

**MINUTES OF THE REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
JANUARY 24, 2013**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 24, 2013**

A Regular Meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order at the National Weather Center on the University of Oklahoma campus in Norman, Oklahoma, at 3:55 p.m. on January 24, 2013.

The following Regents were present: Leslie J. Rainbolt-Forbes, M.D., Chairman of the Board, presiding; Regents Richard R. Dunning, Tom Clark, Jon Stuart, A. Max Weitzenhoffer, Clayton I. Bennett and Kirk Humphreys.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Dr. Nancy L. Mergler, Senior Vice President and Provost – Norman Campus; Vice Presidents Catherine Bishop, Joe Castiglione, Kelvin Droegemeier, Loretta Early, Tripp Hall, Nicholas Hathaway, Berrien Moore, Daniel Pullin and Kenneth Rowe; Director of Internal Auditing Clive Mander; Chief Legal Counsel Anil Gollahalli; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell.

Attending the meeting from Cameron University was Dr. Cindy Ross, President of the University, and Vice Presidents John McArthur and Glen Pinkston.

Attending the meeting from Rogers State University were Dr. Larry Rice, President of the University, and Vice Presidents Richard Beck and Tom Volturo.

Notice of the time, date and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:30 p.m. on January 23, 2013, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Stuart moved approval of the minutes of the regular meeting held December 6-7, 2012 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Rice began by pointing out highlights on the written report he gave to the Regents. One of those items was a survey of RSU alumni asking, "How did your education at RSU contribute to your personal growth?" The results showed that RSU is better than the national average and most of the alumni surveyed were very, very satisfied. Fundraising is up 20%, a modest increase that the President is hopeful will continue. RSU was recognized by *US News & World Report* as having Oklahoma's highest ranked online bachelor's degree program, 73 nationally out of 109 programs, 25th nationally in student services and technology, and 51st in credentials and training. Martin Luther King Jr. Day was celebrated on campus and in the community, with students volunteering in several areas. Dr. Rice was happy to report that the University has partnered with the OU Physician's Clinic in Tulsa to provide health services for the Claremore campus clinic. The Hillcat baseball coach, Ron Bradley, has been named the Oklahoma Baseball Coaches Association College Coach of the Year, awarded to one among NCAA Division I and II,

NAIA and NJCAA head coaches in Oklahoma. The President was also pleased to announce that renowned scientist and deep-sea archeologist Dr. Robert Ballard will be speaking on campus February 21 for a public lecture and lunch. Most people will know him as the man who found the *Titanic*. The President closed his report by pointing out a snapshot of the Pryor campus construction, saying that construction is well in line to be finished by June.

POSTHUMOUS DEGREE (DINGLE) – RSU

Jeannie Dingle, an undergraduate student completing the degree requirements for the Bachelor of Science degree in Organizational Leadership, Business Studies Focus, passed away on December 2, 2012. Ms. Dingle had successfully completed 100 of 124 credit hours toward her degree with a grade point average of 2.68 on a 4.0 scale.

The head of the Department of Business, the dean of the School of Business and Technology and the Vice President for Academic Affairs support this request to posthumously award a Bachelor of Science degree in Organizational Leadership, Business Focus, to Jeannie Dingle.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Ms. Dingle must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Rice recommended approval of the granting of a posthumous Bachelor of Science degree in Organizational Leadership to Ms. Jeannie Dingle.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

STUDENT HOUSING PROJECT FUNDING – RSU

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease Real Property program for Oklahoma colleges and universities to facilitate construction and/or acquisitions of long-lived real property assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma *Council of Bond Oversight* and the *Oklahoma Development Finance Authority*, the conduit-financing agency, and assists in developing and executing an appropriate plan of financing. Institutions fund the resulting debt service using a combination of operating funds, reserves and dedicated revenue. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. The consolidation of multiple institutions requesting funds into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset.

The Student Housing Project is part of the ongoing expansion of housing on the Claremore campus. The estimated cost of construction is not to exceed twelve million dollars. The complex will consist of one and two bedroom suites. Each suite will be furnished. Included within the complex on each floor will be a common gathering room with televisions, lounge area, microwave oven, tables and chairs. Each floor will have several study areas. Security cameras, card reader exterior door access, wireless internet, and laundry facilities will be included in the project. The complex will be designed with energy efficiency

components such as using geothermal for heating and air conditioning, energy saving lighting and water systems. In addition, residence office, storage rooms, parking lot, exterior parking lot lights and landscaping are included in the project. Construction is planned to start in the summer of 2013 with a completion date of August 2014.

Rogers State University intends to acquire real property assets, buildings in the amount not to exceed twelve million dollars for the Student Housing capital project on its Claremore Campus. The exact timing of funds being available from the sale of the bonds authorized by the State of Oklahoma *Council of Bond Oversight* and the *Oklahoma Development Finance Authority* is not known. A Reimbursement Resolution by the Board is necessary in the event, because of timing, the University uses its own resources to fund project costs prior to receipt of real estate master lease proceeds, and reimbursement is needed from the Higher Education Master Lease Purchase Program proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

President Rice recommended the Board of Regents:

- I. Authorize the President or his designee to submit an application for inclusion under the Oklahoma State Regents for Higher Education Master Lease for Real Property Program an amount not to exceed \$12 million for the Rogers State University Student Housing Project; and
- II. Recognize and acknowledge that the University may fund certain costs of Rogers State University Student Housing Project prior to receipt of bond proceeds from its own funds and to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Higher Education Master Lease for Real Property Program may be utilized to reimburse the University.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

DINING HALL CONSTRUCTION – RSU

At the October 2011 Board of Regents meeting, the Board authorized the President or his designee to negotiate the terms of an agreement for preconstruction services. The preconstruction costs included schematic design, design development documents and construction documents. The guaranteed total cost for these services were negotiated not to exceed \$236,100. The preconstruction services have been completed.

In March 2012, the project was estimated to cost \$5 million. Current estimate for the project is not to exceed \$5.5 million. Actual cost of the project will be determined after bids are received on January 30, 2013.

The University and the Rogers State University Foundation continue to solicit and raise money for this project with a goal of \$2.5 million. The University currently has a request through the State Regents for Higher Education Master Lease Real Property Program in an amount not to exceed \$3 million. Availability of these monies depends on issuance and closing of the bonds through the Master Lease Program. It is anticipated these monies will be available within several months.

A Reimbursement Resolution by the Board of Regents is required in the event, because of timing, University funds must be used for the original construction and acquisition, and reimbursement is needed from the State Regents for Higher Education Master Lease Real Property Program or from the Revenue Bond. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

President Rice recommended the Board of Regents:

- I. Authorize the President or his designee to negotiate the terms of an agreement, including fees, contingencies and costs of construction of the Dining Hall Project not to exceed a guaranteed maximum price of \$5.5 million;
- II. Award a contract to Key Construction Oklahoma, LLC not to exceed a guaranteed maximum price of \$5.5 million for construction of the Dining Hall Project upon notification \$5.5 million is available for the project from three sources: the Master Lease Program, Rogers State University Foundation and University;
- III. Authorize the President or his designee to execute the necessary construction documents to Key Construction Oklahoma, LLC; and
- IV. Recognize and acknowledge that the University may fund certain costs of the above project prior to receipt of bond proceeds from its other operating funds and, to the extent the University utilizes its other operating funds for said purposes, it is intended that proceeds of the State Regents for Higher Education Master Lease Real Property Program or proceeds from Revenue Bonds will be utilized to reimburse the University.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

RETIREE MEDICAL AND LIFE INSURANCE TRUST FOR ROGERS STATE UNIVERSITY – RSU

Rogers State University policy provides for employees who officially retire under the provisions of the Oklahoma Teachers' Retirement System (OTRS) with at least ten years of service the option to enroll or continue enrollment in the University's designated group health plan until they are eligible for Medicare. In addition, the institution provides for employees who retire under the provisions of OTRS continued group life insurance coverage until the retiree attains age sixty-five. Each of the benefits does not apply to any employee hired on or after July 1, 2009. The costs of the coverage for the health insurance and life insurance are paid by the University.

In accordance with Governmental Accounting Standards Board Statement No. 45., the institution is required to actuarially fund these benefits. The institution is currently placing funds to meet the obligation into an auxiliary account within a university fund until such time a retiree trust is established.

As part of the requirements to establish the trust, University money to fund the benefits is required to be placed and disbursed by a trustee. A request for proposals (RFP) to provide Trustee Services was developed and sent to eight (8) banks. Three (3) banks responded to the original RFP and one (1) bank withdrew their proposal after responding to the RFP. The two (2) remaining banks were BancFirst and BOK Financial.

The proposals were evaluated and interviews were conducted in order to clarify responses to the RFP. All proposals were required to be complete and convey all of the requested information. Both of the respondents are qualified to provide the requested services, such as experience, ability, and customer service.

Interviews were conducted to answer questions, clarify anticipated services and clarify the proposed fee structure.

Ultimately the selection was determined based upon pricing which included the basic fee structure for managing the trust and fees to manage the trust investments.

BancFirst fees included services for investment management and consulting which included custodial services on managed assets and is graduated based upon value of account. BancFirst offered a 20% discount on their fees. There are no start-up fees, fees for assistance with compliance activity, fees for disbursement of checks, fees for disbursements by wire, or online access fees. Fees proposed are as follows:

<u>Market Value of Assets</u>	<u>Rate</u>
First \$500,000	1.00%
Second \$500,000	.85%
Next \$2,000,000	.65%
Next \$5,000,000	.40%

Each quoted rate above is discounted 20%.

BOK Financial proposed fees for custody services, transaction fees, and underlying fund management expenses. The fee for custody services included any direct management of securities by the bank and the fees proposed are as follows:

<u>Market Value of Assets</u>	<u>Rate</u>
First \$1,000,000	.75%
Next \$6,500,000	.50%

Transaction fees proposed were: disbursements by check \$30.00 each, disbursements by wire \$50.00 each, postage at current rate, and account maintenance \$200.00 per account per year in excess of one account. Expenses associated with the use of outside managers, mutual funds or other investment vehicles not directly managed by the bank would be an additional charge.

Underlying fund management expense based upon a portfolio size of \$1,000,000, assuming a 60/40 equity-fixed income mix was estimated at .55%.

The total BOK Financial estimated investment management cost was 1.30%.

President Rice is recommending BancFirst as the successful trustee bank, and is also recommending the Board of Regents approve the attached trust document.

Legal counsel has reviewed and approved the trust document, attached hereto as Exhibit A.

President Rice recommended the Board of Regents:

- I. Approve the Retiree Medical and Life Insurance Trust document for Rogers State University;
- II. Approve BancFirst as the Trustee Bank for the Retiree Medical and Life Insurance Trust;

- III. Authorize the President or his designee to take the necessary actions and execute the documents to establish the Retiree Medical and Life Insurance Trust; and
- IV. Authorize the President or his designee to pay \$500,000 into the Trust and to make additional payments in future years to actuarially fund the Trust.

Chairman Rainbolt-Forbes recused herself from activity on this item. Vice Chairman Dunning called for a motion, and Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Vice Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTION(S) – RSU

APPOINTMENT(S):

Gilliland, Sandra, M.A., Temporary Instructor of Psychology, Department of Psychology, Sociology, and Criminal Justice, salary \$35,000, ten-month, non-tenure track appointment, effective August 1, 2013.

Nuspl, Tony, Ph.D., Assistant Professor, Department of History and Political Science, salary of \$21,000 for five months (\$4,200 per month,) temporary appointment, effective 1/2/2013.

CHANGE(S):

Schmickle, Denny, M.F.A., Associate Professor of Fine Arts, Department of Fine Arts, salary adjustment for assuming duties of Department Head, salary change from \$ 46,490 to \$ 61,225.50, twelve-month appointment, effective August 1, 2013. Assuming additional duties of Department Head.

President Rice recommended approval of the faculty personnel actions listed above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

QUARTERLY FINANCIAL ANALYSIS – RSU

The listed item was identified, by the administration, as “For Information Only.” Although no action was required, the opportunity to discuss or consider the item was provided.

QUARTERLY FINANCIAL ANALYSIS – RSU

Assets as of September 30, 2012, Statement of Changes in Net Assets for the three months then ended and related Executive Summary are attached hereto as Exhibit B.

This item was reported for information only. No action was required.

CAMERON UNIVERSITY**REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Ross began her report by thanking Dr. Kevin Kloesel for conducting tours of the National Weather Center and also promising nice weather for OU and Cameron for the May 10th commencement ceremonies. She then reported on Martin Luther King Day commemorations at CU. It was a day that 405 faculty, staff and students volunteered throughout the community on 33 different projects in schools, community agencies, churches and other locations. The group did yard work, cleaning, painting, general repair, sorting, organizing and they even built some things. The day is concluded with a banquet with a guest speaker. This year's banquet was postponed to February because the scheduled speaker, Myrlie Evers-Williams, was asked to give the prayer at President Barack Obama's inauguration. The President also told of plans for the upcoming Homecoming celebration, a week of activities including recognition of distinguished alumni. The two being honored this year are Norman Lamb, 1955 CU graduate, former Oklahoma State Senator, secretary of Veteran's Affairs from 1995-2010 and father of Oklahoma's current Lieutenant Governor. He was also the quarterback on Cameron's football team. The second recipient is Dr. Ann Moore, who received her MBA from CU in 2001. She serves as the Vice Chairman of the Academy Council of the American Academy of Ophthalmology and President of the Oklahoma Academy of Ophthalmology. She is also serving as the Vice President elect of the Cameron University Foundation. We all know universities are known by their graduates, and we are very proud of these two in particular. The summer academies program is sponsored by the Oklahoma State Regents for Higher Education and is designed to help reach students in grades 3-12, giving them the opportunity for hands on experience in math and sciences. This summer, Cameron will be offering two of the 32 programs that were competitively funded. Dr. Ross then mentioned that CU's public radio station, KCCU, earned the Sweepstakes Award for News Excellence from the Oklahoma Association of Press Broadcasters. They claimed this prize among all Oklahoma radio stations and received seven other awards as well. She closed her report by telling of some contributions made since the last Board meeting. An endowed scholarship in memory of Gene Ward will help student athletes complete their education after their athletic eligibility has ended. A \$104,000 contribution from Jeneanne Lawson went toward completing the Academic Commons. Matching funds from the State Regents of \$306,000 have also been received from the endowed faculty program. The Governor and the Legislature approved some of these matching funds in the last Legislative Session and are to be commended. The University now has just over \$220,000 unmatched.

SUBSTANTIVE PROGRAM CHANGES – CU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendation of the appropriate faculty, academic unit and dean, the Curriculum Committee or Graduate Council, and the Provost. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: General Education Program for Baccalaureate Degree Programs

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Total hours required for the General Education Program for all baccalaureate degree programs will be reduced by six elective hours. Two hours will be utilized for University requirements for an orientation course and a senior capstone course. Cost and time to degree will be reduced for students. The requested change will reduce the total number of hours for baccalaureate programs from 128 to 124. The requested change will require additional funds equivalent to the salaries for two additional full-time instructors. Funding for these equivalent positions will be attained from faculty lines assigned to the discontinued Early Childhood Education associate-level program. Remaining costs will be offset by student tuition from credit hours generated.

Two additional wellness courses will be added to the General Education Physical Education Activity category. The requested change is accompanied by a category name change from Physical Education Activity to Health and Wellness. The requested change will not require additional funds nor will the total number of hours required change.

The waiver of the General Education Physical Education Activity requirement for students 30 years of age or older is recommended for discontinuation. Addition of wellness courses to the Physical Education Activity category will allow students to fulfill the requirement without taking activity courses. The requested change will not require additional funds nor will the total number of hours required change.

Current General Education Program student learning outcomes have been in place for over a decade. Newly updated and adopted student learning outcomes better support the overall mission of Cameron University and place an even greater emphasis on student learning and success. The requested change will not require additional funds nor will the total number of hours required change.

2. PROGRAM: B.A. in Communication

PROPOSED CHANGE: Program Requirement Change

COMMENTS: One new course will be added to the required major core category. The addition of a structured capstone course that synthesizes and focuses upon exit and proficiency requirements and provides guidance for senior projects or portfolios will assist graduating seniors in their transition to the workplace or graduate studies. Total hours required for the major will increase from 42 to 43. The accompanying requested change to the General Education Program will result in no change to the total number of hours required to graduate. The requested change will not require additional funds.

3. PROGRAM: B.A. in Mathematics

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Two courses will be added to the required major core category. The addition of two structured capstone courses that synthesize and focus upon exit and proficiency requirements, provide guidance for senior projects, and support professional development will assist graduating seniors in their transition to the workplace or graduate studies. Total hours required for the major will increase from 38 to 42. The accompanying requested change to the General Education Program will result in no change to the total number of hours required to graduate. The requested change will not require additional funds.

One course will be removed from the major electives category. Removal of the course will encourage students to select elective courses that provide a more diverse education in the discipline. The requested change will not require additional funds nor will the total number of hours required change.

4. PROGRAM: B.S. in Medical Technology

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Four courses will be moved from the guided electives category to the major core category. Total hours required for the major will not change. The requested change will not require additional funds nor will the total number of hours required change.

5. PROGRAM: B.A. in Political Science

PROPOSED CHANGE: Program Requirement Change

COMMENTS: One new course will be added to the required major core category. The addition of a structured capstone course that synthesizes and focuses upon exit and proficiency requirements and provides guidance for the senior thesis will assist graduating seniors in their transition to the workplace or graduate studies. Total hours required for the major will increase from 36 to 39. The accompanying requested change to the General Education Program will result in no change to the total number of hours required to graduate. The requested change will not require additional funds.

6. PROGRAM: B.S. in Technology

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: One new course will be added to the required major core category. The addition of a structured capstone course that synthesizes and focuses upon exit and proficiency requirements and provides guidance for the senior thesis will assist graduating seniors in their transition to the workplace or graduate studies. Total hours required for the major-minor will increase from 60 to 63. The accompanying requested change to the General Education Program will result in no change to the total number of hours required to graduate. The requested change will not require additional funds.

One course will be moved from the major electives category to the major core category. Three courses will be removed from the major electives category and deleted from the course catalog. The requested change will not require additional funds nor will the total number of hours required change.

7. PROGRAM: B.A. in Theatre Arts

PROPOSED CHANGE: Program Requirement Change

COMMENTS: One new course will be added to the required major core category, and one course will be removed from the major electives category. The addition of a structured capstone course that synthesizes and focuses upon exit and proficiency requirements and provides guidance for senior projects or portfolios will assist graduating seniors in their transition to the workplace or graduate studies. The requested change will not require additional funds nor will the total number of hours required change.

8. PROGRAM: M.B.A. in Business Administration

PROPOSED CHANGE: Program Requirement Change

COMMENTS: In addition to established University admission requirements, separate program requirements will be added to address recent recommendations by a disciplinary accrediting body and the Higher Learning Commission. The requested change will base program admission on a student's GMAT score, undergraduate GPA, or a combination of the two. Students may be admitted on any one of the three criteria. The requested change will not require additional funds nor will the total number of hours required change.

9. PROGRAM: M.Ed. in Education

PROPOSED CHANGE: Program Option Addition and Program Requirement Change

COMMENTS: An Elementary Mathematics Specialist program option will be added. Elementary Education and/or Early Childhood Education teachers with two years of full-time experience are eligible to add the requested option to teaching certificates. The majority of the program and all of the courses for the major will be offered via electronic media. The requested change will require additional funds equivalent to one quarter of a faculty member's salary to be funded through reallocation. The total number of hours required for the degree will not change.

Four courses will be replaced in the Literacy Option. The requested change will not require additional funds nor will the total number of hours required change.

10. PROGRAM: M.S. in Organizational Leadership

PROPOSED CHANGE: Program Requirement Change

COMMENTS: In addition to established University admission requirements, separate program requirements will be added to address recent recommendations by a disciplinary accrediting body and the Higher Learning Commission. The requested change will base program admission on a student's GMAT score, undergraduate GPA, or a combination of the two. Students may be admitted on any one of the three criteria. The requested change will not require additional funds nor will the total number of hours required change.

11. PROGRAM: M.A. in Teaching

PROPOSED CHANGE: Program Deletion

COMMENTS: Program was suspended in 2007 and replaced by the Teaching and Learning Option in the M.Ed. in Education program. Because the replacement option provides a similar educational experience and serves the same

student population, retaining the suspended program is redundant. Funds from the suspended program were reallocated to the replacement program. The requested change will not require additional funds nor will the total number of hours required change.

President Ross recommended the Board of Regents approve the proposed changes to the Cameron University academic programs.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

ACADEMIC SERVICE FEES REQUEST 2013-2014 – CU

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in academic service fees will be considered by the State Regents one time each year, and requests must be received in their office by February 1 preceding the beginning of the fiscal year, July 1, in which the changes are to be effective. The following recommendation to increase the Student Wellness Center (Center) fee has been reviewed and approved by the appropriate vice presidents and President.

An increase of \$10 per student, per semester, in the Student Wellness Center fee is requested to fund increased operating expenses and expanded services. The Center serves those students taking classes on the Lawton campus and offers medical care for acute conditions, mental health counseling, education programs, and interactive workshops.

The plan to establish a Student Wellness Center was included in Cameron University's *Plan 2013: Choices for the Second Century*, and the Wellness Fee was initiated in fall 2010. Currently in its third year of operation, the Center has met a significant need in the student population, and the current demand for services exceeds availability. Since opening, the Center has increased medical care operating hours from 20 hours per week to 30 hours per week and has hired an additional full time mental health counselor to meet increased demand for counseling services. Currently, the costs of operating the Center exceed the approved fee of \$25 per student, per semester. The \$10 per student, per semester, requested increase is necessary to cover current operating expenses and to fund additional increases in mental health counseling and physical health care services. The University annually contracts with the University of Oklahoma Health Science Center's Southwest Oklahoma Family Practice Program for physical health care services.

The Student Wellness Center fee of \$35 per student, per semester, is only assessed to students who physically take courses on the Lawton campus. Students enrolled in fall, spring and summer semesters and intersession courses are assessed the fee. Students who only take courses online, at Ft. Sill or the University's branch campus in Duncan or Comanche Nation College are not assessed the fee, as they do not utilize the Center. Additionally, concurrently enrolled high school students are not assessed the fee and do not utilize the Center. The Center operates twelve months a year.

President Ross recommended the Board of Regents approve the revised academic service fee for the 2013-2014 academic year and authorize its submission to the Oklahoma State Regents for Higher Education.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

HOUSING RATES FOR FISCAL YEAR 2014 – CU

The basis for the requested increase is to allow the University to continue modernizing the Shepler residential facility and to continue maintenance of Cameron Village, opened in August 2005. Much work has been done in Shepler and Cameron Village over the past few years to ensure that the facilities are amongst the community's most desired places to live. This fall, Student Housing developed a long term housing plan, detailing necessary renovations and purchases over the next 5-10 years. Planning has already begun to remodel two Shepler floors during the summer of 2013, a project that includes new furniture, flooring, and light fixtures, as well as painting.

Shepler rates and Cameron Village rates were increased 3.8% August 2012. The proposed rates will be effective August 2013 and represent a 4.0% increase. The proposed rates are still much lower than other regional university housing rates in similar facilities.

Current and proposed semester rates are:

	<u>Current Rates</u> <u>2012-2013</u>	<u>Proposed</u> <u>Increases</u>	<u>New Rates</u> <u>2013-2014</u>
Shepler, 4 Person, 3-room Suite	\$ 851	\$ 34	\$ 885
Shepler, 3 Person, 3-room Suite (small)	958	37	995
Shepler, 3 Person, 3-room Suite (large)	1,171	49	1,220
Shepler, 2 Person, 3-room Suite	1,277	53	1,330
Shepler, Double	631	24	655
Shepler, Single	1,053	42	1,095
CV, 4 Bedroom Apartment – 9 month	2,322	93	2,415
CV, 4 Bedroom Apartment – 12 month	1,983	82	2,065
Summer	1,321	54	1,375
CV, 2 Bedroom Apartment – 9 month	2,705	105	2,810
CV, 2 Bedroom Apartment – 12 month	2,370	95	2,465
Summer	1,580	65	1,645

As part of Cameron's commitment to providing students the complete collegiate experience, housing options at affordable costs are offered. In 2011, Cameron University was recognized on US. News & World Report's Short List of "10 Colleges with the Least Expensive Room and Board" as being the second-lowest in the nation and 58.5 percent less than the national average of \$9,047. Approval of the proposed rates is being requested at this time to permit inclusion of FY 2014 rental rates in recruiting and marketing programs.

President Ross recommended the Board of Regents approve the proposed increases in room rates for Shepler residence hall rooms and Cameron Village residential apartments, effective August 1, 2013.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

RATES FOR FOOD SERVICES FOR FISCAL YEAR 2014 – CU

Cameron University requires students residing on campus to participate in the University's food service program. Students residing in the Shepler residence halls are required to purchase a board plan, and students living in Cameron Village residential apartments are required to purchase a dining/convenience plan that provides a flex dollar account. The requirement to participate in a food service plan ensures residential students access to balanced and nutritional meals.

The proposed rate increase is required to:

- ensure access to quality food at times convenient to students,
- offset increases in costs associated with the University’s food service contract, and
- provide funding to update Shepler dining location.

To accommodate students’ preferences and in order to offer increased flexibility in dining options, five board plans will receive an increase in funds available through the “flex” portion of their plans. Those plans are listed below.

<u>Plan Type:</u>	<u>Rate</u>
10 Meals Per Week & \$175 Flex (Previously 10 Meals Per Week & \$150 Flex)	\$1,265
8 Meals Per Week & \$250 Flex (Previously 8 Meals Per Week & \$225 Flex)	1,265
15 Meals Per Week & \$140 Flex (Previously 15 Meals Per Week & \$50 Flex)	1,330
4 Meals Per Week & \$150 Flex* (Previously 4 Meals Per Week & \$120 Flex)	550
5 Meals Per Week & \$250 Flex* (Previously 5 Meals Per Week & \$230 Flex)	750

* Plans available only to Cameron Village residents.

Three other plan types – two for commuters and the Dining/Convenience Plan – will receive a slight increase in their rates.

<u>Plan Type:</u>	<u>Current Rates 2012-2013</u>	<u>Proposed Increases</u>	<u>New Rates 2013-2014</u>
Commuter – 10 Meals	55	3	58
Commuter – 30 Meals	160	10	170
Dining/Convenience Plan*	365	15	380

* Plans available only to Cameron Village residents.

The average proposed increase, adjusting for increases in “flex” dollars, is approximately 4.2%. Amounts shown are per semester.

Discussions among students, the University’s food service provider and the University are ongoing to determine the optimal plan types, i.e., number of meals per week and the amount of “flex” dollars for FY 2014. These discussions could result in changes to the plan types; however, the redesigned plans will be accommodated within the requested rates.

In 2011, Cameron was ranked among the U.S. News & World Report’s Short List of “10 Colleges with the Least Expensive Room and Board,” recognizing Cameron’s average rate for room and board during the 2011-2012 academic year as the second-lowest in the nation and 58.5 percent less than the national average of \$9,047. With the proposed modest increases for food services, Cameron students will continue to pay less than most students at comparable universities and significantly less than the national average.

President Ross recommended the Board of Regents approve the proposed board and commuter meal plan rates effective August 1, 2013.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

EASEMENT FOR 27TH STREET PARKING – CU

In 2008, the University acquired several lots across 27th Street from the University's campus. The purpose of the acquisition was to provide additional parking for faculty, staff and visitors to the McMahon Fine Arts Complex.

The land acquired has an existing utility easement that provided access to the City of Lawton via 27th Street. For the purpose of constructing the maximum number of parking spaces, the University requested and the City has agreed, pending Board of Regents approval, to modify its utility easement. The modification will change the City's access to the utility easement from 27th Street to Avenue B as follows:

Beginning at the Northwest Corner of Lot 23, Block 5, College Addition, Lawton, Oklahoma, according to the recorded plat thereof; Thence S89°28'10"E a distance to 75.00 feet to the Northeast Corner of Lot 25, Block 5; Thence N00°03'41"E a distance of 16.00 feet to the Southeast Corner of Lot 20, Block 5; Thence N89°28'10"W a distance to 75.00 feet to the Southwest Corner of Lot 22, Block 5; Thence S00°03'41"W a distance of 16.00 feet to the Point of Beginning.

The Board is asked to approve granting of a utility easement to the City of Lawton as described. A drawing of the easement area is attached hereto as Exhibit C.

President Ross recommended the Board of Regents:

- I. Approve the granting of the utility easement to the City of Lawton described above; and
- II. Authorize the President or her designee to execute the easement document.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

EASEMENT FOR MCMAHON FIELD AND ATHLETIC CENTER – CU

McMahon Field and Athletic Center is currently under construction. In order to provide permanent electric power to the new facility, Public Service Company of Oklahoma (PSO) has requested an underground right-of-way easement which allows construction, operation and maintenance.

The easement right-of-way requested is five feet on each side of a centerline. The tract is located in the Northwest Quarter (NW/4) of Section Thirty-five (35) in Township Two (2) North, Range Twelve (12) West, I.M., Comanche County, State of Oklahoma.

Beginning at the Northwest Corner, Northwest Quarter (NW1/4), Section Thirty Five (35), Township Two (2) North, Range Twelve (12) West, I.M., Comanche County, Oklahoma; Thence S00°02'31"W for a distance of 589.15 feet on the West Section Line; Thence S89°57'29"E for a distance of 60.00 feet to the point of Beginning; Thence S89°05'08"E for a distance of 122.08 feet to the point of ending.

The Board is asked to approve granting an underground right-of-way easement to PSO. A drawing of the easement area is attached hereto as Exhibit D.

President Ross recommended the Board of Regents:

- I. Approve the granting of the underground right-of-way easement to Public Service Company of Oklahoma described above; and
- II. Authorize the President or her designee to execute the easement document.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

STAFF ADVISORY COUNCIL – CU

In Cameron University's first strategic plan, *Plan 2008: Preparing for Cameron University's Second Century*, six core values were established. One of the core values, "Shared Governance," states that the University emphasizes teamwork, facilitates open and effective communication, and provides opportunities for active participation by all constituencies. Cameron University's faculty and students have governance structures, Faculty Senate and Student Government Association, respectively, through which to share concerns, facilitate communication, and formally contribute to solutions. The establishment of a Staff Advisory Council will offer Cameron's staff a governance structure of its own.

Recognizing the need for such a Council, a Staff Advisory Council policy was drafted and is attached for Regents' consideration. The policy states the council's charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and make policy recommendations, communicate and share staff concerns, recommend changes to University practices, and provide administrative support to the University. Additionally, the Council will participate in an advisory and referral capacity to the President of the University in such University policy matters which may directly affect the staff employees.

The Council shall consist of representatives to be elected from the classified and administrative/professional staff of Cameron University based on EEO classification but exclude the President of the University, the Provost and Vice-Presidents of the University, members of the faculty, and student employees.

The need for a Staff Advisory Council is included in *Plan 2018: Values Driven, Action Oriented*, Cameron's most recent strategic plan which articulates the University's goals for the next five years. Action item 4.5 reads "Operationalize the Staff Advisory Council."

Cameron's Staff Advisory Council policy has been reviewed by legal counsel. The proposed policy is attached hereto as Exhibit E.

President Ross recommended that the Board of Regents adopt the attached policy to establish the Cameron University Staff Advisory Council.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS –CU**CHANGES:**

Conley, Terry R., Dean of the School of Science and Technology and Professor with tenure, annual salary changed to \$125,000 (\$90,000 faculty, \$35,000 administrative (Dean)) for a 12-month appointment (\$10,416.67 per month), effective January 1, 2013.

McArthur, John M., Provost and Professor with tenure, continue to provide medical insurance upon retirement from Cameron University.

Odom II, Oris L., Title, Dean of the School of Business removed; retains title, Professor with tenure, academic year salary of \$96,722 annualized (\$ 8,060.17 per month), effective July 1, 2013.

Pinkston, Glen P., Vice President for Business and Finance, continue to provide medical insurance upon retirement from Cameron University.

RESIGNATIONS:

Moro, Ramiro, Associate Professor, Department of Physical Sciences, December 19, 2012.

Williams, Deborah, Assistant Professor, Department of Education, May 15, 2013.

President Ross recommended the Board of Regents approve the personnel actions listed above.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

CURRICULUM CHANGES – CU**QUARTERLY FINANCIAL ANALYSIS – CU**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

CURRICULUM CHANGES – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Provost, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

COURSE ADDITIONS

<u>Prefix /Number</u>	<u>Title</u>
COMM 4901	Communication Capstone
HON 1001	Introduction to Honors Studies

HON	1102	Foundations of Leadership
MATH	4782	Mathematics Capstone I
MATH	4792	Mathematics Capstone II
MIS	4433	Project Management
MM	3031	Motion Graphics I
MM	3041	Motion Graphics II
MM	3051	Motion Graphics III
MM	3063	3D Animation and Motion Capture I
MM	3073	3D Animation and Motion Capture II
PS	4683	Political Science Capstone
TECH	4443	Technology Capstone
THTR	4993	Theatre Arts Capstone

COURSE DELETIONS

<u>Prefix /Number</u>	<u>Title</u>
TECH 3003	Production Planning
TECH 4023	Computer Generated Presentation
TECH 4153	Computer Security

COURSE MODIFICATIONS

<u>Prefix /Number</u>	<u>Title</u>	<u>Comments</u>
ECE 4653	Assessment of Young Children	Change in description
EDUC 4313	Practicum in Assessment and Instruction	Change in description and prerequisites
EDUC 4653	Classroom Assessment	Change in description
HIST 3363	Europe and the Mediterranean, 1200-1750	Change in title and description
HLTH 1053	Personal and Community Health	Change in status

HLTH	1063	Basic Nutrition	Change in status
HPET	3373	Therapeutic Recreation	Change in title
TECH	4003-6	Science and Technology Internship	Change in credit, number, and description

This item was reported for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS – CU

By request of the Board of Regents, the Cameron University Statements of Net Assets as of September 30, 2012, Statements of Changes in Net Assets for the three months then ended and related Executive Summary are presented and attached hereto as Exhibit F.

This item was presented for information only. No action was required.

PRESIDENTIAL SEARCH COMMITTEE AUTHORIZATION – CU

On January 15, 2013, President Cynthia Ross announced her intention to retire from the Presidency of Cameron University, effective June 30, 2013. During her ten-year tenure as President, Dr. Ross has served with distinction, advancing the University in every conceivable category. The Board of Regents now faces the daunting task of appointing a worthy successor.

In connection with Dr. Ross' retirement as President, the Board will consider the process for the presidential search, which may include, but is not limited to, composition of the search committee, the advertisement, the charge to the search committee and criteria for the selection of a president.

Section 1.4 of the Board of Regents Policy Manual for Cameron University provides for the appointment of an administrative search committee to assist the Board of Regents in locating and vetting appropriate candidates for the position of President. Per policy, the search committee will include representation from Cameron's faculty, staff and students and will also include members from the Cameron community and the Board of Regents.

As the Board has not yet had the opportunity to solicit search committee nominees, and because the next meeting of the Board of Regents does not occur until March, it is appropriate to authorize the Chairman of the Board to appoint search committee members in advance of the next meeting of the Board so that they may begin work.

Chairman Rainbolt-Forbes recommended the Board of Regents authorize the Chairman of the Board, in consultation with the Chair of the Cameron University Committee, to appoint an administrative search committee to recommend candidates for the position of Cameron University President to the Board of Regents.

The Chairman stated that it was with sadness and trepidation that she presented this item moving forward with President Ross' retirement.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren asked Vice President Tripp Hall to make remarks opening his report, saying that Mr. Hall received the great honor of being recently described by one of the University's leading donors as the leading pickpocket in the state of Oklahoma. Mr. Hall announced a remarkable achievement at the University: overall private gifts have reached \$139,739,883. At this time last year, the comparable amount was \$85,395,552. This figure doesn't include State matching funds for endowed chairs; it is strictly private giving from alumni, friends and donors. The Campaign for Scholarships stands at \$214 million in private gifts, a \$24 million increase from this time last year. The College of Medicine's Second Century Scholarship Campaign was launched in March 2011 and has raised \$7,162,334 in one year and ten months. Prior to that, there was total giving of less than \$10 million since the inception of the College. The number of gifts to the University is up remarkably, pledges are up, corporate giving is up. The number of alumni clubs worldwide has grown from 44 to 100, with alumni giving up to remarkable numbers. Vice President Hall stated that the reason for these increases is due mainly to leadership from President Boren and the Board of Regents to administrators across the University who believe in what the donors are being asked to believe and support. President Boren expressed his appreciation to Mr. Hall and everyone who has been a part of these development efforts and then introduced two special donors, Jon and Cathryn Withrow. This couple has given more than \$2 million in scholarship to students in very different fields in Arts & Sciences, Business, Earth and Energy, Engineering, etc. This time they're giving a scholarship for doctoral students conducting research and working with individuals with autism spectrum disorders. The President asked the Withrows to come forward, to be presented a copy of David Levy's first volume of the history of the University and to be recognized by the Board. Following this, he introduced Dr. Berrien Moore, Dean of the College of Atmospheric and Geographic Studies, to speak about the programs and work in the National Weather Center facility. Dr. Moore reflected on the differences he sees in universities across the country and OU: unfortunately, many universities are in a stagnant position. He thanked the Regents and the state for not being in such a position, but for moving forward and being vibrant. He stated that the University he has come to know is almost unique on the planet for its ability to reach across borders. In a conversation with Ghislain d'Humieres, director of the Fred Jones Jr. Museum of Art, they developed the plan for the upcoming exhibit on art's window on the impact of weather on the human experience. The public opening of the exhibit will be Earth Day, April 22. Vice President Moore then spoke of the cross-border collaborations that occur in the National Weather Center facility between federal and University programs and researchers. He was also pleased note one other cross border event, at the recent American Meteorological Society meeting in Austin, Texas: more student papers were given by OU students than by students from all Texas universities combined. President Boren thank Dr. Moore and said that concluded his report.

REVISIONS TO THE ACADEMIC APPEALS POLICY AND PROCEDURES – HSC

The Health Sciences Center Academic Appeals Policy and Procedures was approved by the Board of Regents at their December 2012 meeting. At this time the administration is proposing: 1) clarification in Section 4.16.2 1)(b) of the department chair's role during the informal resolution process for appeals related to an evaluation; 2) addition in Sections 4.16.2

2)(h) and 4.16.2 3)(h) of actions to occur should the student prevail in the hearing; and 3) addition in Sections 4.16.2 2) (l) and 4.16.2 3) (l) procedures for appeal of the Hearing Panel's findings. In addition, there are minor "housekeeping" changes to the policy and procedures to ensure consistent wording within the three types of appeals. A copy of the proposed revisions is attached hereto as Exhibit G.

President Boren recommended that the Board of Regents approve the revisions to the Academic Appeals Policy and Procedures at the Health Sciences Center.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

DENTAL OPERATORY CABINETRY FOR DENTAL CLINICS – HSC

I. AWARD A CONTRACT

The Board of Regents approved the Dentistry Curriculum Redesign and Patient Delivery System Facilities Remodel project at its May 2011 meeting. This project involves renovation and reconfiguration of the clinical and administrative areas of the Dental Clinical Sciences Building primarily to accommodate a substantial redesign of the pre-doctoral curriculum and correlated patient care delivery system in the College of Dentistry. The substantial renovation will address critical issues of patient screening and assignment, treatment planning and better efficiency for patients, students, and faculty.

The proposed dental cabinetry and enclosure design will ensure full compliance with HIPAA (Health Insurance Portability and Accountability Act of 1996) and other personal and financial privacy regulations, as well as offer increased asepsis to meet infection control guidelines and enhanced material construction for limiting radiation exposure to patients and College personnel. The cabinetry will also accommodate integration of required technology components for mandated implementation of electronic health record and digital imaging, and offer efficient storage and space for proper orientation of dental supplies and equipment.

In response to a competitive solicitation, the following bids were received:

A-dec, Inc.	Newberg, Oregon
DentalEZ Alabama, Inc.	Malvern, Pennsylvania
Dental Equipment, LLC dba Pelton & Crane	Charlotte, North Carolina
Key Interiors	Franklin Park, Illinois
Symmetry Dental Direct, LLC	St. Louis, Missouri

The evaluation committee comprised the following individuals:

Bruce Bockus, Architect, Bockus Payne Associates Architects
 Raymond Cohlma, Director of Comprehensive Care, Dept. of Restorative Dentistry
 Michael Ferguson, Associate Dean for Finance & Administration, College of Dentistry
 Paul Mullasseril, Chair, Dept. of Restorative Dentistry
 Jace Paddleford, Architect, Bockus Payne Associates Architects
 Craig Sisco, Manager, Purchasing

The evaluation criteria were price, quality, meeting specifications of RFP, company strength, support, experience, warranty, and design and configuration.

The results of the evaluation were as follows:

(Weighted Score 0-5, 5 being the best)

Bidder	Met Specifications	Total Weighted Score
<i>A-dec, Inc.</i>	<i>Yes</i>	<i>3.8</i>
DentalEZ Alabama, Inc.	Yes	3.0
Dental Equipment, LLC dba Pelton & Crane	No	1.2
Key Interiors	Yes	2.8
Symmetry Dental Direct, LLC	Yes	2.4

The evaluation team determined that A-dec, Inc., of Newberg, Oregon, was the most responsive to the specified requirements of the RFP and represents best value to the University.

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and budgeted within the College of Dentistry operating budget.

President Born recommended the Board of Regents:

- I. Authorize the President or his designee to issue a purchase order in the amount of \$2,754,550 to A-dec, Inc., of Newberg, Oregon, the best value bidder, for the purchase and installation of custom dental operatory cabinetry for the College of Dentistry clinical and administrative areas;
- II. Authorize the President or his designee to submit the above acquisition for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

ENCLOSURE SYSTEM FOR COMPARATIVE MEDICINE – HSC

An enclosure system is specified for installation in the Comparative Medicine Department on the Health Sciences Campus in support of continuing research in the areas of cancer, diabetes and neurovision studies.

Compatibility requirements with current equipment ensure interchangeable components, offering the most efficient use of space and consistency in operation, maintenance and storage. Pricing was determined to be fair and reasonable based on previous equipment purchases of same and similar equipment.

Funding has been identified, is available and budgeted within the Comparative Medicine operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$999,996 to Allentown Inc. of Allentown, New Jersey, on a sole source basis, for an enclosure system for Comparative Medicine.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

**NONSUBSTANTIVE PROGRAM CHANGES – NC
PRIME SUPPLIER FOR DATA COMMUNICATION CABLE AND COMPONENTS –
NC**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

NONSUBSTANTIVE PROGRAM CHANGES – NC

Additional changes are attached hereto as Exhibit H.

Non-Substantive Program Changes
Approved by Academic Programs Council, December 11, 2012

Course and Degree Program Requirement Change

COLLEGE OF ENGINEERING

Aerospace Engineering, Bachelor of Science in Aerospace Engineering (RPC 005, MC B010); and Bachelor of Science in Aerospace Engineering/Master of Science (Aerospace Engineering) F010

Degree requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. Total credit hours required for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Chemical Engineering, Bachelor of Science in Chemical Engineering (RPC 030, MC B160, B161, B163); Bachelor of Science in Chemical Engineering/Master of Science (Chemical Engineering) A160/F160; Bachelor of Science in Chemical Engineering/Master of Science Bioengineering) A161/F110 Q063; Bachelor of Science in Chemical Engineering/Master of Science (Bioengineering) A163/F110 Q520

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, Pre-Medical/Biomedical modified to more accurately reflect current pre-medical requirements. Total credit hours required for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Civil Engineering, Bachelor of Science in Civil Engineering (RPC 037, MC B190); Bachelor of Science in Civil Engineering/Master of Science (Civil Engineering) (A190/F190 Q118 Q116)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, curriculum modified slightly to address needed changes in course offerings for the Civil Engineering degree. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Computer Engineering, Bachelor of Science in Computer Engineering (RPC 332, MC B225); Bachelor of Science in Computer Engineering/Master of Science (Electrical & Computer Engineering) A226/F226; Bachelor of Science in Computer Engineering/Master of Science (Computer Science) A225/F235 Q147

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Computer Science, Bachelor of Science in Computer Science (RPC 233, MC B235); Bachelor of Science in Computer Science/Master of Science (Computer Science) (A235/F235 Q146)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, curriculum modified slightly to address needed changes in science requirements for Computer Science degree. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Electrical Engineering, Bachelor of Science in Electrical Engineering (RPC 059, MC B350); Bachelor of Science in Electrical Engineering/Master of Science (Electrical and Computer Engineering) A350/F350

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Engineering Physics, Bachelor of Science in Engineering Physics (RPC 071 B372)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Environmental Engineering, Bachelor of Science in Environmental Engineering (RPC 331, MC B390); Bachelor of Science in Environmental Engineering/Master of Science (Envir. Engr.) (A390 F390)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, curriculum modified slightly to address needed changes in course offerings for Environmental Engineering degree. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Industrial Engineering, Bachelor of Science in Industrial Engineering (RPC 129, MC B525); Bachelor of Science in Industrial Engineering/Master of Science (Industrial Engineering) (A525 F525); Industrial Engineering: Information Technology, Bachelor of Science in Industrial Engineering (B526); Industrial Engineering: Information Technology Bachelor of Science in Industrial Engineering/Master of Science (Industrial Engr.) (A526 F526); Industrial Engineering, Bachelor of Science in Industrial Engineering/Master of Business Administration (A528 F140 Q340); IE: Pre-Medicine, Bachelor of Science in Industrial Engineering, B527)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, the Pre-Medical modified to more accurately reflect current pre-medical requirements. Total credit hours for the degree will not change.

Reason for request:

To enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge, the three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Mechanical Engineering, Bachelor of Science in Mechanical Engineering (RPC 158, MC B675, B676); Bachelor of Science in Mechanical Engineering/ Master of Science (Mechanical Engineering) A675/F675

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, the Pre-Medical modified to more accurately reflect current pre-medical requirements. Total credit hours for the degree will not change.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge, the three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

COLLEGE OF EARTH AND ENERGY

Petroleum Engineering, Bachelor of Science in Petroleum Engineering (RPC 182, MC B765)

Course requirement change. Raise minimum retention/graduation grade point average to 2.50. Remove Freshman Engineering Experience from requirements. Replace MATH 1823 with MATH 1914, MATH 2423 with 2924, and MATH 2433 with MATH 2934. Add PE 3712 and PE 4533. Remove PE Approved Elective II requirement, require only one PE Approved Elective of 3 credit hours. Change requirement Principles of Macro Economics to require Gen Ed Core Area III Social Science. Change PE 4713 to PE 4712. Total credit hours for the degree will not change.

Reason for request:

MPGE Faculty Undergraduate Curriculum Committee has studied the preparedness of students in the program and have received approval from Faculty to improve the curriculum requirements in efforts to produce higher quality graduates for industry.

Administrative/Internal Program Change
Approved by Academic Programs Council, December 11, 2012

Area of Concentration Requirement Change

COLLEGE OF EDUCATION

Reading Education, Master of Education (RPC 063, MC M545/Q566)

Area of concentration course requirement change. Content of program is updated through course additions, deletions, and modifications due to accreditation requirements. Courses are being replaced and modified to make them more up to date and to meet the requirements of the International Reading Association for accreditation. Total credit hours for the concentration/minor will not change.

Reason for request:

Course changes are due to changes in professional association accreditation requirements and standards for reading specialists. The reading program wants to reconfigure the program to accommodate the accreditation requirements set by the International Reading Association: 24 graduate credit hours in reading and language arts and 6 credit hours of supervised practicum. In addition, we want to make our program more up to date, flexible and student friendly.

Course Designator

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Art, Technology, and Culture, course designator

Add ATC course designator. This designator only applies to new courses in the Art, Technology, and Culture curriculum. The Media Area is changing its option name to Art, Technology, and Culture as well as adding new courses to this major. These course changes will follow for only specific courses in Art, Technology, and Culture curriculum.

DES course designator

Change course designator ART to DES [Design] to reflect the difference of the design courses from the art courses. The new designator better positions program and course offerings for new collaborative initiatives with other units within OU. The program requests that a new designate DES only apply only to specific courses in the Visual Communication curriculum.

This item was reported for information only. No action was required.

**PRIME SUPPLIER FOR DATA COMMUNICATION CABLE AND COMPONENTS –
NC**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for ADC Krone and Leviton data communication cable and components suppliers for fiscal year 2013 is estimated to be \$400,000. The prime supplier contract was a multiple award to support the University's Information Technology (IT) Department by establishing pricing and availability of data cable and

components. ADC Krone and Leviton are the campus standards for Norman campus network infrastructure cabling. IT anticipates an increase in campus data cabling requirements due to various construction projects including Headington Hall and Four Partners Place, and ongoing network and fiber infrastructure upgrades.

The annual expenditure for fiscal year 2012 was \$242,091.

The just-in-time contracts are based on a previous competitive solicitation and will be the fourth renewal of a five-year contract. Contracts recommended for renewal are listed below:

Anixter Inc.	Tulsa
Synergy Datacom Supply, Inc.	Oklahoma City

Funding has been identified, is available and budgeted within the IT operating account.

This item was reported for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$250,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 2008 through 2012 and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit I.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$250,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

	FY12 Total Expenditures	FY12 YTD Expenditures	FY13 YTD Expenditures
UNIVERSITY OF OKLAHOMA	\$284,011,126	\$121,469,796	\$120,946,526
NORMAN CAMPUS	\$157,413,381	\$69,735,210	\$70,092,302
HEALTH SCIENCES CENTER	\$126,597,745	\$51,734,586	\$50,854,224

President Boren recommended that the Board of Regents ratify the awards and/or modifications for October and November 2012 submitted with this Agenda Item.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Change
Approved by Academic Programs Council, December 11, 2012

New Program Request

COLLEGE OF LAW

Legal Studies, Master of Legal Studies (RPC TBD, MC TBD)

New program request. Level I formal degree abbreviation Master of Specialty, Level II degree designation as on diploma Master of Legal Studies, Level III title of proposed degree program Legal Studies, with Level IV option in Legal Studies. Traditional and electronic delivery method. Total of 30 hours required for the degree, 15 hours in degree program core, 9 hours of guided electives, and 6 hours of general electives. The College, through the Advanced and Certificate Programs Committee, establishes the Curriculum to ensure that it meets the program's stated objectives. Students will take a common core of 15 hours: Introduction to the American Legal System (2 credit hours); Writing, and Analysis (2 credit hours); Directed Legal Research (2 credit hours); and 9 hours from Administrative Law (3 credit hours, Agency and Partnership (2 credit hours), Corporations (3 credit hours), Environmental Law (3 credit hours), Intellectual Property Law (2-4 credit hours), International Business Transactions (2-3 credit hours), International Environmental Law (2 credit hours), International Law Foundations (2-3 credit hours), International Trade Law (2 credit hours), Patents (3-4 credit hours), and Trademarks (2-3 credit hours). For the Energy concentration, the 9 hours of guided electives would be drawn from Energy Law, Energy Law and Natural Resources, International Petroleum Transactions, Mineral Title Examination, Oil and Gas Law, Oil & Gas Contracts and Tax, Oil and Gas Practice, Water Law, and Wind Law. The 9 hours of guided electives for the Natural Resources concentration would be chosen from Agricultural Biotech Law, Agricultural Environmental Law, Agricultural Law, Energy Law, Energy Law and Natural Resources, Federal Indian Water Law, International Petroleum Transactions, Mineral Title Examination, Native American Natural Resources, Oil and Gas Law, Oil & Gas Contracts and Tax, Oil and Gas Practice, Water Law, and Wind Law. The Indigenous Peoples concentration guided electives would be drawn from Comparative Indigenous Peoples Law Seminar, Federal Indian Law, Federal Indian Water Law, Indian Gaming Law, International Human Rights, Native American Natural Resources, and Tribal Courts and Tribal Law Seminar. The 6 hours of general electives can be drawn from rest of the College of Law's Curriculum under the direction and advice of the student's supervising professor. At this time, no new courses are anticipated. The online course option will be developed over time beginning with the concentration in law related to Indigenous Peoples. Until the College of Law has a full complement of online courses developed, those choosing the online option will have limited choice of course options. The online option will have a residential component - most of the Introduction to the American Legal System and Research, Writing, and Analysis classes will be taught at OU in Norman in a concentrated one-week block. Each MLS student's course of study must be approved by the Committee and will conclude with a major written capstone project addressing the legal aspects of the chosen topic, synthesizing the knowledge gained in the program. While there would be one MLS degree, MLS students would be allowed to concentrate their studies in one or two of the three subject areas or to pursue a broad-based study of all three areas. Two of the Core courses are designed to introduce the non-lawyer to American law and practice providing them with a foundation upon which to build. The capstone writing experience synthesizing the learning that has taken place constitutes the third

Core element. The other Core courses are designed to deepen the student's knowledge of American and International Law generally. The guided electives consist of courses directly related to the particular concentration and courses that will provide relevant context to the concentration. The guided electives for a student choosing not to concentrate are designed to provide a broad foundation to American law in a global context. The aim of this new program is to provide a new degree that will further cement the College's long-standing stature as a leader in the fields of energy, natural resources, and indigenous peoples. Unlike the LLM program, which is targeted toward individuals who hold a JD degree or its foreign equivalent, this program is targeted toward individuals who hold at least a bachelor degree and who would benefit from some legal education. Lawyers would not be barred from the seeking an MLS if they preferred it to the LLM. The proposal is to basically mirror the LLM by establishing a 30-credit MLS in Energy, Natural Resources, and Indigenous Peoples. The program is flexible enough to allow students to specialize in one of these three areas, but many students will want to study all three areas. The College anticipates that most students will take two years to complete this degree. Intended date of implementation to be Fall 2013. No additional accreditation will be needed for this proposed Master of Legal Studies (MLS) program, but the ABA must provide a letter of "acquiescence" to assure that the MLS program will not adversely affect the existing and ABA accredited JD program. Because the College believes that the MLS program will enhance and complement our existing JD program and give JD students the opportunity to meet and interact with MLS students from various countries, various native peoples groups, and various professions and because the ABA recently acquiesced in the College's LLM program, we do not anticipate any problem in obtaining this acquiescence. MLS will be concentrated in areas of strategic interest to College of Law, names Energy, Natural Resources, and Indigenous Peoples. This program is targeted toward individuals who hold at least a bachelor degree and who would benefit from some legal education. The program will follow the admission, retention, and graduation standards set by the College of Law at the University of Oklahoma. To gain admission, an MLS applicant's undergraduate or graduate degree and background must indicate that he or she is capable of earning an MLS degree and that earning such a degree makes sense from his or her personal and professional standpoints. For example, a petroleum engineer aspiring to a management or negotiator's position may benefit from earning an MLS degree to gain an understanding of basic petroleum transactions law. Students whose first language is not English will have to demonstrate proficiency in the English language. MLS students must earn at least a 8.0 GPA on a 12 point scale (3.00 on the more common 4.00 grading system).

Reason for request:

This proposal addresses a current need for Graduate legal education in Oklahoma. The aim of this new program is to provide a new degree that will further cement the College's long-standing stature as a leader in the fields of energy, natural resources, and indigenous peoples. Twenty of the top 100 law schools in the country now offer a master's degree for non-lawyers, but no other MLS program in the United States has this precise focus. The proposed program will also bring unique interdisciplinary opportunities to the College as MLS students from diverse educational and career backgrounds enrich the dialogue. The College anticipates more than sufficient demand for this program from those persons pursuing careers in tribal governance, tribal business, the energy industry, agriculture, the environmental field, and journalism.

American Indian Law, Graduate Certificate (RPC TBD, MC TBD)

New program request. Level I formal degree abbreviation Graduate Certificate, level II degree designation as on diploma Graduate Certificate, Level III title of proposed degree program American Indian Law, with Level IV option in American Indian Law. Traditional delivery method. Total of 15 hours required for certificate, 12 hours in program core and 3 hours of guided electives. The College, through the Advanced and Certificate Programs Committee, establishes the Curriculum to ensure that it meets the program's stated objectives. The Certificate is designed to provide the student with a solid grounding in Indigenous Peoples/Native American Law, require a major written product in the field, and provide the student with significant experiential work in the field. The aim of this new certificate, which is embedded into the existing JD program, is to encourage interested JD students to focus in this area of excellence in

their legal education. To earn the certificate, students must take the following Core course Federal Indian Law (3 credit hours), AND nine credit hours from the following Core courses: Native American Natural Resources (3 credit hours), American Indian Law Seminar, Selected Legal Problems (2 or 3 credit hours), American Indian Law Review, Comparative and International Indigenous Peoples' Law, Tribal Courts/Tribal Law (2 credit hours), Indian Gaming Law and Regulation Seminar (2 credit hours), Federal Indian Water Law (2 credit hours). Students must also select an experiential component. Up to 3 hours of an externship may be included in the Core by choosing one of the following options: Federal Indian Law Externship (max of 12 credit hours), Extern Placement, provided the externship focuses substantially on the practice of American Indian Law, including a judicial externship (3 credit hours), Inter-American Human Rights Commission Externship (max of 12 credit hours), 100 hours of employment as approved by the Center Director. The American Bar Association prohibits a student from receiving course credit for a paid internship. In other words, students have a choice of obtaining an unpaid but credited externship or a paid but uncredited job. To earn the Certificate, the student could select either option. Quality for the paid field work will be assured through supervision of the Center Director in collaboration with the Director of Extern Programs. Students must also select one of the following guided electives: Administrative Law, Federal Courts, International Law Foundations (2 or 3 credit hours), Environmental Law, Oil and Gas (4 credit hours), Water Law (2 or 3 credit hours). Under the direction of a professor, either in a designated course or through independent directed study, the student must also complete one major writing project in a topic related to Indian Law. The Advanced and Certificate Programs Committee would add or delete courses from this list as deemed appropriate or necessary. At this time no new courses are contemplated. JD degree-candidate OU Law students are eligible to participate in this program. Admission, retention, and graduation are all covered by State Regent approved standards for the OU College of Law. Additionally, individuals who have already obtained a J.D. from an accredited law school and desire an expertise in American Indian Law are eligible for admission. The Dean appoints an Advanced and Certificate Programs Committee comprised of current full-time faculty and retired faculty to administer the program. This Committee will serve as the Admissions Committee for post-J.D. Certificate candidates. To earn the Certificate a student will be required to maintain a B- (7.0 on a 12.0 scale) average Law classes that count toward the certificate.

Reason for request:

This certificate will further cement the College's long-standing stature as a leader in the field of indigenous peoples law. The Center for the Study of American Indian Law and Policy at the University of Oklahoma has been offering a non-transcripted certificate option since 2002. Since that time 52 students have earned the certificate. The College expects the demand to increase slightly with the added value of a transcripted certificate. Many of our students go to work for

law firms, corporations, or tribal governments, practicing in areas that require expertise in American Indian Law. The Certificate is meant to provide our students with a credential to make them more competitive in the job market.

Energy Law, Graduate Certificate (RPC TBD, MC TBD)

New program request. Level I formal degree abbreviation Graduate Certificate, Level II degree designation as on diploma Graduate Certificate, Level III title of proposed degree program Energy Law, with option in Energy Law. Traditional delivery method. Total of 18 hours required for certificate, 12 hours in program core and 6 hours in guided electives. The College, through the Advanced and Certificate Programs Committee, establishes the Curriculum to ensure that it meets the program's stated objectives. The Certificate is designed to provide the student with a solid grounding in Energy Law, require a major written product in the field, and provide the student with significant exposure to non-legal aspects of the energy industry. The aim of this new certificate is to encourage interested JD and post-JD students to focus in this area of excellence in their legal education. This certificate will further cement the College's long-standing stature as a leader in the field of energy law. In addition to law courses, the student is required to take two non-law courses, chosen by the College of Atmospheric & Geographic Sciences, Price College

of Business, Mewbourne College of Earth & Energy, or the College of Engineering, in collaboration with the College of Law. To earn the certificate, students must take 12 hours from the following Core courses: Energy Law (2 or 3 credit hours), Oil and Gas (3 or 4 credit hours), International Petroleum Transactions, Native American Natural Resources, Mineral Title Examination (2 credit hours), Oil and Gas Practice (2 credit hours), Wind Law (2 credit hours), Oil and Gas Contracts (2 or 3 credit hours), Water Law (2 or 3 credit hours), Federal Indian Water Law (2 credit hours). The Advanced and Certificate Programs Committee will add or delete courses from these lists as deemed appropriate or necessary. At this time no new courses are contemplated. Under the direction of a professor, either in a designated course or through independent directed study, the student must also complete one major Energy Law related practice oriented writing project. Students must also take six hours of existing non-law courses approved by the College of Atmospheric & Geographic Sciences, Price College of Business, Mewbourne College of Earth & Energy, or the College of Engineering, in collaboration with College of Law's Advanced Degree and Certificate Programs Committee. Potential courses include, but are not limited to EMGT 3001, EMGT 3713, ENGB 5131, CHE 2133, and GEOL 4143. The particular courses chosen will vary from student to student the College of Law and the partnering college tailoring this requirement to each particular student's interests and goals. The two interdisciplinary courses will not count toward the JD degree but will provide added value to the student and prospective employers by providing the student with exposure to and immersion into non-legal aspects of the Energy industry. The College believes that this will enhance the value of the Certificate, distinguishing it from facially similar certificate programs. The College's Advanced Degree and Certificate Programs Committee will consider waiving this requirement when it determines that the student gained the required interdisciplinary knowledge while pursuing another graduate or undergraduate degree. Full-time JD degree-candidate OU Law students are eligible to participate in this program. Admission, retention, and graduation are all covered by State Regent approved standards for the OU College of Law. Additionally, individuals who have already obtained a J.D. from an accredited law school and desire an expertise in American Indian Law are eligible for admission. To earn the Certificate a student will be required to maintain a B- (7.0 on a 12.0 scale) average Law classes that count toward the certificate. In addition to the completion of the JD program, the student must demonstrate that he or she has satisfactorily completed the non-law course requirement with a grade of "B" or better in each of the two non-law classes.

Reason for request:

This certificate will further cement the College's long-standing stature as a leader in the field of energy law. Adding the Certificate Program will enhance OU's ability to compete for students who might otherwise choose other schools. It will also provide such students a credential attractive to potential employers, demonstrating their completion of core coursework and rigorous writing in the field.

Law and Entrepreneurship, Graduate Certificate (RPC TBD, MC TBD)

New program request. Level I formal degree abbreviation Graduate Certificate, Level II degree designation as on diploma Graduate Certificate, Level III title of proposed degree program Law and Entrepreneurship, with option in Law and Entrepreneurship. Traditional delivery method. Total of 18 hours required for certificate, 12 hours in program core and 6 hours in guided electives. The College, through the Advanced and Certificate Programs Committee, establishes the Curriculum to ensure that it meets the program's stated objectives. The Certificate is designed to provide the student with a solid grounding in Legal aspects of Business Entrepreneurship, require a major written product in the field, and provide the student with significant exposure to non-legal aspects of Business Entrepreneurship. The aim of this new certificate is to encourage interested JD and post-JD students to focus in this area of excellence in their legal education. This certificate will strengthen this part of our curriculum, become a cornerstone of future partnerships, and serve the good of Oklahoma by educating lawyers to serve tomorrow's entrepreneurs. In addition to law courses, the student is required to take two non-law courses, chosen by the Price College of Business in collaboration with the College of Law. To earn the certificate, students must take 12 hours in the following Core courses: LAW

5702 Agency and Partnership, LAW 5433 Corporations (3 credit hours), LAW 5750 Corporate Finance (2 or 3 credit hours), LAW 6820 Corporate Income Tax (3 or 4 credit hours), LAW 5753 Federal Securities Regulation, LAW 6520 Intellectual Property (2 or 3 credit hours), LAW 6552 International Petroleum Transactions, LAW 6040 International Business Transactions (2 or 3 credit hours), LAW 5763 Mergers and Acquisitions, LAW 5740 Payment Systems (2 or 3 credit hours), LAW 5750 Secured Transactions (3 credit hours). The Advanced and Certificate Programs Committee will add or delete courses from these lists as deemed appropriate or necessary. At this time no new courses are contemplated. Under the direction of a professor, either in a designated course or through independent directed study, the student must also complete one major practice oriented writing project in a topic related to commerce, business, securities, or finance law. Students must also take six hours of existing non-law courses approved by the Price College of Business in collaboration with College of Law's Advanced Degree and Certificate Programs Committee. The particular courses chosen will vary from student to student with the College of Business and the College of Law tailoring this requirement to each particular student's interests and goals. Potential courses include but are not limited to ENT 3203, ENT 3613, and ENTG 5912. The two interdisciplinary courses will not count toward the JD degree but will provide added value to the student and prospective employers by providing the student with exposure to and immersion in the business practices, technical knowledge, or other nonlegal aspects of the entrepreneurship. The College believes that this will enhance the value of the Certificate, distinguishing it from facially similar certificate programs. The College's Advanced Degree and Certificate Programs Committee will consider waiving this requirement when it determines that the student gained the required interdisciplinary knowledge while pursuing another graduate or undergraduate degree. Full-time JD degree-candidate OU Law students are eligible to participate in this program. Admission, retention, and graduation are all covered by State Regent approved standards for the OU College of Law. Additionally, individuals who have already obtained a J.D. from an accredited law school and desire an expertise in American Indian Law are eligible for admission. To earn the Certificate a student will be required to maintain a B- (7.0 on a 12.0 scale) average Law classes that count toward the certificate. In addition to the completion of the JD program, the student must demonstrate that he or she has satisfactorily completed the non-law course requirement with a grade of "B" or better in each of the two non-law classes.

Reason for request:

This certificate will strengthen this part of our curriculum, become a cornerstone of future partnerships, and serve the good of Oklahoma by educating lawyers to serve tomorrow's entrepreneurs. Adding the Certificate Program will enhance OU's ability to compete for students who might otherwise choose others schools. This certificate will provide added value, increasing the ability of our students to secure jobs in the broad field of business law.

Natural Resources Law, Graduate Certificate (RPC TBD, MC TBD)

New program request. Level I formal degree abbreviation Graduate Certificate, Level II degree designation as on diploma Graduate Certificate, Level III title of proposed degree program Natural Resources Law, with option in Natural Resources Law. Traditional delivery method. Total of 18 hours required for certificate, 9 hours in program core and 9 hours in guided electives. The College, through the Advanced and Certificate Programs Committee, establishes the Curriculum to ensure that it meets the program's stated objectives. The aim of this new certificate is to encourage interested JD and post-JD students to focus in this area of excellence in their legal education. The Certificate is designed to provide the student with a solid grounding in Natural Resources Law, require a major written product in the field, and provide the student with significant exposure to non-legal aspects of natural resources. In addition to Law courses, the student is required to take two non-Law courses, chosen by the College of Atmospheric & Geographic Sciences, Price College of Business, Mewbourne College of Earth & Energy, or the College of Engineering, in collaboration with the College of Law. To earn the certificate, students must select at least 9 hours from the following list of Core courses in the natural resources curriculum: Native American Natural Resources (3 credit hours), Animals and Agricultural Production (2 credit hours), International Environmental Climate Change Law (2 credit hours), Wind Law (2 credit hours), Agricultural Biotechnology Law (2 credit hours),

Agricultural Environmental Law (2 or 3 credit hours), Agricultural Law (3 credit hours), Environmental Law (3 credit hours), Water Law (2 or 3 credit hours), and Federal Indian Water Law (2 credit hours). Students must also select at least 3 hours from the following Law courses as guided elective: Administrative Law (3 credit hours), Federal Courts (3 credit hours), Energy Law (2 or 3 credit hours), and International Law Foundations (2 or 3 credit hours). The Advanced and Certificate Programs Committee will add or delete courses from these lists as deemed appropriate or necessary. At this time no new courses are contemplated. Under the direction of a professor, either in a designated course or through independent directed study, the student must also complete one major Natural Resources Law related practice oriented writing project. Students must also take 6 hours of existing non-law courses approved by the College of Atmospheric & Geographic Sciences, Price College of Business, Mewbourne College of Earth & Energy, or the College of Engineering, in collaboration with College of Law's Advanced Degree and Certificate Programs Committee. Potential courses include, but are not limited to CEES 2313, CEES G4243, CEES 4463, EMGT 3523, GEOG 4333, and GEOG 3563. The particular courses chosen will vary from student to student the College of Law and the partnering college tailoring this requirement to each particular student's interests and goals. The two interdisciplinary courses will not count toward the JD degree but will provide added value to the student and prospective employers by providing the student with exposure to and immersion into nonlegal aspects of the natural resources. The College believes that this will enhance the value of the Certificate, distinguishing it from facially similar certificate programs. The College's Advanced Degree and Certificate Programs Committee will consider waiving this requirement when it determines that the student gained the required inter-disciplinary knowledge while pursuing another graduate or undergraduate degree. Full-time JD degree-candidate OU Law students are eligible to participate in this program. Admission, retention, and graduation are all covered by State Regent approved standards for the OU College of Law. Additionally, individuals who have already obtained a J.D. from an accredited law school and desire an expertise in American Indian Law are eligible for admission. To earn the Certificate a student will be required to maintain a B- (7.0 on a 12.0 scale) average Law classes that count toward the certificate. In addition to the completion of the JD program, the student must demonstrate that he or she has satisfactorily completed the non-law course requirement with a grade of "B" or better in each of the two non-law classes.

Reason for request:

Adding the Certificate Program will enhance OU's ability to compete for students who might otherwise choose others schools. This certificate will provide added value, increasing the ability of our students to secure jobs in the natural resources legal field, and will further cement the College's long-standing stature as a leader in the field of Natural Resources Law.

Option Addition

MICHAEL F. PRICE COLLEGE OF BUSINESS

Business Administration, Master of Business Administration (RPC 025, MC TBD)

Addition of option, Professional MBA. Traditional delivery method. Proposed curriculum consists of 37 hours, of which 23 hours are required courses and 14 hours are electives.

Reason for request:

To provide an option of the MBA program for OKC metro working professionals. The recommendation is based on careful study, reflection and deliberation on the nature of our program and how it might be more efficiently and effectively delivered to the Oklahoma City working professionals.

Option Deletion

COLLEGE OF ARCHITECTURE

Architecture, Master of Architecture (RPC 012, MC M045)

Option deletion. Delete option M045 Architecture (via pre-arch 1 year).

Reason for request:

The national architecture accrediting agency, the National Architectural Accrediting Board (NAAB), has determined that the titles of non-accredited, post-professional degrees in architecture must be clearly distinguished from NAAB-accredited degrees.

Requirement Changes

COLLEGE OF ENGINEERING

Architectural Engineering, Bachelor of Science in Architectural Engineering (RPC 357, MC B035); Bachelor of Science in Architectural Engineering/Master of Science (Civil Engineering) (MC A035/F190 Q116)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. Additions or modifications to required courses due to changes in offerings of other departments in concert with ABET recommendations for architectural/structural engineering degrees. Total credit hours for the degree will increase from 129 to 130.

Reason for request:

This change is requested to enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge. The three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years. Changes will aid in student preparedness and performance on Fundamentals of Engineering examination as recommended by ABET.

Environmental Science, Bachelor of Science in Environmental Science (RPC 075 MC B405); Bachelor of Science in Environmental Science/Master of Environmental Science (A405 F405)

Program requirement change. Replace MATH 1823, MATH 2423, MATH 2433, and MATH 2443 with MATH 1914, MATH 2924, and MATH 2934. In addition, curriculum modified slightly to address needed changes in course offerings for Environmental Science degree. Total credit hours for the degree will change from 122 hours to 123 hours.

Reason for request:

To enable engineering students to progress successfully in their required courses, which relies upon possessing the requisite calculus knowledge, the three semester calculus sequence provides better preparation for fundamental engineering courses taken in the second year and improves the ability to stay on track for graduation in four years.

Geological Engineering, B.S. in Geological Engineering (RPC 091, MC 0911B)

Modify program from deleted to suspended status.

Reason for request:

Program has been suspended with the Oklahoma State Regents for Higher Education.

President Boren recommended the Board of Regents approve the proposed changes in the Norman Campus academic program.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

POSTHUMOUS DEGREE (CHAN) – NC

Hok-Yin Chan, an undergraduate student originally from the People's Republic of China, passed away tragically on November 21, 2012. Mr. Chan had successfully completed 140 hours out of 160 credit hours toward his Bachelor of Architecture degree. He maintained a 3.20 grade point average in his Bachelor of Architecture coursework.

The faculty of the Division of Architecture, the Dean of the College of Architecture and the Senior Vice President & Provost support this request to award a Bachelor of Architecture to Hok-Yin Chan posthumously.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Mr. Chan must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a posthumous Bachelor of Architecture degree to Hok-Yin Chan.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

FEE REQUEST 2013-2014 – NC, LAW, HSC

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in fees will be considered by the State Regents one time each year.

The following pages summarize the changes in fees requested by the Norman Campus, Law and Health Sciences Center. They have been reviewed and approved by the appropriate directors, deans and vice presidents and by the Senior Vice Presidents and Provosts on the two campuses. The changes requested fall into one of the following categories:

SPECIAL FEES FOR INSTRUCTION AND ACADEMIC SERVICES

Special fees for instruction and academic services are fees, other than tuition and student activity fees, that are assessed to a student as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are mandatory for all students receiving courses of instruction or academic services as designated by the institution. These fees are charged for enrollment in a particular course or by the credit hour for all enrollments in a given semester.

Special Instruction Fees:

Includes private instruction, private applied music lessons, aviation and physical education courses. Changes in special instruction fees require approval by The University of Oklahoma Board of Regents and will require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the special instruction.

Classroom/Laboratory Supplies Fee:

Includes consumable supplies such as laboratory breakage and replacement, art supplies and materials for the natural sciences. Changes in classroom/laboratory supplies fees do not require State Regents' item-by-item approval; institutions may assess these fees up to the actual cost of the supplies.

The Health Sciences Center requests 3 new classroom/laboratory supplies fees; increases to 6 classroom/laboratory supplies fees; decreases to 3 classroom/laboratory fees; and the deletion of 1 classroom/laboratory supplies fees. These changes are itemized on pages 1 and 2 of the appendix.

The Norman Campus requests 28 additions, 26 modifications to their Classroom/Laboratory supplies fees as summarized in the attached document. Student input was solicited on all fees at the Departmental or College level. These changes are itemized on pages 1 and 2 of the appendix.

Testing/Clinical Services Fees:

Includes placement, diagnostic, aptitude, achievement tests, reading clinics and guidance clinics. Changes in fees are up to the actual cost of services.

The Health Sciences Center requests the addition of 16 new testing fees; increases to 10 testing fees and the deletion of 1 testing fee. These changes are itemized in the table on Page 4 of the appendix. Student input was solicited on all fees at the Departmental or College level.

Facility and Equipment Utilization Fees:

Includes Library Resources Fee, University Technology Connectivity Fee, Technology Services Fee and Special Course Fees. These fees help pay for students access to equipment such as computers, physical equipment, musical instruments and medical equipment, and for facilities such as music practice rooms. Changes in Facility and Equipment Utilization Fees require approval by The University of Oklahoma Board of Regents and final approval by the State Regents.

The Norman Campus requests 14 additions to their Facility and Equipment Utilization fees as itemized on page 3. Student input was solicited on all fees at the Departmental or College level.

The Health Sciences Center is requesting modifications to their Facility and Equipment Utilization Fees summarized below. Student input was solicited on all fees at the Departmental or College level.

Dentistry Lab Utilization Fee – The College of Dentistry is requesting a \$12.00 increase to their lab utilization fee, from \$125.00 per semester to \$137.00 per semester for DDS students. This fee was increased in Fall 2012. The fee is derived from the actual costs to operate and maintain the lab. The costs incurred to maintain the lab and associated equipment have increased. The revenue will be used to help offset a portion of the cost to operate the lab.

Clinical Utilization Fee-Graduate Dentistry – The College of Dentistry is requesting a \$100.00 increase to the clinical utilization fee assessed to the Orthodontics and Periodontics graduate students from \$450.00 to \$550.00 per semester. This fee was implemented in Fall 2012. The revenue collected from this fee will be used to replace aging dental equipment and provide the most advanced supplies and materials for educational purposes.

Dental Clinical Equipment & Supply Replacement Fee – The College of Dentistry is requesting a \$17.00 increase to the dental clinical equipment & supply replacement fee from \$180.00 to \$197.00 per semester for students in the Dentistry DDS and Dental Hygiene programs. This fee was increased in Fall 2012. The fee will be used to provide students with the latest technologically advanced equipment and materials on a continuous basis. The revenue collected from this fee will be used to replace aging dental equipment and provide supplies and materials for educational purposes.

Dentistry Instrument Fee - The College of Dentistry is requesting a \$36.00 increase to the dentistry instrument fee assessed to all DDS students; from \$375.00 per semester to \$411.00 per semester. This fee was increased in Fall 2012. The fee will be used to maintain and replace dentistry instruments used in the DDS programs for instructional use. The fee is necessary to ensure instruments used by students are operating properly and are dependable.

Dental Hygiene Instrument Fee – The Dental Hygiene program within the College of Dentistry is requesting an increase of \$15.00 to the dental hygiene instrument fee from \$155.00 to \$170.00 per semester. This fee was increased in Fall 2012. The fee covers the cost of providing and maintaining certain instruments for the dental hygiene students in each of the dental clinics. The revenue collected from this fee will be used to maintain and replace instruments provided by the clinics.

Public Health Instructional Resource Fee – The College of Public Health is requesting a \$25.00 increase to their instructional resource fee, from \$225.00 per semester to \$250.00 per semester. This fee was increased in Fall 2012. The fee is derived from the actual costs to replace and maintain the Wi-Fi equipment throughout the College of Public Health building, including expanding Wi-Fi access to additional classrooms and computer labs. The revenue collected will be used to help offset a portion of the costs to replace/maintain/upgrade the equipment.

Other Special Fees:

Included in this category are the academic records maintenance fee, the student assessment fee and any other special fees that cannot be classified in any of the other categories. Student input was solicited on all fees at the Departmental or College level.

The Health Sciences Center is requesting additions and modifications to their Other Special Fees summarized below. Student input was solicited on all fees at the Departmental or College level.

Application Fee – The Office of Admissions and Records is requesting a \$10.00 increase to the University of Oklahoma Health Sciences Center application fee, from \$40.00 per application to \$50.00 per application. This fee has not been increased since 2004; however, institutional expenses associated with this activity have increased. The revenue from this fee will provide additional resources and staff to process applications and to cover the increasing costs.

Dentistry Deposit on Enrollment – The College of Dentistry is requesting a \$50.00 increase to their deposit on enrollment fee for the Doctor of Dental Science program from \$750.00 to \$800.00 per admission. The deposit on enrollment is required for all newly admitted students and the purpose of this fee is to establish a commitment from the student to enroll once they have been admitted. The fee is applied to the student tuition once the student is enrolled at OUHSC.

Dentistry Student Services Fee – The College of Dentistry is requesting a \$4.00 increase to the student services fee; from \$48.00 per semester to \$52.00 per semester for all Dentistry students. This fee will be used to provide enhanced services to all students. This fee was increased Fall 2012. The revenue will be used to offset the costs related to staff/faculty time provided for mentoring, enrollment validation, CPR and health insurance compliance, developing letters of recommendation along with other services and supplies requiring administrative and faculty support.

Dentistry Technology Service Fee – The College of Dentistry is requesting a \$3.00 per credit hour increase to the technology service fee; from \$30.00 per credit hour to \$33.00 per credit hour for DDS and graduate dental students. This fee is capped at 20 hours per term. This fee will support the enhancement of instructional technology which includes student computer labs, classroom technology, and technical support for students. The college is implementing a new clinical management system that will include digital radiography and electronic dental records. The revenue from this fee will help fund ongoing investment and refurbishment of technological hardware and software and support services provided by college IT staff. Students will receive benefits from technical support in the pre-clinic lab, computer lab, classroom, desktop support, clinical billing software and hardware, college intranet access, and special projects.

Dentistry Processing Fee – The College of Dentistry is requesting an increase to their processing fee from \$40.00 to \$44.00 per applicant. This fee was increased Fall 2012. The fee is used to offset the costs associated with processing student applications. The revenue from this fee will be used to help defray the expense of dedicated personnel used for admissions functions within the college, which include office supplies, copying costs, and long-distance phone charges. This increase is requested to cover the rising costs of service delivery.

Professional Liability Insurance-Undergraduate Nursing – The College of Nursing is requesting a professional liability insurance fee of \$15.00 for all Undergraduate Nursing students to be assessed annually in the fall. This fee represents the actual costs of the insurance provided to the undergraduate students. The revenue collected will be used to offset the cost of the insurance paid by the College of Nursing to the insurance provider.

The Norman Campus is requesting 22 additions and 9 modifications, to their Other Special fees as summarized below or in the appendix on page 5. Student input was solicited on all fees at the Departmental or College level.

Mewbourne College of Earth and Energy Consolidated Course and Program Fee - Norman Campus

The Mewbourne College of Earth and Energy is requesting an increase to their Consolidated Course and Program fee from \$11.75 per credit hour to \$12.75 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.

- Support Teaching and Research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

Jeannine Rainbolt College of Education Consolidated Course and Program Fee - Norman Campus

The Jeannine Rainbolt College of Education is requesting an increase to their Consolidated Course and Program fee from \$8.00 per credit hour to \$10.00 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support student travel to conferences, for research and for participation in education opportunities.
- Support new International Academic Counselor assisting JRCoE in their study abroad program.

College of Engineering Consolidated Course and Program Fee - Norman Campus

The College of Engineering is requesting an increase to their Consolidated Course and Program fee from \$15.00 per credit hour to \$16.50 per credit hour. This fee will support and promote student success and academic excellence within the college.

The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.
- Support the Colleges strategic goals in the areas of outreach, recruitment, retention, student enrichment, and student support services.

Gaylord College of Journalism and Mass Communication Consolidated Course and Program Fee – Norman Campus

The Gaylord College of Journalism and Mass Communication is requesting an increase to their Consolidated Course and Program fee from \$26.00 per credit hour to \$28.50 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Student Travel to conferences, for research and for participation in education opportunities.
- Support the Colleges strategic goals in the areas of outreach, recruitment, retention, student enrichment, and student support services.

Weitzenhoffer Family College of Fine Arts Consolidated Course and Program Fee - Norman Campus

The Weitzenhoffer Family College of Fine Arts is requesting an increase to their Consolidated Course and Program fee from \$22.55 per credit hour to \$25.00 per credit hour. This fee will support and promote student success and academic excellence within the college. The revenue generated from this fee will enable the College to:

- Enhance Intellectual Environment of the College with visiting speakers and on-campus symposia and programs.
- Support Faculty, Staff and Student Travel to conferences, for research and for participation in education opportunities.
- Support teaching and Research by purchasing instructional and research equipment; space renovation; initiative to improve teaching and learning; and other research and scholarly activities.

College of Architecture Technology Services Fee- Norman Campus

The College of Architecture is requesting an increase of the existing Technology Services Fee from \$25.30 per credit hour to \$28.00 per credit hour. The additional revenue from this fee would be used to:

- Fund faculty/staff field support, student support; help desk support, web hosting, protected/shared files, storage, hardware/software troubleshooting, tech room support, specialized lab builds, virtual lab systems, and printing support.

Jeannine Rainbolt College of Education Technology Services Fee - Norman Campus

The Jeannine Rainbolt College of Education is requesting an increase of the existing Technology Services Fee from \$21.75 per credit hour to \$24.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing and new computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our new facilities.
- Additional infrastructure and maintenance support for new iPad initiative for JRCoE Teacher Education students.

Gaylord College of Journalism and Mass Communication Technology Services Fee - Norman Campus

The Gaylord College of Journalism and Mass Communication is requesting an increase of the existing Technology Services Fee from \$30.00 per credit hour to \$33.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing and new computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our new facilities.

Weitzenhoffer Family College of Fine Arts Technology Fee – Norman Campus

The Weitzenhoffer Family College of Fine Arts is requesting an increase of the existing College Technology Services Fee of \$3.30 per credit hour to \$4.00 per credit hour. The additional revenue from this fee would be used to:

- Support the ongoing and rising costs associated with maintaining existing computer labs, to purchase replacement of aging equipment in a timely manner and to employ key personnel for our facilities.

The Norman Campus is requesting 1 deletion and 2 additions to the Admission Application Processing Fee as summarized below.

Admission Application Processing Fee – Norman Campus

The Norman Campus is requesting the deletion of the Admission Application Processing Fee. The university is separating the admission application processing fees for undergraduate and graduate applicants.

Undergraduate Admission Application Processing Fee

The Norman Campus is requesting the establishment of an Undergraduate Admission Application Processing Fee of \$40.00. The university is separating the admission application processing fees for undergraduate and graduate applicants. The cost to an undergraduate applicant is unchanged.

Graduate Admission Application Processing Fee

The Norman Campus is requesting the establishment of a Graduate Admission Application Processing Fee of \$50.00. The university is separating the existing Admission Application Process Fee in order to create separate admission application processing fees for undergraduate and graduate applicants. The additional revenue generated from this fee will enable the Norman Campus to:

- Offset higher expenses resulting from increases in the number of applications received and the greater complexity of admission requirements.
- Implement technological solutions including, but not limited to, recruitment, admission processing, electronic file management and online applications.

The Norman Campus is requesting 1 addition, 1 deletion and 2 modifications to the Academic Excellence Fees.

Prospective Student Fee – Norman Campus and Law

The Norman Campus and OU College of Law is requesting the establishment of an Academic Excellence Fee of \$20.00 per credit hour, assessed to students entering Fall 2013 through Summer 2016 (3-year fee cycle).

The revenue generated from this fee will enable the Norman Campus and OU College of Law to:

- Aggressively recruit and retain excellent faculty. The Norman Campus and OU College of Law need dedicated funds for faculty start-up packages and to maintain competitive faculty compensation levels.
- Identify adequate funds to renovate and update classrooms on a regular basis.

The Norman Campus and OU College of Law is requesting to delete the existing 2008 Academic Excellence Fee assessed to students entering Fall 2009 through Summer 2010 (3-year fee cycle).

The Norman Campus and OU College of Law is requesting a modification of the existing 2009 Academic Excellence Fee to be assessed to students entering Fall 2011 through Summer 2012 (3-year fee cycle).

The Norman Campus and OU College of Law is requesting a modification of the existing 2010 Academic Excellence Fee to be assessed to students entering Fall 2011 through Summer 2013 (3-year fee cycle).

President Boren recommended the Board of Regents approve the changes in fees for 2013-14 and authorize their submission to the Oklahoma State Regents for Higher Education.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

WATER INNOVATIVE RESEARCH LABORATORY – NC

Initial planning has begun to explore the requirements of a new facility which will provide spaces to combine water research programs from across the University. The proposed new facility will operate as a collaborative laboratory, provide water-related public services, and serve as a visible front door to the University's water-related education, research and outreach programs. It is anticipated that the building may include offices, laboratories, a water-testing facility, an active learning classroom, demonstration watershed, display and visualization technology, video-conferencing capabilities, and public learning spaces.

An architectural consultant is needed to assist the University in programming and further definition of the scope of work, and to estimate construction costs and assist in the development of a total budget for the project. When the project's scope and cost estimate have been sufficiently developed, the Board will be requested to approve the project and its budget and the addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus. The selected architectural firm will then be requested to provide professional services for construction documents and construction administration.

A request for qualifications was sent to the architectural firms that are currently registered with the Construction and Properties Division of the State of Oklahoma Department of Central Services. A committee was formed to evaluate the responses received from 15 firms. The committee was composed of the following:

Blake Farrar, Staff Architect, Architectural and Engineering Services, Chair
 Brian Ellis, Director, Facilities Management
 Michael Moorman, Director, Architectural and Engineering Services
 David Nordyke, Assistant Director, Architectural and Engineering Services
 Robert Puls, Director, Oklahoma Water Survey
 Erin Wolfe, Director, University of Oklahoma Research Cabinet

Based on these proposals and client references, five firms were selected for further evaluation, and the firms were ranked as shown below. In accordance with Board of Regents policy, a five percent preference was applied to the ratings of the in-State firms.

1. Peckham Guyton Albers & Viets, Westwood, Kansas
2. GSB, Inc. Architects & Planners, Oklahoma City, Oklahoma
3. ADG, Inc., Oklahoma City, Oklahoma
4. Miles Associates Incorporated, Oklahoma City, Oklahoma
5. LWPB Architecture, Oklahoma City, Oklahoma

WATER INNOVATIVE RESEARCH LABORATORY ARCHITECTURAL FIRM EVALUATION SUMMARY

	<u>Peckham Guyton Albers & Viets *</u> <u>Westwood, KS</u>	<u>GSB, Inc. Architects & Planners</u> <u>Okla. City</u>	<u>ADG, Inc.</u> <u>Okla. City</u>	<u>Miles Associates Incorporated</u> <u>Okla. City</u>	<u>LWPB Architecture</u> <u>Okla. City</u>
Acceptability of Design Services	90	69	69	57	57
Quality of Engineering	84	72	60	66	63
Adherence to Cost Limits	28	24	24	20	19
Adherence to Time Limits	25	23	21	20	19
Volume of Changes	26	24	21	21	17
Resources of the Firm	28	22	20	21	17
Total Points	<u>281</u>	<u>234</u>	<u>215</u>	<u>205</u>	<u>192</u>
Total Points with 5% Preference	NA*	246	226	215	202

* Out-of-State Firm

Funds to cover the costs associated with preliminary professional services have been identified, are available and budgeted from discretionary University resources discretionary university resources.

President Boren recommended the Board of Regents:

- I. Rank in the order presented above architectural firms under consideration to provide professional services required for the Water Innovative Research Laboratory project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

WEATHER RADAR EQUIPMENT – NC

The University's Center for Analysis and Prediction of Storms (CAPS) continues its mission to develop and demonstrate techniques for the numerical analysis and prediction of high-impact local weather and environmental conditions, with emphasis on the assimilation of observations from Doppler radars and other advanced in-situ and remote sensing systems. CAPS is in the tenth and final year participating as one of four original academic partners from a 2003 National Science Foundation (NSF) award, the NSF Engineering Research Center for Collaborative Adaptive Sensing of the Atmosphere.

The acquisition of two weather radar systems is critical in the CAPS research for its study of real-time data assimilation and numerical weather prediction. To be initially deployed in the DFW Metroplex as part of an 8-radar network, the two systems will be used to extend radar network coverage to the northeast towards the Oklahoma south central border not currently included in radar coverage. The radars will permit storm-scale observations and analysis to facilitate research to improve the scientific understanding of storm processes.

The proposed radar systems are compatible with existing equipment and meet or exceed the project criteria. Pricing was determined to be fair and reasonable compared to similarly purchased equipment and includes deep discounting for higher educational institutions as well as value-added services of systems support and multi-year warranty coverage.

Funding has been identified, is available and budgeted within the grant from the National Science Foundation along with matching funds from the University.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in an amount not to exceed \$680,766, to Enterprise Electronics Corporation, of Enterprise, Alabama, on a sole source basis, for weather radar equipment.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

X-RAY DIFFRACTION SYSTEM – NC

The Department of Chemistry and Biochemistry requires the acquisition of a macromolecular x-ray diffraction system that will enable x-ray data collection on a wide range of macromolecular crystal samples.

In August 2012, OU was awarded a grant from the National Institutes of Health (NIH) to establish a Center of Biomedical Research Excellence in Structural Biology. A number of research groups at both Norman and Health Sciences Campuses utilize a structural approach to study important biological macromolecules, in particular, proteins or nucleic acids that are promising targets for rational drug design for treatment of human diseases and conditions associated with aging, osteoporosis, diabetes and bacterial and parasitic infections. The proposed system will support the goal of increasing the pace, competitiveness and success rate of structural biology research in Oklahoma.

Acquisition of the x-ray diffraction system must be accomplished on a sole source basis because the equipment is compatible with existing components of the system, which will ensure ease of operation, training and maintenance. Additionally, this equipment was reviewed and approved by the NIH. Pricing was determined to be fair and reasonable compared to similarly purchased equipment and the cost includes substantial discounts.

Funding has been identified, is available, and budgeted within the sponsored program account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$593,000 to Rigaku Americas Corporation, of The Woodlands, Texas, on a sole source basis, for an X-Ray Diffraction System.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

REQUEST FOR USE OF THE MASTER LEASE PURCHASE PROGRAM – NC

This agenda item is requesting approval for use of the Master Lease-Purchase Program to expedite the purchase of equipment to support time-sensitive pioneering research in genomics within the laboratory of Dr. Cecil Lewis, Department of Anthropology. A review of the proposed equipment has shown that no single purchase will exceed the \$250,000 purchasing threshold.

Dr. Lewis' Ancient DNA Laboratory continues to receive international recognition for its cutting edge research in the study of genomics from ancient materials. Research by Dr. Lewis' team members has pioneered an exciting new frontier for ancient molecular research: ancient proteomics. Proteomics is the large-scale study protein structures and functions, which is essential to understanding human health and biology, particularly the impacts of the environment on the health and adaptation abilities of ancient peoples. The equipment purchase will create at OU the most advanced laboratory in the U.S. for the study of ancient proteomics.

I. SUMMARY OF PURCHASES:

College of Arts and Sciences – Total not to exceed: \$200,000

- a. Blue Pippin DNA Size Selection System
- b. Ultra-Low Temperature Freezers
- c. nanoAcquity UPLC System
- d. PicoCHIP
- e. Proteom Discovery 1.3

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding is identified, available and budgeted within the Office of the Vice President for Research.

President Boren recommended that the Board of Regents:

- I. Authorize the President or his designee to compete, negotiate, and award contracts and purchase orders, in an overall amount not-to-exceed \$500,000 to suppliers as necessary to configure and equip laboratory space and purchase other items as necessary for the above mentioned faculty retention of Dr. Cecil Lewis, such contracts and purchase orders to include those that must be awarded on a sole source basis pursuant to such objective, and to report back to the Board the results of such actions at the next earliest opportunity;
- II. Authorize the President or his designee to submit the above actions for acquisition under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- III. Recognize and acknowledge that the University may fund certain costs of the above actions prior to the delivery of acquisition proceeds from its own funds, and, to the extent the University utilized its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

FURNITURE FOR HEADINGTON HALL – NC

Headington Hall will house students and student athletes in a combination of two- and four-bed units totaling approximately 380 beds. Also included in the facility will be a Faculty-In-Residence apartment, central dining, computer labs, study rooms and other support facilities on the ground floor. The total approved project budget is \$75,000,000. At the October 2011 meeting, the Board of Regents approved a guaranteed maximum price of \$56,175,000 for the full scope of construction work for the Headington Hall project. Project construction is underway and scheduled for completion prior to the fall 2013 semester. Furniture and equipment for the building are now being purchased, including items for the student rooms, study and lounge areas, game room, seminar room, dining facilities, and administrative offices. Furniture samples and room mock-ups have been provided and available for review by current students residing in Sooner Housing and those reviews have been considered in the final furniture selections. Purchase orders will be issued to a number of vendors for these items. The Board is requested to approve the issuance of two purchase orders, as follows:

Southwest Contract - \$1,161,346, for dormitory room furniture including beds, chests, wardrobes, desks, bookcases, mobile pedestals, kitchen counter stools, entertainment units, bathroom shelving units, modular lounge furniture

Copelin's Business Interiors - \$346,515, for academic area lounge furniture, gaming room ottoman, dining facility seating, occasional tables, banquet hall seating, study carrel tables, seminar room conference table, gaming room and study carrel seating.

The purchase is being made against two of several furniture contracts previously awarded through a competitive solicitation issued by the University. Selected suppliers were evaluated for discounted pricing, brand lines, terms and conditions, and other specifications.

Funding has been identified, is available and budgeted within the Headington Hall project budget from private funds within Athletics Department bond proceeds, and other Athletics Department capital accounts.

President Boren recommended the Board of Regents authorize the President or his designee to issue purchase orders in the amount of \$346,515 to Copelin's Business Interiors, of Norman, and \$1,161,345 to Southwest Contract, of Temple, Texas, based upon previously competitively awarded contracts, for the acquisition of furniture for the newly constructed Headington Hall.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

VARSITY ROWING PRACTICE CENTER – NC

At the January 2012 meeting the Board of Regents approved the Varsity Rowing Practice Center project, with a total budget of \$6,000,000. At the same meeting, the Board ranked GSB, Inc. first among firms considered to provide professional architectural and engineering services for the project. At the June 2012 meeting, the Board approved the project's design. The approximately 24,000-gross-square-foot building will be located south of the rugby and soccer fields on the south side of Blankenship Boulevard. The building will house indoor practice facilities for the women's intercollegiate rowing team, including a team room, a training room, a workout area, office and meeting spaces, lockers/showers, and storage and laundry areas. The facility will also provide space to consolidate various storage needs. The Board also authorized issuance of a purchase order in the amount of \$396,000 to Inriver Tank and Boat of Concord, Massachusetts for fabrication and installation of the "moving water" rowing simulation tank system to be housed in the building.

I. APPROVE PROJECT BUDGET

The scope of project work has been enlarged to include an additional parking area west of the team and staff parking lot and a contractor's allowance for construction and installation of utility connections to accommodate recreational vehicles. The costs for this work, the associated professional design fees and contingency will now be included in the overall project budget. It is recommended that the Board approval a revised project budget of \$6,500,000 and modification of the Campus Master Plan of Capital Improvements for the Norman Campus to reflect this change.

II. AWARD CONTRACT FOR CONSTRUCTION

On January 8, 2013, bids for construction were received from 14 firms. The bids have been evaluated by the project architects and the following representatives of the University administration:

Michael Moorman, Director, Architectural and Engineering Services
 Blake Farrar, Staff Architect, Architectural and Engineering Services
 Larry Naifeh, Executive Associate Athletics Director, Athletics Department

It is recommended that a contract in the amount of \$3,981,000 be awarded to W. L. McNatt & Company of Oklahoma City the low bidder, as follows:

Base Bid Proposal	\$2,965,000
Alternate No. 1, Four-Bay Warehouse	480,000
Alternate No. 2, Plus Two-Bay Warehouse	130,000
Alternate No. 3, Fencing and Canopy at Parking	41,000
Alternate No. 4, Rubber Flooring, Mirrors and Building Canopy	61,000
Alternate No. 5, Parking West and RV Utility Allowance	<u>304,000</u>
Total Proposed Contract Amount	\$3,981,000

A complete tabulation of the bids is attached hereto as Exhibit J.

III. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

It is anticipated construction will commence in February and be substantially completed in the spring of 2014. Funding for the project has been identified, is available and budgeted from private funds within Athletics capital accounts.

President Boren recommended the Board of Regents:

- I. Approve a revised project budget of \$6,500,000 for the Varsity Rowing Practice Center project;
- II. Award a contract in the amount of \$3,981,000 to W. L. McNatt & Company of Oklahoma City, the low bidder, for construction of the Varsity Rowing Practice Center project;
- III. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations; and
- IV. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes its own funds for said costs, it is intended that bond proceeds will be utilized to reimburse the University.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

**RESOLUTION NAMING THE UNIVERSITY CLUB AND MUSIC PRACTICE WING –
NC**

RESOLUTION

WHEREAS, Jan Marie Crawford of Denver, Colorado, and her husband, the late Dr. Richard J. Crawford, both earned graduate degrees from the University of Oklahoma, with Dr. Crawford earning his Ph.D. in communication, and Mrs. Crawford her master's degree in 1960 in education with an emphasis in higher education administration;

WHEREAS, while at OU, Mrs. Crawford served as director of Union Activities in the 1960s, oversaw Sooner Scandals productions, University-sponsored concerts, and led a student group on a 15-country tour of Europe, including the first OU student trip to Russia.

WHEREAS, she also coordinated a Pop and Celebrated Artist Series in the Oklahoma Memorial Union;

WHEREAS, both she and Dr. Crawford taught at the University of Northern Colorado in Greeley, with Dr. Crawford serving 28 years as a communication professor, including six years as chairman of the Department of Communication.

WHEREAS, Dr. Crawford was an award-winning debate coach and faculty member, who specialized in argument and persuasion with a focus on effective courtroom communication;

WHEREAS, among Dr. Crawford's leadership positions, he served as president of the University of Northern Colorado Faculty Senate twice and of the American Association of University Professors;

WHEREAS, Dr. Crawford was a noted national and international speaker, a consultant in more than 400 jury trials, an author in the area of effective courtroom advocacy and a founder and later national president of the American Society of Trial Consultants;

WHEREAS, he wrote the book, *The Persuasive Edge*, and was one of the first non-lawyers hired in a law firm to advise lawyers on their legal presentations;

WHEREAS, in 2011 Mrs. Crawford made a major gift to OU, honoring the special connection she and her husband felt for OU and its students;

WHEREAS, her gift provided support for the major renovation of the University Club and a Conference Room, both in the Oklahoma Memorial Union, and for the Music Practice Wing to ensure that the rooms are kept in top condition for students to practice and grow their talents and that instruments always are available for student use; and

WHEREAS, in recognition of Mrs. Crawford's contribution, President Boren recommends that the Board of Regents name the newly renovated University Club as the Jan Marie and Richard J. Crawford University Club, the remodeled Conference Room as the Jan Marie Crawford Conference Room, and the Music Practice Wing as the Jan Marie and Richard J. Crawford Music Practice Wing, honoring their shared love for music and for learning.

NOW, THEREFORE, LET IT BE RESOLVED that these three special areas be named in honor of OU alumni Jan Marie Crawford and the late Dr. Richard J. Crawford.

President Boren recommended that the Board of Regents approve the resolution naming the University Club in the Oklahoma Memorial Union and the Music Practice Wing of the Donald W. Reynolds Performing Arts Center for Jan Marie Crawford and her husband, the late Dr. Richard J. Crawford, and a Conference Room in the Division of Student Affairs in honor of Mrs. Crawford.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

LEAVE(S) OF ABSENCE:

Campion, Laura C., Assistant Professor of Pediatrics, Tulsa, medical leave of absence with pay, November 15, 2012 through February 7, 2013.

Chaloner, Jae Lindsay Marie, Clinical Assistant Professor of Pediatrics, medical leave of absence with pay, November 12, 2012 through February 4, 2013.

Earley, Sarah Jaquier, Associate in Anesthesiology, return from leave of absence with full pay, December 11, 2012.

Greenfield, Ronald Alan, Professor of Medicine, medical leave of absence with pay, December 20, 2012 through March 31, 2013.

Kedzierska, Katarzyna Joanna, Clinical Assistant Professor of Radiological Sciences, medical leave of absence with pay, November 12, 2012 through February 4, 2013.

Leonard, Joseph E., Clinical Professor of Otorhinolaryngology, return from leave of absence with full pay, December 31, 2012.

Moore, Timothy, Clinical Associate Professor of Periodontics, leave of absence without pay, February 1, 2013 through June 1, 2013.

Stephens, Kiera Marie, Instructor in Otorhinolaryngology, medical leave of absence with pay, November 2, 2012 through February 5, 2013.

Wegner, Kenneth F., Assistant Professor of Radiological Sciences, leave of absence with pay extended, January 7, 2013 through January 31, 2013.

NEW APPOINTMENT(S):

Cordry, Jr., Vincel Ray, D.O., Associate Professor of Psychiatry and Behavioral Sciences and Adjunct Clinical Associate Professor of Family and Preventive Medicine, annualized rate of \$95,000 for 12 months (\$7,916.67 per month), December 31, 2012 through June 30, 2013. New consecutive term appointment.

Dasari, Tarun Watson, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), December 1, 2012 through June 30, 2013. New consecutive term appointment.

Hopps, Sarah Ann, Pharm.D., Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, annualized rate of \$92,000 for 12 months (\$7,666.67 per month), November 30, 2012 through June 30, 2013.

Jones, Elizabeth Susann, Associate Professor of Health Sciences Library and Information Management, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), February 25, 2013 through June 30, 2013. New consecutive term appointment.

Joyce, Daniel J., D.O., Assistant Professor of Family and Preventive Medicine, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), November 30, 2012 through June 30, 2013. New consecutive term appointment.

Sanders, Jason, M.D., Vice Provost for Planning and Administrative Affairs, Health Sciences Center Campus and Assistant Professor of Internal Medicine, annualized rate of \$290,000 for 12 months (\$24,166 per month). August 1, 2013 through June 30, 2014. New Consecutive Term Appointment.

Tandy, Matthew L., M.D., Clinical Instructor in Pediatrics, Tulsa, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. Changing from Resident to Faculty.

CHANGE(S):

Alderman, Jeffrey S., title changed from Associate Professor to Clinical Associate Professor of Internal Medicine, Tulsa, salary changed to annualized rate of \$67,271 for 12 months (\$5,605.95 per month), full time, to annualized rate of \$40,363 for 12 months (\$3,363.57 per month), 0.60 time, January 1, 2013 through June 30, 2013. Change in FTE.

Allen, Pamela, Associate Professor of Dermatology, title Interim Chair of Dermatology, deleted; December 31, 2012 through June 30, 2013.

Andrew, Karol L., Adjunct Assistant Professor of Rehabilitation Sciences, salary changed from annualized rate of \$42,412 for 12 months (\$3,534.30 per month), 0.60 time, to annualized rate of \$74,220 for 12 months (\$6,185.03 per month), full time, December 3, 2012 through June 30, 2013. Includes an administrative supplement of \$3,533 while serving as Chief Physical Therapist, OU Family Medicine Clinic, Tulsa.

Awasthi, Shanjana, Assistant Professor of Pharmaceutical Sciences, given additional title Adjunct Assistant Professor of Microbiology and Immunology, December 1, 2012. Correction to internal records.

Awasthi, Vibhudutta, Associate Professor of Pharmaceutical Sciences and The Sandra K. and David L. Gilliland Chair in Nuclear Pharmacy, given additional title Adjunct Associate Professor of Radiation Oncology, December 1, 2012. Correction to internal records only.

Barrett, James, Professor of Family and Preventive Medicine, given additional title Vice Chair, Department of Family and Preventive Medicine, July 1, 2012.

Beasley, William H., Assistant Professor of Research, Department of Pediatrics, salary changed from annualized rate of \$43,000 for 12 months (\$3,583.33 per month), 0.50 time, to annualized rate of \$64,500 for 12 months (\$5,375.00 per month), 0.75 time, October 1, 2012 through June 30, 2013. Change in FTE.

Benefield, Lazelle E., Dean and Professor, College of Nursing, and The Parry Chair in Gerontological Nursing; salary changed from annualized rate of \$232,000 for 12 months (\$19,333.33 per month) to annualized rate of \$244,684 for 12 months (\$20,390.33 per month), January 1, 2013 to June 30, 2013. Includes administrative supplements of \$82,184 while serving as Dean, College of Nursing; and \$25,000 while holding the endowed chair.

Brannon, Dale M., Clinical Assistant Professor of Radiological Sciences, salary changed from annualized rate of \$82,653 for 12 months (\$6,887.75 per month), 0.88. time, to annualized rate of \$64,364 for 12 months (\$5,363.63 per month), full time, September 1, 2012 through June 30, 2013. Correction to previous action approved by the Board of Regents on October 24, 2012.

Croom, William Mack, Clinical Assistant Professor of Oral and Maxillofacial Surgery, salary changed from annualized rate of \$76,000 for 12 months, 0.80 time, to annualized rate of \$95,000 for 12 months, full time, January 1, 2013 through June 30, 2013. Change in FTE.

Crow, Sheila, Associate Professor of Pediatrics, Tulsa, and The George Kaiser Family Foundation Chair in Medical Education, title changed from Assistant Dean for Curriculum and Evaluation to Assistant Dean for Curriculum and Faculty Affairs, October 1, 2012 through June 30, 2013.

Fairchild, Christinna R., Clinical Instructor in Removable Prosthodontics, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month), 0.60 time, to annualized rate of \$93,000 for 12 months (\$7,750.00 per month), full time, January 1, 2013 through June 30, 2013. Includes an administrative supplement of \$10,000 while serving as a Group Practice Director. University base \$83,000.

Farjo, Krysten Michelle, title changed from Assistant Professor of Research, Department of Physiology, to Assistant Professor of Physiology, salary changed from annualized rate of \$45,000 for 12 months (\$3,750.00 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 1, 2013 through June 30, 2013. New tenure track appointment.

Fisher, Mark J., title changed from Instructor to Assistant Professor of Nursing, salary changed from annualized rate of \$46,675 for 9 months (\$5,186.11 per month) to annualized rate of \$66,000 for 10 months (\$6,600.00 per month), January 1, 2013 through June 30, 2013. New consecutive term appointment.

Funderburk, Beverly White, Associate Professor of Research, Department of Pediatrics, salary changed from annualized rate of \$42,579 for 12 months (\$3,548.22 per month), 0.50 time, to annualized rate of \$59,610 for 12 months (\$4,967.49 per month), 0.70 time, November 1, 2012 through June 30, 2013. Change in FTE.

Ijams, Shannon Denise Aberle, Instructor in Family Medicine, Tulsa, salary changed from annualized rate of \$76,000 for 12 months (\$6,333.33 per month) to annualized rate of \$84,000 for 12 months (\$7,000.00 per month), January 1, 2013 through June 30, 2013. Retention. University base \$60,000.

James, Shirley Ann, Assistant Professor of Rehabilitation Sciences, changing from tenure track to consecutive term appointment, November 1, 2012.

Jeffries, Lynn M., title changed from Clinical Assistant Professor to Adjunct Assistant Professor of Rehabilitation Sciences, given additional title Director of Clinical Education, Department of Rehabilitation Sciences, salary changed from annualized rate of \$49,000 for 12 months (\$4,083.33 per month), 0.70 time, to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), full time, January 1, 2013 through June 30, 2013. Includes an administrative supplement of \$5,000 while serving as Director of Clinical Education, Department of Rehabilitation Sciences. University base \$75,000.

Jones, Maria Ann, title changed from Clinical Assistant Professor to Associate Professor of Rehabilitation Sciences, salary changed from annualized rate of \$77,418 for 12 months (\$6,451.50 per month) to annualized rate of \$82,418 for 12 months (\$6,868.17 per month), January 1, 2013 through June 30, 2013. New consecutive term appointment.

Miller, Bernadette Maria, Clinical Instructor in Internal Medicine, Tulsa, salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month), 0.50 time, to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), full time, November 1, 2012 through June 30, 2013.

Moore, William E., Associate Professor of Research, Department of Biostatistics and Epidemiology, salary changed from annualized rate of \$38,339 for 12 months (\$3,194.88 per month), 0.50 time, to annualized rate of \$61,342 for 12 months (\$5,111.81 per month), 0.80 time, November 1, 2012 through June 30, 2013.

Nagykaldi, Zsolt Jozsef, title changed from Associate Professor of Research, Department of Family and Preventive Medicine, to Associate Professor of Family and Preventive Medicine, annualized rate of \$72,926 for 12 months (\$6,077.14 per month), December 1, 2012 through June 30, 2013. New consecutive term appointment. University base \$58,326; departmental salary \$14,600.

Painton, Stephen, Associate Professor of Communication Sciences and Disorders, title Chair of Communication Sciences and Disorders, deleted; salary changed from annualized rate of \$87,305 for 12 months (\$7,275.42 per month) to annualized rate of \$72,305 for 12 months (\$6,025.42 per month), January 1, 2013 through June 30, 2013.

Parham, David Marion, Professor of Pathology, given additional title The James Park Dewar, M.D. Professorship in Pathology, December 1, 2012.

Perdue, Mark Wayne, Clinical Instructor in Family Medicine, Tulsa, salary changed from annualized rate of \$27,000 for 12 months (\$2,250.00 per month), 0.30 time, to annualized rate of \$36,000 for 12 months (\$3,000.00 per month), 0.40 time, January 1, 2013 through June 30, 2013. Change in FTE. University base \$24,000; departmental salary \$12,000.

Randall, Kenneth E., Associate Professor of Rehabilitation Sciences and Assistant Dean for Academic Affairs, College of Allied Health, Tulsa, salary changed from annualized rate of \$88,462 for 12 months (\$7,371.85 per month) to annualized rate of \$92,462 for 12 months (\$7,705.18 per month), October 1, 2012 through June 30, 2013. Includes administrative supplements of \$8,000 while serving as Assistant Dean for Academic Affairs, College of Allied Health, Tulsa; and \$10,000 while serving as Director of Rehab Resources, Tulsa. University base \$74,462.

Rhone, Bernard C., Clinical Assistant Professor of Occlusion, salary changed from annualized \$2,195 for 10 months (~~\$182.92~~219.50 per month), 0.10 time, to annualized rate of \$93,000 for 12 months (\$7,750.00 per month), full time, January 1, 2013 through June 30, 2013. Includes an administrative supplement of \$10,000 while serving as Group Practice Director, Comprehensive Care Clinic. University base \$83,000.

Salvaggio, Michelle R., Associate Professor of Medicine, changing from tenure track to consecutive term appointment, January 1, 2013.

Shadid, Nanay, Clinical Assistant Professor of Operative Dentistry, salary changed from annualized rate of \$12,000 for 10 months (\$1,200.00 per month), 0.20 time, to annualized rate of \$24,000 for 10 months (\$2,400.00 per month), 0.40 time, January 1, 2013 through June 30, 2013. Change in FTE.

Summers-Ables, Joy E., Professor of Health Sciences Library and Information Management, Adjunct Professor of Pharmacy Clinical and Administrative Sciences, Adjunct Professor of Allied Health Sciences, and Associate Director, Robert M. Bird Health Sciences Center Library; named Director – Designate, Robert M. Bird Health Sciences Center Library, January 1, 2013.

Swisher, Lisa, Clinical Associate Professor of Pediatrics and Adjunct Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$65,814 for 12 months (\$5,484.47 per month), 0.80 time, to annualized rate of \$69,926 for 12 months (\$5,827.19 per month), 0.85 time, November 1, 2012 through June 30, 2013.

Thalji, Lara A., Clinical Assistant Professor of Oral Diagnosis and Radiology, salary changed from annualized rate of \$41,456 for 12 months (\$3,454.67 per month), 0.50 time, to annualized rate of \$49,747 for 12 months (\$4,145.54 per month), 0.60 time, October 15, 2012 through June 30, 2013. Change in FTE.

Wagener, Theodore L., Assistant Professor of Pediatrics, given additional title Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, September 25, 2012.

Weedn, Ashley Elaine, title changed from Clinical Assistant Professor to Assistant Professor of Pediatrics, salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 1, 2013 through June 30, 2013. New consecutive term appointment.

Wild, Robert A., Professor of Obstetrics and Gynecology, Adjunct Professor of Medicine, and Adjunct Professor of Biostatistics and Epidemiology; given additional title Adjunct Professor of Family and Preventive Medicine, December 1, 2012.

Xu, Jian, title changed from Assistant Professor of Research, Department of Medicine, to Assistant Professor of Medicine, January 1, 2013. New consecutive term appointment.

RESIGNATION(S) AND/OR TERMINATION(S):

Aneshansley, Autumn Nicole, Clinical Assistant Professor of Rehabilitation Sciences, December 3, 2012. Moving out of state.

Aston, Christopher E., Associate Professor of Research, Department of Pediatrics, February 12, 2013.

Butt, Shamail, Assistant Professor of Internal Medicine, December 31, 2012.

Dunn, Samuel T., Professor of Pathology, December 31, 2012. Accepted position at Oklahoma State Department of Health.

Hammoud, Dalia, Assistant Professor of Internal Medicine, December 31, 2012. Fellowship.

Klag, Thomas Edwin, Clinical Assistant Professor of Oral Diagnosis and Radiology, December 31, 2012.

Koopman, Christian Leigh, Associate Professor of Radiological Sciences, January 1, 2013.

Leonard, Joseph E., Clinical Professor of Otorhinolaryngology, December 31, 2012.

Martin, Christopher Benton, Assistant Professor of Medical Imaging and Radiation Sciences, January 4, 2013.

Newman, Peggy DeCelle, Adjunct Assistant Professor of Rehabilitation Sciences, January 3, 2013.

Plodek, Jeanette Lee, Assistant Professor of Nursing, January 15, 2013. Moving out of state.

Stewart, Charles Edward, Clinical Professor of Emergency Medicine, Tulsa, November 30, 2012.

Zhang, Xin, Associate Professor of Medicine, Adjunct Associate Professor of Ophthalmology, and Adjunct Associate Professor of Physiology, December 15, 2012.

RETIREMENT(S):

Beckerley, Joy M., Clinical Associate Professor of Periodontics, December 31, 2012.

Chung, Kyung Won, David Ross Boyd Professor and Vice Chair of Cell Biology, December 31, 2012. Named David Ross Boyd Professor Emeritus of Cell Biology.

Jarolim, Dala R., Clinical Professor of Internal Medicine, Tulsa, January 31, 2013.

Neas, Barbara R., David Ross Boyd Professor of Biostatistics and Epidemiology, January 31, 2013. Named David Ross Boyd Professorship Emeritus of Biostatistics and Epidemiology.

Saban, Ricardo, Professor of Physiology and Adjunct Professor of Obstetrics and Gynecology, December 31, 2012.

Severson, Sharon K., Associate Professor of Periodontics, January 1, 2013.

Wiebelt, Frank Joseph, Professor and Chair of Removable Prosthodontics, December 31, 2012. Named Professor Emeritus of Removable Prosthodontics.

Norman Campus:

LEAVE(S) OF ABSENCE:

Basara, Heather G., Assistant Professor of Geography and Environmental Sustainability, leave of absence with partial pay, salary changed from annualized rate of \$69,000 for 9 months (\$7,666.67 per month), 1.00 time, to annualized rate of \$55,200 for 9 months (\$6,133.33 per month), 0.80 time, January 1, 2013 through May 15, 2013.

Tate, Leland B., Instructor of Petroleum and Geological Engineering, family and medical leave of absence, August 16, 2012 through December 6, 2012; leave of absence without pay, December 7, 2012.

Tirunelveli, Srividhya, Professor of Law, family and medical leave of absence, August 23, 2012 through November 14, 2012.

Zagzebski, Linda T., Professor and George Lynn Cross Research Professor of Philosophy, and Kingfisher College Chair in the Philosophy of Religion and Ethics, leave of absence with pay, January 1, 2013 through May 15, 2013; leave of absence with pay, August 16, 2013 through May 15, 2014. The Character Project, Wake Forest University, and Templeton Foundation Grant.

NEW APPOINTMENT(S):

Ade, Carl J., Assistant Professor of Health and Exercise Science, annualized rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 2013 through May 15, 2014. If Ph.D. not completed by August 16, 2013, title and salary to be changed to Acting Assistant Professor, annualized rate of \$55,000 for 9 months, August 16, 2013 through May 15, 2014. New tenure-track faculty.

Aswad, Evelyn M., J.D., Professor of Law and Herman G. Kaiser Chair in International Law, annualized rate of \$162,500 for 9 months (\$18,055.56 per month), April 30, 2013. New tenured faculty.

Bradley, Pamela J., Ed.D., Research Fellow, K20 Center for Educational and Community Renewal, annualized rate of \$15,000 for 12 months (\$1,250.00 per month), 0.25 time, January 1, 2013. Paid from grants funds; subject to availability of funds.

Cline, Rangar H., Ph.D., Assistant Professor of Religious Studies, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 2013 through May 15, 2014. Changing from five-year renewable term appointment to new tenure-track faculty.

Ehrman, Monika, J.D., Associate Professor of Law, annualized rate of \$105,000 for 9 months (\$11,666.67 per month), August 16, 2013 through May 15, 2014. New tenure-track faculty; summer appointment effective June 1, 2013.

El-Monier, Ilham Abdallah, Instructor of Petroleum and Geological Engineering, rate of \$37,500 for 4.5 months (\$8,333.33 per month), January 1, 2013 through May 15, 2013.

Hissey, David J., Professor Emeritus of Art and Art History, rate of \$17,000 for 4.5 months (\$3,777.78 per month), 0.25 time, January 3, 2013 through May 15, 2013.

Larson, Daniel J., Ph.D., Lecturer of Health and Exercise Science, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 2013 through May 15, 2016. Changing from temporary faculty to three-year renewable term appointment.

Larson, Rhett B., J.D., Associate Professor of Law, annualized rate of \$105,000 for 9 months (\$11,666.67 per month), August 16, 2013 through May 15, 2014. New tenure-track faculty; summer appointment effective May 31, 2013.

Ring, Rodney D., J.D., Visiting Assistant Professor of Law, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 2013.

Ripberger, Joseph T., Ph.D. Postdoctoral Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 10, 2013. Paid from grants funds; subject to availability of funds.

CHANGE(S):

Alavi, Roksana, Assistant Professor of Liberal Studies, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$55,000 for 9 months (\$6,111.11 per month), December 1, 2012; additional stipend of \$300 for increased duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

Bodurka, Jerzy, Associate Professor of the College of Engineering at Tulsa and Chief Technology Officer of Laureate Institute for Brain Research, salary changed from annualized rate of \$227,000 for 12 months (\$18,916.67 per month) to annualized rate of \$233,810 for 12 months (\$19,484.17 per month), January 1, 2013.

Butzer, Hans E., Carlisle and Lurline Mabrey Presidential Professor and Graduate Liaison of the Division of Architecture, title changed from Associate Professor to Professor of Architecture, given additional title Director of Division of Architecture, salary changed from annualized rate of \$83,221 for 9 months (\$9,246.74 per month) to annualized rate of \$137,443 for 12 months (\$11,453.58 per month), January 1, 2013. Changing from 9-month faculty to 12-month academic administrator.

Carstarphen, Meta G., Associate Professor of Journalism and Mass Communication and Gaylord Family Professor #6, annualized rate of \$94,010 for 9 months (\$10,445.50 per month), additional stipend of \$1,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2013 through May 15, 2013.

Crain, Terry L., Associate Professor of Accounting, delete title Dale Looper Chair in Accounting, given additional titles Director of John T. Steed School of Accounting and W. K. Newton Chair in Accounting, salary changed from annualized rate of \$139,223 for 9 months (\$15,469.24 per month) to annualized rate of \$170,161 for 12 months (\$14,180.08 per month), August 16, 2013. Changing from 9-month faculty to 12-month academic administrator.

Duncan, John L., Assistant Professor of Liberal Studies, annualized rate of \$63,654 for 9 months (\$7,072.67 per month), additional stipend of \$1,800 for additional duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

Dyer, John, Research Assistant Professor of Electrical and Computer Engineering, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$80,000 for 9 months (\$8,888.89 per month), January 1, 2013. Changing from 12-month faculty to 9-month faculty.

Foster, Morris, Associate Vice President for Research, Associate Vice President for Strategic Planning and Technology Transfer, Professor of Anthropology, and Director of Health Research in Anthropology, annualized rate of \$203,957 for 12 months (\$16,996.42 per month), additional stipend of \$20,000 for serving as Deputy Director for Cancer Prevention and Control for OU Cancer Institute, July 1, 2012 through June 30, 2013; given additional title Special Assistant to the President, January 24, 2013. Administrative Officer.

Gettys, Ann, Instructor of Biology, annualized rate of \$34,090 for 9 months (\$3,787.81 per month), additional stipend of \$3,600 for increased teaching duties in the Department of Biology, January 1, 2013 through May 15, 2013.

Grunsted, Michelle L., Lecturer of Marketing and Supply Chain Management, annualized rate of \$67,950 for 9 months (\$7,550.01 per month), additional stipend of \$3,250 for increased teaching duties in the Division of Marketing and Supply Chain Management, January 1, 2013 through May 15, 2013.

Hoang, Son K., Research Associate, PoroMechanics Institute, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$62,400 for 12 months (\$5,200.00 per month), January 1, 2013. Paid from grant funds; subject to availability of funds.

Kelly, Jeffrey F., Associate Professor of Biology and of Oklahoma Biological Survey, and Associate Heritage Zoologist of Oklahoma Biological Survey, salary changed from annualized rate of \$76,891 for 12 months (\$6,407.61 per month) to annualized rate of \$82,891 for 12 months (\$6,907.58 per month), August 1, 2012. Compression increase. Correction to December 2012 agenda.

Ketchum, Paul R., Assistant Professor of Liberal Studies, annualized rate of \$56,650 for 9 months (\$6,294.44 per month), additional stipend of \$6,215 for increased duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

Kisamore, Jennifer L., Associate Professor of Psychology, annualized rate of \$64,506 for 9 months (\$7,167.31 per month), additional stipend of \$4,800 for increased teaching duties in the Department of Psychology, January 1, 2013 through May 15, 2013.

Livesey, Nina E., Assistant Professor of Liberal Studies, annualized rate of \$46,750 for 9 months (\$5,194.44 per month), additional stipend of \$300 for increased duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

Lumsden, Rachel L., Assistant Professor of Music, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$50,000 for 9 months (\$5,555.56 per month), December 1, 2012.

Marie, Cedar, Assistant Professor of Art and Art History, given additional title Adjunct Assistant Professor of Women's and Gender Studies, salary remains at annualized rate of \$46,350 for 9 months (\$5,150.00 per month), December 1, 2012.

Mullins, Gail E., Assistant Professor of Law, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$5,000 for increased teaching duties in the College of Law, August 16, 2012 through December 31, 2012. Correction to June 2012 agenda.

Nicholson, Daniel R., Assistant Professor of Law, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$5,000 for increased teaching duties in the College of Law, August 16, 2012 through December 31, 2012. Correction to June 2012 agenda.

Park, Namkee, Assistant Professor of Journalism and Mass Communication, annualized rate of \$56,650 for 9 months (\$6,294.44 per month), additional stipend of \$2,500 for increased duties in the Gaylord College of Journalism and Mass Communication, August 16, 2012 through January 31, 2013.

Raadschelders, Julie, Assistant Professor of Liberal Studies, annualized rate of \$75,533 for 12 months (\$6,294.44 per month), additional stipend of \$4,050 for increased teaching duties in the College of Liberal Studies, and additional stipend of \$1,500 for increased duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

Schlupp, Ingo B., Professor of Biology and Brian E. and Sandra O'Brien Presidential Professor, given additional title Assistant Chair of Department of Biology, salary remains at annualized rate of \$115,336 for 9 months (\$12,815.06 per month), November 1, 2012.

Self, Charles C., Professor of Journalism and Mass Communication and Edward L. and Thelma Gaylord Chair in Journalism and Mass Communication, annualized rate of \$160,878 for 9 months (\$17,875.39 per month), additional stipend of \$1,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2013 through May 15, 2013.

Tarpenning, David D., Instructor of Journalism and Mass Communication, annualized rate of \$49,156 for 9 months (\$5,461.81 per month), additional stipend of \$4,500 for increased teaching duties in the Gaylord College of Journalism and Mass Communication, January 1, 2013 through May 15, 2013.

Terry, Robert A., Associate Professor of Psychology and of Management and Entrepreneurship, annualized rate of \$68,875 for 9 months (\$7,652.78 per month), additional stipend of \$4,800 for increased teaching duties in the Department of Psychology, January 1, 2013 through May 15, 2013.

Traficante, Debra L. Assistant Professor of Music and Assistant Director of Bands, annualized rate of \$51,500 for 12 months (\$4,291.67 per month), additional stipend of \$25,000 for serving as Interim Director of Marching Band, January 1, 2013 through June 30, 2013.

Walker-Esbaugh, Cheryl A., Instructor of Classics and Letters, annualized rate of \$49,778 for 9 months (\$5,530.94 per month), additional stipend of \$4,200 for increased teaching duties in the Department of Classics and Letters, January 1, 2013 through May 15, 2013.

Weaver, Barry L., Associate Professor of Geology and Geophysics and Associate Dean of Mewbourne College of Earth and Energy, salary changed from annualized rate of \$111,755 for 12 months (\$9,312.93 per month) to annualized rate of \$116,225 for 12 months (\$9,685.45 per month), January 1, 2013. Retention increase.

Wu, Di, Scholar, Electrical and Computer Engineering, salary changed from annualized rate of \$12,000 for 12 months (\$1,000.00 per month), 0.25 time, to annualized rate of \$19,200 for 12 months (\$1,600.00 per month), 0.25 time, January 1, 2013. Paid from grants funds; subject to availability of funds.

Wuestewald, Todd C., Assistant Professor of Liberal Studies, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), additional stipend of \$900 for increased duties in the College of Liberal Studies, August 16, 2012 through December 31, 2012.

RESIGNATION(S)/TERMINATION(S):

Akkutlu, Ibrahim Y., Associate Professor of Petroleum and Geological Engineering, January 1, 2013. Accepted position at Texas A&M University.

Engel, Debra H., Associate Professor of Bibliography, and Coordinator of Assessment and Training, University Libraries, January 1, 2013.

Neill, John W., Associate Professor of Music, May 16, 2013.

Park, Namkee, Assistant Professor of Journalism and Mass Communication, February 1, 2013. Accepted position outside the University.

Singh, Dharamveer, Research Associate of Engineering and of Electrical and Computer Engineering, December 7, 2012. Accepted position outside the University.

RETIREMENT(S):

Hopkins, Penny M., Professor of Biology and Samuel Roberts Noble Presidential Professor, January 1, 2013. Named Professor Emeritus of Biology.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bennett moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

DEATH(S):

President Boren regretted to report the following deaths:

Olkinetzky, Samuel, Professor Emeritus of Art and Director Emeritus of Museum of Art, November 26, 2012.

Shafer-Ray, Neil E., Professor of Physics and Astronomy, December 27, 2012.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

APPOINTMENT(S):

Dorris, Janislynn, Physician Assistant I, Pediatrics, College of Medicine, annualized rate of \$78,000 for 12 months (\$6,500.00 per month), January 7, 2013. Professional Nonfaculty.

Gamblin, Jennifer J., Physician Assistant I, Pediatrics, College of Medicine, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), January 7, 2013. Professional Nonfaculty.

Hill, Susan M., Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), December 3, 2012. Professional Nonfaculty.

Hopkins, Kendal E., Neonatal Nurse Clinician, Pediatrics, College of Medicine, annualized rate of \$71,000 for 12 months (\$5,916.67 per month), January 8, 2013. Professional Nonfaculty.

Ray, Amy L., Nurse Practitioner, Bedlam Community and Campus, College of Medicine Tulsa, annualized rate of \$83,000 for 12 months (\$6,916.66 per month), November 26, 2012. Professional Nonfaculty.

Sullivan, Kathryn Ann, Phase I Chemotherapy Nurse, Peggy & Charles Stephenson Cancer Center, College of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 14, 2013. Professional Nonfaculty.

REAPPOINTMENT(S):

Frazer, Jan R., Clinics Administrator, OU Physicians Faculty Clinics, College of Medicine, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), December 5, 2012. Managerial Staff.

Harris, Elizabeth Anne Rapp, Physician Assistant I, Pediatrics, College of Medicine, annualized rate of \$82,000 for 12 months (\$6,833.34 per month), January 3, 2013. Professional Nonfaculty.

Wardlaw, Ellen Suzanne, Nurse Navigator, Cancer Center Clinical Services, College of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), December 17, 2012. Professional Nonfaculty.

CHANGE(S):

Brannon, Erin Lynn, Ultrasonographer Technologist, OB Perinatal Center, College of Medicine - Tulsa, salary changed from an annualized rate of \$61,820 for 12 months (\$5,151.67 per month) to an annualized rate of \$63,675 for 12 months (\$5,306.25 per month), December 1, 2012. Technical/Paraprofessional. Market adjustment.

Brown, Denise Mawhirter, title changed from Senior Administrative Manager, Family Medicine, College of Medicine, to Business Manager, Family Medicine, College of Medicine, salary changed from an annualized rate of \$70,303 for 12 months (\$5,858.64 per month) to an annualized rate of \$76,631 for 12 months (\$6,385.92 per month), November 1, 2012. Managerial Staff. Promotion.

Clanton, Sarah Lei, title changed from Systems Administrator, Pharmacy Management Consultant, College of Pharmacy, to Senior Systems Administrator, Pharmacy Management Consultant, College of Pharmacy, salary changed from an annualized rate of \$73,000 for 12 months (\$6,083.34 per month) to an annualized rate of \$82,000 for 12 months (\$6,833.34 per month), January 1, 2013. Professional Nonfaculty. Promotion.

Cregg, Georgianne Marie, Neonatal Nurse Clinician, Pediatrics, College of Medicine, salary changed from an annualized rate of \$60,496 for 12 months (\$5,041.33 per month) to an annualized rate of \$79,600 for 12 months (\$6,633.33 per month), January 20, 2013. Professional Nonfaculty. FTE increase from 76% to 100%.

Davis, Velisa Jewel, title changed from Clinic Nursing Supervisor, CMT Family Medicine Clinic, College of Medicine - Tulsa, to Clinics Administrator, CMT Family Medicine Clinic, College of Medicine - Tulsa, salary changed from an annualized rate of \$62,965 for 12 months (\$5,247.08 per month) to an annualized rate of \$68,921 for 12 months (\$5,743.42 per month), January 1, 2013. Managerial Staff. Promotion.

Easter, Kristine Rane, title changed from Senior Clinic Manager, OU Physicians Faculty Clinics, College of Medicine, to Clinics Administrator, OU Physicians Faculty Clinics, College of Medicine, salary changed from an annualized rate of \$55,080 for 12 months (\$4,590.00 per month) to an annualized rate of \$67,000 for 12 months (\$5,583.33 per month), December 3, 2012. Managerial Staff. Promotion.

Farney, Charles Joseph, Associate Director of Operations Tulsa, Tulsa Operations, Administrative Affairs Tulsa, salary changed from an annualized rate of \$61,803 for 12 months (\$5,150.26 per month) to an annualized rate of \$71,800 for 12 months (\$5,983.34 per month), January 1, 2013. Administrative Staff. Market adjustment.

Fox, William J., Senior Systems Analyst, Information Technology, Administrative Affairs Tulsa, salary changed from an annualized rate of \$59,147 for 12 months (\$4,928.87 per month) to an annualized rate of \$70,000 for 12 months (\$5,833.34 per month), April 1, 2013. Professional Nonfaculty. Additional duties.

Holliday, Melinda Diane, Ultrasonographer Technologist, OB Perinatal Center, College of Medicine - Tulsa, salary changed from an annualized rate of \$60,320 for 12 months (\$5,026.67 per month) to an annualized rate of \$62,130 for 12 months (\$5,177.50 per month), December 1, 2012. Technical/Paraprofessional. Market adjustment.

Johnson, Samantha Carol, Phase I Chemotherapy Nurse, Peggy & Charles Stephenson Cancer Center, College of Medicine, salary changed from an annualized rate of \$57,000 for 12 months (\$4,750.00 per month) to an annualized rate of \$62,000 for 12 months (\$5,166.67 per month), January 1, 2013. Professional Nonfaculty. Retention.

Kanak, Jackie L., title changed from Senior Clinical Nurse Manager, OU Physicians CHP Clinics, College of Medicine, to Senior Clinical Manager, OU Physicians CHP Clinics, College of Medicine, December 1, 2012. Managerial Staff. Correction to title.

Kim-Suh, Hee Sun, title changed from GYN/Oncology Chemotherapy Coordinator, Peggy & Charles Stephenson Cancer Center, College of Medicine, to Administrative Section Director, Peggy & Charles Stephenson Cancer Center, College of Medicine, January 1, 2013. Managerial Staff. Promotion.

Malone, Jay Randolph, Resident, Pediatrics Residency Program, College of Medicine, salary changed from an annualized rate of \$63,482 for 12 months (\$5,290.17 per month) to an annualized rate of \$70,922 for 12 months (\$5,910.17 per month), December 1, 2012. Graduate Student. Promotion to PG4 plus Chief Resident duties.

Mason, Bobby Joe, Compliance Director, Compliance Office, Provost, given additional titles Associate EEO Officer, and Associate Title IX Officer, salary changed from an annualized rate of \$132,400 for 12 months (\$11,033.33 per month) to an annualized rate of \$145,650 for 12 months (\$12,137.50 per month), January 1, 2013. Administrative Staff. Increased duties.

Miller, Amanda F., title changed from Legal Counsel, Office of General Counsel, Provost, to Director of Property and Risk Management, Facilities Management & Capital Planning, Administration & Finance, salary changed from an annualized rate of \$99,500 for 12 months (\$8,291.67 per month) to an annualized rate of \$115,000 for 12 months (\$9,583.33 per month), February 1, 2013. Administrative Staff. Promotion.

Peek, Carolyn A., title changed from Staff Pharmacist, Pediatrics, College of Medicine, to Pharmacist Manager, Pediatrics, College of Medicine, salary changed from an annualized rate of \$110,058 for 12 months (\$9,171.50 per month) to an annualized rate of \$121,068 for 12 months (\$10,089.00 per month), February 1, 2013. Managerial Staff. Promotion.

Price, Crystal L., Ultrasonographer Technologist, OB Perinatal Center, College of Medicine - Tulsa, salary changed from an annualized rate of \$60,320 for 12 months (\$5,026.67 per month) to an annualized rate of \$62,130 for 12 months (\$5,177.50 per month), December 1, 2012. Technical/Paraprofessional. Market adjustment.

Rambo, Blake Taylor, Chief Operating Officer for Harold Hamm Diabetes Center, College of Medicine, salary changed from an annualized rate of \$145,000 for 12 months (\$12,083.34 per month) to an annualized rate of \$160,000 for 12 months (\$13,333.33 per month), January 1, 2013. Administrative Officer. Increased duties.

Rausch, Patricia Anne, Ultrasonographer Technologist, OB Perinatal Center, College of Medicine - Tulsa, salary changed from an annualized rate of \$60,320 for 12 months (\$5,026.67 per month) to an annualized rate of \$62,130 for 12 months (\$5,177.50 per month), December 1, 2012. Technical/Paraprofessional. Market adjustment.

Reed, Trisha D., title changed from Senior Clinic Manager, OU Physicians Faculty Clinics, College of Medicine, to Senior Project Manager, OU Physicians, College of Medicine, December 18, 2012. Professional Nonfaculty. Promotion.

Rowe, Kenneth Dwain, Vice President for Administration & Finance, Administration & Finance, salary changed from an annualized rate of \$258,200 for 12 months (\$21,516.67 per month) to an annualized rate of \$273,200 for 12 months (\$22,766.67 per month), January 1, 2013. Executive Officer. Equity adjustment.

Taylor, Ashley C., title changed from Physician Assistant I, Pediatrics, College of Medicine, to Physician Assistant II, Pediatrics, College of Medicine, salary changed from an annualized rate of \$79,919 for 12 months (\$6,659.92 per month) to an annualized rate of \$83,916 for 12 months (\$6,993.00 per month), January 1, 2013. Professional Nonfaculty. Reclassification.

Thumann, Ashley T., title changed from Clinics Administrator, OU Physicians CHP Clinics, College of Medicine, to Quality Manager, OU Physicians, College of Medicine, January 2, 2013. Professional Nonfaculty. Lateral transfer.

Walker, Joseph F., Medical Informatics Project Manager, CMT Medical Informatics, College of Medicine - Tulsa, salary changed from an annualized rate of \$94,760 for 12 months (\$7,896.67 per month) to an annualized rate of \$100,000 for 12 months (\$8,333.33 per month), February 1, 2013. Managerial Staff. Increased duties.

Ward, Marsha, title changed from Case Management Coordinator, Case Management, College of Nursing, to Assistant Program Director, Case Management, College of Nursing, salary changed from an annualized rate of \$56,930 for 12 months (\$4,744.15 per month) to an annualized rate of \$61,923 for 12 months (\$5,160.81 per month), January 1, 2013. Administrative Staff. Promotion.

Young, Joseph Allen, title changed from Project Manager, Medicine Office of the Dean, College of Medicine, to Assistant Director of Patient Accounts, OU Physicians, College of Medicine, salary changed from an annualized rate of \$66,000 for 12 months (\$5,500.00 per month) to an annualized rate of \$68,921 for 12 months (\$5,743.42 per month), December 1, 2012. Managerial Staff. Promotion.

RESIGNATION(S)/TERMINATION(S):

Dean, Craig Wesley Kelly, Data Management Analyst III, CMT Medical Informatics, College of Medicine - Tulsa, December 8, 2012. Resignation.

Dennison, Michelle E., Dietitian, OU Physicians Faculty Clinics, College of Medicine, December 12, 2012. Resignation.

FitzSimons, Colin M., Chief Administrative Officer for Administration for Stephenson Cancer Center, Peggy & Charles Stephenson Cancer Center, College of Medicine, February 1, 2013. Resignation.

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Frazier, Ramona Alicia, Neonatal Nurse Practitioner, Pediatrics, College of Medicine, January 1, 2013. Resignation.

Hale, Darla Jean, Senior Clinic Manager, OU Physicians Faculty Clinics, College of Medicine, January 12, 2013. Resignation.

Marquis, Marilyn J., Case Management Coordinator, Case Management, College of Nursing, January 1, 2013. Resignation.

McCarty, Russell O., Data Management Analyst III, CMT Medical Informatics, College of Medicine - Tulsa, December 15, 2012. Resignation.

Senger, Grace D., Registered Nurse Clinician, CMT Medical Informatics, College of Medicine - Tulsa, January 18, 2013. Resignation.

Size, Lynne, Cardiac Sonographer, OU Physicians Faculty Clinics, College of Medicine, January 3, 2013. Resignation.

Webber, Robert A., Clinics Administrator, CMT Family Medicine Clinic, College of Medicine - Tulsa, January 1, 2013. Resignation.

RETIREMENT(S):

Biehler, Jane S., Senior Administrative Manager, CMT Psychiatry, College of Medicine - Tulsa, January 1, 2013.

Hallman, Mary, Senior Clinics Administrator, OU Physicians Faculty Clinics, College of Medicine, January 16, 2013.

Ottman, Cheryl A., Assistant to the HSC Senior Vice President and Provost, Office of the Provost, Provost, February 1, 2013.

Peer, Glenn T., Laboratory Animal Facility Manager, Medicine Pulmonary, College of Medicine, January 1, 2013.

Norman Campus:

LEAVE(S) OF ABSENCE:

Garton, Kirk, Administrator II, Development Office, return from family medical leave of absence with pay, August 1, 2012. Administrative Staff.

Henderson, Jeffrey P., Information Technology Analyst III, College of Continuing Education Information Technology, family medical leave of absence with pay, April 4, 2012. Managerial Staff.

Prakash, Paul, Information Technology Analyst II, Information Technology Merrick, family medical leave of absence with pay, October 15, 2012. Managerial Staff.

NEW APPOINTMENT(S):

Green, Andrea M., Financial Associate I, Information Technology, salary at annualized rate of \$75,000 for 12 months (\$6,250.00 per month), January 7, 2013. Managerial Staff.

Lin, Hong, Program Specialist I, Center for Teaching Excellence, salary at annualized rate of \$65,000 for 12 months (\$5,416.67 per month), January 7, 2013. Managerial Staff.

Maxon, Christopher A., Director of Development and External Relations for College of Atmospheric and Geographic Sciences and National Weather Center [Development Associate II], Atmospheric and Geographic Sciences Dean, salary at annualized rate of \$75,000 for 12 months (\$6,250.00 per month), November 26, 2012. Managerial Staff.

Meade, Michael, Academic Counseling Professional III, Athletic Department, salary at annualized rate of \$125,000 for 12 months (\$10,416.67 per month), December 10, 2012. Managerial Staff.

CHANGES(S):

Biggers, Anna L., Assistant Vice President, Information Technology, salary changed from annualized rate of \$115,200 for 12 months (\$9,600.00 per month) to annualized rate of \$125,200 for 12 months (\$10,433.33 per month), January 1, 2013. Administrative Officer. Internal equity.

Biscoe, Belinda P., Associate Vice President, Public and Community Services Administration, salary changed from annualized rate of \$136,194 for 12 months (\$11,349.50 per month) to annualized rate of \$143,004 for 12 months (\$11,916.98 per month), January 1, 2013. Administrative Officer. Contractual grant increase.

Brown, Mark E., Trainer/Health Services Associate II, Goddard, salary changed from annualized rate of \$64,297 for 12 months (\$5,358.06 per month) to annualized rate of \$68,000 for 12 months (\$5,666.67 per month), December 1, 2012. Managerial Staff. Additional responsibilities.

Cates, Carla L., Administrator II, PoroMechanics Institute, salary changed from annualized rate of \$70,210 for 12 months (\$5,850.85 per month) to annualized rate of \$73,019 for 12 months (\$6,084.88 per month), January 1, 2013. Administrative Staff. Merit.

Cox, Sherry J., Assistant, Dean, Academic Affairs III, Academic Advising, salary changed from annualized rate of \$66,300 for 12 months (\$5,525.00 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), January 1, 2013. Administrative Staff. Additional duties, responsibilities and merit.

Hartman, Steve A., Information Technology Specialist II, Center for Educational and Community Renewal, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$66,950 for 12 months (\$5,579.17 per month), October 1, 2012. Managerial Staff. Contractual grant increase.

Hathaway, Nicholas S., Vice President, Administration and Finance Vice President's Office, salary changed from annualized rate of \$246,651 for 12 months (\$20,554.26 per month) to annualized rate of \$275,000 for 12 months (\$22,916.67 per month), December 19, 2012. Executive Officer. Merit.

Howk, Kathy L., Financial Associate II, Earth and Energy Dean, salary changed from annualized rate of \$68,030 for 12 months (\$5,669.17 per month) to annualized rate of \$70,751 for 12 months (\$5,895.93 per month), January 1, 2013. Managerial Staff. Retention and compression.

Leonard, Nancy S., Financial Administrator II, Geology and Geophysics, salary changed from annualized rate of \$64,867 for 12 months (\$5,405.57 per month) to annualized rate of \$67,462 for 12 months (\$5,621.79 per month), January, 2013. Managerial Staff. Merit.

Mathews, Corneluis, Information Technology Analyst II, College of Continuing Education Information Technology, salary changed from annualized rate of \$57,120 for 12 months (\$4,760.00 per month) to annualized rate of \$61,690 for 12 months (\$5,140.80 per month), October 1, 2012. Managerial Staff. Merit.

Neeman, Henry J., title changed from Administrator III to Assistant Vice President, Information Technology, salary remains at annualized rate of \$86,186 for 12 months (\$7,182.20 per month); 0.81 FTE. January 1, 2013. Administrative Officer. Job re-classification.

Nelson, Tammie R., Information Technology Analyst II, College of Continuing Education Information Technology, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$74,750 for 12 months (\$6,229.17 per month), January 1, 2013. Managerial Staff. Merit and increased responsibilities.

Reinke, Tracy L., title changed from Financial Associate I to Financial Associate II, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$78,438 for 12 months (\$6,536.50 per month), November 2, 2012, Managerial Staff. Job re-classification.

Rom, Matthew C., Managerial Associate II, Physical Plant Administration Office, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to annualized rate of \$62,500 for 12 months (\$5,208.33 per month), December 1, 2012. Managerial Staff. Merit and retention.

Shadid, William A., Development Associate III, Earth and Energy Dean, salary changed from annualized rate of \$86,700 for 12 months (\$7,225.00 per month) to annualized rate of \$90,168 for 12 months (\$7,514.00 per month), January 1, 2013. Managerial Staff. Retention and compression.

Strech, Geneva J., Program Administrator II, Educational Training, Evaluation, Assessment and Measurement, salary changed from annualized rate of \$62,371 for 12 months (\$5,197.60 per month) to annualized rate of \$66,000 for 12 months (\$5,500.00 per month), January 1, 2013, Managerial Staff. Additional responsibilities.

Taylor, Charles P., Marketing/Public Relations Specialist II, Athletic Department, salary changed from annualized rate of \$76,000 for 12 months (\$6,333.33 per month) to annualized rate of \$79,000 for 12 months (\$6,583.33 per month), January 1, 2013. Managerial Staff. Merit.

Tontz, Laura W., Director, Oklahoma Memorial Union, salary changed from annualized rate of \$91,240 for 12 months (\$7,603.33 per month) to annualized rate of \$100,000 for 12 months (\$8,333.33 per month), January 1, 2013. Administrative Officer. Compression.

Vetter, John E., Technical Project Management Specialist III, Educational Training, Evaluation, Assessment and Measurement, salary changed from annualized rate of \$60,908 for 12 months (\$5,075.67 per month) to annualized rate of \$66,000 for 12 months (\$5,500.00 per month), January 1, 2013. Managerial Staff. Additional responsibilities.

Williams, Stewart M., Managerial Associate II, Athletic Department, salary changed from annualized rate of \$72,930 for 12 months (\$6,077.50 per month) to annualized rate of \$76,000 for 12 months (\$6,333.33 per month), January 1, 2013. Managerial Staff. Merit.

Woodall, Jeralyn J., Director, Information Technology, salary changed from annualized rate of \$110,000 for 12 months (\$9,166.67 per month) to annualized rate of \$118,000 for 12 months (\$9,833.33 per month), January 1, 2013. Administrative Officer. Increased responsibilities.

Zimmerman, Brett M., Information Technology Analyst III, Information Technology, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$77,000 for 12 months (\$6,416.67 per month), January 1, 2013. Managerial Staff. Retention.

NEPOTISM WAIVER(S):

McCaskill, Jeffery G., Lab/Research Technician IV, Petroleum and Geological Engineering, annualized rate of \$40,000 for 12 months (\$19.23 per hour), December 3, 2012. Jeffery McCaskill is the brother of Sonya Grant, Managerial Associate I, Petroleum and Geological Engineering. Dr. Subhash Shah will supervise, evaluate and recommend Mr. McCaskill for any applicable promotions. Mr. McCaskill's timesheet will be signed by Dr. Shah or Dr. Ahmed and will be entered by a department staff assistant and approved by the department's Financial Associate. A Nepotism Waiver Management Plan has been reviewed and approved to ensure that Ms. Grant is removed from any and all financial and supervisory matters related to Mr. McCaskill.

RESIGNATION(S)/TERMINATION(S):

Carr, Robert G., Information Technology Analyst II, College of Continuing Education Information Technology, January 1, 2013. Accepted position outside of the University.

Furlong, Sumita G., Program Administrator III, Southwest Center for Human Relations, January 4, 2013. Resignation.

Hart, Jacob D., Information Technology Analyst I, Center for Educational and Community Renewal, January 5, 2013. Accepted position outside the university.

Hogan, Melisa G., Information Technology Analyst II, Information Technology, January 19, 2013. Accepted position outside the university.

Khatti, Abhishek, Information Technology Analyst II, Information Technology Merrick, January 21, 2013. Accepted position outside the university.

RETIREMENT(S):

Cervi, Sarah S., Administrator II, Engineering Dean, January 1, 2013.

Stinchcomb, Joe R., Managerial Associate I, University Press, January 1, 2013.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, Bennett and Humphreys. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 5:00 p.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents

**RETIREE MEDICAL AND LIFE INSURANCE TRUST FOR
ROGERS STATE UNIVERSITY**

(Effective _____)

**RETIREE MEDICAL AND LIFE INSURANCE TRUST
FOR ROGERS STATE UNIVERSITY**

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**RETIREE MEDICAL AND LIFE INSURANCE TRUST
FOR ROGERS STATE UNIVERSITY**

THIS TRUST AGREEMENT for Retiree Medical and Life Insurance Trust for The Board of Regents of the University of Oklahoma on behalf of Rogers State University (the “Trust”) is made and entered into as of the 1st day of _____, 2013, by and between The Board of Regents of the University of Oklahoma on behalf of Rogers State University (the “University”), and, _____ a national banking association (“Trustee”), as trustee. (Trustee and its successor, successors or co-trustees, which may hereafter be appointed, are collectively referred to herein as the “Trustees”).

**ARTICLE I.
NAME OF TRUST AND DEFINITIONS**

1.1 Name of Trust. This Trust Agreement, and the Trust governed hereunder is hereby designated and known as RETIREE MEDICAL AND LIFE INSURANCE TRUST FOR ROGERS STATE UNIVERSITY.

1.2 Purpose. This Trust is established as a voluntary employees’ beneficiary association for the purpose of providing to certain eligible retired employees of the University, certain post-retirement medical and life insurance benefits directly from the Trust, in accordance with Section 7.4.5 and 7.4.6 of the Rogers State University Policy Manual (the “Plan”). No part of the assets of the Trust shall be used to pay medical and life insurance benefits for active employees or dependents of active Employees. Further, no part of the net earnings of the Trust shall inure, other than by the payment of benefits as provided herein or in the Plan, to the benefit of any University or to any individual.

1.3 Trust for Universities. In furtherance of the purposes for which the Trust is established, the Trust shall be maintained for the exclusive benefit of the retired employees of the University.

**ARTICLE II.
CONTRIBUTIONS TO THE TRUST FUND**

2.1 Contributions.

(a) Trust to Hold Assets. All assets held in the Trust (the “Trust Fund”) for and on behalf of the University, including contributions and earnings thereon, shall be held in accordance with the terms and provisions hereof.

(b) Contributions. Subject to the provisions of Article VIII hereof, the University, on behalf of itself and its eligible retired employees, intends from time to time to deliver, or cause to be delivered, to the Trustees such amounts of cash and other property as the University, in its sole discretion, deems necessary to comply with the provisions of the Plan. The Trustees shall accept any property delivered to them by the University, provided that such property shall be acceptable to the Trustees, and shall retain such property under the terms herein. The Trustees shall have no duty, express or implied, to compel any payment by the University, or otherwise be

responsible for the adequacy of the Trust Fund to meet and discharge any liabilities under the Plan, and shall be accountable only for cash and other property actually received by them.

ARTICLE III. PAYMENTS FROM THE TRUST FUND

3.1 Direction of Payments. Payments shall be paid (or shall be caused to be paid) from the Trust Fund by the Trustees to such person, in such manner, at such times, and in such amounts as the University may from time to time direct in writing. Provided, in directing the Trustees to make payments from the Trust Fund, the University shall follow the applicable provisions of the Plan, and shall not direct that any payment be made during the existence of the Plan or of the Trust, which would cause any part of the Trust to be used for or diverted to purposes other than for the exclusive benefit of the eligible retired employees pursuant to the applicable provisions of the Plan. The Trustees shall be fully protected in acting upon any such written direction of the University and shall have no duty to determine the rights or benefits of any person in the Trust Fund or under the Plan or to inquire into the right or power of the University to direct any such payment. The Trustees shall not be responsible for the adequacy of the Trust Fund to meet and discharge benefits and liabilities under the Plan.

3.2 Information Furnished by University. The President of Rogers State University shall promptly notify the Trustees of the names of the members of the University as of the date of this Trust Agreement and of any subsequent changes. In the absence of any notification of changes, the Trustees may assume that the University employees are the same as last reported by the University to the Trustees. The University shall furnish the Trustees with all the necessary factual information required by them to perform their duties as Trustees hereunder, and the Trustees shall not be required to verify the facts so furnished by the University. The Trustees, in following the directions of the University, are authorized to act upon the written instructions of a designated University employee(s), and to the extent permitted by the law shall not be liable for their acts with respect to payments from the Trust Fund when following such instructions or directions, or for failure to act in the absence of such instructions or directions.

3.3 Form of Payments. Payments made from the Trust shall consist of the following:

(a) Benefits paid directly by the Trustees or by or through an agent or representative of the Trust which may include, by example and not by limitation, an insurance company.

(b) Premiums or other amounts payable by the Trust under any insurance contract issued pursuant to the Plan. If the University has paid during the Plan Year the premiums payable under any applicable insurance contract issued pursuant to the Plan, the Trust may reimburse the University for such payments.

(c) Any expenses incurred in the operation and administration of the Trust to include, by example and not by limitation, any amounts required of the University in connection with the processing of claims under the insurance contracts issued pursuant to the Plan.

ARTICLE IV. THE TRUSTEES

4.1 Trustees' Acceptance of Trust. The Trustees upon execution hereof accept the Trust hereby created and consent to act as Trustees thereof, subject to the terms, provisions, conditions, and limitations of this Trust Agreement.

4.2 Standard of Care. Trustees shall discharge their duties under this Trust Agreement solely in the interest of the employees and for the exclusive purpose of providing benefits to such employees and defraying reasonable expenses of administering the Plan, with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent man acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims, and by diversifying the investments of the Plan so as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so, all in accordance with the provisions of this Trust Agreement insofar as such provisions are consistent with the provisions of the Oklahoma Trust Act, as this Trust Agreement and the Oklahoma Trust Act may from time to time be amended.

4.3 Powers of Trustees.

(a) General. Trustees shall receive, hold, preserve, invest and reinvest, manage, use, disburse, pay over, and otherwise dispose of the Trust Fund in the manner and for the uses and purposes stipulated in this Trust Agreement and in accordance with the terms and provisions hereof. In all other matters relating to the administration of the Plan and Trust, Trustees shall act only upon the certificate of the University, or as otherwise expressly provided in this Trust Agreement.

(b) Specific Powers. Trustees shall be authorized to carry out and perform any act pursuant to or under the Oklahoma Trust Act, as now enacted or as later amended, including powers to (1) purchase, sell, own, hold, manage, mortgage, pledge and otherwise deal with or in the property, real or personal, or any part thereof, at any time being subject to the terms hereof; (2) vote any stock held by Trustees in person or by proxy; (3) contract for and on behalf of the Trust; (4) compromise, contest or arbitrate any and all claims of or against the Trust Fund, or the Trustees as such; (5) pay calls, assessments and any other sums chargeable or accrued against or on account of, shares of stock or other securities in the hands of Trustees; (6) pay any and all premiums or other charges on any such insurance out of the Trust for the benefit thereof; (7) pay out of the Trust Fund all expenses or costs of every kind or character incurred in performing the duties of Trustees; (8) execute and deliver any instrument deemed by Trustees necessary and proper in the exercise of any power herein granted; (9) manage, invest and deal with the properties of the Trust herein created, and any other trust created by an affiliate of the University for the purpose of providing "health and welfare" benefits to their employees, as one or more common funds, so far as the investment and management are concerned; (10) participate or invest in any common trust fund for the benefit of the Trust Fund; (11) invest all or part of the Trust Fund in interest bearing deposits with the Trustees (if same include a bank), or with a bank or similar financial institution related to the Trustees, including but not limited to investments in time deposits, savings deposits, certificates of deposit or time accounts which bear a reasonable interest rate; (12) retain in cash such of the Trust Fund as deemed advisable without liability therefor and, if Trustees include a bank, to deposit in such bank's commercial banking department that portion of the Trust Fund retained in cash

without liability for the payment of any interest thereon; and (13) transfer all or any part of the Trust Fund upon direction of the University to any other “health and welfare” plan or trust qualified under Section 501(c)(9) of the Internal Revenue Code of 1986, as amended (the “Code”), or receive any properties from another “health and welfare” plan or trust similarly qualified.

4.4 Investment in Common Trust Fund. If any of Trustees be a bank, such bank Trustee is further authorized and empowered to invest and reinvest all or any part of the Trust Fund through the medium of any common, collective or commingled trust fund maintained by such Trustee or its affiliate, as the same may have heretofore been or may hereafter be established or amended, which is qualified to hold investments which are typical of investments of “health and welfare” plans and related trusts, and such bank Trustee’s or affiliate’s Declaration of Trust relative to such common trust fund, as amended, from time to time, and governing such common, collective or commingled trust fund shall constitute a part of this Trust Agreement.

4.5 Ancillary Trusteeship. In the event any of the property which is or may become a part of the assets of this Trust is situated in any state or states other than the State of Oklahoma, in which Trustees are not qualified to act as Trustees, Trustees are empowered to name an individual or corporate Trustee qualified to act in such state in connection with the property situated in that state as Trustee of such property and require such security as may be designated by Trustees. The Trustee so appointed shall have all such rights, powers, discretions and duties consistent with this Trust Agreement as are delegated to it by Trustees but shall exercise the same subject to such limitations or further directions of Trustees as shall be specified in the instrument evidencing its appointment. Such Trustee shall be answerable to the Trustees herein appointed for all monies, assets and other property which may be received by it in connection with the administration of such property. Trustees hereunder may remove such ancillary Trustee and appoint a successor at any time or from time to time as to any or all of the assets.

4.6 Construction of Trust Agreement. If, and when, Trustees be in good faith in doubt as to the proper construction, interpretation or operation of this instrument, or the application, interpretation or construction of the Oklahoma Trust Act, or as to any other or additional matter involving the administration of this Trust or the rights of any beneficiary thereof, Trustees are hereby authorized to resolve such doubts in such manner as Trustees shall deem equitable. All decisions and actions of Trustees in the exercise and discretion of power vested in them by the provisions of this Section shall, to the extent permitted by law, be conclusive on all persons ever interested in the Trust hereunder.

ARTICLE V. INVESTMENT OF TRUST FUNDS

5.1 Investment by Trustees. Trustees shall invest and reinvest the principal and income of the Trust Fund and keep the Trust Fund invested, without distinction between principal and income, in such securities or in such property, tangible or intangible, or part interest therein, wherever situated, as the Trustees shall deem advisable, including, but not limited to, stocks, common or preferred, trust and participation certificates, interests in investment companies, whether so-called “open end mutual funds” or “closed-end mutual funds,” leaseholds, fee titles, bonds or notes and mortgages, and other evidences of indebtedness

or ownership; provided, however, Trustees shall at all times invest the principal and interest of the trust fund in a manner consistent with and as authorized under Section 4.3 herein.

ARTICLE VI. ADMINISTRATIVE PROVISIONS

6.1 Records, Reports and Accounts. Trustees shall maintain true and accurate records and accounts reflecting all receipts and disbursements made by them pursuant to this Trust Agreement and containing a description of all Trust Funds from time to time held by them hereunder. Such records and accounts shall be open to the inspection of the University at all reasonable times and may be audited from time to time by such person or persons as the University may designate. Within 90 days after the end of each fiscal year end and at such other times as the University may request in writing filed with Trustees, Trustees shall deliver to the University a report and account in writing, covering the period from the last previous report and account, in such form and detail as the University may request. Nothing herein contained, however, shall be deemed to preclude Trustees from their right to have their account judicially settled by a court of competent jurisdiction, in which event, only Trustees and the University shall be necessary parties.

6.2 Compensation and Expenses. Trustees may (i) employ such agents, attorneys, auditors, clerical and other assistants as in their judgment may be necessary or desirable for the proper administration of the Trust Fund and determination of questions which may arise thereunder, and (ii) pay them reasonable and customary compensation. Trustees shall be reimbursed out of the Trust Fund for all such expenses and for such reasonable compensation for Trustees as may be agreed upon from time to time by University and Trustees. Provided, however, the University may, at its election, pay any or all of the foregoing compensation and expenses.

6.3 Legal Actions. Trustees may institute, maintain or defend any litigation necessary in connection with the administration of the Trust Fund, provided, Trustees shall be under no duty or obligation to do so unless they shall have been indemnified to their satisfaction against all expenses and liabilities which they may sustain or reasonable compensation for their own extraordinary services in connection therewith; provided, however, Trustees shall not be entitled to indemnification under this Section 6.3 for such expenses, liabilities or compensation for their own extraordinary services in connection therewith to the extent such legal actions, costs and services result from or arise out of the negligent actions of the Trustees.

6.4 Third Parties Dealing with Trustees. To the extent permitted by law, no person shall be obliged to see to the application of any money paid or property delivered to Trustees, nor shall any such person be required to take cognizance of the provisions of this Trust Agreement. The certificate of Trustees may be received by any person dealing with the Trustees as conclusive evidence of any matter relating to this Trust Agreement or the administration thereof. In general, each person dealing with Trustees may act upon any advice, request or representation in writing by Trustees, or Trustees' duly authorized agent, and shall not be liable to any person in so doing. In case of doubt as to whether Trustees have or have not been granted a specific power not enumerated hereunder, the certificate of Trustees that the exercise of such power is necessary or desirable for the proper administration or distribution of the Trust Fund shall be conclusive

upon all persons dealing with Trustees to the same extent as if such power had been specifically granted to Trustees.

6.5 Certificate of Authority from Third Parties. Trustees may require any certificate, notice or other instrument or information believed by them to be necessary to perform their duties hereunder and may rely and act upon the basis of any such certificate, notice instrument or other information furnished to Trustees which they believe to be reliable and to have been signed, made or presented by the proper party or parties.

6.6 Nonliability for Payment at Direction of University. To the extent permitted by the law, Trustees shall not be liable for their action in making payment or delivery of any cash or other property to any person at the direction of the University and, in the event of litigation, Trustees shall not be liable for declining to make delivery thereof until final adjudication shall be made in a court of competent jurisdiction.

6.7 Nonliability for Actions of University. To the extent permitted by the law, Trustees shall not be responsible for any act or omissions of the University. Trustees shall be under no duty to inquire into any rule, regulation, instruction, direction or order purporting to have been issued by the University and to be duly signed by its members or by a member designated by the University as authorized to instruct Trustees; and any certificate duly signed by the University or by an employee designated by the University as authorized to instruct Trustees and any certificate duly signed by the University or such employee designated by the University, purporting to evidence any such instruction, direction or order, shall be accepted by Trustees as conclusive proof thereof. Trustees shall also be fully protected in acting in good faith upon any notice, resolution, instruction, direction, order, certificate, opinion, letter, telegram or other document believed by Trustees to be genuine and to be the act of the University.

6.8 Bond. Except as may be specifically required by law, no bond shall ever be required of the Trustees, successor Trustee or ancillary Trustee duly appointed and acting hereunder.

6.9 Qualification of Trust. The University intends that the Trust, in implementing the Plan, shall qualify under Section 501(c)(9) of the Code as a “voluntary employees’ beneficiary association” and under any law, rule or regulation made pursuant thereto or which amends, supplements or supersedes the said provisions of the Code; and, until advised to the contrary in writing, Trustees may assume that the Trust is so qualified and is entitled to the exemption from tax as provided in said sections of the Code. In the event Trustees at any time reasonably believe such exemptions to be uncertain, Trustees may, but are not required to, take such steps and withhold such payments as they deem necessary to protect themselves.

ARTICLE VII. SUBSTITUTION OF TRUSTEES

7.1 Voluntary Resignation. Any Trustee may resign at any time upon giving 30 days’ prior written notice to the University, or with the consent of the University, any Trustee may resign with less than 30 days’ prior written notice.

7.2 Removal. The University may remove any Trustee by giving at least 30 days prior written notice to such Trustee.

7.3 Appointment of Successor. Upon removal, resignation, death, or incapacity of a Trustee, the University may appoint and designate a successor Trustee which shall be one or more individual successor Trustees, and/or a bank or trust company organized under the laws of the United States or of any state thereof, with authority to accept and execute trusts.

7.4 Transfer of Trust Fund to Successor. Title to all property and records or true copies of such records necessary to the operation of the Trust Fund held by Trustees hereunder shall vest in any successor Trustee acting pursuant to the provisions hereof, without the execution or filing of any further instrument. Any resigning or removed Trustee shall execute all instruments and do all acts necessary to vest such title in any successor Trustee of record. Each successor Trustee shall have, exercise, and enjoy all of the powers, both discretionary and ministerial, herein conferred upon the predecessor Trustee. No successor Trustee shall be obliged to examine the accounts, records and acts of any previous Trustee or Trustees, and such successor Trustee in no way or manner shall be responsible for any action or omission to act on the part of any previous Trustee.

7.5 Successor by Merger or Consolidation. Any corporation resulting from any merger or consolidation to which a Trustee, if a corporation, may be a party or succeeding to the trust business of the Trustee or to which substantially all the Trust Assets of the corporate Trustee may be transferred, shall be the successor to the corporate Trustee hereunder, subject to the following conditions: (i) the Trustee or any successor Trustee shall give prior written notice to the University and (ii) the University shall provide written approval of such successor Trustee. Otherwise, Trustee shall cease acting as Trustee and the University shall comply with Section 7.3 herein.

ARTICLE VIII. AMENDMENT AND TERMINATION

8.1 Amendment. The University may from time to time amend this Trust Agreement and Trust by delivering a certified copy of any duly executed amendment to the Trustees and upon acceptance by Trustees, subject to the following limitations:

(a) Under no condition shall such amendment or amendments result in or permit the return or repayment to the University of any property held or acquired by Trustees hereunder or the proceeds thereof, or result in, or permit, the distribution of any such property for the benefit of anyone other than employees except as provided under Section 8.3 hereof.

(b) Such amendment or amendments shall not increase the duties or responsibilities of Trustees hereunder without their written consent.

8.2 Termination. The University may terminate this Trust Agreement and Trust at any time by delivering to Trustees a certified copy of its duly executed amendment specifying such termination. This Trust Agreement and Trust shall automatically terminate when no cash or other Trust Funds remain in the Trust or when there is a complete discontinuance of contributions to the Plan.

8.3 Distribution of Trust Assets on Termination. In the event of termination of the Plan, Trustees shall (i) satisfy all existing liabilities which may include payment of any and all claims for benefits to any retired employee, and (ii) after satisfaction of any and all such liabilities and claims, distribute all cash, securities and other property then constituting the Trust Fund, in such manner and at such time as may be directed by the University. Upon the consolidation or merger of the University to or with another business unit in which the University is not the surviving entity, the Trust will terminate only insofar as the University is concerned, and the Trust Fund will be held or distributed as herein provided, unless the successor to the University assumes the duties and responsibility of the University by adopting the Plan and Trust, or by the establishment of a separate plan and trust to which the Trust Fund of this Trust held on behalf of the participants may be transferred with the consent and agreement of such successor entity.

8.4 Continuation and Winding Up. Unless otherwise terminated, this Trust shall continue to exist for such period of time as is permitted by the laws of the State of Oklahoma now in force and effect, or by any amendment thereof.

ARTICLE IX. MISCELLANEOUS PROVISIONS

9.1 Relationship of University, Trustees and Others. To the extent permitted by the law, the University assumes no obligation or responsibility for any act or omission of Trustees hereunder, and likewise, Trustees assume no obligation or responsibility with respect to any action required by this Trust Agreement or by the Plan on the part of the University. To the extent permitted by law, no personal liability whatever shall attach to any partner, agent or employee of the University, under or by reason of the terms or conditions contained in or implied from the Trust Agreement.

9.2 Spendthrift Trust. This Trust shall be a spendthrift trust and no benefits or beneficial interests provided for hereunder shall be subject in any manner to anticipation, alienation, sale, transfer, assignment, pledge, encumbrance or charge, either voluntary or involuntary, and any attempt to so anticipate, alienate, sell, transfer, assign, pledge, encumber or charge the same shall be null and void, and neither shall such benefits or beneficial interests be liable for or subject to the debts, contracts, liabilities, engagements or torts of any person to whom such benefits or funds are payable.

9.3 No Reversion or Diversion. The University will not have any beneficial interest in the Trust Fund or any part thereof. It shall be impossible by operation of the Plan or of the Trust, by termination of either, by power of revocation or amendment, by the happening of any contingency, by collateral arrangement or by other means for any part of the corpus or income of any trust fund maintained pursuant to the Plan or any funds contributed thereto to be used for, or diverted to, purposes other than the exclusive benefit of the eligible retired employees, covered by applicable University policies, and defraying reasonable expenses of administering the Plan.

However, if the Commissioner of Internal Revenue, upon the University's application for initial approval of this Plan, determines the Trust created under the Plan is not a qualified trust exempt from Federal income tax, then (and only then) the Trustee, upon written

notice from the University, will return the University's contributions (and earnings attributable to the contributions) to the University. The immediately preceding sentence applies only if the University makes the application for the determination by the time prescribed by law for filing the University's tax return for the taxable year in which the University adopted the Plan, or by such later date as the Internal Revenue Service may prescribe. The Trustee must make the return of the University's contribution under this Section 9.3 within one year of a final disposition of the University's request for initial approval of the Plan. The Plan and Trust will terminate upon the Trustee's return of the University's contribution.

9.4 Applicable Law. The laws of the State of Oklahoma, including the Oklahoma Trust Act as now enacted or as later amended, shall govern, control and determine all questions arising with respect to the Trust Fund and interpretation and validity of the provisions of this Trust Agreement. In the event any provision of this Trust Agreement shall be held illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but shall be fully severable and this Trust Agreement shall be construed and enforced as if the illegal or invalid provision had never been inserted herein.

9.5 Compliance with Laws. This Trust and the Trust Fund thereunder are intended to meet all the requirements of Section 501(a) of the Code, as the same may be amended from time to time.

9.6 Establishment of Funding Policy. The University shall, pursuant to the Plan, establish and carry out a funding policy consistent with the purposes of the Plan and the requirements of applicable law, as may be appropriate from time to time. As part of such funding policy, the University shall from time to time direct the Trustees to exercise their investment discretion so as to provide sufficient cash assets in an amount determined by the University, under the funding policy then in effect, to be necessary to meet the liquidity requirements for the administration of the Plan.

9.7 Trustees' Adherence to Funding Policy. The discretion of the Trustees in investing and reinvesting the principal and income of the Trust Fund shall be subject to the funding policy, and any changes thereof from time to time, as the University may, pursuant to the Plan, adopt from time to time and communicate to the Trustees in writing. It shall be the duty of the Trustees to act strictly in accordance with such funding policy, and any changes therein, as so communicated to the Trustees from time to time in writing.

9.8 Agreement Binding on Heirs, Assigns, and Successor. This Trust Agreement shall be binding upon, and inure to the benefit of, persons who are entitled to any benefits hereunder, their heirs and legal representatives, and upon the University, Trustees and their respective successors and assigns.

9.9 Authentication of Instruments. To the same extent as if it were the original, anyone may rely upon a copy certified by a notary public to be an identical copy of this instrument and of the writings, if any, endorsed hereon or attached hereto. Anyone may rely upon any statement of facts, certified by anyone who appears from the original document and of writings, if any, endorsed hereon or attached hereto, or a certified copy thereof, to be a Trustee hereunder. Every deed, mortgage, lease, assignment, check, note or any other instrument

executed by any Trustee or any nominee or agent of the Trustees in connection with the Trust Fund, shall be conclusive evidence in favor of every person relying upon or claiming under any instrument (i) that at the time of the delivery thereof, the Trust created by this Trust Agreement is or was, as the case may be, in full force and effect, (ii) that such instrument was executed in accordance with the Trust, conditions and limitations contained in this instrument or some amendment thereof and is binding upon all Participants thereunder, and (iii) that said Trustee or nominee was duly and properly authorized and empowered by all the Trustees to execute and deliver, on behalf of the Trustees, such instrument.

9.10 Multiple Originals. This Trust Agreement has been executed in a number of identical copies each of which shall be considered an original for all purposes.

9.11 Article and Section Titles and Headings. The titles and headings at the beginning of each Article and Section herein shall not be considered in construing any provision in this Trust Agreement.

IN WITNESS WHEREOF, the University and the Trustees have each executed this instrument as of the ____ day of _____, 2013, to be effective from and after the 1st day of _____, 2013.

ROGERS STATE UNIVERSITY

By: _____
Name: _____
Title: _____

“UNIVERSITY”

BOARD OF REGENTS OF THE
UNIVERSITY OF OKLAHOMA

By: _____
Name: _____
Title: _____

_____, a national
banking association

By: _____
Name: _____
Title: _____

“TRUSTEE”

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2012

EXECUTIVE SUMMARY

Highlights from the Statements of Net Assets as of September 30, 2012 and Statements of Changes in Net Assets for the three months then ended are presented below for information only.

STATEMENTS OF NET ASSETS

- Total assets of \$100.8 million exceeded related liabilities of \$63.9 million by \$36.9 million.
- Education & General assets of \$12.6 million exceeded related liabilities of \$5.9 million by \$6.7 million.
- Sponsored Program assets of \$0.9 million exceeded related liabilities of \$0.4 million by \$0.5 million.
- Auxiliary Enterprise assets of \$11.4 million exceeded related liabilities of \$3.5 million by \$7.9 million.
- Other fund assets of \$75.9 million exceeded related liabilities of \$54.2 million by \$21.7 million. Other Funds consist of fixed assets, net of accumulated depreciation, and related bonds and master lease obligations, and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET ASSETS

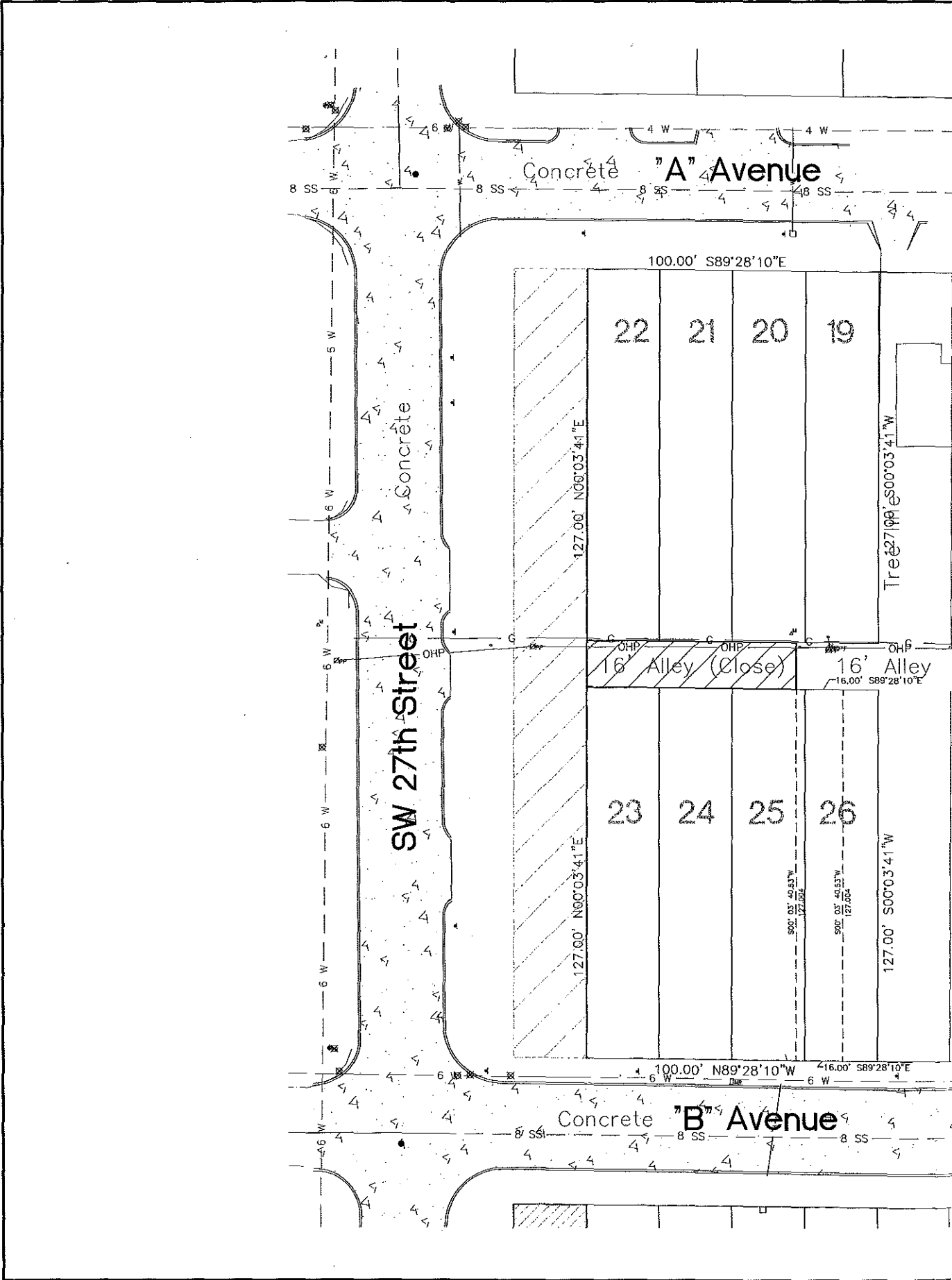
- Total revenues of \$15.9 million exceeded expenses of \$15.3 million by \$0.6 million.
- Education & General revenues of \$8.2 million exceeded related expenses of \$7.7 million by \$0.5 million.
- Sponsored Program revenues of \$6.7 million were less than related expenses of \$7.0 million by \$0.3 million.
- Auxiliary Enterprise revenues of \$2.1 million were less than related expenses of \$2.2 million by \$0.1 million.
- Other fund revenues of \$0.8 million exceeded related expenses of \$0.3 million, resulting in a net increase of \$0.5 million. This increase is due primarily to the receipt of Section 13 allocations.

ROGERS STATE UNIVERSITY
STATEMENTS OF NET ASSETS
SEPTEMBER 30, 2012
UNAUDITED

	Education & General	Sponsored Programs	Auxiliary Enterprises	Other Funds	Total
ASSETS					
CURRENT & NONCURRENT ASSETS					
Cash and cash equivalents	11,768,640	1,057,897	9,868,618	925,151	23,620,306
Accounts receivable - net	1,105,710	69,776	652,271	75,926	1,903,682
Due From (to) Other Funds	(621,619)	(231,844)	853,462	-	-
Prepaid Expenses & Other Assets	-	-	-	993,468	993,468
Net Pension Assets	350,403	-	-	-	350,403
Total Current & Non-current Assets	<u>12,603,134</u>	<u>895,829</u>	<u>11,374,352</u>	<u>1,994,545</u>	<u>26,867,859</u>
CAPITAL ASSETS, NET	-	-	-	73,912,833	73,912,833
Total Assets	<u>12,603,134</u>	<u>895,829</u>	<u>11,374,352</u>	<u>75,907,378</u>	<u>100,780,692</u>
LIABILITIES & NET ASSETS					
CURRENT LIABILITIES					
Accounts payable	536,336	229,128	1,303,458	314,093	2,383,015
OPEB Obligation	176,409	13,702	10,660	-	200,771
Current Portion of L-T Debt	-	-	-	1,954,793	1,954,793
Accrued compensated absences	418,886	32,701	31,620	-	483,207
Deferred revenue	3,643,564	-	1,932,532	-	5,576,095
Deposits held in custody for others	-	-	189,763	-	189,763
Total Current Liabilities	<u>4,775,195</u>	<u>275,531</u>	<u>3,468,033</u>	<u>2,268,886</u>	<u>10,787,646</u>
NONCURRENT LIABILITIES					
OPEB Obligation	781,248	60,680	47,208	-	889,135
Other Non Current Liabilities	295,623	23,079	22,315	-	341,017
Bonds & Master Lease Obligations	-	-	-	51,918,504	51,918,504
Total noncurrent liabilities	<u>1,076,871</u>	<u>83,759</u>	<u>69,523</u>	<u>51,918,504</u>	<u>53,148,656</u>
Total liabilities	<u>5,852,066</u>	<u>359,290</u>	<u>3,537,556</u>	<u>54,187,391</u>	<u>63,936,302</u>
NET ASSETS					
Unrestricted	6,751,068	-	7,836,796	-	14,587,864
Restricted	-	536,539	-	645,900	1,182,439
Capital assets, Net of Related Debt	-	-	-	21,074,087	21,074,087
Total Net Assets	<u>6,751,068</u>	<u>536,539</u>	<u>7,836,796</u>	<u>21,719,987</u>	<u>36,844,390</u>
TOTAL LIABILITIES & NET ASSETS	<u>12,603,134</u>	<u>895,829</u>	<u>11,374,352</u>	<u>75,907,378</u>	<u>100,780,692</u>

ROGERS STATE UNIVERSITY
STATEMENTS OF CHANGES IN NET ASSETS
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2012
UNAUDITED

	Education & General	Sponsored Programs	Auxiliary Enterprises	Other Funds	Total	% of Total
REVENUES						
Student Tuition and fees, net	3,980,758	-	766,154	-	2,846,911	17.9%
Grants & Contracts	-	6,249,912	-	-	6,249,912	39.3%
Sales & Services	-	-	1,322,341	-	1,322,341	8.3%
State Appropriations	3,821,072	-	-	436,941	4,258,013	26.8%
Private Gifts	-	467,298	-	-	467,298	2.9%
On Behalf Payments	290,000	-	12,000	350,000	652,000	4.1%
Endowment and Investment Income	11,500	3,091	31,991	150	46,732	0.3%
Other Sources	56,791	-	5,964	-	62,755	0.4%
Total Revenues	8,160,121	6,720,301	2,138,449	787,091	15,905,961	100.0%
EXPENSES						
Compensation	5,047,638	391,307	161,825	-	5,600,770	36.5%
Depreciation	-	-	-	768,000	768,000	5.0%
Scholarships	764,395	6,033,992	114,402	-	5,012,789	32.7%
Utilities	214,584	-	107,922	-	322,506	2.1%
Debt Service - Interest & Fees	-	-	4,531	841,000	845,531	5.5%
Professional & Technical Fees	53,469	12,181	42,163	9,727	117,540	0.8%
Maintenance & Repair	431,248	8,502	184,301	-	624,051	4.1%
Supplies and Materials	740,427	415,220	414,347	86,788	1,656,781	10.8%
Travel	67,603	48,631	10,063	-	126,298	0.8%
Library Books and Periodicals	128,768	-	-	-	128,768	0.8%
Communications	110,846	5,186	19,792	-	135,825	0.9%
Other Uses	(441)	-	-	-	(441)	0.0%
Transfers for Debt Service	121,705	-	1,105,946	(1,227,651)	-	0.0%
Transfers for Capitalized Assets	-	88,490	85,395	(173,885)	-	0.0%
Total Expenses	7,680,242	7,003,511	2,250,687	303,979	15,338,419	100.0%
Net Increase (Decrease) in Net Assets	479,879	(283,210)	(112,238)	483,112	567,543	



Concrete "A" Avenue

SW 27th Street

Concrete "B" Avenue

22 21 20 19

23 24 25 26

16' Alley (Close)

16' Alley

Tree

8 SS 8 SS 8 SS 8 SS

6 W

6 W

6 W

6 W

6 W

100.00' S89°28'10"E

127.00' N60°03'41"E

127.00' N60°03'41"E

100.00' N89°28'10"W

16.00' S89°28'10"E

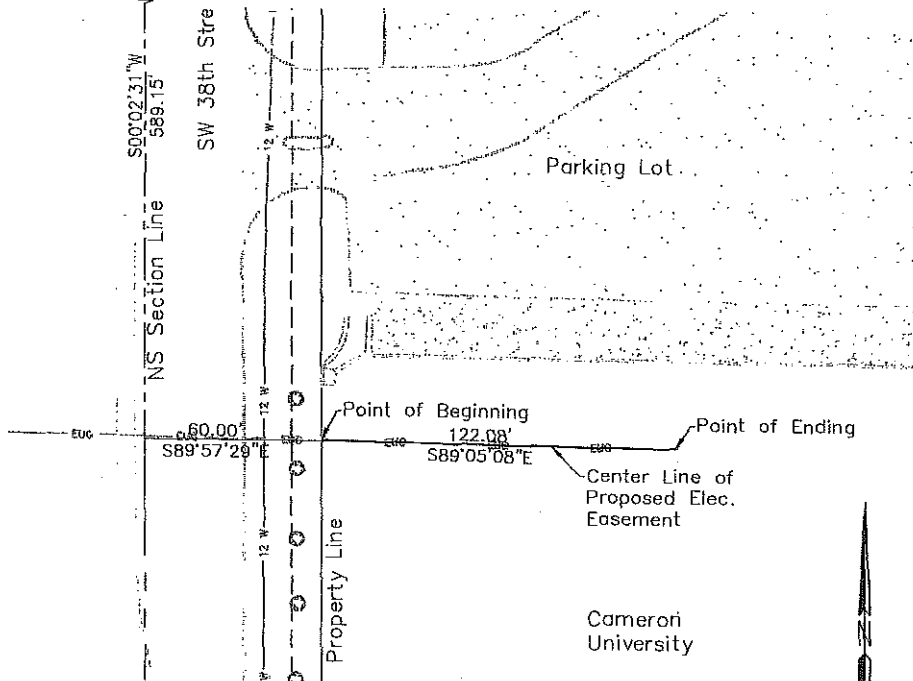
S90°03'40.83"W
127.00'

S90°03'40.83"W
127.00'

127.00' S00°03'41"W

EXHIBIT A

NW Cor. NW1/4, Sec 35, T2N, T12W,
Comanche County, Oklahoma



I, H. Lester Seiger, a professional Land Surveyor certify that under my supervision, a survey has been made of the following tract:

A Strip of land located in the Northwest Corner, Northwest Quarter (NW $\frac{1}{4}$) of Section Thirty Five (35), Township Two (2) North, Range Twelve (12) West, I.M., Comanche County, Oklahoma.

Commencing at the Northwest Corner, Northwest Quarter (NW $\frac{1}{4}$), Section Thirty Five (35), Township Two (2) North, Range Twelve (12) West, I.M., Comanche County, Oklahoma; Thence S00°02'31"W for a distance of 589.15 feet on the West Section Line;

Thence S89°57'29"E for a distance of 60.00 feet to the point of Beginning;
Thence S89°05'08"E for a distance of 122.08 feet to the point of ending.

and that this drawing represents the measurements made, the monuments found and set. This is a Boundary Survey only and no improvements are shown.

Date of Survey: 08-21-12

Signed and sealed

H. Lester Seiger



Basis of Bearing: North South Section Line, Bearing N00°02'31"

This plat of survey meets the Oklahoma Minimum Standards for the practice of land surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors

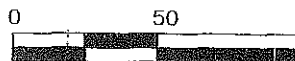
Copyright (C) 2012 by Landmark Engineering

landmark

(580) 357-2022

2505 N.E. Skyline Place
Lawton, Oklahoma

engineering
OK CA# 2075



FILE NAME: 11SUR089 ESMT
Project No: 11SUR089

DATE: --/--
SHEET OF

CAMERON UNIVERSITY

Staff Advisory Council

Policy Statement

Hereby is created the Staff Advisory Council of Cameron University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University, and to make policy recommendations, communicate and share staff concerns, recommend changes to university practices, and provide administrative support to the University.

Contents

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Who Should Know This Policy

✓ President	✓ Faculty
✓ Vice Presidents	✓ Other Accounting/Finance Personnel
✓ Deans	Students
✓ Directors	Other Groups
✓ Department Chairs	✓ All Employees

Responsibilities

Responsible for Policy	
University Officer Responsible:	
Glen P. Pinkston	Vice President for Business and Finance
Chase Massie	Director of Human Resources

Mission

1.0 Whereas Cameron University is an institution with a clear mission and solid core values, and at the heart of its educational mission is its students. Faculty, administrative and professional staff, and classified staff have the responsibility for the quality of education and services students receive;

Whereas the staff of Cameron University has a sincere interest in and highest regard for the continuing goals, purposes, and functions of the university and seek active representation and involvement in the affairs of the university;

Whereas a long-standing dedication to shared governance imbues all of the university's decisions and is specifically mentioned in its planning documents, emphasizing teamwork, facilitating open and effective communication, and providing opportunities for active participation by all constituencies;

Hereby is created the Staff Advisory Council of Cameron University, whose charge is to represent the administrative, professional, classified, and permanent part-time staff of the University and to submit university policy recommendations, communicate and share staff concerns, recommend changes to university practices, and provide administrative support to the University until such a time as the Council dissolves itself or the Constitution is revoked by the Board of Regents;

Here follows the Constitution of the Staff Advisory Council.

Constitution

2.0 Function and Responsibility

The Cameron University Staff Advisory Council is organized for the following functions:

- 2.1 To serve as an advisory representative body for staff employees of the University.
- 2.2 To participate in an advisory and referral capacity to the President of the University in such university policy matters which directly affect the staff employees.
- 2.3 To cooperate with and to assist other constituencies within the University community in the attainment of the University's general mission and stated goals.
- 2.4 To function for the welfare of the University and its Staff.

3.0 Composition

- 3.1 The Cameron University Staff Advisory Council shall consist of representatives to be elected from the classified and administrative/professional staff of Cameron University but excluding the President of the University, the Provost and Vice-Presidents of the University, members of the faculty, and student employees.

3.2 The Staff Advisory Council shall have at least one representative per EEO classification and will contain no less than 21 members and no more than 31 members any given year. The exact number of members from each EEO classification shall be determined once per year with up-to-date statistics about the number of employees in each classification. The classifications are as follows:

- Other Teachers and Instructional Support Staff
- Librarians
- Management Occupations
- Business and Financial Operations Occupations
- Computer, Engineering, and Science Occupations
- Community Service, Legal, Arts, and Media Occupations
- Healthcare Practitioners and Technical Occupations
- Service Occupations
- Sales and Related Occupations
- Office and Administrative Support Occupations
- Natural Resources, Construction, and Maintenance Occupations
- Production, Transportation, and Material Moving Occupations

3.3 There shall be one (1) member appointed by the Director of the Cameron University Duncan campus to serve as a representative of that campus's staff. This representative shall be appointed annually and will have full voting power in the Council.

3.4 The Cameron University Staff Advisory Council neither supplants nor supersedes any duly-constituted organization or any approved policy or procedure currently in effect, and there shall be nothing contained or implied in this Constitution that shall infringe on the rights and privileges of an individual employee, nor shall it deny any employee the pursuit of individual action that such employee may deem to be necessary for his or her personal welfare.

4.0 Article I: Name

4.1 The name of the organization shall be the CAMERON UNIVERSITY STAFF ADVISORY COUNCIL, sometimes hereinafter referred to as the Council.

5.0 Article II: Bylaws

5.1 The Staff Advisory Council shall prepare bylaws for the conduct of its business for approval by the President. If a disagreement arises between this Constitution and the Council By-laws, the Constitution will be the controlling instrument.

6.0 Article III: Membership

6.1 Classified, Administrative, and Professional representation on the Council shall conform to the composition criteria of this document. Changes in the apportionment numbers may be accomplished by attrition at the end of the term for which a member was elected.

6.2 Members voted into the Council shall be current Cameron employees who have been employed by the University on a permanent basis (50% or more) and shall have been employed by the University for at

least two years in order to be eligible for election. Members shall be elected by EEO classification, by the greatest number of the total votes cast.

- 6.3 The term of office for Council members shall be staggered and shall be for three (3) year terms. Staggering may be accomplished by electing members to new positions for one (1) or two (2) years. Members shall serve no more than two (2) consecutive terms of office. Members of the Council whose employment is terminated or otherwise leave the University shall be removed and a vacancy declared. Those who change employment status which affects membership classification shall retain their Council seat only until the next regular election if the change was an elective decision made by the member.
- 6.4 The Vice-President of Business and Finance will be an ex-officio advisor to the Staff Council, who will attend meetings but does not have voting power and does not sit on the Council.
- 6.5 There shall be no alternates for members of the Council. Whenever a vacancy occurs, the Chairperson of the Council shall request from the Council's officers a list of names of persons to be placed in nomination to fill the vacancy for that EEO group. After the names of the persons to be placed in nomination are received by the Chairperson, a new person will be appointed from that list to the vacant position on the Council by the Chairperson, subject to majority approval of the full Council membership. Under no circumstance may a member be appointed to serve an unexpired term on the Council unless that newly appointed member is from the same membership group from which the vacancy occurred.
- 6.6 Any member of the Council who is absent for four (4) regular meetings of the Council during a Council year (September through April) may have his or her seat on the Council declared vacant by the Chairperson of the Council. The council member so affected may be reinstated to his or her vacant seat by submitting a written request for reinstatement to Council, but such a request must be sustained by a three-fourths (3/4) vote of approval of the full Council at the next regularly scheduled Council meeting. If the affected Council member does not request reinstatement, the vacant seat will be filled in accordance with Section 5 of this Article.

7.0 Article IV: Nomination and Election

- 7.1 Nomination for election of Council members shall be made by those in each EEO classification to fill the correct number of seats as determined by the number of employees in each classification.
- 7.2 Nominations for candidates for election must be made in writing to the Secretary of the Council at least twenty-one (21) days prior to the date of the annual election. Only those persons employed on a permanent basis (50% time or more) may be elected to a seat on the Council. All nominations must have the consent of the nominee, and all nominations must be validated by the signature of the nominator and nominee. Those nominating themselves must still sign that they are a valid candidate.
- 7.3 Election of members to the Council shall be made annually by ballot prior to the regular meeting of the Council in March of each year. The results of the balloting shall be announced at that March meeting, with the installation of the new members and the organization of the Council to take place in April of each year.

8.0 Article V: Officers

- 8.1 The Officers of the Council shall be the Chairperson, the Chair-Elect, the Secretary, and, if necessary, the Chairperson Pro Tempore.
- 8.2 The Officers of the Council shall be elected from the membership of the Council at the regular April meeting of each year.
- 8.3 The term of office for each elected Officer shall be for one (1) year. Any Officer may be elected to succeed him or herself in the same office for not more than one (1) additional term.
- 8.4 The Chairperson of the Council shall preside at all meetings of the Council and shall enforce the obligations imposed upon the Council by the Constitution and by-laws as they relate to the administration of the work of the Council. The Chairperson shall be a non-voting member of the Council except in instances in which a tie vote occurs, at which time the Chairperson shall cast the deciding vote.
- 8.5 The Chairperson of the Council shall appoint all members of any committees of the Council and shall designate a member thereof to serve as committee chairperson. The Chairperson of the Council shall serve as a non-voting ex-officio member of any committees of the Council.
- 8.6 The Chairperson shall conduct official correspondence relating to the business of the Council as authorized and directed by the Council, including submitting recommendations in writing to the President of the University.
- 8.7 The duties of the Chair-Elect of the Council shall be to assist the Chairperson as directed; and in the absence of the Chairperson, the Chair-Elect shall assume all the powers and prerogatives of the Office during the remainder of the absence. The Chair-Elect shall ensure that the Staff Council website is up-to-date and will be the webmaster's point of contact when the website needs maintenance.
- 8.8 The duties of the Secretary of the Council shall be to record, maintain, and distribute all resolutions and proceedings of the meetings to all Council members. The Secretary of the Council shall keep roll of members of the Council and the attendance records of members at the meetings of the Council. The Secretary will certify that a quorum is present in order to conduct the official business of the Council.
- 8.9 The Secretary of the Council shall keep the minutes of the regular and special meetings of the Council and shall prepare normal correspondence of the council, excluding that correspondence that the Council directs the Chairperson to conduct. The Secretary shall issue notices of all meetings and shall perform other duties pertaining to the office of the Secretary as needed. The Secretary shall ensure that all minutes and other public notices are placed on the Staff Council website, either by submitting such items to the webmaster or by adding the items as needed. The Secretary shall, at the expiration of the term of Office, turn over to his or her successor all records and pertinent data of the Council held in his or her possession.
- 8.10 In the absence of the Chairperson and the Chair Elect from any official meeting of the Council, the members of the Council shall elect a Chairperson Pro Tempore to preside at such meeting.

9.0 Article VI: Permanent and Special Committees

- 9.1 All permanent and special committees shall be established by Council action. Each committee shall have a committee chairperson appointed by the Chairperson of the Council, and the committee members shall select a secretary for the committee from its membership. All permanent and special committees shall be subject to the call of their respective chairperson.
- 9.2 Members of all permanent and special committees are appointed for a term not to exceed one (1) year. Members of committees may succeed themselves upon reappointment by the Chairperson of the Council to a new term.
- 9.3 No committee shall supersede any decisions or recommendations made by the Staff Council.

10.0 Article VII: Meetings

- 10.1 Regular meetings of the Council will normally be held monthly. All agenda items should be submitted to the Chairperson of the Council, to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.
- 10.2 Special meetings of the Council may be called by the Chairperson of the Council or by any five (5) members of the Council.
- 10.3 All meetings of the Council shall be open to the public.
- 10.4 Any person who is not an elected or appointed member of the Council or one of the Council Committees shall be allowed to address the Council and to participate in the discussion of Council matters provided that the person submits a written request to the Chairperson of the Council to be placed on the agenda for the next Council meeting. All such requests, to be placed on the agenda by subject, must be received by the Secretary at least five (5) working days prior to the Council meeting.
- 10.5 Any person who is not an elected or appointed member of the Council or one of the Council Committees and who has not requested to be placed on the agenda shall be allowed to address the Council and to participate in the discussion of the Council upon a majority vote of the members of the Council who are present.
- 10.6 Non-members of the Council or of a Council's committee who are allowed to address the Council shall be limited to five (5) minutes to present their views or state their position on any matter under the Council's consideration. A request for an extension of time may be granted by a majority of the members of the Council who are present.

11.0 Article VIII: Quorum and Voting

- 11.1 A majority of the members of the Council shall constitute a quorum authorized to transact business at any regular or special meeting of the Council. A lack of quorum will require the meeting to be rescheduled for another day during the same month; if this is not possible, agenda items will roll over into the next regularly scheduled meeting during the next month.
- 11.2 Voting by Council membership shall be by voice except when voting by ballot is deemed necessary by the Chairperson of the Council.

11.3 A majority vote of the Council members present and voting shall carry a motion except to alter, amend, annul, or suspend the Constitution of the Council. In cases such as these, voting shall be in accordance with Article X of the Constitution.

12.0 Article IX: Rules of Order

12.1 The rules of parliamentary procedure, as laid down in Robert’s Rules of Order, shall govern all meetings of the Council and meetings of any permanent and special Council committees.

13.0 Article X: Amendments, Alterations, Annulments, and Suspension

13.1 Proposals of amendments, alteration, annulments or suspension of the Constitution of the Council shall be submitted in writing to the Secretary of the Council, who shall send copies of such proposal(s) to each member of the Council prior to the next regularly scheduled meeting. The Council, by a majority vote, shall determine if the proposal(s) will be submitted to the general membership of the Cameron University Staff for action. This determination shall be made prior to the adjournment of the third consecutive regular meeting of the Council following the original presentation of the proposal(s) to the Council.

13.2 Proposal(s) for amendments, alternation, annulments, or suspension of the Constitution that have been approved by the majority of the full Council shall be submitted to the Staff for vote and to the President of the University for approval. Passage or failure of such amendments, annulments or suspensions shall be determined by a majority of votes cast and Presidential approval.

Contacts

Policy Questions: Chase Massie, Director of Human Resources, 580-581-2245.

Policy History

Policy

Issue Date: January 25, 2013

Reviewed, no revision:

Revised:

QUARTERLY FINANCIAL ANALYSIS
For the quarter ended September 30, 2012

EXECUTIVE SUMMARY

Highlights from the Statements of Net Assets as of September 30, 2012 and Statements of Changes in Net Assets for the three months then ended are presented below for information only.

STATEMENTS OF NET ASSETS

- Total assets of \$102.4 million exceeded related liabilities of \$32.7 million by \$69.7 million.
- Education & General assets of \$17.3 million exceeded related liabilities of \$1.5 million by \$15.8 million.
- Sponsored Program assets of \$1.0 million exceeded related liabilities of \$100,000 by \$900,000.
- Auxiliary Enterprise assets of \$3.6 million exceeded related liabilities of \$200,000 by \$3.4 million.
- Other Fund assets of \$80.5 million exceeded related liabilities of \$30.9 million by \$49.6 million. Other Funds consist of fixed assets, net of accumulated depreciation and related bonds and master lease obligations, and other academic and administrative activities.

STATEMENTS OF CHANGES IN NET ASSETS

- Total revenues \$39.7 million exceeded expenses of \$32.5 million by \$7.2 million.
- Education & General revenues of \$18.5 million exceeded expenses of \$12.3 million, resulting in a net increase of \$6.2 million.
- Sponsored Program revenues of \$449,000 exceeded expenses of \$416,000.
- Auxiliary Enterprise revenues of \$4.5 million exceeded expenses of \$2.8 million by \$1.7 million.
- Other Fund revenues of \$16.3 million trailed expenses of \$16.9 million, resulting in a net decrease of \$600,000. This decrease is due primarily to unfunded depreciation (\$1.0 million).

**CAMERON UNIVERSITY
STATEMENTS OF NET ASSETS
SEPTEMBER 30, 2012
UNAUDITED**

ASSETS	Education & General	Sponsored Programs	Auxiliary Enterprises	Other Funds	Total
CURRENT & NONCURRENT ASSETS					
Cash and cash equivalents	\$ 9,685,793	\$ 809,242	\$ 2,431,884	\$ 4,754,596	\$ 17,681,515
Investments	-	-	-	1,185,072	1,185,072
Accounts Receivable, net	4,869,469	200,591	1,162,041	206,387	6,438,488
Prepaid expenses and other assets	2,818,236	-	-	948,637	3,766,873
Total Current and Noncurrent Assets	<u>17,373,498</u>	<u>1,009,833</u>	<u>3,593,925</u>	<u>7,094,692</u>	<u>29,071,948</u>
CAPITAL ASSETS, NET					
Total Assets	<u>\$ 17,373,498</u>	<u>\$ 1,009,833</u>	<u>\$ 3,593,925</u>	<u>\$ 80,469,569</u>	<u>\$ 102,446,825</u>
LIABILITIES & NET ASSETS					
CURRENT LIABILITIES					
Accounts payable	\$ 43,653	\$ 54	\$ 17,697	\$ -	\$ 61,404
OPEB Obligation	186,387	-	-	-	186,387
Current Portion of Long-term Debt	-	-	-	1,351,693	1,351,693
Accrued Expenses	494,238	33,210	39,181	-	566,629
Deferred Income	-	61,678	-	-	61,678
Deposits held in custody for others	-	-	113,000	168,452	281,452
Total current liabilities	<u>724,278</u>	<u>94,942</u>	<u>169,878</u>	<u>1,520,145</u>	<u>2,509,243</u>
NONCURRENT LIABILITIES					
OPEB Obligation	562,484	-	-	-	562,484
Other Noncurrent Liabilities	258,885	4,857	8,937	-	272,679
Bonds & Master Lease Obligations	-	-	-	29,347,330	29,347,330
Total noncurrent liabilities	<u>821,369</u>	<u>4,857</u>	<u>8,937</u>	<u>29,347,330</u>	<u>30,182,493</u>
Total liabilities	<u>1,545,647</u>	<u>99,799</u>	<u>178,815</u>	<u>30,867,475</u>	<u>32,691,736</u>
NET ASSETS					
Unrestricted	15,827,851	-	3,415,110	-	19,242,961
Restricted	-	910,034	-	89,799	999,833
Endowment	-	-	-	66,000	66,000
Capital Assets, Net of Related Debt	-	-	-	49,446,295	49,446,295
Total net assets	<u>15,827,851</u>	<u>910,034</u>	<u>3,415,110</u>	<u>49,602,094</u>	<u>69,755,089</u>
Total Liabilities & Net Assets	<u>\$ 17,373,498</u>	<u>\$ 1,009,833</u>	<u>\$ 3,593,925</u>	<u>\$ 80,469,569</u>	<u>\$ 102,446,825</u>

CAMERON UNIVERSITY
STATEMENTS OF CHANGES IN NET ASSETS
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2012
UNAUDITED

	Education & General	Sponsored Programs	Auxiliary	Other Funds	Total	% of Total
REVENUES						
Student Tuition and Fees, net	\$ 12,562,480	\$ -	\$ 1,882,236	\$ -	\$ 14,444,716	36.4%
Grants and Contracts	-	448,950	245,000	15,566,220	16,260,170	40.9%
Sales and Services	151,660	-	2,162,379	500	2,314,539	5.8%
State Appropriations	5,788,479	-	-	697,211	6,485,690	16.3%
Private Gifts	-	-	28,767	-	28,767	0.1%
On Behalf Payments	-	-	-	-	-	0.0%
Endowment & Investment Income	-	-	7,776	6,269	14,045	0.0%
Other Sources	132	-	172,793	200	173,125	0.4%
Total Revenues	<u>18,502,751</u>	<u>448,950</u>	<u>4,498,951</u>	<u>16,270,400</u>	<u>39,721,052</u>	<u>100.0%</u>
EXPENSES						
Compensation	6,934,690	215,533	433,400	-	7,583,623	23.4%
Depreciation	-	-	-	1,025,798	1,025,798	3.2%
Scholarships & Fellowships	2,019,119	27,953	456,985	15,391,779	17,895,836	55.1%
Utilities	196,550	-	103,709	-	300,259	0.9%
Debt Service - Interest & Fees	143,899	-	-	-	143,899	0.4%
Professional & Technical Fees	87,590	4,390	37,844	2,950	132,774	0.4%
Maintenance & Repair	1,221,931	337	323,545	33,363	1,579,176	4.9%
Supplies & Materials	1,476,981	146,714	1,381,776	414,381	3,419,852	10.5%
Travel	105,211	20,406	44,554	1,093	171,264	0.5%
Library Books & Periodicals	104,624	-	41,911	-	146,535	0.5%
Communications	34,506	299	12,678	-	47,483	0.1%
Other Uses	1,351	-	2,138	7,399	10,888	0.0%
Total Expenses	<u>12,326,452</u>	<u>415,632</u>	<u>2,838,540</u>	<u>16,876,763</u>	<u>32,457,387</u>	<u>100.0%</u>
Net Increase (Decrease) in Net Assets	<u>\$ 6,176,299</u>	<u>\$ 33,318</u>	<u>\$ 1,660,411</u>	<u>\$ (606,363)</u>	<u>\$ 7,263,665</u>	

ACADEMIC APPEALS POLICY AND PROCEDURES

The Academic Appeals policy is established to provide students with an appeal mechanism by which they can request a hearing before an Academic Appeals Board. An Academic Appeals Board shall be established in each college of the University consisting of an equal number of students and faculty. Faculty members of the Board will be chosen by the faculty of the college for a three-year term. Student members of the Board will be appointed for a term of one year by the dean of the college, upon recommendations from the college student association president.

It shall be the primary function of a Board, through an appointed Hearing Panel, to adjudicate appeals described below:
NOTE: For purposes of this policy, prejudice is defined as resulting from or having a bias against. Capricious is defined as not logical or reasonable, impulsive or unpredictable.

- 1) Appeals of an academic evaluation in a course, appeals related to a thesis or dissertation defense, or appeals related to a general or comprehensive exam [see note below], in which the student alleges there was a prejudiced or capricious evaluation by the instructor(s) or evaluator(s).
- 2) Appeals of suspension or dismissal under the Student Professional Behavior in an Academic Program Policy, the basis of which the student alleges is prejudiced or capricious.
- 3) Appeals of academic program-related decisions resulting in the student being dismissed from a program or being required to repeat a semester or year, the basis of which the student alleges is prejudice or capricious.

Note: 1) Any thesis, dissertation, or general or comprehensive exam appeals by a Graduate College student must be submitted to the Graduate College Dean and shall be heard by the Graduate College Appeals Board. [See 4.16.2 1) (d)]

All students may obtain assistance in interpretation of appeals policies and procedures in their respective college student affairs office or in the Office of the Vice Provost for Academic Affairs.

Both parties shall have the right to be accompanied by a personal advisor or legal counsel throughout the hearing. Provided, however, that the faculty member may have legal counsel at the hearing only if the student does. The Hearing Panel may have its counsel present throughout the hearing, regardless of whether the parties are represented. These individuals may not question witnesses or address the panel.

4.16.1 Academic Appeals Hearing Panel

Each Academic Appeals Hearing Panel shall generally consist of 3 faculty and 3 student members from the college's Academic Appeals Board. However, to allow flexibility for unforeseen scheduling conflicts, a minimum of 2 faculty and 2 student members shall be sufficient for a hearing to convene. If that minimum number cannot attend, the hearing date will be re-scheduled. In all instances, the membership of the Hearing Panel must remain equally balanced between faculty and students. The dean or his/her designee will appoint one of the faculty members to serve as Chair of the Hearing Panel.

4.16.2 Academic Appeals Process

All appeals under this policy must be handled according to the following processes.

- 1) **Appeals of an Academic Evaluation Related to a Course, a Thesis or Dissertation Defense, or a General or Comprehensive Exam:**

The responsibility for academic evaluations of students rests with the faculty.

The sole basis for an appeal of an academic evaluation in a course, or appeal related to a thesis or dissertation defense, or appeal related to a general or comprehensive exam, under the Academic Appeals Policy is an alleged prejudiced or capricious evaluation by the instructor(s) or evaluator(s). The burden of proof shall be upon the student, who must establish by a preponderance of the evidence (i.e., more likely than not) that the evaluation was prejudiced or capricious. The Academic Appeals Board is not the forum for other grievances related to a course or academic assignment (e.g., disappointment in a grade or dissatisfaction with the instructor or the course). Such matters should be discussed with the department chair or college dean.

The appeal process related to evaluation in a course includes an informal resolution procedure as well as a procedure for formal appeal to the Academic Appeals Board. If a student feels he or she has received a prejudiced or capricious evaluation by an instructor, the student must first seek an informal resolution through the process noted in (a) and (b) below. Note: Graduate student appeals related to a thesis or dissertation defense or general or comprehensive exam skip to the process noted in (d) below.

- (a) **Conference with the Instructor:** The student shall set forth his or her allegation of a prejudiced or capricious evaluation in a written statement that details the circumstances giving rise to the allegation and provide the statement to the instructor. A conference between the student and instructor shall be held in an attempt to discuss and resolve the matter per the following timeline.

- (1) **Timeline:** In cases of an evaluation made known to a student during the term, the student must provide the detailed written statement above, notifying the instructor of the dispute over the academic evaluation, and must attempt to resolve differences no later than 10 University business days after the results of the evaluation are made known to the student. In cases of end-of-term evaluations, the student must provide the detailed written statement above, notifying the instructor of the dispute over the academic evaluation and must attempt to resolve differences no later than February 15 for the previous fall semester or winter intersession and no later than September 15 in cases of end-of-term evaluations for the previous spring semester, spring intersession, or summer term.

- (b) **Conference with the Department Chair:** If the dispute is not resolved to the satisfaction of the student after the conference with the instructor, he or she must attempt to resolve the matter with the department chair (In those instances in which the complaint is against the department chair as the instructor, references to the “department chair” shall refer to the dean.) The student must request a meeting with the department chair within 10 University business days of the student’s meeting with the instructor. The department chair must be given a copy of the detailed written statement provided to the instructor pursuant to subsection (a) above.

As part of this informal resolution process, the department chair will: 1) meet with the student and consider the information contained in the detailed written statement provided by the student; 2) remind the student that the responsibility for academic evaluation rests with the faculty; 3) explain that the appeal must be based on an articulated prejudiced or capricious action of the faculty member; 4) confer with the instructor, if deemed necessary; and 5) advise the student about the academic appeals process and procedures should there be no resolution and the student decides to request a hearing on the matter. The chair should make no statement about whether the matter should go to a hearing or whether a hearing will be granted.

- (c) **Request for a Hearing:** If the dispute is not resolved to the satisfaction of the student after the conference with the department chair, then the student may request a hearing on such matter, through the dean (In those instances in which complaint is against the dean as the instructor, references to the “dean” shall refer to the Vice Provost for Academic Affairs) of the college offering the course. Any thesis, dissertation, or comprehensive exam appeal by a Graduate College student shall be heard by the Graduate College Appeals Board.

If a student failed to notify an instructor or department chair or failed to attempt resolution within the timelines above, the dean shall deny any request for a hearing unless, in the view of the dean, the student has been prevented from complying with the appropriate time limit (as, for example, in the case of a student being called into military service).

- (d) The filing of a written request for a hearing related to an evaluation in a course shall be made to the dean within 10 University business days following the day when the attempts at resolution in paragraphs (a) and (b) above are completed. The Dean must be provided a copy of the detailed written statement provided to the instructor pursuant to subsection (a) above.

The filing of a written request for a hearing related to graduate student appeals of a thesis or dissertation defense or a general or comprehensive exam shall be made to the dean within 10 University business days following the day the graduate student was notified of the evaluation.

- (e) The dean (or Vice Provost for Academic Affairs) shall deny any request for a hearing that does not meet this deadline noted in subsection (a) above unless, in the view of the dean the student has been

prevented from complying with the appropriate time limit (as, for example, in the case of a student being called into military service). Furthermore, if in the judgment of the dean the case does not meet the criteria for appeal the dean may refuse the student a hearing.

- (f) Upon receiving notice of a student's request for a hearing, and if the dean has determined that the timelines have been met and the student's allegation meets the criteria for appeal, the dean or his/her designee shall schedule a Hearing Panel selected randomly from the college's Academic Appeals Board. The dean or his/her designee will appoint one of the faculty members to serve as Chair of the Hearing Panel.
- (g) **Prior to the Hearing:** The Chair of the Hearing Panel will notify the student and the instructor in writing and request, by a date determined by the Chair, the following documentation:
 - 1) A list of proposed witnesses to be called and a brief summary of the testimony of each proposed witness
 - 2) Two copies of the exhibits proposed to be presented

Once the documentation has been received by the Chair, each party will be provided with the other party's documentation and given an opportunity to make objections, per the Chair's instructions.

(h) **Hearing Procedures**

- (1) Each Chair of the Hearing Panel shall obtain a copy of the Hearing Guide for the Academic Appeals Hearing Panel from the Office of the Vice Provost for Academic Affairs.
 - (2) The Chair of the Hearing Panel has the authority to preside at the hearing, to keep order throughout the hearing process, to exercise control over the hearing for efficiency and relevancy, and to determine all relevant timelines including the extension of any such timelines.
 - (3) The Chair of the Hearing Panel will notify the student and the instructor in writing of the applicable hearing procedure, the date and location of the hearing, and all relevant timelines.
 - (4) Each party will be allowed to give a five-minute opening statement and a five-minute closing statement. After the opening statements, the Hearing Panel shall provide the parties an opportunity to present their respective positions, including the presentation of documentary evidence and witness testimony. Each party shall be given the opportunity to cross-examine witnesses presented by the other. The Hearing Panel may also directly question any witnesses and will consider any relevant documents presented.
 - (5) The Hearing Panel will make determinations about the facts and the credibility of witnesses and determine by majority vote whether the student has proven his or her claims by a preponderance of the evidence that there was a prejudiced or capricious evaluation.
 - (6) In the event of a tie vote, the finding will be that the student did not meet the burden to prove by majority vote his or her claims that there was a prejudiced or capricious evaluation.
- (i) The faculty member's grade, or the evaluator(s) assessment, will not become final until the appeal is concluded or is withdrawn by the student. In cases where the student proves there was a prejudiced or capricious evaluation, the faculty member(s) or evaluator(s) will re-evaluate the student's performance in the course, or in the thesis or dissertation defense or general or comprehensive exam, whichever was appealed, according to the applied criteria. The student's dean has the responsibility to confirm that the appropriate grade evaluation is recorded on official student records, or that re-evaluation has occurred in the case of thesis or dissertation defense or general or comprehensive exam appeals
 - (j) Meetings of the Hearing Panel, including the hearing, are closed to the public.
 - (k) In cases involving an evaluation related to a course, the decision of the Hearing Panel (i.e., the evaluation was or was not proven to be prejudiced or capricious) shall be communicated in writing to the dean of the college, who shall notify the student's dean (if different), the student, the instructor, and the Vice Provost for Academic Affairs.

- (l) The findings of the Hearing Panel and the disciplinary sanction shall be final and not appealable within the University unless the student submits written evidence to the Senior Vice President and Provost of (1) manifest procedural irregularities that effectively denied the student a fair hearing; (2) new and significant evidence becomes available which that could not have been discovered by a reasonably diligent student before or during the original hearing; or (3) probable inequity exists in the disposition of the matter.

Harmless deviations from prescribed procedures may not be used to invalidate the finding or proceeding. Technical departures from these procedures and errors in their application shall not be grounds to overturn the Hearing Panel's finding unless, in the opinion of the Senior Vice President and Provost, the technical departure or errors were such as to have prevented a fair determination of the issues.

- (m) **Appeals of the Hearing Panel's Findings**

Appeals, on the basis of (l) (1), (2), or (3) above, shall be made in writing to the Senior Vice President and Provost within 10 University business days of the time such grounds for appeal are discovered or should have been discovered. Consideration of such appeals may be made by the Senior Vice President and Provost upon the basis of written statements and such other evidence as the Senior Vice President and Provost may require according to procedures the Senior Vice President and Provost deems appropriate.

In all cases, the President and the Board of Regents reserve the right to review, at their discretion, the decision of a Senior Vice President and Provost for manifest error or inequity.

2) **Appeals Under the Student Professional Behavior in an Academic Program Policy**

- (a) Students who are suspended or dismissed due to violations of the Student Professional Behavior in an Academic Program Policy may request a hearing under the Academic Appeals Policy according to the procedures noted herein. The sole basis for an appeal under the Student Professional Behavior in an Academic Program Policy is alleged prejudice or capriciousness in the suspension or dismissal decision or action. The burden of proof shall be upon the student, who must establish by a preponderance of the evidence (i.e., more likely than not) that the suspension or dismissal was prejudiced or capricious. A student may not appeal an action taken simply because he/she does not agree with it.
- (b) Appeals related to violations of the Student Professional Behavior in an Academic Program Policy are handled according to the procedures noted below.
- (c) The filing of a written request for a hearing shall be made to the Senior Vice President and Provost within 10 University business days following the day when the student was notified of the suspension or dismissal.
- (d) The Senior Vice President and Provost shall deny any request for a hearing that does not meet this deadline unless, in the view of the Senior Vice President and Provost, the student has been prevented from complying with the appropriate time limit (as, for example, in the case of a student being called into military service). Furthermore, if in the judgment of the Senior Vice President and Provost, the case does not meet the criteria for appeal the Senior Vice President and Provost may refuse the student a hearing.
- (e) Upon receiving notice of a student's request for a hearing, and if the Senior Vice President and Provost has determined that the deadline has been met and the request meets the criteria for appeal, the Senior Vice President and Provost or his/her designee shall schedule a Hearing Panel selected randomly from the college's Academic Appeals Board. The Senior Vice President and Provost or his/her designee will appoint one of the faculty members to serve as Chair of the Hearing Panel.
- (f) **Prior to the Hearing:** The Chair of the Hearing Panel will notify the student and the Dean in writing and request, by a date determined by the Chair, the following documentation:
 - 1) A list of proposed witnesses to be called and a brief summary of the testimony of each proposed witness

- 2) Two copies of the exhibits proposed to be presented

Once the documentation has been received by the Chair, each party will be provided with the other party's documentation and given an opportunity to make objections, per the Chair's instructions.

(g) Hearing Procedures

- (1) The Chair of the Hearing Panel shall obtain a copy of the Hearing Guide for the Academic Appeals Hearing Panel from the Office of the Vice Provost for Academic Affairs.
- (2) The Chair of the Hearing Panel has the authority to preside at the hearings, to keep order throughout the hearing process, to exercise control over the hearing for efficiency and relevancy, and to determine all relevant timelines including the extension of any such timelines.
- (3) The Chair of the Hearing Panel will notify the student and the dean, who shall act as the respondent in appeals under the Student Professional Behavior in an Academic Program Policy, of the applicable hearing procedure, the date and location of the hearing, and all relevant timelines.
- (4) Each party will be allowed to give a five-minute opening statement and a five-minute closing statement. After the opening statements, the Hearing Panel shall provide the parties an opportunity to present their respective positions, including the presentation of documentary evidence and witness testimony. Each party shall also be given the opportunity to cross-examine witnesses presented by the other. The Hearing Panel may also directly question any witnesses and will consider any relevant documents presented.
- (5) The Hearing Panel will make determinations about the facts and the credibility of witnesses and determine by majority vote whether the student has proven his or her claims regarding the suspension or dismissal by a preponderance of the evidence.
- (6) In the event of a tie vote, the finding will be that the student did not meet the burden to prove by majority vote his or her claims that there was a prejudiced or capricious decision or action.

(h) The decision to suspend or dismiss will not become final until the appeal is concluded or is withdrawn by the student. In cases where the student proves there was prejudice or capriciousness in the suspension or dismissal decision or action, the student shall be reinstated to the program under such terms and conditions as previously in effect.

~~(h)~~**(i)** Meetings of the Hearing Panel, including the hearing, are closed to the public.

~~(i)~~**(j)** In cases involving Student Professional Behavior in an Academic Program, the Hearing Panel will transmit in writing its finding to the Senior Vice President and Provost, who shall notify the dean of the college, the student's dean (if different), the student, and the Vice Provost for Academic Affairs.

~~(j)~~**(k)** The findings of the Hearing Panel shall be final and not appealable within the University unless the student submits written evidence to the Senior Vice President and Provost of (1) manifest procedural irregularities that effectively denied the student a fair hearing; (2) new and significant evidence that could not have been discovered by a reasonably diligent student before or during the original hearing, or (3) probable inequity in the disposition of the matter. Harmless deviations from prescribed procedures may not be used to invalidate the finding or proceeding. Technical departures from these procedures and errors in their application shall not be grounds to overturn the Hearing Panel's finding unless, in the opinion of the Senior Vice President and Provost, the technical departure or errors were such as to have prevented a fair determination of the issues.

(l) Appeals of the Hearing Panel's Findings

Appeals, on the basis of (k) (1), (2), or (3) above, shall be made in writing to the Senior Vice President and Provost within 10 University business days of the time such grounds for appeal are discovered or should have been discovered. Consideration of such appeals may be made by the Senior Vice President and Provost upon the basis of written statements and such other evidence as the Senior Vice President

and Provost may require according to procedures the Senior Vice President and Provost deems appropriate.

In all cases, the President and the Board of Regents reserve the right to review, at their discretion, the decision of a Senior Vice President and Provost for manifest error or inequity.

3) **Appeals of Academic Program-Related Decisions**

- (a) Students who are dismissed from a program or required to repeat a semester or year may request a hearing under the Academic Appeals Policy according to the procedures noted herein. The sole basis for an appeal of an academic program-related decision is alleged prejudice or capriciousness in the dismissal or requirement to repeat. The burden of proof shall be upon the student, who must establish by a preponderance of the evidence (i.e., more likely than not) that the dismissal or requirement to repeat a year was prejudiced or capricious. A student may not appeal an action taken simply because he/she does not agree with it.
- (b) Appeals related to academic program-related decisions are handled according to the procedures noted below.
- (c) The filing of a written request for a hearing shall be made to the Senior Vice President and Provost within 10 University business days following the day when the student was notified of the academic program-related decision.
- (d) The Senior Vice President and Provost shall deny any request for a hearing that does not meet this deadline unless, in the view of the Senior Vice President and Provost, the student has been prevented from complying with the appropriate time limit (as, for example, in the case of a student being called into military service). Furthermore, if in the judgment of the Senior Vice President and Provost, the case does not meet the criteria for appeal, the Senior Vice President and Provost may refuse the student a hearing.
- (e) Upon receiving notice of a student's request for a hearing, and if the Senior Vice President and Provost has determined that the deadline and criteria for appeal have been met, the Senior Vice President and Provost or his/her designee shall schedule a Hearing Panel selected randomly from the college's Academic Appeals Board. The Senior Vice President and Provost or his/her designee will appoint one of the faculty members to serve as Chair of the Hearing Panel.
- (f) **Prior to the Hearing:** The Chair of the Hearing Panel will notify the student and the Dean in writing and request, by a date determined by the Chair, the following documentation:
 - 1) A list of proposed witnesses to be called and a brief summary of the testimony of each proposed witness
 - 2) Two copies of the exhibits proposed to be presented

Once the documentation has been received by the Chair, each party will be provided with the other party's documentation and given an opportunity to make objections, per the Chair's instructions.

(g) **Hearing Procedures**

- (1) The Chair of the Hearing Panel shall obtain a copy of the Hearing Guide for the Academic Appeals Hearing Panel from the Office of the Vice Provost for Academic Affairs.
- (2) The Chair of the Hearing Panel has the authority to preside at the hearings, to keep order throughout the hearing process, to exercise control over the hearing for efficiency and relevancy, and to determine all relevant timelines including the extension of any such timelines.
- (3) The Chair of the Hearing Panel will notify the student and the dean, who shall act as the respondent in appeals related to academic program-related decisions of the applicable hearing procedure, the date and location of the hearing, and all relevant timelines.

- (4) Each party will be allowed to give a five-minute opening statement and a five-minute closing statement. After the opening statements, the Hearing Panel shall provide the parties an opportunity to present their respective positions, including the presentation of documentary evidence and witness testimony. Each party shall also be given the opportunity to cross-examine witnesses presented by the other. The Hearing Panel may also directly question any witnesses and will consider any relevant documents presented.
 - (5) The Hearing Panel will make determinations about the facts and the credibility of witnesses and determine by majority vote whether the student has proven his or her claims regarding the academic-program related decision by a preponderance of the evidence.
 - (6) In the event of a tie vote, the finding will be that the student did not meet the burden to prove by majority vote his or her claims that there was a prejudiced or capricious ~~evaluation~~ decision.
- (h) In cases where the student proves there was prejudice or capriciousness in the academic program-related decision, the student shall be reinstated (if dismissed) or the requirement to repeat a semester or a year will be withdrawn. The student shall be reinstated under such terms and conditions as previously in effect.
- ~~(h)~~(i) Meetings of the Hearing Panel, including the hearing, are closed to the public.
- ~~(h)~~(j) The Hearing Panel will transmit in writing its finding to the Senior Vice President and Provost, who shall notify the dean of the college, the student's dean (if different), the student, and the Vice Provost for Academic Affairs.
- ~~(h)~~(k) The findings of the Hearing Panel shall be final and not appealable within the University unless the student submits written evidence to the Senior Vice President and Provost of (1) manifest procedural irregularities that effectively denied the student a fair hearing; (2) new and significant evidence that could not have been discovered by a reasonably diligent student before or during the original hearing, or (3) probable inequity in the disposition of the matter. Harmless deviations from prescribed procedures may not be used to invalidate the finding or proceeding. Technical departures from these procedures and errors in their application shall not be grounds to overturn the Hearing Panel's finding unless, in the opinion of the OUHSC Senior Vice President and Provost, the technical departure or errors were such as to have prevented a fair determination of the issues.

(l) Appeals of the Hearing Panel's Findings

Appeals, on the basis of (k) (1), (2), or (3) above, shall be made in writing to the Senior Vice President and Provost within 10 University business days of the time such grounds for appeal are discovered or should have been discovered. Consideration of such appeals may be made by the Senior Vice President and Provost upon the basis of written statements and such other evidence as the Senior Vice President and Provost may require according to procedures the Senior Vice President and Provost deems appropriate.

In all cases, the President and the Board of Regents reserve the right to review, at their discretion, the decision of a Senior Vice President and Provost for manifest error or inequity.

(Regents, 6-19-16, 1-26-99, 12-3-02, 6-25-08, 12-11-11, 12-7-12)

Academic Program Council
Approved Course Changes - December 11, 2012

Prefix /Number	Title	Comments
COURSE CHANGES		
<u>College of Arts and Sciences</u>		
ANTH 5053	Morphology	Change Description
BIOL 3403	Principles of Ecology	Change Title Change Description Change Description
BIOL 4493	Ichthyology	Change Title Change Description
BIOL 4753	Principles of Phylogenetics	Change Title Change Title (Short) Change Description
BIOL 4833	Intro to Neurobiology	Change Title Change Title (Short) Change Description
BOT 3453	Principles of Plant Ecology	Change Description Change Course Level
CHEM 3521	Physical Chemistry Laboratory	Change Description
HIST 3293	Antisemitism	Change Description Change Description
HIST 3423	War, Prosperity and Depression	Change Description Change Description
LING 5053	Morphology	Change Description
LIS 2003	Introduction To Information Studies	Change Title (Short)
MBIO 4810	Special Topics	Change Description
P SC 4033	Capitol and Community Scholars: A Service Learning Course	Change Title Change Title (Short) Change Description
PHYS 2524	General Physics for Engineering and Science Majors	Change Description

RUSS	3073	Russian Conversation	Change Description
<u>College of Atmospheric and Geographic Sciences</u>			
METR	6613	Weather Radar Polarimetry	Change Description
<u>Mewbourne College of Earth/Energy</u>			
GEOL	2224	Introduction to Mineral Sciences	Change Description
GEOL	3154	Environmental Geology	Change Description
GEOL	3513	Fundamentals of Invertebrate Paleontology	Change Description
GEOL	4633	Hydrogeology	Change Description
GEOL	4843	Economic Geology--Metallic Deposits	Change Description
GEOL	4923	Pegmatites	Change Description
GPHY	3423	Introductory Petroleum Geology and Geophysics	Change Description
GPHY	4243	Computational Geosciences	Change Description
GPHY	4413	Global Geophysics	Change Description
GPHY	4874	Seismic Exploration	Change Description
GPHY	6874 6873	Applied Seismic Modeling (old) Applied Seismic Modeling (new)	Change Course Number Change Title Change Title (Short) Change Description
P E	3213	Reservoir Rock Properties	Change Description
P E	3413	Subsurface Production Engineering	Change Title Change Title (Short)
P E	3513	Reservoir Engineering Fundamentals	Change Title Change Title (Short) Change Description
P E	4113	Oil Field Development	Change Description
P E	4331	Drilling and Production Engineering Laboratory	Change Description

P E	4423	Surface Production Engineering	Change Title Change Title (Short)
P E	4533	Applied Reservoir Engineering	Change Title Change Title (Short) Change Description
P E	4543	Improved Recovery Techniques	Change Description
P E	4713	Petroleum Project Evaluation (old)	Change Course Number
P E	4712	Petroleum Project Evaluation (new)	

Jeannine Rainbolt College of Education

EDSP	4053	Language, Literacy, and Communication Strategies	Change Description
EDSP	4072	Introductory Practicum in Special Education	Change Description
EDSP	4121	Applied Research In Special Education	Change Description

College of Engineering

CEES	3884	Transportation Engineering (old)	Change Course Number Change Description
CEES	3883	Transportation Engineering (new)	
AME	5493	Space Sciences and Astrodynamics	Change Description
C S	2334	Programming Structures and Abstractions	Change Description
C S	2413	Data Structures	Change Description
C S	2603	Applied Logic for Hardware and Software	Change Description
C S	3202	Software Requirements and Specifications	Change Description
C S	4433	Computational Methods in Discrete Optimization	Change Description
CEES	2113	Statics and Dynamics	Change Title Change Title (Short) Change Description
CEES	4113	Building Lighting and Electrical Systems	Change Description
CEES	4263	Hazardous and Solid Waste Management	Change Description
CEES	4324	Environmental Biology and Ecology	Change Description

CEES 4903	Civil Engineering Design	Change Description
CEES 4993	Architecture Engineering Capstone	Change Description
ECE 5063	Pattern Recognition and Computer Vision	Change Description

COURSE DELETIONS

College of Arts and Sciences

HIST 3183	Eastern Orthodox Christianity & State-Building in Eastern Europe
HIST 3403	America Through Western Film
HIST 3523	American Southwest
HIST 3563	United States Diplomatic History
HIST 3613	History of Yugoslavia
HIST 3653	The Media and Social Change in 20th Century United States
HIST 3753	Cultural Revolutions of the 1960s
HIST 3763	Eastern Europe Since 1938
HIST 3773	Pan-African Movement
HIST 4063	France in the Americas

College of International Studies

IAS 3093	Cultures in the Global Workplace
IAS 3123	Environmental Challenges in Asia
IAS 3133	Ethnic Identity and Conflict in Asia

NEW COURSES

College of Arts and Sciences

HIST 3943	Muslim Societies in Africa
HIST 4493	Africa and the Atlantic Slave Trade

HIST 4073 Cities in Europe
HIST 4083 Museums, Monuments, Memory
HIST 4093 Urban Destruction and Reconstruction
P SC 3263 Social Welfare
PBIO 4313 Biotechnology Applications

Mewbourne College of Earth and Energy

P E 3712 Petroleum Economics
P E 5543 Improved Recovery Techniques

Jeannine Rainbolt College of Education

EDEC 6403 Advocacy and Leadership in Early Childhood Education

College of Engineering

CEES 3663 Structural Design – Steel I
CEES 3673 Structural Design – Concrete I
CEES 3263 Introduction to Dynamics for Architectural and Civil Engineers
CEES 4253 Statistics and Probability
CEES 4453 Geomatics Engineering
CEES 4943 Air Quality Management

Weitzenhoffer College of Fine Arts

A HI 3733 Art of the American West

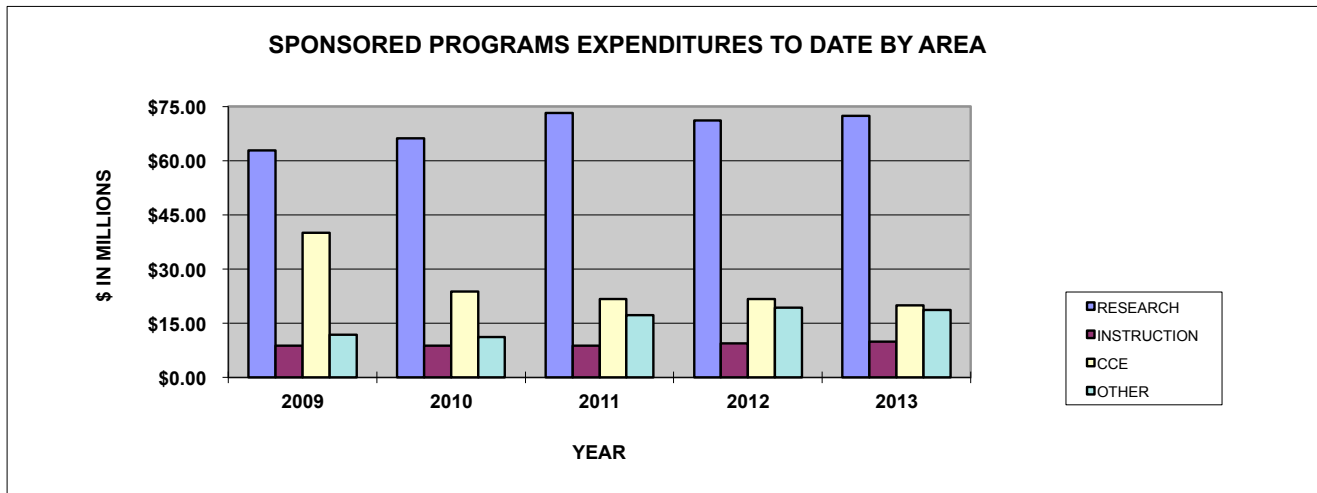
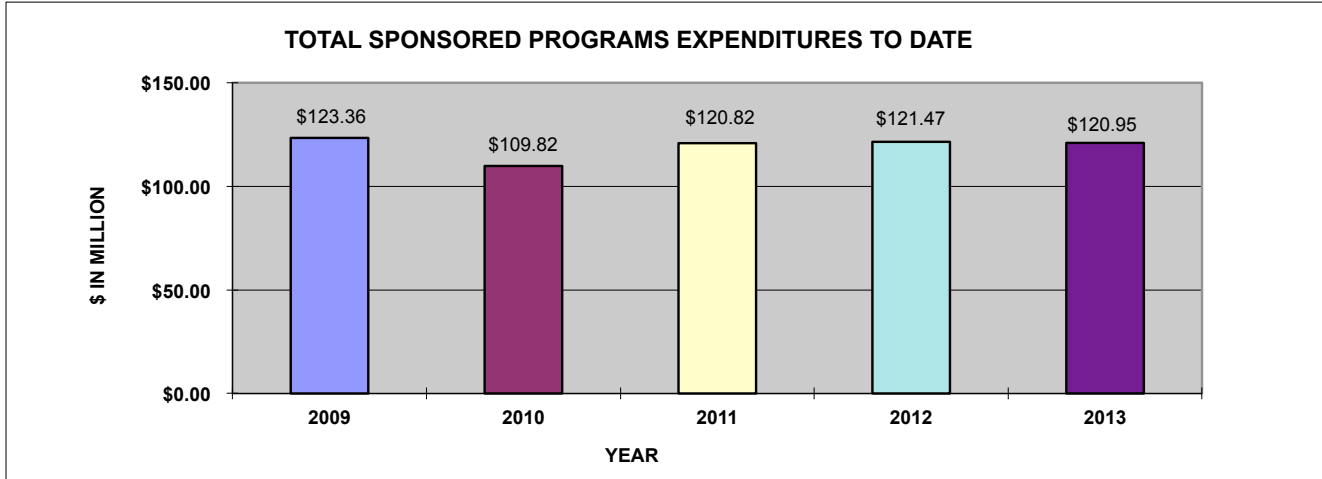
College of International Studies

IAS 3563 International Politics of South Asia
IAS 3573 Religious Conflict in Asia

IAS 2113 Perspectives on South Asian Society

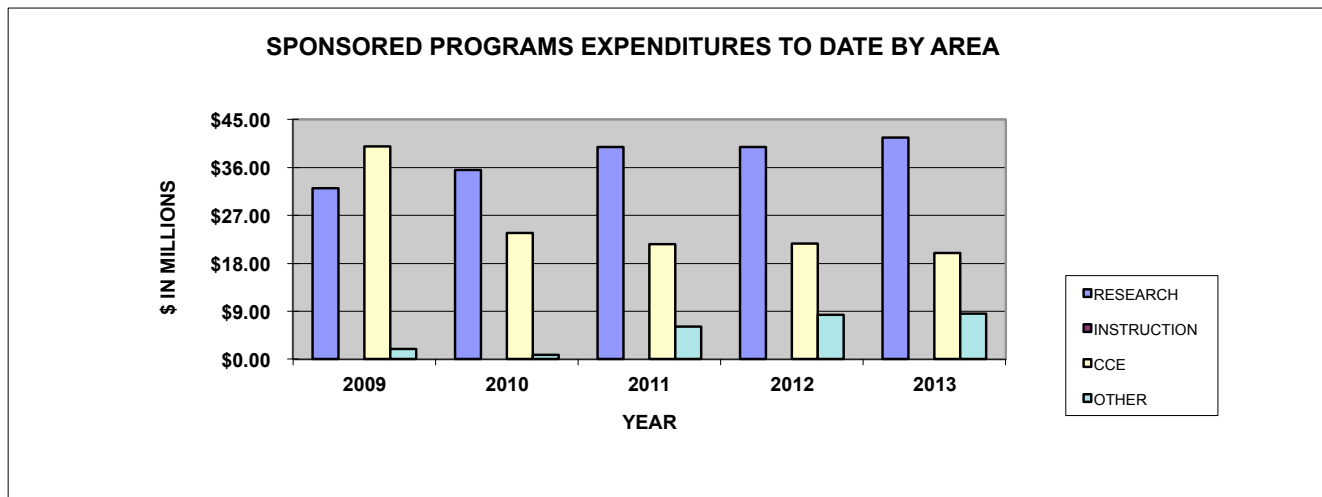
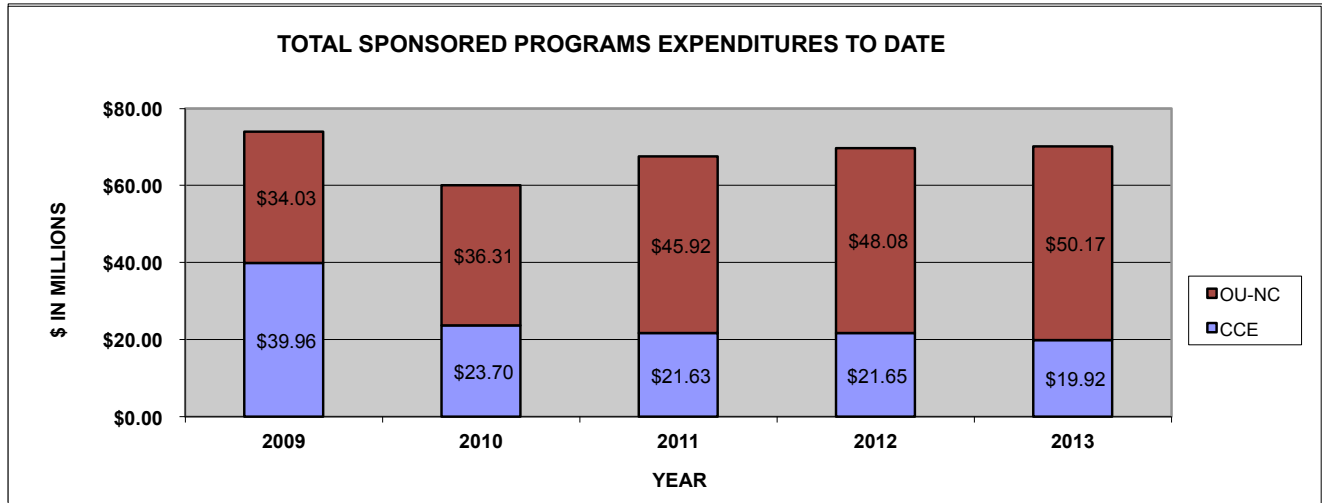
IAS 3810 Journey to Africa

HEALTH SCIENCES CENTER AND NORMAN CAMPUS



	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR	2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 72,438,438	1.94%	\$ 71,056,712	\$ 14,108,899	9.37%	\$ 12,900,688
INSTRUCTION	\$ 9,874,362	3.98%	\$ 9,496,029	\$ 1,631,844	-12.56%	\$ 1,866,303
CCE	\$ 19,924,657	-7.98%	\$ 21,651,419	\$ 4,214,514	6.30%	\$ 3,964,661
OTHER	\$ 18,709,069	-2.89%	\$ 19,265,636	\$ 2,740,934	-48.70%	\$ 5,343,029
TOTAL	\$ 120,946,526	-0.43%	\$ 121,469,796	\$ 22,696,191	-5.73%	\$ 24,074,681

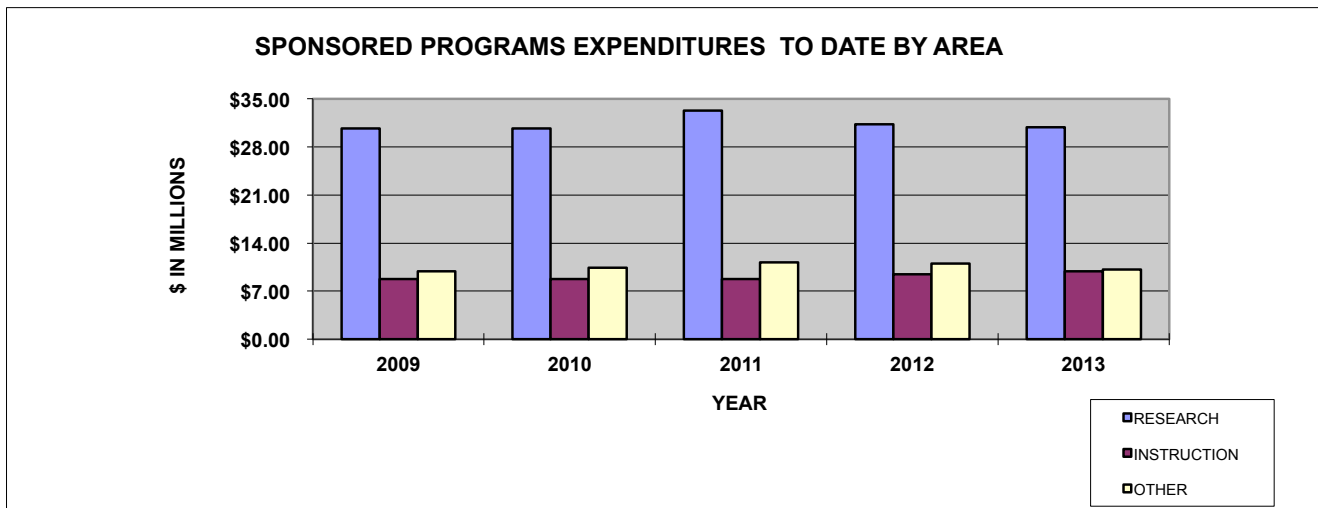
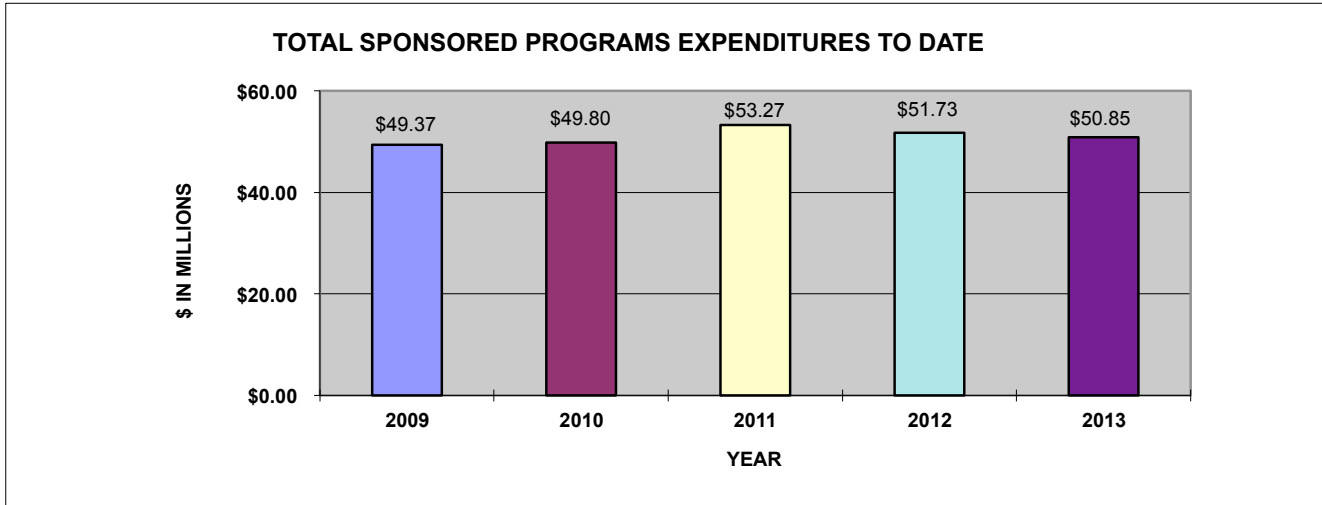
NORMAN CAMPUS



	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR		2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 41,602,420	4.54%	\$ 39,797,111		\$ 7,576,870	10.24%	\$ 6,873,364
INSTRUCTION	\$ -	-	\$ -		\$ -	-	\$ -
CCE	\$ 19,924,657	-7.98%	\$ 21,651,419		\$ 4,214,514	6.30%	\$ 3,964,661
OTHER	\$ 8,565,225	3.36%	\$ 8,286,680		\$ 613,337	-80.32%	\$ 3,116,554
TOTAL	\$ 70,092,302	0.51%	\$ 69,735,210		\$ 12,404,721	-11.11%	\$ 13,954,579

NORMAN CAMPUS

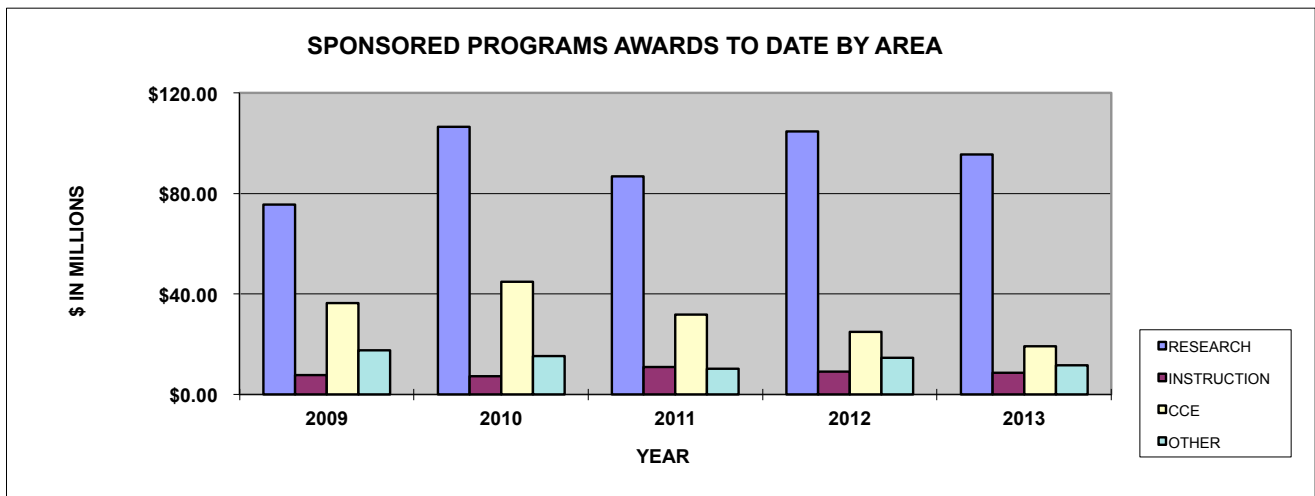
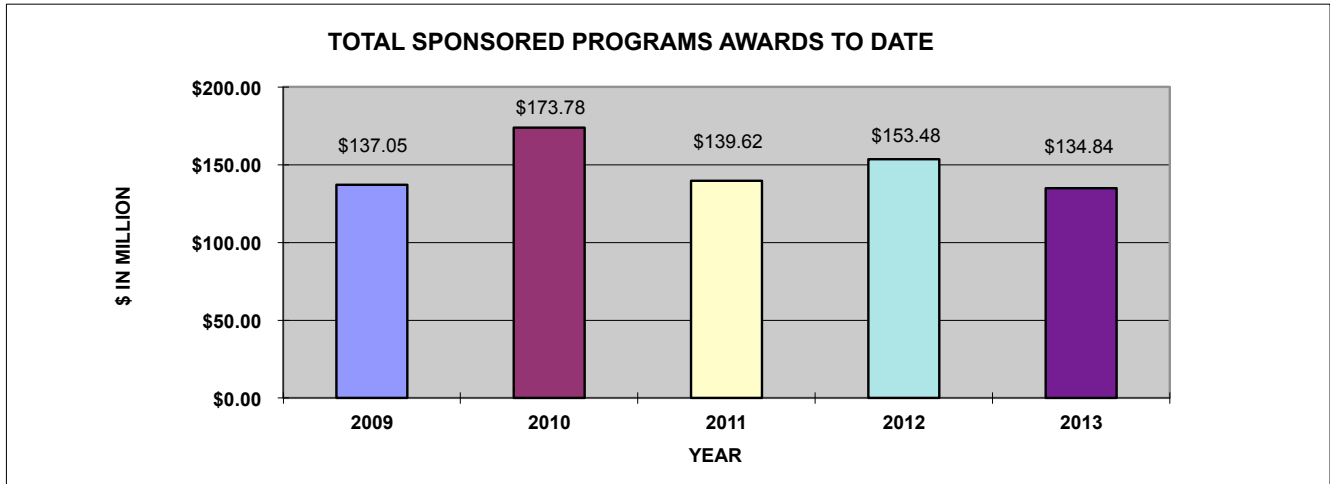
HEALTH SCIENCES CENTER



	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR	2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 30,836,018	-1.36%	\$ 31,259,601	\$ 6,532,029	8.37%	\$ 6,027,324
INSTRUCTION	\$ 9,874,362	3.98%	\$ 9,496,029	\$ 1,631,844	-12.56%	\$ 1,866,303
OTHER	\$ 10,143,844	-7.61%	\$ 10,978,956	\$ 2,127,597	-4.44%	\$ 2,226,475
TOTAL	\$ 50,854,224	-1.70%	\$ 51,734,586	\$ 10,291,470	1.69%	\$ 10,120,102

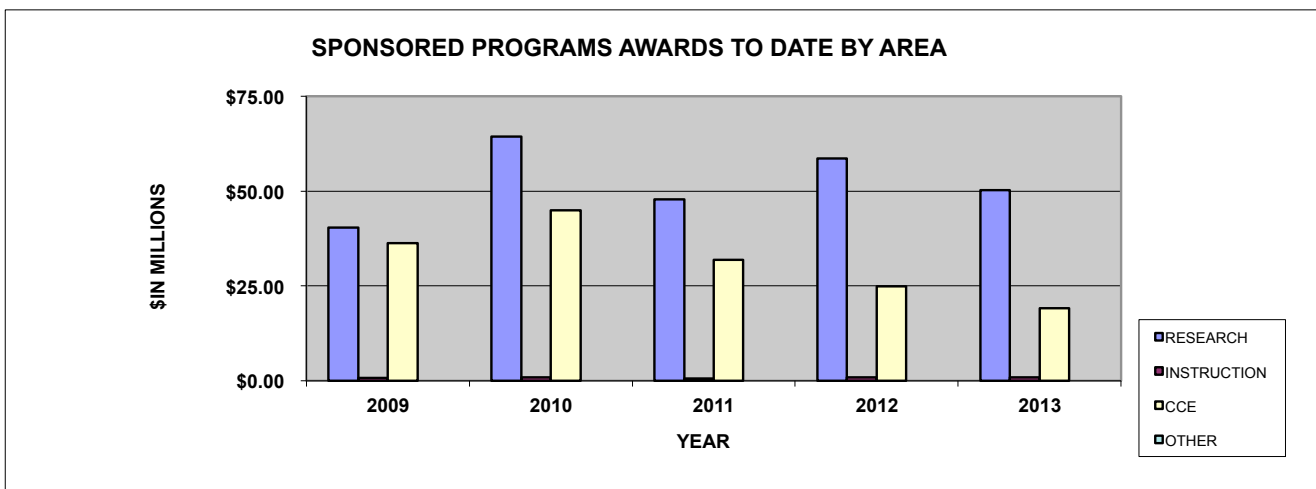
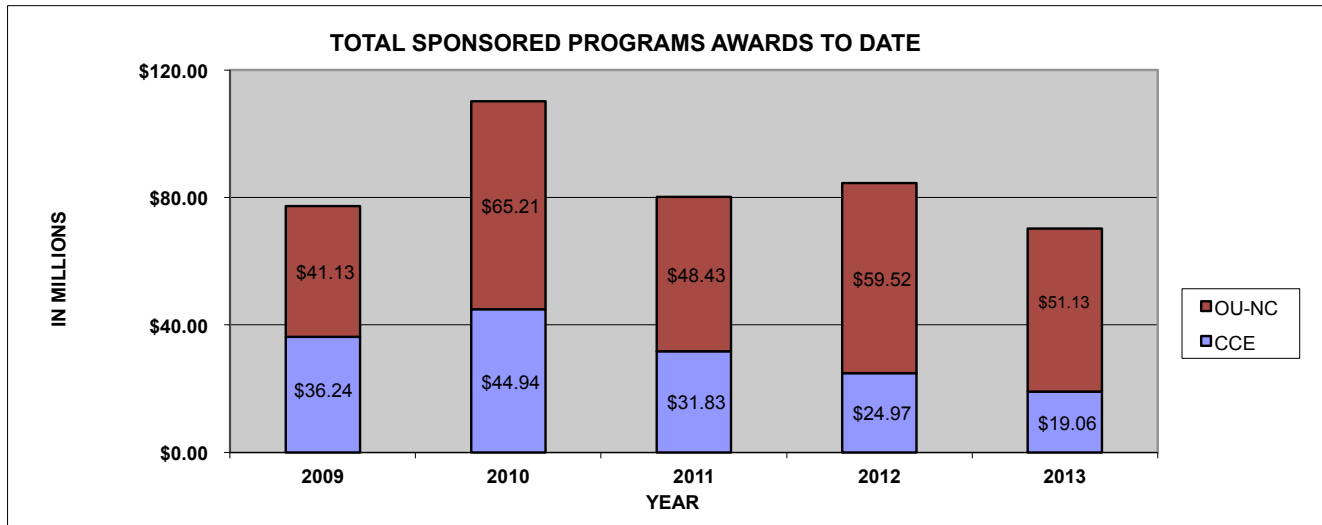
HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR	2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 95,466,150	-8.80%	\$ 104,677,767	\$ 5,207,650	-46.69%	\$ 9,768,805
INSTRUCTION	\$ 8,668,855	-5.58%	\$ 9,181,295	\$ 1,688,377	623.12%	\$ 233,485
CCE	\$ 19,058,985	-23.66%	\$ 24,965,995	\$ 2,003,172	880.35%	\$ 204,333
OTHER	\$ 11,649,144	-20.50%	\$ 14,653,304	\$ 4,260,612	1401.94%	\$ 283,674
TOTAL	\$ 134,843,134	-12.14%	\$ 153,478,361	\$ 13,159,811	25.45%	\$ 10,490,297

NORMAN CAMPUS



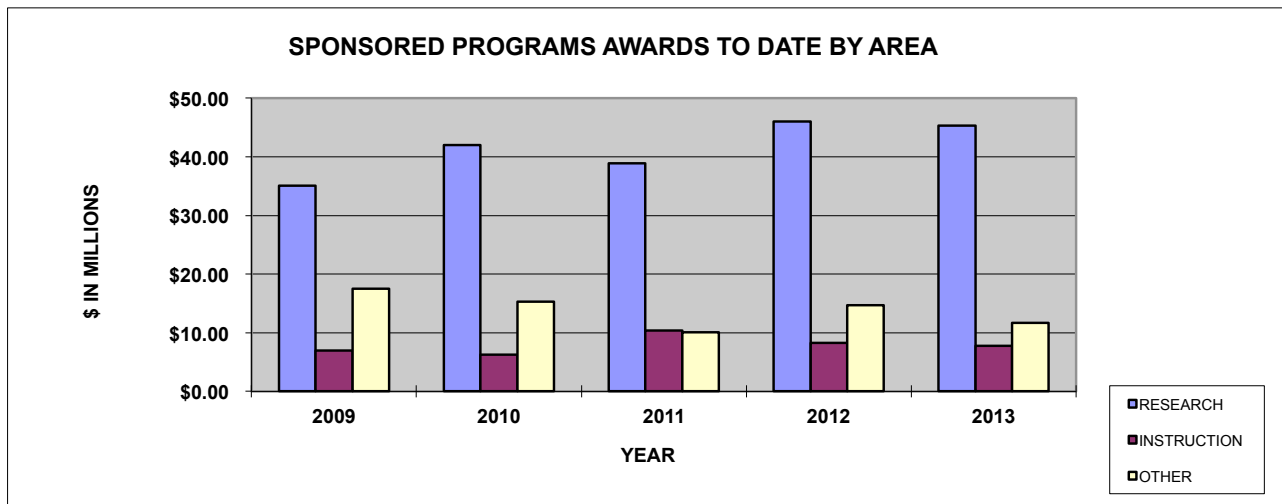
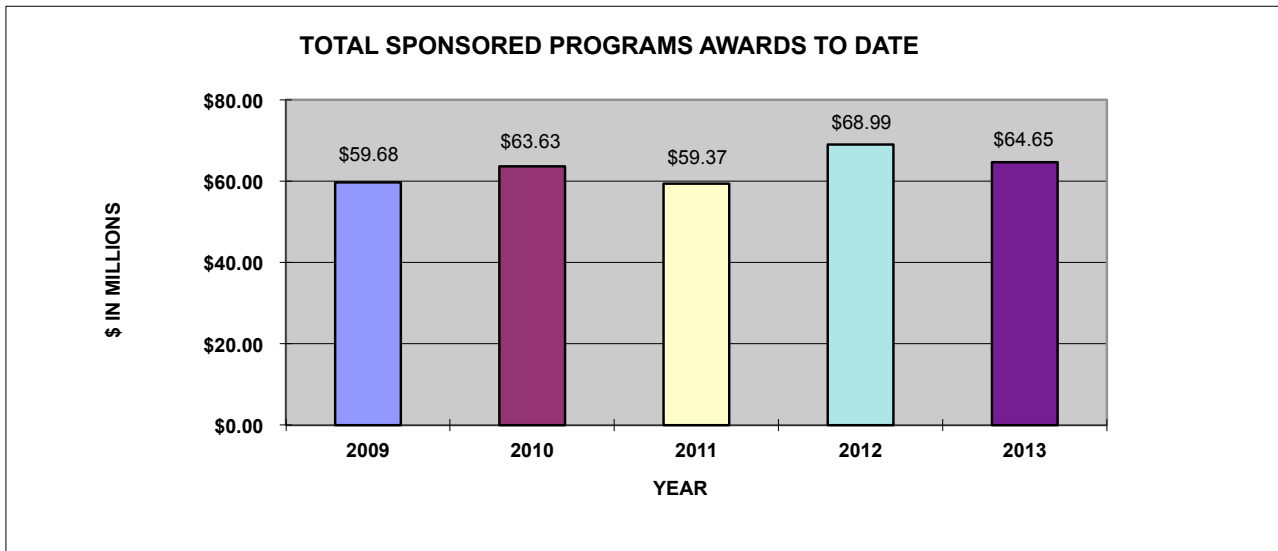
	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR		2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 50,191,913	-14.39%	\$ 58,628,983		\$ 1,895,584	-62.32%	\$ 5,030,981
INSTRUCTION	\$ 941,847	5.57%	\$ 892,171		\$ -	-	\$ -
CCE	\$ 19,058,985	-23.66%	\$ 24,965,995		\$ 2,003,172	880.35%	\$ 204,333
TOTAL	\$ 70,192,745	-16.92%	\$ 84,487,149		\$ 3,898,756	-25.53%	\$ 5,235,314

NORMAN CAMPUS

**NORMAN CAMPUS
REPORT OF CONTRACTS AWARDED (OVER \$250K)
OCTOBER and NOVEMBER 2012**

AWD #	AGENCY	TITLE	VALUE	PERIOD	PI(S)
115334400	OK-DHS	OK Independent Living FY13	\$1,720,490	12 mo.	CORREIA, P (CSNRCYS)
115209200	OK-DHS	Care FY13	\$4,750,869	12 mo.	FUNSTON, B (CSCPM)
130135	OK-OSU (Prime is NSF)	LSAMP-Bridge to the Doctorate - University of Oklahoma Cohort VI	\$980,500	24 mo.	PULAT, P (ENGR)
130138	OK-TRAN (Prime is DOT-FHA)	Oklahoma Highway Cultural Resource Program, FY 2012-2013	\$915,051	12 mo.	BROOKS, R (ARCSVY)
115334200	OK-DHS	Resource Family Training FY13	\$1,633,780	12 mo.	CORREIA, P (CSNRCYS)
115209300	OK-DHS	CCR FY13	\$336,691	12 mo.	FUNSTON, B (CSCPM)
TOTAL	6		\$10,337,381		

HEALTH SCIENCES CENTER



	FY 2013 YEAR	YEAR %CHANGE	FY 2012 YEAR	2013 NOV	MONTH %CHANGE	2012 NOV
RESEARCH	\$ 45,274,237	-1.68%	\$ 46,048,784	\$ 3,312,066	-30.09%	\$ 4,737,824
INSTRUCTION	\$ 7,727,008	-6.78%	\$ 8,289,124	\$ 1,688,377	623.12%	\$ 233,485
OTHER	\$ 11,649,144	-20.50%	\$ 14,653,304	\$ 4,260,612	1401.94%	\$ 283,674
TOTAL	\$ 64,650,389	-6.29%	\$ 68,991,212	\$ 9,261,055	76.23%	\$ 5,254,983

HEALTH SCIENCES CENTER

HEALTH SCIENCES CENTER**REPORT OF CONTRACTS AWARDED (OVER \$250K)**

OCTOBER 2012

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
20081523	National Eye Institute	Mechanism of Photoreceptor Cell Degeneration in Animal	523,943	48 mos.	Naash,Muna Cell Biology
20082461	Oklahoma Medical Research Foundation	Edema Toxin Suppression of Immune Responses	285,177	12 mos.	Ballard,Jimmy D. Micro&Immun Grants/SPNSR funds
20100788	Sarah Cannon Research Institute	Research Site Development and Services	624,584	25 mos.	McMeekin,Scott SOCC Clinical Trials Office
20100816	National Institute on Aging	Role of SIRT1 in Vasoprotection	366,300	36 mos.	Ungvari,Zoltan Geriatrics Sponsored Accounts
20101741	Agency for Healthcare Research & Quality	Leveraging Practice Based Research Networks to Accelerat	661,541	37 mos.	Mold,James William Fam Med OKC "C" Accounts
20111852	Natl Ctr Minority Health & Health Dispar	American Indians Diabetes Prevention Center: Impacting	1,236,793	11 mos.	Henderson,Joseph Neil Oklahoma Center on AIDHD
20111913	National Cancer Institute	Systemic Non-Viral Gene Therapy for Cancer	348,797	20 mos.	Ramesh,Rajagopal Cancer Center Basic Research
20120852	Department of the Army	Tuft Cell Regulation of miRNAs in Pancreatic Cancer	296,000	25 mos.	Houchen,Courtney Wayne Medicine - Gastroenterology
20121451	Natl Inst of General Medical Sciences	RAMP-Altered Class B GPCR Hormone Recognition	281,200	12 mos.	Pioszak,Augen A Biochemistry & Molec Biology
20122039	Salix Pharmaceuticals, Inc.	A Prospective, Single-Arm, Multicenter, Observational As	313,500	25 mos.	Nihira,Mikio A Cntr for Rsch in Women's Healt
20122145	National Cancer Institute	Preclinical inVtiro and in Vivo Agent Development Assays	2,280,696	13 mos.	Chinthalapally,Venkateshwar Rao Medicine Hematology/Oncology
20122148	Bureau of Health Professions	Advanced Education Nursing Traineeship Program	350,000	10 mos.	Carithers,Cathrin Lynn Academic Programs
20122159	National Cancer Institute	Preclinical Efficacy & Intermediate Endpoint Biomarkers	1,021,451	25 mos.	Chinthalapally,Venkateshwar Rao Medicine Hematology/Oncology
TOTALS:	13		8,589,982		

HEALTH SCIENCES CENTER**REPORT OF CONTRACTS AWARDED (OVER \$250K)**

NOVEMBER 2012

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
20091440	National Eye Institute	Role of Caveolin-1 in the Maintenance of Blood-Retinal B	284,796	12 mos.	Elliott,Michael Hale Ophthalmology
20122234	Viomed Co., Ltd.	A Phase II Double-Blind Randomized Placebo-Controlled Mu	375,000	37 mos.	Lyons,Timothy OU Diabetes Center
20122411	Bureau of Health Professions	Advanced Nursing Education Grants	370,656	10 mos.	Carithers,Cathrin Lynn Academic Programs
20122488	Oklahoma Health Care Authority	Drug Utilization Review (DUR) Board	4,000,000	12 mos.	Reinke,Lester A Admin Pharm Services Sponsored
20122697	Cubist Pharmaceuticals, Inc.	A Multicenter, Open-Label Randomized Study to Compare th	373,560	37 mos.	Albrecht,Roxie Surgery Residency Program
20130610	Donald W. Reynolds Foundation	Reynolds Oklahoma Center on Aging - Phase 2	564,435	12 mos.	Sonntag,William Edmund Geriatrics Sponsored Accounts
20130686	Oklahoma Department of Human Services	Oklahoma Nutrition Information and Education (ONIE) Soci	1,077,171	12 mos.	John III,Kenneth Robert Dept. of Health Promotion Sci
TOTALS:	7		7,045,618		

SUMMARY SCHEDULE
 Classroom/Laboratory Supplies Fees Additions
 ACADEMIC YEAR 2013-2014
HEALTH SCIENCES CENTER

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u>
AH	OCTH	8292	9.00
AH	PHTH	8292	9.00
Phys Assoc	PA	7117	15.00

SUMMARY SCHEDULE
 Classroom/Laboratory Supplies Fees Additions
 ACADEMIC YEAR 2013-2014
Norman Campus

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee</u> <u>Request</u>
CCE	AVIA	4423	500.00
CCE	AVIA	4004	1700.00
COE	AME	3272	25.00
COE	AME	3623	50.00
COE	AME	4442	50.00
COE	AME	4822	65.00
FA	ART	1123	125.00
FA	ART	3823	120.00
FA	ART	3833	120.00
FA	ART	2823	120.00
FA	ART	4823	120.00
FA	ART	4833	120.00
FA	ART	5083	120.00
FA	ART	5183	120.00
FA	ART	5283	120.00
FA	ART	5383	120.00
FA	ART	5483	120.00
FA	ART	5583	120.00
FA	ART	5683	120.00
FA	ART	5783	120.00
FA	ART	5883	120.00
FA	ART	5983	120.00
FA	ART	6083	120.00
FA	ART	6183	120.00
FA	ART	6283	120.00
FA	ART	6383	120.00
FA	ART	6483	120.00
FA	ART	6583	120.00
CEE	GEOL	3013	25.00

SUMMARY SCHEDULE
 Classroom/Laboratory Supplies Fees Modifications
 ACADEMIC YEAR 2013-2014
Norman Campus

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2013 Fee</u>	<u>FY 2014 Fee Request</u>
CCE	AVIA	1222	5465.00	5738.00
CCE	AVIA	2231	4720.00	4956.00
CCE	AVIA	2341	4680.00	4914.00
CCE	AVIA	3111	849.00	891.00
CCE	AVIA	3572	4374.00	4592.00
CCE	AVIA	3581	2999.00	3208.00
CCE	AVIA	4313	4708.00	5037.00
CCE	AVIA	4552	4868.00	5208.00
CCE	AVIA	4602	3449.00	3690.00
CCE	AVIA	4613	2340.00	2583.00
CCE	AVIA	4622	7291.00	7801.00
CCE	AVIA	3313	253.00	278.00
CCE	AVIA	4015	550.00	605.00
FA	MUTE	1211	40.00	44.00
FA	MUTE	1221	40.00	44.00
FA	MUTE	1231	40.00	44.00
FA	MUTE	1251	40.00	44.00
FA	MUTE	1130.001	50.00	55.00
FA	MUTE	1130.002	50.00	55.00
FA	MUTE	3130.001	50.00	55.00
FA	MUTE	3130.002	50.00	55.00
FA	MUTE	3130.900	50.00	55.00
FA	MUTE	5130.001	50.00	55.00
FA	MUTE	5130.002	50.00	55.00
FA	MUTE	5130.900	50.00	55.00
FA	MUTE	1130.900	75.00	80.00

SUMMARY SCHEDULE
 Classroom/Laboratory Supplies Fees Modifications
 ACADEMIC YEAR 2013-2014
HEALTH SCIENCES CENTER

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2013 Fee</u>	<u>FY 2014 Fee Request</u>
AH	CSD	5510	100.00	Delete
AH	AHS	3415-100	234.00	170.00
AH	AHS	8415-200	234.00	170.00
PhysAssoc	PA	7180	405.00	435.00
Dentistry	ENDO	7125	250.00	275.00
Dentistry	ENDO	8205	135.00	148.00
Dentistry	ENDO	8305	135.00	148.00
Dentistry	ENDO	9205	135.00	148.00
Dentistry	ENDO	9305	135.00	148.00
Pharmacy	All Students	N/A	50.00	40.00
Classroom Supplies				

SUMMARY SCHEDULE
 Facility and Equipment Utilization Fees Additions
 ACADEMIC YEAR 2013-2014
Norman Campus

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee Request</u>
COB	ENGB	5131	110.00
COB	ENGB	5142	110.00
COB	ENGB	5152	110.00
COB	ENGB	5162	110.00
COB	ENGB	5172	110.00
COB	ENGB	5182	110.00
COB	ENGB	5490	110.00
COB	ENGB	5970	110.00
COB	ENT	5922	70.00
COB	ENT	5931	70.00
COB	ENT	5932	70.00
COB	ENT	5952	70.00
COB	ENT	5962	70.00
COB	ENT	5970	70.00

SUMMARY SCHEDULE
 Testing/Clinical Service Fees Additions and Modifications
 ACADEMIC YEAR 2013-2014
HEALTH SCIENCES CENTER

<u>FEE</u>	<u>CURRENT CHARGES</u>	<u>PROPOSED CHARGES</u>	<u>COLLEGE</u>	<u>COURSE</u>
Clinical Ed-SpeechLangPath	0.00	150.00	AH	N/A
Clinical Ed-CSD&AuD	100.00	150.00	AH	N/A
Clinical Site – DH	77.00/cr hr	80.00/cr hr	Dent-DH	N/A
Clinical Assessment-LwtDn	0.00	20.00	NURS	N/A
Nursing ATI Testing	168.00	175.00	NURS	NURS 3024
Nursing ATI Testing	128.00	135.00	NURS	NURS 3126
Nursing ATI Testing	128.00	135.00	NURS	NURS 3816
Nursing ATI Testing	128.00	135.00	NURS	NURS 4026
Nursing ATI Testing	128.00	135.00	NURS	NURS 4124
Nursing ATI Testing	128.00	135.00	NURS	NURS 4816
Nursing ATI Testing	128.00	135.00	NURS	NURS 4826
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 3024
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 3126
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 3816
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 4026
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 4124
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 4816
Nursing Clinical Ed Instruct	0.00	160.00	NURS	NURS 4826
RN Clinical Education	0.00	160.00	NURS	NURS 4044
RN Clinical Education	0.00	160.00	NURS	NURS 4126
Pharmacy Testing	50.00	205.00	Pharmacy	PHAR 7142
Pharmacy Testing	50.00	Delete	Pharmacy	PHAR 7242
Public Health Testing	0.00	100.00	PH	BSE 5113
Public Health Testing	0.00	100.00	PH	BSE 5163
Public Health Testing	0.00	100.00	PH	HAP 5453
Public Health Testing	0.00	100.00	PH	HPS 5213
Public Health Testing	0.00	100.00	PH	OEH 5013

SUMMARY SCHEDULE
Other Special Fees - Additions
ACADEMIC YEAR 2013-2014
Norman Campus

<u>College</u>	<u>Department</u>	<u>Course</u>	<u>FY 2014 Fee Request</u>
COB	EMBA	5001	2150.00/crhr
COB	EMBA	5042	2150.00/crhr
COB	EMBA	5022	2150.00/crhr
COB	EMBA	5031	2150.00/crhr
COB	EMBA	5111	2150.00/crhr
COB	EMBA	5052	2150.00/crhr
COB	EMBA	5072	2150.00/crhr
COB	EMBA	5141	2150.00/crhr
COB	EMBA	5191	2150.00/crhr
COB	EMBA	5101	2150.00/crhr
COB	EMBA	5201	2150.00/crhr
COB	EMBA	5082	2150.00/crhr
COB	EMBA	5062	2150.00/crhr
COB	EMBA	5092	2150.00/crhr
COB	EMBA	5152	2150.00/crhr
COB	EMBA	5122	2150.00/crhr
COB	EMBA	5182	2150.00/crhr
COB	EMBA	5162	2150.00/crhr
COB	EMBA	5012	2150.00/crhr
COB	EMBA	5131	2150.00/crhr
COB	EMBA	5172	2150.00/crhr
COB	EMBA	5212	2150.00/crhr

TABULATION OF BIDS
 VARSITY ROWING PRACTICE CENTER

	W. L. McNatt & Company <u>Okla. City</u>	Wynn Construction Co., Inc. <u>Okla. City</u>	A.C. Owen Construction, LLC <u>Edmond</u>	Globe Construction Co. <u>Okla. City</u>	Atlas General Contractors, L.L.C. <u>Bixby</u>
Base Bid Proposal	\$2,965,000	\$2,993,000	\$3,100,000	\$3,096,000	\$3,194,000
Alternate No. 1, Four-Bay Warehouse	480,000	493,000	505,000	496,000	450,000
Alternate No. 2, Plus Two-Bay Warehouse	130,000	163,000	122,000	130,000	122,000
Alternate No. 3, Fencing and Canopy at Parking	41,000	31,000	32,000	43,000	29,000
Alternate No. 4, Rubber Flooring, Mirrors and Building Canopy	61,000	39,000	56,000	46,000	52,000
Alternate No. 5, Parking West and RV Utility Allowance	304,000	352,000	310,000	328,000	323,000
Total Base Bid + Alternates 1, 2, 3, 4, 5	<u>\$3,981,000</u>	<u>\$4,071,000</u>	<u>\$4,125,000</u>	<u>\$4,139,000</u>	<u>\$4,170,000</u>
	Reeder General Contractors, Inc. <u>Ft. Worth, TX</u>	Oscar J. Boldt Construction Company <u>Okla. City</u>	Crossland Construction Company, Inc. <u>Columbus, KS</u>	Silvercliffe Construction Co. <u>Edmond</u>	Manhattan Construction Company <u>Okla. City</u>
Base Bid Proposal	\$3,250,000	\$3,209,000	\$3,159,000	\$3,145,000	\$3,221,000
Alternate No. 1, Four-Bay Warehouse	450,000	475,000	520,000	560,000	544,000
Alternate No. 2, Plus Two-Bay Warehouse	125,000	175,000	175,000	166,000	147,000
Alternate No. 3, Fencing and Canopy at Parking	25,000	50,000	33,000	37,000	42,000
Alternate No. 4, Rubber Flooring, Mirrors and Building Canopy	27,000	30,000	39,000	37,800	37,000
Alternate No. 5, Parking West and RV Utility Allowance	317,000	300,000	321,000	309,000	321,000
Total Base Bid + Alternates 1, 2, 3, 4, 5	<u>\$4,194,000</u>	<u>\$4,239,000</u>	<u>\$4,247,000</u>	<u>\$4,254,800</u>	<u>\$4,312,000</u>

	<u>Anderson & House, Inc. Okla. City</u>	<u>Timberlake Construction Co., Inc. Okla. City</u>	<u>Gail Armstrong Construction, Inc. Norman</u>	<u>Mega Contractors, Inc. Ft. Worth, TX</u>
Base Bid Proposal	\$3,238,000	\$3,240,000	\$3,060,000	\$3,380,000
Alternate No. 1, Four-Bay Warehouse	530,000	530,000	510,000	534,000
Alternate No. 2, Plus Two-Bay Warehouse	160,000	146,000	145,000	154,900
Alternate No. 3, Fencing and Canopy at Parking	31,000	54,000	48,000	40,018
Alternate No. 4, Rubber Flooring, Mirrors and Building Canopy	35,000	32,000	340,000	48,777
Alternate No. 5, Parking West and RV Utility Allowance	325,000	343,000	320,000	341,000
Total Base Bid + Alternates 1, 2, 3, 4, 5	_____	_____	_____	_____
	\$4,319,000	\$4,345,000	\$4,423,000	\$4,498,695