all members of the Governor's Executive Cabinet and the chief executives of all state agencies, who shall cause the provisions of this order to be implemented by all appropriate officials and agencies of state government. The Oklahoma State Department of Health ("OSDH") and Tobacco Settlement Endowment Trust ("TSET") will provide assistance to state agencies for implementing this order. The Executive Order shall be effective January 1, 2014.

IN WITNESS WHEREOF, I have set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, Oklahoma, this 23rd day of December, 2013.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA



MARY FALLIN



UNIVERSITY OF OKLAHOMA TOBACCO-FREE POLICY

The Board of Regents has established a Tobacco Free Policy consistent with Governor Fallin's Executive Orders 2012-01 and 2013-43. All properties and facilities of the University of Oklahoma, regardless of campus or location, are tobacco, electronic cigarette and vaping device-free.

PURPOSE

The purpose of this policy is to foster a healthier environment for students, faculty, staff, patients and visitors on the University of Oklahoma campuses by minimizing tobacco use, which is the leading cause of death in Oklahoma and the United States. The policy is designed to prevent or reduce exposure of individuals to secondhand smoke, and to help reduce tobacco use among OU students and employees. The policy is not intended to be judgmental of individual lifestyle choice or to be punitive towards any individual or group.

This policy is subject to all applicable laws, regulations and recognized exceptions contained therein, including without restriction, an exception allowing tobacco use for religious or ceremonial purposes.

POLICY

The use of all tobacco products including but not limited to cigarettes, cigars, pipes, and smokeless tobacco, electronic cigarettes and vaping devices is strictly prohibited anywhere on University grounds or campuses.

1. The use of tobacco products, electronic cigarettes and vaping devices is prohibited in any buildings or portion thereof owned, leased, or operated by the University, including, without restriction, University housing/apartments, athletic facilities, within any University parking structure, in any vehicle owned or leased by the University, or on University grounds or campuses, including but not limited to public and non-public areas, offices, restrooms, stairwells, driveways, sidewalks, etc.
2. This policy applies to all persons on University grounds or campuses, including but not limited to students, faculty, staff, contracted personnel, vendors, patients and all visitors to a University campus. The policy applies to all University events, including without restriction, football games at the Gaylord Family Oklahoma Memorial Stadium.
3. The sale of tobacco products, electronic cigarettes and vaping devices on University property is prohibited.

COMMUNICATION OF POLICY

1. APPROPRIATE SIGNAGE shall be posted strategically throughout the campus and in University facilities and vehicles as a reminder of the policy.
2. The respective Office of the Senior Vice President and Provost will ensure that University faculty employment announcements and information provided to new faculty recruits and

employees contain information about the tobacco, electronic cigarette and vaping device-free environment.

3. Human Resources will ensure that University staff employment applications, both hard copy and online versions, contain information about the tobacco, electronic cigarette and vaping device-free environment, and that new employees receive information about the tobacco, electronic cigarette and vaping device-free policy during the new employee orientation.

4. The Office of the Vice President for Student Affairs will ensure that University communications and information provided to prospective students and to new students includes information about the tobacco, electronic cigarette and vaping device-free environment.

The full text of this policy shall be available in the Norman, Health Sciences Center and Tulsa campuses' faculty and staff handbooks, and on their respective campus websites.

COMPLIANCE AND ENFORCEMENT

Compliance with this policy by all students, employees and visitors to the campuses is expected based upon our commitment to a healthy environment on the campuses and our responsibility to protect individuals from the adverse health effects of exposure to second-hand smoke. This depends on the consideration and cooperation of both users and non-users of tobacco, electronic cigarettes and/or vaping devices. All members of the University community share the responsibility of adhering to and enforcing the policy and have the responsibility for communicating the policy to visitors in a courteous and considerate manner. Any complaints should be brought to the attention of the appropriate University administrative personnel.

Non-compliance with this policy will be handled in the same manner as any other policy violation and is subject to the disciplinary process.

After receiving an initial warning and reminder of the policy, repeated violations of the policy will be subject to fines of Ten Dollars (\$10.00) for the second violation of the policy, and Fifty Dollars (\$50.00) for the third and subsequent violations. An appeals process will be used similar to that used for appeals of parking fines.

(President, 5-1-93)

(Regents, 6-23-11, 1-24-12, 3-29-12, 1-28-14)

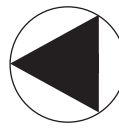
EXHIBIT "A"



Property being disposed

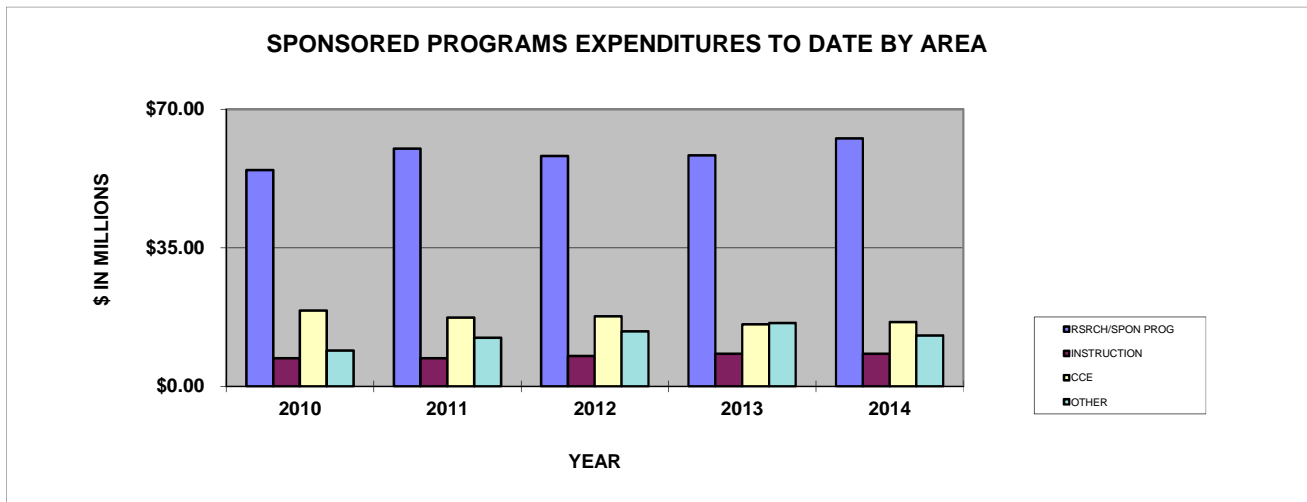
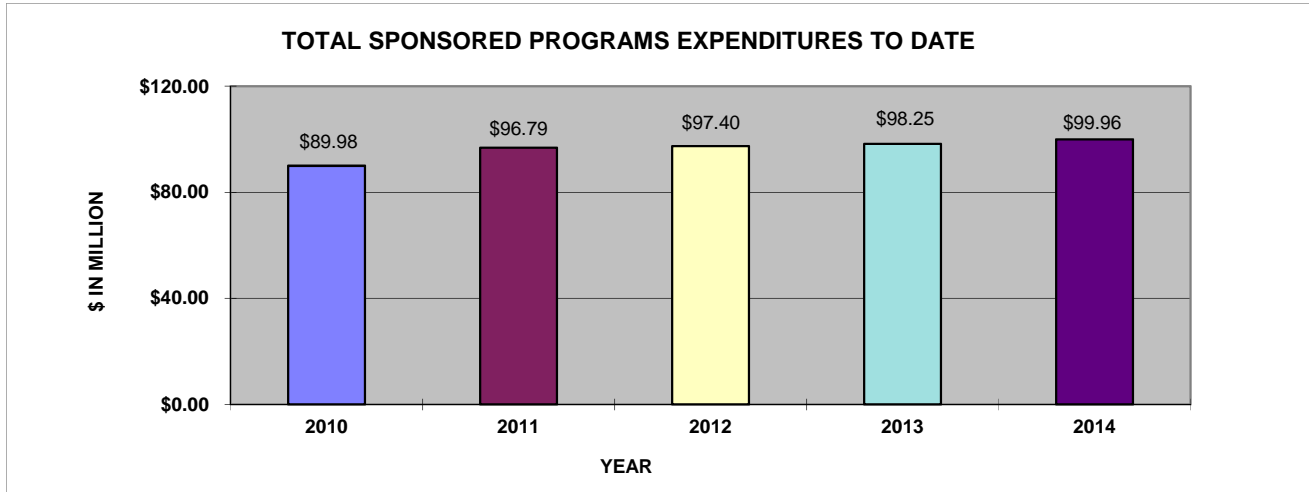
Property being acquired

EXHIBIT K



North

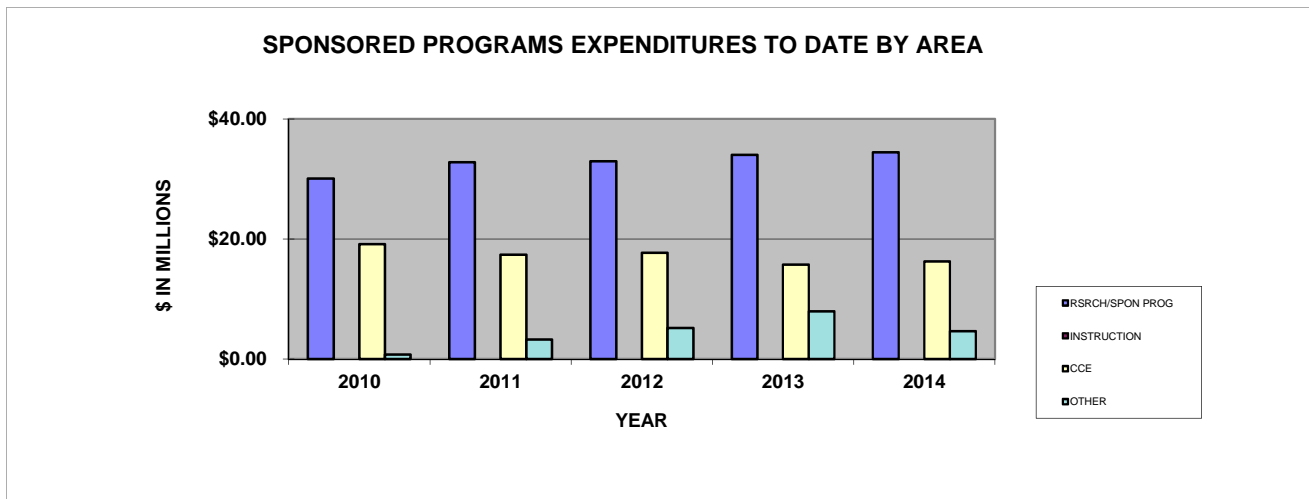
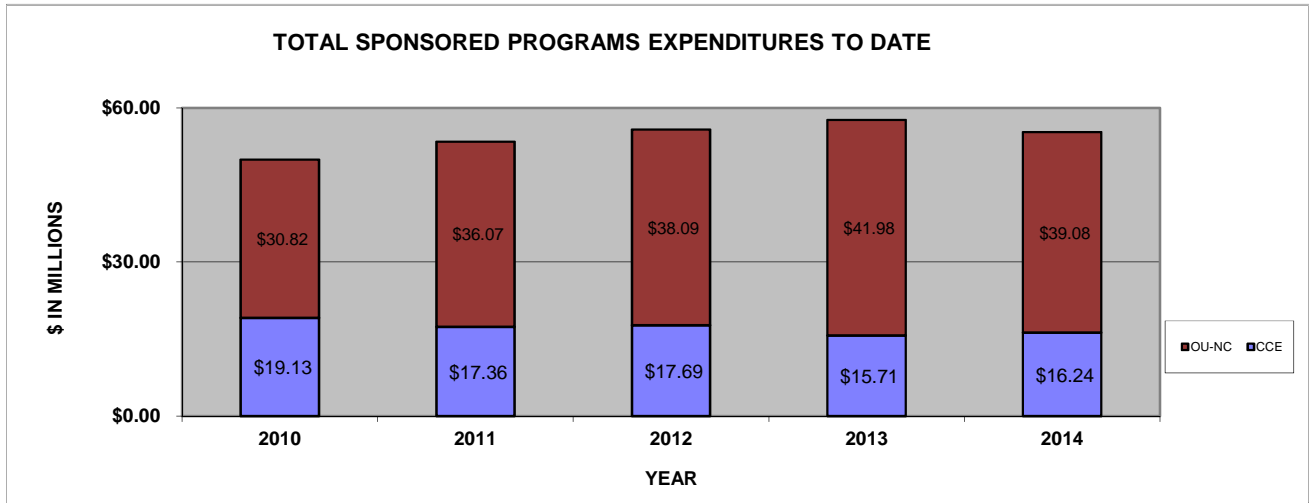
HEALTH SCIENCES CENTER AND NORMAN CAMPUS



	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR	FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RSRCH/SPON PROG	\$ 62,613,815	7.34%	\$ 58,329,539	\$ 13,624,716	-1.31%	\$ 13,805,688
INSTRUCTION	\$ 8,261,376	0.23%	\$ 8,242,518	\$ 2,185,287	19.96%	\$ 1,821,636
CCE	\$ 16,238,927	3.37%	\$ 15,710,143	\$ 3,806,878	-1.40%	\$ 3,860,899
OTHER	\$ 12,845,704	-19.55%	\$ 15,968,135	\$ 2,915,033	-52.30%	\$ 6,111,785
TOTAL	\$ 99,959,822	1.74%	\$ 98,250,335	\$ 22,531,914	-11.98%	\$ 25,600,008

THE UNIVERSITY OF OKLAHOMA

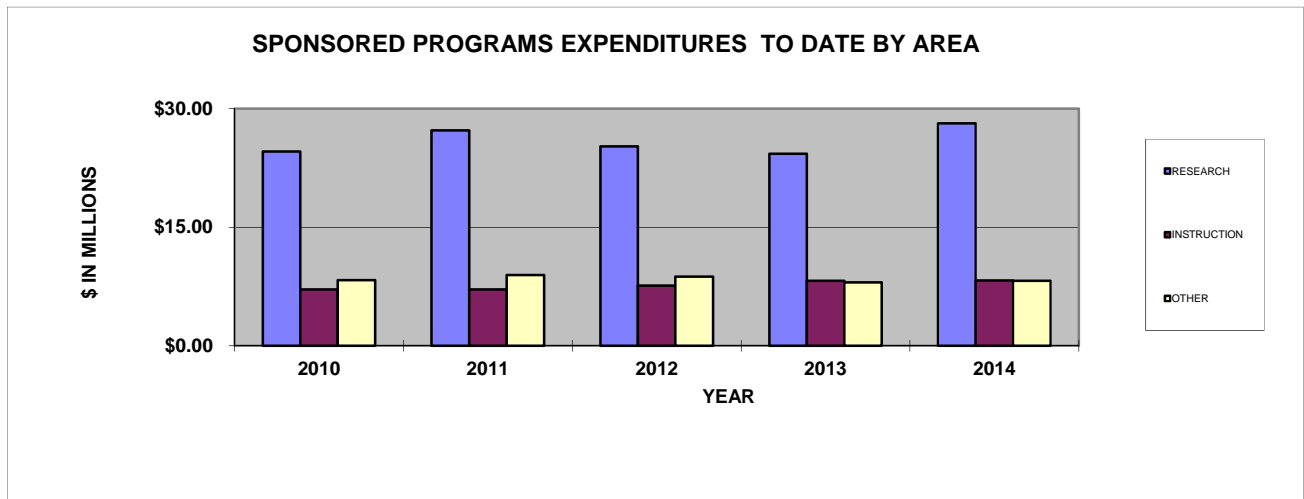
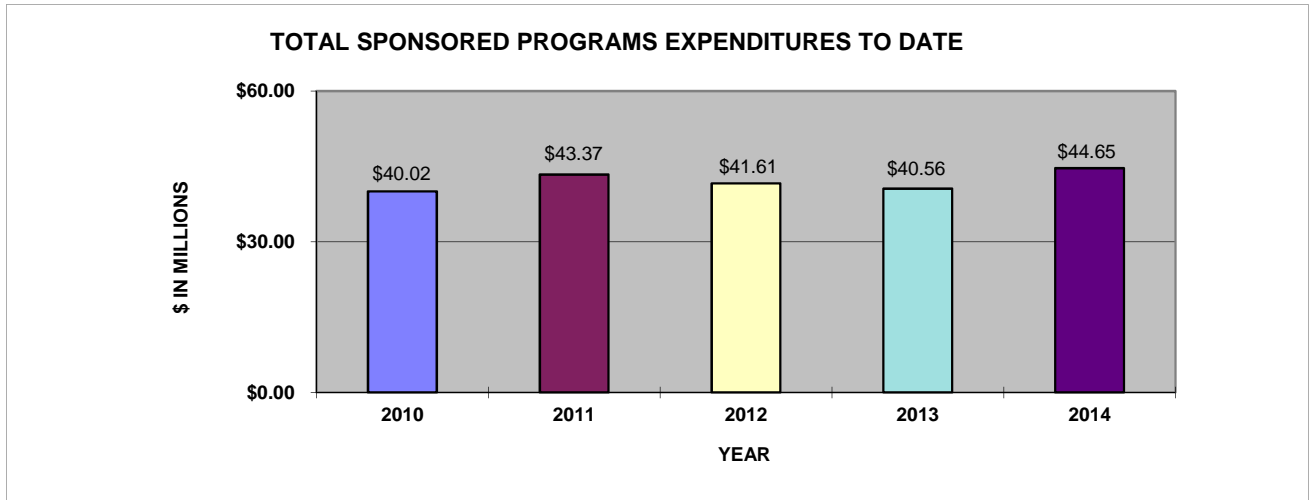
NORMAN CAMPUS



	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR	FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RSRCH/SPON PROG	\$ 34,456,795	1.27%	\$ 34,025,550	\$ 7,212,534	-6.73%	\$ 7,732,855
INSTRUCTION	\$ -		\$ -	\$ -		\$ -
CCE	\$ 16,238,927	3.37%	\$ 15,710,143	\$ 3,806,878	-1.40%	\$ 3,860,899
OTHER	\$ 4,618,308	-41.92%	\$ 7,951,888	\$ 582,219	-85.38%	\$ 3,983,305
TOTAL	\$ 55,314,030	-4.11%	\$ 57,687,581	\$ 11,601,631	-25.52%	\$ 15,577,059

NORMAN CAMPUS

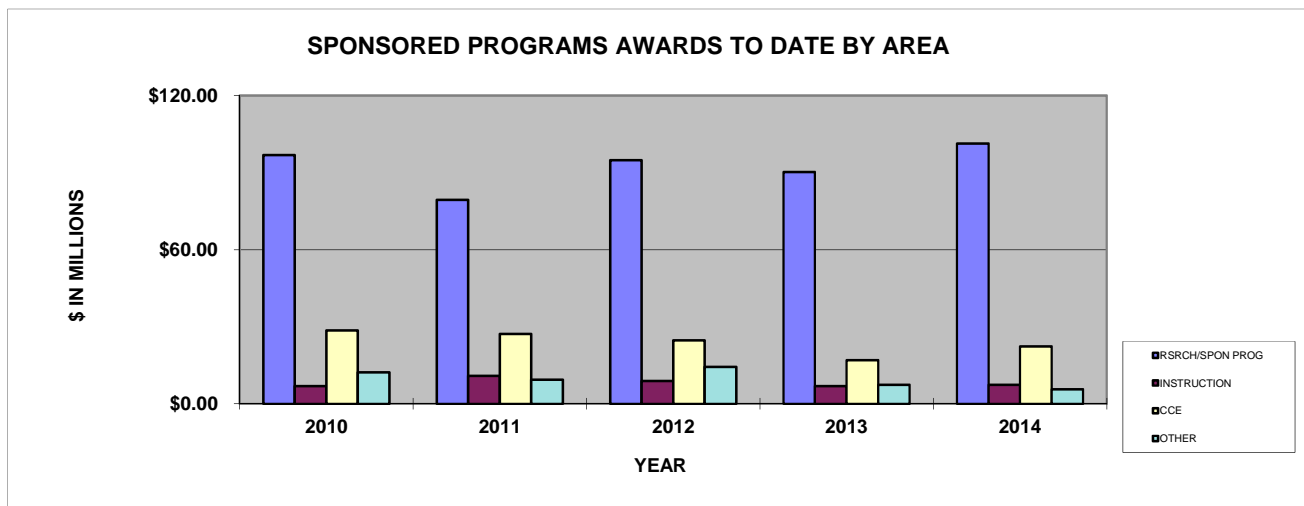
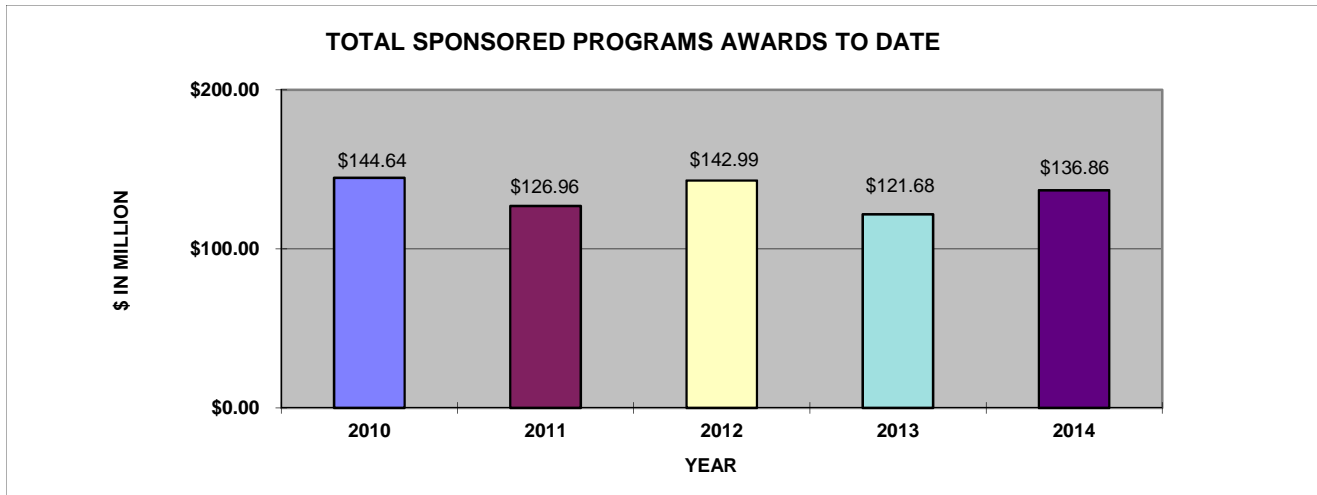
HEALTH SCIENCES CENTER



	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR		FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RESEARCH	\$ 28,157,020	15.85%	\$ 24,303,989		\$ 6,412,182	5.59%	\$ 6,072,833
INSTRUCTION	\$ 8,261,376	0.23%	\$ 8,242,518		\$ 2,185,287	19.96%	\$ 1,821,636
OTHER	\$ 8,227,396	2.63%	\$ 8,016,247		\$ 2,332,814	9.60%	\$ 2,128,480
TOTAL	\$ 44,645,792	10.07%	\$ 40,562,754		\$ 10,930,283	9.05%	\$ 10,022,949

HEALTH SCIENCES CENTER

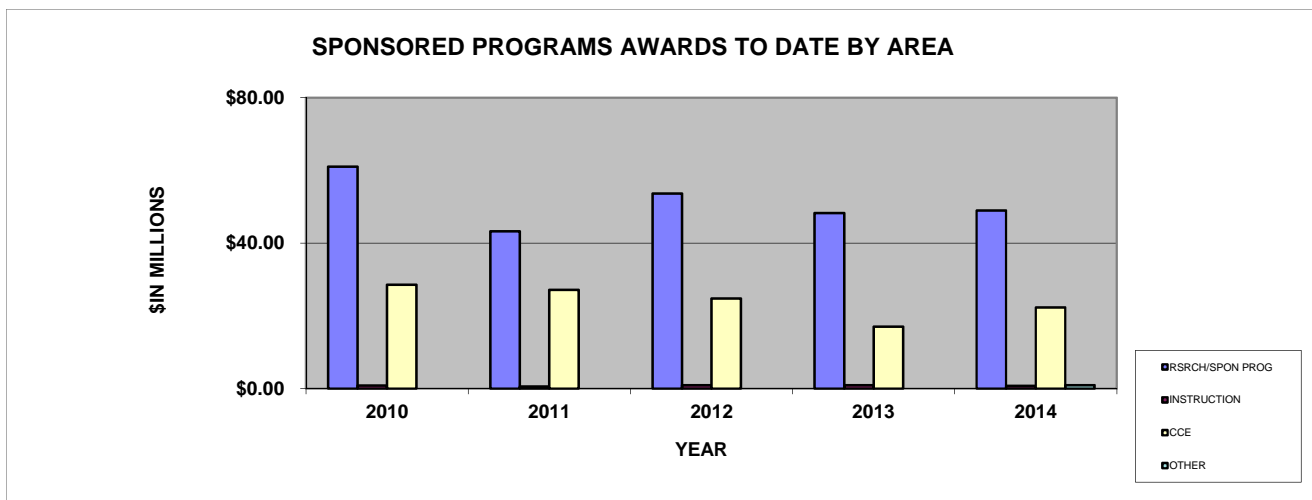
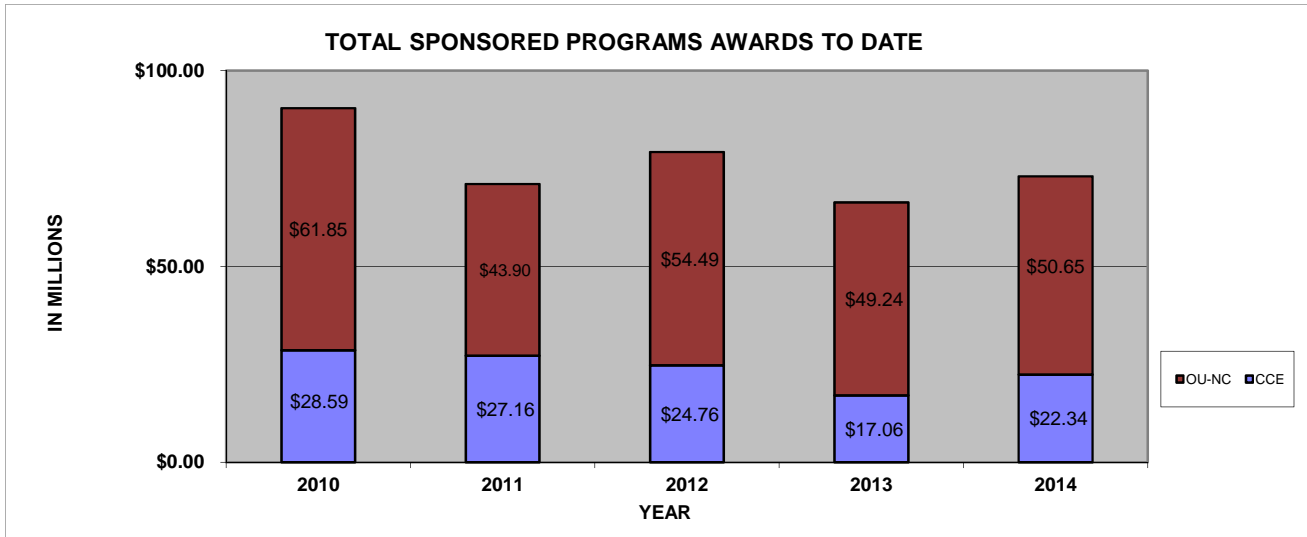
NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR	FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RSRCH/SPON PROG	\$ 101,384,017	12.33%	\$ 90,258,500	\$ 18,356,304	3.08%	\$ 17,807,297
INSTRUCTION	\$ 7,481,596	7.18%	\$ 6,980,478	\$ 1,749,598	90.28%	\$ 919,482
CCE	\$ 22,339,733	30.98%	\$ 17,055,813	\$ 9,910,205	47.04%	\$ 6,739,755
OTHER	\$ 5,651,702	-23.51%	\$ 7,388,532	\$ 667,715	114.03%	\$ 311,970
TOTAL	\$ 136,857,048	12.47%	\$ 121,683,323	\$ 30,683,822	19.03%	\$ 25,778,504

THE UNIVERSITY OF OKLAHOMA

NORMAN CAMPUS



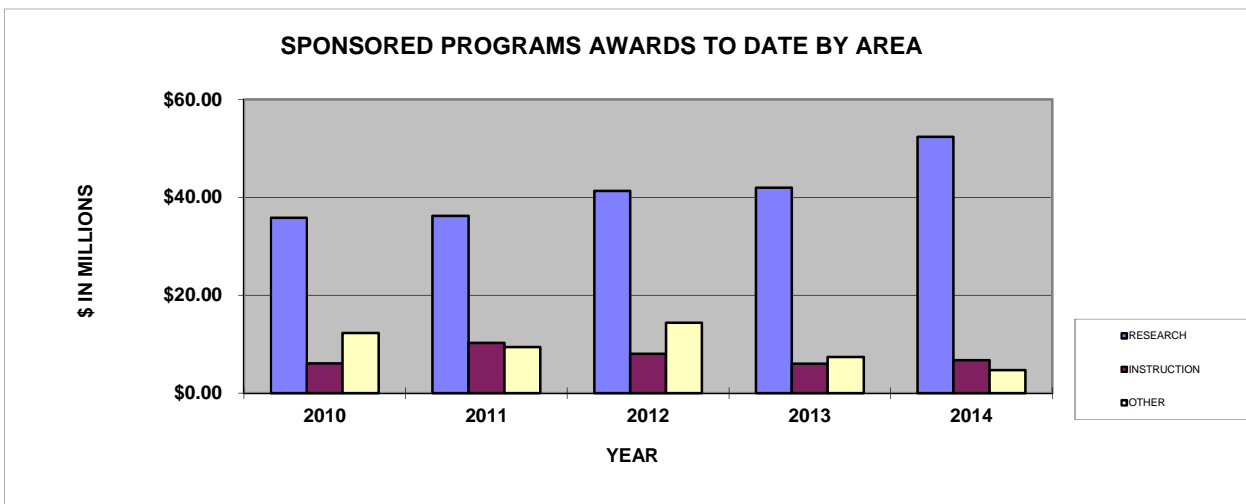
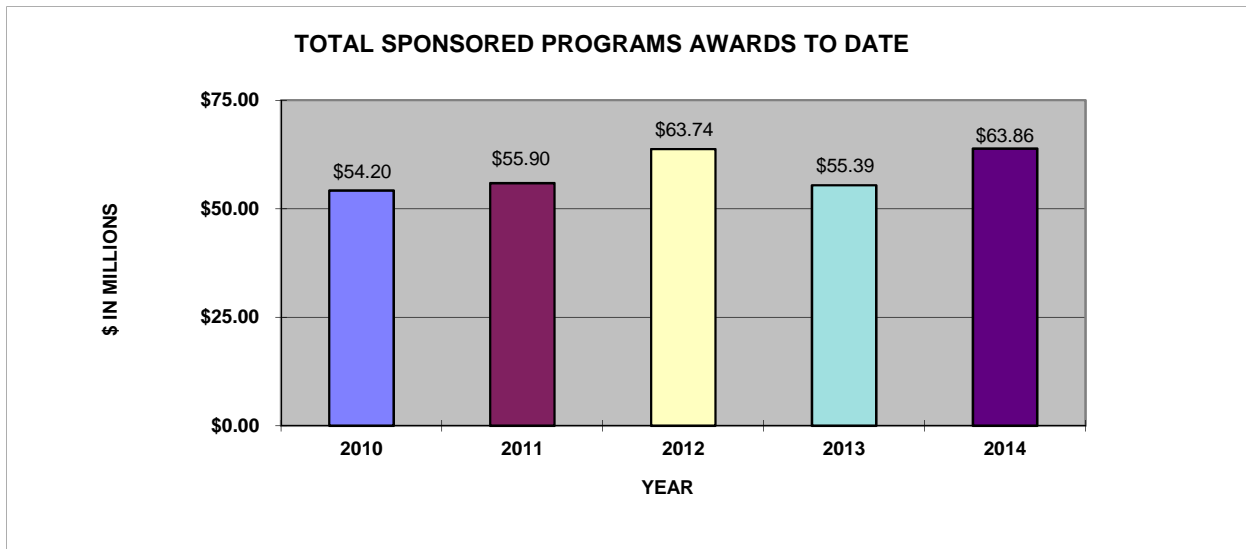
	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR	FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RSRCH/SPON PROG	\$ 49,006,512	1.47%	\$ 48,296,329	\$ 7,313,556	-3.40%	\$ 7,570,731
INSTRUCTION	\$ 732,184	-22.26%	\$ 941,847	\$ -	-	\$ -
CCE	\$ 22,339,733	30.98%	\$ 17,055,813	\$ 9,910,205	47.04%	\$ 6,739,755
TOTAL	\$ 72,994,659	10.11%	\$ 66,293,989	\$ 17,377,619	21.43%	\$ 14,310,486

NORMAN CAMPUS

NORMAN CAMPUS
REPORT OF CONTRACTS AWARDED (OVER \$250K)
 October 2013

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(s)
105312800	OK-TRAN	ITS SYSTEM ENGINEERING	\$344,000	12 mo.	Ronald Barnes (ECE)
115236500	OK-DMH	SOC PHASE VI NATIONAL EVAL FY14	\$383,972	12 mo.	Belinda Biscoe (CSETEAM)
115335400	HHS-ACF	NRCYD YR5 FY14	\$1,277,900	12 mo.	Peter Correia (CSNRCYS)
115211200	OK-DHS	SATTRN FY14	\$7,269,345	12 mo.	Vince Deberry (CSCPM)
105313200	OK-TRAN	HIGHWAY BIOLOGICAL STUDIES	\$332,273	12 mo.	Bruce Hoagland (BIOSVY)
115159600	MIKO	STRIVING READERS YR 3 FY14	\$514,463	12 mo.	Susan Kimmel (CSCECPD)
105310400	DOC-NOA	ADVANCES IN WEATHER RADAR	\$552,000	12 mo.	Peter Lamb (CIMMS)
105310300	DOC-NOA	IMPLEMENTATION OF MRMS	\$704,518	24 mo.	Peter Lamb (CIMMS)
105309600	US-DOE	UPGRADING OF BIO-OIL	\$1,209,764	18 mo.	Daniel Resasco (CBME)
9 Total			\$12,588,235		

HEALTH SCIENCES CENTER



	FY 2014 YEAR	YEAR %CHANGE	FY 2013 YEAR	FY 2014 OCT	MONTH %CHANGE	FY 2013 OCT
RESEARCH	\$ 52,377,505	24.82%	\$ 41,962,171	\$ 11,042,748	7.88%	\$ 10,236,566
INSTRUCTION	\$ 6,749,412	11.77%	\$ 6,038,631	\$ 1,749,598	90.28%	\$ 919,482
OTHER	\$ 4,735,472	-35.91%	\$ 7,388,532	\$ 513,857	64.71%	\$ 311,970
TOTAL	\$ 63,862,389	15.30%	\$ 55,389,334	\$ 13,306,203	16.03%	\$ 11,468,018

HEALTH SCIENCES CENTER

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$250K)**

October 2013

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(s)
20082461	Oklahoma Medical Research Foundation	Edema Toxin Suppression of Immune Responses	\$276,329	12 mos.	Jimmy D. Ballard (Micro&Immun Grants/SPNSR funds)
20140405	Maternal and Child Health Bureau	Independent Evaluation of Ok Competitive MIECHV	\$725,000	12 mos.	David E Bard (Peds - Developmental Pediatric)
20090823	Univ of Kansas Medical Ctr Rsch Inst	Culturally-Tailored Smoking Cessation for Amer Indians	\$253,424	59 mos.	Laura Ann Beebe (Cancer Center Basic Research)
20122145	National Cancer Institute	Preclinical inVtiro and in Vivo Agent Development Assays	\$636,282	25 mos.	Venkateshwar Rao Chinthalapally (Medicine Hematology/Oncology)
20122159	National Cancer Institute	Preclinical Efficacy & Intermediate Endpoint Biomarkers	\$1,999,884	25 mos.	Venkateshwar Rao Chinthalapally (Medicine Hematology/Oncology)
20140600	Natl Inst of General Medical Sciences	The Role of IL-6 Receptor in Irritant Dermatitis	\$482,613	12 mos.	Randle M Gallucci (Pharmaceutical Sci Sponsored)
20111852	Natl Ctr Minority Health & Health Dispar	American Indians Diabetes Prevention Center: Impacting	\$590,425	12 mos.	Joseph Neil Henderson (Oklahoma Center on AIDHD)
20090846	Oregon Health Science University	Large Scale T Cell Epitope Discovery	\$289,646	10 mos.	William H Hildebrand (Micro&Immun Grants/SPNSR funds)
20122296	National Institutes of Health	Tribal Health and Resilience in Vulnerable Environments	\$634,052	10 mos.	Valarie Jeanine Jernigan (Dept. of Health Promotion Sci)
20132494	Oklahoma Department of Human Services	Oklahoma Nutrition Information and Education (ONIE) Soci	\$1,292,900	12 mos.	Kenneth Robert John III (Dept. of Health Promotion Sci)
20120589	National Center for Research Resources	Mentoring Diabetes Research in Oklahoma (COBRE)	\$2,109,366	12 mos.	Jian-Xing Ma (Medicine - Endocrinology)
20131919	Novartis Pharmaceuticals Corporation	A multicenter, randomized, double-blind, parallel-group,	\$747,596	46 mos.	Tania Alejandra Reyna (Neurology)
20140248	BioMarin Pharmaceutical Inc.	A Three-Part, Phase 3, Randomized, Double-Blind, Placebo	\$399,815	37 mos.	Klaas J Wierenga (Peds - Genetics)
20140146	Novavax, Inc.	RSV F protein maternal immunization	\$299,294	9 mos.	Roman F Wolf (Comparative Medicine)
14 Total			\$10,736,626		

SUMMARY SCHEDULE Classroom/Laboratory Supplies Fees Additions & Modifications ACADEMIC YEAR 2014-2015 HEALTH SCIENCES CENTER				
<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>	<u>FY 2015 Fee Request</u>
AH	AHS	5232	None	565.00
AH	AHS	5283	None	50.00
AH	OCTH	8392	None	5.00
AH	PHTH	8371	None	25.00
AH	PHTH	9192	None	5.00
PA-OKC	PA	7118	None	15.00
PA-OKC	PA	7188	None	435.00
PA-Tulsa	PAT	7010	None	405.00
AH	OCTH	7143	172.00	174.00
AH	PHTH	8133	172.00	174.00
AH	PHTH	8393	20.00	25.00
DENT	ENDO	7125	275.00	300.00
DENT	ENDO	8205	148.00	160.00
DENT	ENDO	8305	148.00	160.00
DENT	ENDO	9205	148.00	160.00
DENT	ENDO	9305	148.00	160.00
NURS	NURS	3024	265.00	364.00
PHAR	All Students	N/A	40.00	35.00
PA-OKC	PA	7117	15.00	None
PA-OKC	PA	7180	405.00	None
PA-Tulsa	PAT	7223	405.00	None

SUMMARY SCHEDULE Classroom/Laboratory Supplies Fees Additions & Modifications ACADEMIC YEAR 2014-2015 NORMAN CAMPUS				
<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>	<u>FY 2015 Fee Request</u>
CAS	BIOL	2094	50.00	0.00
CAS	BIOL	3053	None	50.00
CAS	BIOL	4361	None	75.00
CAS	MBIO	4313	None	125.00
CAS	MBIO	4813	140.00	150.00
CAS	MBIO	4873	130.00	140.00
CAS	PBIO	2503	30.00	35.00
CAS	PBIO	3534	80.00	90.00
CAS	PBIO	4313	None	125.00
CFA	ATC	2823	None	120.00
CFA	ATC	2853	None	120.00
CFA	ATC	2873	None	120.00
CFA	ATC	4863	None	120.00
COE	ISE	3304	220.00	250.00

SUMMARY SCHEDULE Facility and Equipment Utilization Fees Additions & Modifications ACADEMIC YEAR 2014-2015 HEALTH SCIENCES CENTER				
<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>	<u>FY 2015 Fee Request</u>
AH	PHTH	7533	10.00	None
DENT-DDS	Lab Utilization	All DDS Students	137.00	150.00
DENT-Grad	Clinical Utilization	All Grad Students	550.00	600.00
DENT-DDS & DH(OKC)	Equipment Replacement	All DDS & DH Students	197.00	215.00
DENT-DDS	Instrument Use	All DDS Students	411.00	450.00
DENT-DH	Instrument Use	All DH Students	170.00	185.00
NURS	NURS	3024	None	77.00
NURS	NURS	3043	None	77.00
NURS	NURS	3126	None	77.00
NURS	NURS	3816	None	77.00
NURS	NURS	4026	None	77.00
NURS	NURS	4044	None	77.00
NURS	NURS	4124	None	77.00
NURS	NURS	4126	None	77.00
NURS	NURS	4246	None	77.00
NURS	NURS	4816	None	77.00
NURS	NURS	4826	None	77.00

SUMMARY SCHEDULE Facility and Equipment Utilization Fees Additions & Modifications ACADEMIC YEAR 2014-2015 NORMAN CAMPUS				
<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>	<u>FY 2015 Fee Request</u>
COB	B AD	5142	110.00	None
COB	B AD	5152	110.00	None
COB	FIN	5162	110.00	None
COB	FIN	5202	110.00	None
COB	OKC MBA Program Fee		40.00	100.00

SUMMARY SCHEDULE Testing/Clinical Service Fees Additions and Modifications ACADEMIC YEAR 2014-2015 HEALTH SCIENCES CENTER				
<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>	<u>FY 2015 Fee Request</u>
AH-Clinical Ed	AHS	5950	None	430.00
AH-Clinical Ed	MOT/DPT	All Students	100.00	150.00
NURS-Testing	NURS	3024	175.00	183.00
NURS-Testing	NURS	3126	135.00	143.00
NURS-Testing	NURS	3816	135.00	143.00
NURS-Testing	NURS	4026	135.00	143.00
NURS-Testing	NURS	4124	135.00	143.00
NURS-Testing	NURS	4816	135.00	143.00
NURS-Testing	NURS	4826	135.00	143.00
NURS-Clinical Ed	NURS	4126	350.00	None
NURS-Clinical Ed	NURS	4246	None	350.00
PA-Tulsa-Testing	PAT	7600	None	190.00
PA-Tulsa-Testing	PAT	7610	None	190.00

5.8—STUDENT ACTIVITY FEE, NORMAN CAMPUS

Student Activity Fee funds are that portion of the University's budget that are earmarked by the State Regents for Higher Education for student governmental, recreational, social and entertainment programs, health care services, student publications, and generally available student scholarships. It is the responsibility of the Board of Regents to see that the Student Activity Fee funds are utilized to support needs in these areas.

The President, as chief executive officer, presents recommendations to the Board of Regents on the distribution of all University funds, including the Student Activity Fee funds.

As the officer of the University most directly related to non-academic matters of student life, the University Vice President for Student Affairs and Dean of Students has immediate administrative responsibility for that portion of the University budget funded by Student Activity fees, as well as the budget units funded from this source.

The action of The University of Oklahoma Student Association ("UOSA") Undergraduate Student Congress and the Graduate Student Senate shall be considered a recommendation to the President and to the Board of Regents in the same manner as other budget recommendations.

Student Activity Fee Committee recommendations from UOSA are forwarded through the University Vice President for Student Affairs and Dean of Students to the President. All policy recommendations should follow the same administrative route.

The Board of Regents shall allocate to UOSA "that portion of the Student Activity Fee which has not been otherwise obligated by the Regents."

The use of state money (the Student Activity Fee is so defined) must have statutory and University controls. In order to provide assistance with the preparation of and adherence to the UOSA budget and to insure that all transactions are in conformance with University and state policies and requirements, a full-time professional staff member from the Student Affairs area selected by the University Vice President for Student Affairs and Dean of Students shall serve as sponsor of all UOSA student government accounts. Additionally, the Office of Student Affairs shall maintain a set of accounting records for each of the UOSA government accounts and provide this information to the account sponsor. The account sponsor will not be authorized to withhold any disbursements that meet State and University requirements.

The following guidelines shall govern the distribution of the Student Activity Fee and shall supersede any previous conflicting action of the Board of Regents concerning the role of the UOSA Undergraduate Student Congress with regard to appropriations:

- 1) The University Vice President for Student Affairs and Dean of Students is charged with the administrative responsibility for those services and programs funded from the Student Activity Fee, and is expected to recommend to the President the budgets for those services and programs, including but not limited to, Goddard Health Center, Counseling and Testing Services, *The Oklahoma Daily*, Sooner Yearbook, Recreational Services, and Campus Transportation. Because of the obvious student interest in these budget units, the following budget procedure is established to insure student input from the UOSA:

- The Executive Budget Committee of the UOSA will be established consisting of the UOSA President, Chair of the Undergraduate Student Congress, ~~and~~ Chair of Graduate Student Senate and the Chair of Campus Activities Council.
- As soon as possible in the Spring, the Executive Budget Committee of the UOSA will meet with the University Vice President for Student Affairs and Dean of Students for the purpose of reviewing the proposed budget for the following year and the probable distribution of that amount to the various units, so that the budget preparations for the UOSA can begin.
- The University Vice President for Student Affairs and Dean of Students has the basic responsibility for the preparation of budget recommendations for those portions of the Student Activity Fee funds going to regularly committed budgets.
- It is the primary responsibility of the Executive Budget Committee to prepare budget recommendations for the uncommitted portions of the Student Activity Fee funds, which will support the activities of student government, activities and services sponsored by student government, and registered student organizations in existence for more than one year.
- The Executive Budget Committee and the University Vice President for Student Affairs and Dean of Students will then prepare the final budget recommendations for the total Student Activity Fee funds distribution. Neither shall submit budget recommendations for further review until agreement between them has been reached. Should agreement not be reached, the President shall refer the matter to the Norman Campus Committee of the Board of Regents, which shall formulate and present the Student Activity budget directly to the Board of Regents.
- The Executive Budget Committee will submit the UOSA portion of the budget for review by the Undergraduate Student Congress and Graduate Student Senate prior to the end of the Spring semester and identify in that budget those amounts allocated to the budget sub-divisions. A line item budget will be presented to the Board of Regents for approval each Fall.
- The recommendations of the Undergraduate Student Congress and Graduate Student Senate shall be submitted to the President through the Office of the University Vice President for Student Affairs and Dean of Students for submission to the Board of Regents for approval.

2) Each year, 2% of the total Student Activity Fee funds shall be placed in a reserve account prior to any distribution in order to be used by the administration throughout the year for necessary services, facilities, and programs relevant to the intended use of the Student Activity Fee (repairing recreational facilities, assisting campus-wide program, solving unanticipated budget problems, funding long-range projects such as the construction of outdoor basketball courts, etc.). The University Vice President for Student Affairs and Dean of Students shall be the sponsor of this reserve account, and shall chair a committee composed of himself or herself, the President of UOSA, Chair of UOSA Undergraduate Student Congress, Chair of the Graduate Student Senate, and Chair of the Campus Activities Council in recommending disbursements. In the event of disagreement, separate views will be presented to the President for decision. The reserve shall not be used to fund the program of student organizations or those activities for which it is the proper function of UOSA Undergraduate Student Congress and Graduate Student Senate to fund. This should in no way preclude UOSA from establishing its own reserve account from its allocated funds.

3) To benefit University students, when such funds are available, after consultation with the Executive Budget Committee, the University Vice President for Student Affairs and the President may recommend to the Board of Regents that a portion of Student Activity Fee funds be distributed to University scholarships. Only those scholarships which are available to any enrolled University student may be funded by Student Activity Fee funds.

4) The remaining portion of the Student Activity Fee funds shall be used to fund the Student Government and those programs recommended by the UOSA Undergraduate Student Congress and Graduate Student Senate, so long as they are within the guidelines created by the State Regents for Higher Education and the Board of Regents.

Although the Board of Regents has the responsibility to commit the Student Activity Fee funds where they are most needed within the student community, it is intended that this uncommitted portion appropriated to UOSA will not be less than \$350,000 per year.

The UOSA Budget Committee will present to both legislative bodies recommended budget allocations in the following categories for the next year prior to the end of the Spring semester:

1) Administrative costs of all salaried individuals of the UOSA. The University's Human Resources department will assist in the formulation of job descriptions, employment practices, and recommend salary levels.

2) Joint operations costs for student government infrastructure and those costs deemed to be of common interest to graduate and undergraduate students (e.g., Archie W. Dunham Conoco Student Leadership Wing, UOSA Executive and Judicial Branches, Commuter Student Association, etc.) as determined by the Student Activity Fee Committee. These funds shall be allocated by the Undergraduate Student Congress.

3) Legislative allocations shall be divided between the Undergraduate Student Congress and the Graduate Student Senate, ratably divided based upon the previous academic year enrollment, as determined by the Office of Institutional Research. Undergraduate Student Congress and Graduate Student Senate will then be responsible for funding those student organizations which are composed of enrolled undergraduate or graduate students.

The Budget will be presented to the Board of Regents through the proper administrative channels as soon as it has been reviewed by the Undergraduate Student Congress and Graduate Student Senate.

The following guidelines shall pertain to those funds budgeted by the UOSA:

1) No Student Activity Fee funds money shall be used to pay the legal fees of any student or students in a criminal or civil court action. Programs of legal service to the student community (public defenders for intra-University matters, legal aid, etc.) and legal assistance for the UOSA are permissible. However, no Student Activity Fee funds money may be used in any court action against the University. Authorization for the use of UOSA legal assistance funds must come from the UOSA President, Undergraduate Student Congress Chair and Graduate Student Senate Chair.

2) The highest priority in disbursing the program portion of the Student Activity Fee funds should be those student activities (educational, social, and recreational) which have substantial campus-wide effects. The funding of student organizations shall be discontinued except in those instances in which projects sponsored by a certain organization are deemed to have great significance for a substantial segment of the student community.

3) The Undergraduate Student Congress and the Graduate Senate, should they ascertain that certain needs exist which cannot be resolved within a single budget year, may recommend to the President and to the Board of Regents that an amount be obligated for a period of time (2 or more years) in order to fulfill the existing need. Through such action, very significant projects (recreational equipment and facilities, for example) may be achieved. It is recommended that a standing committee of the Undergraduate Student Congress and of the Graduate Student Senate be established to work with the University Vice President for Student Affairs and Dean of Students in identifying such needs and in determining priorities.

4) No UOSA funds may be utilized in funding the Student Traffic Court. Since the Student Traffic Court operates as an administrative arm of the University, it should be separately funded.

5) A policy shall be established and maintained to permit student organizations to deposit non-state funds in private bank accounts, consistent with state law and University accounting and auditing practices.