

**MINUTES OF THE REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA  
JUNE 10, 2012**

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
JUNE 26, 2012**

A Regular Meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order at the Noble Pavilion in Ardmore, Oklahoma, at 9:16 a.m. on June 26, 2012.

The following Regents were present: Leslie J. Rainbolt-Forbes, M.D., Chairman of the Board, presiding; Regents Richard R. Dunning, Tom Clark, Jon Stuart, A. Max Weitzenhoffer, and Kirk Humphreys.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Dr. Nancy L. Mergler, Senior Vice President and Provost – Norman Campus; Dr. Dewayne Andrews, Senior Vice President and Provost – Health Sciences Center Campus; Gerard Clancy, President, OU-Tulsa; Vice Presidents Catherine Bishop, Joe Castiglione, Kelvin Droegemeier, Tripp Hall, Nicholas Hathaway, Daniel Pullin, Kenneth Rowe, and Clarke Stroud; Director of Internal Auditing Clive Mander; Chief Legal Counsel Anil Gollahalli; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell.

Attending the meeting from Cameron University was Dr. Cindy Ross, President of the University.

Attending the meeting from Rogers State University were Dr. Larry Rice, President of the University, and Vice President Thomas Volturo.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:30 a.m. on June 21, 2012 both as required by 25 O.S. 1981, Section 301-314.

### **REPORT OF THE CHAIRMAN OF THE BOARD**

Chairman Rainbolt-Forbes thanked the Noble Foundation for their hospitality and the use of the Conference Center.

### **MINUTES**

Regent Humphreys moved approval of the minutes of the regular meeting held May 10, 2012 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer and Humphreys. The Chair declared the motion unanimously approved.

### **CAMERON UNIVERSITY**

#### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Ross presented the Regents with a booklet, Plan 2013 Status Report and confined her report to discussion of that information. Plan 2008 was initiated in 2003 as strategic planning began in earnest for the University. Plan 2008 led to the Centennial year and Plan 2013 is the second five-year blueprint. The administration has been gratified that the Higher Learning Commission has recognized the University at the national level for planning initiatives. The Plan is an ambitious document, but the administration tries to be accountable for the goals and agendas that were set. The four primary goals as well as other major objectives have been completed during this four-year period. Based on the fact that the University has had

back-to-back historic enrollment growth and most of those students are from southwest Oklahoma, the goal of Cameron being the University of Choice for students from southwest Oklahoma has been achieved. Over \$60 million in construction has been completed in the last four years, including the student wellness center, housing improvements and athletic improvements, satisfying the goal to be the College Experience of Choice. Completion of the McMahon Centennial Student Complex and other facilities has made the University the Location of Choice for community events. Finally, given the University's support of Ft. Sill and the military as well as our advocacy for economic development and business growth in the area, the University has become the Partner of Choice as well. There are still some areas where improvement is needed and chief among those is the improvement of the student retention and graduation rate. Plan 2018 is under development to address those issues and more; the Regents will be asked to approve that at the September meeting.

## **FISCAL YEAR 2013 BUDGET – CU**

Cameron University begins the 2012-13 academic year building on a decade of unprecedented progress and growth. Accompanying this budget is the *Plan 2013 Status Report*. Four years into the five-year strategic plan, the Report notes that each of the ambitious goals and the majority of the objectives detailed in *Plan 2013* have been accomplished. The results are impressive.

As evidenced by three years of back-to-back historic enrollment growth, Cameron University has achieved the distinction of becoming the “University of Choice.” With the addition of the Student Wellness Center, updating of student housing and new athletic facilities, major steps have been taken to foster a traditional collegiate environment, providing our students the “College Experience of Choice.” Over \$60 million in construction, much of it completed during the past four years, has resulted in Cameron becoming the “Location of Choice.” And, led by our steadfast support of the military and Fort Sill as well as our commitment to economic and business development, the University has earned the distinction of being the “Partner of Choice.”

As we look toward the future and the development of Cameron's third strategic plan, *Plan 2018*, it is important that the progress to date be solidified and enhanced. Now is the time to take the University to greater heights, achieve new records, initiate other historic firsts, and set the standard for other regional universities for a top quality education at an affordable price. In this FY 13 budget, we are doing just that.

This upcoming academic year builds on Cameron's ten-year transformation and promises that the best is yet to come. Through comprehensive planning, program prioritization, prudent budgeting, and making tough decisions, Cameron is positioned to lead the state's regional universities in academic and student support. This year's budget focuses on providing students access to a top quality education and improving student services as highlighted below:

### The University of Choice

Complete College America (CCA): Develop and implement a comprehensive plan to meet the ambitious goals of CCA including:

- Initiate a “Top 30 Courses Project” to improve student learning, retention, and graduation and lower costs to students
- Provide modified block tuition to increase student financial support and reduce student costs
- Implement peer tutoring for eligible students in developmental and introductory courses in English, math, and reading

- Participate in the Partnerships for Assessment and Readiness for College and Career (PARCC) to increase communication between high school teachers and University faculty
- Implement a Spring 2013 study skills intervention course for students on Academic Notice or Probation

#### Enhance Learning Environment:

- Create the Office of Academic Enrichment to grow the Honors Program, Study Abroad Program, and Undergraduate Research Program
- Implement exit testing of seniors in the areas of writing and critical thinking and report externally
- Develop three new academic programs:
  - AAS in Medical Laboratory Technology
  - BA in Digital Media and Journalism
  - AS in Pre-Engineering
- Attract and Retain High Quality Faculty and Staff
  - For the third consecutive year, implement faculty compensation market adjustments
  - Implement final year of higher compensation levels for faculty promotions reflecting the higher standards required
  - Implement the second year of the classified staff compensation increase program
  - Implement a merit based 2% salary program
- Establish the Aggie Heritage Scholarship for dependent children of eligible employees

#### The College Experience of Choice

##### Extracurricular Activities:

- Rebrand and renovate the Fitness Center adding classes, services, and longer hours of operation
- Enhance Intramural Program doubling the number of sports offered
- Initiate a “Pickaxe Pass” to encourage student campus engagement in a variety of activities

##### Student Preparation Programs:

- Initiate Single Mothers Academic Resource Team (SMART) to provide emotional and educational support to single parents through mentoring programs and life-skills workshops

##### Athletic Programs:

- Construct McMahon Field and Athletics Center

##### Student Housing:

- Designate Freshman Housing
- Renovate two floors in Shepler Towers

#### The Location of Choice

- Open the newly constructed Academic Commons
- Begin implementation of Campus Master Plan 2025 by developing lighting, sidewalks and fencing plans
- Complete 27<sup>th</sup> Street parking lot and install crosswalks
- Retain consulting firm to develop signage standards for campus buildings, roadways, and way-finding
- Install sidewalks on the south side of campus
- Implement new University web-design and launch the new site

## The Partner of Choice

### Educational and Business Partnerships:

- Partner with the newly established Lawton-Fort Sill Economic Development Corporation
- Develop a pre-engineering program in support of area defense contractors
- Expand the Yellow Ribbon Program to an unlimited number of qualified veterans

### Fund and Friend Raising:

- Expand President's Partners 7%
- Establish an Endowed Chair
- Reconstitute and invigorate the 1908 Heritage Society
- Double the amount raised through the Annual Fund
- Increase Alumni Association membership 10%

As evidenced in this budget, Cameron University's commitment to student learning is unwavering. Each initiative reflects the University's commitment to impact every student by maximizing the budget to increase the number and improve the quality of programs and services offered. Consistent with Cameron's theme "Every Student. Every Story," these budget initiatives provide each student additional and exciting opportunities to write his or her own unique Cameron story.

### BUDGET OVERVIEW:

Total projected revenue for FY 2013 is \$47,393,523 and is composed of the following:

• State appropriations	\$21,608,265	(45%)
• Tuition	\$19,441,115	(41%)
• Student fees	\$5,117,235	(11%)
• Gifts, grants and state program reimbursements	\$978,033	(2%)
• Other income	\$248,875	(1%)

Projected revenues include an increase of \$36,867 in state appropriated funds, a 0.2 percent increase from FY 2012, new tuition revenue of \$1,524,130 from a requested 3.86 percent increase in tuition and an increase in budgeted enrollment, and new student fee revenues of \$389,020 from requested increases in two mandatory fees and an increase in budgeted enrollment. The continued underfunding of mandatory cost increases by the State is one of the University's primary concerns for FY 2013 and future years.

Total expenditures for FY 2013 are projected to be \$49,070,497. The proposed budget includes the following expenditures:

• Instruction	\$24,811,173	(51%)
• Research	\$148,535	(< 1%)
• Public service	\$386,059	(1%)
• Academic support	\$2,808,076	(6%)
• Student services	\$4,506,859	(9%)
• Institutional support	\$4,697,442	(10%)
• Physical facilities	\$7,049,253	(14%)
• Scholarships and tuition waivers	\$4,663,100	(9%)

Overall, University expenditures will increase by \$2,256,082 from FY 2012, a 4.8 percent increase. This increase is due the initiatives identified on previous pages of this agenda item. Additionally, the FY 2013 expenditure budget annualizes a portion of FY 2012's salary plan (\$239,428) and includes one-time expenditures totaling \$530,490.



It is important to note that in FY 2013, Cameron's administrative expenses at 10 percent remain well below the administrative cost guideline of 13 percent for regional universities established by the Oklahoma State Regents. This is the result of the administration's commitment to maximizing the portion of the budget allocated to instruction, academic support, and student services and minimizing the portion of the budget used by administrative departments.

The commitment of prior year educational and general reserve funds in the amount of \$1,676,974 is required to meet budgeted mandatory cost increases and other initiatives.

The combination of enrollment growth, tuition and mandatory fee increases, and commitment of reserves enables the University to budget the numerous student and faculty oriented initiatives previously noted. Additionally, due to the University's commitment to student learning and to being the "University of Choice" in Southwest Oklahoma, general reserves are being committed to balance the FY 2013 budget and focus resources on identified priorities. It is anticipated that some of the committed reserves will be recaptured by not filling certain open positions and through spending restraint by Cameron's faculty and staff.

The projected, unobligated reserve balance for June 30, 2013 is \$3,723,710, or 8.33 percent of budgeted annual expenditures. The amount of the projected, unobligated reserve is equal to the percent recommended by the Oklahoma State Regents for Higher Education.

President Ross recommended the Board of Regents approve the operating budget for FY 2013 as presented.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **TUITION RATES AND MANDATORY FEE RATES FOR FISCAL YEAR 2013 – CU**

70 O.S. 2001, Sections 3218.8 and 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates, non-resident tuition rates, and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution). Section 3218.8 provides that the limits for undergraduate tuition and mandatory fees shall be less than 105 percent of the average resident tuition and mandatory fees at the university's peer institutions. Peer institutions for regional universities are determined by the State Regents and include "like-type public institutions in surrounding and other states." Section 3218.8 also provides that the limits for guaranteed tuition rates shall be less than 115 percent of the nonguaranteed tuition rate. Section 3218.9 provides that the limits for graduate resident and graduate nonresident tuition and mandatory fees shall be less than the average graduate resident and nonresident tuition and mandatory fees at peer institutions.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Cameron University is requesting Tuition and Mandatory Fee Rates for academic year 2013 (AY 2013) which reflects a 3.92 percent increase for resident students and 4.9 percent increase for nonresident students. The increase in annual resident tuition and mandatory fees for current resident undergraduate students is \$180 for a student enrolled in 30 hours for one academic year.

Beginning with the 2008-09 academic year, House Bill 3397 passed by the Oklahoma legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first-time, full-time undergraduate student who is a resident of Oklahoma may choose to pay a guaranteed rate based on the projected average for the next four years or at the annual rate charged each year. The requested resident tuition undergraduate guaranteed rate is \$123.50 per credit hour for students entering Fall 2012, Spring 2013 and Summer 2013. The resident tuition undergraduate rate for AY 2013 is \$107.50 per credit hour.

Offsetting the additional cost to students are increased scholarships and other financial support. Resident tuition waivers and university scholarships will be increased six percent from \$1,946,200 in AY 2012 to \$2,063,100 in AY 2013. During the past four years, more than \$1.5 million have been contributed in private funds for student scholarships. For four consecutive years Cameron has received national recognition for its commitment to affordability, last year ranking third in the nation among 626 universities with our students graduating with low debt. Specifically, 68 percent of Cameron's students graduate without any debt. The University plans to maintain a top ranking in the nation as measured by the *U.S. News and World Report's* "Best Colleges" publication by continuing to offer expansive financial assistance to students.

Once approved by the Board of Regents, the tuition and mandatory fee rates request will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2012.

President Ross recommended the Board of Regents approve the proposed tuition and mandatory fee rates for FY 2013.

#### UNDERGRADUATE TUITION RATES

*(Nonresident students pay both resident and nonresident tuition)*

<u>Proposed FY 13: Resident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$107.50	\$4,770.00
<u>Proposed FY 13: Nonresident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$232.50	\$11,745.00

#### UNDERGRADUATE GUARANTEED TUITION RATES

*(Available to first time resident students only)*

<u>Proposed FY 13: Resident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$123.50	\$5,250.00

**GRADUATE TUITION RATES***(Nonresident students pay both resident and nonresident tuition)*

<u>Proposed FY 13: Resident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$139.50	\$4,584.00
<u>Proposed FY 13: Nonresident Tuition Per Credit Hour</u>	<u>Annual Graduate Tuition and Mandatory Fees 24 Credit Hours – 2 Semesters</u>
\$279.50	\$11,292.00

**MANDATORY FEES:***(Charged by the credit hour)*

Student Technology	\$16.50
Library Automation and Materials	5.25
Assessment	3.50
Academic Records	3.00
Student Facility	13.00
Student Activity*	9.00
Cultural and Lectureship	1.25

\*Includes Student Government Fee of \$.15

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**SUBSTANTIVE PROGRAM CHANGES – CU**

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendation of the appropriate faculty, academic unit and dean, the Curriculum Committee, and the Provost. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

## 1. PROGRAM: A.A.S. in Criminal Justice

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: To address Academy of Criminal Justice Sciences (ACJS) standards, three courses from the required core in the major will be replaced with one new course and two existing courses moved from the "specialization" category. The proposed changes will strengthen critical content areas.

Two additional courses will be added to the list of possible elective courses for each specialization. These additions will provide an opportunity to increase exposure to course content specific to the chosen specialization beyond an introductory level.

The requested changes will not change the number of hours required for the degree nor will additional funds be required.

2. PROGRAM: A.S. in Interdisciplinary Studies

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Admission to the program will require advisor approved submission, review, and acceptance of the application and a plan of study by the Interdisciplinary Studies Committee. Changes to the plan of study must be approved by the advisor and the committee. An approved plan of study must be submitted two semesters prior to graduation.

Residency requirements will be modified to include a capstone course and at least one course from each area of concentration identified on the degree plan to be taken at Cameron University.

The number of hours required for the degree will not change nor will additional funds be required.

3. PROGRAM: B.A. in History

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Two courses from the “required electives” category will be moved to the “major core” category to reflect actual major requirements. The requested change will increase the number of hours required in the major and decrease the number of elective hours required.

Upper division electives will be grouped into defined categories with a minimum number of courses required from each category. The requested change will strengthen the program by exposing students to all areas of American and European history as well as areas of special interest.

The requested changes will not change the number of hours required for the degree nor will additional funds be required.

4. PROGRAM: B.A. in International Languages

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: The number of hours required in the primary language will increase and the number of hours required in language electives will decrease to provide greater depth of knowledge, increase academic rigor of the program, and improve student preparation for career or graduate study.

Two languages will be removed from the list of options for the secondary language. This change better reflects current faculty expertise.

The requested changes will not change the number of hours required for the degree nor will additional funds be required.

5. PROGRAM: B.S. in Criminal Justice

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: To address Academy of Criminal Justice Sciences (ACJS) standards, four courses from the required core in the major will be replaced with three new and two existing course choices to strengthen critical content areas. The requested change will increase the number of hours required in the major but will not increase the number of hours required for the degree. No additional funds are required.

6. PROGRAM: B.S. in Interdisciplinary Studies

PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Admission to the program will require advisor approved submission, review, and acceptance of the application and a plan of study by the Interdisciplinary Studies Committee. Changes to the plan of study must be approved by the advisor and the committee. An approved plan of study must be submitted two semesters prior to graduation.

Residency requirements will be modified to include a capstone course and at least one course from each area of concentration identified on the degree plan to be taken at Cameron University.

The number of hours required for the degree will not change nor will additional funds be required.

President Ross recommended the Board of Regents approve the proposed changes to the Cameron University academic programs.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **FOOD SERVICES CONTRACT – CU**

In 2011, Cameron University solicited proposals for food service operations in Cameron's dining halls, snack bars, coffee shop and for on-campus catering. With Board approval, the only responding bidder, Sodexho, Inc., was awarded a contract for Fiscal Year 2011-2012. The contract also granted Cameron University nine separate and successive renewal options of one year each at a mutually agreed upon price.

The proposed renewal contract amount is based on a sliding board scale with the University's costs based on the number of participants and on the occupancy of Cameron's residential apartments where residents are required to participate in a dining/convenience plan. The estimated contract amount assumes the number of meal plan participants in Fiscal Year 2012-2013 will be comparable to Fiscal Year 2011-2012. The proposed contract amount takes into consideration a three percent increase in traditional board and commuter plans. A 3.8 percent increase of student board and commuter plan rates was approved by the Board in January 2012.

President Ross recommended the Board of Regents approve the second one-year renewal option of a food service operations contract with Sodexho, Inc. The estimated contract amount for Fiscal Year 2012-2013 is \$953,000.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**McMAHON FIELD AND ATHLETICS CENTER – CU**

Funding for this project has been secured through a combination of a very generous gift from the McMahon Foundation and University funds. As a result of preliminary work in April and May to update Cameron's current campus master plan (from 2015 to 2025), a greater emphasis will be placed on developing the campus' western boundary along 38<sup>th</sup> Street. The greater emphasis includes developing a significant campus entrance along 38<sup>th</sup> Street and enhancing certain elements of the McMahon Field and Athletics Center, e.g., a more significant entrance archway, use of the "Cameron blend" brick and cast stone on the building's exterior and upgrade the project's fencing, to project the University's architectural palette to its western boundary. These changes have resulted in increased construction costs. Authorization is being requested to increase the project's total costs and to increase the projects guaranteed maximum price for construction from \$1,800,000 to \$2,500,000, including a \$250,000 project contingency for the University.

At its May 2010, September 2011, March 2012, and May 2012 meetings, the Board of Regents authorized the following actions by university administrators for the McMahon Field and Athletics Center:

- Architectural and Engineering Services: Solicit and rank proposals for services, negotiate terms of an agreement and fee, and execute an agreement. Renaissance Architects + Engineers (Renaissance) was selected, and an agreement including fee structure have been finalized for Phase I (developing schematic and detail designs), Phase II (developing construction documents and preparing documents for use in the bidding process), and Phase III, (construction oversight and coordination).
- Construction Management Services: Solicit and rank proposals for services, negotiate terms of an agreement and fee, and execute the agreement.
- Rename the project from "Softball Complex" to "McMahon Field and Athletics Center."
- Increase total project budget to \$2,000,000.
- Guaranteed maximum price of \$1,800,000.
- Commence construction.
- Expending the project's contingency as needed to construct, equip, and/or furnish the McMahon Field and Athletics Center.

Preparation of construction documents by Renaissance continues. Revised estimates, with construction documents at 65 percent completion, indicate probable construction costs including construction management costs of approximately \$2,219,000. The current project schedule estimates completion in February, in time for the 2013 softball season. Due to the current project schedule, the final guaranteed maximum price (GMP) for construction has not been determined in time for inclusion in the Board's June agenda. The GMP includes the cost of work, the cost of direct project management, costs for general conditions, the construction manager's contingency fund, the construction manager's fees, and the University's project contingency. It is recommended that the Board of Regents grant authority to the President or her designee to negotiate and execute a contract approving a GMP not to exceed \$2,500,000 in order to meet this schedule. Any actions taken under this authority will be reported to the Board.

The McMahon Field and Athletics Center's revised estimated total project cost is \$2,700,000. One component of the revised total project budget is an owner's contingency of \$250,000.

Funding for this project, with a revised estimated total project cost of \$2,700,000, will be provided by The McMahon Foundation, additional private donations, the University's building and capital equipment funds, unobligated educational and general funds and other legally available resources.

President Ross recommended the Board of Regents:

- I. Authorize increasing the total project cost on the Campus Master Plan of Capital Projects for the McMahon Field and Athletics Center from \$2,000,000 to \$2,700,000;
- II. Authorize increasing the guaranteed maximum price (GMP) for construction from \$1,800,000 to \$2,500,000, including an owner's contingency of \$250,000; and
- III. Authorize the expenditure of the University's project contingency as needed to construct, equip and/or furnish the Academic Commons.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **ANNUAL INTERNAL AUDIT PLAN FOR 2012-2013 – CU**

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit has developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix in order to develop an audit plan. Based upon the analysis performed and the resources available, we believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for FY 2013 has been discussed with the Finance and Audit Committee and includes five departmental and functional audits. Information technology audits will also be performed during the year.

Post-audit reviews and special projects will be performed when necessary or as requested. Internal audits may be performed on an unannounced basis.

President Ross recommended that the Board of Regents approve the annual audit plan for 2012-2013.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTION(S) – CU**

#### **APPOINTMENT(S):**

Ahmad, Saeed, Assistant Professor, tenure track, Department of Physical Sciences, academic year salary of \$50,000 annualized (\$4,166.67 per month), effective August 6, 2012.

Ph.D., University of Virginia

M.Phil., Quaid-i-Azam University, Islamabad, Pakistan

M.S., Quaid-i-Azam University, Islamabad, Pakistan

B.Sc., Punjab University, Lahore, Pakistan

Years Related Experience: 2 Years

Moore, Kyle, Assistant Professor, tenure track, Department of Physical Sciences, academic year salary of \$46,000 annualized (\$3,833.33 per month), effective August 6, 2012.

Ph.D., University of Wisconsin - Madison  
 B.S., Southwestern Oklahoma State University  
 B.A., Southwestern Oklahoma State University  
 Years Related Experience: 1/2 Year

Onishi, Deidre, Assistant Professor, tenure track, Department of Theatre Arts, academic year salary of \$42,000 annualized (\$3,500.00 per month), effective August 6, 2012.

Ph.D., University of Wisconsin - Madison  
 M.Phil., Columbia University  
 M.A., University of Hawaii – Manoa  
 B.A., Carleton College  
 Years Related Experience: 4 Years

#### CHANGE(S):

Fischer, Leon, Associate Professor with tenure and department chair, Department of Agriculture, title changed to Mary Dixie Mullin Endowed Chair in the Sciences at the rank of Associate Professor with tenure and department chair, academic year salary of \$65,112 annualized which includes a \$2,600 chair stipend (\$5,426.00), effective July 1, 2012.

Ross, Cynthia, President of the University, annual review of performance and compensation, and to make any necessary adjustments thereto.

Wohlers, Anton, Director of Academic Research and Associate Professor with tenure, Department of History and Government, title changed to Director of Academic Enrichment, Associate Professor with tenure, Department of History and Government, annual salary of \$76,000 (\$6,333.33 per month), effective July 1, 2012.

#### LEAVE(S) OF ABSENCE:

Youngblood, Sheila, Instructor, Department of Mathematical Sciences, leave of absence without pay, August 8, 2012 through December 19, 2012.

#### RESIGNATION(S):

Schabot, Daniel, Assistant Professor, Department of Communication, July 31, 2012.

President Ross recommended the Board of Regents approve the personnel actions listed below.

Regent Weitzenhoffer moved approval of the amended recommendation as follows: in recognition of outstanding service to Cameron University, I recommend the item be approved with the following amendment with respect to President Cindy Ross: Cameron University will continue to pay full health and insurance premiums for President Cindy Ross on her retirement, a benefit provided to other qualified employees at other universities governed by this Board. The following voted yes on the amended motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **NONSUBSTANTIVE PROGRAM CHANGES – CU CURRICULUM CHANGES – CU QUARTERLY FINANCIAL ANALYSIS – CU**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.



**NONSUBSTANTIVE PROGRAM CHANGES – CU**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modifications shown below have been approved by the President, upon recommendation of the Provost. The changes are being submitted to the Board of Regents for information only.

## 1. PROGRAM: Minor in Arabic

PROPOSED CHANGE: Addition

COMMENTS: Add defined minor. This addition will complete the list of supporting minors for all primary languages in the International Languages curriculum. Additionally, the importance of this language locally, nationally, and internationally will make it an attractive minor for students majoring in many fields. The requested change will not require additional funds.

This item was reported for information only. No action was required.

**CURRICULUM CHANGES – CU**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Provost, respective deans and department chairs and the Curriculum Committee or Graduate Council.

COURSE ADDITIONS

<u>Prefix /Number</u>	<u>Title</u>
ARBC 3113	Advanced Modern Standard Arabic I
ARBC 3223	Advanced Modern Standard Arabic II
CHNS 2113	Intermediate Chinese I
CHNS 2223	Intermediate Chinese II
CJ 2233	American Courts
CJ 3103	Theories of Crime
CJ 3133	Ethics in Criminal Justice
CJ 4033	Research Methods and Statistics
CLSC 4153	Women in Ancient Rome
CLSC 4163	Roman Mythology
CORR 2103	Law of Corrections
GERM 2213	Intermediate German I

GERM 2223 Intermediate German II  
 LANG 1001-3 Introductory Language Workshop

COURSE ADDITIONS

LANG 3991-3 Immersion Experience  
 LATN 3113 Roman Writers I  
 LATN 3223 Roman Writers II  
 LE 2073 Legal Aspects of Policing

COURSE DELETIONS

CZCH 4153 Intensive Studies in Czech  
 DAN 4153 Intensive Studies in Danish  
 ENGL 5113 Shakespeare  
 ENGL 5413 Seminar in British Literature  
 ENGL 5613 Seminar in American Literature  
 ENGL 5813 Development of the English Language  
 INDN 4153 Intensive Studies in Indonesian I  
 INDN 4163 Intensive Studies in Indonesian II  
 NORW 4153 Intensive Studies in Norwegian  
 SWED 4153 Intensive Studies in Swedish

COURSE MODIFICATIONS

ALBN 4153	Intensive Studies in Albanian	Change in content, description and prerequisites
ARBC 4961-3	Directed Readings in Modern Standard Arabic	Change in description and prerequisites

COURSE MODIFICATIONS

CJ 2033	Criminal Procedures	Change in number, description, and prerequisites
CORR 2013	Introduction to Corrections	Change in number, prefix, and prerequisites
CTLN 4153	Intensive Studies in Catalan	Change in content, description, and prerequisites

DARI	4153	Intensive Studies in Dari I	Change in content, description, and prerequisites
DTCH	4153	Intensive Studies in Dutch	Change in content, description, and prerequisites
EDUC	1113	College Reading and Study Strategies	Change in prefix, title, description, and prerequisites
EDUC	5593	Advanced Adolescent Literature	Change in description and prerequisites
EDUC	5603	Methods of Teaching Reading in the Classroom	Change title and description
EDUC	5623	Theoretical Foundations of Reading	Change in content and description
EDUC	5633	Organization and Individualization of Reading Programs	Change in description
EDUC	5643	Advanced Diagnosis: Reading Difficulties	Change in content and description
EDUC	5663	Teaching Reading in the Content Area	Change in description and prerequisites
EDUC	5693	Advanced Children's Literature	Change in prerequisites
EDUC	5723	Language and Literacy Development	Change in content and description

COURSE MODIFICATIONS

ENGL	5121-3	English Teacher's Workshop	Change in credit, title, content, description, and prerequisites
GERM	2113	German Grammar	Change in title, level, number, and prerequisites
GERM	2123	German Culture	Change in level, number, and prerequisites
GERM	3113	German Composition	Change in description and prerequisites
GERM	3123	German Conversation	Change in description and prerequisites
HIST	1113	Early World Civilization	Change in description
HIST	1123	Modern World Civilization	Change in description

LATN	4171-3	Special Topics in Latin	Change in prefix, title, and description
LATN	4961-3	Directed Readings in Latin	Change in description and prerequisites
LE	2013	Introduction to Law Enforcement	Change in prefix and prerequisites
LING	4113	General Linguistics	Change in prerequisites
LING	4181-3	Special Topics in Linguistics	Change in prefix, title, description, and prerequisites
PHTO	4153	Intensive Studies in Pashto I	Change in content, description, and prerequisites
PLSH	4153	Intensive Studies in Polish	Change in content, description, and prerequisites

COURSE MODIFICATIONS

PORT	4153	Intensive Studies in Portuguese	Change in content, description, and prerequisites
ROMN	4153	Intensive Studies in Romanian	Change in content, description, and prerequisites
SMLI	4153	Intensive Studies in Somali I	Change in content, description, and prerequisites
TURK	4153	Intensive Studies in Turkish I	Change in content, description, and prerequisites

This item was reported for information only. No action was required.

**QUARTERLY FINANCIAL ANALYSIS – CU**

Being reported this month is the Quarterly Financial Analysis for the quarter ended March 31, 2012. The following comments are submitted for your consideration. Detailed charts are attached hereto as Exhibit A.

ALL FUNDS: CAMERON UNIVERSITY

**SCHEDULE 1 CU: STATEMENT OF REVENUES AND EXPENDITURES –  
EDUCATION AND GENERAL PART I – UNRESTRICTED**

1. Revenues – Revenues of \$33.6 million comprising 81.4 percent of the budget are reported. At the same quarter last fiscal year, there were revenues of \$34.1 million, comprising 83.2 percent of the budget.

2. Expenditures – Expenditures of \$30.9 million comprising 72.5 percent of the budget are reported. Comparable figures for the prior year show expenditures of \$30.3 million, representing 72 percent of the budget.

#### SCHEDULE 2 CU: STATEMENT OF REVENUES AND EXPENDITURES – EDUCATION AND GENERAL PART II – RESTRICTED

1. Revenues – Revenues of \$13.5 million representing 81.2 percent of the budget are reported. Prior year revenues for the same period were \$14.3 million, representing 81.2 percent of the budget.

2. Expenditures – Expenditures of \$13.5 million comprising 81.6 percent of the budget are reported. This is comparable to the prior year's expenditures of \$14.4 million at 81.8 percent of the budget.

#### SCHEDULE 3 CU: STATEMENT OF REVENUE AND EXPENDITURES – AUXILIARY ENTERPRISES

1. Revenues – Revenues for Auxiliary Enterprises are at anticipated levels.

2. Expenditures – Expenditures for Auxiliary Enterprises are at anticipated levels.

#### SCHEDULE 4 CU: DISCRETIONARY RESERVES

Discretionary reserves represent that portion of the university's resources that are not currently budgeted for expenditure or are otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs and/or unforeseen contingencies for any lawful purpose of the university.

##### E & G PART I

The E&G Part I discretionary reserves were \$6,469,189 on March 31, 2012.

##### E & G PART II

The E&G Part II discretionary reserves were \$807,502 on March 31, 2012.

#### AUXILIARY ENTERPRISES

Student Activities reserves were \$249,315 at March 31, 2012. Student Activities working capital requirements are \$227,674 leaving discretionary reserves of \$21,641.

Miscellaneous Auxiliary reserves were \$1,912,614 at March 31, 2012. Miscellaneous Auxiliary working capital requirements are \$1,188,445 leaving Miscellaneous Auxiliary discretionary reserves of \$724,169.

Student Facility reserves were \$1,482,023 at March 31, 2012. Student Facility working capital and other commitment requirements are \$533,916 leaving Student Facility discretionary reserves of \$948,107.

#### PLANT FUNDS

Section 13, Section 13 Offset and New College Funds currently have a balance of \$1,660,231.

This item was reported for information only. No action was required.

## **ROGERS STATE UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Rice pointed out that the RSU baseball team has brought a lot of publicity and pride to the University by finishing second in the NAIA College World Series. For a young program, the coaches and players have done good things, and the Chicago Cubs drafted the team's senior catcher, Lance Rymel. On the academic side, Dr. Brenda Tuberville was selected as one of 24 participants in the Bill and Melinda Gates Foundation *Global Skills for College Completion* teaching program. Brenda was selected out of 150 international applicants. Students have done well in the KSBI-TV Mind Games academic challenge, earning \$19,000 in scholarship money. Joe Sears, Bartlesville native and co-creator of a series of plays set in Tuna, Texas, is scheduled to head theatre workshops at RSU-Bartlesville this summer for high school students. Finally, two game development graduates are working with the RSU innovation center to market their game, developed as students.

### **FISCAL YEAR 2013 BUDGET – RSU**

Please see the Executive Budget Summary attached hereto as Exhibit B.

Copies of the budget are available in the Board of Regents Office and were provided to the Regents separately.

President Rice recommended the Board of Regents approve the Operating Budget for Fiscal Year 2013 as presented.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **TUITION RATES AND FEE RATES FOR FISCAL YEAR 2013 – RSU**

70 O.S. 2001, Sections 3218.8 and 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates, non-resident tuition rates, and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution). Section 3218.8 provides that the limits for undergraduate tuition and mandatory fees shall be less than one hundred and five percent (105%) of the average resident tuition and mandatory fees at the university's peer institutions. Peer institutions for regional universities are determined by the State Regents and include "like-type public institutions in surrounding and other states." Section 3218.8 also provides that the limits for guaranteed tuition rates shall be less than one hundred and fifteen percent (115%) of the nonguaranteed tuition rate. Section 3218.9 provides that the limits for graduate resident and graduate nonresident tuition and mandatory fees shall be less than the average graduate resident and nonresident tuition and mandatory fees at peer institutions.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the

college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Rogers State University is requesting Tuition and Mandatory Fee Rates for academic year 2013 (AY 2013) which reflects a 5.7% increase for resident students and 6.9% increase for nonresident students. The increase in annual resident tuition and mandatory fees for full-time undergraduate students is \$270.00.

Beginning with the 2008-09 academic year, House Bill 3397 requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first-time, full-time undergraduate student who is a resident of Oklahoma may choose to pay a guaranteed rate based on the projected average for the next four (4) years or the annual rate charged each year. The requested resident tuition undergraduate guaranteed rate is \$125.00 per credit hour for students entering Fall 2012, Spring 2013 and Summer 2013. The resident tuition undergraduate rate for AY 2013 is \$108.75 per credit hour.

Offsetting the additional cost to students are increased scholarships and other financial support. Resident tuition waivers and university scholarships will be increased 11.9% from \$3,655,600 in FY 2012 to \$4,090,000 in FY 2013.

Once approved by the Board of Regents, the tuition and mandatory fee rates request will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2012.

President Rice recommended the Board of Regents approve the proposed tuition and mandatory fees rates for FY 2013.

#### UNDERGRADUATE TUITION RATES

*(Nonresident students pay both resident and nonresident tuition)*

<u>Proposed FY '13: Resident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$108.75	\$5,046.00
<u>Proposed FY'13 Nonresident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$217.50	\$11,571.00

#### UNDERGRADUATE GUARANTEED TUITION RATES

*(Available to first time resident students only)*

<u>Proposed FY '13 Resident Tuition Per Credit Hour</u>	<u>Annual Undergraduate Tuition and Mandatory Fees 30 Credit Hours – 2 Semesters</u>
\$125.00	\$5,533.50

**MANDATORY FEES***(Charged by the credit hour)*

	<u>FY 2012 Rate</u>	<u>FY 2013 Rate</u>
Facility Fee #1	\$14.50	\$10.75
Campus Security Fee	\$ .00	\$ 3.75
Student Health Fee	\$ .00	\$ 1.00

Previously approved mandatory fees remain unchanged for FY 2013.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**SUBSTANTIVE PROGRAM CHANGES – RSU**

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the appropriate faculty, academic unit and dean, the Curriculum Committee, the Academic Council, and the Vice President for Academic Affairs. These changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: Department of Applied Technology  
Bachelor of Science in Applied Technology (107)

PROPOSED CHANGE: Program Modifications:  
Add Program Option: Renewable Energy Management

COMMENTS: The Renewable Energy Management option is designed to address the needs of this emerging industry and meet the demand for high-skilled workers to fill middle-manager positions. It focuses on providing management skills to those who have already completed substantial training or have work experience in the field, providing them with a path to career advancement.

2. PROGRAM: Department of Applied Technology  
Bachelor of Science in Applied Technology (107)

PROPOSED CHANGE: Program Modifications: Add four new courses:  
TECH 3213 Enterprise Resource Management Systems  
(cross-list with SCMT 3213)  
TECH 3403 Renewable Energy Technology  
TECH 3413 Accounting for the Renewable Energy Industry  
TECH 3423 Fundamentals of Energy Management

COMMENTS: These new courses support the proposed option Renewable Energy Management.

3. PROGRAM: Department of Applied Technology  
Bachelor of Science in Applied Technology (107)

PROPOSED CHANGE: Change course description and prerequisites:  
IT 4353 Information Assurance and Security Management



COMMENTS: Existing prerequisites are being replaced by courses that provide students with better technical writing preparation and more technical skills for success.

4. PROGRAM: Department of Applied Technology  
Bachelor of Science in Applied Technology (107)

PROPOSED CHANGE: Program Modifications:  
Remove TECH 4003 Business Data Communication Systems from the program core  
Remove MGMT 3303 Organizational Behavior from the program core  
Add three courses to the program core:  
ACCT 2103 Accounting I - Financial  
IT 4353 Information Assurance and Security Management  
TECH 3213 Enterprise Resource Management Systems (new)  
Reduce the Selected Electives to 9 credit hours

COMMENTS: The existing degree plan was reviewed and revised to align with the structure of the new option, as well as to eliminate duplicate course content and to introduce more relevant topics.

5. PROGRAM: Department of English and Humanities  
Associate in Arts in Liberal Arts (023)

PROPOSED CHANGE: Program Modification:  
Add Program Option: English - Secondary Education (023S)

COMMENTS: This option will provide a general education component congruent with Cameron University's secondary education English degree.

6. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Add new course:  
ART 1151 Freshman Art Orientation

COMMENTS: ART 1151 Freshman Art Orientation will introduce new students to the requirements for the Bachelor of Fine Arts degree and inform them of campus resources available to complete the degree, thus promoting student retention.

7. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Program Requirement Change:  
Add new course ART 1151 Freshman Art Orientation to the program core.

COMMENTS: This adds one credit hour to the required core, increasing the total credit hours for the BFA degree to 129. It is designed to promote student success and retention.

8. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Add new course:  
ART 4333 The Italian Renaissance

COMMENTS: ART 4333 The Italian Renaissance is designed to enhance the increasing interest in the Italy Study-at-Large program. It will be an appropriate elective for all options, and fits into future plans for an Art History/ Theory option.

9. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Program Modification:  
Add ART 4333 The Italian Renaissance as an elective for all options.

COMMENTS: ART 4333 The Italian Renaissance is designed to enhance the increasing interest in and popularity of the Italy Study-at-Large program. It will be an appropriate elective for all options, and fits into future plans for an Art History/ Theory option.

10. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Course Modification:  
ART 4313 Art Theory II - remove prerequisite

COMMENTS: ART 3313 Art Theory I is not needed for success in Art Theory II. The proposal includes offering Art Theory II as an alternative elective with Art Theory I, to be offered in rotation. The net effect will be increased enrollment in Art Theory II, and greater flexibility for BFA students in planning their schedules.

11. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Program Modification:  
Add ART 4313 Art Theory II as an option to the program core, offering students the choice between it and ART 3313 Art Theory I.

COMMENTS: To be offered in rotation with Art 3313 Art Theory I, this alternative elective will provide greater flexibility for BFA students in planning their schedules.

12. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art (119)

PROPOSED CHANGE: Course Modifications - change number, level, description:  
FROM: ART 2353 Printmaking II  
TO: ART 3233 Printmaking II

COMMENTS: This course has been restructured to provide more rigorous course work at the upper-division level.

13. PROGRAM: Department of History and Political Science  
Associate in Arts in Secondary Education (012)

PROPOSED CHANGE: Add new course:  
GEOG 2123 World Regional Geography

COMMENTS: This course will serve as a "major area of interest" for Social Science for the A.A. in Secondary Education.

14. PROGRAM: Department of History and Political Science  
Associate in Arts in Secondary Education (012)

PROPOSED CHANGE: Other Degree Program Modification:  
Add new course GEOG 2123 World Regional Geography to the following programs:

As an elective for the A.A. in Secondary Education (012)  
As an elective for the B.S. in Social Science (110)  
As a requirement for Cameron University's Bachelor of Arts in Social Studies Education, delivered jointly with RSU

COMMENTS: This course will serve as a "major area of interest" for Social Science for the A.A. in Secondary Education, as well as an additional choice in the above-listed programs.

15. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Add eleven new courses:

ENGL 3513	Literature for Children and Young Adults
ENGL 3950	Special Topics in English
ENGL 4513	English Grammar and Usage
ENGL 4533	English Linguistic
GERM1223	Beginning German II
HUM 3833	Studies-at-Large: The Americas
HUM 3950	Special Topics in Humanities
HUM 4213	Will Rogers' America
HUM 4833	Studies-at-Large: International
PHIL 3343	Advanced Ethics
PHIL 3950	Special Topics in Philosophy

COMMENTS: These courses increase upper-division offerings and provide students with additional opportunities to study various aspects of culture, while pursuing academically rigorous studies and developing critical thinking, research and communication skills. English course additions will make our offerings more congruent with Cameron University's and facilitate our partnership in secondary education.

16. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Degree Program Modification: Add six new courses as selections under Major Emphasis, Global Humanities Option:

HUM 3833	Studies-at-Large: The Americas
HUM 3950	Special Topics in Humanities
HUM 4213	Will Rogers' America
HUM 4833	Studies-at-Large: International
PHIL 3343	Advanced Ethics
PHIL 3950	Special Topics in Philosophy

COMMENTS: These courses increase upper-division offerings and provide students with additional opportunities to study various aspects of culture, while pursuing academically rigorous studies and developing critical thinking, research and communication skills.

17. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Degree Program Modification: Add four new courses as selections under Major Emphasis, English Option:

ENGL 3513	Literature for Children and Young Adults
ENGL 3950	Special Topics in English
ENGL 4513	English Grammar and Usage
ENGL 4533	English Linguistics

COMMENTS: These courses increase upper-division offerings and provide students with additional opportunities to study various aspects of culture, while pursuing academically rigorous studies and developing critical thinking, research and communication skills. These English course additions will make our offerings more congruent with Cameron University's and facilitate our partnership in secondary education.

18. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course Modification: change name:

FROM: GERM 1113 Beginning German  
TO: GERM 1113 Beginning German I

COMMENTS: This course will serve as a prerequisite to new course GERM 1223 Beginning German II.

19. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Program Modification:  
Add Beginning German I as a General Education requirement, Global Studies

COMMENTS: Complemented by Beginning German II, this course provides students with another language pair to satisfy the World Language degree requirement.

20. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Program Modification:  
Add Beginning German II as a selection under World Languages

COMMENTS: Complemented by Beginning German I, this course provides students with another language pair to satisfy the World Language degree requirement.

21. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course Modifications: number, level, description:

FROM: PHIL 1213 Introduction to Logic  
TO: PHIL 2123 Introduction to Logic

COMMENTS: This course is better suited to second-year students, and content has been expanded to include symbolic logic. It will also support an envisioned Minor in Philosophy.

22. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course Modifications: name, number, level, description:  
FROM: PHIL 2113 History of Ancient Philosophy  
TO: PHIL 3313 Ancient Philosophy

COMMENTS: The course has been restructured to include non-western philosophy and provide more rigorous content. It will also provide an upper-division selection to support an envisioned Minor in Philosophy.

23. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course Modifications: name, number, level, description:  
FROM: PHIL 2313 History of Medieval Philosophy  
TO: PHIL 3313 Medieval and Renaissance Philosophy

COMMENTS: The course has been restructured to include non-western philosophy and provide more rigorous content. It will also provide an upper-division selection to support an envisioned Minor in Philosophy.

24. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Degree Program Modification: Delete the following courses from Major Emphasis, Global Humanities Option:

ART 3003 Western Art History to 1400  
ART 3213 Western Art History 1850 - Present  
ART 3313 Art Theory I  
ART 4313 Art Theory II  
MUSC 1013 Fundamentals of Music  
MUSC 3273 History of Music I  
NAMS 1123 Native American Spirituality I  
NAMS 4263 Native American Law

COMMENTS: These deletions refine the degree plan and allow for increased focus on humanities courses.

25. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art

PROPOSED CHANGE: Degree Program Modification: Add four new courses:

MUSC 2310 Jazz Ensemble  
MUSC 2210 Choir  
MUSC 2410 Concert Band  
MUSC 2411 Concert Band

COMMENTS: RSU seeks to increase our current academic and ensemble music offerings to serve an expanding base of musicians, and attract and retain more students. The addition of the Concert Band pair is another part of the music program's rebuilding strategy. Zero level classes allow community members or students not seeking credit to participate in the ensemble without associated tuition and fee charges.

26. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art

PROPOSED CHANGE: Course Modifications: change name, level, description, prerequisite:

FROM: MUSC 2211 Choir II  
TO: MUSC 2211 Choir

COMMENTS: This change simplifies the course numbering system and brings it into line with most other Oklahoma schools.

27. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art

PROPOSED CHANGE: Course Modifications: change name, level, description, prerequisite:

FROM: MUSC 2311 Jazz Ensemble II  
TO: MUSC 2311 Jazz Ensemble

COMMENTS: This change simplifies the course numbering system and brings it into line with most other Oklahoma schools.

28. PROGRAM: Department of Fine Arts  
Bachelor of Fine Art

PROPOSED CHANGE: Delete four courses from course inventory:

MUSC 1211 Choir I  
MUSC 1311 Jazz Ensemble I  
MUSC 3311 Jazz Ensemble III  
MUSC 4311 Jazz Ensemble IV

COMMENTS: These deletions, part of the modification of the Minor in Music, simplify the course numbering system and bring it into line with most other Oklahoma schools.

President Rice recommended the Board of Regents approve the proposed changes in the Rogers State University academic programs.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **MEMORANDUM OF AGREEMENT WITH ROGERS COUNTY – RSU**

Rogers State University has a need to expand and repair existing streets and parking lots. With limited resources, it would be several years before the necessary projects could be completed without additional money.

While considering priorities, funding sources, and scheduling of paving projects, President Rice and District 2 County Commissioner, Mike Helm, discussed the possibility of entering into a Memorandum of Agreement whereby the County could assist the University with paving projects on the Claremore campus.

The Memorandum of Agreement provides the County will supply equipment and labor at its own cost for construction or repair of roadways and parking lots on the Claremore campus. In addition, the County will supply the required asphalt or other agreed materials for the projects, and Rogers State University will reimburse the County for the actual cost of the materials.

Rogers State University will furnish all other supplies and materials necessary to complete the projects at its own costs and will be responsible for the administration and oversight of the projects.

Legal Counsel has reviewed the Memorandum of Agreement and a copy is attached hereto as Exhibit C for the Board of Regents' consideration.

President Rice recommended the Board of Regents:

- I. Approve the Memorandum of Agreement with Rogers County; and
- II. Authorize the President or his designee to execute the Memorandum of Agreement between Rogers State University and the Rogers County Board of County Commissioners.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **TOBACCO-FREE CAMPUS – RSU**

Policy 10.9 Tobacco Use, dated July 2004, restricted smoking or other tobacco use in all buildings on the Claremore, Bartlesville and Pryor campuses. It also stated smoking was prohibited within twenty-five feet of an entrance to a building.

On February 6, 2012, Governor Mary Fallin issued Executive Order 2012-01 banning all use of tobacco products on all state property. Between now and July 1, 2012, the University will complete the task of updating and placement of no tobacco signs and revising the necessary handbooks and other printed materials to harmonize with the Executive Order and the attached policy.

President Rice recommended the Board of Regents approve deleting the Tobacco Use Policy Number 10.9, dated July 2004 and replace the policy with the Tobacco-Free Policy, attached hereto as Exhibit D, in order to harmonize the University's Policy with the Governor's Executive Order 2012-01.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **STUDENT HOUSING UNIVERSITY VILLAGE HANDBOOK – RSU**

The Student Housing Handbook includes the policies and procedures for students living in student housing for University Village A and University Village B.

Proposed changes incorporated into the handbook are the result of staff recommendations to clarify issues, to include new topics that were not previously included in the handbook, and to address issues unique to the new student housing complex.

Legal Counsel has reviewed the proposed amendments to the handbook and a copy is attached hereto as Exhibit E.

President Rice recommended the Board of Regents approve the Student Housing University Village Handbook.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **DISPOSITION OF PROPERTY – RSU**

The institution for many years operated the Child Development Center as a child day care facility on the Claremore campus. It has had a long history of outstanding service to the University and community. The Child Development Center is located in a two story facility built in 1945 with approximately 4,887 square feet. The Center serves approximately 40 children of the total 50 children the Center is licensed to serve due to building limitations.

The center has operated without the opportunity to expand due to the size of the building and has continued to operate in a deficit for a number of years. Five years ago the operating loss was \$50,000 with increasing operating losses each year to potentially \$80,000 this fiscal year.

Staff has reviewed options to build a new facility and has determined it would be too costly to build without a major donor. Attempts to locate a donor have been unsuccessful. Staff has implemented cost saving measures for several years but the measures have not been sufficient to absorb the losses. After careful consideration, the decision was made to discontinue operations and close the facility. Based upon the recommendation, staff and parents were informed in May the Child Development Center would cease operations June 30, 2012.

Due to the age of the building, attempting to renovate the building for other University purposes has been determined to be unfeasible and the building would not meet the long-term requirements of the University.

President Rice is recommending the building should be demolished and the land used to fulfill other purposes of the University. Short-term use of the land would be a parking lot to meet the need for additional parking on campus.

Previously, eight of the ten faculty houses located on the north side of campus along Blue Starr Drive were demolished to make room for a parking lot for the new student apartments. Two of the remaining faculty houses were retained in order to provide temporary space for the men and women soccer players and coaches. With the completion of construction of the soccer building, coaches and soccer players will be moving out of the two houses into the new facility. It is anticipated the move should be completed in early July.

The two houses do not provide any benefit to the institution and do not serve the immediate or long-term needs of the University. As originally planned, it is now time to demolish the remaining two houses in order to use the land for a new parking lot. The parking area is located northeast of the apartments near the new soccer building. It will be used primarily for visiting soccer teams and athletic personnel.

President Rice recommended the Board of Regents authorize the President to demolish the Child Development Center Building and two houses on the Claremore campus.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.



**ANNUAL AUDIT PLAN FOR FISCAL YEAR 2013 – RSU**

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit has developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix in order to develop an audit plan. Based upon the analysis performed and the resources available, we believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for FY 2013 has been discussed with the Finance and Audit Committee and includes seven departmental and functional audits. Information technology audits will also be performed during the year.

Post-audit reviews and special projects will be performed when necessary or as requested. Internal audits may be performed on an unannounced basis.

President Rice recommended that the Board of Regents approve the annual Audit Plan for 2012-2013.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**ACADEMIC PERSONNEL ACTION(S) – RSU****NEW APPOINTMENT(S):**

Oberrieder, Matthew, Ph.D., Assistant Professor of Humanities, Department of English and Humanities, tenure track, annualized rate of \$45,000 for 10 months (\$4,500 per month) effective August 1, 2012.

Ph.D., Philosophy, Tulane University  
 M.A., Philosophy, Tulane University  
 B.A., The University of Tulsa  
 Last Position: Villanova University  
 Years Related Experience: 12

**REAPPOINTMENT(S):**

Gilliland, Sandra, M.A., Temporary Instructor of Psychology, Department of Psychology, Sociology and Criminal Justice, non-tenure track, annualized rate of \$35,000 for 10 months (\$3,500 per month), effective August 1, 2012.

M.A., Marriage and Family Counseling, New Orleans Baptist Theological Seminary  
 B.S., Psychology, Northern Arizona University  
 Last Position: Rogers State University  
 Years Related Experience: 6

Kyrylov, Vadym, Ph.D., Associate Professor of Applied Technology, Department of Applied Technology, continuation as Sarkeys Endowed Chair through May 30, 2013.

**CHANGE(S):**

Bowen, C. Jerry, Ph.D., Assistant Professor of Biology, Department of Biology, tenure-track position, supplemental pay for assuming duties of Interim Department Head, salary changed from an annualized rate of \$43,260 for 10 months (\$4,326 per month), to annualized rate of \$56,787 for 12 months (\$4,732.25 per month), August 1, 2012.

Grabowski, Frank, Ph.D., Assistant Professor of Philosophy/Interim Department Head, Department of English and Humanities, tenure-track position, parity adjustment and supplemental pay, salary changed from annualized rate of \$56,925 or (\$4,743.75 per month), to annualized rate of \$58,875 or (\$4,906.25 per month), June 1, 2012.

Grabowski, Frank, Ph.D., title and rank changed from Assistant Professor of Philosophy/Interim Department Head to Associate Professor of Philosophy/Interim Department Head, Department of English and Humanities, tenure-track position, salary changed from annualized rate of \$58,875 for 12 months (\$4,906.25 per month), to annualized rate of \$61,238 for 12 months (\$5,103.16 per month), August 1, 2012.

Housel, Steve, Ph.D., Assistant Professor, Department of History and Political Science, tenure-track position, parity adjustment, salary changed from annualized rate of \$41,200 for 10 months (\$4,120 per month), to annualized rate of \$43,500 for 10 months (\$4,300 per month), August 1, 2012.

Kirk, Johnny Mark, earned Ph.D., Assistant Professor of Psychology, Department of Psychology, Sociology and Criminal Justice, tenure-track position, annualized salary for 10 months \$42,000 (\$4,200 per month), August 1, 2012.

Ph.D., Educational Psychology, Oklahoma State University

M.H.R., University of Oklahoma

B.S., Social Science, Rogers State University

Last Position: Rogers State University

Years Related Experience: 3

Wilson, Sigismond, Ph.D., Assistant Professor, Department of History and Political Science, tenure-track position, parity adjustment, salary changed from annualized rate of \$42,000 for 10 months (\$4,200 per month) to annualized rate of \$43,400 for 10 months (\$4,340 per month), August 1, 2012.

#### RESIGNATION(S)/TERMINATION(S):

Green, Larry, Ph.D., Associate Professor and Department Head, Department of Biology, June 30, 2012. Resignation

Parks, Charles, Ph.D., Associate Professor of Business, Department of Business, May 9, 2012. Non-reappointment

President Rice recommended the Board of Regents approve the faculty personnel actions shown above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **ADMINISTRATIVE & PROFESSIONAL PERSONNEL ACTION(S) – RSU**

##### NEW APPOINTMENTS(S):

Phillips, Maynard, Vice President for Development, annualized rate of \$140,000 for 12 months (\$11,666.66 per month), July 1, 2012. Administrative Staff.

##### CHANGE(S):

Rice, Larry, President of the University, annual review of performance and compensation, and to make any necessary adjustments thereto.

**RETIREMENT(S):**

Brown, Ray, Ph.D., Vice President for Economic and Community Development, June 30, 2012.

President Rice recommended Board of Regents approve the administrative and professional personnel actions listed below.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**NONSUBSTANTIVE PROGRAM CHANGES – RSU  
CURRICULUM CHANGES – RSU**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

**NONSUBSTANTIVE PROGRAM CHANGES – RSU**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, Curriculum Committee, and the Academic Council.

1. PROGRAM: Department of English and Humanities

PROPOSED CHANGE: Add Minor in Honors (900)

COMMENTS: In response to demand from Honors students in a variety of disciplines, this minor is being added to supply a broader-based curriculum. In addition, the enhanced scope of offerings will attract more students to the program.

2. PROGRAM: Department of Fine Arts

PROPOSED CHANGE: Modify Minor in Music (119U)

COMMENTS: Changes in the Minor in Music requirements strengthen the focus in the various ensemble components, add a Concert Band ensemble to round out selections, simplify the course numbering system and harmonize numbering with most other Oklahoma institutions. In addition, they encourage participation by the community at large and non-credit seeking students.

3. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course modifications: change name and description:

FROM: HUM 3733 Medical Humanities

TO: HUM 3733 Medical Issues in Literature and Film

COMMENTS: The proposed name more accurately reflects course content.

4. PROGRAM: Department of English and Humanities  
Bachelor of Arts in Liberal Arts (109)

PROPOSED CHANGE: Course modifications: change name and description:

FROM: ENGL 3033 Creative Writing for Game Design  
TO: ENGL 3033 Creative Writing for the Popular Market

COMMENTS: The proposed name better reflects the broader nature of course content.

This item was reported for information only. No action was required.

## CURRICULUM CHANGES – RSU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, additions and modifications itemized below have been approved by the President and Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, the Curriculum Committee, and the Academic Council.

### Approved Course Changes

#### COURSE ADDITIONS

<u>Prefix / Number</u>	<u>Title</u>	<u>Comments</u>
ART 1151	Freshman Art Orientation	
ART 4333	The Italian Renaissance (1400-1600)	
ENGL 3513	Literature for Children and Young Adults	
ENGL 3950	Special Topics in English	
ENGL 4513	English Grammar and Usage	
ENGL 4533	English Linguistics	
GEOG 2123	World Regional Geography	
GERM 1223	Beginning German II	
HONS 3123	Special Topics in Honors	
HONS 3133	Honors Study-at-Large	
HUM 3833	Studies-at-Large: The Americas	
HUM 3950	Special Topics in Humanities	
HUM 4213	Will Rogers' America	
HUM 4833	Studies-at-Large: International	
MUSC 2210	Choir	

MUSC	2310	Jazz Ensemble
MUSC	2410	Concert Band
MUSC	2411	Concert Band
PHIL	3343	Advanced Ethics
PHIL	3950	Special Topics in Philosophy
TECH	3213	Enterprise Resource Management Systems
TECH	3404	Renewable Energy Technology
TECH	3413	Accounting for the Renewable Energy Industry
TECH	3423	Fundamentals of Energy Management

COURSE MODIFICATIONS

ART	2353	Printmaking II	Change number, level and description
ART	4313	Art Theory II	Remove prerequisite
ENGL	3033	Creative Writing for Game Design	Change name and description
GER	1113	Beginning German I	Change name
M HUM	3733	Medical Humanities	Change name and description
IT	4353	Information Assurance and Security Management	Change course description and prerequisites
MUSC	2211	Choir II	Change title, description, prerequisite
MUSC	2311	Jazz Ensemble II	Change title, description, prerequisite
PHIL	1213	Introduction to Logic	Change name, number, level, and description
PHIL	2113	History of Ancient Philosophy	Change name, number and description
PHIL	2313	History of Medieval Philosophy	Change name, number and description

COURSE DELETIONS

MUSC	1211	Choir I	Delete from course inventory
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MUSC	1311	Jazz Ensemble I	Delete from course inventory
MUSC	3311	Jazz Ensemble III	Delete from course inventory
MUSC	4311	Jazz Ensemble IV	Delete from course inventory

### Approved Program Changes

#### MINOR ADDITION

Department of English and Humanities

- Add Minor in Honors (900)

#### MINOR MODIFICATION

Department of Fine Arts

- Modify Minor in Music (119U)

#### PROGRAM OPTION MODIFICATIONS

Department of English and Humanities

Associate in Arts in Liberal Arts (023)

- Add Program Option: English - Secondary Education (023S)

Department of English and Humanities

Bachelor of Arts in Liberal Arts (109)

- Add new courses to Major Emphasis, Global Humanities Option
 

ENGL	3513	Literature for Children and Young Adults
ENGL	3950	Special Topics in English
ENGL	4513	English Grammar and Usage
ENGL	4533	English Linguistics
HUM	3833	Studies-at-Large: The Americas
HUM	3950	Special Topics in Humanities
HUM	4213	Will Rogers' America
HUM	4833	Studies-at-Large: International
PHIL	3343	Advanced Ethics
PHIL	3950	Special Topics in Philosophy
- Add GERM 1113 Beginning German to General Education Requirements, Global Studies
- Add new course GERM 1223 Beginning German II as a selection under World Languages
- Delete the following courses from Major Emphasis, Global Humanities Option:
 

ART	3003	Western Art History to 1400
ART	3213	Western Art History 1850 - Present
ART	3313	Art Theory I
ART	4313	Art Theory II
MUSC	1013	Fundamentals of Music
MUSC	3723	History of Music I
NAMS	1123	Native American Spirituality I
NAMS	4263	Native American Law

Department of Applied Technology

Bachelor of Technology in Applied Technology (107)

- Add Program Option: Renewable Energy (107E)

## PROGRAM MODIFICATIONS

### Department of Fine Arts Bachelor of Fine Art (119)

- Add new course ART 1151 Freshman Art Orientation to the program core (This will increase the total credit hours required for the degree from 128 to 129.)
- Add ART 4313 Art Theory II as an option to the program core, with ART 3313 Art Theory I
- Add new course ART 4333 The Italian Renaissance (1400-1600) as an elective for all options

### Department of History and Political Science Associate in Arts in Secondary Education (012)

- Add new course GEOG 2123 World Regional Geography as an elective to the A.A. in Secondary Education (012)
- Add new course GEOG 2123 World Regional Geography as an elective to the B.S. in Social Science (110)
- Add new course GEOG 2123 World Regional Geography as a requirement for Cameron University's Bachelor of Arts in Social Studies Education, delivered jointly with RSU

### Department of Applied Technology Bachelor of Technology in Applied Technology (107)

- Remove TECH 4003 Business Data Communication Systems from the program core
- Remove MGMT 3303 Organizational Behavior from the program core
- Add three courses to the program core
  - ACCT 2103 Accounting I – Financial
  - IT 4353 Information Assurance and Security Management
  - TECH 3213 Enterprise Resource Management Systems
- Reduce the Selected Electives to 9 credit hours

This item was reported for information only. No action was required.

## **THE UNIVERSITY OF OKLAHOMA**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Boren began his report by pointing out that the Regents would be asked to approve personnel actions that include naming Nicole Judice Campbell the Interim Dean of the University College, succeeding Doug Gaffin who will be returning to the classroom. Nicole Campbell has been serving as associate dean of the College and has done an outstanding job. Dean Campbell is a psychologist and has remained in teaching while being an administrator. The President moved on to speak of the budget and the fact that the State share of the University's budget has been falling dramatically over the past two decades. This is a difficult impact to buffer as it shifts the costs from the State to the families and students themselves. This dangerous trend closes the door of opportunity for some students. Private giving has been absolutely essential to the University's ability to continue providing enrichment programs and scholarships for students. In the six-year period 2006-2012, the University has averaged almost \$137 million per year in private gifts, with \$141 million plus in 2012 alone. As President Ross mentioned, the University also adds additional funds to the State's OHLAP program to enable those students at the very bottom end economically to have an opportunity to come to The University of Oklahoma. He complimented Vice President Tripp Hall and all of his staff on the development team. He

included everyone in the room in that team including members of the Board who are constantly giving themselves, helping with prospects and keeping the administration informed of possible gifts to the University. Private funding enables the University to move forward instead of stopping progress when there are \$100 million in budget cuts, as over the last three years, and are having to absorb fixed costs. Fundraising for the Headington Hall project, which will house 50/50 student athletes and non-athletes, is over the \$20 million mark and some former student athletes have been among the major donors. Recent gifts from Adrian Peterson and Sam Bradford do not go unnoticed.

Chairman Rainbolt-Forbes thanked the President for his thoughtful and concerted effort to keep moving the State forward through its most important asset, young people, by helping provide scholarships for everyone to be able to attend the University.

### **MEETING DATES FOR 2013**

This item was pulled from consideration.

### **AMENDMENT TO THE HSC INDIVIDUAL CONFLICTS OF INTEREST POLICY – HSC**

The U.S. Department of Health and Human Services has issued final regulations related to individual conflicts of interest in federally-funded (PHS) research. Such regulations require institutions to amend their individual conflicts of interest policies to incorporate those changes by August 24, 2012.

The key changes in the regulations relate to: 1) the scope of interests that now qualify as “significant financial interests” that must be disclosed by the investigator to the institution through a financial interest disclosure process, including reimbursed or sponsored travel in certain instances; 2) requiring the institution to make determination of whether the disclosure of significant financial interest constitutes a financial conflict of interest (FCOI), related to PHS-funded research, prior to the FCOI analysis; 3) a lowered dollar threshold for significant financial interest from \$10,000 to \$5,000 for remuneration or equity interest in publically traded entities; 4) mandated public access to individual investigator FCOI information; and 5) requiring institutions to ensure that, prior to engaging in covered research, and at least every 4 years, investigators are trained on regulations, the institution’s FCOI policies, and the investigator’s responsibility to disclose significant financial interests.

The Health Sciences Center Office of Research Administration has taken steps to modify current COI procedures and COI forms, and to begin implementing required training in order to meet the new Department of Health and Human Services requirements.

The definition of investigator is being clarified (Appendix A). And, in order to allow flexibility to modify forms to comply with new requirements as they arise, it is proposed to eliminate the forms from the Conflicts of Interest Policy (Appendix G).

Modifications to the relevant section of the current conflicts of interest policy are noted as deletions by strike-through and additions by underline on the document attached hereto as Exhibit F.



President Boren recommended that the Board of Regents approve revisions to the Conflicts of Interest Policy at the Health Sciences Center to adhere to revised federal regulations.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **JOURNAL AND DATABASE SUBSCRIPTIONS FOR THE ROBERT M. BIRD LIBRARY – HSC**

Journal and database subscriptions are required by the Robert M. Bird Health Sciences Library to provide journals, electronic books and databases to faculty and students. The specific group of subscriptions required by the Library is not available from other sources. The actual cost for the annual journal/electronic book subscription last year was \$443,500 and the database cost was \$297,103. The cost of the required subscriptions continues to increase significantly each year. Projected costs for FY13 are based on the previous year actual expenses plus a 15% increase, which is the standard national trend.

Funding has been identified, is available and budgeted within the Library operations account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$851,700 to Ovid Technologies, Inc., of Norwood, Maine, on a sole source basis, for the one-year period beginning July 1, 2012.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **PROFESSIONAL SERVICE AGREEMENT – HSC**

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a contract with an outside vendor for professional services performed by OUHSC faculty:

HCA Health Services of Oklahoma, Inc.

OUHSC will provide full anesthesia coverage to HCA Health Services of Oklahoma including both on-site availability and on-call availability utilizing OUHSC's representatives who are Physicians, Residents, Certified Registered Nurse Anesthetists, Physician Assistants, Locum Tenens, including medical direction of each service area. The Agreement was received and signed on May 01, 2012.

President Boren recommended that the Board of Regents approve the professional service agreement for The University of Oklahoma Health Sciences Center as listed.

HCA Health Services of Oklahoma, Inc.  
College of Medicine/Department of Anesthesiology  
Term of Agreement 05/01/2012 to 05/31/2013

\$15,447,118

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## DENTISTRY CURRICULUM REDESIGN AND PATIENT DELIVERY SYSTEM FACILITIES REMODEL – HSC

At the May 2011 meeting, the Board of Regents first approved the Dentistry Curriculum Redesign and Patient Delivery System Facilities Remodel project. At the May 2012 meeting, the Board ranked Bockus Payne Associates Architects first among firms considered to provide professional architectural and engineering services for the project. This project involves renovation and reconfiguration of the clinical and administrative areas of the third floor of the Dental Clinical Sciences Building, along with the purchase and/or replacement of equipment and furniture.

In order to obtain expertise of a construction manager in sequencing the work and flexibility to undertake construction in an occupied building, it was determined that construction can best be accomplished utilizing the construction management project delivery method. A request for qualifications was sent to the firms that are currently registered with the Construction and Properties Division of the State of Oklahoma Department of Central Services as providers of at-risk construction management services. A committee was formed to evaluate the responses received from 10 firms. The committee was composed of the following:

Wilton Berry, Campus Architect-HSC, Architectural and Engineering Services, Chair  
 Raymond Cohlma, Director of Comprehensive Care, College of Dentistry  
 Michael Ferguson, Associate Dean of Finance & Administration, College of Dentistry  
 Stuart Hall, Assistant Director of Operations, Site Support  
 Paul Manzelli, Assistant Vice President for Administration and Finance and Director, Capital Planning and Projects

Based on the proposals and client references, five firms were selected by the interview committee for further evaluation. Interviews were conducted with each of the firms, and the committee evaluated and rated the firms and ranked them as shown below.

1. Timberlake Construction, Oklahoma City
2. Nabholz Construction Services, Oklahoma City
3. Lippert Brothers, Inc., Oklahoma City
4. Anderson & House, Inc., Oklahoma City
5. Gail Armstrong Construction, Norman

### DENTISTRY CURRICULUM REDESIGN AND PATIENT DELIVERY SYSTEM FACILITIES REMODEL CONSTRUCTION MANAGEMENT FIRM EVALUATION SUMMARY

	Timberlake Construction Okla. City	Nabholz Construction Services Okla. City	Lippert Brothers, Inc. Okla. City	Anderson & House, Inc. Okla. City	Gail Armstrong Construction Norman
Experience with Similar Projects	108	120	117	102	99
Quality Pre-construction Services	84	74	74	72	66
Quality of Construction Phase Services	120	117	117	111	102
Resources of the Firm	40	39	40	35	32
Total Points	<u>352</u>	<u>350</u>	<u>348</u>	<u>320</u>	<u>299</u>

The approved total project budget for the project is \$9,696,756. Funding for the project will be provided from University sources and private funding.

President Boren recommended the Board of Regents:

- I. Rank in the order presented below firms under consideration to provide at-risk construction management services for the Dentistry Curriculum Redesign and Patient Delivery System Facilities Remodel project;
- II. Authorize the University administration to negotiate the terms of an agreement, including a fee for preconstruction phase construction management services, starting with the highest-ranked firm;
- III. Authorize the President or his designee to execute the Agreement for At-Risk Construction Management Services for each identified project; and
- IV. Authorize the University administration to negotiate a guaranteed maximum price for construction, to be presented to the Board for formal approval.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **CAMPUS POLICE DEPARTMENT BUILDING EXPANSION – HSC**

At the May 2012 meeting, the Board of Regents approved the Campus Police Department Building Expansion project as a part of the Campus Master Plan of Capital Improvement Projects for the Norman Campus. This project involves the construction of a 2,970-square-foot addition to the Campus Police Department building. The addition will facilitate the expansion of campus dispatch as required for surveillance and alarm technologies that have significantly increased in recent years. In addition, office space is needed to properly coordinate teams of officers that continue to expanded with growing police services throughout the health center campus.

Construction documents for the project were prepared by the project architects, Cavin Design Group, an on-call architectural consultant, and the project was advertised for bid.

### **I. AWARD CONTRACT FOR CONSTRUCTION**

On June 4, 2012, bids for construction were received from eight firms. The bids have been evaluated by the project architects and the following representatives of the University administration:

Wilton Berry, Campus Architect-HSC, Architectural and Engineering Services  
Paul Manzelli, Assistant Vice President for Administration and Finance and Director  
Capital Planning and Projects  
Michael Moorman, Director, Architectural and Engineering Services  
Ed Welch, Chief of Police, Campus Police and Safety

It is recommended that a contract in the amount of \$596,000 be awarded to L. Wallace Construction of Oklahoma City, the low bidder. A complete tabulation of the bids is shown below.

## II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing one million dollars or less. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

It is anticipated construction will commence in July 2012 and be substantially completed by March 2013. The estimated total project cost is \$730,000, with funding identified, available and budgeted from institutional funds.

### TABULATION OF BIDS CAMPUS POLICE DEPARTMENT BUILDING EXPANSION

	<u>L. Wallace Construction Okla. City</u>	<u>Ben Hayes Construction Goldsby</u>	<u>Design + Build Group Okla. City</u>	<u>Manhattan Construction Okla. City</u>
Base Proposal	\$596,000	\$643,000	\$696,000	\$698,500
Alternate No. 1, Shower Room Finishes	\$28,000	(\$360)	\$11,000	\$3,000
	<u>J.L. Walker Construction, Inc. Okla. City</u>	<u>Jenco Construction Co. Okla. City</u>	<u>Shiloh Enterprises, Inc. Edmond</u>	<u>Pillar Contracting Okla. City</u>
Base Proposal	\$712,000	\$754,000	\$764,000	\$789,000
Alternate No. 1, Shower Room Finishes	\$21,400	\$6,000	(\$1,768)	\$13,700

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$596,000 to L. Wallace Construction of Oklahoma City, the low bidder, for construction of the Campus Police Department Building Expansion project; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### REPAIRS FOR BIOMEDICAL SCIENCES BUILDING – HSC

Repair and preventative measures are necessary for the Biomedical Sciences building due to water leakage problems for identified portions of building walls, windows and doors. The required repairs include restorative measures prevent future damage.

In response to a competitive solicitation, the following bids were received:

Hammond Caulking, Inc.	Las Vegas, Nevada
Midland Restoration Company, Inc.	Fort Scott, Kansas
Western Waterproofing Company, Inc.	Tulsa

The evaluation team comprised the following individuals:

Michael Dunn, Assistance Director, Work Control, Site Support  
 Stuart Hall, Assistant Director, Mechanical, Electrical and Plumbing, Site Support  
 Susan Hendon, Buyer, Purchasing  
 David Kinter, Assistant Director, Special Projects, Site Support

The evaluation criteria were meeting specifications of bid, project timeframes, experience and price.

The results of the evaluation were as follows:

Supplier	Met Specifications	Cost
Midland Restoration Company Inc.	Yes	\$267,330
Western Waterproofing Company, Inc.	Yes	\$312,800
Hammond Caulking, Inc.	Yes	\$351,990

The evaluation team determined that the response submitted by Midland Restoration Company, Inc., of Fort Scott, Kansas, meets all requirements of the RFP, is the low bid, and represents best value to the University.

Funding has been identified, is available and budgeted within the Site Support Operating account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$267,330 to Midland Restoration Company, Inc., of Fort Scott, Kansas, the low bidder, for specified repairs for the Biomedical Sciences Building.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **BOILER WATER TREATMENT SYSTEM FOR STEAM AND CHILLED WATER PLANT – HSC**

Site Support has identified the need to purchase a boiler water treatment system for the Steam and Chilled Water plant servicing the Health Sciences Center and surrounding medical complex. The acquisition will replace the existing chemical based treatment equipment with a reverse osmosis boiler water treatment system that delivers superior water quality and is anticipated to extend the useful life of the boilers and steam system.

In response to a competitive solicitation, the following bids were received:

Matherly Mechanical Contractors, LLC	Midwest City
United Mechanical, Inc.	Oklahoma City

The evaluation team comprised the following individuals:

Jim Dhaenens, Assistant Director of Operations, Site Support  
 Fred Erdman, Senior Engineer, Frankfort-Short-Bruza Associates  
 Brad Larson, Senior Buyer, Purchasing  
 Peter Ray, Assistant Director of Operations, Site Support

The evaluation criteria were meeting specifications of bid, project timeframes experience and price.

The results of the evaluation were as follows:

Supplier	Met Specifications	Cost
United Mechanical, Inc.	Yes	\$597,882
Matherly Mechanical Contractors, LLC	Yes	\$706,500

The evaluation team determined that the response submitted by United Mechanical, Inc., of Oklahoma City, meets all requirements of the solicitation, is the low bid, and represents best value to the University.

Funding has been identified, is available and budgeted within the Steam and Chilled Water Plant upgrade project funds.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$597,882 to United Mechanical, Inc., of Oklahoma City, the low bidder, for the purchase and installation of a boiler water treatment system for the Steam and Chilled Water Plant, Health Sciences Center Campus.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **COMPUTED TOMOGRAPHY SCANNER – HSC**

The Department of Medical Imaging and Radiation Sciences, College of Allied Health, has identified the Computed Tomography (CT) Scanner as an essential resource to provide high quality imaging in support of its teaching mission and educational programs in radiography, nuclear medicine, radiation therapy, and medical dosimetry. The CT scanner equipment will be used to provide student instruction and extensive training in procedure protocols and to gain valuable experience in CT post processing.

In response to a competitive solicitation the following bids were received:

Chicago Medical Exchange, Inc.	Chicago, Illinois
Phillips Healthcare	Bothell, Washington

The evaluation committee comprised the following individuals:

Stacy L. Anderson, Chair, Medical Imaging and Radiation Sciences  
 Jeff Berry, Faculty/Program Director, Medical Imaging and Radiation Sciences  
 Vesper Grantham, Vice Chair, Medical Imaging and Radiation Sciences  
 Kira Reyes, Senior Buyer, Purchasing

The evaluation criteria were: meeting specifications of the RFP, cost of installation, value added software package, and cost.

The results of the evaluation were as follows:

Supplier	Installation	Software Package	Cost	Total	Price
Weighted Score	40%	30%	30%	100%	
<i>Phillips Healthcare</i>	40	31	25	96	\$252,868
Chicago Medical Exchange, Inc.	22	20	29	71	\$235,200

The evaluation team determined that the response from Phillips Healthcare, of Bothell, Washington, best met the required specifications of the RFP including software and components, and represents best value to the University. The CT scanner equipment proposed by Phillips Healthcare will not require additional space modification for installation, which is a preeminent factor in the determination.

Funding has been identified, is available, and budgeted within the departmental operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$252,868 to Philips Healthcare, of Bothell, Washington, the best value bidder, for a Computed Tomography Scanner.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **GE/IDX SOFTWARE MAINTENANCE – HSC**

At the July 2000 meeting, the Board of Regents approved the University's initial purchase of the IDX hardware, software, and consulting services. Approval for ongoing maintenance is requested annually.

IDX (now a wholly-owned subsidiary of General Electric Company) is the sole source provider of software license maintenance support for all GE/IDX professional practice management system applications. Since the initial purchase of the system, OU Physicians has used the GE/IDX system to manage patient scheduling and accounts receivables. GE/IDX remains the leading software provider to the academic and non-academic physician market. This database platform allows growth in the clinical practice volumes by utilizing existing software licenses and adding new users as required. OU Physicians currently utilizes 475 concurrent user licenses.

Continued renewal of the software maintenance is necessary to maintain the patient scheduling, billing and reporting operations on behalf of over 500 physicians in the OU Physicians department. Cost for the software maintenance continues to be fair and reasonable based on the substantial financial investment in the software and hardware system and the critical responsibility to maintain and upgrade the current clinical practice management and billing system.

Funding has been identified, is available and set aside within the OU Physicians operational budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$734,043 to GE Healthcare IITS USA Corporation (GE/IDX) of Burlington, Vermont, on a sole source basis, to provide software maintenance for the one-year period beginning July 1, 2012.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **ELECTRONIC MEDICAL RECORDS LICENSE EXPANSION AND TECHNICAL SUPPORT – HSC**

In January, 2005 the Board approved the purchase of the GE Centricity Electronic Medical Records (EMR) software system for OU Physicians, Health Sciences Campus. The project implementation was planned to eventually include all clinics within the College of Medicine for operation from the same platform. The planned expansion of necessary licenses is in direct relationship to the number of participating physicians and this acquisition will include 50 additional licenses.

Annual maintenance is included in the license expansion acquisition and additional necessary technical support for the system software. The licenses and maintenance are only available from GE Healthcare Technologies in support of the GE Centricity EMR system. Pricing is fair and reasonable compared to previous license purchases.

Funding is identified and available from the OU Physicians EMR clinical operating budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$705,194 to GE Healthcare Technologies, of Barrington, Illinois, on a sole source basis, for electronic medical records license expansion and technical support, for a one-year period to begin July 1, 2012.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **RETENTION OF CONSULTANT**

At its March, 2012 meeting, the Board of Regents approved the University to move forward and seek “applicant status” from the Liaison Committee on Medical Education as the first part of a multi-step process towards transforming the OU-Tulsa School of Community Medicine into an independently accredited four-year medical school. A vital part of that process is preparation of a self-study that specifies in detail, among other items, the proposed governance, curriculum, operations and funding mechanisms of the proposed school. In order to assist in preparation of that study, the administration desires to employ the services of Huron Healthcare, a national medical consulting firm with substantial experience in developing and assisting in the accreditation of new medical schools.

President Boren recommended the Board of Regents approve and ratify a consulting agreement between the University and Huron Healthcare in the amount of \$190,000 for consulting services related to the potential transformation of the OU-Tulsa School of Community Medicine into an independently accredited four-year medical school.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.



## **INDIRECT MEDICAL EDUCATION (IME) FOR SCHOOL OF COMMUNITY MEDICINE – TULSA**

The IME program provides funding for the education of medical residents through a federal matching funds program. OU has the opportunity to secure the matching funds.

Under the agreement, OU and OSU will remit their respective match share to OHCA, who in turn will remit the combined amount to the IME program. OHCA will receive the matched funds and distribute to SJMC, and SJMC will distribute to OU its share in accordance with the signed “Indirect Medical Education Agreement” between OU and SJMC. OU’s contribution to the match is approximately \$2,740,434.00 (Two million, seven hundred forty thousand, four hundred thirty-four dollars and no cents). For the fiscal year 2013, OU will receive approximately \$5,176,375.50 (Five million, one hundred seventy-six thousand, three hundred seventy-five dollars and 50 cents) in IME funding. OU will use the funds to enhance and enrich educational programs for the School of Community Medicine medical residents, located within St. John Health System. The funds will be used primarily for salary support for faculty and staff.

President Boren recommended the Board of Regents authorize the President or his designee to enter into an agreement with the Oklahoma Health Care Authority (OHCA); Oklahoma State University College of Osteopathic Medicine (OSU); and, St. John Medical Center, Inc., a subsidiary of St. John Health System, Inc. (SJMC), under which the University of Oklahoma (OU) and OSU shall remit to OHCA an equal amount for the provision of funds to be matched by the Federal Indirect Medical Education program, for the fiscal year period beginning July 1, 2012. OU will remit \$2,740,434.00 for the equal share of the match payment to OHCA.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**NATURAL GAS SUPPLIER – ALL**  
**PRIME SUPPLIER FOR MICROSOFT PRODUCTS, USER AGREEMENT AND LICENSES – ALL**  
**STAFFING SERVICES FOR INFORMATION TECHNOLOGY PROJECTS – ALL**  
**REPORT OF CERTAIN ACQUISITION CONTRACTS, FACILITIES MANAGEMENT**  
**REPORT OF CERTAIN ACQUISITION CONTRACTS, INFORMATION TECHNOLOGY – ALL**  
**QUARTERLY REPORT OF PURCHASES – ALL**  
**ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – ALL**  
**QUARTERLY FINANCIAL ANALYSIS – ALL**  
**REGENTS’ FUND QUARTERLY FINANCIAL SUMMARY REPORT – ALL**  
**NONSUBSTANTIVE PROGRAM CHANGES – NC**  
**FIRE ALARM AND SPRINKLER INSPECTION SERVICES – NC**  
**PAINTING SERVICES – NC**  
**INSTALLATION AND MAINTENANCE SERVICES FOR AUTOMATED ENVIRONMENTAL CONTROL SYSTEMS FOR BUILDINGS – NC**  
**HAZARDOUS MATERIAL HANDLING – NC**  
**AVIATION FUEL – NC**  
**CONSTRUCTION AND RENOVATION SERVICES FOR JIMMIE AUSTIN OU GOLF COURSE – NC**  
**SECURITY PERSONNEL SERVICES FOR ATHLETIC VENUES – NC**  
**FIRST AMENDMENT TO THE COTTON BOWL STADIUM AGREEMENT – NC**

The listed items were identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

**NATURAL GAS SUPPLIER – ALL**

Board of Regents' policies require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the supply of natural gas for fiscal year 2013. It is estimated to be between \$7,000,000 and \$11,000,000 based on a price-range expectation of \$3.30 to \$4.17 per mmbtu. Gas purchases are managed by an analyst employed by the University, who is assisted via contract with Oklahoma Energy Services, Inc. (OES) of Tulsa. OES provides advice and transaction execution assistance to the University's analyst. The contract with OES was competitively awarded, provides for a fee of \$0.0275 per-mmbtu purchased (included in the estimate referenced above), and covers gas purchased by the Norman campus, the Health Sciences Center, the Schusterman campus, and Cameron University. The major quantity of gas acquired is through forward-pricing contracts. Other strategies include "basis" contracts (which recognize price differences between delivery gates) and spot market buys. All transactions take place through the New York Mercantile Exchange (NYMEX). This method of purchasing natural gas has been in place since 1984.

The contract with OES is in the fifth annual renewal of the anticipated five-year overall agreement.

Funding has been identified, is available and budgeted within the various campus utility accounts.

This item was reported for information only. No action was required.

**PRIME SUPPLIER FOR MICROSOFT PRODUCTS, USER AGREEMENT AND LICENSES – ALL**

Board of Regents' policy requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the purchase of Microsoft products estimated to be \$1,187,248 for Fiscal Year 2013 for all three University campus locations and is also made available to Rogers State University and Cameron University campuses. The prime supplier award will include the Microsoft campus user agreement, Microsoft Select agreement and Microsoft site licenses. The FY 2013 estimate includes extending the value of Microsoft productivity tools to University students. This solution is the result of the Shared Technology Services collaboration between The University of Oklahoma and Oklahoma State University, that benefits both, and results in a projected savings of \$1 million over five years for The University of Oklahoma.

The University Information Technology department (IT) projects 6,646 FTE and 23,917 student users for Norman campus, 5,272 FTE and 3,223 student users for HSC and Tulsa campuses for fiscal year 2013. Rogers State University projects 390 FTE and 3,252 student users and Cameron University projects 493 FTE and 4,836 student users.

FY 2012 expenditures were:

Norman Campus	\$662,792.80
HSC and Tulsa Campuses	\$410,094.48

The contract is based on a previous competitive solicitation and will be the second renewal of a five-year contract.

The contract was awarded to GovConnection Inc. of Merrimack, New Hampshire, the best value bidder, and represents best value to the University and other participating universities.

Funding has been identified, is available and budgeted from the Information Technology operating accounts or other operating accounts of participating campuses.

This item was reported for information only. No action was required.

## STAFFING SERVICES FOR INFORMATION TECHNOLOGY PROJECTS – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for external staffing services for various Information Technology (IT) projects for FY 2013, estimated to be \$1,000,000 for all university campus locations in Norman, Oklahoma City, and Tulsa and is part of the ongoing IT shared services strategy. The staffing resources augment project team staff during large implementations of IT campus projects, adding consulting services for various upgrades and enhancements, and specialized support for other projects. This provides a cost effective method for procuring highly specialized skill sets on an "as needed" basis instead of maintaining full-time permanent staff. Examples of uses include specialized systems administration skills, advanced coding and design skills, and expertise in next generation applications such as data warehousing and portals.

The University issued a solicitation to ensure fair and competitive pricing, the ready availability of specialized skills, and terms and conditions addressing the University's requirements. Each project will be evaluated on scope, skills required, time and costs.

Past and projected expenditures are:

	2013 Projected	2012 Actual	2011 Actual	2010 Actual	2009 Actual
Norman Campus	\$700,000	\$421,904	\$1,346,004	\$1,038,742	\$1,663,659
Health Sciences Center	\$300,000	\$117,685	\$30,214	\$128,952	\$297,412
Total	\$1,000,000	\$539,589	\$1,376,218	\$1,167,694	\$1,961,071

In response to a competitive solicitation, the following firms responded, and were evaluated:

22<sup>nd</sup> Century Technologies, Inc.  
 Accuvant, Inc.  
 Advancia Corporation  
 Anji Technologies, LLC  
 Ardent Technologies Inc.  
 CDI Computer Dealers, Inc.  
 ClarusTec, Inc.  
 CNC Consulting, Inc.  
 Coalfire Systems, Inc.  
 CPSG Partners, LLC

Houston, Texas  
 Denver, Colorado  
 Oklahoma City  
 Plano, Texas  
 Dayton, Ohio  
 Markham, Ontario, Canada  
 Edison, New Jersey  
 Englewood, New Jersey  
 Louisville, Colorado  
 Dallas, Texas

CrossWay Group, Inc.	Fort Lauderdale, Florida
Delcom Group, LP	Lewisville, Texas
Dell Marketing, LP	Round Rock, Texas
Delta Initiative, Inc.	Palatine, Illinois
Dimension Consulting, Inc.	Ashburn, Virginia
Dimension Systems, Inc.	Walled Lake, Michigan
Elegant Enterprise-Wide Solutions, Inc.	Chantilly, Virginia
Elizabeth Aebersold dba Wildcard Thinking	Austin, Texas
Employer Management Solutions dba	
EMS Consulting	Tampa, Florida
Engage Information, Inc.	Reston, Virginia
ePeople, LLC	Sewickley, Pennsylvania
ERP Analysts, Inc.	Dublin, Ohio
Gideon Taylor Consulting	Pleasant Grove, Utah
GovConnection, Inc.	Merrimack, New Hampshire
Greythorn, Inc.	Lansing, Michigan
HRU Technical Resources	Lansing, Michigan
HTC Global Services, Inc.	Troy, Michigan
Huron Consulting Services, LLC	Chicago, Illinois
HyperGen, Inc.	Cloverdale, Virginia
InfoPro Systems, Inc.	Naperville, Illinois
InterBase Corporation	Anaheim, California
Intuitive Technology Group, LLC	Bloomington, Minnesota
Io Consulting, Inc.	Santa Clarita, California
ITEN Corporation	Dallas, Texas
Kutir Corporation	Newark, California
Kynetic Technologies, LLC	Eules, Texas
Lumenate	Oklahoma City
MNCL, Inc.	Irving, Texas
NoodleStream.com, LLC	Oklahoma City
Pinnacle Business Systems, Inc.	Edmond
Premier Staffing Source, Inc.	Lanham, Maryland
Principal Technologies, Inc.	Oklahoma City
Professional Technology Integration, Inc.	Norcross, Georgia
PS WebSolution, Inc.	Smyrna, Georgia
Richards & Associates	Highland, California
Ricoh, USA	Lenexa, Kansas
SA Technologies	Santa Clara, California
Sigma Solutions, LP	San Antonio, Texas
SmartShore Services, LLC	Stamford, Connecticut
Solomons International, LLC	Harleysville, Pennsylvania
Strata Information Group, Inc.	San Diego, California
TEK Systems, Inc.	Oklahoma City
Telco Supply Company	Sulphur
The Addison Group	Oklahoma City
The Cansler Group, LLC	Raleigh, North Carolina
USM Business Systems, Inc.	Chantilly, Virginia
Whitaker IT, LLC	Houston, Texas
WTC Consulting, Inc.	Los Angeles, California
Xyant Technology, Inc.	Norman
York Enterprise Solutions/The Sheffield Group	Westchester, Illinois

An evaluation team comprising the following individuals rated the responses.

Bryan Beavers, Business Administrator, Information Technology, HSC  
 Anna Biggers, Assistant Vice President, Information Technology, Norman campus  
 Allen Cook, Procurement Manager, Information Technology, Norman campus  
 Eddie Huebsch, Assistant Vice President, Information Technology, Norman campus

The evaluation criteria were demonstration of specialized skills, available personnel resources for large projects and day-to-day operational support, project scheduling availability and cost.

The evaluation team determined all suppliers who were responsive to the specifications and terms and conditions of the RFP are eligible for project selection on an as-needed basis, and will represent best value to the University.

Funding for services will be identified on a project-by-project basis.

This item was reported for information only. No action was required.

## **REPORT OF CERTAIN ACQUISITION CONTRACTS, FACILITIES MANAGEMENT – ALL**

Board of Regents' policies require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item provides the relevant information regarding the following reportable contracts. The building materials contract supports Facilities Management by delivering building material supplies on an as-needed basis. The temporary labor contracts support Facilities Management's needs for temporary services of skilled and un-skilled labor when existing continuous staff is insufficient to meet additional projects and workload. The plumbing, janitorial and electrical just-in-time contracts support Facilities Management by providing supplies with same or next day delivery, including emergency orders and electronic ordering on an as-needed basis. The plumbing, janitorial and electrical contracts are also available to Rogers State University and Cameron University.

Supplier	Product / Service	Campus	Begin Date	End Date	Estimated Expenditures	Selection Method
TOSAB, Inc, of Oklahoma City	Temporary Labor for on-call needs.	NC	July 01, 2012	June 30, 2013	\$600,000	Competitive
Labor Finders, Inc. of Oklahoma City	Temporary Labor for on-call needs	NC	July 01, 2012	June 30, 2013	\$300,000	Competitive
TH Rogers Lumber Co. of Purcell, OK	Building materials - Just-in-Time	All	July 01, 2012	June 30, 2013	\$400,000	Competitive
Empire Paper Company of Wichita Falls, TX	Janitorial Supplies-Just in Time	All	July 01, 2012	June 30, 2013	\$700,000	Competitive
Ferguson Enterprise, Inc. of Oklahoma City	Plumbing Supplies – Just in –Time	All	July 01, 2012	June 30, 2013	\$300,000	Competitive
Rexel, Inc. of Oklahoma City	Electrical Supplies – Just in - Time	All	July 01, 2012	June 30, 2012	\$500,000	Competitive

Funding has been identified, is available and budgeted within the Facilities Management operating account, or other operating accounts of participating campuses.

This item was reported for information only. No action was required.

### **REPORT OF CERTAIN ACQUISITION CONTRACTS, INFORMATION TECHNOLOGY – ALL**

Board of Regents' policy requires that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item provides the relevant information regarding the following reportable contract. The agreement supports the University's Information Technology (IT) department by providing technology products and services for resale, mainly through the University's IT Store, to campus departments and personally to faculty, staff, and students.

Supplier	Product / Service	Campus	Begin Date	End Date	Estimated Expenditures	Selection Method
Apple Computer Inc. of Cupertino, California	Apple computers	ALL	July 1, 2012	June 30, 2013	\$4,000,000	Sole Source

Fiscal Year 2012 expenditures were \$2,881,597.

Funding has been identified, is available and budgeted within the Information Technology operating account of participating campuses.

This item was reported for information only. No action was required.

### **QUARTERLY REPORT OF PURCHASES – ALL**

The Board of Regents policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The quarterly report for II above is attached hereto as Exhibit G.

This item was reported for information only. No action was required.

**ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – ALL**

In May 2004, the Board of Regents authorized a group of architectural and engineering firms to provide professional services required for small projects. The terms of service for all of these on-call consultants expired at June 30, 2009; however some professional services authorized prior to the expiration date are still underway. In May 2009, the Board authorized a new group of architectural and engineering firms to provide professional on-call services.

The work completed during the third quarter of fiscal year 2012 by on-call architectural and engineering firms in both groups is summarized below. A chart listing cumulative totals is attached hereto as Exhibit H.

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
For the Norman Campus:			
Cardinal Engineering, Inc. Norman	December 20, 2011	Boundary Survey and Phase I Environmental Site Assessment, 10-acre Parcel (Kessler Farm Field Laboratory)	\$ 3,686
Cyntergy AEC Tulsa	October 18, 2011	Construction Phase Services (Hazardous Materials Management Center)	5,920
Kirkpatrick Forest Curtis PC Oklahoma City	January 9, 2012	Structural Engineering (2020 Industrial Blvd., Core Viewing Room)	2,536
	March 12, 2012	Structural Engineering (Nielsen Hall Roof)	2,900
Smith Roberts Baldischwiler, LLC Oklahoma City	December 12, 2011	Topographic and Boundary Survey (Radar Innovations Laboratory)	4,600
For the Health Sciences Center, Oklahoma City:			
McFarland Architects PC Tulsa	March 4, 2012	Mechanical and Electrical Engineering for HVAC (Schusterman Center Bldg. 1, Center for Student Life, HSC)	4,400
For OU-Tulsa:			
Kinslow, Keith & Todd, Inc. Tulsa	July 11, 2011	Design, Construction Documents and Construction Phase Services (Schusterman 1, Conference Room 2C33 Remodel)	8,400

This item was reported for information only. No action was required.

**QUARTERLY FINANCIAL ANALYSIS – ALL**

By request of the Board of Regents, the Quarterly Financial Analysis for the quarter ended March 31, 2012 is presented. The detailed information upon which the Executive Summary, attached hereto as Exhibit I, is based was distributed separately to the Regents prior to the June meeting.

This item was reported for information only. No action was required.

**REGENTS' FUND QUARTERLY FINANCIAL SUMMARY REPORT – ALL**

This summary report, attached hereto as Exhibit J, is provided in accordance with University of Oklahoma Board of Regents policy. It highlights all of the financial activity within the Regents' Fund during the nine months ended March 31, 2012.

This item was reported for information only. No action was required.

**NONSUBSTANTIVE PROGRAM CHANGES – NC**

Non-Substantive Program Change  
Approved by Academic Programs Council, May 4, 2012

Change in Program Requirements

**COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES**Geoinformatics, B.A. in Geographic Information Science (RPC 367, MC B450)

Course requirement change. Add GIS 3023 and GIS 4013 to Core Major Requirements; remove required Writing courses; and remove AVIA 1003 from Computer-Related requirements options. Change two courses to reflect changes in course numbering and designator: GIS 2453 to GIS 2013; and change GEOG 4393 to GIS 4393. Total credit hours for the degree will not change.

Reason for request:

Additional courses emphasizing database, project management and research methods are needed to better prepare students for advanced course work, capstone and the workplace. Writing requirement will be eliminated as our courses have substantial writing components and new research methods course will address technical writing.

Geoinformatics, B.S. in Geographic Information Science (RPC 368, MC B465)

Course requirement change. Add GIS 3023 and GIS 4013 to Core Major Requirements; remove required Writing courses; and remove AVIA 1003 from Computer-Related requirements options. Change two courses to reflect changes in course numbering and designator: GIS 2453 to GIS 2013; and change GEOG 4393 to GIS 4393. Total credit hours for the degree will not change.

Reason for request:

Additional courses emphasizing database, project management and research methods are needed to better prepare students for advanced course work, capstone and the workplace. Writing requirement will be eliminated as our courses have substantial writing components and new research methods course will address technical writing.



## MICHAEL F. PRICE COLLEGE OF BUSINESS

Energy Management, B.B.A. (RPC 168, MC B360)

Course requirement change. Gen Ed Science & Mathematics requirements: replace GEOL 1104 with GEOL 1114. Major Requirements: add L S 4613, move MGT 4183 to Energy Related Electives, and replace P E 4033 with EMGT 3603. Energy Related Electives: increase from 12 hours to 15 hours; add FIN 4513, GIS 2023, METR 4553, and MIS 3223; remove EMGT 4800, EMGT 4900, L S 4613, L S 4813, L S 4823, MIS 3353, ACCT 3313, ECON 3213, ECON 4753, FIN 4133, MKT 3053, SCM 3223, and SCM 3523. Finance Electives: add FIN 4613; and add commercial/trading guided elective group of FIN 3103, FIN 3403, FIN 4113, and FIN 4513. Total credit hours for the degree will not change.

Reason for request:

Changes are requested to update and enhance the Energy Management program.

Finance, B.B.A. (RPC 081, MC B435)

Course requirement change. Core Requirements: prohibit taking FIN 3303 online; Major Requirements: change FIN 4103 to FIN 3103; require at least six credits to be taken from FIN 4113, FIN 4133, FIN 4413, FIN 4513, FIN 4613, FIN 4713; require 3 hours chosen from FIN 3960, FIN 3980, FIN 4700, ACCT 3113, ECON 3133, or ECON 4223; recommend for CFA FIN 3103, FIN 3403, FIN 4133, FIN 4303, FIN 4713, plus one course from FIN 4123, FIN 4133, or FIN 4613. Total credit hours for the degree will not change.

Reason for request:

Under the current structure of elective offerings, it is possible for someone to complete the Finance major without taking any of the elective classes offered by the Finance division. In fact, the actual statistics appear to show that only about 1.5 electives out of three are Finance-offered. In addition, students are allowed to "repeat" FIN 3960, FIN 3980, and FIN 4613 and get six credits for each of them, which further reduces their chance of taking other Finance-offered electives. Most students are not aware of the significant job-related benefits of pursuing the Finance major. These job-related benefits come from pursuing the CFA designation, and doing so will help them to develop a focus for pursuing Finance as their main career goal. Hence, it is potentially helpful if our program is CFA-friendly in as much as students have the ability to pursue a set of courses that enables them to pass CFA Level 1 towards the end of their senior year. Becoming a CFA-recognized academic institution under the new CFA academic institutions' program expected shortly will potentially provide significant benefits to students in this regard. There have been quality issues in FIN 3303 offered online. There also needs to be significant progression from FIN 3303 to FIN 4303.

Risk Management, B.B.A. (RPC 081, MC B822)

Course requirement change. Major Requirements: Change FIN 4103 to FIN 3103; Add FIN 4533; allow the choice of FIN 3403 or FIN 4303; and replace ECON 4233 with ECON 3133. Total credit hours for the degree will not change.

Reason for request:

Changes are requested to enhance the Risk Management major in order to better meet the needs of students and potential employers. The Risk Management Major is currently chosen by very few students. If subscription to the program is to increase, students need to be able to see a likelihood of finding a job in the area. Hence, contact has been established with GARP for being a partner institution for the Financial Risk Manager certification, the gold standard in this area. In this context, it is helpful if our program is FRM-friendly in as much as students have the ability to pursue a set of courses that enables them to pass FRM Level 1 towards the end of their

senior year. At present our Risk Management major has only one specialized class in Risk Management. That is clearly inadequate by any standard, so the course in Risk Management is being added to provide reasonable coverage, and specifically coverage that is adequate for the FRM. Course offerings are being restructured to enable the students to be actually able to take the relevant courses.

Administrative/Internal Program Change  
Approved by Academic Programs Council, May 4, 2012

#### Deletion of Areas of Concentration

#### COLLEGE OF ENGINEERING

##### Industrial Engineering, M.S. (RPC 130, MC M525)

Deletion of Areas of Concentration. Delete Q341 Thesis track and Q231 Engineering Management

##### Reason for request:

The School has recently made a strategic decision to bring a systems-based perspective and knowledge into the IE program. The School name has changed to Industrial and Systems Engineering. Consequently programs are being modified to provide a relevant and common core for all ISE graduate students. Thus there is no need to maintain separate MS degree concentrations.

#### Change in Accelerated Degree Program Requirements

##### Industrial Engineering, Accelerated B.S. in Industrial Engineering and Accelerated MBA (RPC 129/025, MC 0913F/0506Q)

Course requirement change. Increase the number of shared hours from 9 hours to up to 13 hours of graduate liaison approved graduate level IE coursework. Total number of credit hours required for the degree does not change.

##### Reason for request:

This change is requested to modify the number of graduate level hours a student in the accelerated IE/MBA program can share between both programs.

#### Change in Minor Requirements

#### COLLEGE OF ARTS AND SCIENCES

##### Health and Exercise Science, Minor (N500)

Change in minor requirements. Replace the requirement of HES 3813 and 9 additional upper-division hours with the requirement of HES 1823 and HES 2913 and 12 additional upper division hours.

##### Reason for request:

HES minor student population has recently doubled, and these students are now competing with HES major students for limited seats in HES 3813, which is one of our required Core courses and the only one of our Core courses that is a prerequisite for other Core courses.

This item was reported for information only. No action was required.

**FIRE ALARM AND SPRINKLER INSPECTION SERVICES – NC**

Board of Regents' policy requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for fire alarm and sprinkler inspection services for fiscal year 2013, with estimated annual expenditures of \$1,307,855. The fire alarm and sprinkler inspection services are used for both housing and non-housing campus buildings and are required to maintain and upgrade existing equipment or when new locations are added.

The contract to Simplex Grinnell, of Oklahoma City, is available through the State of Oklahoma from a competitive bid according to state purchasing rules and complies with Board of Regents Policies and Procedures regarding competition relative to the acquisition of products and services.

Funding has been identified, is available and budgeted within the Department of Facilities Management, Sam Noble Oklahoma Museum of Natural History and Housing and Food Service operating accounts.

This item was reported for information only. No action was required.

**PAINTING SERVICES – NC**

Board of Regents' policies require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the painting services contract for Fiscal Year 2013 estimated to be \$600,000. This just-in-time contract provides additional painting services for Facilities Management in support of its overall campus responsibility.

The contract is based on a previous competitive solicitation and will be the fourth renewal of a five-year contract. The recommended renewal to Reiss Painting Company of Oklahoma City represents best value to the University.

Funding has been identified, is available and budgeted within the Facilities Management operating account.

This item was reported for information only. No action was required.

**INSTALLATION AND MAINTENANCE SERVICES FOR AUTOMATED ENVIRONMENTAL CONTROL SYSTEMS FOR BUILDINGS – NC**

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the installation and maintenance services of automated environmental control systems for University buildings for fiscal year 2013 estimated to be \$1,325,000. This contract was awarded to support the Department of Facilities Management in the design and installation of automated control systems for new project installations as well as maintaining and monitoring the control of heating, ventilation, and air

conditioning (HVAC) from a single station within Facilities Management. Facilities Management anticipates high volume usage for fiscal year 2013 due to new or renovated buildings. The automated systems provide the most economical use of energy by optimizing the many variables that govern a building's environment.

This just-in-time contract is based on a previous competitive solicitation and will be the fourth renewal of the existing five-year contract.

The contract was awarded to Automated Building Systems, Inc. of Oklahoma City, the low bidder, and represents best value to the University.

Funding has been identified, is available and budgeted within the Department of Facilities Management operating account.

This item was reported for information only. No action was required.

### **HAZARDOUS MATERIAL HANDLING – NC**

Board of Regents' policies require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for the hazardous materials labor contract for fiscal year 2013 estimated to be \$700,000. This contract was awarded to support the Department of Facilities Management outsourcing labor for asbestos and lead abatement and supplement current staffing for ongoing projects. This just-in-time contract provides a cost-efficient method to contract labor on an as-needed basis in lieu of hiring additional full-time University personnel.

The contract is based on a previous competitive solicitation and will be the fifth and final renewal of the existing five-year contract at equivalent pricing.

The recommended renewal of the preferred provider contract to Environmental Action, Inc. of Tulsa, represents best value to the University.

Funding has been identified, is available and budgeted within the Department of Facilities Management operating accounts.

This item was reported for information only. No action was required.

### **AVIATION FUEL – NC**

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity that will be experienced against the fiscal year 2013 aviation fuel contract between the University and Cruise Aviation, the only fixed base operator (FBO) at Max Westheimer Airport. The contract does not establish unit prices but will be completed at prevailing market prices.

Aviation fuel is required in support of flight training, staff transportation and research projects involving aviation. Due to the rising petroleum costs, the University's annual expenditure for fuel is expected to exceed \$250,000 for the year beginning July 1, 2012.

The University purchases two types of aviation fuel under this contract.

- Avgas is used in piston driven engines. The average price in April 2012 was \$6.39 per gallon. Projected overall cost for fiscal year 2013 is estimated at \$350,000.
- JetA Fuel is used in jet engines and turbo-prop engines. The average price in April 2012 was \$5.47 per gallon. Projected overall cost for fiscal year 2013 is estimated at \$50,000.

Funding has been identified, is available and budgeted within the Aviation Department operating account.

This item was reported for information only. No action was required.

### **CONSTRUCTION AND RENOVATION SERVICES FOR JIMMIE AUSTIN OU GOLF COURSE – NC**

At the May, 2012 meeting, the Board of Regents authorized the University to compete, negotiate and award a contract to the supplier representing best value to the University, for the construction and renovation of the tee boxes at the Jimmie Austin OU Golf Course, and to report back to the Board of Regents the results of such action at the earliest opportunity.

The planned improvements are consistent with the golf course's long-term planning, national recognition and as an integral part of the University by attracting more businesses, recruiting faculty and staff, and raising funds for all departments.

In response to a competitive solicitation, the following bids were received:

CGC, LLC	Edmond
Duininck, Inc.	Prinsburg, Minnesota
Landscapes Unlimited, LLC	Lincoln, Nebraska
Mid-America Golf and Landscape, Inc.	Lee's Summit, Missouri
Niebur Development, Inc.	Colorado Springs, Colorado
United Golf, LLC	Tulsa
Wadsworth Golf Construction Company	Plainfield, Illinois

The evaluation committee comprised the following individuals:

Kyle Downs, Golf Architect, Tripp Davis and Associates  
 Hattie Pavlechko, Golf Architect, Tripp Davis and Associates  
 Eddie Roach, Golf Course Superintendent, Jimmie Austin OU Golf Course  
 Craig Sisco, Manager, Purchasing  
 Rodney Young, Director, Jimmie Austin OU Golf Course

The evaluation criteria were meeting specifications of the RFP, meeting project timeframes, experience in golf course construction and price.

The results of the evaluation were as follows:

Bidder	Met Specifications	Total Cost
Wadsworth Golf Construction Company	Yes	\$437,185
Landscapes Unlimited, LLC	Yes	\$442,694
CGC, LLC	Yes	\$493,931
Niebur Development, Inc.	Yes	\$537,579

Mid-America Golf and Landscape, Inc.	Yes	\$589,150
Duininck, Inc.	Yes	\$605,301
United Golf, LLC	Yes	\$664,477

The evaluation team determined that Wadsworth Golf Construction Company, of Plainfield, Illinois, the low bidder, was the most responsive to the specified requirements of the RFP and represents best value to the University.

Funding has been identified, is available and budgeted within the Jimmie Austin OU Golf Course operating budget.

This item was reported for information only. No action was required.

### **SECURITY PERSONNEL SERVICES FOR ATHLETIC VENUES – NC**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$250,000 annually.

This item reports the anticipated activity for Security personnel services for athletic venues covering general public access areas and restricted private access areas contracts for fiscal year 2013, estimated to be \$1,000,000. Security services for athletic venues and larger facilities continue to be a top priority to ensure safe and secure events for student athletes and patrons. The just-in-time services contract was awarded to support the Athletics Department by providing security personnel staffing for athletic venues, larger facilities, and special events on an as-needed basis.

The University issued a competitive solicitation to ensure the most competitive prices available. The following suppliers responded:

Argus Event Staffing, LLC	Centennial, Colorado
Contemporary Services Corporation	Northridge, California
Event Guard Services, Inc.	Duarte, California
Force Personnel Services	Oklahoma City
Job 1 USA	Toledo, Ohio
Sooner Security of Norman Inc.	Norman

The evaluation committee comprised the following individuals:

Mark Keesee, Manager, Purchasing  
 Luther Lee, Associate Athletic Director, Business Operations/CFO, Athletics  
 Tim McCleary, Director, Business Operations, Athletics  
 Larry Naifeh, Executive Athletic Director, Business Operations, Athletics  
 Lindy Roberts, Associate Athletic Director, Event Operations

The evaluation criteria were meeting specifications of the RFP including experience with large scale sporting events, local presence, expertise and managerial support, staffing resources and price.

The results were as follows:

Supplier		Contemporary Services Corp.	Argus Event Staffing LLC	Force Personnel Services LLC	Job 1 USA	Sooner Security	Event Guard Services Inc.
Criteria	Weight						
Pricing	20%	3.20	3.60	4.00	3.80	3.20	2.40
Experience	20%	4.00	3.60	0.20	0.20	2.40	2.40
Local presence	20%	4.00	2.40	2.40	0.40	2.20	1.60
Expertise/managerial support	20%	4.00	4.00	3.60	3.60	2.40	2.40
Staffing resources	20%	4.00	4.00	3.60	3.60	2.40	2.40
Total		19.20	17.60	13.80	11.60	12.60	11.20

The evaluation committee determined an award to Contemporary Services Corporation of Northridge, California, was the most responsive to the specifications of the RFP and represents best value to the University. The recommended contracts are for a one-period beginning July 1, 2012 with an option to renew for four additional one-year periods.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

This item was reported for information only. No action was required.

#### **FIRST AMENDMENT TO THE COTTON BOWL STADIUM AGREEMENT – NC**

The State Fair of Texas, The Board of Regents of the University of Oklahoma, The University of Texas at Austin, and the City of Dallas entered into an agreement effective August 14, 2007 to play the football game between the varsity teams of each University in the Cotton Bowl Stadium located at Fair Park in Dallas, Dallas County, Texas. The agreement includes the football games between the Universities through the 2015 football season to be scheduled on one of the first two Saturdays in October with the exact date to be determined by the Universities and the Big XII Conference.

The parties have entered into a First Amendment to the Cotton Bowl Stadium Agreement extending the term of the Agreement for the games to be played in the Cotton Bowl Stadium from 2016 through 2020. All other terms and conditions of the original Agreement including the Game Fees to each team remain in full force and effect.

During the term of the original agreement to date, significant improvements have been made to the facility including expansion to 92,000+ seats; addition of in-stadium video boards; improvements to entries, concourses, restrooms, concessions; upgrade of locker rooms; and other general operational improvements. Recently, the City of Dallas has authorized additional improvements to the facility including infrastructures and piping system repairs and improvements to be completed by the 2012 game. Additional areas authorized by the City of Dallas for upgrades to be completed prior to the 2013 game include the addition of new and renovation of existing restrooms and concessions; renovation of the press box including the addition of club seating; exterior and concourse renovations and improvements; additional improvements to mechanical, electrical, plumbing, and life safety infrastructure; and additional operational and aesthetic improvements.

This item was reported for information only. No action was required.

**FISCAL YEAR 2013 BUDGET PLAN – ALL**

The Fiscal Year 2013 operating budget for The University of Oklahoma of \$1.66 billion is presented for consideration and approval by the Board of Regents. The budget is comprised of \$830 million for the Norman campus and \$827 million for the Health Sciences Center.

**Norman Campus:**

The Norman campus received an increase in state appropriations of \$1,681,904, which represents annualization of the FY11 supplemental in the amount of \$1,415,225, as well as \$266,679, which represents an adjustment in the allocation of the funding formula.

The new budget, if adopted by the Board, sets priorities which reflect those recommended by the Budget Council of the University. Faculty promotions are funded. The University has continued to modestly increase funding for academic areas and projects. In order to fund these increases, as well as the University's escalating fixed costs, the budget includes a 3% reallocation from all centrally funded E&G accounts.

**Health Sciences Center:**

The Health Sciences Center campus received an increase in state appropriations of \$1,185,734, which represents annualization of the FY11 supplemental in the amount of \$964,156, as well as \$221,578, which represents an adjustment in the allocation of the funding formula.

The new budget, if adopted by the Board, will provide funding for faculty promotions and distinguished professorships, College of Dentistry academic initiatives, campus technology license and maintenance agreement inflationary increases and library subscription inflationary increases.

**OU-Tulsa Schusterman Center:**

The OU-Tulsa Schusterman Center received an increase in state appropriations of \$85,594, or 1.1%. The FY11 Supplemental funding of \$85,593 was annualized, accounting for this increase. There will be no pay increase plan in FY13. This increase in funds will support increased expenses in new and existing facilities, as well as existing personnel fringe benefit expenses.

President Boren recommended the Board of Regents approve the operating budget for Fiscal Year 2013 as presented, including approval of academic promotions.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**TUITION AND MANDATORY FEE RATES FOR FY 2013 – ALL**

House Bill No. 1748 amended 70 O.S. Section 3218.8, authorizing the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment). At the comprehensive universities the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at state-supported institutions of higher education that were members of the Big Twelve Conference as of March



28, 2003, the effective date of HB 1748. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

The University of Oklahoma is requesting the tuition and mandatory fees rates listed below which reflect 3.00% increases for resident and 5.00% increases for nonresident students. The average increase in tuition and mandatory fees for current resident undergraduate students is \$216.00 annually.

#### UNDERGRADUATE TUITION RATES

*(Nonresident students pay both resident and nonresident tuition)*

Proposed FY13 Resident Tuition Per Credit Hour	Average Annual Undergraduate Tuition and Mandatory Fees 30 credit hours/2 semesters
\$131.90	\$7,340.50

Proposed FY13 Additional Undergraduate Nonresident Tuition Per Credit Hour	Average Annual Resident & Nonresident Tuition and Mandatory Fees 30 credit hours/2 semesters
\$387.90	\$18,977.50

#### GRADUATE AND PROFESSIONAL PROGRAMS TUITION RATES

*(Nonresident students pay both resident and nonresident tuition)*

Resident Tuition Per Credit Hour	Additional Nonresident Tuition Per Credit Hour		
Graduate \$	175.20	\$	477.60
College of Law	\$ 473.00	\$	347.50
Resident Tuition Per Semester	Additional Nonresident Tuition Per Semester		
College of Medicine	\$ 9,850.00	\$	13,235.00
College of Dentistry	\$ 9,862.50	\$	13,547.50
Physician's Associate	\$ 5,022.50	\$	6,304.00
Doctor of Pharmacy	\$ 6,802.50	\$	8,460.00
Occupational Therapy	\$ 3,375.00	\$	4,726.00
Doctor of Physical Therapy	\$ 4,354.00	\$	6,642.00
Audiology AuD	\$ 4,002.50	\$	6,458.50
Public Health Professional Programs Per Credit Hour	\$ 334.90	\$	570.70
Doctor of Nursing Practice Per Credit Hour	\$ 383.50	\$	589.50

MANDATORY FEES - NORMAN CAMPUS AND HEALTH SCIENCES CENTER:

	FY 2012 Rate		FY2013 Rate
Charged by Credit Hour			
Student Assessment Fee	\$	1.25	\$ 1.25

MANDATORY FEES - NORMAN CAMPUS UNDERGRADUATES:

	FY 2012 Rate		FY2013 Rate
Charged by Credit Hour			
International Programs Fee	\$	0.50	\$ 0.50

MANDATORY FEES - NORMAN CAMPUS AND LAW:

	FY 2012 Rate		FY2013 Rate
Charged by Credit Hour			
Student Facility Fee	\$	14.00	\$ 14.50
Student Activity Fee	\$	5.95	\$ 5.95
Library Excellence Fee	\$	11.00	\$ 11.00
Transit Fee	\$	2.00	\$ 2.00
Security Services Fee	\$	3.65	\$ 3.75
Academic Excellence Fee	\$	25.60	\$ 25.60
Special Event Fee	\$	2.00	\$ 2.00
Academic Facility & Life Safety	\$	20.00	\$ 22.50
Charged by the Semester			
Student Health Care Fee	\$	74.00	\$ 74.00
Summer	\$	37.00	\$ 37.00
Cultural & Recreational			
Service Fee	\$	12.50	\$ 12.50
Summer	\$	6.25	\$ 6.25
Academic Records Service Fee	\$	15.00	\$ 15.00

MANDATORY FEES - NORMAN CAMPUS:

	FY 2012 Rate		FY2013 Rate
Charged by the Semester			
Academic Advising Fee	\$	25.00	\$ 25.00
Summer	\$	12.50	\$ 12.50

MANDATORY FEES - HEALTH SCIENCES CENTER:

	FY 2012 Rate		FY2013 Rate
Charged by the Credit Hour			
Academic Facility and Life Safety Fee	\$	7.50	\$ 7.50
Library Automation and Materials Fee	\$	11.00	\$ 11.00
Student Activity Fee	\$	3.50	\$ 3.50
Student Facility Fee	\$	7.30	\$ 7.30
Security Services Fee	\$	3.60	\$ 3.60
Special Event Fee	\$	3.00	\$ 3.00
Transit Fee	\$	1.50	\$ 1.50
Charged by the Semester			
Academic Records Fee	\$	15.00	\$ 15.00
Cultural & Recreational Services Fee	\$	112.25	\$ 112.25
Counseling Services Fee	\$	17.00	\$ 17.00
Registration	\$	20.00	\$ 20.00
Student Health Fee	\$	74.00	\$ 74.00

MANDATORY FEES - NORMAN CAMPUS, LAW, AND HEALTH SCIENCES CENTER:

	FY 2012 Rate		FY2013 Rate
Charged by Credit Hour			
Educational Network Connectivity Fee	\$	14.80	\$ 15.30

MANDATORY FEES - LAW:

FY 2012 Rate	FY2013 Rate	
Charged by Credit Hour		
College of Law Technology Fee	\$ 30.00	\$ 30.90

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first time full-time undergraduate student who is a resident of Oklahoma can now choose to pay a guaranteed rate based on the projected average for the next four (4) years (“the Plan”) or at the annual rate charged each year. Pursuant to “The Plan”, the resident undergraduate guaranteed tuition rate is \$151.65 per credit hour for students entering Fall 2012, Spring 2013 or Summer 2013. In comparison, the resident undergraduate guaranteed tuition rate for the 2011-12 academic year was \$147.50 per credit hour.

UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE

*(Available to first time resident students only)*

Proposed FY13 Resident Tuition Per Credit Hour	Average Annual Undergraduate Tuition and Mandatory Fees 30 credit hours/2 semesters
\$151.65	\$7,933.00

In addition to tuition and mandatory fees, students are also required to pay academic service fees. These fees are course and college specific, so the amount paid varies by student. Also, as approved by the Board of Regents at its January 2012 meeting, all Fall 2012 incoming students on the Norman Campus are required to pay cohort specific Academic Excellence Fees totaling \$45.50 per credit hour or \$1,365.00 per academic year for students taking 30 credit hours.

The Sooner Heritage Scholarship Program will continue into its tenth year. This program is partially funded by private gifts from OU alumni, targets students from families with \$30,000 to \$75,000 in annual income. The Sooner Heritage program has provided approximately \$15 million and in excess of 22,000 scholarships since inception. The OU Scholarship Center in conjunction with Financial Aid Services has developed an online application process and publicizes the availability of this scholarship opportunity through emails, newspaper ads, and web links.

Once approved by the Board of Regents, these tuition and mandatory student fee requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2012.

President Boren recommended the Board of Regents approve the proposed tuition and mandatory student fee rates for FY 2013.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**HOUSING AND FOOD SERVICES RATES FOR 2012-2013 – NC**

Housing and Food Services provides safe, high quality, and affordable housing and food services for students, and is consistently ranked competitively with the Big XII in terms of cost. The combined rate increase will permit Housing and Food Services to address fixed cost increases and continue to make needed improvements to facilities, as well as maintaining quality services to students, faculty, staff, and guests across campus.

The 4% rate increase in residence hall room and board will result in an increase of \$161 per semester for students in a double occupancy room with a standard meal plan. If approved, OU will rank ninth out of 10 universities in the Big XII in residence hall housing costs. A 4% increase in rates at the University Village on the HSC campus will result in a \$22 per month increase to studio apartments and \$34 per month increase to townhouses. A 3% rate increase at Traditions Square will result in a \$14 per month increase for the 4-bedroom, 2-bathroom apartments, the most common configuration.

No changes in rates are being proposed for the Kraettli Apartments. Detailed charts are attached hereto as Exhibit K.

President Boren recommended the Board of Regents approve a combined 4% room and board rate increase for Norman campus residence halls and the University Village Apartments at the Health Sciences Center. He also recommends a 3% rate increase for the Traditions Square Apartments, while no increase is proposed for the Kraettli Apartments.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**PROPOSALS, CONTRACTS, AND GRANTS**

In accord with Regents' policy, a list of awards and/or modifications in excess of \$250,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the following pages. Comparative data for fiscal years 2008 through 2012 and current month and year-to-date, are shown on the graphs and tables attached hereto as Exhibit L.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$250,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

	FY11 Total Expenditures		FY11 Year-to-Date Expenditures	FY12 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$288,901,664		\$225,817,793	\$232,267,844
NORMAN CAMPUS	\$151,509,651		\$122,785,941	\$128,617,602
HEALTH SCIENCES CENTER	\$137,392,013		\$103,031,852	\$103,650,242

President Boren recommended that the Board of Regents ratify the awards and/or modifications for April 2012 submitted with this Agenda Item.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**SUBSTANTIVE PROGRAM CHANGES – NC**

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution’s governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Change  
 Approved by Academic Programs Council, May 4, 2012

Addition of Program

College Teaching Certificate, Graduate Certificate. (RPC TBD MC TBD)

Addition of program. Level I formal degree abbreviation Graduate Certificate, Level II degree designation as on diploma Graduate Certificate, Level III title of proposed degree program College Teaching Certificate, with Level IV options in College Teaching Certificate. The curriculum is designed to train and equip graduate students in the way of higher-education teaching. It is designed to take advantage of already-existing courses which are offered by the Adult and Higher Education program area of the Department of Educational Leadership and Policy Studies in the University of Oklahoma's College of Education. Since this is a certificate program and not a degree program, there are no specific requirements which have been established by the State Regents for Higher Education. However, the faculty has attempted to create a program which a doctoral student could combine with his/her primary field of study in a reasonable manner. Through the coursework, through participation in the Graduate Teaching Academy, and through teaching or practicum experiences, students will learn and apply the pedagogical and institutional knowledge necessary for successful teaching and student learning. The certificate program consists of 12 hours of course work, 6 of which are required, and 6 of which are elected from a 36-hour block of choices. Required courses are EDAH 5103, EDAH

5910, and a 0-credit Graduate Teaching Academy. The remaining two courses in which a certificate student could enroll are chosen from the following courses: EDAH 5123, 5133, 5153, 5163, 5213, 5223, 5233, 5243, 5253, 5263, 5333, and 5373. The Practicum requirement (EDAH 5910) is waived for students with college teaching experience; the hours must be replaced with an approved course. This is a stand-alone program: students can enroll in courses required for the College Teaching Certificate without being enrolled in a degree-seeking program. Because of this, and because the total course load is 12 hours, credit transfers are not applicable. Admission to the College Teaching Certificate is open to both degree seeking and non-degree seeking students. Non-degree seeking students must qualify for admissions into the Graduate College. For students who are in degree seeking programs, admission is limited to those who are already in good standing in a graduate program at The University of Oklahoma. Anyone not meeting this criterion who wishes to enroll in the program must have his/her application reviewed by the Dean of the Graduate College and the Director of the College Teaching Certificate Program.

Reason for request:

The objectives of the proposed College Teaching Certificate are to enhance the preparation of students whose professional objectives include college-level teaching; to make their transition from student to teacher smoother, easier, and faster; to make students who earn the certificate more competitive in the market in which they will compete for college-teaching positions; to decrease the amount of training institutions hiring these beginning teachers would be required to provide; and, finally, to improve the quality of teaching at the institutions which employ beginning teachers. While no formal surveys have been conducted to demonstrate student demand, the College Teaching Certificate has been developed largely in response to inquiries by students regarding such a program. In addition, further inquiries have been received, based largely on word-of-mouth awareness of the development of this proposal. In addition, it should be pointed out that the potential students are already enrolled on campus in a wide variety of graduate programs. It is anticipated that the demand may be heaviest in the fields of study in which college-level teaching positions are scarcest and in which certification of the sort proposed should logically provide University of Oklahoma graduates with a competitive edge in the market. The impetus for the College Teaching Certificate is to provide graduate students with the pedagogical and managerial skills necessary to successfully teach at the college level. Because a teaching program for graduate students across all fields and disciplines does not exist, the College Teaching Certificate is designed to give those students a support system of peers and faculty from various fields as well as instruction in teacher pedagogy. The College Teaching Certificate is an adaptation of two programs that are already currently in existence: The Graduate Teaching Academy and the current College Teaching Certificate. The Graduate Teaching Academy for the past two years has had an entering cohort of 50 participants, with several on a waiting-list. This demonstrates the demand for such a service. The College Teaching Certificate that is already in existence has been offered since 1998, and students have consistently shown interest in enrollment. This proposal is asking that the Regents approve the College Teaching Certificate to appear on the transcripts of students who complete the program. Since students who would be involved in the proposed program will be focused on college-level teaching, it seems obvious that state and regional colleges that employ these students would find it advantageous that these new faculty members will have received training in this area in addition to their subject-matter field.

Change Program Name

COLLEGE OF ENGINEERING

Industrial Engineering, M.S. (RPC 130, MC M525)

Change of Program Name and Course requirement change. Change the program name (Level III) from Industrial Engineering to Industrial and Systems Engineering. Change the required core from 12 hours that student chose from a set of selected courses, to three specific required core courses (IE 5013, 5023, 5033). All students will now have the same core curriculum. Total credit hours for the degree will not change.

Reason for request:

The School has recently made a strategic decision to bring a systems-based perspective and knowledge into the IE program. We have changed the School name to Industrial and Systems Engineering. Consequently we are modifying our programs to provide a relevant core.

President Boren recommended the Board of Regents approve the proposed changes in the Norman Campus academic program.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**CHANGES IN REGENTS POLICY MANUAL 2.2.4 – RESEARCH FACULTY – NC**

The Research Faculty policy was established in October 1996. The recommended changes to the Regents' Policy Manual 2.2.4 and Norman Campus Faculty Handbook 3.5.3 are minor revisions reflecting current recruiting needs and clarifying evaluation and promotion procedures for Research Faculty. The recommended changes to this policy will allow the OU-Norman Campus to continue to support the career development of Research Faculty and are attached hereto as Exhibit M.

President Boren recommended the Board of Regents approve changes in the Regents' Policy Manual 2.2.4 and the Faculty Handbook 3.5.3 – Research Faculty – NC.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**ACQUISITION OF FOREIGN AND DOMESTIC PERIODICALS AND SUBSCRIPTIONS FOR UNIVERSITY LIBRARIES – ALL**

Periodical and subscription vendors serve as intermediaries between libraries and publishers. Their comprehensive service includes ordering, payment, claiming and reporting for both print and electronic periodicals and subscriptions. Periodical and subscription vendors are capable of obtaining the lowest rate possible for periodicals and subscriptions and they pass that savings onto libraries and other organizations. The University Libraries collaborated to find the best value for periodicals and subscriptions with a vendor who could provide the most desirable service and cover all subject areas to serve students, faculty and staff of all three campuses.

In response to a competitive solicitation, the following bids were received:

EBSCO Information Services	Dallas, Texas
Otto Harrassowitz GmbH & Co.	Wiesbaden, Germany
Swets Information Services	Runnemede, New Jersey
WT Cox Subscriptions	Shallotte, North Carolina

The evaluation committee comprised the following individuals:

Rhonda Cannon, Associate Dean of Libraries for Finance, Administration and Human Resources, University Libraries  
 Starla Doescher, Acquisitions Department Head, University Libraries  
 Margaret Garner, Head of Serials, University Libraries, HSC  
 Junie Janzen, Technical Services Librarian, University Libraries

Mark Keesee, Acquisitions Manager, Purchasing Department  
 Karen Rupp-Serrano, Interim Director of Technical Services, University Libraries  
 Jaymie Turner, Serials and Electronic Resources Librarian, University Libraries

The evaluation criteria were: meeting specifications of the RFP; savings on services charges, cost of conversion, database size and ease of use, interface abilities, electronic serials, customer service, company stability and references.

The results of the evaluation were as follows:

Supplier		EBSCO	Swets	Harrassowitz	Cox
	Weight	Weighted Score	Weighted Score	Weighted Score	Weighted Score
Savings on service charges	20%	0.86	1.00	0.06	-0.428
Conversion costs	5%	0.25	0.10	0.15	0.10
Database	30%	1.50	1.20	0.60	0.60
Data Interface Capability	2%	0.10	0.08	0.08	0.06
Electronic Serials	10%	0.50	0.30	0.30	0.30
Customer Service	23%	1.15	0.92	0.92	1.15
Company Stability	5%	0.25	0.25	0.25	0.25
References	5%	0.25	0.25	0.19	0.18
Totals	100%	4.86	4.10	2.55	2.22

The evaluation committee determined an award to EBSCO Information Services of Dallas, Texas, met all specified requirements of the RFP and represents best value to the University.

Past actual and current projected expenditures are as follows:

Actual FY10	Actual FY11	Projected FY12	Projected FY13
\$6,833,228	\$7,587,600	\$8,317,991	\$9,014,831

Funding has been identified, is available and budgeted within the University Libraries account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$9,014,831 to EBSCO Information Services, of Dallas, Texas, the best value bidder, for the acquisition of foreign and domestic periodicals and subscriptions for University Libraries, for the one-year period beginning July 1, 2012 with the option to renew up to four additional one-year periods.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.



## BOOK APPROVAL PROGRAM AND FIRM ORDER PLAN FOR UNIVERSITY LIBRARIES – NC

The University Libraries utilize a book approval program to identify new publications that meet the curriculum needs of academic programs, using a specified profile. Newly published materials are automatically sent that fit the precise profile, saving the costs of ordering with individual publishers. Approval vendors will also pass on a portion of savings they receive from publishers for bulk orders, thus providing additional savings for the University Libraries.

In addition to the approval program, firm book orders are purchases of specifically selected materials. Books purchased through this supplier will cover all subject areas and are available to faculty, students and staff from all campuses.

In response to a competitive solicitation, the following bids were received:

Coutts Library Services, Inc.	Niagara Falls, New York
YBP Library Services	Contoocook, New Hampshire

The evaluation committee comprised the following individuals:

Lauren Bardgett, Acquisitions & Government Document Librarian, OU Law Library  
 Rhonda Cannon, Associate Dean of Libraries for Finance, Administration and Human Resources, University Libraries  
 Starla Doescher, Head of Acquisitions, University Libraries  
 Mark Keesee, Acquisitions Manager, Purchasing  
 Karen Rupp-Serrano, Director of Collection Development, University Libraries

The evaluation criteria were: discount rate, costs of conversion, ease of use, interface abilities, MARC (machine readable cataloging), availability of shelf-ready books and e-books, customer service, adequate database, reporting and references.

The results of the evaluation were as follows:

Criteria for Evaluation	Weight	Coutts Weighted Score	Yankee Weighted Score
Discount Rate	10%	0.5	0.483
Cost of Conversion	5%	0.1	0.25
Ease of Use and Clarity of Profile	18%	0.774	0.747
Interface Abilities	3%	0.15	0.15
MARC	5%	0.25	0.25
Shelf-Ready Books	5%	0.25	0.225
E-Books	11%	0.44	0.418
Customer Service/References	20%	0.84	0.84
Quality/Size Database	18%	0.684	0.774
Reports	5%	0.195	0.19
Total	100%	4.18	4.327

The evaluation committee determined the response from YBP Library Services of Contoocook, New Hampshire, best met the required specifications of the RFP and represents best value to the University.

Past actual and current projected expenditures are as follows:

Actual FY10	Actual FY11	Projected FY12	Projected FY13
\$1,538,516	\$1,651,263	\$1,600,000	\$1,650,000

Funding has been identified, is available and budgeted within the University Libraries account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$1,650,000 to YBP Library Services of Contoocook, New Hampshire, the best value bidder, for a book approval program and firm order plan for University Libraries, for the one-year period beginning July 1, 2012 with the option to renew for four additional one-year periods at equivalent pricing.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## RESEARCH EQUIPMENT – NC

Due to the large volume of Fall 2012 new faculty start-up requests, faculty retention efforts and other research initiatives, along with the critical timing of these equipment purchases, this item is requesting approval to access the Master Lease-Purchase Program at this time to expedite the acquisition of the needed equipment. This is necessary to ensure the equipment will be available for the faculty upon, or shortly after, their start date in mid-August. A review of the proposed equipment has shown that no single purchase will exceed the \$250,000 purchasing threshold.

### I. SUMMARY OF COMMITMENTS:

- College of Arts and Sciences, total not to exceed \$1,048,459.
  - Department of Chemistry and Biochemistry - Up to \$245,000 in equipment for an analytical chemistry faculty position; up to \$145,000 in equipment for an organic chemistry faculty position; and, \$150,000 in equipment for the retention of faculty
  - Department of Physics and Astronomy – Up to \$145,000 in equipment for an atomic molecular and optical physics faculty member
  - Department of Biology – Up to \$145,000 in equipment for a neurobiology faculty position
  - Department of Botany and Microbiology – Up to \$45,000 in equipment for a plant developmental biologist faculty position
  - Department of Anthropology – Up to \$173,459 to enhance the existing Degraded DNA Research Lab such that it is the best equipped lab of its kind in the U.S.
- College of Engineering, total not to exceed \$100,000,
  - School of Civil Engineering and Environmental Science – Up to \$50,000 in equipment for an architectural/structural engineering faculty position and up to \$50,000 in equipment for a sanitation engineer

The purchase of startup equipment for new faculty hires is crucial to the recruitment of top junior and senior faculty and has a great impact on the quality of research at the University.

## II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding for these start-ups has been identified, is available and budgeted within the Office of the Vice President for Research.

President Boren recommended that the Board of Regents:

- I. Authorize the President or his designee to compete, negotiate, and award contracts and purchase orders in an overall amount not-to-exceed \$1,148,459 to suppliers as necessary to configure and equip laboratory space, and purchase other items as necessary for faculty hires and retention, such contracts and purchase orders to include those that must be awarded on a sole source basis pursuant to such objective;
- II. Authorize the President or his designee to submit the above actions acquisition under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- III. Recognize and acknowledge that the University may fund certain costs of the above actions prior to receipt of Master Lease proceeds from its own funds, and, to the extent the University utilized its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **RADAR INNOVATIONS LABORATORY – NC**

At the May 2011 meeting, the Radar Innovations Laboratory project was first approved by the Board of Regents as a part of the comprehensive Campus Master Plan of Capital Improvement Projects for the Norman Campus. At the March 2012 meeting, the Board approved the project design and a total project budget of \$15,000,000, and also ranked JE Dunn Construction Company of Oklahoma City first among construction management firms considered to provide the needed professional services for the project.

The new facility will provide space for radar researchers and enhance recruitment of top researchers in this field. The approximately 36,000-gross-square-foot building will create open working space for research efforts pertaining to the design, assembly and testing of radar system components. The building will provide office space for 20 researchers and up to 60 graduate students, with supporting fabrication shops and test areas. Two anechoic chambers, one for low frequency research and one for high frequency research, will be installed within the test area.

JE Dunn Construction Company, Construction Manager (the CM) has assisted in expediting the project and organizing the project construction sequence, and has provided a guaranteed maximum price proposal for construction. A guaranteed maximum price of \$11,200,000 is proposed. This price includes the cost of construction work; the cost of the CM's direct project management services; the CM's fee, bonds and project-related insurance; and an owner's contingency.

It is anticipated that construction will commence in September 2012 and be completed late in 2013. Funding for the project has been identified, is available and budgeted from general revenue bond proceeds.

President Boren recommended the Board of Regents:

- I. Approve a guaranteed maximum price of \$11,200,000 for construction of the Radar Innovations Laboratory; and;
- II. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes currently available funds for said costs, it is intended that bond proceeds will be utilized to reimburse those outlays.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **VARSITY ROWING PRACTICE CENTER – NC**

At the January 2012 meeting the Board of Regents approved the Varsity Rowing Practice Center project, with a total budget of \$6,000,000. At the same meeting, the Board ranked GSB, Inc. first among firms considered to provide professional architectural and engineering services for the project. An agreement was executed with GSB, Inc. and project planning and design commenced.

The proposed approximately 24,000-gross-square-foot building will house indoor practice facilities for the women's intercollegiate rowing team and provide space to consolidate various storage needs. The rowing team facilities will include a "moving water" rowing tank system, a team room, a training room, a workout area, office and meeting spaces, lockers/showers, and storage and laundry areas. The building's exterior will utilize similar architectural detailing and colors consistent with other athletics facilities recently constructed near Lloyd Noble Center.

The rowing team's rigorous training program will be significantly enhanced by the utilization of a "moving-water" system that replicates the actual feel of rowing on open water. This system is far superior to a "dead-water" tank because it allows coaches the ability to instruct athletes on rowing techniques and "race pace" interval work that could not be achieved anywhere other than on open water in a lake or river.

Inriver Tank and Boat of Concord, Massachusetts (Inriver) has successfully designed and built moving-water tanks for a number of university rowing programs. The proprietary technology for this innovative system was developed by the company, and no other companies have access to the technologies. The price was determined to be fair and reasonable based on known historical prices, sizes, and features of other Inriver-designed university facilities, and based on negotiations with Inriver.

Funding for the project has been identified, is available and budgeted from Athletics capital funds.

President Boren recommended the Board of Regents:

- I. Approve the design and authorize preparation of construction documents for the Varsity Rowing Practice Center project; and
- II. Authorize the President or his designee to issue a purchase order in the amount of \$396,000, to Inriver Tank and Boat of Concord, Massachusetts, on a sole source basis, for fabrication and installation of a “moving water” rowing simulation tank system to be installed in the rowing practice center.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **FURNITURE AND EQUIPMENT FOR FOUR PARTNERS PLACE – NC**

This item is requesting Board of Regents approval to access the Oklahoma State Regents for Higher Education Master Lease-Purchase Program to purchase furnishings and equipment for research space in Four Partners Place in an amount not to exceed \$1,000,000. Three University research programs are slated to occupy the third floor of Four Partners Place. All three are highly productive in sponsored research and bring national attention to the University. All acquisitions will be purchased from State or University contracted vendors.

#### **I. AND II. MASTER LEASE-PURCHASE PROGRAM**

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding is identified, available and budgeted within Real Estate Operations and will be recovered through tenants' rental payments.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to submit the furniture and equipment acquisitions listed below in an overall amount not to exceed \$1,000,000 for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and

- II. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of Master Lease proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **MULTI-PHOTON LASER SCANNING CONFOCAL MICROSCOPE – NC**

The laser scanning confocal microscope will expand current research and educational resources for students and researchers in several science and engineering areas in the University, including Department of Zoology, Botany and Microbiology, and the College of Engineering.

The instrument will be housed in the Samuel Roberts Noble Electron Microscopy Laboratory and will upgrade existing biological imaging equipment and provide a powerful analytical tool for important scientific and engineering research projects. The University of Oklahoma was awarded a major research instrumentation grant from the National Science Foundation to replace existing equipment with state of the art technology to maintain competitive research programs in the life sciences.

In response to a competitive solicitation, the following bids were received:

Carl Zeiss Microscopy, LLC	Thornwood, New York
Leica Microsystems Inc.	Chicago, Illinois
Nikon Instruments Inc.	Melville, New York
Olympus America Inc.	Center Valley, Pennsylvania

The evaluation committee comprised the following individuals:

Randy Hewes, Associate Professor and Chair, Zoology  
Ben Holt, Assistant Professor, Botany and Microbiology  
Mark Keesee, Manager, Purchasing  
David McCauley, Assistant Professor, Zoology  
Bing Zhang, Associate Professor, Zoology

The evaluation criteria were: responsiveness to specified requirements of the RFP, instrument compatibility, ease of use, supplier stability, customer service and cost.

The results were as follows:

Supplier	Responsiveness to RFP	Instrument Compatibility	Ease of Use	Supplier stability	Customer Service	Cost	Total
Points	100	100	100	100	100	50	550
Leica Microsystems Inc.	100	100	95	100	100	45	540
Carl Zeiss Microscopy, LLC	100	95	400	90	70	35	490
Olympus America Inc.	90	60	70	30	80	50	380
Nikon Instruments Inc.	0	80	85	60	70	40	335

The evaluation team determined the proposal by Leica Microsystems Inc. of Chicago, Illinois, best met the specified equipment requirements of the RFP and represents best value to the University.

## II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and budgeted within sponsored programs and Office of the Vice President for Research accounts.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to issue a purchase order in the amount of \$819,376 to Leica Microsystems Inc. of Chicago, Illinois the best value bidder, for a multi-photon laser scanning confocal microscope;
- II. Authorize the President or his designee to submit the acquisition for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and,
- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of Master Lease proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**ROCK CORE ANALYZERS – NC**

The requested analyzers are the same as those previously acquired and used in teaching undergraduate petrophysics in the Mewbourne School of Petroleum and Geological Engineering. The additional analyzers are needed to meet the demand placed on the School's laboratory as a result of increased enrollment in petroleum engineering.

These analyzers must share a common user interface with existing instruments, which is vital to instructional quality and consistency. They share commonality in many of the parts and are supported by a single maintenance agreement. The instruments have proven reliable and capable of withstanding frequent student use. Price is considered fair and reasonable based on previous acquisitions.

**II. AND III. MASTER LEASE-PURCHASE PROGRAM**

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase Program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding is available and budgeted within the Office of the Vice President for Research.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to issue a purchase order in the amount of \$340,455, to Oxford Instruments America of Concord, Massachusetts, on a sole source basis, for the acquisition of two Geospec 2/53 NMR Rock Core Analyzers and accompanying software and maintenance; and
- II. Authorize the President or his designee to submit the acquisition for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of Master Lease proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**INSTRUMENT PROGRAM FOR “THE PRIDE OF OKLAHOMA” MARCHING BAND – NC**

Since its origination as a football pep band in 1904, “The Pride of Oklahoma” Marching Band has been consistently recognized as among the nation's elite collegiate marching bands. The Pride's impact has been broad and ongoing: proudly representing the University at



bowl and parade venues from coast to coast; relentlessly supporting the Sooners to 43 conference championships and 7 national championships; enthusiastically entertaining Sooner fans of all ages; and inspiring multiple generations of band students nationwide. Among the key ingredients enabling the Pride's fulfillment of these roles have been the outstanding young men and women who have committed themselves to the highest level of service to the University of Oklahoma, and an energetic music performance level that is second to none.

Since its founding in 1887, Yamaha Corporation has grown to become one of the world's leading manufacturers of musical instruments and other diverse business fields. The proposed instrument purchase program will provide for new marching percussion and marching brass instruments, which will directly impact approximately 150 of the 300-member Pride. Yamaha will also provide two clinics annually for students, and the opportunity for faculty to apply to their Yamaha Performing Artists program.

The strongest and longest-term impact of this instrument purchase program is the accompanying opportunity to replace the instruments on a regular and consistent basis, keeping the band outfitted with the very highest quality instruments and enabling the band students to perform at the highest level without additional capital outlay for generations to come. The resale value of Yamaha musical instruments has proven to be very high. Yamaha provides each of the bands with suggested pricing along with the replacement purchase price. Bands can sell the brass and/or percussion instruments for slightly more than they buy them, allowing them to replace their brass and percussion instruments every 2-3 years at no additional cost.

Yamaha Corporation is the only company who offers this type of purchase program.

Funding has been identified, is available and budgeted within the Band's operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$346,438 to Yamaha Corporation of America, of Buena Park, California, on a sole source basis, for the purchase of instruments for "The Pride of Oklahoma" Marching Band.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **PREFERRED SUPPLIER FOR OFFICE RELATED PRODUCTS – NC**

This item was pulled from consideration.

#### **PREFERRED SUPPLIER FOR SCIENTIFIC PRODUCTS – NC**

This item was pulled from consideration.

#### **RECRUITMENT SERVICES FOR SOONER JUMP START PROGRAM – NC**

At its June 2011 meeting, the Board of Regents authorized University Administration to award a contract in the amount of \$420,000, to Person International, Inc. of Beijing China, for recruiting services for Chinese students for the Sooner Jump Start program. The program is designed as "early entry" for Chinese high school graduates. It provides proficiency training in the English language and includes 9 to 12 hours of University non-resident course credit.

By this action, University Administration requests authorization to award a new contract covering the fall 2012 semester. This contract will allow the Center for English as a Second Language to continue its recruiting strategy, and will supplement the University's International Programs initiative and the work of the College of Arts and Sciences in this area. The services provided under the original contract have proven to be productive, efficient, and economical. The increase of the contract amount reflects the number of students served, from seventy for spring 2011 to eighty for fall 2012.

The original contract resulted from the University's prescribed competitive process. This request is based on the strength of that result.

Funding has been identified, is available and budgeted within the College of Continuing Education China Noncredit Programs account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$480,000 to Person International, Inc. of Beijing China, based on a previously competitively awarded contract, for the acquisition of specialized recruitment services, for the fall 2012 academic semester.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

#### **FOOD SERVICE OPERATION IN ADAMS CENTER – NC**

Board of Regents' policy requires that contractual documents involving annual revenues of \$125,000 or more shall be submitted to the Board for ratification.

This agenda item pertains to a contract awarded to Carlan Inc. of Norman, dba Raising Cane's, for the operation of the food service facility located in Adams Center Residence Hall. The previous contract with Heartland Ventures, dba Burger King, expires on June 30, 2012, and the University's Housing and Food Services determined that a supplier-operated facility was preferable to an in-house operation, as the supplier-operated model has been successful for the past fifteen years. Accordingly, Housing and Food Services, with the assistance of the Purchasing department, solicited supplier proposals for the operation for that location.

In response to the solicitation the following responses were received:

ABP Corporation dba Au Bon Pain	Boston, Massachusetts
Carlan Inc. dba Raising Cane's	Norman
Citadel Panda Express, LLC	Rosemead, California
Denny's Corporation	Spartanburg, South Carolina
Einstein and Noah Corp	Lakewood, Colorado
Heartland Ventures dba Burger King	Broken Arrow
International House of Pancakes, LLC	Glendale, California
Orion Food Systems	Sioux Falls, South Dakota
Steak 'n Shake Enterprises	San Antonio, Texas

The evaluation committee comprised the individuals listed below. Student representatives were also kept informed within the limitations governing competitive solicitations.

Dave Annis, Executive Director, Housing and Food Services  
Nathan Baird, Manager, Purchasing  
Kevin Barker, Assistant Director, Food Services

Shawn Henry, General Manager, Food Services  
 Matt Roberts, Purchasing Director, Housing and Food Services  
 Chuck Weaver, Director, Food Services

Evaluation criteria were percentage of gross sales, renovation investment and planning, menu, transition plan, and corporate structure.

The evaluation committee determined that the proposal submitted by Carlan Inc. of Norman, dba Raising Cane's, represented best value to the University. Annual allocation of meal plan revenues (from percentage of gross sales) are projected at \$140,000 to \$160,000.

President Boren recommended the Board of Regents ratify the award submitted with this agenda item.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **STUDENT ASSOCIATION 2012-2013 STUDENT ACTIVITY FEE APPROPRIATIONS BUDGET – NC**

The University of Oklahoma Board of Regents approved the Student Activity Fee overall budget at the March 29, 2012 meeting. The UOSA 2012-2013 Student Activity Fee appropriations budget allocates money directed to UOSA set aside in the March item. The budget was developed by the UOSA budget committees and approved by both legislative branches and the UOSA President.

The budget provides funding for the UOSA branches (legislative, executive, judicial and programming) as well as allocations to officially recognized student organizations, sports clubs, and administrative organizations. It further funds salaries and stipends in UOSA and in support of UOSA.

#### U.O.S.A. UOSA STUDENT ACTIVITY FEE APPROPRIATIONS BUDGET SUMMARY FISCAL YEAR 2012 - 2013

#### FUNDS AVAILABLE

Lump Sum From Regents	\$605,829.20
Balance Forward	<u>\$ 57,604.95</u>

TOTAL: \$663,434.15

#### APPROPRIATIONS

UOSA Branches/Administrative Organizations	\$327,710.00
Officially Recognized Student Organizations & Sports Clubs	\$164,744.00
Salaries & Stipends Account	<u>\$170,980.15</u>

TOTAL: \$663,434.15

President Boren recommended the Board of Regents approve the 2012-2013 University of Oklahoma Student Association (UOSA) Student Activity Fee Appropriations Budget that funds the University of Oklahoma Student Association, officially recognized student organizations, and salaries and stipends from July 1, 2012 to June 30, 2013.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**EXCESS WORKERS’ COMPENSATION INSURANCE – ALL**

Pursuant to its risk management strategy, the University operates a self-insured worker’s compensation insurance plan with respect to amounts up to and including \$450,000 per claim, and purchases coverage for any claim in excess of that amount. The current solicitation for excess coverage is for the one-year period beginning July 1, 2012.

A competitive solicitation was issued by the University’s contracted insurance representative, Arthur J. Gallagher Risk Management Services, Inc. (Gallagher). The following firms were solicited:

Liberty Mutual Insurance Companies	Irving, Texas
Safety National Casualty Corporation	St. Louis, Missouri
Star Insurance Company	Southfield, Michigan

The following suppliers responded:

Safety National Casualty Corporation	St. Louis, Missouri
Star Insurance Company	Southfield, Michigan

The evaluation was performed by Gallagher in support of the University’s Risk Management Program.

Evaluation criteria were coverage and price.

Supplier	Met Coverage Specifications	Price
Safety National Casualty Corporation	Yes	\$510,606
Star Insurance Companies	Yes	\$525,265

The University’s Risk Management Department determined that Safety National Casualty Corporation, of St. Louis, Missouri, the low bidder, met the requirements of the solicitation. Pricing is considered fair and reasonable based on previous coverage and represents best value to the University. Gallagher will review policies and endorsements for accuracy and conformity to specifications.

Past expenditures have been:

FY 2012	\$475,756
FY 2011	\$460,698
FY 2010	\$460,698

Funding has been identified, is available and budgeted within the Benefits account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$510,606 to Safety National Casualty Corporation of St. Louis, Missouri, the low bidder, for excess worker's compensation insurance, for the one-year period beginning July 1, 2012.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **DESIGNATION OF GIFTS AS QUASI-ENDOWMENTS – NC**

During April 2012 the University of Oklahoma received distributions totaling \$750,000 from the Estate of Helen Lee Riddle. The accompanying Declaratory Judgment states that the bequest is to be divided equally between the Departments of 1) Health and Exercise Science, 2) Sociology, 3) Psychology and 4) Instructional Leadership and Academic Curriculum at The University of Oklahoma. There are no restrictions requiring the bequests to be held in perpetuity, thereby making them fully expendable. However, the Dean of the College of Arts & Sciences and the Dean of the College of Education believe that the intent of the donor can best be met by establishing the bequests as quasi-endowment funds within the Regents' Fund with only the investment earnings being utilized.

It is recommended that the bequests, along with any subsequent distributions from the Estate of Helen Lee Riddle, be designated as quasi-endowment funds. As such, each will function like an endowment fund with only the investment earnings being made available for expenditure. At any time, however, the entire bequest may be totally expended for the purpose intended by the donor at the discretion of the Board of Regents.

The recommended action complies fully with the Board of Regents "Quasi-Endowment Policy".

President Boren recommended that distributions from the Estate of Helen Lee Riddle be designated as quasi-endowment funds within the Regents' Fund benefiting equally the Departments of Health and Exercise Science, Sociology, Psychology and Instructional Leadership and Academic Curriculum.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **AUDIT, TAX AND COMPLIANCE SERVICES – NC & HSC**

At the March 2011 meeting, the Board of Regents selected the firms of Cole & Reed, PC, KPMG LLP, and Arbitrage Compliance Specialists Inc. to provide audit, tax and compliance services for five fiscal years (renewable annually) beginning with the fiscal year ended June 30, 2011. The firms have agreed to provide the second year of services to the University as outlined below.

	<u>FY2012</u>
Financial Audits:	
Norman Campus	\$ 74,000
Health Sciences Center	68,300
Consolidated (Norman and HSC)	7,500
KGOU-FM	<u>8,700</u>
Subtotal	<u>158,500</u>

Compliance Audits:	
Norman Campus A-133	34,200
Health Sciences Center A-133	28,500
Norman Campus NCAA	13,000
Subtotal	<u>75,700</u>
Tax Return (990-T):	
Norman Campus	8,400
Health Sciences Center	6,200
Subtotal	<u>14,600</u>
Total Requirements	<u>\$248,800</u>

Total fees of \$248,800 represent an increase of \$8,700 (3.6%) when compared to total FY 2011 audit, tax and compliance services fees.

Funding has been identified and is available and budgeted within the respective campuses operating budgets.

President Boren recommended the Board of Regents:

- I. Select the public accounting firm of Cole & Reed PC, the low bidder for audit services, to serve as the University's financial statement auditors, A-133 compliance auditors, NCAA agreed-upon procedures auditors, and KGOU-FM financial statement auditors for the year ending June 30, 2012, for a fee not to exceed \$234,200, with three renewable one-year options;
- II. Select the public accounting firm of KPMG LLP to provide tax return preparation services to the University for the year ending June 30, 2012, for a fee not to exceed \$14,600, with three renewable one-year options;
- III. Select the accounting firm of Arbitrage Compliance Specialists Inc., the low bidder, to prepare the University's arbitrage rebate calculations for the year ending June 30, 2012, for a fee not to exceed \$1,250 per arbitrage calculation, with three renewable one-year options; and
- IV. Authorize the Vice Presidents for Administration and Finance or their designees to execute the engagement of these firms for these services for the fiscal year ended June 30, 2012, the second year of their respective five-year proposals.

Regent Stuart moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

### **ANNUAL AUDIT PLAN FOR FISCAL YEAR 2013 – ALL**

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit has developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix in order to develop an audit plan. Based upon the analysis performed and the resources available, we believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for FY 2013 has been discussed with the Finance and Audit Committee and includes 38 departmental and functional audits. Information technology audits will also be performed during the year.

Post-audit reviews and special projects will be performed when necessary or as requested. Internal audits may be performed on an unannounced basis.

President Boren recommended that the Board of Regents approve the annual Audit Plan for 2012-2013.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **ACQUISITION AND SALE OF PROPERTIES – NC**

The University of Oklahoma administration recommends that it be authorized to pursue acquisition of the property listed located at the southwest corner of Lincoln and Farmer Street. The location of the property is contiguous with other University property that makes this a strategic and desirable acquisition. A map showing the location of the property is attached hereto as Exhibit N.

The University has a contract for purchase contingent upon approval by the Board of Regents. The purchase price is supported by an independent third party appraisal, and the proposed acquisition complies with Regents' policy. Both the purchase contract and appraisal are on file in the Board of Regents Office.

Funding has been identified, is available and budgeted from Real Estate Operations resources.

President Boren recommended the Board of Regents authorize the University administration to acquire property located at 1400 Lincoln Avenue.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

## **ACADEMIC PERSONNEL ACTIONS – NC & HSC**

### Health Sciences Center:

#### LEAVE(S) OF ABSENCE:

Borders, Emily Buegler, Assistant Professor of Pharmacy Clinical and Administrative Sciences, medical leave of absence with pay, May 23, 2012 through August 15, 2012.

Drinkaus, Rebecca Ann, Assistant Professor of Anesthesiology, return from leave of absence with pay, June 11, 2012.

Dwyer, Kathleen Ann, Professor of Nursing and The Henry J. Freede, M.D. Chair in Nursing Science, medical leave of absence with pay, May 11, 2012 through September 1, 2012.

Lovelace, Cathy Diane, Instructor in Nursing, Tulsa, return from military leave of absence with pay, July 1, 2012.

Risch, Elizabeth Claire, Clinical Assistant Professor of Pediatrics, medical leave of absence with pay, April 20, 2012 through July 16, 2012.

## NEW APPOINTMENT(S):

Agudelo-Higuaita, Nelson Ivan, M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.34 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Ahmad, Sobia, M.D., Assistant Professor of Medicine, annualized rate of \$68,500 for 12 months (\$5,708.34 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Bennett, Christina Juris, Lecturer in Health Administration and Policy, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013.

Blalock, Travis W., M.D., Assistant Professor of Dermatology, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), August 8, 2012 through June 30, 2013. New consecutive term appointment.

Butler, Noah S., Ph.D., Assistant Professor of Microbiology and Immunology, annualized rate of \$79,000 for 12 months (\$6,583.33 per month), July 1, 2012 through June 30, 2013. New tenure track appointment.

Ciolac, George A., M.D., Assistant Professor of Internal Medicine, Tulsa, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Cleveland-Pointer, Dorothy Ethel, Clinical Assistant, Department of Obstetrics and Gynecology, annualized rate of \$87,000 for 12 months (\$7,250.00 per month), July 1, 2012 through June 30, 2013.

Cochran, Daniel Clay, M.D., Clinical Assistant Professor of Neurosurgery, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 16, 2012 through June 30, 2013.

Cox, Daryl George, Ph.D., Assistant Professor of Research, Department of Microbiology and Immunology, annualized rate of \$78,000 for 12 months (\$6,500.00 per month), July 23, 2012 through June 30, 2013.

Crumrine, Daiquirie Lynn, Ph.D., Assistant Professor of Communication Sciences and Disorders, annualized rate of \$60,500 for 12 months (\$5,041.67 per month), July 31, 2012 through June 30, 2013. New tenure track appointment.

Damon II, Mark R., D.O., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2012 through June 30, 2013.

Eckert, Jeffrey V., Ph.D., Assistant Professor of Research, Department of Pediatrics, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. Changing from Postdoctoral Research Fellow to Faculty.

Frazer, John Kimble, M.D., Ph.D., Assistant Professor of Pediatrics and The CMRI/E.L. and Thelma Gaylord Research Chair in Hematology/Oncology, annualized rate of \$165,000 for 12 months (\$13,750.00 per month), July 31, 2012 through June 30, 2013. New consecutive term appointment. University base \$75,000; departmental salary \$90,000.

Gibson, Breeanna Daniela, M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Goel, Mahesh C., M.D., Clinical Assistant Professor of Urology, annualized rate of \$250,000 for 12 months (\$20,833.00 per month), May 7, 2012 through June 30, 2012. University base \$60,000.



Gold, Karen Marie Pearce, M.D., Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, annualized rate of \$64,000 for 12 months (\$5,333.34 per month), 0.80 time, June 25, 2012 through June 30, 2013. University base \$40,000; departmental salary \$24,000.

Hayes, Mandy, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 2012 through June 30, 2013. Changing from Resident to Faculty.

Johnson, Michael E., M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), June 30, 2012 through June 30, 2013.

Kassa, Netsanet G., M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 2012 through June 30, 2013. University base \$65,000; departmental salary \$5,000. Changing from Resident to Faculty.

Lu, Jyh-I J., M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2012 through June 30, 2013.

Matthiesen, Chance L., M.D., Clinical Assistant Professor of Radiation Oncology, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Myers, David A., M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$53,200 for 12 months (\$4,433.33 per month), 0.76 time, June 30, 2012 through June 30, 2013.

O'Mahony, Gavin D., M.D., Assistant Professor of Orthopedic Surgery and Rehabilitation, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), August 15, 2012 through June 30, 2013. New consecutive term appointment.

Pascual, Franchette, M.D., Assistant Professor of Neurology, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 31, 2012 through June 30, 2013. New consecutive term appointment.

Roberts, Jennifer Lynn, Clinical Instructor in Nursing, annualized rate of \$62,000 for 9 months (\$6,888.89 per month), August 1, 2012 through June 30, 2013. University base \$50,000. Includes an administrative supplement of \$12,000 for NP program responsibilities.

Ruth, John August, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2012 through June 30, 2013. Changing from Resident to Faculty.

Sagdeo, Kaustubh P., M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), June 30, 2012 through June 30, 2013.

Singh, Sindhu, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment.

Stavrakis, Stavros, M.D., Ph.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Syed, Saqib Zaheer, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Tandy, Matthew L. M.D., Clinical Instructor in Pediatrics, Tulsa, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. Changing from Resident to Faculty.

Tsai, Betty S., M.D., Assistant Professor of Otorhinolaryngology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 13, 2012 through June 30, 2013. New consecutive term appointment.

Washburn, Katie Lynn, D.O., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Changing from Resident to Faculty.

Yates, Ashley Brooke, M.D., Clinical Assistant Professor of Pediatrics, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2012 through June 30, 2013. Changing from Resident to Faculty.

#### REAPPOINTMENT(S):

Bell, Heather Linette, M.D., Clinical Assistant Professor of Internal Medicine, Tulsa, annualized rate of \$14,000 for 12 months (\$1,166.67 per month), 0.15 time, May 1, 2012 through June 30, 2012.

Hutton, James Philip, M.D., Clinical Professor of Internal Medicine, Tulsa, annualized rate of \$14,000 for 12 months (\$1,166.67 per month), 0.15 time, May 1, 2012 through June 30, 2012.

Kessler, James C., D.D.S., Professor of Fixed Prosthodontics and Director, Esthetic Dentistry and Advanced Technology, annualized rate of \$150,000 for 12 months (\$12,500.00 per month), September 15, 2012 through June 30, 2013. New consecutive term appointment.

Trautman, Richard Philip, M.D., Professor Emeritus of Psychiatry and Behavioral Sciences, annualized rate of \$22,000 for 12 months (\$1,833.33 per month), 0.20 time, June 1, 2012 through June 30, 2012.

#### CHANGE(S):

Allen, Kimberly Alice, title changed from Instructor to Clinical Instructor in Nursing, salary changed from annualized rate of \$60,000 for 9 months (\$6,666.67 per month), full time, to annualized rate of \$30,000 for 9 months (\$3,333.34 per month), 0.50 time, July 1, 2012 through June 30, 2013. University base \$24,000. Includes an administrative supplement of \$6,000 for NP program responsibilities.

Andrew, Karol L., Adjunct Assistant Professor of Rehabilitation Sciences, salary changed from annualized rate of \$70,686 for 12 months (\$5,890.50 per month), full time, to annualized rate of \$42,412 for 12 months (\$3,534.30 per month), 0.60 time, June 1, 2012 through June 30, 2012.

Aneshansley, Autumn Nicole, Clinical Assistant Professor of Rehabilitation Sciences, salary changed from annualized rate of \$61,200 for 12 months (\$5,100.00 per month) to annualized rate of \$66,200 for 12 months (\$5,516.66 per month), June 1, 2012 through June 30, 2012. Additional clinical responsibilities as Chief Physical Therapist at Family Medicine Clinic in Tulsa.

Brown, Naina Lynn, Assistant Professor of Neurosurgery, changing from tenure track to consecutive term appointment, June 6, 2012.

Burton, Michael E., Professor of Pharmacy Clinical and Administrative Sciences, title Chair of Pharmacy Clinical and Administrative Sciences, deleted, July 1, 2012.

Chernyak, Grigory V., title changed from Assistant Professor to Clinical Assistant Professor of Anesthesiology, salary changed from annualized rate of \$254,813 for 12 months (\$21,234.42 per month) to annualized rate of \$272,788 for 12 months (\$22,732.33 per month), July 1, 2012 through June 30, 2013. VA increase.

Cohlma, Raymond A., Clinical Assistant Professor of Removable Prosthodontics, Clinical Assistant Professor of Operative Dentistry, and Director, Comprehensive Care, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month), 0.60 time, to annualized rate of \$112,000 for 12 months (\$9,333.33 per month), 0.70 time, July 1, 2012 through June 30, 2013. Change in FTE. University base \$93,456. Includes an administrative supplement of \$18,544 while serving as Director, Comprehensive Care.

Cross, Cory Damon, title changed from Assistant Professor of Medicine to Resident, July 1, 2012.

Ding, Wei-Qun, title changed from Assistant Professor to Associate Professor of Pathology, July 1, 2012.

Ding, Xi-Qin, title changed from Assistant Professor to Associate Professor of Cell Biology, July 1, 2012.

Farmer, Kevin C., Professor of Pharmacy Clinical and Administrative Sciences, title changed from Interim Vice Chair to Vice Chair of Pharmacy Clinical and Administrative Sciences, July 1, 2012.

Ferretti, Joseph J., George Lynn Cross Research Professor of Microbiology and Immunology and Senior Vice President and Provost Emeritus, salary changed from annualized rate of \$344,786 for 12 months (\$28,732.13 per month) to annualized rate of \$300,000 for 12 months (\$25,000.00 per month), July 1, 2012 through June 30, 2013. Return from Sabbatical Leave of Absence.

Ganta, Raghuvender, title changed from Associate Professor to Clinical Associate Professor of Anesthesiology, retains title Adjunct Associate Professor of Medicine, July 1, 2012.

Hagemann, Tracy Marie, Associate Professor of Pharmacy Clinical and Administrative Sciences, and Adjunct Associate Professor of Pediatrics; given additional title Director, Clinical Affairs at OU Medical Center, July 1, 2012.

Halliday, Nancy Louise, Associate Professor of Cell Biology, salary changed from annualized rate of \$85,000 for 12 months (\$7,083.33 per month) to annualized rate of \$98,000 for 12 months (\$8,166.67 per month), May 1, 2012 through June 30, 2012.

Hill, Jane A., Assistant Professor of Nursing, salary changed from annualized rate of \$51,960 for 10 months (\$5,196.00 per month) to annualized rate of \$63,628 for 12 months (\$5,302.36 per month), August 1, 2012 through June 30, 2013. University base \$62,352. Includes an administrative supplement of \$6,000 for ABSN Program Coordinator.

Hunt, Laura Tryphena, title changed from Clinical Assistant Professor of Pediatrics to Resident, July 1, 2012.

Ivins, Douglas, Clinical Associate Professor of Family Medicine, Tulsa, salary changed from annualized rate of \$47,800 for 12 months (\$3,983.33 per month), 0.60 time, to annualized rate of \$55,767 for 12 months (\$4,647.22 per month), 0.70 time, July 1, 2012 through June 30, 2013. Change in FTE.

Keenan, Michael P., Clinical Assistant Professor of Fixed Prosthodontics, salary changed from annualized rate of \$59,500 for 10 months (\$5,950.00 per month), 0.70 time, to annualized rate of \$80,400 for 12 months (\$6,700.00 per month), 0.80 time, July 1, 2012 through June 30, 2013.

Koch, Michael A., Clinical Assistant Professor of Endodontics, salary changed from annualized rate of \$70,000 for 12 months (\$5,833.33 per month), 0.60 time, to annualized rate of \$46,667 for 12 months (\$3,888.91 per month), 0.40 time, May 1, 2012 through June 30, 2012.

Kohl, Russell W., Associate Professor of Family Medicine, Tulsa, and The Paul E. Tietze, M.D., Chair in Family Medicine, given additional title Adjunct Associate Professor of Family and Preventive Medicine, June 1, 2012.

Lane, Connie J., Clinical Assistant Professor of Internal Medicine, Tulsa, salary changed from annualized rate of \$61,802 for 12 months (\$5,150.20 per month), 0.40 time, to annualized rate of \$77,253 for 12 months (\$6,437.76 per month), 0.50 time, July 1, 2012 through June 30, 2013.  
Change in FTE.

Lang, Mark, title changed from Assistant Professor to Associate Professor of Microbiology and Immunology, July 1, 2012.

Lezine, Myra W., title changed from Clinical Assistant Professor of Pediatrics to Resident, July 1, 2012.

Litchfield, Lonnie William, title changed from Assistant Professor to Clinical Assistant Professor of Anesthesiology, salary changed from annualized rate of \$270,491 for 12 months (\$22,540.92 per month) to annualized rate of \$273,758 for 12 months (\$22,813.17 per month), July 1, 2012 through June 30, 2013. VA increase.

Mandal, Nawajes, title changed from Assistant Professor of Research to Assistant Professor of Ophthalmology, retains title Adjunct Assistant Professor of Research, Department of Physiology; salary changed from annualized rate of \$75,514 for 12 months (\$6,292.83 per month) to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 2012 through June 30, 2013. New tenure track appointment. Tenurable base \$57,000. Departmental salary \$33,000.

Mattahione, Steven, Assistant Professor of Health Administration and Policy, given additional title Chair of Health Administration and Policy; salary changed from annualized rate of \$127,150 for 12 months (\$10,595.83 per month) to annualized rate of \$142,150 for 12 months (\$11,845.83 per month), May 16, 2012 through June 30, 2012. Includes an administrative supplement of \$15,000 while serving as Chair of Health Administration and Policy.

Munson, Anne Alice, title changed from Instructor to Assistant Professor of Radiological Sciences, salary changed from annualized rate of \$50,000 for 12 months (\$4,166.67 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment.

Palmer, Blake Wiley, title changed from Instructor to Assistant Professor of Urology, salary changed from annualized rate of \$58,435 for 12 months (\$4,869.58 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment.

Quisenberry, Susan, title changed from Assistant Professor to Clinical Assistant Professor of Nursing, salary changed from annualized rate of \$64,000 for 9 months (\$7,111.11 per month), full time, to annualized rate of \$32,000 for 9 months (\$3,555.56 per month), 0.50 time, July 1, 2012 through June 30, 2013. University base \$26,500. Includes an administrative supplement of \$5,500 for NP program responsibilities.

Ramakrishnan, Usha, title changed from Associate Professor to Clinical Associate Professor of Anesthesiology, salary changed from annualized rate of \$287,466 for 12 months (\$23,955.50 per month) to annualized rate of \$290,733 for 12 months (\$24,227.75 per month), July 1, 2012 through June 30, 2013. VA increase.

Ramarapu, Srikian, title changed from Assistant Professor to Clinical Assistant Professor of Anesthesiology, salary changed from annualized rate of \$266,254 for 12 months (\$22,187.83 per month) to annualized rate of \$269,521 for 12 months (\$22,460.08 per month), July 1, 2012 through June 30, 2013. VA increase.

Rathbun, Robert C., Professor of Pharmacy Clinical and Administrative Sciences and Adjunct Professor of Medicine; title changed from Vice Chair for Faculty Affairs to Chair of Pharmacy Clinical and Administrative Sciences, July 1, 2012.

Rojas, Rhoda Lyn Aure, title changed from Assistant Professor of Internal Medicine, Tulsa, to Fellow, July 1, 2012.

Shankar, Nathan, Professor and Vice Chair of Pharmaceutical Sciences, given additional title Director, Graduate Program, Department of Pharmaceutical Sciences, July 1, 2012.

Sternlof, Steven A., Assistant Professor of Research, Department of Pediatrics, salary changed from annualized rate of \$59,083 for 12 months (\$4,923.61 per month), 0.80 time, to annualized rate of \$56,129 for 12 months (\$4,677.42 per month), 0.76 time, July 1, 2012 through June 30, 2013. Reduction in FTE.

Stewart, Charles Edward, Clinical Professor of Emergency Medicine, Tulsa, salary changed from annualized rate of \$148,314 for 12 months (\$12,359.50 per month), 0.76 time, to annualized rate of \$35,971 for 12 months (\$2,997.58 per month), 0.50 time, July 1, 2012 through June 30, 2013. Change in FTE.

Taubman, Kevin Edward, Assistant Professor of Surgery, Tulsa, changing from tenure track to consecutive term appointment, April 1, 2012.

Taylor, Michael David, title changed from Assistant Professor to Clinical Assistant Professor of Anesthesiology, salary changed from annualized rate of \$259,206 for 12 months (\$21,600.50 per month) to annualized rate of \$303,055 for 12 months (\$25,254.58 per month), July 1, 2012 through June 30, 2013. VA increase.

Wen, Frances Kathleen, Associate Professor of Family Medicine, Tulsa, given additional title The Founders and Associates Research Chair in Family Medicine, July 1, 2012.

Wild, Robert A., Professor of Obstetrics and Gynecology, salary changed from annualized rate of \$70,488 for 12 months (\$5,874.03 per month), 0.98 time, to annualized rate of \$71,927 for 12 months (\$5,993.92 per month), full-time, June 1, 2012 through June 30, 2012.

Wisnieski, Deborah Mae, Assistant Professor of Nursing, changing from consecutive term appointment to tenure track, July 1, 2012.

Zhang, Xin (Sarah), Assistant Professor of Medicine and Adjunct Assistant Professor of Physiology, given additional title Adjunct Associate Professor of Ophthalmology, May 16, 2012.

#### NEPOTISM WAIVER(S):

Razaq, Mohammad A., M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Spouse of Wejeeha Razaq, M.D., Assistant Professor of Medicine, Section of Hematology/Oncology. Dr. Mohammad Razaq will be participating in the training of medical students, residents, and fellows. He will also supervise medical residents and fellows in clinical settings and participate in formal didactic sessions including medical grand rounds, resident and fellow conferences, and he will see patients in the Peggy and Charles Stephenson Oklahoma Cancer Center. Performance evaluations, recommendations for compensation, promotion, and awards for Dr. Mohammad Razaq will be conducted by the Chief of Hematology/Oncology in the Department of Medicine. Dr. Wejeeha Razaq is removed from any and all financial and supervisory matters related to Dr. Mohammad Razaq.

Razaq, Wejeeha, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2012 through June 30, 2013. New consecutive term appointment. Spouse of Mohammad A. Razaq, M.D., Assistant Professor of Medicine, Section of Hematology/Oncology. Dr. Wejeeha Razaq will be participating in the training of medical students, residents, and fellows. She will also supervise medical residents and fellows in clinical settings and participate in formal didactic sessions including medical grand rounds, resident and fellow conferences, and she will see patients in the Peggy and Charles Stephenson Oklahoma Cancer Center. Performance evaluations, recommendations for compensation, promotion, and awards for Dr. Wejeeha Razaq will be conducted by the Chief of Hematology/Oncology in the Department of Medicine. Dr. Mohammad A. Razaq is removed from any and all financial and supervisory matters related to Dr. Wejeeha Razaq.

#### RESIGNATION(S) AND/OR TERMINATION(S):

Baluja, Pankaj, Assistant Professor of Medicine, June 22, 2012.

Burgett, Nancy E., Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, May 31, 2012.

Ceresa, Brian P., Associate Professor of Cell Biology, June 30, 2012. Accepted another position.  
Desselle, Shane P., Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, June 8, 2012.

Emmons, Ellen M., Instructor in Otorhinolaryngology, June 30, 2012. Moving out of state.

Keefe, Elisa Jo, Clinical Assistant Professor of Pediatrics, Tulsa, June 15, 2012.

Hansen, Julie Lynn, Assistant Professor of Obstetrics and Gynecology, June 28, 2012. Going into private practice.

Laber, Damian Abel, Professor of Internal Medicine, Tulsa, The Gussman/Adelson Chair in Internal Medicine, and Director, OU Tulsa Cancer Center, June 30, 2012. Non-renewal of appointment.

Marinis, Spyridon Ioannis, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, July 1, 2012.

Petersen, Jason D., Assistant Professor of Surgery, June 29, 2012. Moving out of state and going into private practice.

Pohl, Carla Jean, Instructor in Obstetrics and Gynecology, Tulsa, June 9, 2012. Accepted another position.

Roemer, Howard, Clinical Associate Professor of Emergency Medicine, Tulsa, June 30, 2012.

Spoerry, Barbara Ann, Clinical Assistant in Obstetrics and Gynecology, June 30, 2012.

White, Jessica Lee, Clinical Instructor in Neurology, July 27, 2012.

Wolfe, Jace A., Adjunct Assistant Professor of Communication Sciences and Disorders, June 30, 2012.

#### RETIREMENT(S):

Cacy, Deborah Sue, Clinical Assistant Professor of Family and Preventive Medicine, June 30, 2012.

Donovan, Gerard Kevin, Professor and Vice Chair of Pediatrics, Tulsa, and Chair in Bioethics, August 1, 2012.

Effron, Alan Michael, Assistant Professor of Radiological Sciences, July 6, 2012.

Lawler, Frank H., Professor and Vice Chair of Family and Preventive Medicine, June 30, 2012.

McEwen, Irene Ruble, George Lynn Cross Research Professor and Vice Chair of Rehabilitation Sciences, and The Ann Taylor Chair in Pediatrics and Developmental Disabilities, July 31, 2012. Named George Lynn Cross Research Professor Emeritus of Rehabilitation Sciences.

Reagan, Stephen E., Clinical Professor of Operative Dentistry, July 1, 2012. Named Professor Emeritus of Operative Dentistry.

Stein, Howard F., Professor of Family and Preventive Medicine, June 30, 2012. Named Professor Emeritus of Family and Preventive Medicine.

Voth, Douglas Wade, Regents' Professor and Professor of Medicine, July 1, 2012. Named Regents' Professor Emeritus, Professor Emeritus of Medicine, and Dean Emeritus.

#### Norman Campus:

#### LEAVE(S) OF ABSENCE:

Bessire, Lucas, Assistant Professor of Anthropology, leave of absence with pay, August 16, 2012 through May 15, 2013. Wenner-Gren Foundation for Anthropological Research, Inc.

Brady, Noel, Professor of Mathematics and President's Associates Presidential Professor, leave of absence without pay, August 16, 2012 through May 15, 2013. Will serve as National Science Foundation Program Director.

Canoy, J. Ray, Associate Professor of History, leave of absence without pay, January 1, 2013 through December 31, 2013. Research and professional development in Germany.

Hom, Stephanie M., Assistant Professor of Modern Languages, Literatures, and Linguistics, leave of absence without pay, August 16, 2012 through May 15, 2013. Lauro De Bosis Fellowship and Oscar Broneer Travelling Fellowship.

Lamarche, Carlos E., Assistant Professor of Economics, leave of absence without pay, August 16, 2012 through May 15, 2013.

Locke, Elizabeth M., Lecturer of Expository Writing Program, return from family and medical leave of absence, May 22, 2012.

Rafi, Kasra, Assistant Professor of Mathematics, leave of absence without pay, August 16, 2012 through May 15, 2013. Collaborative research in topology at the University of Toronto.

Townsend, David M., Assistant Professor of Management and Entrepreneurship, leave of absence without pay, August 16, 2012 through May 15, 2013. Visiting professor at North Carolina State University.

Vishanoff, David R., Assistant Professor of Religious Studies, leave of absence with pay, January 1, 2013 through May 15, 2013. Fulbright – Council for International Exchange of Scholars.

Wert, Justin J., Assistant Professor of Political Science, sabbatical leave of absence with full pay, August 16, 2012 through December 31, 2012, changed to sabbatical leave of absence with half pay, August 16, 2012 through May 15, 2013.

Sabbatical Leave of Absence - Fall 2012 and Spring 2013 Semesters (with half pay)

Gaffin, Douglas D., Dean of University College, Professor and David Ross Boyd Professor of Biology and President's Associates Presidential Professor, sabbatical leave of absence with half pay, August 16, 2012 through August 15, 2013. Will conduct behavioral and physiological experiments directed at identifying a scorpion pheromone and will work in an insect vision/robotics lab. Work will take place in Socorro, New Mexico and at the University of Sussex, England. Faculty appointment: 08/16/2002. No previous leaves taken. Teaching load will be covered by current faculty.

## NEW APPOINTMENT(S):

Ackmann, Rodney F., Assistant Professor of Music, annualized rate of \$62,000 for 9 months (\$6,888.89 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Alavi, Roksana, Ph.D., Assistant Professor of Liberal Studies, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 2012 through May 15, 2015. Three-year renewable term appointment.

Brosnan, Kathleen A., Ph.D., Associate Professor of History and Paul H. and Doris Travis Chair in Modern American History, annualized rate of \$108,000 for 9 months (\$12,000.00 per month), August 16, 2012. New tenured faculty.

Creager, Gerald J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$86,000 for 12 months (\$7,166.67 per month), June 11, 2012. Paid from grant funds; subject to availability of funds.

Durcikova, Alexandra, Ph.D., Assistant Professor of Management Information Systems, annualized rate of \$130,000 for 9 months (\$14,444.44 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Edmondson, Robert A., Ph.D., Assistant Professor of Liberal Studies, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 2012 through May 15, 2015. Three-year renewable term appointment.

Edwards, Kirsten T., Assistant Professor of Educational Leadership and Policy Studies, annualized rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Floyd, Royce W., Assistant Professor of Civil Engineering and Environmental Science, annualized rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 2012 through May 15, 2013. If Ph.D. not completed by May 31, 2012, title to be changed to Acting Assistant Professor, August 16, 2012 through May 15, 2013. New tenure-track faculty.

Fobair II, Richard C., Assistant Professor of Construction Science, annualized rate of \$65,000 for 9 months (\$7,222.22 per month), August 16, 2012 through May 15, 2013. If Ph.D. not completed by August 16, 2012, title and salary to be changed to Acting Assistant Professor, annualized rate of \$63,000 for 9 months, August 16, 2012 through May 15, 2013. New tenure-track faculty.

Larson, Rebecca D., Ph.D., Assistant Professor of Health and Exercise Science, annualized rate of \$56,000 for 9 months (\$6,222.22 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Levine, Marc N., Ph.D., Assistant Professor of Anthropology and Assistant Curator of the Sam Noble Oklahoma Museum of Natural History, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), January 1, 2013 through June 30, 2013. New tenure-track faculty. Appointment split .48 FTE in Anthropology and .52 FTE in the Museum.



Marino, Alberto M., Ph.D., Assistant Professor of Physics and Astronomy, annualized rate of \$72,000 for 9 months (\$8,000.00 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Means, Erin L., J.D., Assistant Professor of Law, annualized rate of \$52,500 for 9 months (\$5,833.33 per month), August 16, 2012 through May 15, 2017. Five-year renewable term appointment.

Navarro, Kristina M., Ph.D., Assistant Professor of Educational Leadership and Policy Studies, annualized rate of \$58,000 for 9 months (\$6,444.44 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Pitblado, Bonnie L., Ph.D., Professor of Anthropology and Robert E. and Virginia Bell Chair in Anthropology, annualized rate of \$101,000 for 9 months (\$11,222.22 per month), August 16, 2012. New tenured faculty.

Pittenger, Dominique M., Ph.D., Research Associate, Engineering Dean, annualized rate of \$38,400 for 12 months (\$3,200.00 per month), 0.50 time, May 16, 2012.

Pranter, Matthew J., Ph.D., Professor of Geology and Geophysics and Lew and Myra Ward Chair in Reservoir Characterization, annualized rate of \$105,000 for 9 months (\$11,666.67 per month), August 16, 2013. New tenured faculty.

Pritchett, Brittany N., Geologist II, Oklahoma Geological Survey, annualized rate of \$55,000 for 12 months (\$4,583.33 per month), 0.90 time, July 1, 2012.

Southerland, Joshua B., Research Associate, Computer Science, annualized rate of \$43,550 for 12 months (\$3,629.17 per month), 0.67 time, June 2, 2012.

Stewart, Sepideh, Ph.D., ~~Ph.D.~~, Assistant Professor of Mathematics, annualized rate of \$70,000 for 9 months (\$7,777.77 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Wisniewski, John P., Ph.D., Assistant Professor of Physics and Astronomy, annualized rate of \$72,000 for 9 months (\$8,000.00 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Wu, Xingru, Ph.D., Associate Professor of Petroleum and Geological Engineering, annualized rate of \$90,000 for 9 months (\$10,000.00 per month), August 16, 2012 through May 15, 2013. New tenure-track faculty.

Wuestewald, Todd C., Ph.D., Assistant Professor of Liberal Studies, annualized rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 2012 through May 15, 2013. Three-year renewable term appointment.

#### REAPPOINTMENT(S):

Callard, Jeffrey G., reappointed to a one-year renewable term as Assistant Professor of Petroleum and Geological Engineering, annualized rate of \$78,795 for 9 months (\$8,755.00 per month), August 16, 2012 through May 15, 2013.

Chavez, Ramon, reappointed to a two-year renewable term as Instructor of Journalism and Mass Communication, annualized rate of \$78,778 for 9 months (\$8,753.13 per month), August 16, 2012 through May 15, 2014.

Fischer, Kenneth A., reappointed to a three-year renewable term as Instructor of Journalism and Mass Communication, annualized rate of \$57,352 for 9 months (\$6,372.47 per month), August 16, 2012 through May 15, 2015.

Franklin, George L., reappointed to a two-year renewable term as Instructor of Journalism and Mass Communication, annualized rate of \$55,303 for 9 months (\$6,144.75 per month), August 16, 2012 through May 15, 2014.

Johnson, Kathleen L., reappointed to a three-year renewable term as Professor of Journalism and Mass Communication and McMahon Centennial Professor of New Communication, annualized rate of \$61,800 for 9 months (\$6,866.67 per month), August 16, 2012 through May 15, 2015.

Loessberg, Gerald L., reappointed to a two-year renewable term as Instructor of Journalism and Mass Communication, annualized rate of \$42,311 for 9 months (\$4,701.20 per month), August 16, 2012 through May 15, 2014.

Ozias, Moira L., reappointed to a one-year renewable term as Instructor and Associate Director of the Writing Center, annualized rate of \$61,800 for 12 months (\$5,150.00 per month), July 1, 2012 through June 30, 2013.

Parker, Gregory A., Professor and George Lynn Cross Research Professor of Physics and Astronomy, reappointed to a four-year term as Chair of the Department of Physics and Astronomy, annualized rate of \$170,451 for 12 months (\$14,204.22 per month), July 1, 2012.

Schaefer, Shawn M., reappointed to a five-year renewable term as Assistant Professor of Architecture and Director of the Master of Architecture Urban Studies Program at Tulsa, annualized rate of \$111,190 for 12 months (\$9,265.82 per month), July 1, 2012 through June 30, 2017.

Schmeitzer, John C., reappointed to a three-year renewable term as Professor of Journalism and Mass Communication and Engleman/Livermore Professor of Community Journalism, annualized rate of \$61,800 for 9 months (\$6,866.67 per month), August 16, 2012 through May 15, 2015.

Shaiman, Jennifer M., reappointed to a one-year renewable term as Lecturer of Expository Writing Program, annualized rate of \$41,200 for 9 months (\$4,577.78 per month), August 16, 2011 through May 15, 2012, and August 16, 2012 through May 15, 2013.

Tarpenning, David D., reappointed to a two-year renewable term as Instructor of Journalism and Mass Communication, annualized rate of \$49,156 for 9 months (\$5,461.81 per month), August 16, 2012 through May 15, 2014.

Williams, Scott B., reappointed to a five-year renewable term as Assistant Professor of Landscape Architecture, annualized rate of \$45,745 for 9 months (\$5,082.78 per month), August 16, 2012 through May 15, 2017.

#### CHANGE(S):

Anderson, Owen L., Professor of Law, Director of John B. Turner L.L.M. Program in International Energy, Natural Resources and Indigenous People, and Eugene O. Kuntz Chair of Oil, Gas, and Natural Resources in Law, given additional title George Lynn Cross Research Professor of Law, salary changed from annualized rate of \$189,770 for 9 months (\$21,085.56 per month) to annualized rate of \$203,054 for 9 months (\$22,561.56 per month), August 16, 2012.

Arthur, Ami T., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$49,748 for 12 months (\$4,145.63 per month), 0.80 time, to annualized rate of \$50,544 for 12 months (\$4,211.96 per month), 0.80 time, July 1, 2012. Paid from grant funds; subject to availability of funds.

Baldwin, James D., Associate Professor of Aerospace and Mechanical Engineering, annualized rate of \$83,328 for 9 months (\$9,258.67 per month), additional stipend of \$9,000 for serving as Director of Dynamic Structures Sensing and Control Center, August 16, 2012 through April 30, 2013.

Bangs, Elizabeth T., Assistant Professor of Law, Director of Legal Research, Writing, and Advocacy, and Director of College of Law's Pro Bono and Public Interest Program (SATJ), salary changed from annualized rate of \$88,400 for 9 months (\$9,822.22 per month) to annualized rate of \$100,000 for 9 months (\$11,111.11 per month), August 16, 2012. Retention increase.

Barman, Samir, Professor of Marketing and Supply Chain Management, given additional title Baldwin Chair in Business Administration, July 1, 2012; salary changed from annualized rate of \$112,018 for 9 months (\$12,446.40 per month) to annualized rate of \$122,018 for 9 months (\$13,557.56 per month), August 16, 2012.

Barrett, Catherine J., Assistant Professor of Architecture, salary changed from annualized rate of \$61,800 for 9 months (\$6,866.67 per month) to annualized rate of \$64,800 for 9 months (\$7,200.00 per month), August 16, 2012. Obtained license.

Beekman, Jeffrey, Assistant Professor of Art and Art History, salary changed from annualized rate of \$46,350 for 9 months (\$5,150.00 per month) to annualized rate of \$50,350 for 9 months (\$5,594.44 per month), August 16, 2012. Retention increase.

Beliveau, Ralph J., Associate Professor of Journalism and Mass Communication, annualized rate of \$64,751 for 9 months (\$7,194.44 per month), additional stipend of \$3,500 for administrative duties in the Gaylord College of Journalism and Mass Communication, August 16, 2012 through December 31, 2012.

Benson, Hugh H., Professor of Philosophy and Samuel Roberts Noble Presidential Professor, delete title Chair of the Department of Philosophy, salary changed from annualized rate of \$121,294 for 12 months (\$10,107.82 per month) to annualized rate of \$95,000 for 9 months (\$10,555.56 per month), July 1, 2012. Changing from 12-month academic administrator to 9-month faculty. Off OU payroll from July 1, 2012 through August 15, 2012. Correction to May 2012 agenda.

Brewster, Keith A., Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$108,455 for 12 months (\$9,037.89 per month) to annualized rate of \$111,708 for 12 months (\$9,309.02 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Brotzge, Jerald A., Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$90,705 for 12 months (\$7,558.73 per month) to annualized rate of \$97,961 for 12 months (\$8,163.43 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Calhoun, Kristin M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,396 for 12 months (\$5,116.32 per month) to annualized rate of \$63,238 for 12 months (\$5,269.81 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Cheong, Boon Leng, Research Scientist, Atmospheric Radar Research Center, salary changed from annualized rate of \$96,200 for 12 months (\$8,016.67 per month) to annualized rate of \$103,896 for 12 months (\$8,658.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Cichewicz II, Robert H., title changed from Assistant Professor to Associate Professor of Chemistry and Biochemistry, July 1, 2012; given additional title Regents' Professor of Chemistry and Biochemistry, salary changed from annualized rate of \$88,141 for 9 months (\$9,793.44 per month) to annualized rate of \$120,000 for 9 months (\$13,333.33 per month), August 16, 2012. Merit retention increase.

Clark, Adam J., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$68,000 for 12 months (\$5,666.67 per month) to annualized rate of \$71,156 for 12 months (\$5,929.66 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Clifford, Laura J., Assistant Professor of Chemistry and Biochemistry, salary changed from annualized rate of \$60,577 for 9 months (\$6,730.77 per month) to annualized rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 2012. Merit retention increase.

Coats, Andrew M., Dean Emeritus and Professor of Law, Arch B. and Joanne Gilbert Professor of Law, and Samuel Roberts Noble Presidential Professor, salary changed from annualized rate of \$334,329 for 12 months (\$27,860.75 per month) to annualized rate of \$270,746 for 12 months (\$22,562.17 per month), July 1, 2012; salary changed to annualized rate of \$270,746 for 9 months (\$30,082.89 per month), August 16, 2012. Changing from 12-month faculty to 9-month faculty.

Conway, Tyrrell, Professor of Microbiology and Plant Biology, Director of the Botany and Microbiology Microarray Facility, and Henry Zarrow Presidential Professor, salary changed from annualized rate of \$127,447 for 9 months (\$14,160.77 per month) to annualized rate of \$117,447 for 9 months (\$13,049.66 per month), August 16, 2012. Presidential Professor monetary award ceases after the fourth year with the title continuing.

Correia Jr., James, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,960 for 12 months (\$5,080.00 per month) to annualized rate of \$64,008 for 12 months (\$5,334.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Cuccia, Cynthia C., Lecturer of Accounting, salary changed from annualized rate of \$42,202 for 9 months (\$4,689.16 per month), 0.67 time, to annualized rate of \$47,202 for 9 months (\$5,244.67 per month), 0.75 time, August 16, 2012.

Curtis, Christopher D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$102,210 for 12 months (\$8,517.48 per month) to annualized rate of \$104,663 for 12 months (\$8,721.90 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Doty, Ralph E., Professor of Classics and Letters, given additional title Joseph Paxton Presidential Professor, salary changed from annualized rate of \$66,626 for 9 months (\$7,402.84 per month) to annualized rate of \$76,626 for 9 months (\$8,513.95 per month), August 16, 2012.

Duncan, John L., Assistant Professor of Liberal Studies, annualized rate of \$63,654 for 9 months (\$7,072.67 per month), additional stipend of \$1,900 for increased teaching duties in the College of Liberal Studies, January 1, 2012 through May 15, 2012.

Elmore, Kimberly L., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$106,514 for 12 months (\$8,876.17 per month) to annualized rate of \$108,645 for 12 months (\$9,053.71 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Fedorovich, Evgeni, Professor of Meteorology, given additional title Edith Kinney Gaylord Presidential Professor, salary changed from annualized rate of \$126,588 for 9 months (\$14,065.38 per month) to annualized rate of \$136,588 for 9 months (\$15,176.49 per month), August 16, 2012.

Fernando, Chitru S., Director of Energy Solution Center and John A. and Donnie Brock Chair in Energy Economics and Public Policy, title changed from Associate Professor to Professor of Finance, July 1, 2012; salary changed from annualized rate of \$213,725 for 9 months (\$23,747.22 per month) to annualized rate of \$247,910 for 9 months (\$27,545.56 per month), August 16, 2012. Increase includes 7% promotion and \$15,000 for retention and director duties.

Fiedler, Brian H., Professor of Meteorology, salary changed from annualized rate of \$91,096 for 9 months (\$10,121.78 per month) to annualized rate of \$93,596 for 9 months (\$10,399.56 per month), August 16, 2012. Compression increase.

Fithian, Lee A., Associate Professor of Architecture, delete title Graduate Program Coordinator of the Division of Architecture, salary changed from annualized rate of \$72,610 for 9 months (\$8,067.78 per month) to annualized rate of \$69,910 for 9 months (\$7,767.78 per month), August 16, 2012.

Franklin, Aimee L., Associate Professor of Political Science and Sam K. Viersen Jr. Presidential Professor, salary changed from annualized rate of \$92,991 for 9 months (\$10,332.30 per month) to annualized rate of \$87,991 for 9 months (\$9,776.75 per month, August 16, 2012; additional stipend of \$30,997 for serving as Chair of the Norman Campus Institutional Review Board, July 1, 2012 through June 30, 2013. Presidential Professor monetary award ceases after the fourth year with the title continuing.

Gaffin, Douglas D., Professor and David Ross Boyd Professor of Biology and President's Associates Presidential Professor, delete title Dean of University College, salary remains at annualized rate of \$157,959 for 12 months (\$13,163.23 per month), August 16, 2012. Changing from 12-month academic administrator to 12-month faculty.

Ge, Xun, Chair of the Department of Educational Psychology, title changed from Associate Professor to Professor of Educational Psychology, salary changed from annualized rate of \$85,816 for 12 months (\$7,151.33 per month) to annualized rate of \$92,823 for 12 months (\$7,735.25 per month), July 1, 2012. Promotion and compression increase.

Gensler, Steven S., Professor of Law, President's Associates Presidential Professor, and Welcome D. Pierson and W. Devier Pierson Professor of Law, given additional title Associate Dean of Faculty Scholarship and Enrichment, College of Law, May 14, 2012; salary changed from annualized rate of \$141,500 for 9 months (\$15,722.22 per month) to annualized rate of \$156,500 for 9 months (\$17,388.89 per month), August 16, 2012.

Gibson, John P., Associate Professor of Biology and of Microbiology and Plant Biology, title changed from Interim Director to Director of Kessler Farm Field Laboratory, salary remains at annualized rate of \$59,884 for 9 months (\$6,653.80 per month), August 16, 2012.

Gillett, Mark R., Professor of Law, salary changed from annualized rate of \$135,415 for 9 months (\$15,046.11 per month) to annualized rate of \$103,387 for 9 months (\$11,487.44 per month), August 16, 2012.

Goode, Paul, title changed from Assistant Professor to Associate Professor of Political Science, July 1, 2012; salary changed from annualized rate of \$54,106 for 9 months (\$6,011.77 per month) to annualized rate of \$67,000 for 9 months (\$7,444.44 per month), August 16, 2012. Promotion and merit increase.

Goodey, Paul R., Professor of Mathematics and Edith Gaylord Harper Presidential Professor, delete title Chair of the Department of Mathematics, salary changed from annualized rate of \$164,671 for 12 months (\$13,722.62 per month) to annualized rate of \$125,000 for 9 months (\$13,888.89 per month), July 1, 2012. Changing from 12-month academic administrator to 9-month faculty. Off OU payroll from July 1, 2012 through August 15, 2012. Correction to May 2012 agenda.

Gronlund, Scott D., Professor of Psychology and Roger and Sherry Teigen Presidential Professor, salary changed from annualized rate of \$92,856 for 9 months (\$10,317.28 per month) to annualized rate of \$82,856 for 9 months (\$9,206.17 per month), August 16, 2012. Presidential Professor monetary award ceases after the fourth year with the title continuing.

Gruenwald, Giao-Loi L., Professor and David W. Franke Professor of Computer Science, and Samuel Roberts Noble Presidential Professor, delete title NSF Program Director Lead, salary changed from annualized rate of \$176,702 for 12 months (\$14,716.85 per month) to annualized rate of \$132,452 for 9 months (\$14,716.89 per month), August 16, 2012. Changing from 12-month academic administrator to 9-month faculty.

Hils, Jonathan W., Associate Professor of Art and Art History, delete title Assistant Director and Graduate Liaison for the MFA Programs, School of Art and Art History, May 16, 2012; salary changed from annualized rate of \$62,567 for 9 months (~~\$6,963.05~~ \$6,951.94 per month) to annualized rate of \$59,567 for 9 months (\$6,618.60 per month), August 16, 2012.

Hoefnagels, Marielle H., Associate Professor of Biology and of Microbiology and Plant Biology, salary changed from annualized rate of \$60,343 for 9 months (\$6,704.75 per month), 1.00 time, to annualized rate of \$45,860 for 9 months (\$5,095.61 per month), 0.76 time, August 16, 2012.

Holliday, Lisa M., Assistant Professor of Construction Science, given additional title Graduate Liaison of the Haskell and Irene Lemon Construction Science Division, salary changed from annualized rate of \$64,890 for 9 months (\$7,210.00 per month) to annualized rate of \$67,590 for 9 months (\$7,510.00 per month), August 16, 2012.

Hom, Stephanie M., Assistant Professor of Modern Languages, Literatures, and Linguistics, given additional title President's Associate Presidential Professor, July 1, 2012; salary changed from annualized rate of \$56,650 for 9 months (\$6,294.44 per month) to annualized rate of \$61,650 for 9 months (\$6,850.00 per month), August 16, 2012.

Houser, Neil O., Professor of Instructional Leadership and Academic Curriculum, salary changed from annualized rate of \$67,705 for 9 months (\$7,522.76 per month) to annualized rate of \$69,205 for 9 months (\$7,689.43 per month), August 16, 2012. Compression increase.

Ivic, Igor R., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$85,823 for 12 months (\$7,151.96 per month) to annualized rate of \$86,605 for 12 months (\$7,217.04 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Jones, Thomas A., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$65,244 for 12 months (\$5,436.98 per month) to annualized rate of \$66,516 for 12 months (\$5,543.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Judice Campbell, Nicole, Associate Professor of Psychology, title changed from Associate Dean to Interim Dean of University College, salary changed from annualized rate of \$92,700 for 12 months (\$7,725.00 per month) to annualized rate of \$157,959 for 12 months (\$13,163.25 per month), August 16, 2012. Eligible to be a candidate in search for permanent dean.

Jung, Youngsun, Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$63,036 for 12 months (\$5,253.00 per month) to annualized rate of \$64,927 for 12 months (\$5,410.59 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Kaney, Brian T., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$82,533 for 12 months (\$6,877.71 per month) to annualized rate of \$83,284 for 12 months (\$6,940.30 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Kaspari, Michael E., Professor of Biology and President's Associates Presidential Professor, salary changed from annualized rate of \$104,368 for 9 months (\$11,596.43 per month) to annualized rate of \$94,368 for 9 months (\$10,485.32 per month), August 16, 2012. Presidential Professor monetary award ceases after the fourth year with the title continuing.

Kehoe, Kenneth E., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,955 for 12 months (\$5,162.92 per month) to annualized rate of \$63,194 for 12 months (\$5,266.18 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Kerr, Robert L., Edith Kinney Gaylord Presidential Professor, title changed from Associate Professor to Professor of Journalism and Mass Communication, July 1, 2012; salary changed from annualized rate of \$71,826 for 9 months (\$7,980.71 per month) to annualized rate of \$75,447 for 9 months (\$8,383.01 per month), August 16, 2012. Presidential Professor monetary award ceases after the fourth year with the title continuing. Promotion and compression increase.

Ketchum, Paul R., Assistant Professor of Liberal Studies, annualized rate of \$56,650 for 9 months (\$6,294.44 per month), additional stipend of \$7,700 for increased teaching duties in the College of Liberal Studies, January 1, 2012 through May 15, 2012.

Kogan, Yefim L., Research Professor of Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$158,815 for 12 months (\$13,234.58 per month) to annualized rate of \$161,991 for 12 months (\$13,499.25 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Kong, Fanyou, Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$102,000 for 12 months (\$8,500.00 per month) to annualized rate of \$104,040 for 12 months (\$8,670.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

LaDue, Daphne S., Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$77,000 for 12 months (\$6,416.67 per month) to annualized rate of \$78,540 for 12 months (\$6,545.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Lakshmanan, Valliappa, title changed from Research Scientist to Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$120,399 for 12 months (\$10,033.27 per month) to annualized rate of \$122,783 for 12 months (\$10,231.93 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Lamarche, Carlos E., title changed from Assistant Professor to Associate Professor of Economics, July 1, 2012; given additional title Chong K. Liew Chair in Economics, salary changed from annualized rate of \$86,569 for 9 months (\$9,618.83 per month) to annualized rate of \$137,500 for 9 months (\$15,277.78 per month), August 16, 2012.

Lamothe, Meeyoung S., title changed from Assistant Professor to Associate Professor of Political Science, July 1, 2012; salary changed from annualized rate of \$57,352 for 9 months (\$6,372.47 per month) to annualized rate of \$61,367 for 9 months (\$6,818.56 per month), August 16, 2012. Promotion increase.

Langston, Carrie L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$68,911 for 12 months (\$5,742.62 per month) to annualized rate of \$71,495 for 12 months (\$5,957.96 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Lemon, Leslie R., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$81,132 for 12 months (\$6,761.00 per month) to annualized rate of \$82,752 for 12 months (\$6,896.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Livesey, Nina E., Assistant Professor of Liberal Studies and of Religious Studies, annualized rate of \$46,500 for 9 months (\$5,166.67 per month), additional stipend of \$1,800 for increased duties in the College of Liberal Studies, January 1, 2012 through May 15, 2012.

Maiden, Jeffrey, Professor of Educational Leadership and Policy Studies, annualized rate of \$70,079 for 9 months (\$7,786.57 per month), additional stipend of \$4,000 for increased teaching duties in the Department of Educational Leadership and Policy Studies at Tulsa, January 1, 2012 through May 15, 2012.

Marcus-Mendoza, Susan T., Professor of Human Relations and of Women's and Gender Studies, delete title Chair of the Department of Human Relations, salary changed from annualized rate of \$105,574 for 12 months (\$8,797.83 per month) to annualized rate of \$95,000 for 9 months (\$10,555.56 per month), July 1, 2012. Changing from 12-month academic administrator to 9-month faculty. Off OU payroll from July 1, 2012 through August 15, 2012. Correction to May 2012 agenda.

Mayeux, Lara, Associate Professor of Psychology, annualized rate of \$62,082 for 9 months (\$6,898.02 per month), additional stipend of \$20,694 for serving as Vice-Chair of Institutional Review Board #1 and #2, July 1, 2012 through June 30, 2013.

Melnikov, Valery M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$93,845 for 12 months (\$7,820.43 per month) to annualized rate of \$96,473 for 12 months (\$8,039.40 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Melick, Christopher J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$66,040 for 12 months (\$5,503.33 per month) to annualized rate of \$68,021 for 12 months (\$5,668.43 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Miller, Andrew G., Professor and Chair of the Department of Mathematics, given additional title David Ross Boyd Professor of Mathematics, salary changed from annualized rate of \$143,000 for 12 months (\$11,916.67 per month) to annualized rate of \$150,000 for 12 months (\$12,500.00 per month), July 1, 2012.

Morris, Dale A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$77,979 for 12 months (\$6,498.25 per month) to annualized rate of \$84,216 for 12 months (\$7,018.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Morrissey, Mark L., Professor of Meteorology, salary changed from annualized rate of \$87,289 for 9 months (\$9,698.78 per month) to annualized rate of \$94,289 for 9 months (\$10,476.56 per month), August 16, 2012. Compression increase.

Mullins, Gail E., Assistant Professor of Law, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$3,000 for increased teaching duties in the College of Law, August 16, 2012 through December 31, 2012.

Nicholson, Daniel R., Assistant Professor of Law, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), additional stipend of \$3,000 for increased teaching duties in the College of Law, August 16, 2012 through December 31, 2012.

Palmeri, Joann, Assistant Professor of Bibliography and Librarian of the History of Science Collection, University Libraries, annualized rate of \$43,260 for 12 months (\$3,605.00 per month), additional stipend of \$2,000 for serving as Acting Curator of the John and Mary Nichols Rare Books and Special Collection, July 1, 2012 through June 30, 2013.



Parthasarathy, Ramkumar N., Professor of Aerospace and Mechanical Engineering and Anadarko Petroleum Corporation Presidential Professor, salary changed from annualized rate of \$95,178 for 9 months (\$10,575.38 per month) to annualized rate of \$100,178 for 9 months (\$11,130.94 per month), August 16, 2012. Compression increase.

Patterson, James R., Professor of Architecture and H. Russell Pitman Professor of Urban Design, delete title Associate Dean of the College of Architecture, salary changed from annualized rate of \$147,213 for 12 months (\$12,267.76 per month) to annualized rate of \$114,291 for 9 months (\$12,699.01 per month), August 16, 2012. Changing from 12-month academic administrator to 9-month faculty.

Peppler, Randy A., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$132,161 for 12 months (\$11,013.42 per month) to annualized rate of \$139,000 for 12 months (\$11,583.33 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Raadschelders, Julie, Assistant Professor of Liberal Studies, annualized rate of \$75,533 for 12 months (\$6,294.44 per month), additional stipend of \$900 for additional duties in the College of Liberal Studies, October 17, 2011 through May 31, 2012.

Ramseyer, Christopher C., title changed from Assistant Professor to renewable term Associate Professor of Civil Engineering and Environmental Science, July 1, 2012; salary changed from annualized rate of \$71,744 for 9 months (\$7,971.60 per month) to annualized rate of \$76,767 for 9 months (\$8,529.67 per month), August 16, 2012. Changing from tenure-track faculty to five-year renewable term appointment.

Reeder, Stacy L., Associate Professor of Instructional Leadership and Academic Curriculum, salary changed from annualized rate of \$59,874 for 9 months (\$6,652.66 per month) to annualized rate of \$61,374 for 9 months (\$6,819.32 per month), August 16, 2012. Compression increase.

Reeves, Heather D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$63,474 for 12 months (\$5,289.50 per month) to annualized rate of \$64,902 for 12 months (\$5,408.51 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Richman, Michael B., Professor of Meteorology and Edith Kinney Gaylord Presidential Professor, salary changed from annualized rate of \$108,112 for 9 months (\$12,012.44 per month) to annualized rate of \$113,112 for 9 months (\$12,568.00 per month), August 16, 2012. Compression increase.

Risser, Paul G., Professor and Chair of the University Research Cabinet, salary changed from annualized rate of \$162,885 for 12 months (\$13,573.75 per month), 0.80 time, to annualized rate of \$203,607 for 12 months (\$16,967.25 per month), July 1, 2012.

Ruan, Jiening, Associate Professor of Instructional Leadership and Academic Curriculum, salary changed from annualized rate of \$59,536 for 9 months (\$6,615.13 per month) to annualized rate of \$60,735 for 9 months (\$6,748.31 per month), August 16, 2012. Compression increase.

Ryan, Richard C., Professor of Construction Science and Construction Science Board of Visitors Professor, delete titles Associate Director and Graduate Liaison of Haskell and Irene Lemon Construction Science Division, given additional title Associate Dean of the College of Architecture, salary changed from annualized rate of \$90,354 for 9 months (\$10,039.30 per month) to annualized rate of \$142,027 for 12 months (\$11,835.61 per month), August 1, 2012.

Ryzhkov, Alexander V., title changed from Research Scientist to Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$147,857 for 12 months (\$12,321.45 per month) to annualized rate of \$150,578 for 12 months (\$12,548.17 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Scaperlanda, Michael A., Professor of Law, and Gene and Elaine Edwards Family Chair in Law, given additional titles Associate Dean for Academic Affairs, College of Law, and Associate Director of the Law Center, May 16, 2012; salary changed from annualized rate of \$170,424 for 9 months (\$18,936.00 per month) to annualized rate of \$223,296 for 12 months (\$18,608.00 per month), August 1, 2012.

Schaefer, Shawn M., Director of Master of Architecture Urban Studies Program at Tulsa, title changed from Assistant Professor to Associate Professor of Architecture, salary changed from annualized rate of \$111,190 for 12 months (\$9,265.82 per month) to annualized rate of \$118,973 for 12 months (\$9,914.40 per month), July 1, 2012. Promotion increase.

Schlupp, Ingo B., Professor of Biology, given additional title Brian E. and Sandra O'Brien Presidential Professor, July 1, 2012; salary changed from annualized rate of \$99,836 for 9 months (\$11,092.83 per month) to annualized rate of \$109,836 for 9 months (\$12,203.94 per month), August 16, 2012.

Schmidt, Ralf, Nancy Scofield Hester Presidential Professor, title changed from Associate Professor to Professor of Mathematics, July 1, 2012; salary changed from annualized rate of \$84,112 for 9 months (\$9,345.78 per month) to annualized rate of \$95,000 for 9 months (\$10,555.56 per month), August 16, 2012. Promotion and presidential professor increase.

Segele, Zewdu T., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$66,300 for 12 months (\$5,525.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Shapiro, Alan M., Professor and American Airlines Professor of Meteorology, and President's Associates Presidential Professor, salary changed from annualized rate of \$109,933 for 9 months (\$12,214.78 per month) to annualized rate of \$114,933 for 9 months (\$12,770.33 per month), August 16, 2012. Compression increase.

Smith, Mitchell P., titles changed from Associate Professor to Professor of International and Area Studies and of Political Science, given additional title Chair of the Department of International and Area Studies, salary changed from annualized rate of \$83,520 for 9 months (\$9,280.05 per month) to annualized rate of \$132,000 for 12 months (\$11,000.00 per month), July 1, 2012. Changing from 9-month faculty to 12-month academic administrator.

Smith, Travis M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$95,958 for 12 months (\$7,996.47 per month) to annualized rate of \$97,205 for 12 months (\$8,100.42 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Smothermon, Connie S., Assistant Professor of Law, Assistant Director of Legal Writing and Research, and Director of Competitions, annualized rate of \$75,920 for 9 months (\$8,435.56 per month), additional stipend of \$30,000 for increased teaching duties in the College of Law, August 16, 2012 through May 15, 2013.

Staples, Robert D., Research Fellow, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$100,002 for 12 months (\$8,333.47 per month) to annualized rate of \$102,002 for 12 months (\$8,500.14 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Strauss, Michael G., Professor of Physics and Astronomy, given additional title David Ross Boyd Professor of Physics and Astronomy, salary changed from annualized rate of \$81,818 for 9 months (\$9,090.89 per month) to annualized rate of \$88,818 for 9 months (\$9,868.67 per month), August 16, 2012.

Taylor, E. Laurette, Associate Professor of Health and Exercise Science, annualized rate of \$86,569 for 9 months (\$9,618.83 per month), additional stipend of \$28,857 for serving as Chair of the Institutional Review Board, July 1, 2012 through June 30, 2013.

Tepker Jr., Harry F., Professor of Law and Floyd and Irma Calvert Chair in Law and Liberty, delete title Associate Dean of Faculty Scholarship and Enrichment, College of Law, salary remains at annualized rate of \$170,767 for 9 months (\$18,974.11 per month), May 14, 2012.

Thomas, Kevin W., Research Associate, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$87,760 for 12 months (\$7,313.31 per month) to annualized rate of \$89,515 for 12 months (\$7,459.57 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Torres, Sebastian M., title changed from Research Scientist to Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$119,228 for 12 months (\$9,935.64 per month) to annualized rate of \$121,946 for 12 months (\$10,162.17 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Wang, Yunheng, Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$81,000 for 12 months (\$6,750.00 per month) to annualized rate of \$83,430 for 12 months (\$6,952.50 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Warnken, Charles G., Associate Professor of Regional and City Planning, and Ph.D. Coordinator of the College of Architecture, delete titles Interim Director and Graduate Liaison of the Division of Regional and City Planning, given additional title Associate Dean of Instructional Service, College of Architecture, salary changed from annualized rate of \$99,970 for 12 months (\$8,330.82 per month) to annualized rate of \$123,970 for 12 months (\$10,330.83 per month), July 1, 2012.

Wheatley, Dustan M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$63,438 for 12 months (\$5,286.46 per month) to annualized rate of \$64,389 for 12 months (\$5,365.76 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Wood, Andrew C., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$63,666 for 12 months (\$5,305.50 per month) to annualized rate of \$68,748 for 12 months (\$5,729.00 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Xue, Ming, Professor of Meteorology, Weathernews Chair in Applied Meteorology, and Director of the Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$139,292 for 9 months (\$15,476.84 per month) to annualized rate of \$147,292 for 9 months (\$16,365.78 per month), August 16, 2012. Inversion increase.

Yeary, Mark B., C. B. Hudson/Torchmark Presidential Professor, title changed from Associate Professor to Professor of Electrical and Computer Engineering, July 1, 2012; salary changed from annualized rate of \$106,973 for 9 months (\$11,885.89 per month) to annualized rate of \$119,461 for 9 months (\$13,273.46 per month), August 16, 2012. Promotion and presidential professor increase.

Yu, Tian-You, title changed from Associate Professor to Professor of Electrical and Computer Engineering, given additional title Gerald Tuma Presidential Professor, July 1, 2012; salary changed from annualized rate of \$102,823 for 9 months (\$11,424.78 per month) to annualized rate of \$120,021 for 9 months (\$13,335.62 per month), August 16, 2012. Promotion and presidential professor increase.

Yussouf, Nusrat, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$66,533 for 12 months (\$5,544.42 per month) to annualized rate of \$68,030 for 12 months (\$5,669.17 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

Zhang, Pengfei, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,796 for 12 months (\$5,649.69 per month) to annualized rate of \$69,118 for 12 months (\$5,759.86 per month), July 1, 2012. Paid from grant funds; subject to availability of funds.

#### RESIGNATION(S)/TERMINATION(S):

Adams, Amelia M., Assistant Professor of Liberal Studies, May 16, 2012.

Bain, Alexander M., Assistant Professor of English, May 17, 2012.

Biddick, Janet L., Assistant Professor of Interior Design, June 30, 2012.

Carr, Caleb T., Assistant Professor of Communication, August 3, 2012.

Cox, Robert H., Professor of International and Area Studies and of Political Science, June 30, 2012. Accepted position at University of South Carolina.

David, Marc, Lecturer of Expository Writing Program, August 1, 2012.

Green, Matthew B., Research Associate, Engineering Dean, June 1, 2012.

David, Marc, Lecturer of Expository Writing Program, August 1, 2012.

Hoehn, Christina J., Assistant Professor of Interior Design, June 2, 2012.

Kerksick, Chad M., Assistant Professor of Health and Exercise Science, May 3, 2012.

Klebba, Phillip E., Professor of Chemistry and Biochemistry, August 1, 2012. Accepted position at Kansas State University.

Mezell, Emily H., Associate Dean and Associate Professor of the College of Law, and Associate Director of the Law Center, June 1, 2012. Accepted position at Wake Forest University.

Mitchell, Robert L., Visiting Assistant Professor of Law, July 1, 2012.

Rodda, Elizabeth C., Assistant Professor of Art and Art History, August 1, 2012. Accepted position outside the University.

#### RETIREMENT(S):

Breen, Marilyn J., Professor of Mathematics, July 1, 2012. Named Professor Emeritus of Mathematics.

Fillpot, Bob G., Professor of Architecture, August 1, 2012. Named Professor Emeritus of Architecture.

Hurtado, Albert L., Professor of History and Paul and Doris Travis Chair in Modern American History, June 1, 2012. Named Professor Emeritus of History.

Jenson White, Kathryn, Associate Professor of Journalism and Mass Communication, June 1, 2012. Named Professor Emeritus of Journalism and Mass Communication.

Kanak, Katharine M., Research Scientist, Meteorology, April 1, 2012. Disability retirement.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Humphreys moved approval of the recommendation. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

**DEATH(S):**

President Boren regretted to report the following death(s):

Seaberg, Jr., John J., Professor Emeritus of Educational Leadership and Policy Studies.

Waterbury, Moira, Professor Emeritus of Human Relations, June 11, 2012.

Regent Humphreys moved that the Board meet in executive session regarding administrative and professional personnel actions. The executive session began at 10:42 a.m. in the same location. The Board returned to the open meeting at 10:51 a.m.

**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSC**

Health Sciences Center:

**LEAVE(S) OF ABSENCE:**

Kenney, Edith Happ, Neonatal Nurse Practitioner, Pediatrics, College of Medicine, paid leave of absence, January 1, 2012, through June 28, 2012. Professional Nonfaculty.

**APPOINTMENT(S):**

Boyd, Diane M., Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, annualized rate of \$66,560 for 12 months (\$5,546.67 per month), June 1, 2012. Professional Nonfaculty.

Horowitz, Janice L., Business Analyst, CMT Medical Informatics, College of Medicine - Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), April 16, 2012. Professional Nonfaculty.

Kanaparthi, Sri Smitha, Resident, Anesthesiology, College of Medicine, annualized rate of \$64,629 for 12 months (\$5,385.75 per month), July 10, 2012. Graduate Student.

Landgraf, Scott Edward, Assistant Director of Human Resources, Human Resources, Administration and Finance, annualized rate of \$82,000 for 12 months (\$6,833.34 per month), May 29, 2012. Administrative Staff.

Rogers, Priscilla, Data Management Analyst III, CMT Medical Informatics, College of Medicine - Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month, June 4, 2012. Professional Nonfaculty.

## CHANGE(S):

Clark, Neil Alvin, Director of Information Technology, department changed from Dentistry Office of the Dean, College of Dentistry, to Information Technology, College of Dentistry, July 1, 2012. Managerial Staff. Departmental transfer.

Ellis, Shawn Michael, Resident, Anesthesiology, College of Medicine, salary changed from an annualized rate of \$52,274 for 12 months (\$4,356.17 per month) to an annualized rate of \$64,629 for 12 months (\$5,385.75 per month), July 1, 2012. Graduate Student. Additional duties as Pain Fellow.

Evans, Sherry, Executive Assistant to the President, Office of the Provost, Provost, salary changed from an annualized rate of \$120,973 for 12 months (\$10,081.11 per month) to an annualized rate of \$123,473 for 12 months (\$10,289.42 per month), July 1, 2012. Administrative Officer. Merit.

Freedman, Robert Seth, Multimedia Curriculum Manager, department changed from Educational Development & Support, College of Medicine, to Medicine Office of the Dean, College of Medicine, May 11, 2012. Professional Nonfaculty. Department transfer.

Garza, Denise, Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, salary changed from an annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to an annualized rate of \$65,000 for 12 months (\$5,416.67 per month), May 1, 2012. Professional Nonfaculty. Equity adjustment.

Jenkins, Chelsea Renee, Physician Assistant I, Medicine Pulmonary, College of Medicine, salary changed from an annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to an annualized rate of \$17,500 for 12 months (\$1458.34 per month), May 1, 2012. Professional Nonfaculty. FTE change from 100% to 23%.

Kim-Suh, Hee Sun, Gynecology/Oncology Chemotherapy Services Coordinator, Cancer Center Clinical Services, College of Medicine, salary changed from an annualized rate of \$82,705 for 12 months (\$6,892.14 per month) to an annualized rate of \$90,976 for 12 months (\$7,581.35 per month), July 1, 2012. Professional Nonfaculty. Equity adjustment.

McLaughlin, Michael Paul, title changed from Resident, Anesthesiology, College of Medicine, to Chief Resident, Anesthesiology, College of Medicine, salary changed from an annualized rate of \$50,473 for 12 months (\$4,206.08 per month) to an annualized rate of \$63,089 for 12 months (\$5,257.42 per month), July 1, 2012. Graduate Student. Promotion.

Nichols, Karen S., Senior Departmental Billing Manager, department changed from Dentistry Office of the Dean, College of Dentistry, to Patient Billing, College of Dentistry, July 1, 2012. Managerial Staff. Departmental transfer.

O'Neal, Caroline Marie, title changed from Physician Assistant I, Medicine Hematology/Oncology, College of Medicine, to Physician Assistant II, Medicine Hematology/Oncology, College of Medicine, salary changed from an annualized rate of \$81,867 for 12 months (\$6,822.27 per month) to an annualized rate of \$84,323 for 12 months (\$7,026.94 per month), July 1, 2012. Professional Nonfaculty. Reclassification.

Ordelheide, Fransen, title changed from Physician Assistant I, Medicine Hematology/Oncology, College of Medicine, to Physician Assistant II, Medicine Hematology/Oncology, College of Medicine, salary changed from an annualized rate of \$81,087 for 12 months (\$6,757.30 per month) to an annualized rate of \$83,520 for 12 months (\$6,960.02 per month), July 1, 2012. Professional Nonfaculty. Reclassification.

Park, Dena Michelle, Director of OU Dentistry, department changed from OU Dentistry, College of Dentistry, to Administration & Clinical Support, College of Dentistry, July 1, 2012. Administrative Staff. Departmental transfer.

Price, Crystal L., Ultrasonographer Technologist, OB Perinatal Center, College of Medicine - Tulsa, salary changed from an annualized rate of \$58,240 for 12 months (\$4,853.34 per month) to an annualized rate of \$60,320 for 12 months (\$5,026.67 per month), May 7, 2012. Technical/Paraprofessional. Received certification.

Qiu, Junsong, title changed from Senior IT Analyst, IT Application Services, Provost, to IT Architect, IT Application Services, Provost, salary changed from an annualized rate of \$77,000 for 12 months (\$6,416.67 per month) to an annualized rate of \$85,000 for 12 months (\$7,083.34 per month), July 1, 2012. Professional Nonfaculty. Promotion.

Smith, Matthew F., title changed from Staff Attorney, Legal Counsel, Provost, to Director of Human Research Participant Protection, Institutional Review Board, Office of Research Administration, salary changed from an annualized rate of \$60,690 for 12 months (\$5,057.50 per month) to an annualized rate of \$100,000 for 12 months (\$8,333.34 per month), July 1, 2012. Administrative Staff. Promotion.

Southern, Sheila Dawn, title changed from Senior Clinic Manager, OU Physicians CHP Clinics, College of Medicine, to Clinics Administrator, OU Physicians CHP Clinics, College of Medicine, salary changed from an annualized rate of \$57,660 for 12 months (\$4,805.00 per month) to an annualized rate of \$64,867 for 12 months (\$5,405.63 per month), May 1, 2012. Managerial Staff. Promotion.

Steward, Shad, title changed from IT Architect, IT Shared Services, Provost, to Director of IT Infrastructure Services, IT Shared Services, Provost, salary changed from an annualized rate of \$98,000 for 12 months (\$8,166.67 per month) to an annualized rate of \$110,000 for 12 months (\$9,166.67 per month), July 1, 2012. Administrative Staff. Promotion.

Teeter, Raelyn Tetzloff, Occupational Therapist, George Nigh Rehabilitation Institute, College of Medicine - Tulsa, salary changed from an annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to an annualized rate of \$48,000 for 12 months (\$4,000.00 per month), June 1, 2012. Professional Nonfaculty. FTE change from 100% to 80%.

Todd, Laurie Nicole, Physician Assistant I, department changed from Pediatrics, College of Medicine, to Radiological Sciences, College of Medicine, salary changed from an annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to an annualized rate of \$83,467 for 12 months (\$6,955.58 per month), May 29, 2012. Professional Nonfaculty. Department transfer with increase.

Vogt, Tammy E., Technology & Billing Administrator, department changed from Pre-doc Clinic Operations, College of Dentistry, to Dental Informatics, College of Dentistry, July 1, 2012. Managerial Staff. Departmental transfer.

Whitt, Patricia A., title changed from Physician Assistant I, Medicine Hematology/Oncology, College of Medicine, to Physician Assistant II, Medicine Hematology/Oncology, College of Medicine, salary changed from an annualized rate of \$79,858 for 12 months (\$6,654.83 per month) to an annualized rate of \$82,254 for 12 months (\$6,854.48 per month), July 1, 2012. Professional Nonfaculty. Reclassification.

Zecavati, Nima, Assistant Director of Human Resources, Human Resources, Administration & Finance, salary changed from an annualized rate of \$83,430 for 12 months (\$6,952.50 per month) to an annualized rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 2012. Administrative Staff. Equity adjustment.

## NEPOTISM WAIVER(S):

Mannel, Lisa, Resident, Obstetrics and Gynecology, College of Medicine, July 1, 2012. Dr. Lisa Mannel is the daughter of Robert Mannel, Professor and Chair of Obstetrics and Gynecology, and will be a new Resident in the Obstetrics and Gynecology Resident Program. Dr. Lisa Mannel will be expected to follow all program requirements that are set forth in the program that follow ACGME criteria. Dr. Elisa Crouse, Residency Program Director, will supervise Dr. Lisa Mannel. If further action is needed regarding Dr. Lisa Mannel it will be made by the Associate Dean for the Graduate Medical Education, Dr. John Zubialde.

Ozcan, Mukadder, Resident, Anesthesiology, College of Medicine, July 1, 2012. Dr. Mukadder Ozcan is the spouse of Dr. Mehmet Ozcan, Associate Professor in the department of Anesthesiology. Dr. Mukadder Ozcan will be a new Resident in the Anesthesiology Resident Program. Dr. Mehmet Ozcan will never supervise or evaluate the resident spouse, nor will the resident spouse ever evaluate the faculty spouse. Drs. Ozcan will never work together clinically or be on call at the same time. The Vice Chair for Education will be responsible for resident member's education, training, and promotion.

## TERMINATION(S):

Box III, Harold E., Assistant Director of Human Resources, Human Resources, Administration and Finance, May 10, 2012. Resignation-other position.

Bradford, Jennifer Cole, Resident, Anesthesiology, College of Medicine, July 18, 2012. Completion of Program.

Gaudet, John M., Program Manager, CMT Office of the Dean, College of Medicine - Tulsa, May 1, 2012. Resignation.

Giles Jr., John F., Quality Manager, OU Physicians, College of Medicine, May 19, 2012. Resignation.

Howard, Melinda Millsap, Senior HR Advisor, Human Resources, Administration & Finance, July 1, 2012. Resignation.

Hubbard, Brenda, Business Advisor, Department of Medicine, College of Medicine, July 1, 2012. Resignation.

Luetkemeyer, Jessica Lee, Physician Assistant I, CMT Internal Medicine Clinic, College of Medicine - Tulsa, June 30, 2012. Resignation.

Mathews, Cara A., Resident, Obstetrics and Gynecology, College of Medicine, July 1, 2012. Completion of program.

Patel, Rakesh N., Resident, Department of Medicine, College of Medicine, July 1, 2012. Completion of program.

Reed, Kenneth Calrisian, Resident, Anesthesiology, College of Medicine, July 1, 2012. Completion of Program.

Rylant, Christa Nicole, Resident, Anesthesiology, College of Medicine, July 1, 2012. Completion of Program.

Scott, Deborah Marie, Chemotherapy Nurse, Cancer Center Clinical Services, College of Medicine, May 9, 2012. Unable to return to work.

Spiers, Jennifer Sue, Programs and Initiatives Manager, Harold Hamm Diabetes Center, College of Medicine, May 19, 2012. Resignation.



## RETIREMENT(S):

Hammon, Marilyn N., Medical Compliance Manager, Medical Billing Compliance, Provost, June 1, 2012.

Thompson, Margaret M., Senior Administrative Manager, Department of Medicine, College of Medicine, July 1, 2012.

Norman Campus:

## LEAVE(S) OF ABSENCE:

Ashmore, Steven S., Staff Attorney, Legal Counsel, return from military leave of absence, May 1, 2012.

Duca-Snowden, Victoria, Program Administrator III, NASA Space Grant Consortium, return from family medical leave of absence with pay, February 27, 2012. Managerial Staff.

## NEW APPOINTMENT(S):

Boren, Nathan A, Health Care Professional III, Health Services, annualized rate of \$160,000 for 12 months (\$13,333.33 per month), June 25, 2012. Professional Staff.

Connally, Nancy E., Director, International Logistics and Risk Management and Staff Attorney, College of International Studies, annualized rate of \$97,000 for 12 months (\$8,083.33 per month), July 1, 2012, Administrative Staff.

Neely, Norma J., Director [Program Administrator III], American Indian Institute, annualized rate of \$67,320 for 12 months (\$5,610.00 per month), June 1, 2012. Managerial Staff.

Reichert, Heather D., Program Administrator III, Continuing Education and Academic Programs Administration, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), June 18, 2012. Managerial Staff.

Rogers, John K., Executive Chef and Executive, Faculty Club [Managerial Associate II], Housing and Food Services, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), May 31, 2012. Managerial Staff.

## CHANGES(S):

Adams, Richard W., Information Technology Analyst II, , Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$88,006 for 12 months (\$7,333.84 per month) to annualized rate of \$88,684 for 12 months (\$7,390.31 per month), July 1, 2012. Managerial Staff. Merit increase.

Anderson, Linda F., Director, Budget Office, salary changed from annualized rate of \$125,080 for 12 months (\$10,423.33 per month) to annualized rate of \$135,080 for 12 months (\$11,256.67 per month), July 1, 2012. Administrative Officer. Merit increase.

Arcaroli, Paul, title changed from Administrator II to Administrator III, Human Resources, salary changed from annualized rate of \$78,052 for 12 months (\$6,504.33 per month) to annualized rate of \$81,000 for 12 months (\$6,750.00 per month), July 1, 2012, Administrative Staff. Internal promotion.

\*Ball, Lou, Assistant Coach Women's Gymnastics, review of employment and compensation, and to make any necessary adjustments thereto.

Boren, David L., President of the University, annual review of performance and compensation, and to make any necessary adjustments thereto.

Bozorgi, Soheila B., Technical Project Management Specialist III, Engineering, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), May 1, 2012. Managerial Staff. Additional duties.

Bratton, James, Executive Director, Office of Technology Development, adding title Assistant Vice President for Economic Development [Administrator IV], salary changed from annualized rate of \$159,000 for 12 months (\$13,250.00 per month) to annualized rate of \$169,000 for 12 months (\$14,083.33 per month), July 1, 2012. Administrative Staff. Additional duties.

Brogden, Jeffrey W., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$105,770 for 12 months (\$8,814.14 per month) to annualized rate of \$106,870 for 12 months (\$8,905.81 per month), July 1, 2012. Managerial Staff. Merit increase.

Burcham, Darwin H., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$103,742 for 12 months (\$8,645.17 per month) to annualized rate of \$104,157 for 12 months (\$8,679.75 per month), July 1, 2012. Managerial Staff. Merit increase.

Carrie, Gordon, Scientist/Researcher II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,094 for 12 months (\$5,591.17 per month) to annualized rate of \$68,436 for 12 months (\$5,702.99 per month), July 1, 2012. Professional Staff. Merit increase.

\*Coale, Sherri, Head Coach Women's Basketball, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Crain, LeeAnn, Head Rowing Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Crutchfield, Chris, Assistant Men's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Cox, Marie M. Program Administrator III, Southwest Prevention Center, salary changed from annualized rate of \$66,000 for 12 months (\$5,500.00 per month) to annualized rate of \$67,980 for 12 months (\$5,665.00 per month), July 1, 2012. Managerial Staff. Contractual grant increase.

Daves, Brynn A, title changed from Managerial Associate II to Director of Student Affairs Operations and Student Programs [Administrator III], salary remains at annualized rate of \$70,350 for 12 months (\$5,862.50 per month), July 1, 2012. Administrative Staff. Job Re-classification.

\*DeCosta, Pam, Assistant Women's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Deacluyse, Gray R., Information Technology Analyst II, Information Technology, salary changed from annualized rate of \$57,120 for 12 months (\$4,760.00 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 1, 2012, Managerial Staff. Additional duties.

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\* See amendments on pages 33244-33250.

Delaney, Casey T., Director, Office of Professional and Career Development [Administrator III], Law Career Services, salary changed from annualized rate of \$75,000 for 12 months (\$6,250.00 per month) to annualized rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 2012. . Performance and retention. Additional stipend of \$7,500 for additional job duties, July 25, 2011 through April 23, 2012. Administrative Staff.

\*Drouin-Luttrell, Veronique, Head Women's Golf Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Duke, Janet D., title changed from Assistant Director, Purchasing [Administrator II] to Associate Director, Purchasing [Administrator III], salary changed from annualized rate of \$64,000 for 12 months (\$5,333.33 per month) to annualized rate of \$80,000 for 12 months (\$6,666.66 per month), July 1, 2012. Administrative Staff. Internal promotion.

Forren, Eddie, Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$104,827 for 12 months (\$8,735.57 per month) to annualized rate of \$106,923 for 12 months (\$8,910.28 per month), July 1, 2012. Managerial Staff. Merit Increase.

Garms, Linda R., Financial Associate II, Architectural and Engineering Services, salary changed from annualized rate of \$61,996 for 12 months (\$5,166.33 per month) to annualized rate of \$65,100 for 12 months (\$5,425.00 per month), July 1, 2012. Managerial Staff. Performance.

\*Gasso, Patty, Head Softball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Giese, Jack, Assistant Coach Men's Baseball, review of employment and compensation, and to make any necessary adjustments thereto.

\*Golloway, Sunny, Head Baseball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Gundy, Cale, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Haley, Tom, Assistant Coach Women's Gymnastics, review of employment and compensation, and to make any necessary adjustments thereto.

Hammer, Jaime S., title changed from Assistant General Counsel to Associate General Counsel, Office of Legal Counsel, salary changed from annualized rate of \$107,100 for 12 months (\$8,925.00 per month) to annualized rate of \$142,500 for 12 months (\$11,875.00 per month). July 1, 2012. Administrative Staff. Promotion and additional job responsibilities; funding for increase derives entirely from costs savings achieved from departmental restructuring; funding for Legal Counsel positions provided in part by Rogers State University and Cameron University.

Heeney, Rebecca L., Administrator III, Graduation Office, salary changed from annualized rate of \$78,000 for 12 months (\$6,500 per month) to annualized rate of \$84,000 for 12 months (\$7,000 per month), July 1, 2012. Administrative Staff. Increased responsibilities.

\*Henson, Steve, Assistant Men's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Heupel, Josh, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

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\* See amendments on pages 33244-33250.

\*Hill, Lou, Assistant Men's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Hybl, Ryan, Head Men's Golf Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Joseph, Jeb E., title changed from Staff Attorney to Associate General Counsel, Office of Legal Counsel, salary changed from annualized rate of \$61,200 for 12 months (5,100.00 per month) to annualized rate of \$101,500 for 12 months (\$8,458.33 per month), July 1, 2012. Administrative Staff. Promotion and additional job responsibilities; funding for increase derives entirely from costs savings achieved from departmental restructuring; funding for Legal Counsel positions provided in part by Rogers State University and Cameron University.

\*Kindler, K.J., Head Women's Gymnastics Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Kinnard, Robin D. Technical Project Management Specialist III, Southwest Prevention Center, salary changed from annualized rate of \$32,000 for 12 months (\$2,666.67 per month), 0.50 FTE to annualized rate of \$64,000 for 12 months (\$5,333.33 per month), 1.0 FTE, June 1, 2012. Managerial Staff. Voluntary change in FTE.

Kish, Tim, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Kittle, Bruce, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Krause, John M., Information Technology Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$93,988 for 12 months (\$7,832.34 per month) to annualized rate of \$96,338 for 12 months (\$8,028.15 per month), July 1, 2012. Managerial Staff. Merit increase.

Kuwitzky, Chris, Associate Vice President, Administration and Finance Vice President's Office, salary changed from annualized rate of \$206,700 for 12 months (\$17,225 per month) to annualized rate of \$216,700 for 12 months (\$18,058.33 per month), July 1, 2012. Administrative Officer. Merit Increase.

Lankford, Kyle D., Technical Project Management Specialist III, Public Service Mid Continent Center, salary changed from annualized rate of \$57,299 for 12 months (\$4,774.88 per month) to annualized rate of \$60,163 for 12 months (\$5,013.62 per month), June 1, 2012. Managerial Staff. Increased duties.

Leach, Kevin, Program Specialist III, adding title Interim Director, Risk Management, salary changed from annualized rate of \$65,197 for 12 months (\$5,433.08 per month) to annualized rate of \$104,930 for 12 months (\$5,433.08 per month), July 8, 2012. Managerial Staff. Assuming interim director responsibilities.

Leonard, Jason D, Executive Director, Compliance-Athletics, salary changed from annualized rate of \$168,300 for 12 months (\$14,015.00 per month) to annualized rate of \$187,500 for 12 months (\$15,625.00 per month), July 1, 2012. Administrative Officer. Retention/performance.

\*Lombardi, Melyssa, Assistant Coach Women's Softball, review of employment and compensation, and to make any necessary adjustments thereto.

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\* See amendments on pages 33244-33250.

Long, Stephen T, Program Administrator III, Energy Management, salary changed from annualized rate of \$160,742 for 12 months (\$13,395.15 per month) to annualized rate of \$175,742 for 12 months (\$14,645.15 per month), July 1, 2012. Managerial Staff. Retention.

Lovett, John R., Librarian III, Western History, annualized rate of \$85,200 for 12 months (\$7,100.00 per month), additional stipend of \$5,000 for additional duties, July 1, 2012 through June 30, 2013. Professional Staff.

\*Mackay, Tripp, Assistant Coach Women's Softball, review of employment and compensation, and to make any necessary adjustments thereto.

Manford, Gary D., Program Administrator II, Public Service Mid Continent Center, salary changed from annualized rate of \$32,471 for 12 months (\$2,705.92); 0.50 FTE to annualized rate of \$64,943 for 12 months (\$5,411.90 per month); 1.0 FTE, May 1, 2012. Managerial Staff. Voluntary change in FTE.

McConnell, Johnnie M., Administrator II, Residence Life, salary changed from annualized rate of \$59,772 for 12 months (\$4,981.00 per month) to annualized rate of \$63,500 for 12 months (\$5,291.67 per month), July 1, 2012. Administrative Staff. Additional responsibilities.

Mohamad Said, Nazir Ahamad, Information Technology Analyst I, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$63,357 for 12 months (\$5,279.75 per month) to annualized rate of \$66,516 for 12 months (\$5,543.00 per month), July 1, 2012. Managerial Staff. Merit increase.

\*Mullins, David, Head Women's Tennis Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Norvell, Jay, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Patison, Linda D., title changed from Administrator II, Oklahoma Memorial Union to Director of Financial Services and Assistant to the Associate Vice President [Administrator III], Student Affairs Administration Office, salary changed from annualized rate of \$66,589 for 12 months (\$5,549.08 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 2012. Administrative Staff. Internal transfer and promotion.

\*Patton, James, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Priegnitz, David L., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$111,865 for 12 months (\$9,322.05 per month) to annualized rate of \$114,102 for 12 months (\$9,508.49 per month), July 1, 2012. Managerial Staff. Merit increase.

\*Restrepo, Santiago, Head Volleyball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Robey, Shawnae E., Associate General Counsel, Legal Counsel, salary changed from annualized rate of \$130,417 for 12 months (\$10,860.08 per month), to annualized rate of \$145,000 for 12 months (\$12,083.33 per month), July 1, 2012. Administrative Staff. Retention and additional job responsibilities; funding for increase derives entirely from costs savings achieved from departmental restructuring; funding for Legal Counsel positions provided in part by Rogers State University and Cameron University.

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\* See amendments on pages 33244-33250.

\*Roddick, John, Head Men's Tennis Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Ross, Jan, Assistant Women's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Salmond, Jeffrey J., Technical Project Management Specialist II, Athletic Department, salary changed from annualized rate of \$58,581 for 12 months (\$4,881.75 per month) to annualized rate of \$62,581 for 12 months (\$5,215.08 per month), July 1, 2012. Managerial Staff. Performance.

Schade, Michael A., title changed from Director of Intellectual Property [Staff Attorney] to Senior Director of Intellectual Property [Staff Attorney], salary changed from annualized rate of \$96,700 for 12 months (\$8,058.33 per month) to annualized rate of \$115,000 for 12 months (\$9,583.33), July 1, 2012. Professional Staff. Additional duties – Office of Technology Development

\*Schmidt, Jerry, Strength and Conditioning Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Schmitt, Jeffrey J., Architecture/Engineering Professional III, Architectural and Engineering Services, salary changed from annualized rate of 57,960 for 12 months (\$4,830.00 per month) to annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 2012. Professional Staff. Internal equity.

\*Shipp, Jackie, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Stoops, Mike, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Suppes, Daniel J., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$83,976 for 12 months (\$6,998.00 per month) to annualized rate of \$84,152 for 12 months (\$7,012.70 per month), July 1, 2012. Managerial Staff. Merit increase.

Thomas, Aric, Assistant Coach Men's Baseball, review of employment and compensation, and to make any necessary adjustments thereto.

Thompson, John L., Information Technology Analyst III, , Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$106,566 for 12 months (\$8,880.46 per month) to annualized rate of \$107,248 for 12 months (\$8,937.30 per month), July 1, 2012. Managerial Staff. Merit increase.

\*Thraikill, Chad, Assistant Women's Basketball Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

Toomey, Robert E., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,333 for 12 months (\$5,611.10 per month) to annualized rate of \$68,343 for 12 months (\$5,695.27 per month), July 1, 2012. Managerial Staff. Merit increase.

VanGundy, Martin, Architectural/Engineering Professional III, Engineering, salary changed from annualized rate of \$63,872 for 12 months (\$5,322.67 per month) to annualized rate of \$70,000 for 12 months (\$5,833.33 per month), May 1, 2012. Professional Staff. Additional duties.

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\* See amendments on pages 33244-33250.

Warde, David A., Scientist/Research II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$86,599 for 12 months (\$7,216.59 per month) to annualized rate of \$87,387 for 12 months (\$7,282.25 per month), July 1, 2012. Professional Staff. Merit increase.

Whyatt, Susan B., Administrator II, Admissions, salary changed from annualized rate of \$55,698 for 12 months (\$4,641.50 per month) to annualized rate of \$62,000 for 12 months (\$5,166.67 per month), July 1, 2012. Administrative Staff. Additional duties.

\*Williams, Mark, Head Men's Gymnastics Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

\*Wright, Bobby Jack, Assistant Football Coach, Athletic Department, annual review of compensation and contract of employment, and to make any necessary adjustments thereto.

#### RESIGNATION(S)/TERMINATION(S):

Clark, Robert A., Marketing/Public Relations Specialist II, University Press, July 1, 2012. Resignation – accept job outside university.

Flinn, Earl W., Information Technology Analyst II, Center for Education and Community Renewal, May 21, 2012. Resignation.

Hendrix, Elizabeth A., Information Technology Specialist III, Information Technology, July 16, 2012. Resignation.

Kulsrud, Andrea E., Director (Administrative Officer), Student Conduct, August 2, 2012. Resignation.

Lovelady, Sheryl, Program Specialist II, Carl Albert Center, July 11, 2012. Resignation.

Messitte, Julia H., Staff Attorney, Legal Counsel, June 8, 2012. Resignation.

Miller, Jordan L., Program Specialist II, Atmospheric and Geographic Sciences Dean, May 2, 2012. Resignation-other position.

Pittman, Pamela S., Managerial Associate I, President, Tulsa Campus, May 12, 2012. Reduction in force.

Redden, Deryl L., Architectural/Engineering Professional III, Engineering, June 7, 2012. Termination.

Tiller, Linda D., Development Associate III, Fine Arts Dean, April 30, 2012. Resignation.

#### RETIREMENT(S):

Grissom, Joe E., Information Technology Analyst II, Information Technology, July 1, 2012.

Lanning, Alice M., University Student Programs Specialist II, Freshman Programs, May 1, 2012.

Montgomery, Michael R., Director, Risk Management, July 1, 2012.

Tirrell, Peter B., Administrator IV, Oklahoma Museum of Natural History, September, 2012.

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\* See amendments on pages 33244-33250.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Clark moved approval of the recommendation with the amendments listed below. The following voted yes on the motion: Regents Dunning, Clark, Stuart, Weitzenhoffer, and Humphreys. The Chair declared the motion unanimously approved.

Ball, Lou, Assistant Coach, Women's Gymnastics, Athletics Department – that his employment be modified effective July 1, 2012, as follows:

1. Increase the current Base Salary from \$65,488 annually to \$86,400 annually.
2. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$1,800 to an annual total of \$3,600.

Coale, Sherri, Head Coach Women's Basketball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2018.
2. Effective July 1, 2013, increase from \$20,000 to \$30,000 non-cumulatively the annual increase to the additional and outside income from unrestricted private funds for each remaining year of the term through June 30, 2018.
3. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Crain, LeeAnn, Head Coach, Women's Rowing, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$87,000 annually to \$95,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$5,000 to an annual total of \$10,000.
4. Modify and increase the current performance-based bonuses of the contract including continuing the current bonus of \$25,000 for winning the NCAA Championship.
5. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Crutchfield, Chris, Assistant Men's Basketball Coach, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the current employment contract to June 30, 2013.
2. Increase the current Base Salary from \$175,000 annually to \$180,250 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$25,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

DeCosta, Pam, Assistant Coach, Women's Basketball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2013.
2. Increase the current Base Salary from \$100,000 annually to \$104,000 for the term of the contract.



3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$14,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Drouin-Luttrell, Veronique, Head Coach, Women's Golf, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$84,000 annually to \$104,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$9,600 to an annual total of \$11,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Gasso, Patty, Head Coach, Softball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the Base Salary from \$180,000 to \$185,000.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$15,000 to an annual total of \$20,000.
4. Provide, effective July 1, 2013, that the additional and outside income from unrestricted private funds for personal services and fund raising activities increases by \$5,000 annually for each year of the term through June 30 2017.
5. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Giese, Jack, Assistant Baseball Coach, Athletics Department – that his employment be modified effective July 1, 2012, as follows:

1. Increase the current Base Salary from \$110,000 annually to \$125,000 annually.
2. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$5,000.

Golloway, Sunny, Head Coach, Baseball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the Base Salary from \$175,000 to \$180,000.
3. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Gundy, Cale, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$190,000 annually to \$200,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$65,000 to an annual total of \$70,000.

4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Haley, Tom, Assistant Coach, Women's Gymnastics, Athletics Department – that his employment be modified effective July 1, 2012, as follows:

1. Increase the current Base Salary from \$65,488 annually to \$86,400 annually.
2. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$1,800 to an annual total of \$3,600.

Henson, Steve, Assistant Men's Basketball Coach, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the current employment contract to June 30, 2013.
2. Increase the current Base Salary from \$175,000 annually to \$180,250 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$25,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Heupel, Josh, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$230,000 annually to \$240,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$100,000 to an annual total of \$110,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Hill, Lewis, Assistant Men's Basketball Coach, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the current employment contract to June 30, 2013.
2. Increase the current Base Salary from \$175,000 annually to \$180,250 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$25,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Hybl, Ryan, Head Coach, Men's Golf, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$97,000 annually to \$110,000 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$15,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Kindler, K.J., Head Coach, Women's Gymnastics, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2018.
2. Increase the current Base Salary from \$115,000 annually to \$170,000 for the term of the contract.
3. Effective July 1, 2013, this Annual Base Salary shall increase non-cumulatively by \$5,000 annually in each contract year through June 30, 2016. Effective July 1, 2016, the then Annual Base Salary shall increase non-cumulatively by \$6,000 annually in each remaining contract year.
4. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$15,000 to an annual total of \$20,000.
5. Modify and increase the current performance-based bonuses of the contract including a bonus of 30% of base salary for winning the NCAA Championship.
6. Provide that should Coach remain as the Head Women's Gymnastics Coach at University through June 30, 2017, University will pay Coach an additional sum of One Hundred Thousand Dollars (\$100,000). However, if Coach's employment as Head Women's Gymnastics Coach at University terminates for any reason prior to June 30, 2017, Coach shall forfeit any right to any deferred compensation payable under this paragraph.
7. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Kittle, Bruce, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$190,000 annually to \$195,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$50,000 to an annual total of \$57,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Lombardi, Melyssa, Assistant Coach, Women's Softball, Athletics Department – that her employment be modified effective July 1, 2012, as follows:

1. Increase the current Base Salary from \$82,540 annually to \$86,040 annually.

Mackay, Tripp, Assistant Coach, Women's Softball, Athletics Department – that his employment be modified effective July 1, 2012, as follows:

1. Increase the current Base Salary from \$61,140 annually to \$64,640 annually.

Mullins, David, Head Women's Tennis Coach, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$86,000 annually to \$90,000 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$10,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Norvell, Jay, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$230,000 annually to \$240,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$100,000 to an annual total of \$110,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Patton, James, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$195,000 annually to \$200,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$60,000 to an annual total of \$65,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Restrepo, Santiago, Head Coach, Women's Volleyball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$110,000 annually to \$115,500 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$12,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Roddick, John, Head Coach, Men's Tennis, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$95,000 annually to \$105,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$14,800 to an annual total of \$20,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Ross, Jan, Assistant Coach, Women's Basketball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2013.
2. Increase the current Base Salary from \$160,000 annually to \$166,400 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$20,000.

4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Schmidt, Jerry, Strength and Conditioning Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$211,000 annually to \$218,000 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$39,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Shipp, Jackie, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$195,000 annually to \$200,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$61,600 to an annual total of \$70,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Thrailkill, Chad, Assistant Coach, Women's Basketball, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2013.
2. Increase the current Base Salary from \$115,000 annually to \$119,600 for the term of the contract.
3. Continue the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University at an annual total of \$14,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Williams, Mark, Head Coach, Men's Gymnastics, Athletics Department – that the employment contract be modified effective July 1, 2012, as follows:

1. Extend the term of the employment contract to June 30, 2017.
2. Increase the current Base Salary from \$120,000 annually to \$160,000 for the term of the contract.
3. Effective July 1, 2013, this Annual Base Salary shall increase non-cumulatively by \$5,000 annually in each contract year through June 30, 2016. Effective July 1, 2016, the then Annual Base Salary shall increase non-cumulatively by \$6,000 annually in each remaining contract year.
4. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$15,000 to an annual total of \$31,000.
5. Modify and increase the current performance-based bonuses of the contract including a bonus of 30% of base salary for winning the NCAA Championship.
6. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

Wright, Bobby Jack, Assistant Football Coach, Athletics Department – that the employment contract be modified effective June 1, 2012, as follows:

1. Extend the term of the current employment contract to May 31, 2013.
2. Increase the current Base Salary from \$213,000 annually to \$220,000 for the term of the contract.
3. Increase the additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from an annual total of \$58,600 to an annual total of \$60,000.
4. Authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for contracts of this type.

## **REPORT OF THE CHAIRMAN OF THE BOARD**

Chairman Rainbolt-Forbes said that she wanted to point out and thank President Boren for his desire that the students of Oklahoma have the quality of and the opportunity for the education that he received at Yale and at Oxford. He has evidenced this through his leadership and his goals with intellectual engagement and curiosity, international literacy, exposure and enrichment with the Honors College, the endowed chairs, the increase in numbers of scholarships, the International College, really making OU the capstone of higher education in Oklahoma and arguably of surrounding states. She said, “just to thank you, if it is possible for you to make a further contribution, I would point out that in this budget he has forgone any personal salary increase. To make a further contribution to our state and youth so the University can continue to move forward, thank you very much.”

There being no further business, the meeting adjourned at 10:54 a.m.

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Chris A. Purcell, Ph.D.  
Executive Secretary of the Board of Regents

## Statement of Revenues and Expenditures - Education &amp; General, Part I - Unrestricted

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
State Appropriations	21,345,581	21,345,581	16,409,332	16,893,548	76.9%	79.9%
ARRA Funds	0	0	0	1,526,641	0.0%	100.0%
Tuition & Fees	18,477,200	18,477,200	16,713,433	15,029,815	90.5%	89.5%
Grants, Contracts, & Reimbursements	571,770	571,770	146,600	432,491	25.6%	55.9%
Endowment Income	579,902	579,902	0	0	0.0%	0.0%
Other Sources	249,665	249,665	307,315	249,560	123.1%	102.8%
<b>Total Revenues</b>	<b>41,224,118</b>	<b>41,224,118</b>	<b>33,576,680</b>	<b>34,132,055</b>	<b>81.4%</b>	<b>83.2%</b>
Budgeted Reserve	1,422,297	1,422,297				
<b>Budgeted Resources</b>	<b>42,646,415</b>	<b>42,646,415</b>				
<b>Expenditures by Function:</b>						
Instruction	23,923,402	23,423,402	15,857,920	15,689,454	67.7%	66.1%
Research	131,609	131,609	75,311	63,304	57.2%	60.0%
Public Service	380,808	380,808	247,584	287,613	65.0%	75.6%
Academic Support	2,534,312	2,534,312	1,792,975	1,861,168	70.7%	73.5%
Student Services	4,231,400	4,231,400	3,378,420	3,052,767	79.8%	72.0%
Institutional Support	4,618,748	4,618,748	3,566,844	3,527,196	77.2%	77.5%
Operation & Maint of Plant	6,547,936	7,047,936	5,955,176	5,620,138	84.5%	89.2%
Scholarships & Fellowships	278,200	278,200	30,760	209,575	11.1%	0.0%
<b>Total Expenditures</b>	<b>42,646,415</b>	<b>42,646,415</b>	<b>30,904,990</b>	<b>30,311,215</b>	<b>72.5%</b>	<b>72.0%</b>
Current Revenues Over/(Under)	0	0	2,671,690	3,820,840		
Expenditures	0	0	2,671,690	3,820,840		
<b>Expenditures by Organizational Area:</b>						
<b>Academic Affairs:</b>						
School of Business	2,503,059	2,503,059	1,668,096	1,660,815	66.6%	72.5%
School of Education & Behavioral Sciences	3,608,926	3,608,926	2,425,748	2,322,205	67.2%	63.5%
School of Liberal Arts	6,469,266	6,469,266	4,856,221	4,902,751	75.1%	75.5%
School of Science & Technology	5,313,324	5,313,324	3,844,723	3,968,685	72.4%	70.4%
Other Instructional Expense	6,028,827	5,528,827	3,063,132	2,834,998	55.4%	50.1%
Research	131,609	131,609	75,311	63,304	57.2%	60.0%
Broadcast & Media Svcs	380,808	380,808	247,584	287,613	65.0%	75.6%
Libraries	1,547,212	1,547,212	1,152,393	1,088,997	74.5%	70.7%
Academic Support	922,386	922,386	595,788	729,843	64.6%	79.6%
Ancillary Support	64,714	64,714	44,794	42,328	69.2%	55.9%
Athletics	940,843	970,843	733,619	742,841	75.6%	78.9%
Admissions/Records	1,384,083	1,386,283	1,051,164	704,845	75.8%	73.6%
Student Services	1,906,474	1,874,274	1,593,637	1,605,081	85.0%	68.6%
Fiscal Operations	1,127,971	1,127,971	714,578	729,629	63.4%	83.0%
Executive Management	1,750,371	1,750,371	1,458,372	1,233,737	83.3%	74.2%
Development	768,955	768,955	570,140	644,711	74.1%	74.5%
Scholarships & Fellowships	278,200	278,200	30,760	209,575	11.1%	0.0%
General University	7,519,387	8,019,387	6,778,930	6,539,257	84.5%	87.8%
<b>Total Expenditures/Area</b>	<b>42,646,415</b>	<b>42,646,415</b>	<b>30,904,990</b>	<b>30,311,215</b>	<b>72.5%</b>	<b>72.0%</b>

## Statement of Revenues and Expenditures - Education &amp; General, Part II - Restricted

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Federal Grants & Contracts	14,221,406	14,320,935	12,111,148	11,893,439	84.6%	87.8%
State & Local Grants & Contracts	1,556,837	1,436,922	663,750	820,811	46.2%	37.9%
Private Grants & Contracts	397,485	799,961	678,261	1,551,303	84.8%	83.3%
<b>Total Revenues</b>	<b>16,175,728</b>	<b>16,557,818</b>	<b>13,453,159</b>	<b>14,265,552</b>	<b>81.2%</b>	<b>81.2%</b>
<b>Expenditures by Function:</b>						
Instruction	211,741	273,575	112,320	109,291	41.1%	36.7%
Research	101,690	133,690	23,822	69,712	17.8%	38.0%
Public Service	571,299	571,127	308,718	304,988	54.1%	57.9%
Academic Support	25,144	25,144	18,424	9,103	73.3%	55.9%
Student Support	950,024	959,007	560,341	605,918	58.4%	62.6%
Institutional Support	2,118,837	2,016,192	61,743	111,305	3.1%	4.7%
Scholarships	12,196,993	12,579,083	12,429,563	13,166,147	98.8%	99.8%
<b>Total Expenditures by Function</b>	<b>16,175,728</b>	<b>16,557,818</b>	<b>13,514,931</b>	<b>14,376,463</b>	<b>81.6%</b>	<b>81.8%</b>
<b>Current Revenues Over/(Under) Expenditures</b>	<b>0</b>	<b>0</b>	<b>(61,772)</b>	<b>(110,911)</b>		
<b>Expenditures by Organizational Area:</b>						
Student Support	470,200	469,934	284,122	302,843	60.5%	63.5%
Upward Bound	387,831	387,659	204,247	186,752	52.7%	49.3%
Talent Search	411,009	420,258	245,902	269,900	58.5%	63.0%
AHEC Grant	156,824	156,824	98,243	112,431	62.6%	94.0%
N A S A - OU	10,198	34,332	548	16,766	1.6%	34.9%
OUHSC	0	32,000	3,402	39,904	10.6%	94.6%
NSF - Kamali	0	0	0	11,622	0.0%	100.0%
Comanche Nation Tribal College	9,062	41,662	7,592	0	18.2%	0.0%
OK-LSAMP (Louis Stokes)	44,855	44,855	15,630	21,038	34.8%	53.9%
MIRP - Tilak	98,120	98,120	18,193	20,873	18.5%	16.1%
ROA Oxidative - Tan	0	0	0	6,912	0.0%	87.1%
ASSECT - Kamali	32,794	32,794	15,829	13,053	48.3%	64.1%
Cyber Security Education	8,860	8,860	8,398	0	94.8%	0.0%
Oklahoma Humanities	3,190	3,190	4,000	3,491	125.4%	69.8%
Summer Science Academy	15,926	15,926	5,885	3,748	37.0%	26.3%
ReachHigher Assessment	9,907	9,907	0	0	0.0%	0.0%
Western OK State College	114,296	123,214	129	49	0.1%	0.0%
No Child Left Behind Title II	0	0	0	3,516	0.0%	38.7%
Dev Interdis Proj-K.Oty	0	0	0	2,630	0.0%	84.0%
MTRC	10,000	15,000	4,147	4,375	27.6%	24.4%
U S Fish & Wildlife	14,402	14,402	5,572	0	38.7%	0.0%
FHLBank Econ. Dev.	19,884	19,884	0	291	0.0%	1.4%
Small Business	10,182	10,282	0	1,292	0.0%	11.5%
Simulation Training Tech	2,066	2,066	2,000	45,934	96.8%	95.7%
Other Grants	1,727	1,727	402	1,305	23.3%	34.3%
Federal Workstudy	178,505	178,505	111,399	101,142	62.4%	56.7%
General University	1,968,897	1,857,334	49,729	40,452	2.7%	1.8%
Student Aid	12,196,993	12,579,083	12,429,563	13,166,147	98.8%	99.8%
<b>Total Expenditures by Org Area</b>	<b>16,175,728</b>	<b>16,557,818</b>	<b>13,514,931</b>	<b>14,376,463</b>	<b>81.6%</b>	<b>81.8%</b>



## Statement of Revenues and Expenditures - Auxiliary Enterprise Summary

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Student Activities	1,091,780	1,331,095	1,303,738	1,137,680	97.9%	104.2%
Misc Auxiliaries	1,589,269	1,639,269	1,287,035	1,550,386	78.5%	95.5%
Housing System	3,310,173	3,310,173	2,704,785	2,951,427	81.7%	95.5%
Facility Fee	1,355,040	1,355,040	1,477,678	1,555,160	109.1%	110.5%
Cultural and Scholastic Lecture Fee	250,525	270,525	241,681	158,807	89.3%	105.5%
<b>Total Revenues</b>	<b>7,596,787</b>	<b>7,906,102</b>	<b>7,014,918</b>	<b>7,353,460</b>	<b>88.7%</b>	<b>99.9%</b>
<b>Expenditures:</b>						
Student Activities	1,218,775	1,330,108	1,315,087	745,786	98.9%	64.0%
Misc Auxiliaries	1,537,148	1,537,123	2,005,739	985,496	130.5%	64.6%
Housing System	3,304,348	3,304,793	3,211,430	2,606,989	97.2%	78.8%
Facility Fee	989,966	989,966	945,606	770,752	95.5%	62.6%
Cultural and Scholastic Lecture Fee	172,685	158,685	354,788	198,675	223.6%	163.9%
<b>Total Expenditures</b>	<b>7,222,922</b>	<b>7,320,675</b>	<b>7,832,649</b>	<b>5,307,698</b>	<b>107.0%</b>	<b>72.2%</b>
Current Revenues Over/(Under) Expenditures	373,865	585,427	(817,730)	2,045,762		
Transfers In / (Out)	0	0	0	0		
Prior Year Carry Over	4,290,867	4,290,867	4,290,867	3,742,188		
<b>Fund Balance</b>	<b>4,664,732</b>	<b>4,876,294</b>	<b>3,473,137</b>	<b>5,787,950</b>		

## Statement of Revenues and Expenditures - Student Activities

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Student Activity Fee	1,083,780	1,208,095	1,121,073	1,125,678	92.8%	103.9%
Ticket Sales	8,000	8,000	12,128	6,119	151.6%	76.5%
Other	0	115,000	170,536	5,883	148.3%	0.0%
<b>Total Revenues</b>	<b>1,091,780</b>	<b>1,331,095</b>	<b>1,303,738</b>	<b>1,137,680</b>	<b>97.9%</b>	<b>104.2%</b>
<b>Expenditures:</b>						
Agriculture	4,800	4,800	1,431	5,421	29.8%	129.1%
Art	10,500	10,500	18,793	10,222	179.0%	97.4%
Athletics	807,513	802,513	879,920	470,622	109.6%	60.4%
Biological Science	3,000	3,000	2,095	1,141	69.8%	45.6%
Career Services	2,500	2,500	2,015	1,027	80.6%	41.1%
Cheerleaders	7,700	7,700	9,880	3,933	128.3%	51.1%
Collegian	35,000	35,000	13,339	9,663	38.1%	27.6%
Communications	40,000	40,000	32,960	33,870	82.4%	96.8%
Community Service & Leadership	1,500	1,500	3,519	0	234.6%	0.0%
Computing & Technology	8,000	8,000	3,616	6,785	45.2%	84.8%
Criminal Justice & Sociology	2,500	2,500	2,177	442	87.1%	88.4%
CU/TV	10,000	10,000	7,975	1,998	79.8%	20.0%
Education	1,000	1,000	850	0	85.0%	0.0%
English	3,400	3,400	0	0	0.0%	0.0%
Honors Program	3,650	118,650	111,994	18	94.4%	0.5%
Intramurals	3,000	3,000	5,158	3,448	171.9%	114.9%
Library	0	0	0	169	0.0%	0.0%
Mathematical Science	3,200	3,200	1,309	785	40.9%	0.0%
Military Science	9,000	9,000	4,996	5,006	55.5%	55.6%
Music	22,900	22,900	25,150	24,350	109.8%	106.3%
Orientation / Aggie Ambassadors	7,500	7,500	5,831	6,481	77.7%	86.4%
Pep Band	7,000	7,000	5,704	3,239	81.5%	46.3%
Physical Science	3,600	3,600	2,626	1,698	72.9%	48.5%
School of Business	250	250	0	0	0.0%	0.0%
School of Education	0	0	1,376	692	0.0%	0.0%
SGA Organization	0	0	0	0	0.0%	0.0%
Student Activities - Duncan	6,500	6,500	5,656	2,538	87.0%	42.3%
Student Activities - Lawton	151,745	151,745	121,969	105,582	80.4%	71.5%
Student Government	12,000	12,000	2,977	5,164	24.8%	43.0%
Student Wellness	2,500	2,500	2,453	0	98.1%	0.0%
SWAHEC	1,500	1,500	414	0	27.6%	0.0%
Theatre	23,000	23,000	27,525	34,778	119.7%	151.2%
Theatre Rental Fees	5,350	5,350	4,592	3,938	85.8%	81.2%
Other	18,667	20,000	6,789	2,776	33.9%	18.5%
<b>Total Expenditures</b>	<b>1,218,775</b>	<b>1,330,108</b>	<b>1,315,087</b>	<b>745,786</b>	<b>98.9%</b>	<b>64.0%</b>
Current Revenues Over/(Under) Expenditures	(126,995)	987	(11,349)	391,894		
Prior Year Carry Over	260,664	260,664	260,664	329,379		
<b>Fund Balance</b>	<b>133,669</b>	<b>261,651</b>	<b>249,315</b>	<b>721,273</b>		

## Statement of Revenues and Expenditures - Misc Auxiliary

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Academic Initiatives	50,000	50,000	(2,773)	0	0.0%	0.0%
Athletics	70,000	70,000	62,174	22,612	88.8%	45.2%
Auxiliary Operations	133,200	133,200	66,535	26,639	50.0%	21.1%
Bond Residuals	18,000	18,000	7,658	141,915	42.5%	0.0%
Camps	172,703	172,703	71,444	42,124	41.4%	28.0%
Carpool / Bus	187,750	187,750	197,150	148,555	105.0%	71.4%
Collegian Advertising	10,200	10,200	8,082	14,856	79.2%	156.4%
Concessions	11,000	11,000	12,003	10,275	109.1%	77.8%
Educational Outreach	25,000	75,000	70,342	69,549	93.8%	84.3%
Investment Income	0	0	0	91,363	0.0%	0.0%
KCCU Radio	265,000	265,000	226,376	255,519	85.4%	67.2%
Library Photocopy	7,900	7,900	4,662	6,647	59.0%	57.8%
Maintenance Service	51,000	51,000	43,632	45,977	85.6%	104.7%
Merchandising	11,300	11,300	1,662	651	14.7%	14.5%
Printing Services	260,000	260,000	181,796	253,168	69.9%	77.8%
Private Gifts	0	0	0	55,868	0.0%	0.0%
Rental Income	4,291	4,291	3,096	2,671	72.2%	55.0%
Sports Publications	8,235	8,235	2,970	4,635	36.1%	54.5%
Student Health Insurance	253,000	253,000	261,699	252,979	103.4%	130.4%
Telephone	10,500	10,500	15,037	9,755	143.2%	54.2%
University Farm	28,000	28,000	47,631	88,801	170.1%	335.1%
Other	12,190	12,190	5,860	5,827	48.1%	116.5%
<b>Total Revenues</b>	<b>1,589,269</b>	<b>1,639,269</b>	<b>1,287,035</b>	<b>1,550,386</b>	<b>78.5%</b>	<b>88.8%</b>
<b>Expenditures:</b>						
Academic Initiatives	58,300	58,300	69,993	44,884	120.1%	83.1%
Athletics	50,000	50,000	45,287	24,610	90.6%	49.2%
Auxiliary Operations	57,000	57,000	59,760	61,067	104.8%	69.0%
Bond Residuals	0	0	708,184	0	0.0%	0.0%
Camps	174,890	174,890	124,515	20,276	71.2%	13.8%
Carpool / Bus	197,955	197,955	170,051	140,979	85.9%	71.3%
Collegian Advertising	20,000	20,000	26,061	20,152	130.3%	212.1%
Concessions	17,200	17,200	14,687	10,225	85.4%	53.5%
Educational Outreach	7,500	7,500	1,219	430	16.2%	4.3%
HEOC	32,935	32,935	8,289	8,234	25.2%	137.2%
KCCU	330,350	330,350	232,699	221,924	70.4%	58.3%
Library Photocopy	3,500	3,500	2,594	2,345	74.1%	18.0%
Maintenance Service	25,500	25,500	43,670	19,851	171.3%	55.8%
Merchandising	6,900	6,900	1,882	3,277	27.3%	109.2%
Printing Services	259,988	259,988	162,829	111,741	62.6%	38.1%
Rental Property	650	650	580	7,173	89.2%	531.3%
Sports Publications	7,000	7,000	6,512	7,738	93.0%	100.5%
Student Health Insurance	247,100	247,100	253,110	244,596	102.4%	120.2%
Telephone	1,000	1,000	14,317	161	1431.7%	1.0%
University Farm	20,840	20,840	43,893	26,691	210.6%	91.4%
Other	18,540	18,515	15,609	9,142	84.3%	571.4%
<b>Total Expenditures</b>	<b>1,537,148</b>	<b>1,537,123</b>	<b>2,005,739</b>	<b>985,496</b>	<b>130.5%</b>	<b>62.9%</b>
<b>Current Revenues Over/(Under) Expenditures</b>	<b>52,121</b>	<b>102,146</b>	<b>(718,703)</b>	<b>564,890</b>		
Transfers In / (Out)	0	0	0	0		
Prior Year Carry Over	2,631,317	2,631,317	2,631,317	2,144,915		
<b>Fund Balance</b>	<b>2,683,438</b>	<b>2,733,463</b>	<b>1,912,614</b>	<b>2,709,805</b>		

Statement of Revenues and Expenditures - Housing System

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Bookstore	245,000	245,000	249,994	236,831	102.0%	96.7%
Cafeteria	1,068,837	1,068,837	960,780	867,485	89.9%	91.5%
Cameron Village	1,232,007	1,232,007	799,791	1,007,401	64.9%	88.1%
Shepler Center	644,793	644,793	548,101	661,964	85.0%	131.0%
Vending	36,500	36,500	27,953	42,405	76.6%	99.2%
Other Housing	83,036	83,036	118,166	135,341	142.3%	66.0%
<b>Total Revenues</b>	<b>3,310,173</b>	<b>3,310,173</b>	<b>2,704,785</b>	<b>2,951,427</b>	<b>81.7%</b>	<b>95.5%</b>
<b>Expenditures:</b>						
Bookstore	30,000	30,000	68,823	32,324	229.4%	61.6%
Cafeteria	1,176,600	1,176,600	962,205	944,868	81.8%	85.6%
Cameron Village	1,141,222	1,141,222	756,604	621,066	66.3%	56.9%
Shepler Center	779,951	860,096	1,199,184	833,328	139.4%	98.0%
Vending	24,075	24,075	62,832	17,408	261.0%	59.0%
Other Housing	152,500	72,800	161,782	157,995	222.2%	87.1%
<b>Total Expenditures</b>	<b>3,304,348</b>	<b>3,304,793</b>	<b>3,211,430</b>	<b>2,606,989</b>	<b>97.2%</b>	<b>78.8%</b>
Current Revenues Over/(Under)						
Expenditures	5,825	5,380	(506,645)	344,438		
Transfers In / (Out)	0	0	0	0		
Prior Year Carry Over	374,016	374,016	374,016	285,238		
<b>Fund Balance</b>	<b>379,841</b>	<b>379,396</b>	<b>(132,629)</b>	<b>629,676</b>		

## Statement of Revenues and Expenditures - Facility Fee

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Facility Fee	1,325,040	1,325,040	1,448,771	1,438,019	109.3%	103.8%
Other	30,000	30,000	28,907	117,141	96.4%	520.6%
<b>Total Revenues</b>	<b>1,355,040</b>	<b>1,355,040</b>	<b>1,477,678</b>	<b>1,555,160</b>	<b>109.1%</b>	<b>110.5%</b>
<b>Expenditures:</b>						
Fitness Center	323,287	323,287	253,485	238,937	78.4%	90.8%
Fitness Center Repair/Maint	18,000	18,000	20,480	23,881	113.8%	144.7%
MCC Operations	594,514	594,514	620,566	467,391	104.4%	88.7%
MCC Repair/Maint	10,000	10,000	35,226	0	352.3%	0.0%
McMahon Centennial Complex	29,165	29,165	15,848	31,060	54.3%	31.1%
Shepler Renovation	15,000	15,000	0	9,483	0.0%	2.9%
<b>Total Expenditures</b>	<b>989,966</b>	<b>989,966</b>	<b>945,606</b>	<b>770,752</b>	<b>95.5%</b>	<b>62.6%</b>
Current Revenues Over/(Under) Expenditures	365,074	365,074	532,073	784,408		
Transfers In / (Out)	0	0	0	0		
Prior Year Carry Over	949,950	949,950	949,950	965,898		
<b>Fund Balance</b>	<b>1,315,024</b>	<b>1,315,024</b>	<b>1,482,023</b>	<b>1,750,306</b>		

## Statement of Revenues and Expenditures - Cultural and Scholastic Lecture

For the Period Ended March 31, 2012 with Comparative Totals for the Period Ended March 31, 2011.

	(1)	(2)	(3)	(4)	(5)	(6)
	Original Annual Budget	Current Revised Annual Budget	Current Y-T-D Actual	Previous Y-T-D Actual	Percent of Current Budget	Percent of Previous Yr. Current Budget
<b>Revenues:</b>						
Cultural and Lecture Fee	150,525	150,525	150,936	156,284	100.3%	103.8%
Other	100,000	120,000	90,745	2,523	75.6%	0.0%
<b>Total Revenues</b>	<b>250,525</b>	<b>270,525</b>	<b>241,681</b>	<b>158,807</b>	<b>89.3%</b>	<b>105.5%</b>
<b>Expenditures:</b>						
Concerts and Lectures	35,000	35,000	9,903	25,558	28.3%	102.2%
CU@SC - Duncan	0	0	2,800	16,397	0.0%	0.0%
Cultural and Scholastic Lecture	17,435	17,435	17,731	16,577	101.7%	82.9%
Fall Concert Series	14,000	0	0	12,288	0.0%	0.0%
Festival Year	50,000	50,000	263,431	61,654	526.9%	308.3%
History and Government Lectures	0	0	0	518	0.0%	0.0%
PAC	50,000	50,000	55,563	60,313	111.1%	120.6%
Plus Program	6,250	6,250	4,342	3,833	69.5%	61.3%
Public Policy Forum	0	0	1,017	1,537	0.0%	0.0%
<b>Total Expenditures</b>	<b>172,685</b>	<b>158,685</b>	<b>354,788</b>	<b>198,675</b>	<b>223.6%</b>	<b>163.9%</b>
Current Revenues Over/(Under)						
Expenditures	77,840	111,840	(113,106)	(39,868)		
Prior Year Carry Over	74,920	74,920	74,920	16,758		
<b>Fund Balance</b>	<b>152,760</b>	<b>186,760</b>	<b>(38,186)</b>	<b>(23,110)</b>		

Cameron University  
 Summary of Reserves  
 For the Period Ending March 31, 2012

Schedule 4CU

DISCRETIONARY RESERVES

<u>Type/Source of Reserve</u>			
<i>Education &amp; General Part I</i>			6,469,189
<i>Education &amp; General Part II</i>			
Excess Indirect Cost			807,502
<i>Auxiliary Enterprises</i>			
Student Activities	249,315		
Less Working Capital	227,674		21,641
Miscellaneous Auxiliary	1,912,614		
Less Working Capital	1,188,445		724,169
Facility Fee	1,482,023		
Less Working Capital & Other Commitments	533,916		948,107
<i>Plant Funds Balances</i>			
Section 13/New College			1,549,961
Section 13 Offset			110,270
Total Discretionary Reserves and Plant Funds Balances			10,630,839

**EXECUTIVE SUMMARY**  
**Rogers State University Budget Request for Fiscal Year 2013**

Rogers State University's Budget for fiscal year 2013 represents the results of the institution's internal budget process. Department budgets reflect the needs of incorporating the University's strategic plan, school and department plans, assessment programs and budget recommendations. The budget is planned in a manner to provide students a quality education and to provide students with opportunities for success while attending the University and after graduation. Reductions in the level of state funding is making it more difficult to provide educational opportunities, add new course offerings, implement new programs, retain professional staff, and meet increasing operating costs.

Educational and General Budget Summary

The total projected revenue for Fiscal Year 2013 is \$32,422,786 and is composed of the following:

State Appropriations	\$14,084,283	43.5%
Tuition	11,591,015	35.7%
Student Fees	5,574,273	17.2%
Grants, Contracts & Reimbursements	1,173,215	3.6%

University revenue is budgeted to increase by \$2,151,635 from Fiscal Year 2012, a 7.1 percent increase over last year. Projected increases in revenue include \$195,502 in state appropriated funds, a 1.4% increase from FY 2012, new tuition revenue of \$836,375 and new mandatory revenue of \$448,864 for a requested 5.7% increase in tuition and mandatory fees, \$251,169 from a net change in academic fees, and \$419,725 from growth in enrollment and other income.

The total projected expenditures for Fiscal Year 2013 are \$35,898,244 and are budgeted in the following activities:

Instruction	\$15,759,403	43.9%
Research & Sponsored Programs	79,315	.2%
Public Service	660,899	1.8%
Academic Support	2,762,903	7.7%
Student Services	4,264,224	11.9%
Institutional Support	3,829,870	10.7%
Operation and Maintenance of Plant	4,451,630	12.4%
Scholarships and Tuition Waivers	4,090,000	11.4%

University expenditures are budgeted to increase by \$1,961,546 from Fiscal Year 2012, a 5.8 percent increase over last year. A significant increase in the budget is commitment to faculty initiatives. Included in the increase are faculty promotions, full time faculty positions, Auditorium Supervisor, Writing Center Coordinator, Administrative Assistant for Health Science, and Grant Writer. In an effort to improve retention and graduation rates, each academic school will have additional funding for advising and retention efforts, professional tutors, and supplemental instructors.

In our continuing commitment to maximize funds for instruction, public service, academic support, and student services, administrative expenses are 10.7 percent and remain below the 13% cost guideline established by the State Regents for Higher Education.



Historical Administrative Cost

<u>Fiscal Year</u>	<u>Percent of Budget</u>
2009	10.6
2010	10.5
2011	10.4
2012	11.0
2013	10.7

Scholarships and tuition waivers for students are budgeted at \$4,090,000 or 11.4 percent of the budget. This is an increase from last fiscal year in the amount of \$434,400.

The commitment of prior year educational and general reserve funds in the amount of \$3,475,458 is required to meet the budget, mandatory cost increases, and other initiatives.

It is anticipated a portion of the committed reserves will be recaptured during the year by not filling open positions and through controlling spending by faculty and staff.

The projected, unobligated reserve balance for June 30, 2013 is \$2,667,944 or 7.43% and is slightly below the 8.33 percent recommended by the Oklahoma State Regents for Higher Education.

Educational and General Budget Part II Summary

The Educational and General Budget Part II consists of additional funding from federal monies, grants, and other outside sources of revenue to enhance the quality of student learning.

The total projected revenue for Fiscal Year 2013 is \$4,800,000, down from \$6,000,000 for Fiscal Year 2012. This decrease reflects a better estimate of anticipated federal monies and grants than the previous fiscal year.

The total projected expenditures for Fiscal Year 2013 are \$4,800,000 and are budgeted in the following activities:

Instruction	\$ 448,040	9.3%
Public Service	1,979,840	41.2%
Academic Support	253,000	5.3%
Student Services	966,000	20.1%
Institutional Support	32,200	.7%
Operation and Maintenance of Plant	1,012,000	21.1%
Scholarships	108,920	2.3%

Copies of the budget are available in the Board of Regents' Office and were provided to the Regents separately.

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN ROGERS COUNTY, STATE OF OKLAHOMA AND**  
**ROGERS STATE UNIVERSITY**

**THIS AGREEMENT** made this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_, by and between the Board of County Commissioners for Rogers County, Oklahoma, a body corporate and politic of the State of Oklahoma, with offices at the Rogers County Courthouse, 219 S. Missouri, Room 1-109, Claremore, Oklahoma 74017, ("County"), and the Board of Regents of the University of Oklahoma, by and through Rogers State University ("Rogers State University" or "RSU"), whose mailing address for purposes of correspondence regarding this agreement only is 1701 W. Will Rogers Blvd., Claremore, Oklahoma 74017 a state educational institution, Okla. Stat. Ann. tit. 70, § 3801, and a member of The Oklahoma State System of Higher Education ("RSU").

**WHEREAS**, the County is granted the statutory authority to utilize county-owned equipment, labor and supplies at their disposal on property owned by a two-year colleges or technical branches of colleges that are members of The Oklahoma State System of Higher Education. Okla. Stat. Ann. tit. 19, § 339 (A) (16)

**WHEREAS**, RSU is required by Oklahoma statutes to maintain a community college component within the university and shall maintain admission standards, academic policies and practices for the community college component consistent with those approved for associate degree granting institutions by the Oklahoma State Regents for Higher Education. Okla. Stat. Ann. tit. 70, § 4669 (E)

**WHEREAS**, the County is responsible for the construction and maintenance of the County roads within Rogers County, Okla. Stat. Ann. tit. 69, § 601, and RSU is located in Rogers County and is responsible for maintenance of the roadways and parking areas on its grounds.

**WHEREAS**, any county in this state may provide funding to state-supported institutions of higher education or higher education centers in The Oklahoma State System for Higher Education for the purpose of constructing or maintaining roads, streets and parking areas which are dedicated to the public at such institutions or centers. Okla. Stat. Ann. tit. 70, § 3913.

**WHEREAS**, both County and RSU intend to make the most efficient use of their powers by enabling them to cooperate with each other on a basis of mutual advantage and thereby to provide services in a manner that will accord best with geographic, economic, population and other factors influencing the needs and development of Rogers County, Oklahoma.

**NOW, THEREFORE**, in consideration of the mutual covenants, terms and conditions contained herein and in the Oklahoma Statutes, the parties hereto agree as follows:

1. This Agreement is effective as of \_\_\_\_\_, 20 \_\_, ("Effective Date") and shall terminate as of June 30, 2012, ("Termination Date"). This Agreement may be renewed annually on a fiscal year.

2. County agrees, at its own cost, to supply equipment and labor at its disposal for the construction of roadways and parking lots designated by RSU and agreed to by County. A copy of the agreed to projects are attached to this agreement as "Exhibit A". All projects included herein will be subject to the County engineer.

3. RSU agrees to reimburse County for the actual costs of all engineering fees, supplies and materials necessary to complete the projects agreed to in Exhibit A. To this end, County will supply an Invoice to RSU within thirty (30) days of the completion of said projects. RSU agrees to provide payment in full within forty-five (45) days of the receipt of the Invoice.

4. RSU agrees to furnish all traffic controls and flag personnel. The times and places during which such work shall be performed shall be at the convenience of the County and as agreed with RSU.

5. RSU agrees to provide adequate and sufficient on-site staging area for the operation and placement of equipment provided by County for this project.

6. The terms of this Agreement, and each of them, cannot be waived, altered or amended unless the same is consented to beforehand in writing by the parties hereto.

7. This Agreement contains the entire Agreement of the parties with respect to the service described herein, and no other Agreement, statement, or promises made by any party, or to any employee, officer, or agent of either party, which is not contained within this Agreement shall be binding or valid.

8. County and RSU acknowledge that County shall not be responsible for the debts, obligations or liabilities of RSU arising from the purchase of any supplies or materials necessary to complete the projects agreed to in Exhibit A attached hereto, except as specifically outlined in Item 3 above.

9. This Agreement does not intend for any separate legal or administrative entity to be created.

10. Any supplies or materials necessary to complete the projects agreed to in Exhibit A as outlined above that remain unused at the conclusion of the agreed projects of this agreement remain the property of RSU.

11. RSU and County shall each be responsible for their own negligence with respect to their actions or inactions in connection with this Agreement.

12. County will not incur any obligations for the maintenance, repair, or replacement of any project that is the subject of this Agreement.

13. All billings and invoices referenced within this Agreement shall be sent to RSU at the following:

Tom Volturo  
Executive Vice President for Administration and Finance  
Rogers State University  
1701 W. Will Rogers Blvd.  
Claremore, Okla. 74017-3252

14. All written communications with County shall be sent to the following:

Rogers County Clerk  
Rogers County Courthouse  
219 S. Missouri Avenue  
Claremore, OK 74017

**IN WITNESS WHEREOF**, this Agreement is executed by the parties on the date set forth below.

AGREEMENT is approved and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, STATE OF OKLAHOMA

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Mike Helm, CHAIRMAN

Approved as to Form

\_\_\_\_\_  
Assistant District Attorney

AGREEMENT is approved and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ROGERS STATE UNIVERSITY BY AND THROUGH  
THE BOARD OF REGENTS OF  
THE UNIVERSITY OF OKLAHOMA

ATTEST:

ROGERS COUNTY, STATE OF OKLAHOMA

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT

## Exhibit A

### SITE no. 1

Child Development Center building lot and adjacent parking lot

### SITE no. 2

University Village B parking lot – old soccer houses property

### SITE no. 3

Ball fields parking lot for fans and athletes

### SITE no. 4

University Drive from Will Rogers Boulevard to Pershing Hall

## **10.9 ~~Tobacco Use~~ Tobacco-Free Policy**

~~In accordance with the state Smoking in Public Places Act, the University has established a Smoking in Public Places Policy. All buildings on the Claremore, Bartlesville, and Pryor campuses will be free from smoking or other tobacco use. Smoking within twenty five feet of an entrance to a building is prohibited. "Building" is defined for the purpose of this policy as an enclosed, indoor area owned or operated by the University and used by the general public, serving as a place of work for University employees or a meeting place for a public body (as defined in the Open Meeting Act O.S. 25, § 304), including but not limited to offices, classrooms, laboratories, libraries, auditoriums, arenas, theaters, performance/exhibit halls, museums, meeting rooms, cafeterias, or public conveyances (elevators, school vehicles, etc.). "Smoking" means the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device. "Tobacco" is defined as any tobacco product which is used orally or inhaled.~~

~~Individuals who are violation of this policy are subject to citations and/or disciplinary actions, up to and including dismissal.~~

### **Purpose**

The purpose of this policy is to foster a healthier environment for students, faculty, staff and visitors on the Rogers State University campuses by minimizing tobacco use, which is the leading cause of death in Oklahoma and the United States. The policy is designed to prevent or reduce exposure of individuals to secondhand smoke, and to help reduce tobacco use among RSU students and employees. The policy is not intended to be judgmental of individual lifestyle choice or to be punitive towards any individual or group.

This policy is subject to all applicable laws and regulations and other recognized exceptions, including an exception allowing tobacco use for religious or ceremonial purposes.

### **Policy**

Effective July 1, 2012, the use of all tobacco products including but not limited to cigarettes, cigars, pipes, and smokeless tobacco shall be strictly prohibited anywhere on the RSU grounds or campus.

1. The use of tobacco products shall be prohibited in any buildings or portion thereof owned, leased, or operated by the University, including RSU housing/apartments, athletic facilities, in any vehicle owned or leased by the University, or on the RSU grounds or campus, including but not limited to public or non-public areas, offices, restrooms, stairwells, driveways, sidewalks, etc.
2. This policy applies to all persons on campus, including but not limited to students, faculty, staff, contracted personnel, vendors, and all visitors to the RSU campus. The policy applies to all University events.
3. The sale of tobacco products on RSU property is prohibited.

**Communication of Policy**

1. NO SMOKING/NO TOBACCO USE signs shall be posted strategically throughout the campus and in RSU facilities and vehicles as a reminder of the policy.
2. The Office of the Vice President for Academic Affairs will ensure that RSU faculty employment announcements and information provided to new faculty recruits and employees contain information about the tobacco-free environment.
3. The Office of Human Resources will ensure that RSU staff employment applications, both hard copy and online versions, contain information about the tobacco-free environment, and that new employees receive information about the tobacco-free policy during the new employee orientation.
4. The Office of the Vice President for Student Affairs will ensure that RSU communication and information provided to prospective students and to new students includes information about the tobacco-free environment.
5. The full text of the policy shall be available to faculty and staff handbooks, and on the RSU website.

**Compliance and Enforcement**

Compliance with this policy by all students, employees, and visitors to the campus is expected based upon our commitment to a healthy environment on campus, and our responsibility to protect individuals from the adverse health effects to exposure to secondhand smoke. This depends on the consideration and cooperation of both users and non-users of tobacco. All members of the University community share the responsibility to adhering to and enforcing the policy and have the responsibility for communicating the policy to visitors in a courteous and considerate manner. Any complaints should be brought to the attention of the appropriate University administrative personnel.

Non-compliance with this policy will be handled in the same manner as any other policy violation and is subject to the disciplinary process.

After receiving an initial warning and reminder of the policy, repeated violations of the policy will be subject to fines of \$10 for the second violation of the policy, and \$50 for the third violation. An appeals process will be used similar to that used for appeals of parking fines.

ROGERS STATE UNIVERSITY

# University Village Handbook

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Residential Life

2012-2013

Subject to Board of Regents Approval



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<p><b><i>Rogers State University</i></b>  <b>Student Apartment Handbook</b></p>
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***Frequently Called Numbers***

**IN CASE OF EMERGENCY**

Campus Police	7624
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**HOUSING NUMBERS**

Office of Residential Life	7789
UVA RA On Duty Cell phone	918-857-7867
UVB RA on Duty Cell phone	918-857-0747

**STUDENT SUCCESS & RETENTION**

Counseling Center	7845
Testing Center	7730

**ACADEMIC DEPARTMENTS**

Applied Technology	7663
Business	7520
Communications	7742
Fine Arts	7740
Health Sciences	7631
Mathematics & Physical Science	6812
Biology Department	7695
Social & Behavioral Sciences	7683

**HELPFUL NUMBERS**

Bookstore	7847
Business Office/Bursar	7558
Campus Police	7624
Card Office	6884
Disability Services	7707
Financial Aid	7553
Food Services	7846
Career Services	7864

RSU-Bartlesville	
RSU-Pryor	7867
Student Affairs	7579
Student Health Center	7614

## ***Welcome to Rogers State University Residential Life!***

Welcome to Rogers State University Residential Life, the unique community for students, faculty, staff, and affiliates of Rogers State University. This property is only for residents who appreciate the convenience of on-campus apartment living in a beautiful environment, and who will care for the community in which they live. The cleanliness, beauty, and enjoyment of the property will be enhanced if you will speak up whenever you observe a thoughtless act, unsafe condition, or suspicious person on the grounds.

It is our goal to help you enjoy the fun, challenging, and rewarding world of on-campus living. This handbook is presented to you in hopes that it may broaden your understanding of your housing obligations and of the opportunities presented in the residence halls. Residential Life staff recognizes that an important aspect of your educational experience is your living situation. Daily living experiences that are not learned in the classroom often occur in your informal living environment. Therefore, the Residential Life staff will work with you to provide an atmosphere that is safe and conducive to learning at a reasonable cost.

### **RSU RESIDENTIAL LIFE STAFF**

The Residential Life staff consists of professionals whose responsibilities include recruitment, room assignments, contracts, facility management, staff supervision, student discipline, policy formation and enforcement, and conference and guest rentals.

The Office of Residential Life, located in the clubhouse, is open from 8:00 AM to 5:00 PM on weekdays. You may access the clubhouse from 5 pm to 10 pm by swiping your student ID card. If you need assistance of any kind, feel free to stop by the office. The Staff consists of the Director of Residential Life, an Administrative Assistant, Community Advisor, a Maintenance Supervisor, four live-in Resident Assistants in University Village A and four live-in Resident Assistants in University Village B .

One of the first people you will meet when you move in is your Resident Assistant (RA). RA's are valuable resources. They are students just like you that have been trained to handle various situations. RA's are also your avenue to meeting new people, learning to adjust to your new environment, and help in emergency situations. There is an RA on duty each night that can be reached via cell phone. The number of the cell phone is posted on the office door and in various locations throughout the facility.

### **INTRODUCTION**

The Office of Residential Life is a vital part of the University community. By promoting an atmosphere conducive to the academic, social and personal needs of resident students, the Residential Life program supports the educational goals of the University. **In the same regard, each member of the community has a responsibility to be courteous and observe basic personal safety practices. To be a positive member and contribute to the community on each floor, students must recognize and respect the rights of their neighbors. This collaboration allows for students' individual growth as well as the growth of others.**

## **HOUSING REQUIREMENTS**

### **HOUSING POLICY**

The Housing Policy is based on the knowledge that living in University housing can provide both educational and social opportunities important to the success of college students.

**Eligibility** – Priority for living in University housing is given to full-time (12 or more semester hours) undergraduate students registered for classes at the University. With permission from the Director of Residential Life, part-time students may be assigned housing if space is available.

- a. A resident who ceases to be a full-time student and remains enrolled on a part-time basis is in violation of his/her lease and must seek written permission from the Director of Residential Life if he/she wishes to remain in University housing.

- b. If a student withdraws from the University, the individual is no longer authorized to live in University housing, is in violation of his/her lease, and must properly check out within 48 hours.
- c. No person under the age of 18 will be permitted to live in University student housing.

Under special circumstances, the Director of Residential Life may grant exceptions to the Housing Policy. Interested students should contact the Office of Residential Life to obtain the required forms and/or to request further information regarding exceptions to the Housing Policy.

### **HOUSING RESERVATION COMMITMENT AND AGREEMENT GUIDELINES**

Students requesting/required to live in University housing must complete and sign a Housing Contract and pay a Housing Reservation/Damage Deposit. The following guidelines apply to all students in University housing:

1. **Facilities** – The Contract is for a space in any University residence hall, apartment or other facility that RSU may acquire, lease or otherwise make available for student housing after the execution of the Contract.  
Applicants requesting a specific roommate, residence hall, apartment, or other type of accommodation, must provide this information on the application form, but the University cannot guarantee that such requests will be fulfilled. The University reserves the right, at any time and for any reason, in its sole discretion, to change or cancel any room assignment.
2. **Agreement Period** – The Agreement Period commences when the contract is signed by the student and received by the Office of Residential Life. It is in effect until the specified end of the term of the contract the student has chosen, when the student officially withdraws from the University, or when the University otherwise terminates the contract.
3. **Rental Period** – The Rental Period begins when University housing officially opens, and ends the week of finals when your contract expires. **All residents must be checked out by noon on Saturday with the exception of graduating seniors who must be checked out by 1 pm on Sunday.**
4. **Transferability** – The Housing Contract is between the University and an individual student and may not be transferred, sublet, or assigned by any party other than by the Office of Residential Life.
5. **Cancellation/Release Policy** – A student may request *cancellation* of a contract by submitting written notification to the Office of Residential Life before the first day of classes. *Releases* may be granted if a student must withdraw from the institution due to hardship or extraordinary circumstances, if the student is called to active military service during the term, or for any other reason that the Housing Contract Committee and the Director of Residential Life deems extraordinary. Releases from housing are not automatically granted. A student who desires to be released from his/her agreement must submit a contract release form, accompanied by supporting documentation, to the Director of Residential Life. The student will then receive written notice of the status of his/her request from the Director of Residential Life. If an individual is permitted to cancel, or is released from, his/her agreement, the written schedule of fees applies:

Prior to July 1 (for fall) or May 1 (for summer)	100% of money paid is refunded
After July 1 (for fall) or May 1 (for summer), <i>before</i> first day of classes	Loss of Deposit + refund of any rent paid
After first day of classes	Loss of Deposit + 25% of remaining balance of contract

Any student graduating from the University after the fall semester who does not wish to reside in the apartments for the spring semester must timely notify the Office of Residential Life in advance by properly submitting a Contract Release form, then student's housing contract obligation will cease. The Contract Release form can be obtained from the Director of Residential Life.

## 6. Refund of Reservation/Damage Deposit

- a. Prior to moving into housing and upon cancellation of the Housing Contract, a refund of the housing reservation deposit will be based on the Housing Contract cancellation date. The deposit is only refundable if cancellation is made in writing to the Director of Residential Life in accordance with the following schedule:
  - i. Prior to July 1 for students new to University housing and enrolling for the Fall semester;
  - ii. Prior to December 15 for students new to University housing and enrolling for the Spring semester;
  - iii. Prior to May 15 for students new to University housing and enrolling for the Summer term;
- b. After moving into housing – A student will be eligible for a refund of his/her deposit when he/she has fulfilled the terms of his/her contract, has submitted a Move-Out Intent form, and has properly checked out.
  - i. Any damages to a student's room will be deducted from the deposit.
  - ii. The University reserves the right to withhold from a student's deposit any official charges and/or fines owed to the University such as unpaid rent, tuition, or fees.
  - iii. Students removed from University housing for disciplinary reasons are not eligible for refund of the deposit.
  - iv. Students removed from University housing due to academic suspension or complete withdrawals are not eligible for refund of the deposit.
- c. The deposit will be held as security to cover any unpaid balance resulting from improper checkout, room damages, or unpaid rent. If proper checkout procedures are followed, all outstanding charges are paid and the Housing Contract is fulfilled, then the deposit, or so much of it as remains, will be refunded.

## 7. Agreement Termination by the University

The University reserves the right to terminate this agreement at any time for violation of the terms and conditions stated herein or for any other reason that the University, in its sole discretion, deems to be good cause.

## 8. Mailing address

You are provided a mailbox while residing on campus. The following is the format that you should have individuals or businesses use when sending you mail use. Furthermore, you will need to contact the individuals and businesses that you receive mail from when you move out of on-campus housing to have your address changed.

**Your name**

**1705 W. Will Rogers Blvd Mailbox #**

**Claremore, OK 74017**

## 9. Room/Apartment Entry and Inspections

University officials reserve the right to enter and inspect residence hall rooms/apartments, when necessary, to protect and maintain the property of the University, preserve the health and safety of its students, ensure compliance with University housing regulations, deal with emergency situations or to aid in the basic responsibility of the University to maintain discipline and perpetuate an educational environment, and provide tours of units. Normally in such cases, efforts will be made to notify the student in advance and to have them present at time of entry.

### TEMPORARY ABSENCE FROM UNIVERSITY HOUSING

When a student is going to be away from his/her room/apartment for one week or longer, he/she should notify his/her Resident Assistant as to where he/she can be reached in case of an emergency.

### PAYMENT PLANS

Payment Plans are available through the University Bursar's Office and can be reached at (918) 343-7558. Another option is the RSU Online Payment System.

### CHECKOUT PROCEDURES

Prior to moving out of the apartment complex, you must be properly and officially checked-out by an RSU Residential Life staff member. Checking-out consists of:

- a. Removing all personal items from the apartment.
- b. Cleaning your personal space and the common areas.
- c. Taking a walk-through inspection of the apartment with a member of the Residential Life staff to check for damages and for cleanliness. Scheduling an appointment in the Office of Residential Life to secure a time to meet with a staff member for a walk-through is a good idea; otherwise you may have a considerable wait and/or be asked to complete a check-out release form.
- d. Completing the appropriate paperwork.
- e. Turning in your keys.
- f. Returning of your Campus Parking Permit.

Detailed information concerning proper checkout procedures will be distributed at the end of each semester. Failure to properly checkout will result in loss of deposit and additional fines.

### ABANDONED PROPERTY

The Residential Life Office and its staff are not responsible for any student property left in rooms or in public areas. In the event that student property is left after the contract period is over or after a student has checked out of his or her room assignment, the property will be removed and disposed of. Residential Life will not provide storage for any abandoned property.

### ROOM CHANGE POLICY

1. Students may change rooms/apartments only with written permission from Office of Residential Life.

**THIS ALSO INCLUDES CHANGING OR SWITCHING OUT BEDS WITHIN AN APARTMENT.**

2. Room changes may not take place during the first two weeks of the fall and spring semesters.
3. A resident that wishes to change rooms must fill out a "Room Change Request" form. This form is available at the Office of Residential Life. Once the form is submitted and reviewed, you will be given written notification concerning the status of your request. Approval for any move is subject to the discretion of the Director of Residential Life.
4. The University reserves the right to alter room assignments due to disciplinary infractions, irreconcilable differences, or any other reason that we deem necessary.
5. Students who complete an unauthorized room change will be charged for occupying two rooms and will be subject to disciplinary actions.

### ROOM CONSOLIDATION

The University reserves the right to relocate any resident for consolidation purposes. Individual apartment room assignments are determined at the discretion of the University through Residential Life Staff.

### TEMPORARY RESIDENCY & UNAUTHORIZED RESIDENCY

Temporary residents may make reservations through the Office of Residential Life. Temporary residents are expected to comply with all applicable policies, rules and regulations governing student conduct including the current Residential Life Handbook, the Student Code of Responsibilities and Conduct, and any other applicable publications. Temporary residents should be checked out of the Residence Halls by 2:00 PM. Failure to checkout by 2:00 PM may result in additional charges.

***Individuals found living in University housing without authorization to do so are subject to criminal prosecution. In addition, each resident of an apartment that allows an unauthorized guest to stay may be charged \$100.00 per night, per guest, and may be evicted.***

### **DELINQUENT ROOM AND BOARD PAYMENT**

A student's Housing Contract may be terminated for not making payments to the University for tuition, fees, or room and board by the due dates. The University reserves the right, among other measures, to place a hold on a student's grades/records and enrollment status if the student is delinquent with his/her housing payments.

### **PROPERTY DAMAGE**

Students are responsible for the condition of the room/apartment to which they are assigned. Any damage to the room/apartment or its furnishings, which is considered to be beyond normal wear and tear, will be charged to the student. Upon properly departing University housing, students will receive a refund of their deposit after all charges to the student's account have been settled. Deductions from the deposit will be made for room damages, improper checkout fines, room cleaning, lost keys/key cards, as well as any other outstanding bills a student may have with the University. Repair costs for damage to rooms/apartments, or the replacement costs for lost or damaged room furnishings, will be charged to the resident(s) assigned to the room/apartment. In each case, the charge will be divided equally between students involved unless there is an agreement on the part of the students that one student had greater responsibility. *It should be noted that students are jointly and individually liable for damages to their apartments.*

<b>POLICIES, RULES AND REGULATIONS</b>
--

### **GENERAL STANDARDS**

As a resident in the RSU Residential Life system, students have the right to an environment that is conducive to study, to sleep, to learning and leisure. When individual needs come in conflict with those of other community members, it is the responsibility of the individual with concerns to initiate action addressing and alleviating these concerns.

1. The student should make all reasonable efforts to address his/her concerns, needs and desires with the individual(s) involved. To effectively resolve conflict within the community, students must accept responsibility for themselves and their actions, as well as take responsibility for interacting with their community and its individual members.
2. A student may address his/her concerns to the Residential Life staff. Although staff members are assigned the responsibility for discipline and residence education, as a general rule, matters should be referred to them only after the individual has reasonably attempted to resolve his/her concerns.
3. The Director of Residential Life and the Community Advisor are available to assist the individual student to address or alleviate concerns.

### **STANDARDS OF STUDENT CONDUCT**

As an integral element of the University's community, residents and their guests are expected to exhibit regard for the rights of others and respect the safety of persons and property. As citizens they are also expected to conform to all local, state and federal laws. Through appropriate procedures, which include due process, disciplinary action will be initiated in response to conduct that violates these principles.



### **ROOMMATE BILL OF RIGHTS AND RESPONSIBILITIES**

Sharing a room with someone is like any other relationship -- to be successful it requires openness, flexibility, respect and compromise. Right from the beginning, it is very important to communicate openly with your roommate. Learning to live with another person, to acknowledge and respect each other's differences, and to allow one another the space to grow is one of the most valuable parts of the residence hall experience. This declaration outlines basic rights and responsibilities that will help healthy roommate relationships develop.

As a roommate, you have the following rights:	As a roommate, you have following responsibilities:
To read and study free from undue interference in one's room	To keep your door locked
To sleep without undue disturbance from noise, roommate, guests, etc.	To observe quiet hours, keep your stereo and voice at a reasonable volume in the residence complex, and to remind others that you expect the same of them
To expect that a roommate will respect one's personal belongings	To let your roommate know of your wishes and preferences for hours of sleep, study, and guest visitation, and to work through any differences you may have in a peaceful manner
To a safe and clean environment in which to live	To listen to your roommate's wishes and respond appropriately
To free access to your room and facilities without pressure from a roommate	To read and follow the rules and regulations established to support the educational purposes of the university (provided for you by Residential Life Handbook) and to sustain a safe and comfortable living community in the housing complexes. You are responsible for what happens to your room.
To personal privacy	To examine your own behavior when confronted by another and work toward resolving conflicts. You also have the responsibility to interact with others in a non-aggressive and non-threatening manner
To host guest during approved visitation hours who respect the rights of your roommate and all on-campus residents	To notify a staff person of your problem in a timely manner, and to cooperate with the staff as they work with you to resolve your problem
To be free from fear of intimidation and physical and/or emotional harm	To participate in meetings and to adhere to and enforce community policy and guidelines
To expect reasonable cooperation in the use of "room shared" appliances and a commitment to honor agreed-upon procedures	To be a positive member and influence in your community.
	To recognize that community cannot exist if any individual is excluded. An action, direct or covert, that discriminates on the basis of race, gender, religion, handicap, national origin, age or sexual orientation cannot be tolerated in a community based on mutual respect and cooperation.

### RESIDENCE HALL/APARTMENT MEETINGS

1. A general meeting of all residents is held during the first week of classes in the fall semester and for new students in the spring semester. Attendance at this meeting is important because rules and regulations will be explained and questions about them answered. Students are responsible for all information distributed and discussed during these meetings.
2. Apartment meetings are held when deemed necessary by the Office of Residential Life. Notices will be posted on each floor announcing the time and place of the meeting. Attendances at these meetings are mandatory. Students are responsible for all information distributed and discussed during these meetings. Students who fail to attend the meeting will be subject to fines and other disciplinary measures.
3. A student's failure to attend the general meeting and/or his/her failure to attend subsequent floor/apartment meetings does not relieve him/her from being held responsible for knowing and complying with the topics, rules, and information addressed at these meetings.

### DISCIPLINARY SANCTIONS

The RSU Residential Life program uses a point system in which a point value is assigned to each offense. Most violations carry a 1-point value for the first offense, 2-point value for the second offense, and a 3-point value for the third offense. The following list is a guideline that can be used to understand the type of system we currently use. These guidelines are only a representative list. Other offenses may be charged to the student at the discretion of the Director of Residential Life. ***Anyone that accumulates 6 points in an academic year will be subject to removal from the residence hall.*** The Student Peer Jury or the Director of Residential Life can assign additional points and/or increase the fines assigned to any offense.

*The following descriptions are not inclusive of every violation possible, nor do they contain every variance of the violations listed.*

<p><b><u>Non-Compliance</u></b>            1<sup>st</sup> Offense: \$50 fine + 1 point            2<sup>nd</sup> Offense: \$100 Fine + 2 points + Peer Jury            3<sup>rd</sup> Offense: 3 points resulting in contract termination with penalties</p>	<p><b><u>Noise</u></b>            1<sup>st</sup> Offense: \$50 fine + 1 point            2<sup>nd</sup> Offense: \$100 Fine + 2 points + Peer Jury            3<sup>rd</sup> Offense: 3 points resulting in contract termination with penalties</p>
<p><b><u>Alcohol</u></b>            1<sup>st</sup> Offense: \$50 fine + 1 point + referral to Director of Student Development            2<sup>nd</sup> Offense: \$100 fine + 2 points + referral to Director of Student Development + Peer Jury            3<sup>rd</sup> Offense: 3 points resulting contract termination with penalties + referral to Director of Student Development</p>	<p><b><u>Vandalism</u></b>            1<sup>st</sup> Offense: Cost of replacement and labor + 1 point            2<sup>nd</sup> Offense: Cost of replacement and labor + 2 points + Peer Jury            3<sup>rd</sup> Offense: Cost of replacement and labor + 3 points resulting in contract termination with penalties</p>
<p><b><u>Pulling Fire Alarm</u></b>            1<sup>st</sup> Offense: \$50 fine + 3 points + Peer Jury            2<sup>nd</sup> Offense: 3 points resulting in contract termination with penalties</p>	<p><b><u>Tampering with Smoke Alarms</u></b>            1<sup>st</sup> Offense: Written Warning  <b>2<sup>nd</sup> Offense &amp; Beyond: \$100 fine + 1 point</b></p>
<p><b><u>Illegal Weapons</u></b>            Automatic 6 points resulting in contract termination with penalties</p>	<p><b><u>Drugs</u></b>            Automatic 6 points resulting in contract termination with penalties</p>

<p><b><u>Guest Policy</u></b>  1<sup>st</sup> Offense: \$50 fine + 1 point  2<sup>nd</sup> Offense: \$100 Fine + 2 points + Peer Jury  3<sup>rd</sup> Offense: 3 points resulting in contract termination with penalties</p> <p><b><u>Trash</u></b>  Each offense: \$30 fine + 1 point</p>	<p><b><u>Roommate Mediation</u></b>  1<sup>st</sup> Complaint: Meeting with Director of Residential Life  2<sup>nd</sup> Complaint: Meeting with Director of Residential Life + Behavioral Contract  3<sup>rd</sup> Complaint: Referral of all parties to Counseling</p>
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### **APPEAL PROCESS**

Students found responsible for a violation of the Residential Life Handbook may submit an appeal. The appeal will be processed through the Office of Student Affairs by the Vice President for Student Affairs. In the event of a vacancy, a student will appeal to the designee appointed by the President of the University.

To file an appeal, the student must submit a completed Conduct Appeal Form to the Vice President for Student Affairs within five business days of the date of the conduct letter from the Director of Residential Life or Peer Jury. The criteria for the appeal is limited to:

1. The established procedures were not followed, in a significant way, and as a result, the factual findings, the sanction, or both, were not correct.
2. The severity of the sanction imposed was not appropriate based on the nature of the violation or the circumstances.
3. There is new information that would have been material to the outcome had the information been presented at the meeting with Director or Peer Jury. The new information must be included on Appeal Form.
4. The facts in the case were insufficient to establish that a violation of the Residential Life policies occurred.

The Office of Student Affairs designee will review the appeal form, the incident report, and the other related conduct materials. The Office of Student Affairs will have 15 days to respond to the appeal. Within the next 15 day period, the student appealing will receive written notification of the final decision to uphold, modify, or reverse the violation from the Director of Residential Life or Peer Jury. If the original decision is upheld, the violation and sanctions are final and the matter is closed.

### **WHAT IS THE STUDENT PEER JURY SYSTEM?**

As a resident of University housing, you have a unique opportunity to influence your community with your fellow residents by serving on the Peer Jury.

The Student Apartments uses a Peer Jury in some instances to assess responsibility and issue additional sanctions for disciplinary misconduct. The Peer Jury has the ability to impose sanction in addition to the disciplinary sanctions issued by the Office of Residential Life.

To provide the opportunity to participate to as many residents as possible, and to mirror the responsibility of citizens in our country's judicial system, we will randomly select peer jurors from all residents in University housing in each case.

Student jury members will be responsible for deciding each individual's level of responsibility for the policy violation and impose additional appropriate sanction(s).

#### **Students who are chosen for a Student Jury:**

- will receive written notification of their selection,
- will receive a phone call confirming the date and time of the case to be heard,
- will have an opportunity to be excused for good cause such as a class scheduled at the time of the hearing, or having a personal connection to the case,
- will receive instructions on the policy(s) in question and the procedure to be followed during the case.

Accordingly, as an individual member of the housing community, each resident has the opportunity to be a positive influence on his or her peers and help their fellow residents reach an understanding of their social obligations within that community. Our hope is that this process will allow each resident to influence the development of a sense of community as well as establish reasonable community standards of behavior.

If you are interested in becoming more involved in this process or wish to acquire more detailed information, please contact the Office of Residential Life.

### **MISCONDUCT**

Misconduct may include, but is not limited to:

1. Obstruction or disruption of the teaching, administrative, public service or other authorized activity or function, which may take place in University housing.
2. Interference with, failure to cooperate with, or failure to provide identification to any University officer or employee while that person is in the performance of his/her duties.
3. Physical, mental, or verbal abuse, harassment, or intimidation of any student, University officer or employee, or visitor to University housing.
4. Intoxicated behavior or any violation of the Alcohol Policy.
5. Lewd, indecent conduct and/or expression.
6. Illicit use, possession or sale of illegal, dangerous or controlled drugs.
7. Taking, damaging, or malicious destruction of property belonging to the University, to resident students, or to any visitor in University housing.
8. Unlawful possession of firearms, explosives, fireworks, or offensive or defensive prohibited weapons.
9. Unauthorized entry into or occupation of University housing facilities without reservations through the Office of Residential Life.
10. Falsifications, alteration, fabrication or misuse of University forms, documents, records, or identification.
11. Conduct at a disciplinary hearing involving contemptuous, disrespectful or disorderly behavior, or the giving of false information at any such meeting.
12. Any action taken or situation created which is intended to produce mental or physical discomfort, embarrassment, harassment, ridicule or suffering.
13. Failure to follow established rules, regulations, and policies.
14. Tampering with or damaging fire safety equipment.
15. Failure to evacuate a building when an alarm is sounded.
16. Abuse and/or unauthorized use of telephone or cable television services.
17. Passing or throwing objects from windows.
18. Providing false information (including without limitation, false identification).
19. Failure to complete or comply with any sanction issued by the University in addressing a disciplinary matter.
20. Any violation of local, state, and/or federal laws or regulations.
21. Any tampering with or propping of the security doors is strictly prohibited.
22. Downloading music and/or videos from free, unlicensed sources or sharing music and video files from your computer without proper licensing is considered illegal copyright infringement.

### ALCOHOL

The use of alcoholic beverages must be in compliance with federal, state, and local laws as well as University regulations.

1. In University Housing at Rogers State University:
  - a. Alcoholic beverages may not be possessed, consumed or served.
  - b. Students may not possess, display or collect empty alcoholic beverage containers in University housing.
2. Violations or Non-Compliance:
  - a. Any violation of this Alcohol Policy is considered to be an extremely serious infraction. Students should expect significant sanctions commensurate with this view. Furthermore, parents will be notified of student receiving an alcohol violation who is not 21 years of age.
  - b. Possession or use of false identification will result in appropriate disciplinary and/or criminal action.
  - c. Appropriate disciplinary and/or criminal action will be taken in cases where persons of legal age are found providing alcoholic beverages to persons not of legal drinking age. Alcohol induced behavior will be treated as a violation of the Alcohol Policy.
  - d. Any alcohol found in plain view is grounds for Residential Life staff to request a resident present in the unit to open all cabinet doors, freezer, and refrigerator.
  - e. When alcohol is found out in the open or being consumed, all individuals in apartment will receive an alcohol violation. When empty alcohol containers are found and no one is present in the unit, then only the responsible individual will receive alcohol violation instead of all occupants of the unit.
  - f. Alcohol found in apartment will be confiscated by Residential Life staff. During disciplinary meeting, you will be required to pour out any alcohol found.

### DRUGS – ZERO TOLERANCE POLICY

Rogers State University is a drug free campus. In compliance with local, state, and federal law, the possession, distribution and use of illicit drugs on University property is strictly prohibited. *Any person* found to be in violation of this policy will be referred to Campus Police and will be subject to criminal prosecution under federal and Oklahoma State Law. Such person will also be permanently and immediately removed from the Residence Halls.

Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia is a violation of law and University policies. This includes the use or possession of prescriptions drugs other than by the person prescribed or for a purpose other than what was prescribed.

### FIGHTING, THREATENING, HARASSMENT, OR ACT OF VIOLENCE

The use of threat or force or violence against Residential Life staff, residents, guests, or property is prohibited. In addition, individuals are not allowed to take any threatening actions or verbally harass any individual. Disciplinary actions will be taken on a case by case basis.

### FAILURE TO COMPLY POLICY

You must comply with all written and verbal requests and instructions from Residential Life staff and University officials.

### BICYCLES

Students who bring bicycles to the campus are responsible for their security. Bicycles are a good way to travel around campus. Here are some things to do or remember about having a bike on campus.

1. Good locks and casehardened chains are recommended for locking bicycles.
2. Bicycles should be kept in exterior areas designed for their storage (bike racks located under the stairwells).
3. Bicycles kept in individual rooms must not interfere with entering or exiting the room. Bicycle racks are not allowed in rooms.
4. Bicycles may not be stored in lounges, stairwells, or any other public interior area.

5. Bicycles are not permitted within individual units, lounge areas, other common spaces or hallways even during breaks including Thanksgiving, winter, and spring.
6. Retain a record of bicycle's serial number and/or copy of its registration or sales receipt.
7. Always lock your bicycle when unattended to bicycle rack making sure to secure frame and wheels.
8. Riding a bicycle anywhere inside the complex is strictly prohibited.

### **CLEANING PERSONAL SPACE**

1. All apartments and rooms must be maintained in accordance with suitable health standards as defined by the Office of Residential Life. Cleaning of the individual room/apartment is the responsibility of the resident(s) occupying the room/apartment. The maintenance staff maintains the cleanliness and upkeep of the lounges, lobbies, hallways, pool, and community facilities only.
  - a. When cleaning rooms or apartments, residents may not sweep trash and dirt into the hallways. Additionally, residents shall not shake, clean or hang clothes, rugs, mops, dust mops, etc. from windows or walkway railings.
  - b. Students are responsible for properly disposing of room or apartment trash in the dumpsters provided near each building. *Under no circumstances is it permissible to leave trash in hallways, lounges or any other public area or grounds in or near the housing facilities.* At a minimum, students found in violation of this policy shall be subject to a \$30.00 fee.
2. Students' individual rooms/apartments are to be kept in such a condition that they do not present a health, fire, or safety hazard.
3. Students are responsible for removing all perishable items from their room/apartment when the term of their Housing Contract has expired.
4. The Office of Residential Life reserves the right to conduct monthly health and safety inspections of every apartment.
5. If we must clean a student's room in order to maintain cleanliness standards, he or she will be issued a fine and be responsible for incurring the costs of the cleaning service.
6. A \$50 minimum cleaning fee will be assessed during the last semester of contract. Additional cleaning charges may be assessed against residents whose housing units require other than routine cleaning including, but not limited to, carpet stains, tile stains, etc. PLEASE NOTE: Fines will be assessed for the cost of repair to any item in the apartment that is found damaged at the time the Director of Residential Life or designee conducts final check out or at any other time such damage is discovered. This shall include, but is not limited to, damages to the walls, carpet, furniture, appliances, floor, fixtures, etc.

### **COURTESY AND QUIET HOURS**

Courtesy and quiet hours have been established to provide periods during which noise and other disturbing activities are kept to a minimum to allow residents a peaceful time to study and sleep. During *courtesy hours* residents are expected to honor the requests of others to restrict loud conversations, stereos, televisions, and other disturbing activities. During *quiet hours*, conversations, stereos, televisions, operation of musical instruments, and other activities (running, horseplay, Frisbee playing, catch, and other activities best suited for outdoors) should not be audible in the hallways and other public areas of University housing. Realizing that students' academic demands and personal schedules vary, students should always honor requests by others to minimize noise. During quiet hours the residence hall game rooms are closed and no game room equipment may be checked out. Moreover, during quiet hours all lounges are to be used primarily as study areas. Therefore, students using the lounges must restrict their activities so that others using the lounge are not disturbed.

#### **QUIET HOURS**

**All areas including inner courtyard (pool, volleyball court, Pavilion)  
10:00 PM to 10:00 AM**

**FINAL EXAM PERIODS**

Quiet Hours are in effect 24-hours a day throughout all University housing.

**COURTESY HOURS**

Courtesy Hours are in effect at all times.

**FIREARMS/EXPLOSIVES/HAZARDOUS MATERIALS- ZERO TOLERANCE POLICY**

It is a violation of University policy and Oklahoma State Law to bring firearms or other prohibited weapons<sup>1</sup> on to the Rogers State University campus.

**ANY STUDENT WHO POSSESSES A FIREARM OR PROHIBITED WEAPON ON THE UNIVERSITY CAMPUS (INCLUDING WITHOUT LIMITATION TO UNIVERSITY HOUSING) WILL BE IMMEDIATELY SUSPENDED FROM THE UNIVERSITY AND DISMISSAL PROCEEDINGS INSTITUTED.**

Additionally, any student violating this code will be subject to criminal prosecution under Oklahoma state law.

1. The possession or use of fireworks (including firecrackers, bottle rockets, etc.) is strictly prohibited on University property as well as within the city limits of the City of Claremore without permit.
2. Students may not bring into University housing any explosive or flammable materials, or any materials/items that are potentially hazardous to the residents of the building.

**COMMON AREAS (study areas, tv lounges, and social lounges)**

Students are expected to use common sense and consideration for others when using these facilities. Use of the common areas is a privilege that may be withdrawn at any time. Making loud noises or playing music in the courtyard or other common areas is prohibited. Students and their guests are required to follow the posted rules and regulations. Please act responsibly in these areas and do not litter in hallways and lounges. Please take pride in your community.

**ROOFTOPS**

Residents and guest are not allowed on the roof of any Housing Facility for safety reasons. Individuals found on roof will receive 3 housing points, \$50 monetary fine and 4 hours of campus community service.

**MISUSE OF UNIVERSITY PROPERTY**

Items belonging to the University (couches, lounge furniture, tables, hallway cushions, etc.) are not allowed in resident rooms. University property, other than furnishings assigned to the resident's room, will be removed, and residents may be referred for disciplinary action. No University property may be moved or taken from the building.

**LAUNDRY FACILITIES**

Each complex has its own laundry room. UVA's is located on the 2<sup>nd</sup> floor common space between building 3 and 1 and has 6 washers and 6 dryers that are coin-operated. UVB's is located on the 1<sup>st</sup> floor by west door entrance near Clubhouse and has 8 washers and 10 dryers that are coin-operated and card swipe. Please remember to be considerate of others and promptly remove clothes from the washing and drying machines. The university is not responsible for articles left unattended. If you have problems with machines, please contact the Office of Residential Life.

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<sup>1</sup> Prohibited weapons include but are not limited to: an explosive weapon; a machine gun; a short-barrel firearm; a firearm silencer; a switchblade knife; knuckles; armor-piercing ammunition, a chemical dispensing device; a zip gun; a knife with a blade over five and one-half inches; a hand instrument designed to cut or stab another by being thrown, a dagger, including but not limited to a dirk, stiletto, and poniard; a bowie knife, a sword, a machete; or a spear (a knife means any bladed hand instrument that is capable of inflicting serious bodily injury or death by cutting or stabbing a person with the instrument), a blowgun, a slingshot, and a paintball gun.

## **COURTESY PHONES**

Courtesy phones are available on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floor common space of UVB.

## **ROOM/APARTMENT PERSONALIZATION**

Students are encouraged to make their apartment feel like home, but in order to maintain the integrity and condition of University property, certain guidelines must be followed. Residents who do not comply with the room personalization policies and guidelines will be given instructions on how to meet these standards. Those who fail to do so will be subject to disciplinary action by the University including, but not limited to fines, restitution, confiscation of unauthorized, illegal or prohibited property, official disciplinary action, and/or referral to University Police.

### **1. Room Furnishings**

The university provides different furnishing for each complex and unit which are listed below. These items may not be removed by the student. Residents will be billed for furniture replacement or repair (other than normal wear and tear). Due to safety concerns, the configuration of your furniture within the room must allow easy entrance and exit through both the main door and the bathroom door. You must also allow a clear line of sight from your room doorway into the majority of the room.

UVA 4 Bedroom Unit:

UVB 4 Bedroom Unit:

UVB 2 Bedroom Unit:

UVB 1 Bedroom Unit :

### **2. Student Property**

The following guidelines have been established in the interest of individuals' safety and the preservation of University housing property:

The following items ARE NOT permitted in University housing and will be confiscated and placed in storage if found during routine inspections with the exception of street/public signs which will be returned to the appropriate City officials.

Halogen Lamps	Space Heaters	Street or other public signs
Paint guns & air soft guns	Sun Lamps	Broilers
Flammable Liquids	Pets	Outdoor Grills
Darts or dart boards	Deep Fryers	

**NOTE:** We do not allow multiple-outlet, "octopus," plugs in rooms/apartments unless they have a self-contained circuit breaker. All extension cords must be U.L. approved.

*The University cannot be held responsible for the loss of or damage to student's money, valuables or other personal effects. The University does not provide insurance to cover such losses. Students should verify that their parents' insurance policy covers the student's personal possessions while at the University. If the parents insurance does not provide such coverage, students should consider purchasing an insurance policy of their own.*

### **3. Appliances**

Some items are prohibited in housing, such as hot plates, electric skillets, portable stovetop burners, griddles, or any appliance with an open coil or open flame. This list is not comprehensive. If you have a questionable item, ask a Residential Life staff member before use. If a staff member finds a questionable item in your room upon any inspection, it may be confiscated. Furthermore, you will be subject to disciplinary action.

### **4. Decorating Your Room**

Students are encouraged to decorate their room as long as it does not create any permanent damage to the room or create a fire hazard. Damage caused by the improper use of nails, tacks, staples, tape, etc., will be charged to the resident(s) of a room. All decorations should be temporary in nature so as to not permanently deface or damage any of your apartment's finishes.

- Students may use: 🖨️Poster putty 🖨️Tape or clean remove adhesive hooks 🖨️SMALL nails and tacks
- You may not remove or store elsewhere ANY furnishings from your apartment.
- Items not permitted when decorating your room include, but are not limited to:



<ul style="list-style-type: none"> <li>👉 Large nails, tacks, staples, tape, etc.</li> <li>👉 Contact paper</li> <li>👉 Rubber backed carpet</li> <li>👉 Carpet tape</li> <li>👉 Wallpaper</li> <li>👉 Waterbeds</li> <li>👉 Plant hangers or similar hooks placed in ceilings or other room surfaces</li> </ul>	<ul style="list-style-type: none"> <li>👉 Permanent hooks or adhesive wall attachments.</li> <li>👉 Candles, incense or any other flame/heat producing items..</li> <li>👉 Covers over door, air vents, and/or ceiling air vents.</li> </ul>	<ul style="list-style-type: none"> <li>👉 Screws used in any room surface or cabinet.</li> <li>👉 Anything hung from the sprinkler heads.</li> <li>👉 Hanging, sticking, or erecting anything in, on or about any window if it can be seen from the outside. The blinds provided should be the only thing visible on the outside windows.</li> </ul>
<ul style="list-style-type: none"> <li>👉 Hanging of sheets, blankets or any object obstructing emergency evacuation.</li> <li>👉 Display of ANY alcohol container (empty or full) such as cans, bottles or decanters.</li> </ul>	<ul style="list-style-type: none"> <li>👉 Hanging posters or other decorations that cover large portions of wall or other surfaces that could present a fire hazard.</li> </ul>	<ul style="list-style-type: none"> <li>👉 Adhesive stickers and emblems on furnishings or any surface in student rooms or on doors.</li> </ul>

IF A RESIDENT IS UNCLEAR ABOUT AN ITEM THAT IS NOT ON THIS LIST, IT IS THE RESIDENTS RESPONSIBILITY TO INQUIRE AS TO WHETHER THE ITEM(S) COMPLY WITH THIS SECTION.

### 5. Other Decorations

You may decorate only your front door with holiday decorations that must be taken down within one week after the holiday.

### GUEST POLICY

All guests are subject to the rules and regulations printed in this handbook. No person under the age of 18 is allowed in the University housing without a parent or guardian. Residents should escort their guests at all times. Residents are responsible for their guest's compliance with all of the rules and regulations. Any damages, vandalism, or other costs incurred by a guest can and will be the responsibility of the guest and/or the resident that invited the guest on campus. Any guest staying between the hours of 2:00 AM and 7:00 AM is considered an overnight guest. Please follow these guidelines concerning overnight guests:

1. Each resident of the RSU Residential Life system is allotted 5 guest nights each semester.
2. A non-resident can only visit for 5 nights total. Once a guest spends five nights on campus, their visitation rights are terminated for the rest of the current semester.
3. All roommates must approve an overnight guest. If one roommate expresses concern or uneasiness concerning an overnight guest (accomplished by notifying the Office of Residential Life or a Resident Assistant), that guest will not be permitted to stay overnight.
4. Violation of the guest policy may result in fines and/or other disciplinary action.
5. The Office of Residential Life reserves the right to refuse to issue a guest pass at any time, and for any reason.

*Roommates are urged to complete a grievance form if a guest becomes unwelcome.*

### ILLEGAL ENTRY/PROPPED DOORS

To ensure the safety and security of the buildings and residents, exterior doors are not to be propped open. Furthermore, you will need to access University Village B complex by swiping your card at external doors. Building windows are never to be used to enter a building, and only in emergency circumstances would they be used to exit a building.

### **KEY POLICY**

Each resident is issued one bedroom room key, one unit key and one mailbox key. Be very careful with these keys. Once issued, they are the student's responsibility. *DO NOT ATTEMPT TO MAKE COPIES OF ANY KEY*. If you choose to copy any key issued to you by the Office of Residential Life, you will be charged to replace the locks and keys in your apartment and be subject to disciplinary action. The room key will open the student's assigned apartment door and their individual bedroom door.

The resident will be responsible for the cost of replacing all of the locks and keys in the apartment if his or her keys are lost. If a resident cannot locate keys, temporary replacement keys will be issued for 48 hours. If at the end of 48 hours, the resident is unable to locate the keys, the resident will be charged for a recombination fee. The current cost for replacing the locks in an apartment is \$100.00. There is a \$25.00 fee for a lost mailbox key.

Failure to report the loss or theft of a key promptly or loaning your key to an individual not on the contract for your room is a violation of housing regulations and may result in disciplinary action.

### **LOCK OUT**

The Residential Life staff has access to student room keys for emergency and maintenance purposes. Students who forget their keys or are locked out of their room may contact a staff member for assistance. As a resident, you will receive 2 free lockouts per academic year. For lockouts 3 through 7, you as a resident will have to pay \$5 per lockout. For lockouts 8 and beyond, residents will have to meet with Residential Life staff and receive 1 point and pay \$10 for each one.

### **PETS**

Fish in properly maintained aquariums of 5 gallons or less are the *only* pets permitted in University Student Housing.

### **SMOKING/TOBACCO USE**

Rogers State University is a tobacco and smoke free campus.

### **SOLICITATION**

Commercial-for-profit and charity solicitation is not permitted in University housing. Other types of door-to-door visits, including proselytizing (an individual visits with you to try and persuade you to do or join something) including but not limited to religious, political, or social causes are prohibited. If disturbed, contact Office of Residential Life.

Residents may not act as agents for business firms which would include solicitations or the receiving of business offers or goods in the hall/apartments. Residents may not use University phone numbers or Internet access for conducting business. The residence halls and apartments may not be used for business purposes of any nature. Babysitting is not permitted in University housing rooms or apartments. Individuals wishing to approach students in University housing for the purpose of soliciting sales or memberships must have approval from the Office of Residential Life.

- Any individual or group wishing to survey or distribute surveys to resident students must have approval from the Office of Residential Life.
- Any individual or group wishing to post/distribute informational materials in University housing must have permission to do so from the Office of Student Affairs and Office of Residential Life.

### **STAIRWELLS AND BREEZEWAYS**

1. In accordance with fire safety regulations, stairwells will be kept free of furniture, bikes, debris and other obstructions at all times.
2. Fighting, roughhousing, running, throwing, bouncing or kicking of any object in hallways, stairwells, and other common areas is strictly prohibited at all times. Additionally, riding bikes, roller blades, skateboards, etc. anywhere inside University housing is against University policy.
3. Keep breezeways and corridors clean and uncluttered at all times. Do not dry clothing or linens, or store personal property in the breezeways or corridors at any time.

### **UNIVERSITY PERSONNEL - Official University Requests**

It is a student's responsibility to respond promptly and courteously to any official request from a University staff member. This includes requests for interviews, identification and other reasonable directives by a University official, faculty member or member of the Housing and Residential Life staff, including Resident Assistants.

### **SAFETY AND SECURITY**

#### **Department of Public Safety/RSU Campus Police**

The University has officers on duty 24 hours a day, 7 days a week. Immediately report any crime you may witness, or may be a victim of, on campus to the University Police Department at **343-7624**.

### **MISSING PERSONS POLICY**

The purpose of this policy is to define the procedures for Rogers State University's response to reports of missing students, as required by the Higher Education Act of 2008. The policy applies to students who reside in University Housing. For purposes of this policy, a student may be considered a "missing person" when he or she is absent from the university for more than 24 hours without any known reason. For more information, please review the policy at <http://www.rsu.edu/res-life/missing-student.asp>.

### **EVACUATION PROCEDURES**

Emergency evacuation instructions are posted in hallways.

Fire evacuation

Whenever the fire alarms sounds, you and all other occupants in the complex must evacuate the building and proceed to the designated areas until you are notified it is safe to return to your building and room.

**It is essential for each student to know what to do if and when an evacuation of the hall is necessary.**

**University Housing conducts at least two emergency evacuation drills each semester.**

***ANY STUDENT WHO FAILS TO EVACUATE THE BUILDING***

***DURING DRILLS WILL BE CHARGED A \$50.00 FINE.***

Please exit the complex calmly and carefully. Please exit via the stairwell that is closest to your room.

### ***DO NOT USE THE ELEVATOR***

#### **IN CASE OF FIRE**

After exiting the building, please gather in your specified location. Each building has a specified location to meet.

**UVA Building 1& 2** – In front of library.      **UVA Building 3 & 4** – field north of the UVA

**UVB**-Refer to Appendix A to determine what exit that you need to use to go to grassy area along north or south parking lot.

### **FIRE SAFETY EQUIPMENT**

The fire safety equipment installed in University housing **MUST NOT** be tampered with or used for any reason other than a genuine emergency. Any act of arson, falsely reporting a fire or other emergency, falsely setting off a fire alarm, tampering with or removing from their proper location fire extinguishers, hoses, smoke detectors or any other emergency equipment, except when done with real need for such equipment, is an extremely serious violation which may result in disciplinary sanctions such as points and fines to immediate termination of contract.

## TORNADO AND SEVERE WEATHER INFORMATION

Each resident should become familiar with the safety rules provided by the Oklahoma Department of Public Safety, which are available online. In the event of a tornado warning of such nature that the Claremore City-Wide Warning System is sounded, the areas designated below are to be used by residents of University Housing. **Students having advanced warning should immediately go to the basement of the auditorium or basement of field house.** If time does not permit, go to an apartment on the first floor and seek shelter in the bathroom.

National Weather Service Terminology:

**Severe Thunderstorm:** Wind gusts of 50 knots (58 mph) or greater and/or hail three quarters of an inch in diameter or larger.

**Damaging Wind:** Sustained or gusty surface winds of 60 mph or greater.

**Tornado:** A violent local storm of short duration with very high-speed winds rotating about a vortex with a funnel extending from the base of the clouds to the ground.

**Funnel Cloud:** A tornado-type funnel extending downward from the clouds but not touching the ground.

**Tornado or Severe Thunderstorm Watch:** Issued by the National Weather Service when conditions for a tornado or severe thunderstorm are favorable in the named area.

**Tornado or Severe Thunderstorm Warning:** Issued by the NWS when a tornado or severe thunderstorm has been sighted visually or detected by radar. The location, direction and speed of movement of the storm are provided. Residents of the specified area should take immediate safety precautions.

**Tornado Warning Issued:** When a tornado warning is issued for Rogers County or the sounding of the sirens for three to five minutes:

- Proceed immediately to the designated shelter in your residence hall.
- To minimize danger from flying debris, close doors around the shelter area and all residence-hall room doors.
- Remain in the shelter until the storm front clears the area or an all-clear signal is provided by the public broadcast media. It suggests you take a battery-operated radio or TV with you to the shelter.

**IN ALL SITUATIONS WHERE EVACUATION IS NECESSARY, STAY AWAY FROM WINDOWS!**

### THEFT

Students should never leave their rooms unlocked. The University discourages students from keeping cash and other valuables in plain view within their room. Remember to **LOCK YOUR DOOR**. Students are encouraged to engrave a driver's license number on their valuables, if possible. Thefts should be reported immediately to the Office of Residential Life and to the University Police by calling 918-343-7624. Any student caught stealing, or discovered in possession of stolen articles, will face immediate disciplinary action, and criminal prosecution may result from such involvement.

### PROGRAMMING

Social, recreational, cultural, diversity, community service, and educational programs planned and implemented by RAs are offered to address the interests and needs of students. Students are encouraged to attend these programs, as they exist solely to improve the quality of life in University housing.

### **COMPUTER AND TELEPHONE SERVICES**

The University is the registered owner of all telephone numbers in University housing. The University has placed restrictions on the residence phone lines to prevent any unauthorized usage charges to these lines. However, occasionally the restrictions do not work properly. The resident will be responsible for any usage charges appearing on the University's phone bill and is subject to a \$50.00 investigative/processing charge. Subscribing to additional services using a telephone number owned by the University is prohibited and may result in an additional \$50.00 investigative/processing charge for each infringement. Students should not use the telephone in their room to obtain services.

Phone service is provided for voice calls only. Modem use is prohibited. Phone lines are not to be used for Internet connections. Violations of this policy will result in a \$50.00 per incident fine. Residents must adhere to the Computer and Telephone Use Policies detailed in the Student Code of Responsibilities and Conduct Handbook.

Internet service is provided to support **one** PC per occupant. Connecting servers to the University network and/or peer-to-peer file sharing is prohibited. All personal computers connected to the University's network must be running current virus protection software. Failure to adhere to these policies could result in the occupant forfeiting their Internet access and/or a \$50.00 per incident fine.

### **MAINTENANCE CONCERNS**

Students are expected to report maintenance problems in University housing such as leaky faucets, inoperable lights, HVAC problems, broken windows, damaged blinds, telephone problems, etc., to the Office of Residential Life. Failure to report issues that cause further damage can result in the additional charges. Maintenance will be contacted and repairs will be made as soon as possible. Emergency repairs will be handled immediately. For emergency repairs contact the Office of Residential Life at extension 7789 between 8:00 AM and 5:00 PM and for after business hours contact the RA via the emergency cell phone.

### **PEST CONTROL**

All University housing facilities are sprayed bi-monthly routinely for pests. The treatment of individual rooms will be done upon the request of the residents and is subject to the discretion of the Director of Residential Life. Such requests must be submitted to the Office of Residential Life.

### **HOUSING FACILITIES USE AND COMMON AREAS**

When space is available, and subject to the discretion of the Director of Housing, residents of a given area may reserve community areas for private use, group meetings, discussions, etc. For information about reserving community areas, see your Resident Assistant or stop by the Office of Residential Life.

### **STUDY ROOMS**

University Village A study room that remains unlocked 24 hours a day is located on the second floor next to laundry room University Village B had open and closed studies on all three floors that remain unlocked 24 hours a day.

### **COURTYARD AREA/PAVILION**

University Village has a covered patio recreation area equipped with charcoal grills along with an outdoor sand volleyball court and swimming pool. University Village B has a half-court basketball court and several areas with pergolas. Groups may schedule activities in this area by contacting the Office of Residential Life at extension 7789.

### **BULLETIN BOARDS and PUBLIC NOTICES**

**PLEASE TAKE TIME TO READ THE BULLETIN BOARDS DAILY**

Notices of importance and interest to students will be posted as they become available. Notices placed on the bulletin boards must be approved and posted through the Office of Residential Life and/or the Office of Student Affairs.

All public notices posted in University housing must be approved and posted through the Office of Residential Life and the Office of Student Affairs.

## **UNIVERSITY SERVICES**

### **CARD ACCESS**

The following are some important dining policies:

1. Residents in UVA will have door access to Clubhouse. Residents in UVB will have door access to UVB complex and clubhouse.
2. Your card will automatically have required Dining Dollars on it.
3. Lost or Damaged ID cards can be replaced in Card Office located in Markham Hall Room 206B at the cost of \$20 per card.

### **PERMITS**

During your check-in, you will have the opportunity to obtain your parking permit. If you do not have vehicle information at that time, then you can obtain parking permit in Card Office located in Markham Hall Room 206B.

### **HOUSING PARKING**

Parking is provided for residents of both University Village complexes and the residents are required to park on the University Village parking lots with the appropriate hang-tag. Parking in a nonresidential parking space on other RSU parking lots is prohibited from 7:00 am until 5:00pm, Monday through Friday, when the University is open and classes are scheduled.

Due to the inherent hazards and potential environmental consequences, UVA and UVB parking lots may not be utilized for general repair or maintenance of motor vehicles. Please restrict mechanic work to checking tire inflation, oil, transmission or other fluid levels, or changing a tire or air filter. Additional service must be performed off campus at a properly equipped facility. Derelict vehicles may be not parked on campus and are subject to impoundment.

### **VISITOR PARKING**

Visitors need to park in the overflow lots and are not to park in UVA or UVB parking lots.

### **FOOD SERVICES**

Serving hours for all food service facilities will be displayed at the Hillcat Hut at the RSU Centennial Center and will be distributed to each resident. Please contact Sodexo to receive more information about menu and hours of operation.

### **COUNSELING SERVICES**

The University Counseling Center was developed to provide services which complement the Rogers State University mission to prepare students to achieve professional and personal goals in dynamic local and global communities. The Counseling Center can assist with situations that are unique to the university student.

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>➤ Personal Issues including Anxiety and Depression</li> <li>➤ Academic Concerns</li> <li>➤ Conflict Resolution</li> <li>➤ Time management</li> <li>➤ Adjustment to University Life</li> </ul> | <ul style="list-style-type: none"> <li>➤ Stress Management</li> <li>➤ Financial Concerns</li> <li>➤ Study Skills</li> </ul> |
|--|---|

RSU Counseling Services are designed to help students meet their educational goals, learn the process of problem solving, increase and enhance your ability for satisfying interpersonal marriage/family and peer relationships, define future career goals, and maximize their capacity for continued emotional growth beyond the University educational experience. There are no costs for counseling services, and all information is confidential in accordance with professional, legal, and state ethical guidelines. The Counseling Center, located in the Centennial Center, is open from 8 AM to 5 PM weekdays. Appointments may be made either in person or by phone at (918)343-7845. Appointments outside of regular office hours may also be available. The Counseling Center is here for the benefit of the most important people on the RSU campus, our students.

### **STUDENTS WITH DISABILITIES**

The University is committed to providing students with varying disabilities access to educational programs and services. A disability is defined as a mental or physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The impairment must meet criteria as defined by the Americans with Disabilities Act. The following policy, along with the following appropriate procedures, has been implemented to achieve this objective:

1. The University will facilitate a self-identification and referral process for students with disabilities. Referral sources may include faculty, staff, and agencies providing support for students with disabilities.
2. The student must initiate requests for support services in the Office of Student Affairs to meet individual needs and must provide documentation which satisfies the following conditions:
  - a. Verifies the presence of a mental or physical impairment which substantially limits a major life activity or function,
  - b. Provides enough information to support reasonable accommodations that are appropriate and effective, and
  - c. Includes a copy of a diagnostic testing report verifying the disability and specific recommendations concerning the types of academic accommodations for which the student is eligible.
3. The Coordinator of Disability Services will be responsible for developing a reasonable accommodation to meet the student's needs. Should the accommodation offered the student be found unsatisfactory, the student will be referred to the Rogers State University Student Grievance Process.
4. Requests for auxiliary aids must be made through the Office of Student Affairs. Training in the use of auxiliary aid will be provided when the documentation of the student's disability reflects a need.
5. Faculty and staff will be informed of services and resources available to students with disabilities and of the referral process.

### **STUDENT HEALTH CENTER**

The RSU Student Health Center is located in the Health Science building room 164. Hours of operation are Monday through Friday from 8 am to 12 pm and 1 pm to 5 pm. The doctor on site Monday, Wednesday, and Friday from 10 am to 12 pm and 1 pm to 3 pm.

Examples of the services provided include physical exams, immunizations, free OTC medications, treatment for acute conditions and a few on site lab tests.

### **CAREER SERVICES**

Career Services prepares students for future employment by offering career planning advice and decision-making and assessment tools. Our staff will help you every step of the way from choosing a major, developing a career search strategy, applying for internships and accepting jobs.

### **STUDENT ACTIVITIES/ORGANIZATIONS**

As you are about to find out, the college experience is more than just reading textbooks, taking good notes, and earning your final grades. It is often those times you share outside of the classroom that will provide you with some of the greatest lessons you will learn during your time at RSU – whether it is making new friends, participating in campus events, being part of student organizations, or helping those less fortunate in the community.

The University is committed to educating the whole person - that means participating in community service projects, beginning lifelong friendships, and putting classroom knowledge to work in real-world situations.

In order to develop your “real world” skills outside the classroom, the University encourages you to become involved with on-campus organizations. For more information contact the Office of Student Affairs at 343-7755 or stop by Student Affairs Office located in the Centennial Center.

### **ALWAYS SOMETHING TO DO!**

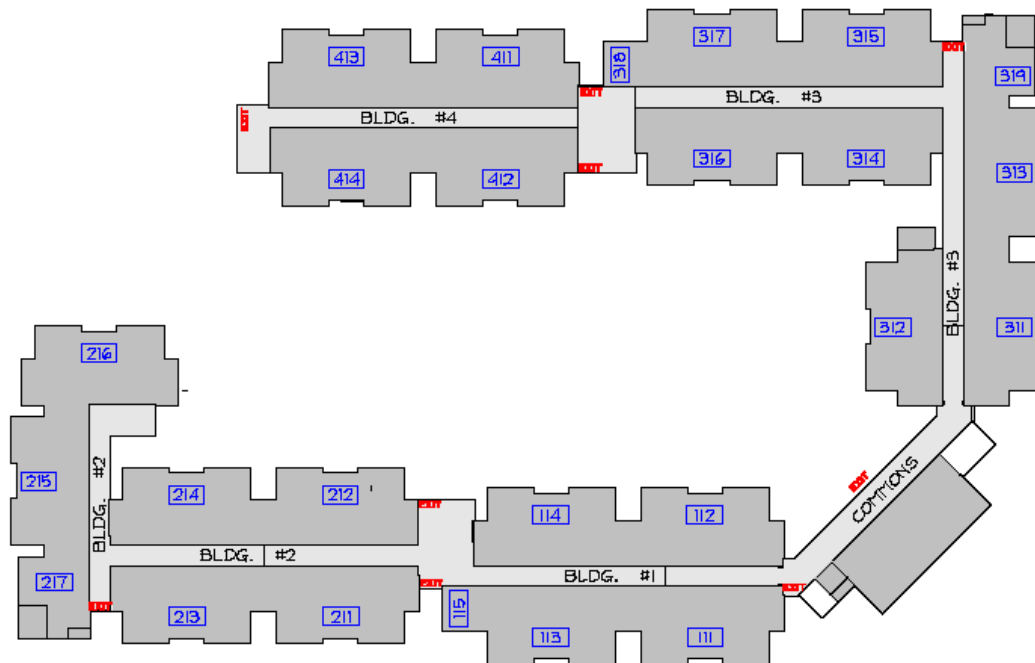
On-campus student activities range from the silly to the serious – but all are designed to spark your social, physical, and intellectual development. Plus, it is a great way to meet people, take a much-needed study break, or explore a new interest. Student activity programming includes everything from lectures and fine arts events to movie nights, intramural sports events, musical performances, on-campus concerts, and games at the Centennial Center.

The Centennial Center is the focal point for student activity on campus. A wide variety of events are hosted in the building throughout the year, and it contains table games, a study area, 24/7 computer lab, lounges, restrooms, vending and a television lounge. The RSU Café and the University Bookstore are also located in the Centennial Center.

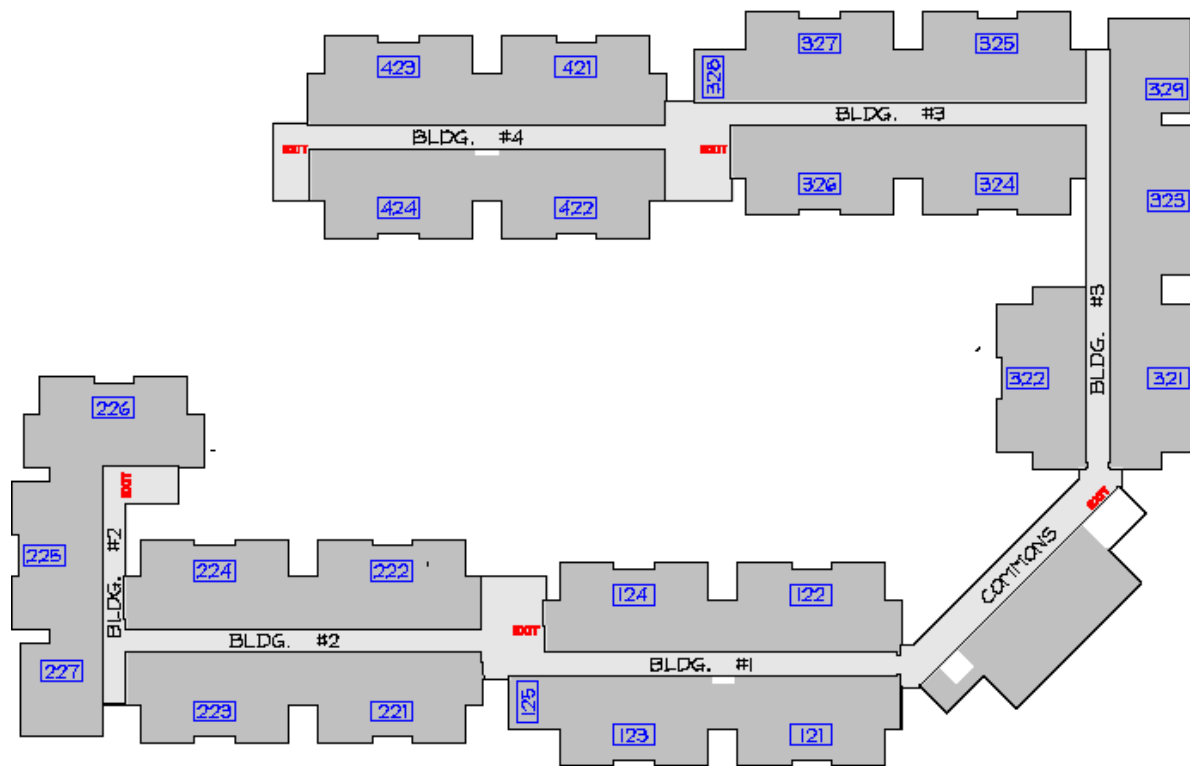


## Appendix A

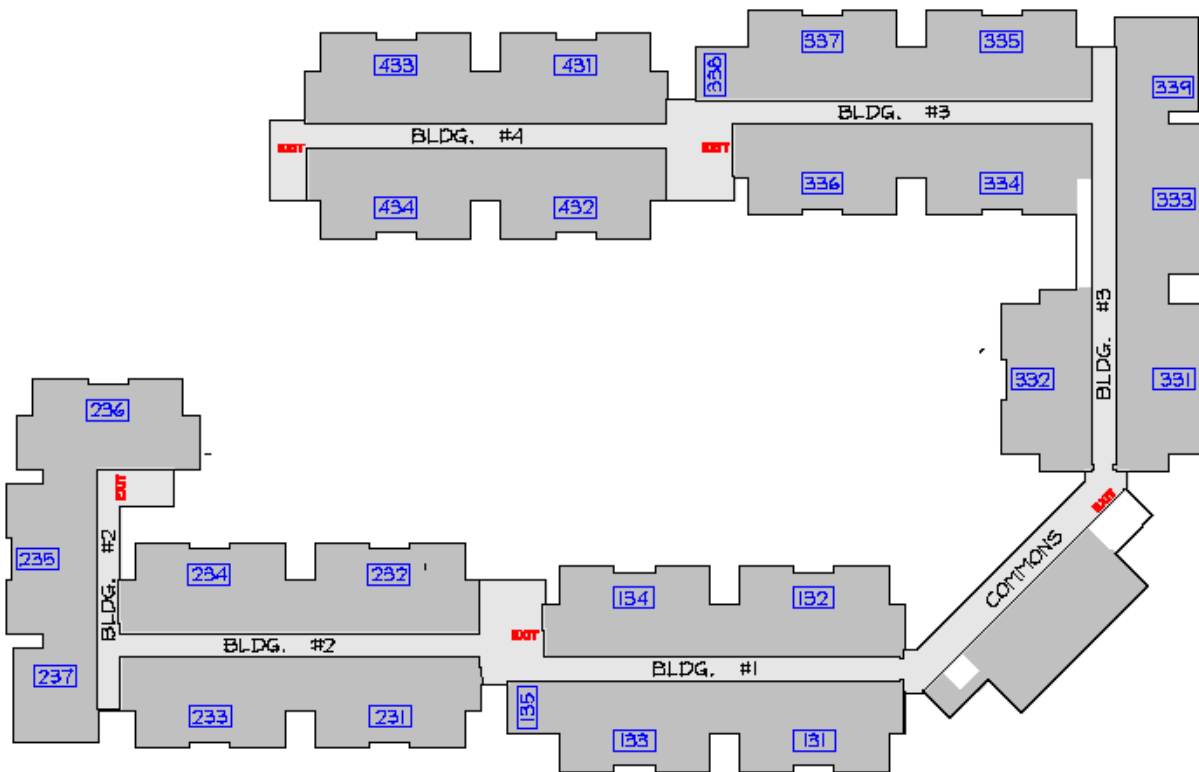
### University Village A 1<sup>st</sup> Floor



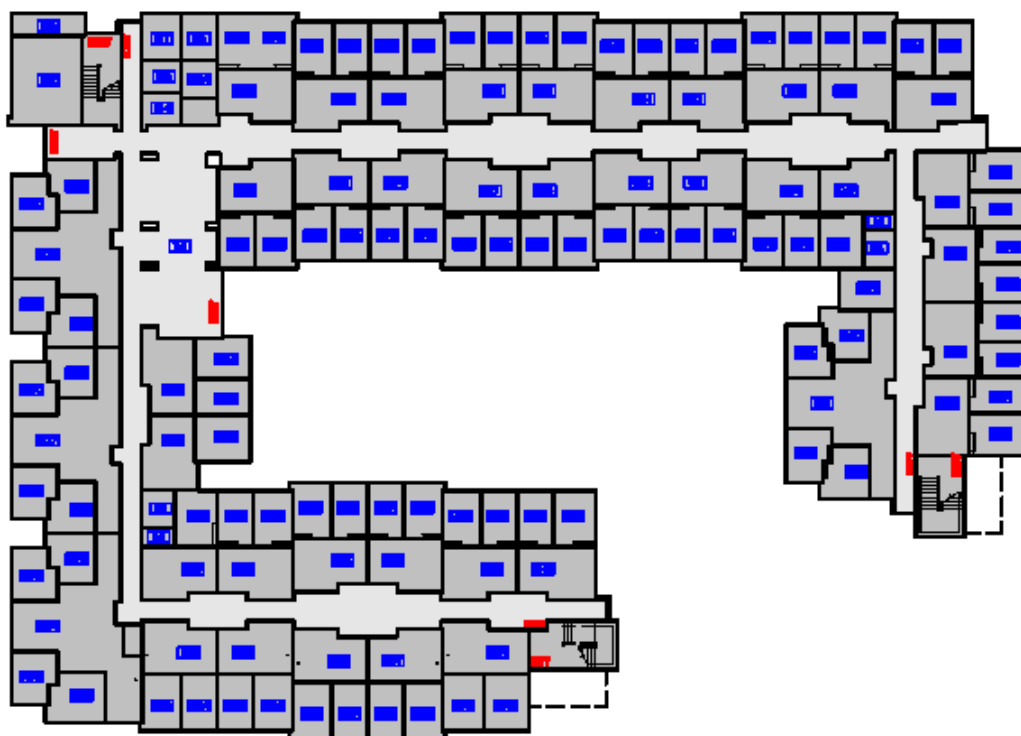
### University Village A 2<sup>nd</sup> Floor



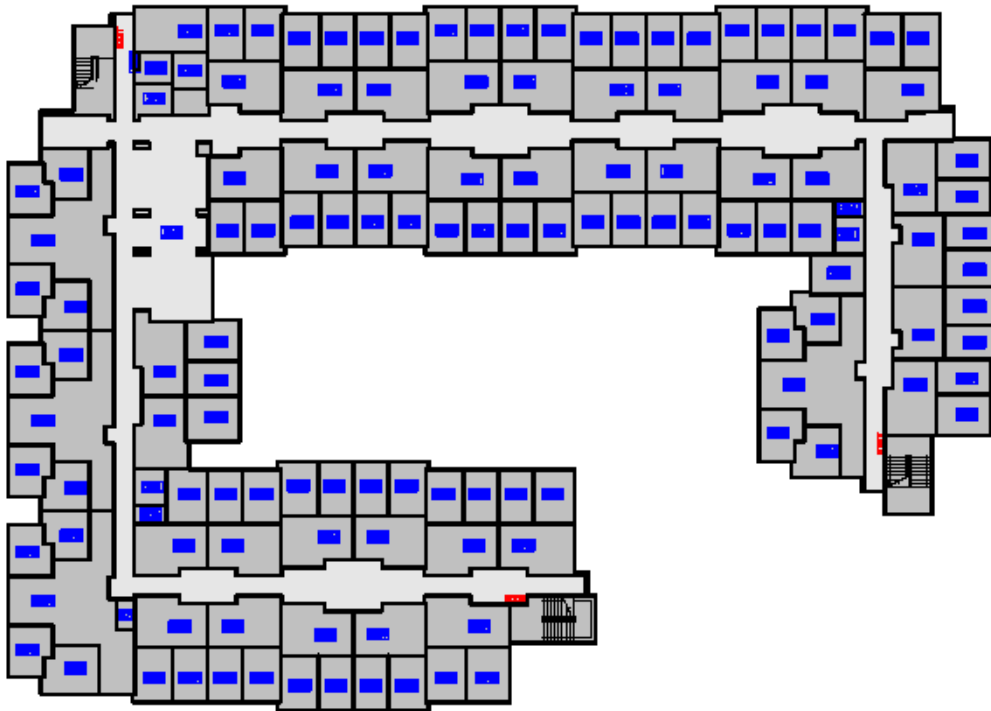
University Village A 3<sup>rd</sup> Floor



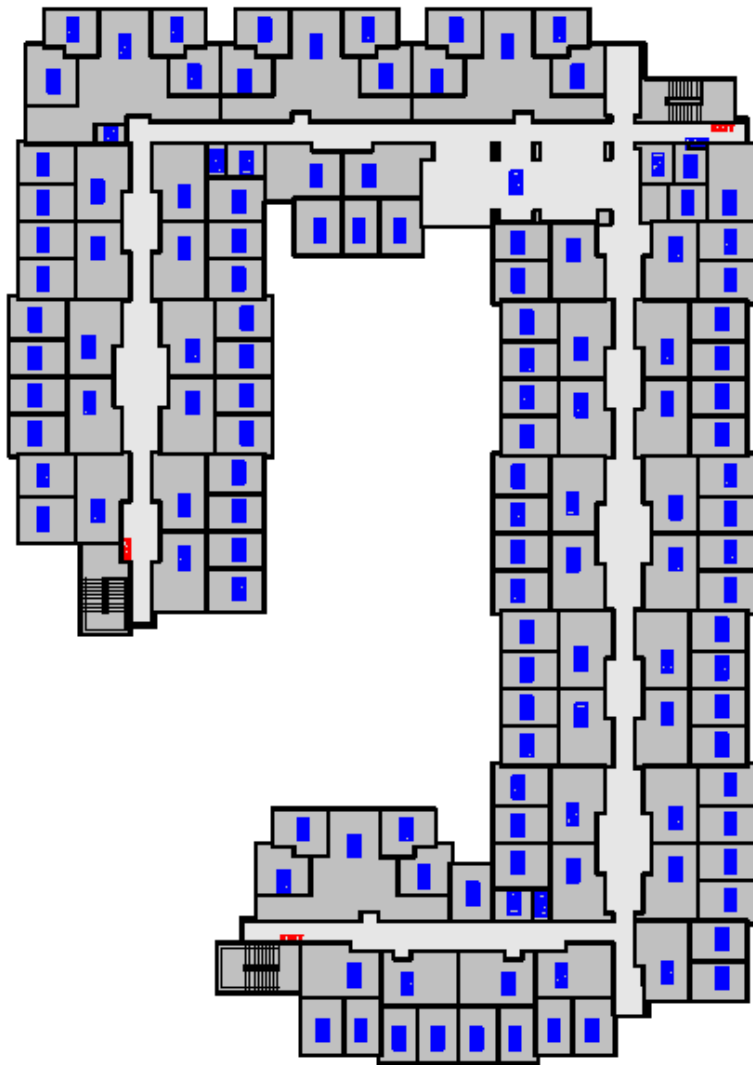
University Village B 1<sup>st</sup> Floor



University Village B 2<sup>nd</sup> Floor



University Village B 3<sup>rd</sup> Floor



## CONFLICTS OF INTEREST POLICY

### III. IDENTIFYING CONFLICTS OF INTEREST

Identification and disclosure of Conflicts of Interest can protect the Employee and the University from damage to reputations and professional activities. Employees may contact their supervisor, Appropriate Vice President, or the Office of Legal Counsel with questions regarding Conflicts.

The conditions, circumstances, and relationships described in this section could result in Conflicts. Each Employee is required to identify and disclose all Conflicts relating to, but not limited to, each of the categories below.

#### A. FINANCIAL CONFLICTS OF INTEREST

While most disclosures of Financial Interests will probably be deemed *de minimus* Conflicts, Financial Interests above certain thresholds will automatically be deemed by law or regulation to be Significant Financial Interests and will require closer scrutiny, and possible elimination, mitigation, and/or management. The thresholds are as follows:

1. Interests that when aggregated over the next twelve months for the Employee and the Employee's spouse/domestic partner and children, meet both of the following tests:
  - (a) Exceeds \$10,000 in value as determined through reference to public prices or other reasonable measures of fair market value, unless the sponsoring agency has more stringent/restrictive financial requirements or thresholds, in which case those will prevail, or
  - (b) Represents more than a five percent ownership interest in any single entity.
2. Interests that exceed \$1,000 in dividends or similar interests derived during the preceding calendar year.
3. Interests that involve the ownership or promise of stock or stock options or similar interests of any amount in a privately-held or Spin-Off Company.
4. Annual income for professional or consulting activity from a Company in excess of 25% of the Employee's Institutional Base Salary.
5. Certain reimbursed or sponsored travel disclosures required by sponsoring agency(ies).

#### IV. DISCLOSING CONFLICTS OF INTEREST

Employees must disclose a Conflict whenever a new activity or relationship arises and also on an annual basis in accordance with this policy. To ensure all required disclosures are made under this policy Employees should contact the Unit Head, Dean, or Appropriate Vice President if there is any question whether an activity or relationship requires disclosure. All disclosures will be forwarded to Internal Audit by ORA or the Employee's supervisor. Failure to disclose Conflicts can result in administrative sanctions, severe sanctions, and/or civil and criminal penalties.

#### C. HOW TO DISCLOSE

All disclosures are to be made on the “Conflicts of Interest Disclosure Form” and if required per the disclosure form instruction on the “Expanded Conflicts of Interest Disclosure Form”. The Conflicts of Interest Disclosure Form is incorporated into the Office of Research Administration Routing Forms for all submissions to ORA. Non-ORA related disclosures are made on these forms and submitted to the Appropriate Vice President.

See ~~Appendix G~~ and the Office of Research Administration website (<http://research.ouhsc.edu>) for both disclosure forms which contain specific instructions.

## VII. APPENDICES

- A. Definitions
- B. Federal Regulations and Guidance Regarding Financial Conflicts of Interest
- C. State Government Ethics Commission Rules Governing the Ethics and Conflicts of Interest for the Conduct of State Officers and Employees
- D. Provost’s Memo Regarding Promotional Agreements for Private Industry (11-11-04)
- E. Tips for Avoiding Conflicts of Interest
- F. Questions and Answers
- ~~G. Forms~~
- H. G. Other University Policies Which May Relate to Conflicts of Interests

## APPENDIX A

### DEFINITIONS

Investigator: ~~Any person who is responsible for the design, conduct, or reporting of Research~~

"Investigator," for the purposes of this policy, means the Principal Investigator and any person listed by the Principal Investigator as responsible for the design, conduct, or reporting of their sponsored program(s). These individuals are listed at the time of proposal submission. Normally, all senior research personnel should be listed as "Investigators." All of the following should be considered, to the extent they are responsible for the design, conduct, or reporting of the sponsored program: professorial faculty, research associates, emeritus faculty, research collaborators, visiting scientists, individuals with courtesy appointments. The term "Investigator" does not commonly apply to OUHSC departmental grant administrators or to the financial reporting staff of sponsored programs.

QUARTERLY REPORT OF PURCHASES – ALL  
January 1 – March 31, 2012

<u>Item</u>	<u>Description</u>	<u>Campus-Department</u>	<u>Vendor</u>	<u>Award Amount</u>	<u>Explanation/Justification</u>
I.		PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000			
	Norman Campus				
1	Vehicle	Fleet Services	Hudiburg Auto Group Chevrolet	169,725	5 Cargo Vans
2	Service	K20 Center for Educational and Community Renewal	Filament Games	75,000	Design and Development of Instructional Games
3	Equipment	Athletics	Pocock Racing Shells	66,002	Rowing Equipment
4	Service	Facilities Management	K & M Dirt Services	62,380	Demolition
5	Service	College of Continuing Education	Embassy Suites Norman	80,000	Venue Rental and Catering for Oklahoma Impaired Driving Prevention Summit
6	Supply	Athletics	USA Shade and Fabric Structures, Inc.	159,335	Permanent Shade Structure for Headington Family Tennis Center Outdoor Courts
7	Equipment	Jimmie Austin OU Golf Club	Professional Turf Products, LP	161,243	Equipment
8	Equipment	Health Services	Medicat LLC	236,360	Electronic Medical Record System
9	Service	Sam Noble Foundation	OneNet	60,000	Internet Service
10	Service	Center for Student Life	Embassy Suites Norman	105,525	Big XII Conference
11	Equipment	Department of Aviation	Omaha Airplane Supply	103,955	Replacement Engines
12	Vehicle	University of Oklahoma Police Department	Ruble Vance Chevrolet	51,572	2 Police Vehicles

13	Vehicle	Fleet Services	Bob Hurley Ford LLC	56,665	2 Vehicles
14	Service	College of Continuing Education / Outreach Marketing	Staplegun Design	55,000	Marketing & Media Services
	Health Sciences Center Campus				
15	Equipment	College of Dentistry	Carestream Dental	247,209	Digital Sensor Equipment
16	Service	Comparative Medicine	Frames Animal Transportation	75,000	Crate Transport
17	Service	College of Medicine	Alexander Wollman and Stark	75,000	Faculty Chair Search
18	Furniture	College of Dentistry	Boyd Industries	77,112	Surgery Chairs
19	Furniture	Endocrinology	Scott Rice, Inc.	53,086	Furniture
20	Software	Information Technology	Fishnet Security Inc.	84,838	Software, Licenses and Maintenance Support
21	Service	Charles and Peggy Stephenson Oklahoma Cancer Center	Frederick Swanston, Inc.	168,500	Marketing
22	Equipment	Steam and Chilled Water Plant	Johnson Controls Inc.	65,467	HVAC Upgrade for O' Donoghue Molecular Lab
23	Equipment	Site Support	United Mechanical, Inc.	211,065	De-aerator
24	Equipment	Information Technology	Dell Marketing LP	88,492	Computer Hardware and Support Services
25	Service	Site Support	Advanced Masonry	77,300	O' Donoghue Building Masonry Repair
26	Equipment	Site Support	All Star Electric, Inc.	85,700	Generator



27	Equipment	College of Medicine	Medical Education Technology, Inc.	208,546	Hardware/Software for Patient Simulation
28	Service	Site Support	Texas Independent Elevator Co., LLC	149,214	Elevator Renovation
29	Supply	Information Technology	Anixter, Inc.	150,999	Fiber Cabling
30	Equipment	Geriatric Medicine	SKC Communication Products, LLC	50,314	Audio/Visual Equipment and Software
31	Furniture	OU Physicians Family Medicine	Scott Rice, Inc.	64,772	Furniture
		Tulsa Campus			
32	Service	College of Medicine	Pardee Construction, LLC	65,378	Conference Room Remodel
33	Equipment	Information Technology	Dell Marketing, LP	86,702	Server Rack and Servers
34	Equipment	Wayman Tisdale Specialty Health Center	Hanneman Radiographic Concepts	175,900	Digital X-Ray System
35	Equipment	Operations	C-It-All Leak Detectors & Plumbing	68,750	Sprinkler System Meters
36	Software	Medical Informatics	Medunison LLC	56,000	Software

II. SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$250,000  
Competition Not Applicable

		Norman Campus			
37	Equipment	Mewbourne School of Petroleum & Geological Engineering	Coretest Systems, Inc.	70,180	Automated Permeameter – Porosimeter
38	Equipment	Electrical & Computer Engineering	Tektronix Inc.	83,230	Spectrum Analyzer

39	Equipment	Department of Physics & Astronomy	Asylum Research	179,520	Microscope
40	Software	Human Resources	Skillsoft Corporation	60,692	Compliance Software
41	Service	Public Affairs	Embassy Suites Norman	87,728	Venue Rental and Catering
42	Furniture	Huston Huffman Fitness Center	Gardenside, Ltd.	83,134	Furniture
43	Service	Botany & Microbiology	Courtyard by Marriott Convention Center	64,542	Lodging for National Conference
*44	Service	Public Affairs	Professional Basketball Club LLC	111,935	Advertising
45	Equipment	One Card Operations	Blackboard Inc.	62,301	Access Cards & Card Readers
46	Furniture	Housing & Food Services	KLN Steel Products Co., LLC	119,867	Furniture for Student Housing
47	Service	Printing Services	Heidelberg USA Inc.	75,000	Equipment Repair
48	Service	Athletics	Renda Broadcasting	54,162	Radio Advertising
49	Supply	University Libraries	Proquest, LLC	56,160	Books
50	Service	National Center for Disability Education and Training	Central Oklahoma Workforce Investment Board	140,000	Consulting
51	Equipment	Mewbourne School of Petroleum & Geological Engineering	Micromeritics Instrument Corporation	112,043	Automatic Mercury Porosimeter

\*The OU Foundation has assumed the contractual rights and obligations associated with this contract and has reimbursed the University for expenses related to this item.

Health  
Sciences  
Center  
Campus

52	Equipment	Microbiology and Immunology	Stratedigm Inc.	54,711	Flow Cytometer Upgrade
53	Equipment	Charles and Peggy Stephenson Oklahoma Cancer Center	Carestream Molecular Imaging	160,000	Imaging System
54	Equipment	Comparative Medicine	Bioquell	71,850	Sterilizer
55	Service	OU Physicians	Republic Parking System	85,000	Patient Parking Validations
56	Equipment	Comparative Medicine	LGL Animal Care Products, Inc.	51,000	Wash Equipment
57	Supply	Psychiatry & Behavioral Sciences	Illumina Inc.	81,396	DNA Assay Kits
58	Equipment	Microbiology & Immunology	Biovest International	79,900	Automated Cell Culture System
59	Equipment	Molecular Medicine	DMT—USA, Inc.	88,435	Incubation Equipment
60	Service	Department of Surgery	Millican Solutions, Inc.	80,000	Physicians Recruitment Search
61	Software	Provost Office	Topaz Technologies	87,831	Software and Maintenance Support
62	Equipment	Site Support	Johnson Controls	51,500	HVAC Controls
63	Software	Information Technology	DLT Solutions, Inc.	61,875	Subscription Renewal

Tulsa  
Campus

None

CUMULATIVE TOTAL PROFESSIONAL FEES FOR WORK  
COMPLETED BY ON-CALLS THROUGH THE THIRD QUARTER  
OF FISCAL YEAR 2011-2012

For the Norman Campus:

<u>Firm Name</u>	<u>Total Fees</u>
Architects In Partnership, P.C.	\$ 14,000
Cardinal Engineering, Inc	3,686
Cyntergy AEC	5,920
GMR & Associates, Inc.	500
GSB, Inc.	2,111
Kirkpatrick Forest Curtis PC	38,136
Miles Associates, Inc.	100,000
Smith Roberts Baldischwiler, LLC	<u>11,585</u>
Total, Norman Campus	\$175,938.00

For the Health Sciences Center, Oklahoma City:

<u>Firm Name</u>	<u>Total Fees</u>
Alvine Engineering	\$ 29,000
McFarland Architects PC	4,400
SAIC Energy & Infrastructure, LLC	<u>2,825</u>
Total, Health Sciences Center, Oklahoma City	\$36,225

For OU-Tulsa:

<u>Firm Name</u>	<u>Total Fees</u>
Kinslow, Keith & Todd, Inc.	<u>\$ 13,400</u>
Total, OU-Tulsa	\$ 13,400

		<hr style="border: 1px solid black;"/>
Total, All Campuses		\$225,563

QUARTERLY FINANCIAL ANALYSIS  
For the quarter ended March 31, 2012

EXECUTIVE SUMMARY

Highlights from the Quarterly Financial Analysis (QFA) for the quarter ended March 31, 2012 are presented below for information only. For more detailed information, see the QFA report that was provided separately to the Regents prior to the June meeting.

ALL FUNDS, COMBINED

- Total available revenues of \$1.4 billion exceeded expenditures of \$1.3 billion resulting in a net increase of \$102.5 million.

NORMAN CAMPUS

- Total available revenues of \$782.8 million exceeded expenditures of \$693.9 million, resulting in a net increase of \$88.9 million.
- Education and General revenues of \$442.6 million exceeded expenditures of \$365.0 million, resulting in a net increase of \$77.6 million.
- Auxiliary enterprise revenues of \$156.5 million exceeded expenditures of \$153.5 million, resulting in a net increase of \$3.0 million.
- Service unit revenues of \$68.5 million trailed expenditures of \$76.1 million, resulting in a net decrease of \$7.6 million.
- Regents' Fund revenues of \$18.3 million exceeded expenditures of \$7.8 million, resulting in a net increase of \$10.5 million.
- All Other revenues of \$45.8 million trailed expenditures of \$48.1 million, resulting in a net decrease of \$2.3 million.

HEALTH SCIENCES CENTER

- Total available revenues of \$612.6 million exceeded expenditures of \$599.0 million, resulting in a net increase of \$13.6 million.
- Education and General revenues of \$148.8 million exceeded expenditures of \$126.0 million, resulting in a net increase of \$22.8 million.
- Auxiliary enterprise revenues of \$8.7 million exceeded expenditures of \$7.7 million, resulting in a net increase of \$1.0 million.
- Service unit revenues of \$30.3 million exceeded expenditures of \$28.3 million, resulting in a net increase of \$2.0 million.
- Professional Practice Plan (PPP) revenues of \$298.6 million trailed expenditures of \$301.8 million, resulting in a net decrease of \$3.2 million.
- All Other revenues of \$24.3 million trailed expenditures of \$30.9 million, resulting in a net decrease of \$6.6 million.

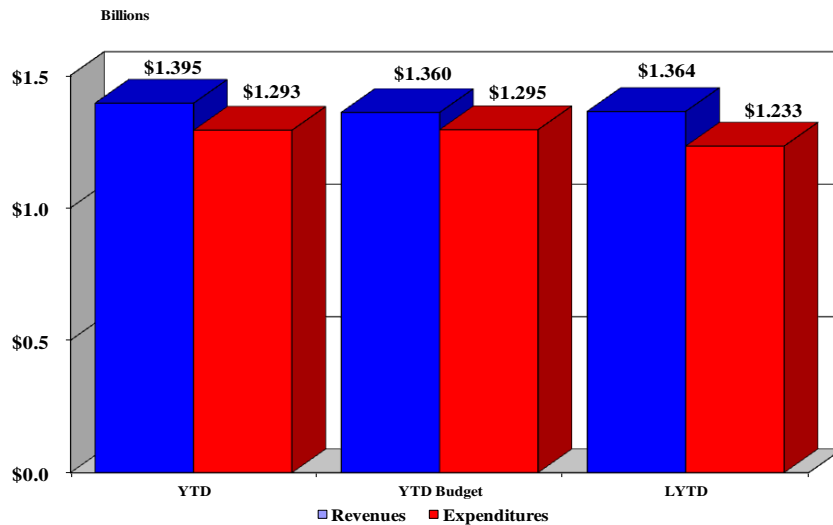
**QUARTERLY FINANCIAL ANALYSIS  
for the nine months March 31, 2012**

**EXECUTIVE SUMMARY**

(For more detailed information, see the Quarterly Financial Analysis (QFA) report that was provided separately.)

**ALL FUNDS, COMBINED**

Revenues and prior year carry forward of \$1.4 billion (82.2% of budget) exceeded expenditures of \$1.3 billion (76.1% of budget) resulting in a net increase of \$102.5 million. [See page 1 of the QFA.]

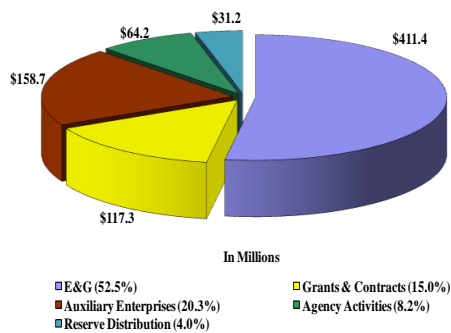


**ALL FUNDS, BY CAMPUS**

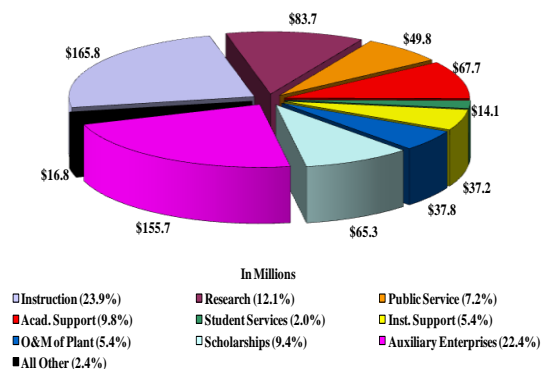
**Norman Campus**

Revenues and prior year carry forward of \$782.8 million (87.6% of budget) exceeded expenditures of \$693.9 million (77.6% of budget) resulting in a net increase of \$88.9 million. [See page 2 of the QFA.]

**Revenues**



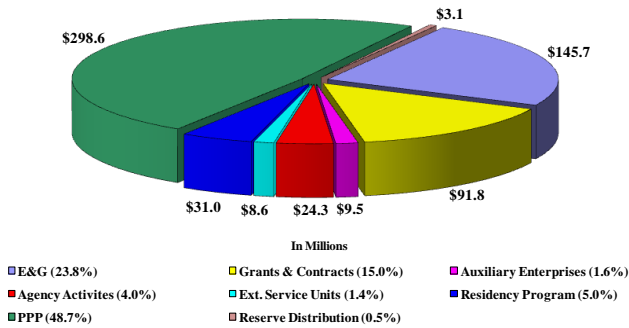
**Expenditures**



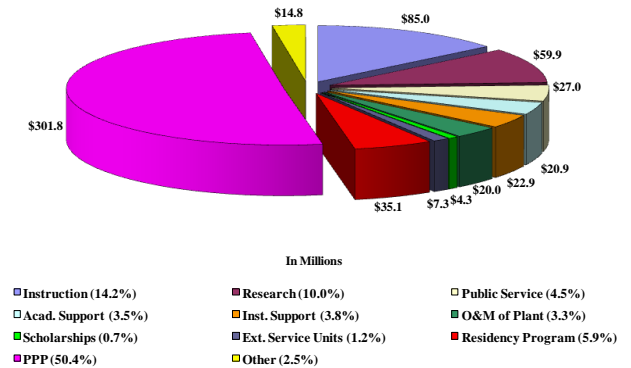
**Health Sciences Center**

Revenues of \$612.6 million (76.1% of budget) exceeded expenditures of \$599.0 million (74.5% of budget) resulting in a net increase of \$13.6 million. [See page 9 of the QFA.]

**Revenues**



**Expenditures**

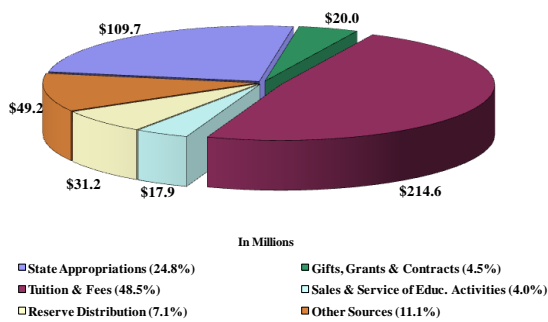


**EDUCATIONAL & GENERAL**

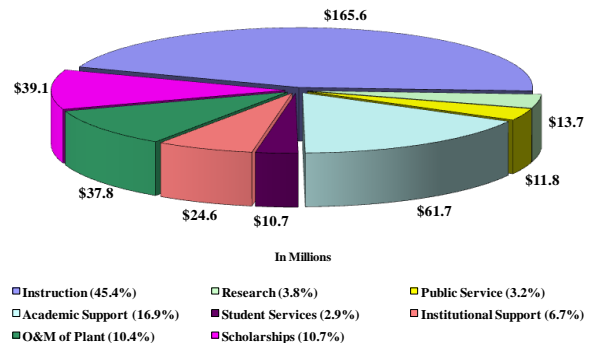
**Norman Campus**

Revenues and prior year carry forward of \$442.6 million (88.2% of budget) exceeded expenditures of \$365.0 million (72.7% of budget) resulting in a net increase of \$77.6 million. [See page 3 of the QFA.]

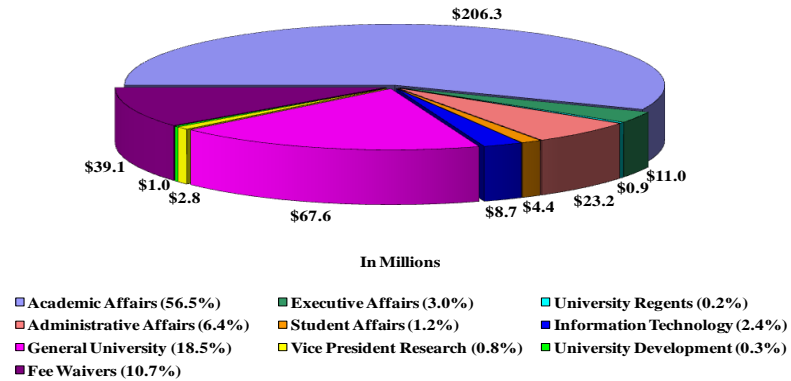
**Revenues**



**Expenditures by Function**



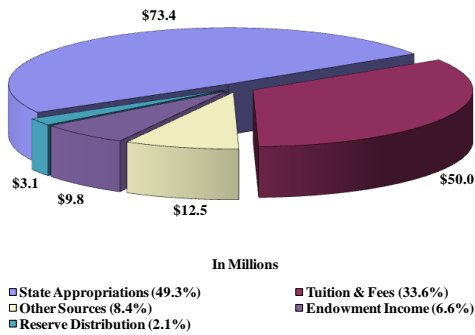
**Expenditures by Organizational Area**



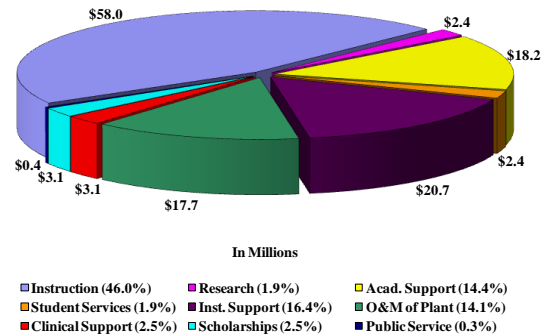
**Health Sciences Center**

Revenues of \$148.8 million (81.2% of budget) exceeded expenditures of \$126.0 million (68.8% of budget) resulting in a net increase of \$22.8 million. [See page 10 of the QFA.]

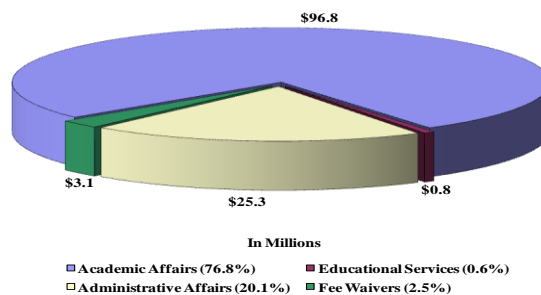
**Revenues**



**Expenditures by Function**



**Expenditures by Organizational Area**

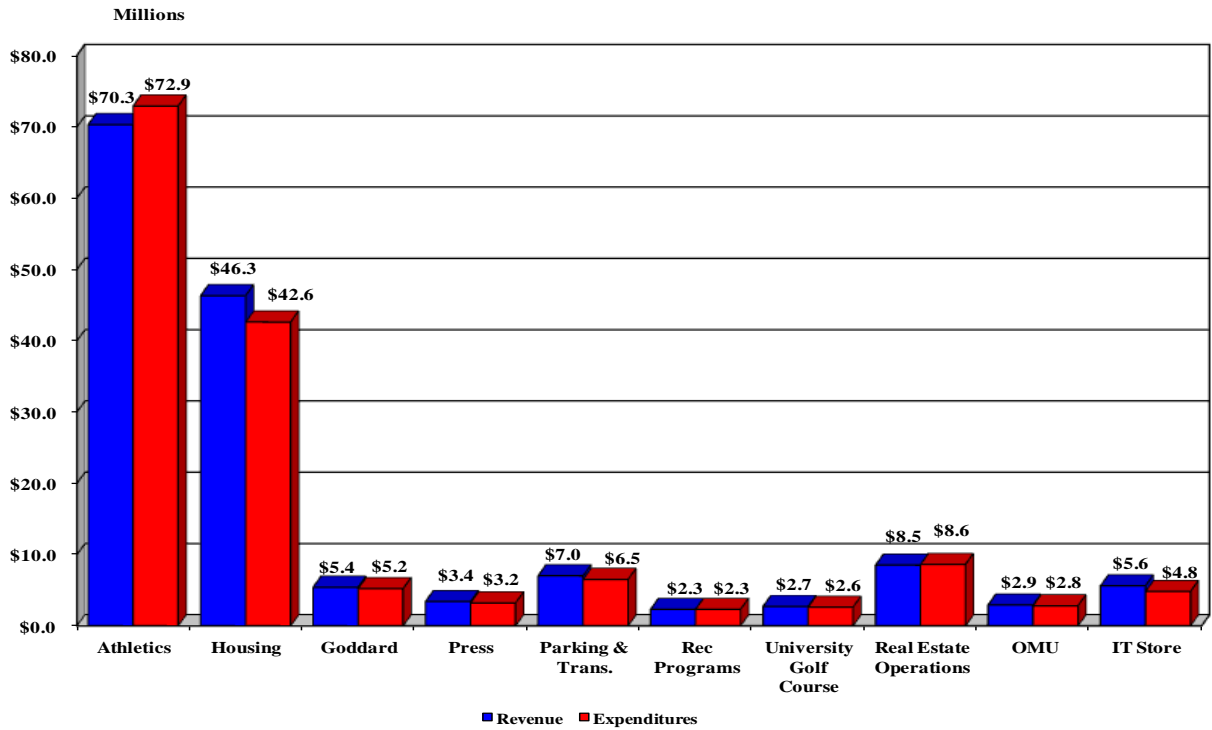




**AUXILIARY ENTERPRISES**

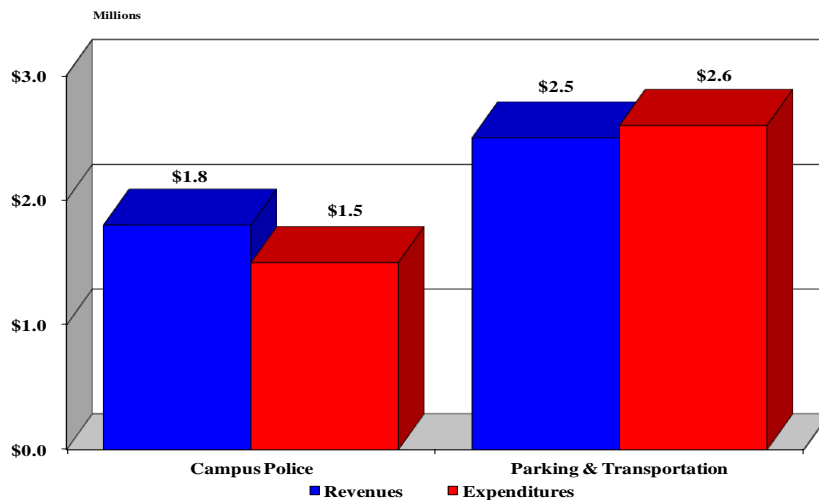
Revenues and expenditures for major auxiliary enterprises (year-to-date revenues of \$1.5 million or more) are detailed below. [See page 5 of the QFA.]

**Norman**



**Health Sciences Center**

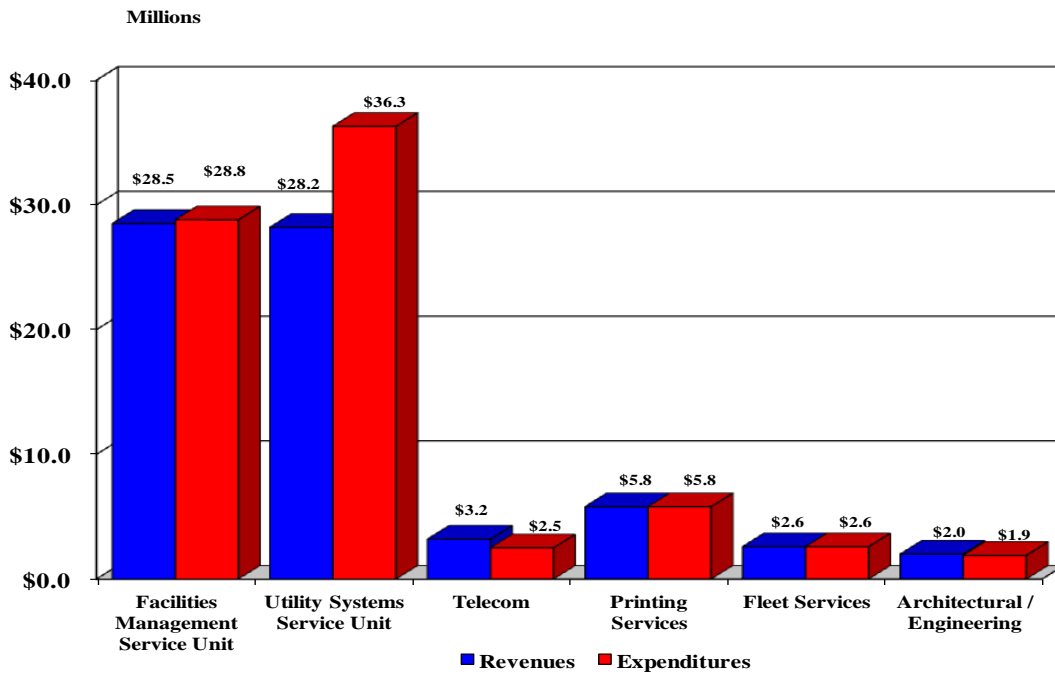
[See page 12 of the QFA.]



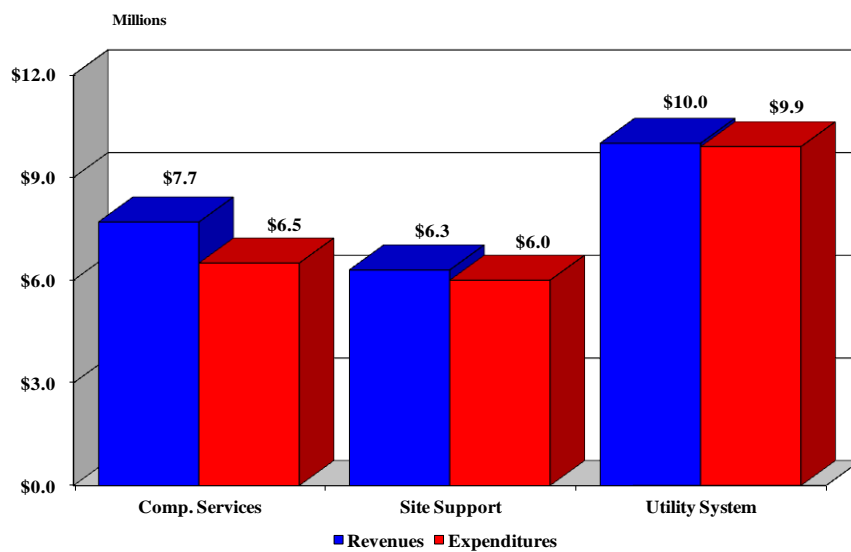
**SERVICE UNITS**

Revenues and expenditures for major service units (year-to-date revenues of \$1.5 million or more) are detailed below.

**Norman** [See page 6 of the QFA.]



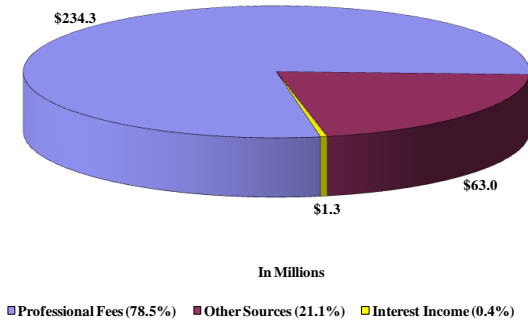
**Health Sciences Center** [See page 13 of the QFA.]



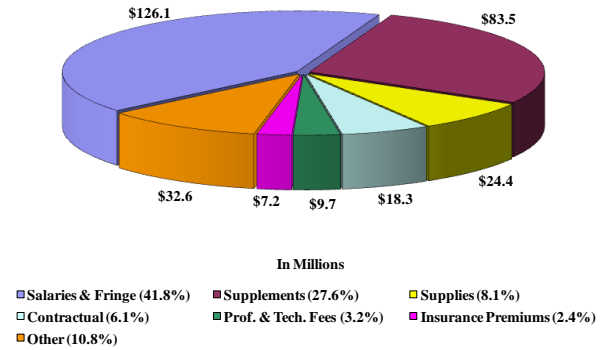
**Professional Practice Plan (PPP)**

PPP revenues of \$298.6 million (79.3% of budget) trailed expenditures of \$301.8 million (80.1% of budget) resulting in a net decrease of \$3.2 million. [See page 14 of the QFA.]

**Revenues**



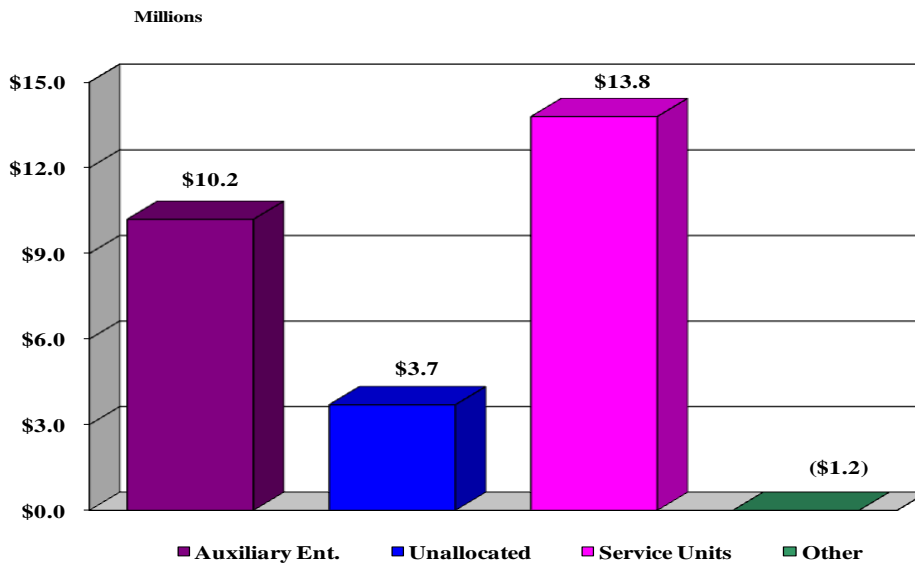
**Expenditures**



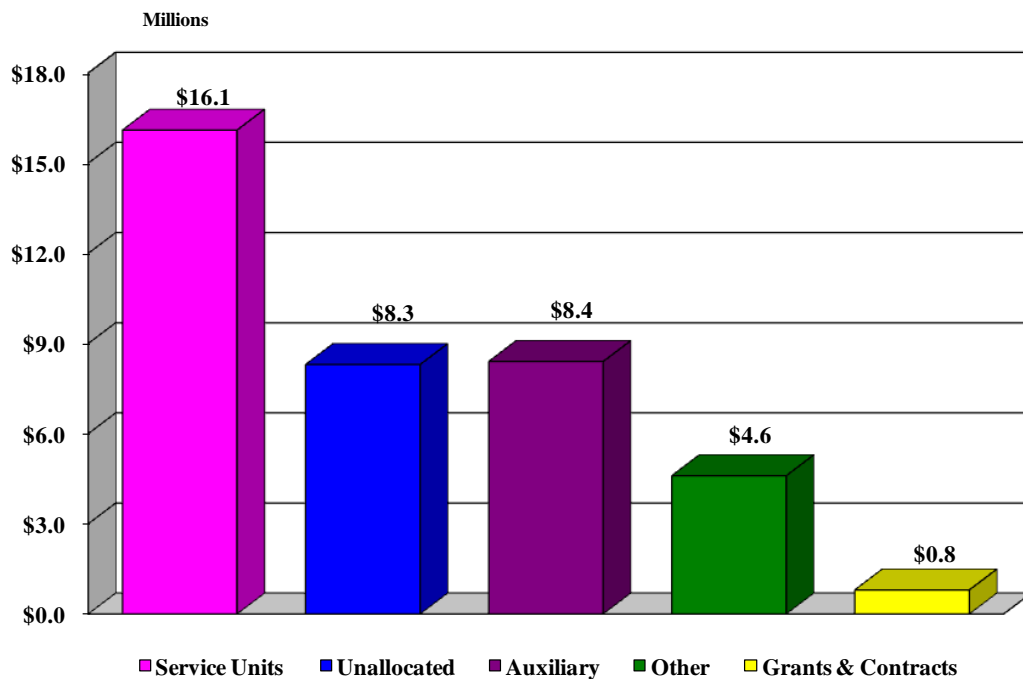
**RESERVES**

Discretionary reserves for the Norman Campus and the Health Sciences Center totaled \$26.5 million and \$38.2 million, respectively, at March 31, 2012. [See page 16 of the QFA.]

**Norman Campus**



**Health Sciences Center**



REGENTS' FUND  
QUARTERLY FINANCIAL REPORT  
March 31, 2012

EXECUTIVE SUMMARY

Highlights from the Regents' Fund Quarterly Financial Report for the nine months ended March 31, 2012 are presented below for information only.

ALL FUNDS

- As of March 31, 2012, the Regents' Fund consisted of 225 individual funds with a combined net market value of approximately \$121.1 million, a \$10.5 million (9.5%) increase from June 30, 2011.

CONSOLIDATED INVESTMENT FUND (CIF)

- Cash and investments held by the CIF at March 31, 2012, had a market value of approximately \$82.0 million, a \$1.7 million (2.0 %) decrease from June 30, 2011. Of the \$82.0 million, \$314,000 was held locally for working capital purposes and \$81.7 million was managed by Adams Hall Asset Management LLC, Investment Management Fiduciary.
- During the nine months ended March 31, 2012, the CIF realized a total return of -0.1%, which trailed the blended benchmark of 1.2% by 130 basis points.
- During the year ended March 31, 2012, the CIF realized a total return of 0.2%, which trailed the blended benchmark of 1.5% by 130 basis points.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at March 31, 2012, had a market value of approximately \$36.5 million, a \$13.9 million (61.8%) increase from June 30, 2011.
- During the nine months ended March 31, 2012, the STIF realized a total return of 2.3%, which exceeded the 91-day Treasury Bill rate of 0.0% by 230 basis points.
- During the year ended March 31, 2012, the STIF realized a total return of 3.3%, which exceeded the 91-day Treasury Bill rate of 0.1% by 320 basis points.

INTERMEDIATE-TERM INVESTMENT FUND (ITIF)

- Cash and investments held by the ITIF at March 31, 2012, had a market value of approximately \$6.9 million, a \$244,000 (3.7%) increase from June 30, 2011.
- During the nine months ended March 31, 2012, the ITIF realized a total return of 3.0%, which exceeded the 2-Year Treasury Note rate of 0.2% by 280 basis points.
- During the year ended March 31, 2012, the ITIF realized a total return of 6.2%, which exceeded the 2-Year Treasury Note rate of 2.5% by 370 basis points.

**REGENTS' FUND**  
**QUARTERLY FINANCIAL REPORT**  
**March 31, 2012**

As of March 31, 2012, the Regents' Fund consisted of 225 individual funds. The funds, under the governance of The Board of Regents of The University of Oklahoma, are preserved through investment and spending strategies that provide a balance between reasonable current income and long-term growth. Future growth is needed to offset the impact of inflation and to maintain purchasing power for future generations.

**I. Policy Information**

- Highlights of the "Statement of Investment Policy" are described below.

**Target Asset Allocation**

Asset Class	Minimum %	Target %	Maximum %
Global Equities	65%	70%	75%
Fixed Income	20%	25%	30%
Alternative Investments	0%	0%	5%
Cash	0%	5%	10%

**Performance Measurement and Objectives**

The CIF is a long-term portfolio and should be judged with a long-term perspective. While short-term performance measures are meaningful with respect to due diligence and periodic monitoring of the fund, the performance of the CIF will be judged with the longest time horizon perspective in mind.

**Absolute Return Objective** - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement;

The Absolute Return Objective of the CIF is to seek an average total annual return equal to CPI and other costs plus 5%.

**Relative Return Objective** - which shall be measured as time-weighted rates of return versus market index benchmarks; and,

**Comparative Return Objective** - which shall measure performance as compared to a universe of similar investment funds.

**Rebalancing**

It is the University's general policy to rebalance to its target asset allocation on a uniform and timely basis. The method of rebalancing will be based on the "tolerance" rebalancing formula, which generally states that the portfolio will be rebalanced if the target asset allocation goes beyond the stated tolerance for any particular asset class. Management is required to direct the investment manager to rebalance the portfolio within 30 days following the end of the month during which the fund was first determined to be out of balance.

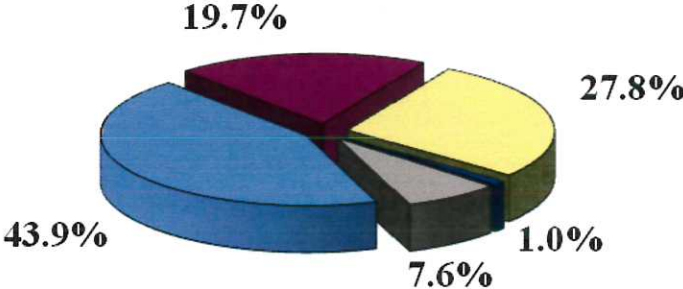
**II. Market Value**

The total net market value of the Regents' Fund at March 31, 2012 was approximately \$121.1 million, a \$10.5 million (9.5%) increase from June 30, 2011.

**III. Consolidated Investment Fund**

- **Asset Allocation**

Cash and investments held by the CIF at March 31, 2012, had a market value of approximately \$82.0 million, a \$1.7 million (2.0%) decrease from June 30, 2011. Of the \$82.0 million, \$314,000 was held locally for working capital purposes and \$81.7 million was managed by Adams Hall Asset Management LLC, Investment Management Fiduciary. The asset allocation of the CIF's cash and investments managed by Adams all Asset Management LLC, Investment Management Fiduciary, is summarized below.

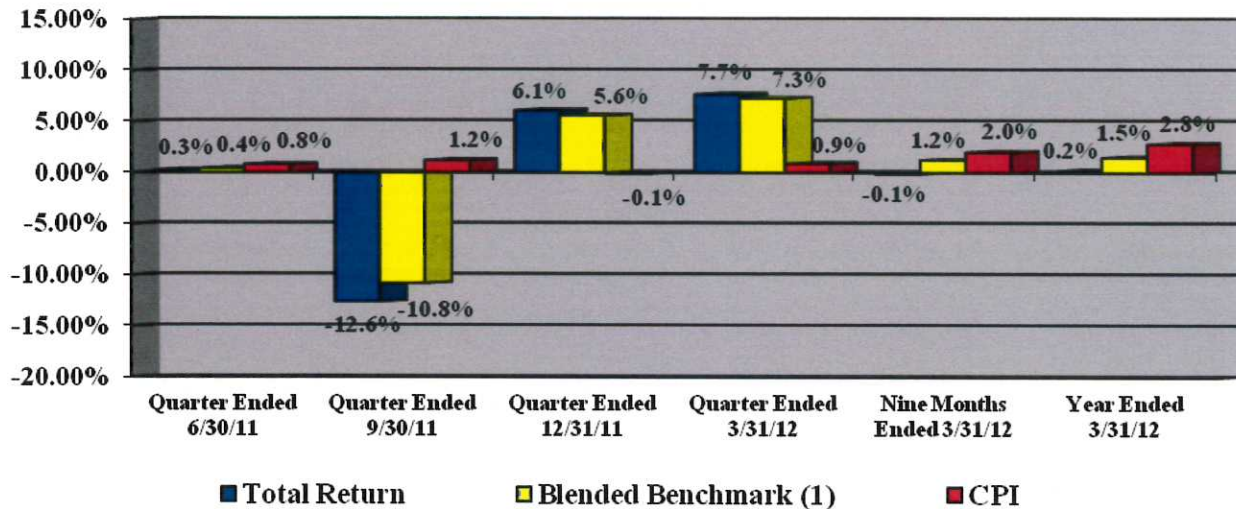


■ U.S. Equity ■ International Equity ■ Fixed Income ■ Alternatives ■ Cash

• **CIF Performance**

- As illustrated below, the total return on the CIF for the nine months ended March 31, 2012 of -0.1% trailed the blended benchmark of 1.2% by 130 basis points. . For the year ended March 31, 2012, the total return on the CIF of 0.2% trailed the blended benchmark of 1.5% by 130 basis points.

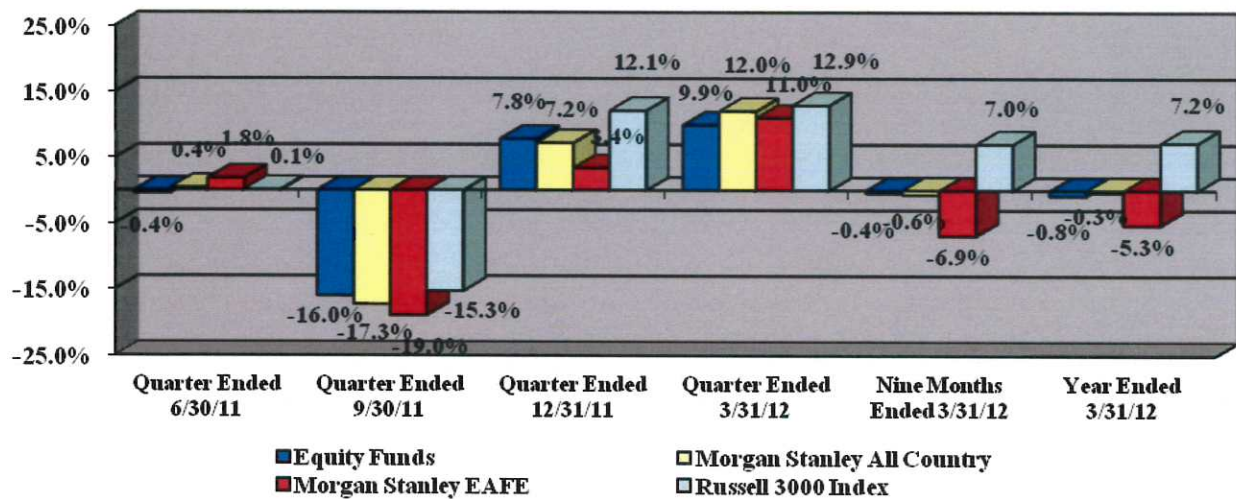
**Total CIF**



(1) The blended benchmark is a composite of indices represented by the Russell 3000, the Salomon Bros. 91-day Treasury Bill, the Barclays Capital Intermediate Government Bond Index, and the MSCI EAFE Equity Index.

- The Total Equity return for the nine months ended March 31, 2012 of -0.4% exceeded the blended benchmark of -0.6% by 20 basis points. For the year ended March 31, 2012, the Total Equity return of -0.8% trailed the blended benchmark of -0.3% by 50 basis points.

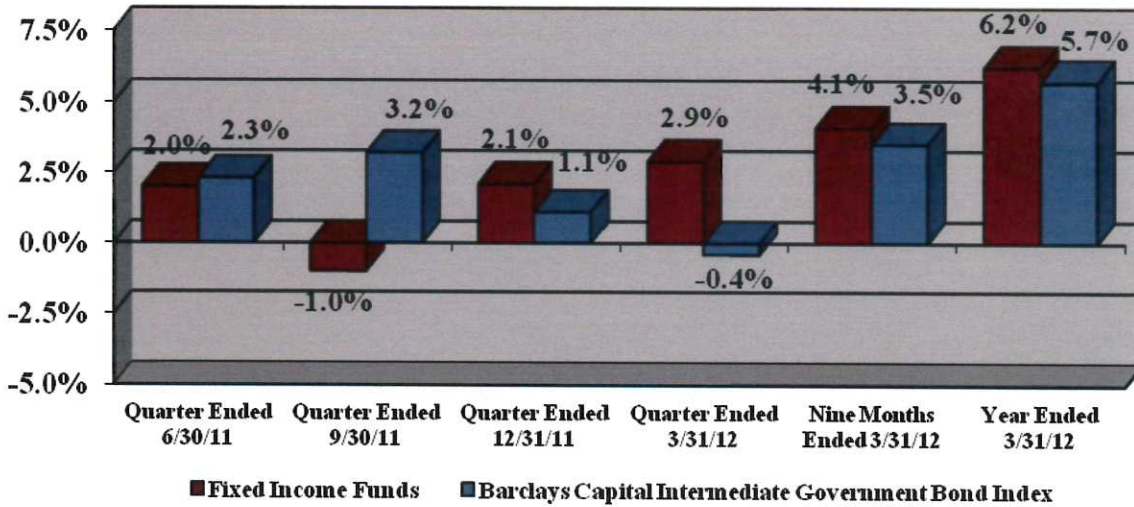
**CIF Equity Funds**





- The Fixed Income return for the nine months ended March 31, 2012 of 4.1% exceeded the Barclays Capital Intermediate Government Bond Index of 3.5% by 60 basis points. For the year ended March 31, 2012, the Fixed Income return of 6.2% exceeded the Barclays Capital Intermediate Government Bond Index of 5.7% by 50 basis points.

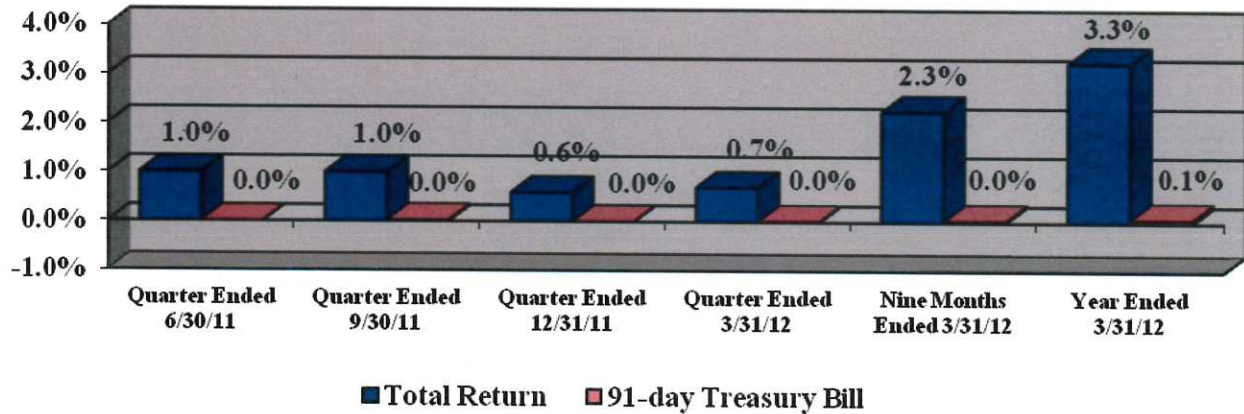
### CIF Fixed Income Funds



**IV. Short Term Investment Fund Performance**

- The market value of the STIF at March 31, 2012 was approximately \$36.5 million, a \$13.9 million (61.8%) increase from June 30, 2011.
- As indicated below, the total return on the STIF for the nine months ended March 31, 2012 of 2.3% exceeded the 91-day Treasury Bill rate of 0.0% by 230 basis points. For the year ended March 31, 2012, the total return on the STIF of 3.3% exceeded the 91-day Treasury bill rate of 0.1% by 320 basis points.

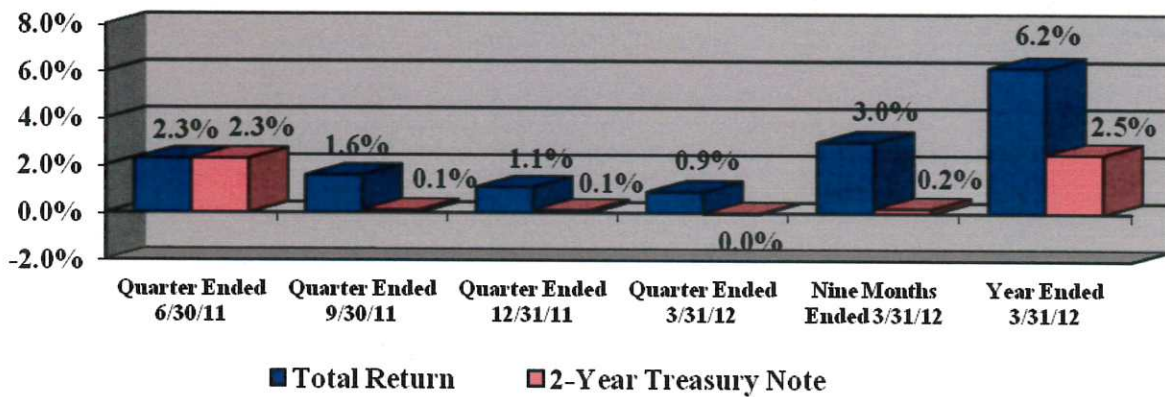
**Total STIF**



**V. Intermediate Term Investment Fund Performance**

- The market value of the ITIF at March 31, 2012 was approximately \$6.9 million, a \$244,000 (3.7%) increase from June 30, 2011.
- As indicated below, the total return on the ITIF for the nine months ended March 31, 2012 of 3.0% exceeded the 2-Year Treasury Note rate of 0.2% by 280 basis points. For the year ended March 31, 2012, the total return on the ITIF of 6.2% exceeded the 2-Year Treasury Note rate of 2.5% by 370 basis points.

**Total ITIF**



**VI. Revenues and Expenditures**

During the nine months ended March 31, 2012, recognized revenues of \$18.3 million exceeded expenditures of \$7.8 million resulting in a net increase to market value of approximately \$10.5 million. This increase is primarily attributable to contributions.

<b>Revenues</b>	<b>2012</b>	<b>2011</b>
Cash Gifts	\$ 17,104,093	\$ 2,726,803
Interest	583,256	960,170
Oil and Gas Royalties	475,347	178,139
Other Income	129,639	65,358
Investment Income	37,594	14,987,551
Total Revenues	<u>18,329,928</u>	<u>18,918,022</u>
<b>Expenditures</b>		
Athletic Support	3,657,212	8,647,098
Scholarships	1,337,079	1,323,596
Departmental Support	1,239,028	1,832,364
Academic Enhancement Allocation	1,217,534	1,201,625
Investment Fees	156,157	144,496
Operating Support	136,372	108,236
Other Expenditures	39,427	37,500
Total Expenditures	<u>7,782,809</u>	<u>13,294,916</u>
Net Change in Market Value	<u>\$ 10,547,119</u>	<u>\$ 5,623,106</u>

**VII. Cash Gifts and Athletic Contributions**

The following cash gifts and contributions were received during the nine months ended March 31, 2012.

• Athletic Seating Priorities Program	\$ 15,410,184
• A gift from the estate of Mildred Nichols Hamilton Revocable Trust for the establishment of a Scholarship Fund to benefit female undergraduate students in the Gaylord College of Journalism and Mass Communication	915,463
• A gift from Corix Water Utilities, Inc. in support of the Corix Endowed Chair for Water and Sustainability at the National Weather Center	400,000
• A gift from the Oklahoma Energy Resources Board (OERB) for the benefit of the OERB Scholarship Fund for Energy Management	75,000
• Proceeds derived from the sale of property received previously as a gift from the Linda Lee Wallace Revocable Trust for the sole benefit and use of the Kessler Farm Field Laboratory .	62,530
• Share of Executive Education Partnership Program for the benefit of the College of Business Support Fund	48,683
• Gifts from the Dexter Johnson Education & Benevolent Trust for the establishment of a Scholarship Fund by the same name	30,000
• A gift from Stephen C. Pugh for the benefit of the Vice President for Development Support Fund	11,250
• A gift from Virginia L. Kanaly for benefit of the E. Deane Kanaly Lecture Series Fund for the Price College of Business	10,000
• Various gifts under \$10,000	140,983
 TOTAL CASH GIFTS AND ATHLETIC CONTRIBUTIONS	 <u>\$ 17,104,093</u>

Academic Program Council  
Approved Course Changes - May 4, 2012

Prefix /Number	Title	Comments
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COURSE CHANGES

College of Atmospheric and Geographic Science

GEOG	3924	Analytic Methods in Geography	Change Prerequisite
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Price College of Business

FIN	4103	Investments (old)	Change Course Number
	3103	Investments (new)	Change Prerequisite Change Description

FIN	5303	Advanced Business Finance (old) Advanced Corporate Finance (new)	Change Title
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FIN	5713	Fixed Income Fund Management (old) Fixed Income Securities and Markets (new)	Change Title
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College of Engineering

C S	5463	Advanced Data Structures (old) Advanced Computer Architecture (new)	Change Title Change Prerequisite Change Description
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Weitzenhoffer Family College of Fine Arts

ART	2853	Introduction to Photography	Change Prerequisite Change Description
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ART	2873	Video for the Artist I	Change Prerequisite
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ART	3863	Intermediate Digital Photography	Change Prerequisite Change Description
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ART	4863	Alternative Photo Practices	Change Prerequisite
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ART	4873	Advanced Media Arts	Change Prerequisite
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COURSE DELETIONS

College of Arts and Sciences

S WK	5143	Models for Gender and Culturally Sensitive Practice	
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College of Engineering

ECE 5143 Internship in Electric Energy Resource Analysis

College of Liberal Studies

LSTD 5904 MLS Colloquium

NEW COURSES

College of Atmospheric and Geographic Science

METR 4343 Introduction to Earth System Dynamics

GIS 4343 Introduction to Earth System Dynamics

College of Arts and Sciences

NAS 5303 Oklahoma Tribal History

Price College of Business

ENGB 5131 Energy Upstream/Downstream

ENGB 5490 Readings in Energy for Business

ENGB 5970 Special Topics/ Seminar in Energy for Business

Jeannine Rainbolt College of Education

EDAH 5443 Organization Development and Change

EDAH 5553 Evaluation Strategies for Learning and Performance

EDAH 5753 Technologies, Innovation, & Performance Systems for Human Resource Development

Mewbourne College of Earth and Energy

GPHY 5733 Tectonics and Sedimentation in Rift Basins

College of Engineering

ECE 5463 Advanced Computer Architecture

College of Liberal Studies

LSPS 5203 Drugs and the Brain



HOUSING AND FOOD SERVICES  
PROPOSED RATE INCREASES FOR FY13

	<u>CURRENT RATES 2011-2012</u>	<u>PROPOSED INCREASES*</u>	<u>NEW RATES 2012-2013</u>
RESIDENCE HALLS/semester			
TOWERS (Walker, Adams, Couch)			
Double	2,206	88	2,294
Single	3,492	140	3,632
QUADS (Cate)			
Double	1,838	74	1,912
Single	2,752	110	2,862
MEAL PLANS/semester			
All	1,824	73	1,897
<i>Combined room and board for double at Towers – the most common option</i>	4,030	161	4,191
APARTMENTS/monthly			
Kraettli			
2 Bd Furnished	693	-	693
2 Bd Unfurnished	615	-	615
OU Traditions Square			
2 Bd/1 Bt – 9 mo.	494	15	509
2 Bd/2 Bt – 9 mo.	561	17	578
4 Bd/2 Bt – 9 mo.	480	14	494
University Village			
Studio	543	22	565
Townhouse	842	34	876

\*Proposed increases reflect a 4% increase for residential halls, meal plans, University Village Apartments, and a 3% increase at Traditions Square. No increase at the Kraettli Apartments.

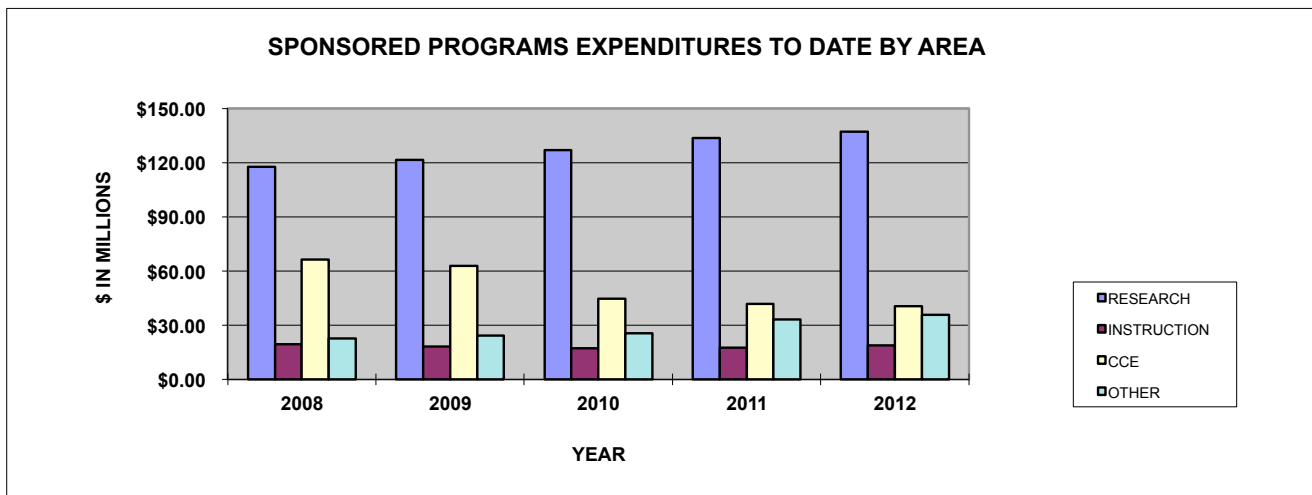
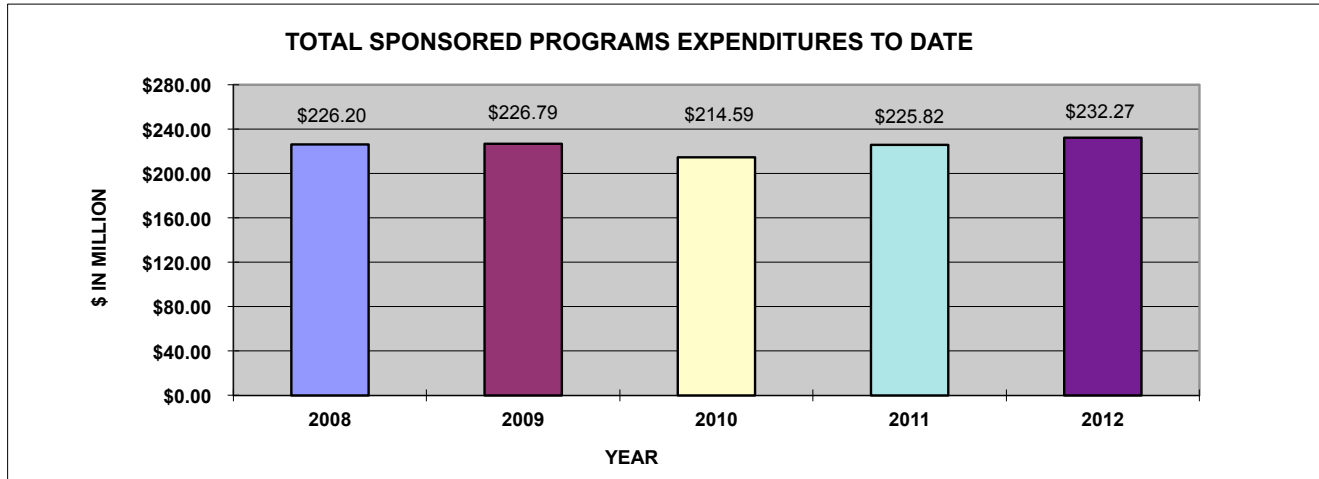
Comparison of Room and Board Rates of the Big XII Universities:

- Double occupancy room with standard meal plan
- All rates reflect increases for the 2012 - 2013 academic year\*

\*This excludes Oklahoma State who has not announced a rate increase yet

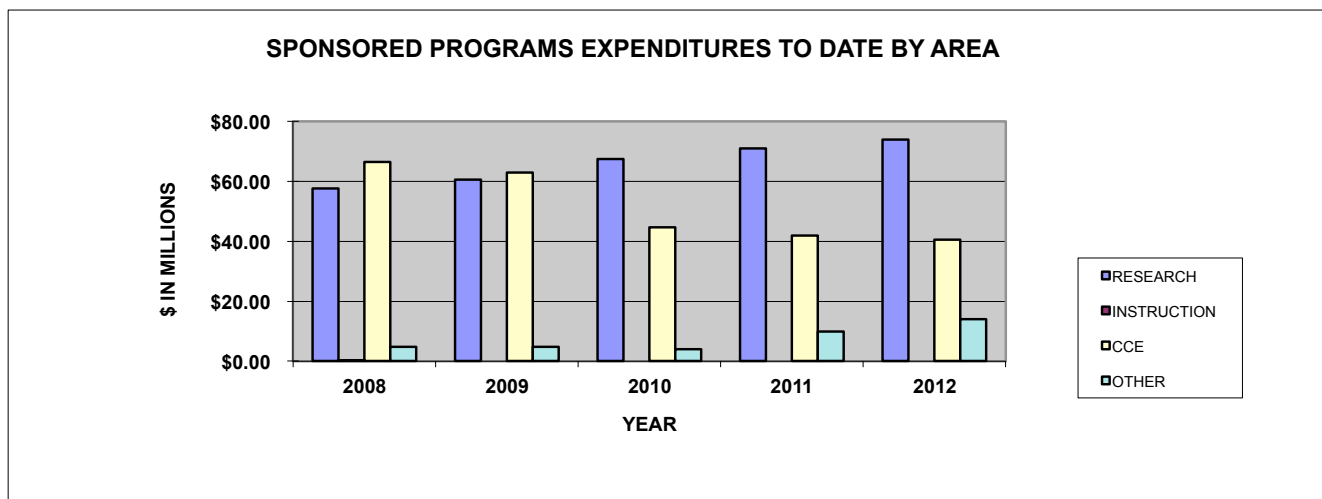
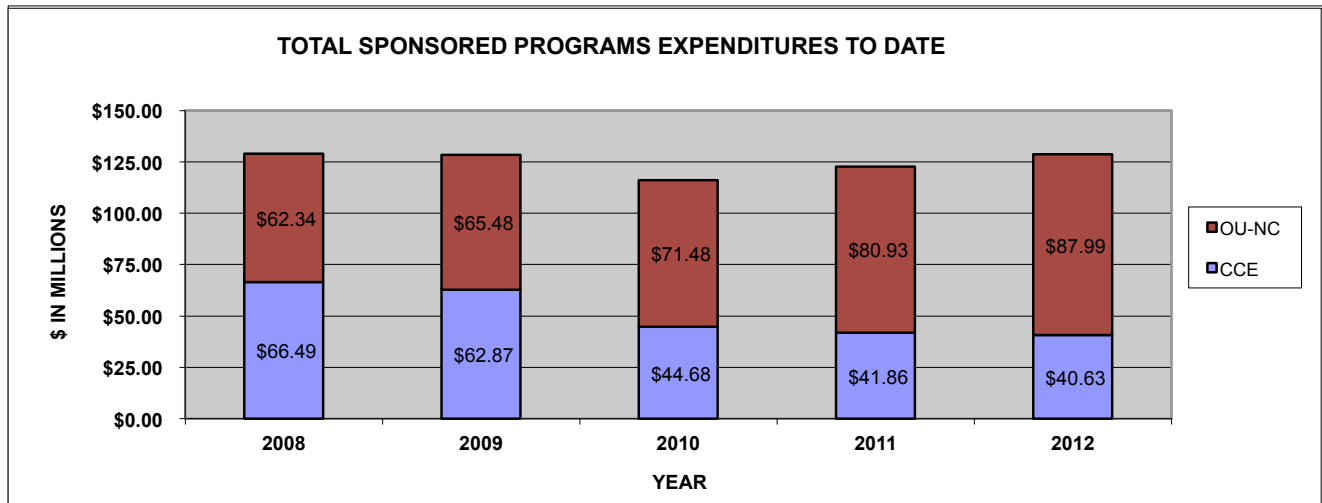
TCU.....	\$10,800.00	(1)
Texas.....	\$10,646.00	(2)
Kansas State.....	\$10,206.00	(3)
Baylor.....	\$9225.00	(4)
Iowa State.....	\$8926.00	(5)
Texas Tech.....	\$8860.00	(6)
Kansas.....	\$8832.00	(7)
West Virginia.....	\$8692.00	(8)
Oklahoma.....	\$8382.00	(9) (proposed rate at 4%)
Oklahoma State.....	\$8198.00	(10)

HEALTH SCIENCES CENTER AND NORMAN CAMPUS



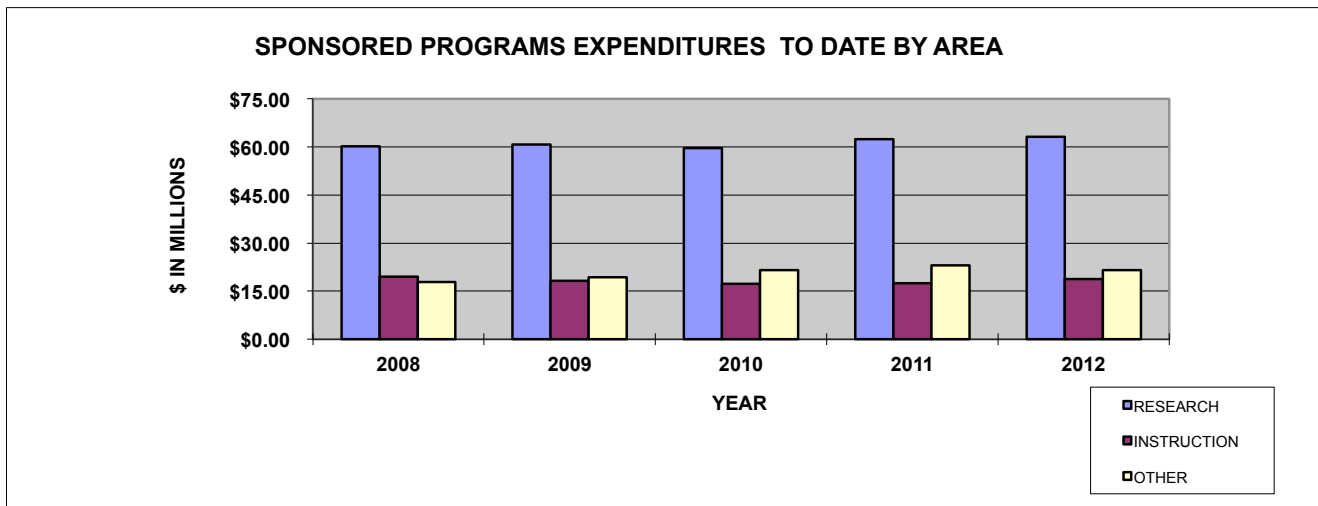
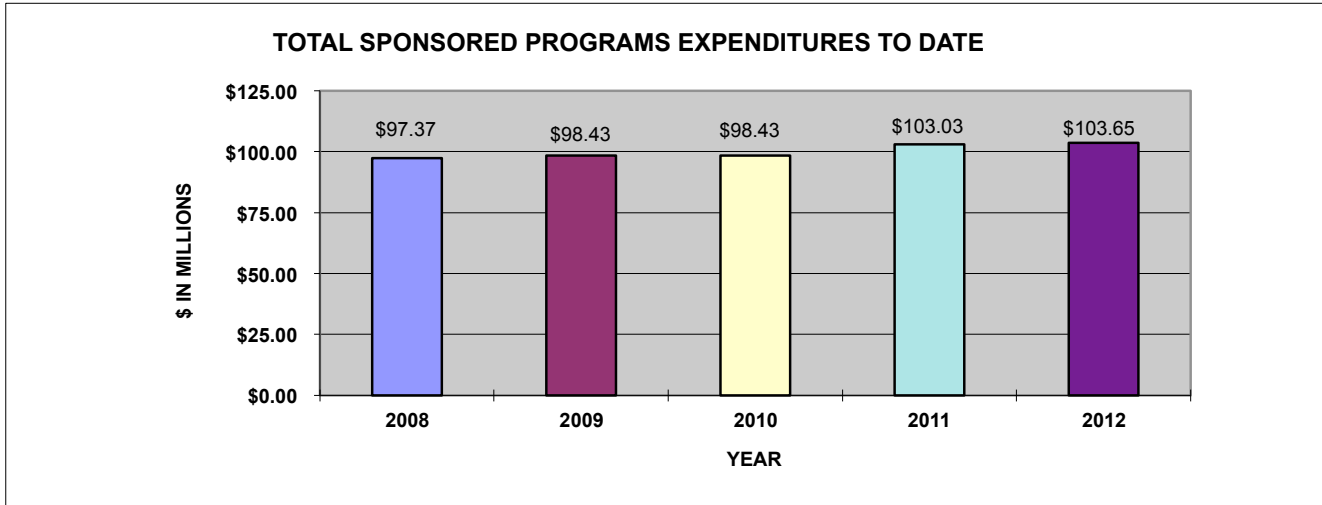
	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR	2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 137,082,153	2.71%	\$ 133,461,292	\$ 13,088,764	6.73%	\$ 12,263,479
INSTRUCTION	\$ 18,773,616	7.61%	\$ 17,446,334	\$ 1,775,401	12.47%	\$ 1,578,539
CCE	\$ 40,627,334	-2.94%	\$ 41,858,652	\$ 3,497,736	-9.68%	\$ 3,872,774
OTHER	\$ 35,784,741	8.27%	\$ 33,051,515	\$ 3,345,639	11.46%	\$ 3,001,586
<b>TOTAL</b>	<b>\$ 232,267,844</b>	<b>2.86%</b>	<b>\$ 225,817,793</b>	<b>\$ 21,707,540</b>	<b>4.78%</b>	<b>\$ 20,716,378</b>

## NORMAN CAMPUS



	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR		2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 73,860,868	4.07%	\$ 70,973,825		\$ 6,391,867	-1.70%	\$ 6,502,470
INSTRUCTION	\$ -	-	\$ -		\$ -	-	\$ -
CCE	\$ 40,627,334	-2.94%	\$ 41,858,652		\$ 3,497,736	-9.68%	\$ 3,872,774
OTHER	\$ 14,129,400	41.95%	\$ 9,953,464		\$ 1,457,191	233.72%	\$ 436,646
<b>TOTAL</b>	<b>\$ 128,617,602</b>	<b>4.75%</b>	<b>\$ 122,785,941</b>		<b>\$ 11,346,794</b>	<b>4.95%</b>	<b>\$ 10,811,890</b>

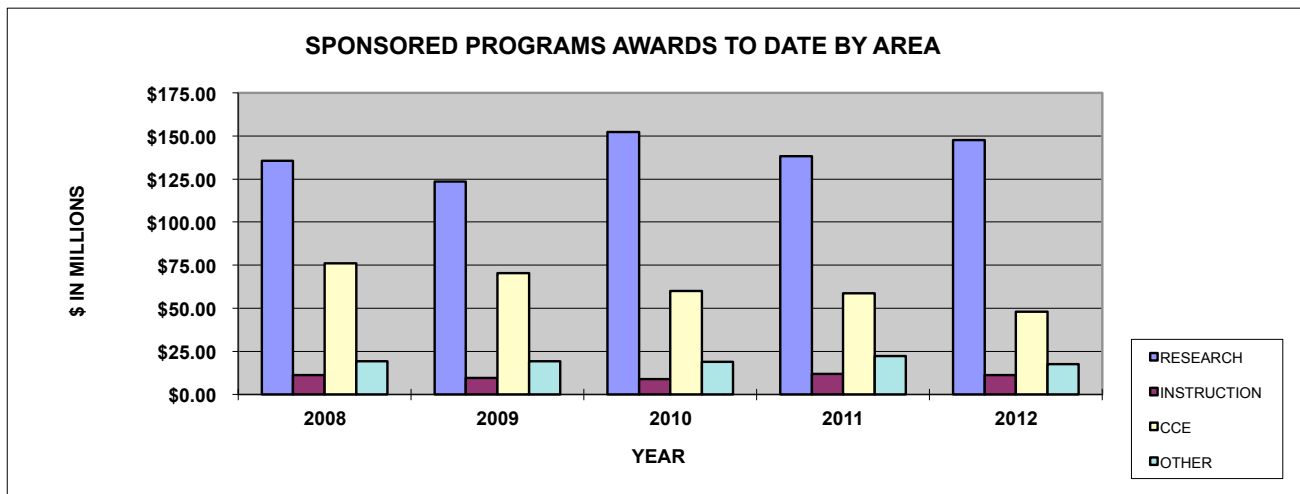
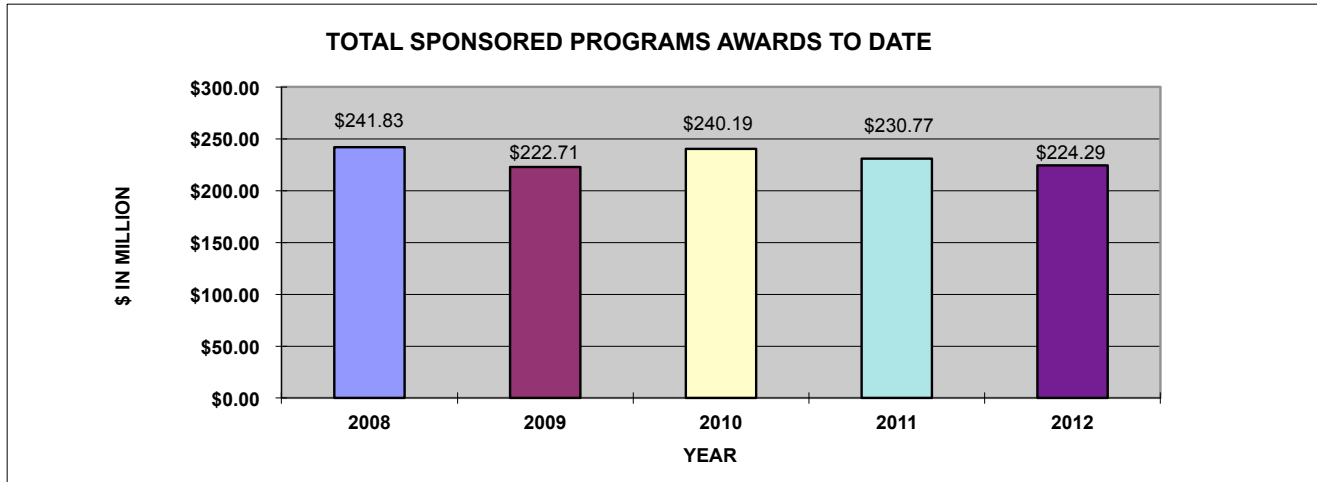
## HEALTH SCIENCES CENTER



	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR		2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 63,221,285	1.17%	\$ 62,487,467		\$ 6,696,897	16.25%	\$ 5,761,009
INSTRUCTION	\$ 18,773,616	7.61%	\$ 17,446,334		\$ 1,775,401	12.47%	\$ 1,578,539
OTHER	\$ 21,655,341	-6.25%	\$ 23,098,051		\$ 1,888,448	-26.37%	\$ 2,564,940
<b>TOTAL</b>	<b>\$ 103,650,242</b>	<b>0.60%</b>	<b>\$ 103,031,852</b>		<b>\$ 10,360,746</b>	<b>4.61%</b>	<b>\$ 9,904,488</b>

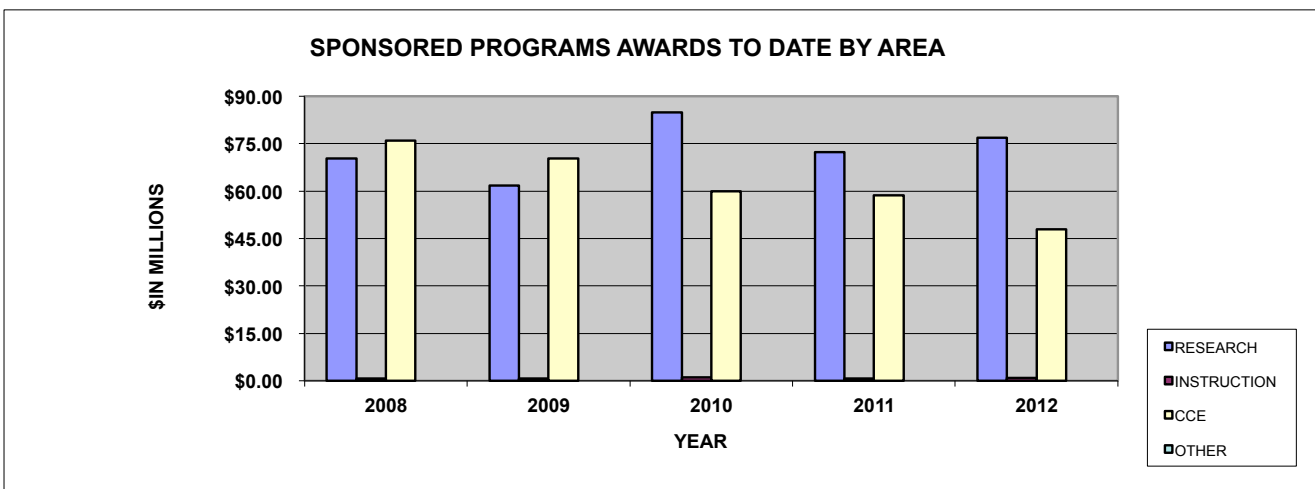
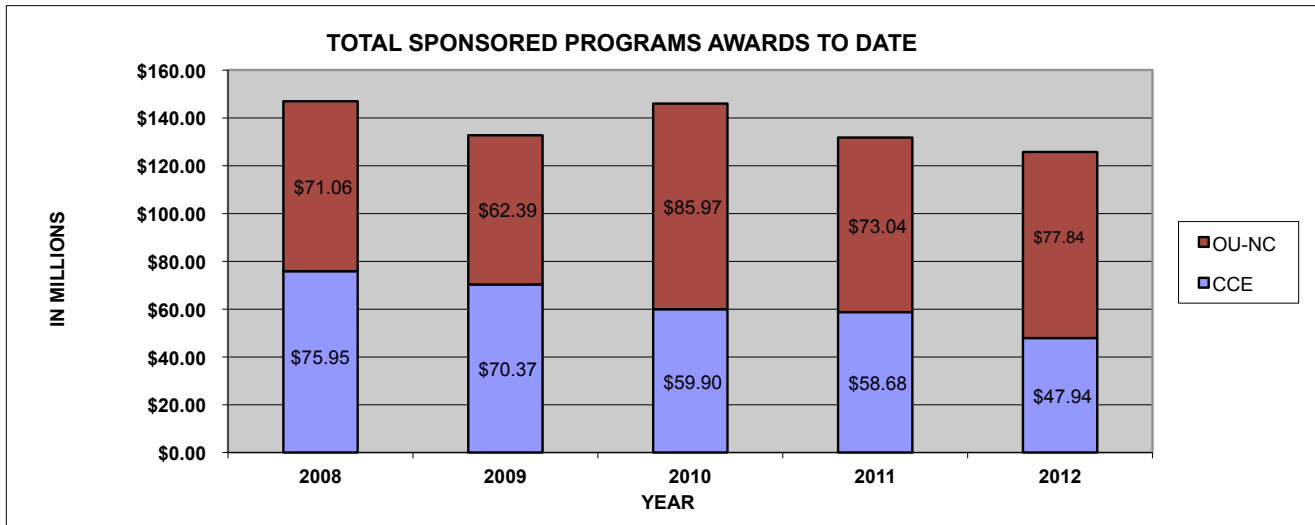
## HEALTH SCIENCES CENTER

## NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR		2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 147,531,794	6.80%	\$ 138,132,354	\$	7,203,155	-40.94%	\$ 12,195,960
INSTRUCTION	\$ 11,115,020	-6.28%	\$ 11,859,632	\$	49,454	115.22%	\$ 22,978
CCE	\$ 47,944,229	-18.30%	\$ 58,683,131	\$	489,153	-85.99%	\$ 3,491,446
OTHER	\$ 17,702,606	-19.89%	\$ 22,098,209	\$	437,573	-94.80%	\$ 8,409,025
<b>TOTAL</b>	<b>\$ 224,293,649</b>	<b>-2.81%</b>	<b>\$ 230,773,326</b>	<b>\$</b>	<b>8,179,335</b>	<b>-66.09%</b>	<b>\$ 24,119,409</b>

NORMAN CAMPUS



	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR	2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 76,899,819	6.28%	\$ 72,356,480	\$ 3,379,898	-14.05%	\$ 3,932,238
INSTRUCTION	\$ 942,671	38.00%	\$ 683,119	\$ -	-	\$ -
CCE	\$ 47,944,229	-18.30%	\$ 58,683,131	\$ 489,153	-85.99%	\$ 3,491,446
<b>TOTAL</b>	<b>\$ 125,786,719</b>	<b>-4.51%</b>	<b>\$ 131,722,730</b>	<b>\$ 3,869,051</b>	<b>-47.88%</b>	<b>\$ 7,423,684</b>

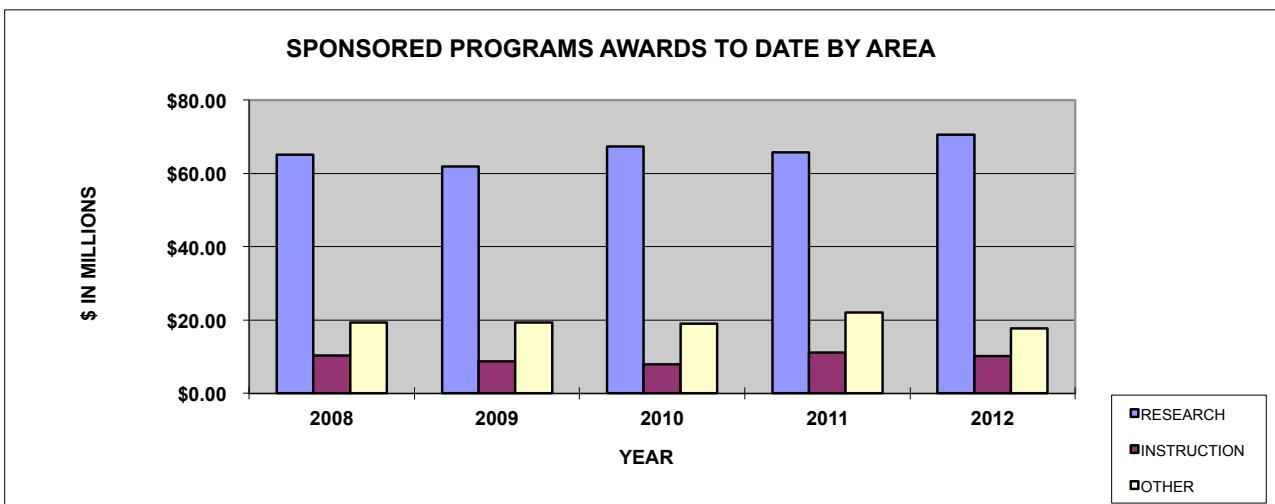
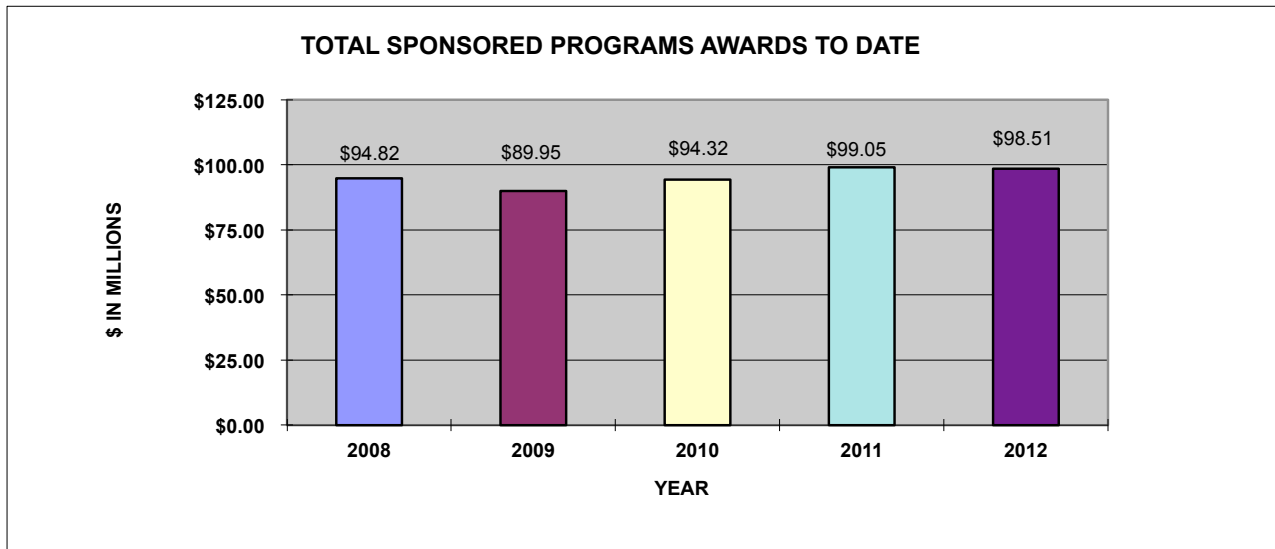
NORMAN CAMPUS

**NORMAN CAMPUS  
REPORT OF CONTRACTS AWARDED (OVER \$250K)  
APRIL 2012**

<b>AWD #</b>	<b>AGENCY</b>	<b>TITLE</b>	<b>VALUE</b>	<b>PERIOD</b>	<b>PI(S)</b>
120208	WeatherLink, Inc.	Support for X-band Solid-state Weather	\$334,556	18 Mons.	Cheong, B - ARRC
11207700	OK-HEAL	OSDH Workforce Development FY12	\$489,153	12 Mons.	Funston, B - CCE CSCPM
120191	DOD-ARP	Knowledge Enhanced Compressive Measurement	\$407,526	11 Mons.	Goodman, N - ECE
120212	NSF	Molecular Interactions in a Multistep Phosphorelay Signaling Pathways	\$626,455	36 Mons.	West, A - Chemistry & Biochemistry
<b>TOTAL</b>	<b>4</b>		<b>\$1,857,690</b>		



## HEALTH SCIENCES CENTER



	FY 2012 YEAR	YEAR %CHANGE	FY 2011 YEAR	2012 APR	MONTH %CHANGE	2011 APR
RESEARCH	\$ 70,631,975	7.38%	\$ 65,775,874	\$ 3,823,257	-53.73%	\$ 8,263,722
INSTRUCTION	\$ 10,172,349	-8.98%	\$ 11,176,513	\$ 49,454	115.22%	\$ 22,978
OTHER	\$ 17,702,606	-19.89%	\$ 22,098,209	\$ 437,573	-94.80%	\$ 8,409,025
<b>TOTAL</b>	<b>\$ 98,506,930</b>	<b>-0.55%</b>	<b>\$ 99,050,596</b>	<b>\$ 4,310,284</b>	<b>-74.18%</b>	<b>\$ 16,695,725</b>

## HEALTH SCIENCES CENTER

## HEALTH SCIENCES CENTER

## REPORT OF CONTRACTS AWARDED (OVER \$250K)

APRIL 2012

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
20081473	Natl Inst of General Medical Sciences	Structure and Function of Hyaluronan Synthases	327,020	36 mos.	Weigel,Paul H Biochemistry & Molec Biology
20082328	Natl Inst Allergy & Infectious Diseases	Discovery and Targeting of West Nile Virus Epitopes	1,159,715	12 mos.	Hildebrand,William H Micro&Immun Grants/SPNSR funds
20100886	National Cancer Institute	HMG-CoA (Hydroxy-3methyl Glutaryl-Coenzyme A) Reductase	289,145	34 mos.	Chinthalapally,Venkateshwar Rao Medicine Hematology/Oncology
20102216	Natl Inst Diabetes Digestive Kidney Dis	Telomere Attrition and Diabetes Risk in American Indians	279,051	21 mos.	Zhao,Jinying Dept. of Biostatistics & Epid
20111343	National Eye Institute	Sphingolipid Metabolism and Signaling in the Retina	370,000	12 mos.	Mandal,Nawajes Ophthalmology
20120139	Centers for Disease Control & Prevention	Active Surveillance for Venous Thromboembolism in a Raci	300,000	12 mos.	Raskob,Gary E Dean's Office, COPH
20121522	National Cancer Institute	How KAI1/CD82 Suppresses Cancer Invasion and Metastasis	303,431	12 mos.	Zhang,Xin Physiology
TOTALS:	7		3,028,362		

## OU Regents Policy Manual

### 2.2.4—RESEARCH FACULTY – NORMAN CAMPUS

The research faculty position is a non-tenure-track, ~~renewable term~~ appointment at the rank of research assistant professor, research associate professor, or research professor ~~and the whose compensation for such a position~~ is generated by grants and/or contracts. This track is used to recruit and retain top research scholars to support and enhance the major research programs and initiatives at the University. Candidates for these positions must demonstrate significant capability or potential ~~both~~ to conduct high quality research and to obtain external funds. The primary responsibilities of these faculty will be research related including creative/scholarly activity and research-related activities such as proposal writing and project management, ~~and they may also do some~~ teaching; and service and public outreach specifically linked to their research programs (for example, supervision of graduate students and service for professional organizations). Notwithstanding the term of the appointment, the existence of any research professor position is at all times subject to the availability of grant, contract, or bridge funding.

The Norman Campus Faculty Handbook includes policies on recruitment and appointment of research faculty; salary, bridge funding, promotion, and raises for research faculty; caps on research faculty appointments; and impact evaluation.

(RM, 5-7-99, p. 26381; 1-27-2004, p. 28924; 6-23-04, p. 29151, 6-27-12 p. xxxxx)

## Norman Campus Faculty Handbook

### 3.5.3

#### RESEARCH FACULTY – NORMAN CAMPUS

The research faculty position is non-tenure track, ~~term appointment~~ at the rank of research assistant professor, research associate professor, or research professor ~~and the whose~~ compensation for such a position is generated by external grants and/or contracts. This track is used to recruit and retain top research scholars to support and enhance the major research programs and initiatives at the University. Candidates for these positions must demonstrate significant capability or potential ~~both~~ to conduct high quality research and to obtain external funds. The primary responsibilities of these faculty will be research related including creative/scholarly activity and research-related activities such as proposal writing, and project management, and they may also do some teaching; and service and public outreach specifically linked to their research programs (for example, supervision of graduate students and service for professional organizations). Notwithstanding the term of the appointment, the existence of any research professor position is at all times subject to the availability of grant, contract, or bridge funding.

*The text below is approved Regents Policy for the Norman Campus but is printed in its entirety only in the Norman Campus Faculty Handbook.*

#### (A) RECRUITMENT AND APPOINTMENT OF RESEARCH FACULTY

Since this policy covers a position devoted primarily to research, with ~~some~~ related teaching, ~~and~~ service and public outreach ~~responsibility~~ as possible optional activities, it is expected that both the Vice President for Research and the Senior Vice President and Provost will have a determining role in the approval of personnel covered by this policy.

A University research group, which includes academic units, is eligible to request for a research faculty position when it can document that the group has a research program activity that can ~~bring in~~ provide sufficient external funds to pay all costs of the ~~program~~ research activity plus those of the proposed position for at least three years without additional Educational & General University funding.

In addition, the academic unit ~~with in~~ in which the research faculty will be appointed ~~is most~~ ~~closely allied shall~~ must have policies in place for recruiting, evaluating, and promoting research ~~professors~~ faculty at the ranks of assistant, associate, and full research professor. These policies ~~shall be determined~~ must be approved by the academic unit ~~in conjunction with the director of the research program~~ and Committee A and approved by the Dean, Vice President for Research, and Senior Vice President and Provost.

~~Candidates for research faculty positions are to be recruited and appointed through a process similar to that used for hiring other temporary faculty, except as provided in this policy.~~ The director of the research group will request, through the appropriate Chair/Director, Dean, and Vice President for Research from the Senior Vice President and Provost, ~~in consultation with the Vice President for Research,~~ permission to recruit for the position.

Once permission to recruit has been granted, the positions will may be advertised locally and/or nationally in appropriate ~~national~~ publications. ~~and~~ Applications ~~shall~~ will be reviewed by a search committee chaired by the director of the research group funding the position. The search committee ~~shall~~ will also consist of tenure track or tenured faculty within the academic unit and

at least one tenure track or tenured faculty member from outside the academic unit. Applicants for these positions ~~shall~~ will be considered eligible if they meet the required qualifications determined by the head of the research ~~program group~~ and the other members of the search committee and as articulated in the job description. The search committee ~~shall~~ will recommend a candidate to the academic unit's Committee A and Chair/Director for approval. Committee A and the chair/director shall present the approved candidate, along with a recommendation for rank, to the tenured and tenure-track faculty for a vote.

Once the academic unit has made a recommendation and the academic dean has endorsed this recommendation, the credentials of the candidate and the final recommendation to hire the candidate for the research faculty position shall be reviewed by the Vice President for Research, whose recommendation shall be forwarded to the Senior Vice President and Provost who will tender the official offer letter to the candidate. After receiving an acceptance signature, the personnel action item will be placed on the agenda of the OU Regents for final approval. ~~or review prior to presentation to the President and the Board of Regents. All subsequent practices currently in place for temporary faculty appointments would apply in these cases as well.~~ Contractual documents shall state clearly these appointments will not become tenure-track.

Research faculty appointments are temporary ~~term~~ appointments not subject to the seven-year probationary period applicable to tenure-track faculty. Should a tenure-track position become available in the academic unit, an individual in a research faculty position is eligible to apply. Standard external search procedures for tenure track vacancies ~~shall~~ will be rigorously followed.

#### (B) SALARY, BRIDGE FUNDING, EVALUATION, PROMOTION, AND RAISES FOR RESEARCH FACULTY

The salary awarded those appointed to these positions will be paid from the external grant(s) and/or contract(s) funding the research program. Initial salary and rank will be commensurate with experience and national standards. Continued employment of a research faculty member during the term of the contract will depend on the availability of external funding and satisfactory performance evaluations. In the event of a break in the continuity of funding during the period of a research faculty member's appointment, the individual may apply, with the approval of his or her research ~~unit~~ group, to the Office of the Vice President for Research for bridge funding only after three years of service, subject to two limitations:

- (1) the individual will be eligible for bridge funding in an amount equal to one-half the total indirect cost generated by the grants and contracts on which he or she has been appointed as a research faculty member, up to a maximum of 12 months' salary, and
- (2) the university will provide no more than 12 months' salary, regardless of the amount of indirect cost generated. The University will establish budgetary procedures for bridge funding. Academic units will not be required to assume any obligations for funding of research faculty salaries. All bridge funds shall come from a percentage of indirect ~~costs~~ cost recovery set aside in an escrow account by the Vice President for Research, and bridge funding is guaranteed up to the maximum noted above.

~~The budgetary considerations of these positions will follow the same path as do regular faculty appointments.~~

~~Evaluation and promotion procedures for research faculty shall be those applicable to other temporary faculty, except that the nature of their non-tenure, term appointments means that they~~ Research faculty will be ~~are~~ evaluated and promoted primarily based on their research and funding productivity. ~~Raises will be awarded in the same manner as they are for regular faculty.~~ Research faculty will be evaluated annually during the same cycle as regular faculty are

evaluated within their academic unit. The research director of the research group will provide a draft evaluation (minivita and Provost's annual evaluation form) to the Chair/Director of the academic unit during the evaluation cycle. Research faculty are normally be considered for raises annually predicated on their annual performance evaluations; however, the timing of the raises is may be dependent upon the funding cycles of the grants and contracts that are the source of the salary. The Research Director director of the research group should consult with the Chair/Director of the academic unit as to the appropriate academic year for promotion consideration. Promotion dossiers for research faculty will use the same procedures as regular faculty promotion dossiers with the single exception that these dossiers should be forwarded from the Dean to the Vice President for Research prior to being forwarded to the Senior Vice President & Provost.

#### (C) GOVERNANCE ISSUES FOR RESEARCH FACULTY

Research faculty are not governing faculty and ~~shall~~ are not eligible to vote regarding departmental affairs, policies, procedures, tenure, promotion, administrative searches, Committee A, the Faculty Senate or other similar governance issues.

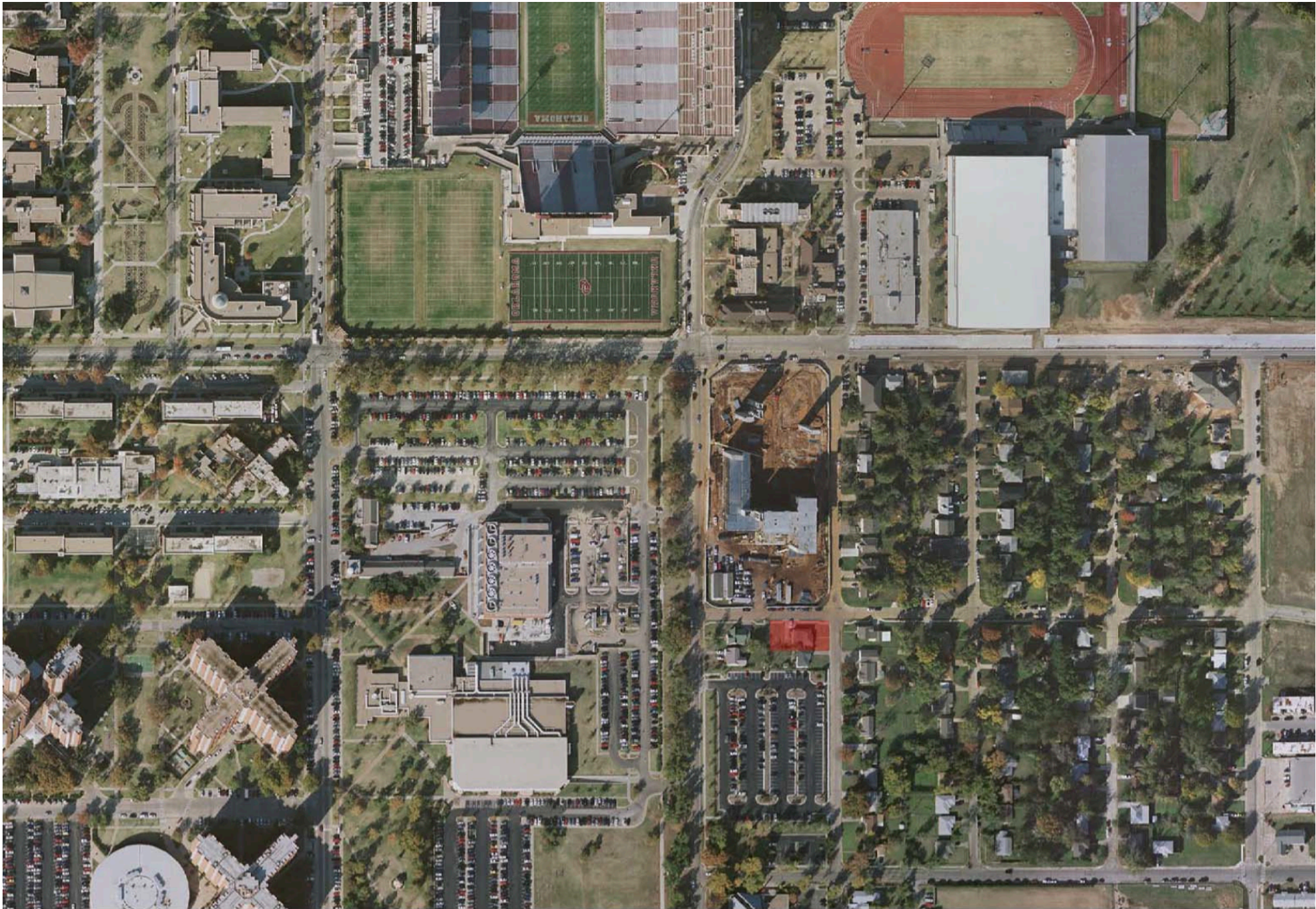
#### (D) CAPS ON RESEARCH FACULTY APPOINTMENTS

~~An initial~~ A cap on ~~these~~ research faculty appointments will be set at five percent of the number of all tenured/tenure-track faculty appointments on the Norman Campus. ~~After a full evaluation of the program, the percentage may increase up to ten percent, but not beyond that point.~~

#### (E) IMPACT EVALUATION

The impact of these research faculty appointments will be reviewed at regular intervals. ~~The first such review will occur within three years; then review will occur every five years.~~ These periodic evaluations will be undertaken by the Senior Vice President and Provost, the Vice President for Research, the University Vice President for Strategic Planning and Economic Development, and the Faculty Senate or their designees.

(Regents, 5-7-99, 1-27-04, 6-27-12)



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