

**MINUTES OF THE REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA
JUNE 23-25, 2008**

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 23-25, 2008**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order at the Noble Conference Center in Ardmore, Oklahoma, at 4:20 p.m. on June 23, 2008.

The following Regents were present: Jon R. Stuart, Chairman of the Board, presiding; Regents A. Max Weitzenhoffer, Larry R. Wade, John M. Bell, Leslie J. Rainbolt-Forbes, Richard R. Dunning and Tom Clark.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma; Senior Vice President and Provost – Norman Campus Nancy L. Mergler; Gerard Clancy, President, OU-Tulsa; Vice Presidents Dennis Aebersold, Dewayne Andrews, Catherine Bishop, Anil Gollahalli, Tripp Hall, Nick Hathaway, Kenneth Rowe, Clarke Stroud and T.H. Lee Williams; Director of Athletics, Joe Castiglione; General Counsel, Joseph Harroz, Jr.; Director of Government Relations, Danny Hilliard; Director of Internal Auditing, Clive Mander; and Executive Secretary of the Board of Regents, Dr. Chris A. Purcell.

Attending the meeting from Rogers State University were Dr. Larry Rice, President-Designate of the University and Vice President Tom Volturo.

Those attending the meeting from Cameron University were Dr. Cindy Ross, President of the University and Vice President Glen Pinkston.

Notice of the time, date and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 2:00 p.m. on June 19, 2008, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Ross reported on several summer camps happening at the University: Science Detectives Summer Academy, pulling 8th and 9th grade students from as far away as Tulsa and Oklahoma City and supported by a grant from the State Regents; NASA Space Camp, hands-on investigations and activities related to space travel and astronaut training for students in the 6th through 8th grades; the 34th annual Speech and Debate camp for junior high and high school students (last year this camp had 320 students from 122 schools in 8 states); Creative Expressions session throughout the summer for kids aged 6-18; and KIDS (Kids Investigating the Discoveries of Science) camp for students from kindergarten through 5th grade. The President then bragged on the success of Cameron athletic teams. Eight out of ten programs qualified for and competed in post-season play, with four programs qualifying for an NCAA regional tournament. Men's tennis qualified for the national tournament and the University ranked 3rd (of 15 Conference universities) in Lone Star Conference championships, with men's tennis and golf as Conference champs. Tennis coach James Helvey was named the Conference Coach of the Year, the NCAA region Coach of the Year and the National Coach of the Year. Finally, the 138 student athletes earned an overall GPA of 2.9 and completed almost 2500 hours of community service. Dr. Ross then talked about the "Ride with Pride" license tag program. A donor earmarked half of his President's Partners gift to provide CU license plates to members of the Lawton community. The tags were installed by student athletes and over 150 drivers are showing their pride. The President closed her report with

an update on the Centennial Changing Lives Campaign. The original \$8.5 million campaign was expanded to a “Dig Deeper” goal of \$10 million and, while the final number will be announced in July, it is currently at \$11.7 million, 37% over the original goal. New contributions have come from Goodyear Tire and Rubber, Toney Stricklin, the Lawton Board of Realtors, the Walton Family Foundation, Richard Allgood and Todd and Cindy Sanner. President Ross closed her report by saying that she would announce another \$30,000 pillar of support on the coming Friday.

FISCAL YEAR 2009 BUDGET – CU

Cameron University is on the brink of celebrating its Centennial Year. Just months away from the kick-off in August, this exciting year-long celebration will spotlight Cameron’s rich heritage while also laying a firm foundation for the university’s second century. Planning for the Centennial as well as the years ahead has been at the forefront of the past year. The success of Cameron’s Centennial *Changing Lives* Campaign has been tremendous. A total of \$11,662,783 has been raised, 137 percent of the original \$8.5 million goal.

After a thorough review and status report on Cameron’s first strategic plan, *Plan 2008: Preparing for Cameron University’s Second Century*, the second strategic plan was developed. *Plan 2013: Choices for the Second Century* reflects Cameron’s ambitious agenda to become the University of Choice, offer the College Experience of Choice, be the Location of Choice, and be the Partner of Choice. These goals will build upon Cameron’s success in the past five years, including the Centennial Campaign, and the momentum of the Centennial Year. *Plan 2013* provides guidelines for key objectives to be achieved and the foundation for the Fiscal Year 2009 budget.

Achieving these goals and providing students the quality of educational opportunities that they need and deserve require adequate funding. Unfortunately, the pattern of historically low state funding for Cameron has continued into Fiscal Year 2009. In Fiscal Year 2008, Cameron’s state budget grew just 2.68 percent, providing under \$594,000 in new state revenue. In Fiscal Year 2009, Cameron’s state support decreased \$82,510 compared to Fiscal Year 2008. Proposed tuition and fee increases are required to fund increases in mandatory costs. The lack of state support makes it increasingly difficult to fund initiatives for enhancing quality, implement new initiatives, or keep salaries competitive. While every effort has been made to keep a Cameron degree accessible and affordable, insufficient state funding will require students to pay more.

In light of the necessary tuition and fees increase, Cameron makes every effort to provide students even more opportunities for scholarships and financial aid. While tuition and fees will be increased by 9.4 percent, scholarship funding and resident tuition waiver scholarships have been increased by 10 percent. As an additional measure to help offset the tuition and fees increase, opportunities for student employment are being increased, and the minimum wage for student workers will increase from \$6.00 to \$6.70 per hour. Finally, a highlight of the university’s stellar scholarship program is Cameron Gold, a supplemental scholarship for students who are enrolled in the State Regents’ Oklahoma’s Promise scholarship program. Cameron Gold provides students financial assistance for books and fees – areas not covered by Oklahoma’s Promise.

Despite low levels of state funding, Cameron continues to efficiently budget to reinforce the university’s commitment to student learning. This year’s scarce dollars will focus on maximizing resources to provide students access to a top quality education as highlighted below:

The University of Choice

- Reallocating personnel from declining and stagnant academic programs to high demand programs serving the needs of Southwest Oklahoma and supporting initiatives identified in *Plan 2013*. Educational resources have also been reallocated to maximize educational opportunities for students. Key beneficiaries of reallocations include the following:
 - Reallocating two positions from the Human Ecology program (to be eliminated) to an assistant professor position in the Department of Health and Physical Education and an instructor position in the Department of Biological Sciences
 - Filling a Cameron faculty position in Criminal Justice at Redlands Community College
 - Upgrading the advising position for Criminal Justice to full-time to provide advising at Western Oklahoma State College and Great Plains Technology Center
 - Changing a position in Foreign Languages from instructor to assistant professor
- Employing two new academic deans following aggressive and comprehensive national searches
- Filling three endowed chair positions: McCasland Foundation Chair in Educational Leadership, Joseph H. Mullins Chair in Agriculture, and Lawton Independent Insurance Agents Chair in Business
- Developing curricula and seeking Regents' and Higher Learning Commission approval for seven academic programs for online delivery. Cameron has sustained double-digit percentage growth in annual enrollment in online courses since Fall 2002. For Fiscal Year 2009, Cameron will allocate \$110,400 for accelerated online course and program development for the following programs:
 - AAS in Criminal Justice
 - BS in Criminal Justice
 - BA in Communication
 - MS in Organizational Leadership
 - BS in Technology
 - BS in Multimedia Design
 - AAS in Early Childhood Education
- Marketing and offering the Master of Science in Organizational Leadership to meet Base Realignment and Closure (BRAC) needs
- Expanding articulation agreements with community colleges to all locations near Cameron University learning sites including the addition of North Texas institutions
- Expanding concurrent enrollment delivery to area high schools
- Initiating the Higher Learning Commission Self Study scheduled for 2010-2011
- Participating in the AASCU Voluntary System of Accountability to provide public accountability and to enhance institutional transparency
- Improving student retention
 - Developing advisor training including performance measures to assess quality of advising and to identify areas for improvement
 - Implementing a "care request system," a reporting system for faculty, staff, and students, to ensure awareness of and tracking responses to students' needs

- Implementing “Cameron Connections,” an educational program for incoming freshmen who live on campus
- Initiating “Team Admin” outreach to students.

College Experience of Choice

- Increasing and maximizing the use of student scholarships. Student cash scholarships will increase \$25,000, and resident student tuition waivers will increase \$125,000 for a total increase of 10 percent
- Increasing opportunities for student employment at a cost of \$79,240 and allocating \$59,980 to increase the minimum wage for student workers from \$6.00 to \$6.70 per hour
- Enhancing study abroad opportunities for students including exploring a partnership with international universities
- Contracting with local provider(s) for discounted mental health services for students
- Developing a comprehensive plan for a wellness center on campus
- Continuing to expand services to military students.

Location of Choice

- Increasing Cameron University’s Department of Public Safety from 9 to 11 full-time, CLEET certified officers
- Completing construction of CETES Phase II
- Completing construction of Business Building
- Continuing construction of new McMahon Centennial Complex
- Completing Western Campus Gateway marker at the corner of 38th Street and Gore Boulevard
- Completing ADA restroom conversion
- Continuing renewal of Shepler facility
- Completing renovation of Aggie Gym with new vestibule and landscaping
- Continuing conversion of technology infrastructure to Banner system
- Purchasing over 80 new computers for faculty and staff.

Partner of Choice

- Hosting a year-long Centennial Celebration to spotlight Cameron’s rich history and lay a firm foundation for its second century. The Centennial Year will include the following highlights:
 - Kick-Off event featuring The Oak Ridge Boys
 - Guest speakers James Bradley, Beverly Kearney, George Will, and Commencement speaker Al Roker
 - Oral History Project
 - Time Capsules

- Special events sponsored by Student Activities and the four academic schools
- Centennial Ball
- Historical Monograph
- Developing and seeking funding to establish Immersive Interactive Simulations training
- Leading community economic development initiatives through the Center for Emerging Technology and Entrepreneurial Studies (CETES)
 - Creating CETES Business Board to assist in identifying business challenges in community, with CETES staff providing expertise to address
 - Spotighting opening of CETES Phase II as community resource to host conferences
 - Generating external funding to fulfill mission of economic development and build business partnerships
- Initiating “Paint the Town Black and Gold” to encourage local businesses to provide student discounts, display or sell CU apparel, and post signs with CU logos and colors throughout the communities of Lawton and Duncan.

These objectives reflect the mission of Cameron University – to keep students the top priority, increase the quality of education offered, and expand access to the dream of a college degree.

Budget Overview

Cameron’s budget for Fiscal Year 2009 includes revenues of \$43,456,477, expenditures of \$44,472,021 and the use of Education and General fund reserves of \$1,015,544.

The significant components of the Fiscal Year 2009 budget increases include:

● Mandatory costs	
● Resident tuition waiver student scholarships	\$538,660
● Student scholarships	\$125,000
● Develop 7 new online programs	\$25,000
● Increase student employment opportunities	\$110,400
● Banner software licensure	\$79,240
● Two full-time public safety officers	\$76,450
● Analyst/programmer (Registrar’s office)	\$70,980
● Contracting for discounted mental health services for students	\$53,000
	\$50,000

While the lack of state funding makes reliance on tuition and fee increases a necessity, every effort is made to keep such increases to a minimum. An important source of “new” funds for Cameron is the reallocation of existing resources. Cameron continuously reviews its programs and operations for opportunities to reallocate resources. Significant beneficiaries of the Fiscal Year 2009 budget reallocations of existing resources include:

● Assistant Professor – Health and Physical Education	
● Instructor – Biological Sciences	\$42,000
● Assistant Professor – Criminal Justice (Redlands Community College Site)	\$34,000
● Upgrading advising position – Criminal Justice	\$60,000
● Changing Instructor to Assistant Professor – English and Foreign Languages	\$30,000
	\$8,000

Budget Summary

Total projected revenue for Fiscal Year 2009 is \$43,456,477 and is composed of the following:

• State appropriations	\$23,119,327	(53%)
• Tuition	\$15,713,988	(36%)
• Student fees	\$3,164,437	(7%)
• Gifts, grants and state program reimbursements	\$1,274,225	(3%)
• Other income	\$184,500	(1%)

Projected revenues include a decrease of \$82,510 in state appropriated funds and proposed tuition and E&G fee increases, minus tuition waiver scholarships totaling \$496,175. Reduced state support has resulted in a greater reliance on revenue from student tuition and fees to fund increases in mandatory costs and other initiatives. An increase of \$7.80 in tuition and \$4.00 in fees (an E&G fee increase of \$2.50) is requested. The total resident undergraduate tuition and fee increase is 9.4 percent.

Total expenditures for Fiscal Year 2009 are projected to be \$44,472,021. The proposed budget includes the following expenditures:

• Instruction	\$22,633,537	(51%)
• Research	\$69,975	(.2%)
• Public service	\$364,020	(.8%)
• Academic support	\$1,919,944	(5%)
• Student services	\$3,600,114	(8%)
• Institutional support	\$4,183,976	(9%)
• Physical facilities	\$6,250,455	(14%)
• Scholarships and tuition waivers	\$5,450,000	(12%)

Overall, university expenditures will increase by \$1,474,134 from Fiscal Year 2008, a 3.4 percent increase over last year.

It is important to note that in Fiscal Year 2009, Cameron's administrative expenses at 9 percent remain well below the administrative cost guideline of 13 percent for regional universities established by the State Regents. This is the result of the administration's commitment to maximizing the portion of the budget allocated to instruction, academic support, and student services and minimizing the portion of the budget used by administrative departments.

The commitment of prior year educational and general reserve funds in the amount of \$1,015,544 is required to meet budgeted mandatory costs increases and other initiatives.

Due to reduced state support, Cameron's Fiscal Year 2009 budget will meet only the most basic needs to enhance student learning. However, due to the University's commitment to student learning and to becoming the University of Choice in Southwest Oklahoma, funds have been reallocated and general reserves are being committed to balance the Fiscal Year 2009 budget and focus resources on priorities. It is anticipated that some of the committed reserves will be recaptured by not filling or delaying filling open positions, and through spending restraint by Cameron's faculty and staff.

The projected, unobligated reserve balance for June 30, 2009 is \$3,265,112 (8.33 percent). This amount is consistent with the minimum reserves recommended by the Oklahoma State Regents for Higher Education.

President Ross recommended the Board of Regents approve the operating budget for Fiscal Year 2009 as presented.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

TUITION RATES FOR FISCAL YEAR 2009 – CU

The proposed tuition increases will provide additional funding needed to pay increases in mandatory costs. The proposed tuition increase is expected to generate additional tuition revenues of approximately \$348,438.

The Oklahoma State Regents for Higher Education established the following guidelines for requesting tuition increases:

- communication of tuition requests to student government organizations, other student groups and students at large
- efforts to increase need-based financial aid proportionately to tuition
- analysis of the expected effect of tuition increases on enrollment
- dedication to cost-effectiveness in operations

Information regarding tuition adjustments was presented to Cameron's Student Government Association representatives in April. Additionally, Student Government Senators were requested to update their respective constituent organizations and other students. Also during April, two open forums for students were held on campus. Student Government Senators and students attending the open forums were briefed on a range of tuition increase options. It was communicated that the final amount of any tuition adjustment would be dependent on the level of the University's Fiscal Year 2009 state funding.

In Fiscal Year 2008, Cameron's resident undergraduate tuition and mandatory fees were 85 percent of the tuition and mandatory fee limits (based on "like-type" public institutions in other states) as established by the State Regents. The proposed Fiscal Year 2009 rates will be 87 percent of the limits. In Fiscal Year 2008, resident graduate tuition and mandatory fees were 81 percent of the limits. The proposed Fiscal Year 2009 rates will be 84 percent of the limits. In Fiscal Year 2008, non-resident undergraduate tuition and mandatory fees were 86 percent of the established limits and in Fiscal Year 2009 will be 89 percent. In Fiscal Year 2008, non-resident graduate tuition and mandatory fees were 89 percent of the established limits and in Fiscal Year 2009 will be 93 percent of the limits established by the State Regents.

In 2007 and 2008, the Oklahoma State Legislature amended Oklahoma Statute 3218.8 to require regional universities to provide Oklahoma resident students enrolling for the first time in Fall 2008 as full-time students an option to elect a tuition rate that would be guaranteed for four years as long as the student met specified requirements during that four year period. The Legislature set a cap on the guaranteed rate of 115 percent of the current non-guaranteed rate. The guaranteed tuition rate is also subject to the same peer institution limit as the non-guaranteed tuition rate. The proposed guaranteed rate of \$107.50 is 115 percent of the proposed Fiscal Year 2009 non-guaranteed rate. The resident guaranteed undergraduate tuition and mandatory fees will be 96 percent of the peer limits.

Cameron University is committed to keeping student costs affordable. To that goal, Cameron University plans to spend \$1,650,000 in scholarships and resident tuition waivers. This is an increase of \$150,000, or 10 percent. Additionally, opportunities for employment on campus are important to keeping a college education affordable. The Fiscal Year 2009 budget includes new student wages of \$79,240 and increases the minimum wage paid to students from

\$6.00 per hour to \$6.70 per hour at an additional cost of \$59,980. Cameron's minimum hourly wage is \$.15 per hour above the Federal minimum wage. The Fiscal Year 2009 budget includes funds for Cameron Gold, Cameron University's program to pay mandatory fees and book expenses for qualifying OHLAP students.

Cameron's On-Line MBA rate includes both mandatory fees and tuition, and no increase is requested.

Based on discussions with students, faculty, and community leaders, Cameron University does not expect the proposed tuition increases to have an adverse effect on the enrollment of new students or the continued enrollment of existing students.

Cameron University's administrative costs are substantially below the 13 percent guideline established by the Oklahoma State Regents for Higher Education for administrative costs. Specifically, Cameron's administrative cost rate is 9 percent for Fiscal Year 2009.

Following Board approval, the tuition requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will become effective Fall 2008.

President Ross recommended the Board of Regents approve the following per credit hour resident and non-resident tuition rates for Fiscal Year 2009.

Resident Tuition Per Credit Hour			
	Current	Proposed	Percentage Increase
Undergraduate	\$85.70	\$93.50	9.1%
Undergraduate --Guaranteed	N/A	\$107.50	N/A
Graduate	\$111.20	\$121.30	9.1%

Non-Resident Tuition Per Credit Hour			
	Current	Proposed	Percentage Increase
Undergraduate	\$264.00	\$289.00	9.5%
Graduate	\$325.00	\$356.00	9.5%

MBA On-Line Tuition Per Credit Hour			
	Current	Proposed	Percentage Increase
Resident	\$250.00	\$250.00	0%
Non-Resident	\$315.00	\$315.00	0%

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

FEES REQUEST FOR FISCAL YEAR 2009 – CU

Cameron University is requesting the above mandatory fees for Fiscal Year 2009. Fees that differ from June 2007 Board of Regents' approval are in *italics*. The requested increase in mandatory fees is \$4.00 an hour, or 10.1%.

1. The University has invested significantly in library automation and materials. The University has budgeted an increase of approximately \$31,000 for purchases of academic journals, books and online library databases, a 7.1% increase in the materials category. The amount expected to be generated by the \$5.00 library automation and materials fee in Fiscal Year 2009 is \$529,625, an increase of 5.6%, which is less than the amount currently spent on library automation and materials.
2. Improving student access to technology continues to be an important goal. In Fiscal Year 2008, the University expended approximately \$1.6 million on student technology. The amount expected to be generated by student technology fees in Fiscal Year 2009 is \$1,482,950, an increase of 6.4%, which is less than the amount currently spent on student technology.
3. Student activity fees are spent on programs, including athletic scholarships, recommended by the Student Activity Fee Allocation Committee (SAFAC) and to support the Student Activities Office. While not all requests were recommended by SAFAC for funding, all requests recommended by the committee will be funded if the increase is approved. The \$61,325 in additional revenue generated by the \$1.00 increase will fund increases requested by SAFAC, including the increased costs of athletic scholarships and the Student Activities Office. Total fees generated by the proposed \$9.00 Student Activity/Student Government fee in Fiscal Year 2009 are \$953,325, or an increase of 6.9%.
4. Cameron has substantially increased its efforts in student assessment adopting established and validated evaluation tools for all courses that allow benchmarking against similar institutions nationally. Cameron's Early Alert system, initially developed as a pilot with grant assistance from the Oklahoma State Regents for Higher Education, has been implemented for undergraduate courses. Additionally, Cameron has upgraded its program quality improvement process by increasing the level of documentation for substantiating the effectiveness of course modifications and improving student services. Sufficient documentation is required by external accreditation agencies. The \$41,813 in additional revenue generated by the \$.50 increase is needed to fund additional costs incurred for assessment. Total fees generated by the proposed \$2.50 Student Assessment fee in Fiscal Year 2009 are \$264,813, or an increase of 18.8%.
5. Academic Lecture and Cultural Fees are used for a variety of student academic and recreational activities. In fiscal year 2006, Cameron reduced this fee from \$1.00 to \$.50 per credit hour to reduce a fee surplus that had developed over a number of years. However, the types and costs of activities supported by this fee have not been reduced, and at the end of the current fiscal year, the accumulated surplus will have been spent. The number of activities supported by this fee will be increased during fiscal year 2009 as Cameron provides enhanced cultural opportunities for our students in celebration of the centennial. The amount expected to be generated by this \$1.00 fee in Fiscal Year 2009 is \$105,925.

Cameron University is committed to keeping student costs affordable. To that goal, Cameron University plans to spend \$1,650,000 in scholarships and resident tuition waiver – an increase of \$150,000, or 10 percent. Additionally, opportunities for employment on campus are important to keeping a college education affordable. The Fiscal Year 2009 budget includes new student wages of \$79,240 and increases the minimum wage paid to students from \$6.00 per hour

to \$6.70 per hour at an additional cost of \$59,980. Cameron's minimum hourly wage is \$.15 per hour above the Federal minimum wage. The Fiscal Year 2009 budget includes funds for Cameron Gold, Cameron University's program to pay mandatory fees and book expenses for qualifying OHLAP students.

President Ross recommended that the Board of Regents approve the fees listed below for Fiscal Year 2009.

Fee Description	Fiscal Year 2008	Requested for Fiscal Year 2009
Library Automation and Materials	\$4.50	\$5.00
Student Technology Services	12.50	14.00
Student Facility	10.00	10.00
Student Activity/Student Government	8.00	9.00
Student Assessment	2.00	2.50
Academic Records	2.00	2.00
Academic Lecture and Cultural	.50	1.00
	\$39.50	\$43.50

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ESTABLISHMENT OF ENDOWED LECTURESHIPS – CU

Born in Alaska, Brigadier General Allen's family settled in Lawton, Oklahoma, where he attended high school and Cameron University, receiving his Bachelor of Arts degree in History. Commissioned as a Second Lieutenant in the Field Artillery through the Cameron University Reserve Officer Training Corps (ROTC), he served in various command and staff assignments during his impressive military career. In 2004 Brigadier General Allen was serving as the Assistant Division Commander for the 4th Infantry Division when he died tragically in a helicopter accident. The purpose of this endowed lectureship, established by Cindy Allen in memory of her husband, is to advance the quality of education in the Military Sciences and Leadership areas in Cameron's ROTC program.

To honor his parents, Dr. Leigh Holmes, Cameron University Emeritus Professor of English, is establishing this lectureship to advance the quality of education in the study of English. Charles and Edythe Holmes earned their first college degrees during the Great Depression. Demonstrating their belief in the timeless value of higher education, they also each earned master's degrees later in their careers.

Mr. Sanjit Bhattacharya is establishing this lectureship to advance the university's quality of research. Mr. Bhattacharya earned his Bachelors of Business Administration degree from Cameron University in 2003 and is a successful business man in Oklahoma City.

Dr. William L. and Barbara Scarce are establishing the lectureship to advance the quality of education in the study of political science. Dr. Scarce is a retired dentist; he and Mrs. Scarce are long time residents of Lawton and Cameron supporters.

Cameron University has received \$12,500 in matching funds for each these lectureships from the McCasland Foundation Challenge Grant bringing each to a total of \$25,000. Matching funds from the Oklahoma State Regents for Higher Education will increase the corpus of each lectureship to \$50,000.

President Ross recommended the Board of Regents:

- I. Approve the establishment of the following endowed lectureships:
 - Brigadier General Charles B. Allen Endowed Lectureship in Military Science and Leadership
 - Charles and Edythe Holmes Endowed Lectureship in English
 - Bhattacharya Endowed Lectureship for Excellence in Research
 - Dr. William L. and Barbara Searce Endowed Lectureship in Political Science
- II. Rename the Dorothy S. Tobias Endowed Chair in Chemistry as the Dorothy S. Tobias Endowed Professorship in Chemistry; and
- III. Approve the application for matching funds from the Oklahoma State Regents for Higher Education for each lectureship.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – CU

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendation of the Vice President for Academic Affairs, the University Curriculum Committee, appropriate dean, academic unit and faculty. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

1. PROGRAM: B.S., Sociology

PROPOSED CHANGE: SOCI 2023 (Social Problems) will be replaced by SOCI 4213 (Social Stratification) in the program core requirements. An additional modification will clarify the requirements for support courses. All 21 hours of support courses must have Sociology prefixes and 15 of the hours must be upper division.

COMMENTS: The course change will provide consistency with the discipline's primary professional association guidelines. Additional modifications are proposed for clarity and to facilitate articulation for transfer students.

2. PROGRAM: B.S., Medical Technology

PROPOSED CHANGE: Proposed changes include dropping the requirement for CHEM 2113 (Fundamentals of Analytical Chemistry) and CHEM 2232 (Quantitative Analysis Laboratory) and replacing these chemistry courses with CHEM 4403 (Biochemistry I) and 4413 (Biochemistry II). Additionally students completing the degree will be required to complete BIOL 3093 (Immunology Lecture) instead of BIOL 3094 (Immunology Lecture/Lab). Students completing the degree will also be given the option to complete BIOL 2134 (Human Physiology) or BIOL 4004 (Physiology) to satisfy their physiology requirement and BIOL 2124 (Introduction to Microbiology) or BIOL 3154 (Principles of Microbiology) for their microbiology requirement.

COMMENTS: The purpose of substituting CHEM 4403 and CHEM 4413 for CHEM 2113 and CHEM 2232 is to expose students to chemistry concepts more relevant to the modern medical technology lab. Many medical technology procedures are machine driven, and students need a better working knowledge of biochemistry as opposed to analytical chemistry. The course substitution will better prepare students for a modern working environment and for their certification exams.

The substitution of BIOL 3093 for BIOL 3094 does not change the didactic knowledge of immunology that is necessary for the students. It merely eliminates the lab. Medical technology students obtain their immunology related lab skills in MT 4246 (Clinical Immunology) which they complete during their internship rotation at the hospital. The combined substitution of CHEM 4403, CHEM 4413, and BIOL 3093 for CHEM 2113, CHEM 2232, and BIOL 3094 will not change the total hours necessary to complete the MT program. Allowing the students to fulfill their physiology requirement by completing BIOL 2134 or BIOL 4004, and their microbiology requirement by completing BIOL 2124 or BIOL 3154 will give them more flexibility in scheduling classes. The core course content in all of these courses satisfies the curricular requirements needed to prepare for the fourth year clinical rotation as well as the national certification exam. Students in the MT program complete many upper level courses so substitution of a 2000 level course for a 4000 level will not preclude them from obtaining the requisite 40 hours of upper level credits for graduation.

3. PROGRAM: A.A.S., Applied Technology

PROPOSED CHANGE: All students will be required to complete TECH 2033 (Quality Control) and work with their respective advisors to select 9 hours of courses to support their individual technical specialty.

COMMENTS: This request will require one Department of Computing and Technology class of all students in the A.A.S. in Applied Technology program. Information from the assessment process has led faculty members to conclude that issues covered in the Quality Control class are important enough to require that students take this class. This requirement will provide a common course for assessment purposes.

4. PROGRAM: B.S., Technology

PROPOSED CHANGE: All students will be required to complete TECH 3013 (Technical Communications) and TECH 4143 (Workplace Safety) and work with their respective advisors to select 6 additional hours of TECH prefix classes for a total of 12 credit hours.

COMMENTS: This request will add one additional required class to the core courses. Information from the assessment process, including input from industrial advisory members, has led faculty members to conclude that the issues covered in the Workplace Safety class are important enough to require that all students take this class. This requirement will also provide an additional common course for enhanced assessment purposes.

5. PROGRAM: B.S., Health and Physical Education

PROPOSED CHANGE: Sports Officiating I or II will not be required. Psychology of Sport will be required.

COMMENTS: Psychology of Coaching will better prepare students for success in the major and their teaching field.

6. PROGRAM: B.A., English

PROPOSED CHANGE: Addition of Option in Creative Writing; Option name change; Program requirement change.

COMMENTS: The Department of English and Foreign Languages has been offering an option in Creative Writing since 1999. The proposed change establishes an appropriate common core in addition to responding to assessment findings that indicate all majors would benefit from additional instruction in the area of literary theory and from exposure to creative writing.

President Ross recommended the Board of Regents approve the proposed changes to the Cameron University academic programs described above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

SHEPLER TOWERS TUCK POINT – CU

The 10-story Shepler towers have brick exteriors. The towers were placed in service in 1969 and include approximately 220,000 square feet. The towers are used for student housing, faculty and administrative offices, and classroom instruction. The bond between mortar and brick in the towers has deteriorated, allowing moisture into the buildings, especially wind-blown rain. Tuck pointing is the process of removing mortar joints to a depth of approximately one inch, then pointing in new mortar. In addition to providing a waterproof exterior, replacing the old mortar is expected to improve the towers' energy efficiency.

Sealed bids were opened and read aloud in accordance with the Advertisement for Bids at 4:00 p.m. on June 5, 2008. The following bids were received:

<u>Company</u>	<u>Amount</u>
Murphy & Hibbs Sealants and Waterproofing Co. Inc., Oklahoma City	\$398,600
Mid-Continental Restoration Company Inc., Fort Scott, Kansas	\$853,028
Bordwine Development Inc., Chickasha	\$380,000

It is recommended that a contract in the amount of \$398,600 be awarded to Murphy & Hibbs Sealants and Waterproofing Co., Inc., Oklahoma City, the lowest qualified bidder. The low bid from Bordwine Development, Inc., was not accepted due to lack of tuck pointing experience in buildings with similar height.

Funding for the project is available from the Oklahoma Higher Education Promise of Excellence Act of 2005.

President Ross recommended the Board of Regents authorize the President or her designee to award and execute a contract and any necessary change orders within statutory limitations in the amount of \$398,600 to Murphy & Hibbs Sealants and Waterproofing Co., Inc., Oklahoma City, the lowest qualified bidder, to tuck point the two Shepler towers.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

PURCHASE OF RADIO LICENSE AND EQUIPMENT – CU

The owners of the KOPA radio station discontinued broadcasting on January 26, 2008, and notified the Federal Communication Commission of the action. KOPA, located in Woodward, is in an area of northwestern Oklahoma that is underserved by public radio. Cameron University and its public radio station, KCCU, serve the areas of Lawton, Altus, Clinton, Ardmore, Chickasha, and Wichita Falls, Texas. Purchasing KOPA's license and equipment would increase KCCU's service area to Woodward and surrounding communities such as Tangier, Fort Supply, Fargo, Mooreland and Sharon.

KOPA's owners have offered to sell Cameron University their license, 5,000-watt transmitter, and all associated broadcast equipment for \$50,000. It is estimated that the current market value of the license alone is between \$30,000 and \$40,000. The purchase price will be paid in three annual installments of \$25,000, \$12,500 and \$12,500.

KCCU will pay for the acquisition from its Foundation funds. Operating costs will be paid from underwriters and members in Woodward County.

President Ross recommended the Board of Regents authorize the President or her designee to purchase the license and related broadcast equipment of KOPA at the purchase price of \$50,000 and execute all necessary documents with the owners and the Federal Communication Commission to transfer KOPA's equipment and license to Cameron University.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

FOOD SERVICES CONTRACT – CU

In 2006, Cameron University solicited proposals for food service operations in Cameron's dining halls, snack bars, coffee shop and on-campus catering. With Board approval, the lowest bidder, Sodexho, Inc., was selected and awarded a contract for Fiscal Year 2006-2007. The contract also granted Cameron University four separate and successive, renewal options of one year each at a mutually agreed upon price.

The proposed renewal contract amount is based on a sliding board scale with the University's costs based on the number of participants. The estimated contract amount assumes an increase in board days and that more students will participate in board plans in Fiscal Year 2008-2009 than participated in Fiscal Year 2007-2008. The renewal contract estimated amount includes a 5% increase in traditional board plans and a \$50 increase in the Cameron Village "dining/convenience" plan. Consistent with the award of this contract, an increase in current board plans from a range of \$921 to \$1,074 to a range of \$967 to \$1,128 per semester, and an increase in the "dining/convenience" plan from \$250 per semester to \$300, were submitted and approved by the Board in January 2008.

President Ross recommended the Board of Regents approve the second one-year renewal option of a food service operations contract with Sodexho, Inc. The estimated contract amount for Fiscal Year 2008-2009 is \$599,400.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PLAN FOR FISCAL YEAR 2009 – CU

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix to develop an audit plan. Based upon the analysis performed and the resources available, Cameron officials believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for Fiscal Year 2009 has been discussed with the Finance and Audit Committee and includes 8 audits out of a total Audit Universe of 45 departmental and functional audits. In addition, approximately 12% of available audit time will be devoted to information technology auditing.

Any proposed changes to the plan will be discussed with the Finance and Audit Committee.

Special projects and post-audit reviews will be performed when necessary. Internal audits may be performed on an unannounced basis.

President Ross recommended the Board of Regents approve the annual audit plan for 2008-2009.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACQUISITION OF PROPERTY – CU

Since the Board's May 2008 meeting, property consisting of four contiguous lots, one with a small structure, located on "A" Avenue and 27th Street became available. The property, which the University has been interested in purchasing, is located across the street east of the University's Fine Arts Complex. A map showing the location of the property is attached hereto as Exhibit A.

The location of the property makes it a strategic and desirable acquisition for the University. In negotiating the purchase, the University requested closing be held following the June Regent's meeting on the 25th, but the owner(s) rejected the request and required closing prior to June 20th. Other purchaser(s) were offering more money and an early closing. The purchase price of \$40,000 was determined to be reasonable based on recent sales of similar properties in the area. After conferring with Chairman Stuart regarding the circumstances surrounding the acquisition, President Ross authorized the purchase of the properties. The acquisition complies with Regents' policy.

The acquisition was funded from the Educational and General, Part I, operating budget.

President Ross recommended the Board of Regents ratify Chairman Stuart's June 5, 2008 emergency authorization to purchase four contiguous lots adjoining Cameron University's Fine Arts Complex in Lawton, Oklahoma at the purchase price of \$40,000. An executive session pursuant to Section 307B.3. of the Open Meeting Act may be proposed.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS – CU**APPOINTMENTS:**

Baillargeon, Marie-Ginette, Assistant Professor, tenure track, Department of English and Foreign Languages, annualized rate of \$42,000 for 10 months (\$4,200 per month), effective August 6, 2008.

Ph.D., University of Louisiana at Lafayette
M.A., B.A., University of Louisiana at Lafayette
Last Position: Assistant Professor, Northwest Missouri State University
Years Related Experience: 17 Years

Cruz, Sheri Jenkins, Assistant Professor, tenure track, Department of Criminal Justice and Sociology, annualized rate of \$44,000 for 10 months (\$4,400 per month), effective August 6, 2008. Rank is contingent upon receipt of doctorate. In event doctorate is not completed as scheduled, salary will be \$40,000 with the rank of Instructor.

Ph.D. expected December 2008, University of Southern Mississippi
M.S., Jacksonville State University
B.S., B.A., University of Alabama at Birmingham
Last Position: Instructor, University of Southern Mississippi
Years Related Experience: 3 Years

Dickson, Christina, Assistant Professor, tenure track, Department of Theatre Arts, annualized rate of \$42,000 for 10 months (\$4,200 per month), effective August 6, 2008.

M.F.A., Southern Methodist University, Meadows School of Art
Last Position: Associate Faculty Member, Collin County Community College
Years Related Experience: 3 Years

Estep, Michael, Assistant Professor, tenure track, Department of Computing and Technology, annualized rate of \$60,000 for 10 months (\$6,000 per month), effective August 11, 2008.

Ph.D., Nova Southeastern University
M.T., Southeastern Oklahoma State University
B.A., Southeastern Oklahoma State University
Last Position: Assistant Professor (Temporary), Cameron University
Years Related Experience: 5 Years

Gooch, Roxanne, Associate Professor, tenure track, Department of Business, annualized rate of \$95,000 for 10 months (\$9,500 per month), effective May 12, 2008.

Ph.D., University of Oklahoma
Master of Accountancy, University of Oklahoma
Bachelor of Accounting, Cameron University
Last Position: Associate Professor, Midwestern State University
Years Related Experience: 14 Years

Jones, Hardy, Assistant Professor, tenure track, Department of English and Foreign Languages, annualized rate of \$42,000 for 10 months (\$4,200 per month), effective August 6, 2008.

Ph.D., University of Louisiana at Lafayette
M.F.A., University of Memphis
B.A., Louisiana State University
Last Position: Instructor, Auburn University
Years Related Experience: 2 Years

Lin, Show-Mei, Assistant Professor, tenure track, Department of Education, annualized rate of \$42,000 for 10 months (\$4,200 per month), effective August 6, 2008. Rank is contingent upon receipt of doctorate. In event doctorate is not completed as scheduled, salary will be \$40,000 with the rank of Instructor.

Ph.D. expected June 2008, University of Oklahoma
M.S.W., California State University, Fresno
B.A., Soochow University, Taipei, Taiwan
Last Position: Teaching Assistant, University of Oklahoma
Years Related Experience: 2 Years

Tan, Hui, Assistant Professor, tenure track, Department of Physical Sciences, annualized rate of \$44,000 for 10 months (\$4,400 per month), effective August 6, 2008.

Ph.D., University of Oklahoma
M.S., Beijing Institute of Traumatology/Orthopaedics
B.S., Hunan Medical University
Last Position: Teaching Assistant, University of Oklahoma
Years Related Experience: 1 Year

Wagner, Richard, Assistant Professor, tenure track, Department of Criminal Justice and Sociology, annualized rate of \$60,000 for 10 months (\$6,000 per month), effective August 6, 2008.

Ph.D., Rutgers University, New Brunswick, NJ
M.A., Pennsylvania State University
B.A., Wagner College, New York, NY
Last Position: Associate Division Chair, Criminal Justice and Sociology,
Chapman University
Years Related Experience: 7 Years

CHANGES:

Ahmed, Syed, Director, Business Research Center and Professor, School of Business, title changed to Director, Business Research Center and Independent Insurance Agents of Lawton, Inc. Endowed Chair, School of Business, effective July 1, 2008.

Glover, Jamie, Director of Community Relations, title changed to Associate Vice President for Enrollment Management. Salary changed to an annualized rate of \$100,000 for 12 months (\$8,333.33 per month), effective July 1, 2008.

Helvey, Aubree, Assistant Professor, School of Business. Title changed to Assistant Vice President for Academic Affairs and Assistant Professor effective June 2, 2008. Salary changed from annualized rate of \$54,025 for 9 months to annualized rate of \$72,000 (\$54,025 faculty, \$17,975 administrative) for 12 months (\$6,000 per month).

Janda, Robert, Associate Vice President for Enrollment Management and Coordinator of Graduate Studies, title changed to Associate Professor, Department of History and Government. Faculty appointment at an annualized rate of \$70,000 for 10 months (\$7,000 per month), effective August 1, 2008.

Oty, Karla, Professor and Interim Dean, School of Science and Technology, title changed to Professor and Chair, Department of Mathematical Sciences. Faculty appointment at an annualized rate of \$65,202 for 10 months (includes \$3,213 chair stipend) (\$6,520.20 per month), effective July 31, 2008.

Vanderslice, Ronna, NCATE Coordinator and Dean, School of Education and Behavioral Sciences, title changed to NCATE Coordinator and Dean, School of Education and Behavioral Sciences and McCasland Foundation Endowed Chair in Educational Leadership, effective July 1, 2008.

Voeltz, Richard, Professor and Chair, Department of History and Government, title changed to Professor, Department of History and Government. Faculty appointment at an annualized rate of \$54,790 for 10 months (\$5,479.00 per month), effective July 30, 2008.

White, Frank, Assistant Professor, Department of Agriculture, title changed to Dr. Joseph H. Mullin Endowed Chair in Agriculture at an annualized rate of \$53,802 for 10 months (\$5,380.20 per month), effective August 11, 2008.

RESIGNATIONS:

Davis, Thomas, Associate Professor, Department of History and Government, May 14, 2008.

Hensley, Julie, Assistant Professor, Department of English and Foreign Languages, May 14, 2008.

Sheridan, Daniel, Assistant Professor, Department of Music, May 30, 2008.

RETIREMENTS:

Brooks, Nancy, Associate Professor, Department of Business, named Professor Emeritus in Business, May 14, 2008.

Courington, John, School of Business, named Professor Emeritus in Business, July 31, 2008.

Lanasa, Philip, Department of Education, named Professor Emeritus in Education, January 10, 2008.

Pazoureck, Rebecca, Department of Psychology and Human Ecology, named Professor Emeritus in Psychology, May 14, 2008.

President Ross recommended the Board of Regents approve the administrative and faculty personnel actions listed above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

LITIGATION – CU

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

NONSUBSTANTIVE PROGRAM CHANGES – CU **CURRICULUM CHANGES – CU** **WESTERN CAMPUS GATEWAY MARKER – CU**

The listed items are identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

NONSUBSTANTIVE PROGRAM CHANGE – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require the changes to be communicated to them for information only. The program modification shown below has been approved by the President, upon recommendation of the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for information only.

PROGRAM: Bachelor of Science in Organizational Leadership

PROPOSED MODIFICATION: Remove admission stipulation that a student cannot have been enrolled as a full-time student for the past year (i.e., remove the following line from the admission requirements: “Have not been enrolled full time for at least one year”).

This was reported for information only. No action was required.

CURRICULUM CHANGES – CU

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee.

<u>Prefix/Number</u>	<u>Title</u>	<u>Comments</u>
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COURSE ADDITIONS

HPET	3012	Psychology of Coaching	
HPET	4512	Theory of Coaching	
PSY	4443	Professional Research in Psychology	
SOCI	4103	Sociology of Religion	
ENGL	4153	Studies in World Literature	
AGRN	4103	Precision Agriculture	
ANIM	3143	Equine Science	
ENSC	3103	Principles of Water Resources	

COURSE MODIFICATIONS

BUS	1113	Introduction to Business	Change in description.
SPED	4413	Teaching Students with Mild/Moderate Disabilities	Change in content.
EDUC	4553	Diagnosis and Remediation of Reading Difficulties	Change in prerequisites.

PE	1281	Fly and Bait Casting (Old) Fundamentals of Fishing (New)	Change in title and description.
ENGL ENGL	2413 2413	The Bible as Literature I (Old) The Bible as Literature (New)	Change in title, description and content.
ENGL PRWR	3013 3303	Nonfiction Prose (Old) Creative Writing Nonfiction (New)	Change in prefix, title, prerequisites, description and number
ENGL ENGL	3713 4143	Victorian Age (Old) Studies in British Literacy History (New)	Change in level, title, description content and number.
ENGL ENGL	4113 4023	The English Novel (Old) Studies in Genre (New)	Change in title, description, content and number.
ENGL ENGL	4213 4013	Chaucer (Old) Major Authors (New)	Change in title, description, content, and number.
ENGL ENGL	4323 4133	The American Renaissance (Old) Studies in American Literacy History (New)	Change in title, description, content and number.
ENGL	4643	Introduction to Old English (Old) Old and Middle English (New)	Change in title, description and content.
ENGL ENGL	4813 3813	Literary Theory (Old) Literary Theory (New)	Change in level, prerequisites, description, content and number.
ENGL ENGL	4992 4993	Capstone (Old) Capstone (New)	Change in credit, description, content and number.
PRWR	2013	Introduction to Creative Writing	Change in description.
PRWR	3003	Techniques of Fiction	Change in description and content.
PRWR	3013	Techniques in Poetry	Change in description and content.
PRWR	3103	Creative Writing: The Short Story	Change in prerequisites and description.
PRWR	3203	Creative Writing: Poetry	Change in prerequisites and description.
PRWR	3403	Creative Writing: The Novel	Change in prerequisites and description.
PRWR	3991-3	Writing Workshop	Change in prerequisites and description.

PRWR	4003	Online Magazine Writing (Old)	Change in title, prerequisites and description.
PRWR	4003	Online Magazine Editing (New)	
PRWR	4961-3	Directed Writing	Change in prerequisites and description.
HIST	3043	Oklahoma History	Change in prerequisites.
HIST	3143	Modern Far East	Change in prerequisites and description.
HIST	4123	American Woman: 1890 to Present (Old)	Change in title, description, content and number.
HIST	4123	American Woman: 1619 to Present (New)	

COURSE DELETIONS

SPED	3713	Introduction to Speech, Hearing, and Language Disorders
SPED	4433	Teaching Students with Severe-Profound/Multiple Disabilities
SPED	4453	Teaching Students with Emotional Disturbance/Behavior Disorders
SPED	4621	Practicum Mild/Moderate Disabilities
SPED	4641	Practicum Severe-Profound/Multiple Disabilities
SPED	4703	Education of the Gifted Child
LIBS	3113	Materials Selection
LIBS	3123	School Libraries
LIBS	3223	Reference Materials
LIBS	4013	Organization of Library Materials
LIBS	4041	Seminar in Library Science
LIBS	4313	Young Adult Literature
PE	1002	Lifetime Sports
PE	1021	Foundations of Physical Activity
PE	1051	Intermediate Gymnastics
PE	1141	Water Safety Instruction (WSI)
PE	1152	Skin and Scuba Diving
PE	1291	Cycling and Hiking

PE	2062	Physical Education Activity
HLTH	4292	Sports Medicine II
HLTH	4392	Sports Medicine III
HPET	4572	Advanced Theory of Coaching Football
ENGL	2423	The Bible as Literature II
ENGL	3123	English Literature of the Sixteenth Century
ENGL	3213	English Literature of the Early Seventeenth Century
ENGL	3513	The American Novel
ENGL	3523	The Contemporary American Novel
ENGL	3533	Contemporary Poetry
ENGL	3613	Romantic Age
ENGL	4123	Modern English Novel
ENGL	4413	Modern American and British Poets
ENGL	4513	English Literature of the Restoration and Eighteenth Century
ENGL	4653	Introduction to Middle English
PRWR	3303	Writing for Children and Young Adults
PRWR	3403	Inspirational Writing
HIST	4113	American Women: 1620-1890

This was reported for information only. No action was required.

WESTERN CAMPUS GATEWAY MARKER – CU

At the March 2008 meeting, the Board of Regents authorized the President or her designee to award and execute contracts not to exceed \$250,000 and any necessary change orders within statutory limitations to construct a landscaped, masonry structure at the northwest corner of the University's campus. Authorization was requested because bids were expected to be received in early May and contracts would need to be awarded before the Board's June 2008 meeting. Actions taken under this authority were to be reported back to the Board.

Sealed bids were opened and read aloud at 4:00 p.m. on May 6, 2008, in accordance with the Advertisement for Bids. The following table summarizes the bids received.

<u>Type of Work</u>	<u>No. of Bids</u>	<u>Low Bidder</u>	<u>Amount</u>
Earthwork	3	Bordwine Development, Inc., Chickasha	\$15,000.00
Landscape and Sprinklers	2	4-D Lawn and Landscape Co., Lawton	\$20,016.96
Concrete	1	Bordwine Development, Inc., Chickasha	\$49,000.00
Masonry	3	Herring Construction, Inc., Lawton	\$85,000.00
Electrical	3	Smith-Dressler Electrical Services, Inc., Wichita Falls, TX	\$9,250.00

Contracts were awarded to each of the low bidders and totaled \$178,266.96. Funding for the project is available from the Oklahoma Higher Education Promise of Excellence Act of 2005.

This was reported for information only. No action was required.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President-Designate Rice said he was pleased to attend his first Regents' Retreat and meeting. Dr. Rice said that his first few months at the University have been exciting and interesting. He thanked Regent Clark for attending his, Dr. Rice's, first RSU Commencement and said that it was a very enjoyable experience. He and the University administration are looking forward to the fall semester and the challenges and opportunities that will be presented.

FISCAL YEAR 2009 BUDGET- RSU

The Budget was distributed to the Regents prior to the meeting.

EXECUTIVE SUMMARY

Rogers State University Budget Request for Fiscal Year 2008-2009

Rogers State University's Budget Request for fiscal year 2008-2009 represents the internal budget building process for the University. Department budgets reflect needs incorporating the University's strategic plan, school and department plans, assessment programs and budget recommendations. The increased offering of bachelor's degrees, capital investment in facilities on the Claremore, Bartlesville, and Pryor campuses, increased tuition rates, technology fees, flat funding in state appropriated monies, and mandatory cost increases are included in the budget. The budget request reflects these significant changes.

Educational and General Budget Summary

The Total Projected Revenue for FY2009 is \$27,622,401 comprised of state appropriations in the amount of \$15,050,842 or 54.5% of the budgeted revenue, tuition in the amount of \$8,493,525 or 30.8%, student fees of \$3,452,928 or 12.5%, reimbursements, contracts, and grants of \$625,106 or 2.3%. These revenue projections incorporated the State Regents for Higher Education allocation of funds and 9.87% increase in resident, 9.89% in non-resident tuition, and a 9.8% increase in services fee.

The Total Projected Expenditures for FY2009 is \$30,280,676 and is allocated as follows:

Instruction is budgeted \$13,614,620 or 45.0%, public service \$786,763 or 2.6%, academic support \$2,712,616 or 9.0%, student services \$3,442,766 or 11.4%, institutional support \$3,203,024 or 10.6%, operation and maintenance of plant \$4,215,137 or 13.9%, and scholarships \$2,305,750 or 7.6%.

Major expenditure increases reflect the desire to hire new faculty, the retention of outstanding faculty, the cost of health insurance, increased contribution to Teachers' Retirement System, increased operating cost such as utilities, gasoline, risk management insurance, operating cost of the Student Services Center, and scholarships.

Academics continue to receive increased funding in order to fill faculty positions, to attract the most qualified faculty, and to provide an excellent environment for learning.

Public service activities provide the community various resources, services, and expertise within the University in order to improve the quality of life of the community and to assist in economic development efforts. The budget includes new funding for RSU Public Broadcasting and the therapeutic riding program.

Student services expenditures reflect the University's concern for student development outside the classroom in the areas of social activities, cultural development, counseling, career guidance, and athletics. Student services and activities for students will be expanded this year with the opening of the Student Services Center. Students will have expanded recreational and food services opportunities. Computer labs will be available twenty-four hours a day, seven days a week and will have access to a study lounge.

In our continuing commitment to maximize funds allocated to academics, our administrative costs percentage dropped from 14.5% in FY02, 13.9% in FY03, 13.8% in FY04, 12.5% in FY05, 11.9% in FY06, 10.9% in FY07, 11.4% in FY08, to 10.6% in FY09, and remains below the 16% cap requirement of the State Regents.

Operation and Maintenance of Plant has funding to accomplish the task of routine maintenance and repairs. Significant increases in the budget are due to rising costs for utilities, gasoline prices, and for janitorial services. The new Student Services Center will open in January and the budget includes operating cost that was not funded by the state.

Scholarships for students in the form of tuition waivers and scholarships have increased from \$584,051 in FY03 to \$2,305,750 in FY09 and tuition waivers remain within the 3.5% of budget requirement of the State Regents for Higher Education. Scholarships and tuition waivers increased from last year by \$315,750 or 16%. The Presidential Leadership and Honors programs continue to increase.

Significant to meeting the projected expenditures for the next fiscal year, is the use of prior year reserve funds in the amount of \$2,508,275. The majority of the money is budgeted for unfilled faculty and staff positions and to offset the lack of additional state appropriated funding. We anticipate part of this amount to be recaptured during the fiscal year through expanded recruiting efforts, increased enrollments and conservative spending patterns demonstrated by the University staff.

However, this does reflect the need of continued funding by the legislature to implement the four-year degree granting status of the University during the next legislative session.

The projected unobligated reserve balance for June 30, 2009 is \$1,901,970. This amount is 6.28% of budgeted expenditures compared to \$2,080,411 or 7.36% for the FY08 budget.

Educational and General Budget Part II Summary

Important to the University is the additional funding of federal monies, grants and other outside sources of revenue to enhance the quality of student learning.

The Total Projected Expenditures for FY09 Educational and General Budget Part II is \$8,000,000 and is allocated as follows:

Instruction is budgeted for \$691,687 or 8.7%, public service \$3,467,330 or 43.3%, academic support \$649,340 or 8.1%, student services \$2,951,670 or 36.9%, and scholarships \$239,973 or 3%.

President-Designate Rice recommended the Board of Regents approve the Operating Budget for Fiscal Year 2009 as presented.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

TUITION RATES FOR FISCAL YEAR 2009 – RSU

According to current statutes and current methodology for establishing rates for tuition and fees, the University started the process of communication with student government organizations and other student groups concerning the possible need to increase resident and non-resident tuition effective Fall Semester 2008.

Students have been briefed that the additional funds will be used to offset increased operating costs, mandatory cost increases, new degree programs, employment of qualified faculty, and increased scholarships.

President-Designate Rice requests the Board of Regents approve an increase in resident and non-resident tuition per credit hour by an approximate amount of 9.9 percent of the current academic year rates for resident tuition and 9.9 percent of the current academic year rates for non-resident tuition beginning Fall semester 2008. A fulltime resident student (30 credit hours/year) will pay approximately \$246.00 in additional tuition next year. If approved, these new rates will be submitted to the Oklahoma State Regents for Higher Education for final approval at their June 26, 2008 scheduled board meeting.

Establishment of the resident guarantee rate complies with House Bill 2103 which requires a rate of no more than 115% of the resident rate for tuition for a student enrolling at Rogers State University for the first time.

President-Designate Rice requests the Board of Regents eliminate a separate resident tuition and non-resident tuition rate for Nursing classes. Nursing classes will be charged the same proposed resident and non-resident tuition rates as other students. Any reduced revenue for the program will be offset by a special academic instruction fee to be considered by the Oklahoma State Regents for Higher Education for final approval at their June 26, 2008 scheduled board meeting.

President-Designate Rice recommended the Board of Regents:

- I. Approve the proposed resident and non-resident tuition rates, effective Fall Semester 2008.

	Resident	Resident-Guarantee	Non-Resident
Current	\$82.75	NA	\$165.50
Proposed	\$90.95	\$104.55	\$181.90

- II. Approve the elimination of a separate resident and non-resident tuition rate for the Nursing classes, effective Fall Semester 2008.

	Resident	Non-Resident
Current	\$97.75	\$195.50
Proposed	0	0

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

FEES REQUEST FOR FISCAL YEAR 2009 – RSU

In accordance with policy established by the Oklahoma State Regents for Higher Education, requests for changes in fees will be considered by the State Regents one time each year. The State Regents will consider the proposed student technology services fee at their June 26, 2008 board meeting.

Students have been briefed that the additional funds will be used to enhance technology and to provide technology support for instruction and in laboratories.

President-Designate Rice requests a change in the Student Technology Services Fee. The institution currently is charging \$7.00 per credit hour. This fee was last adjusted in the fall of 2003. Rogers State University is requesting changing the fee from \$7.00 per credit hour to \$11.60 per credit hour.

A fulltime resident student (30 credit hours/year) will pay approximately \$138.00 in additional fees next year. If approved, these rates will be submitted to the Oklahoma State Regents for Higher Education for final approval at their June 26, 2008 scheduled board meeting.

President-Designate Rice recommended the Board of Regents approve the following change in fees to be effective for Fall 2008.

Student Technology Services Fee

Current	\$ 7.00
Proposed	\$ 11.60

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

AWARD CONTRACT FOR BAIRD HALL SITE WORK – RSU

The contract award for site work is the beginning of the construction of a new classroom and renovation of Baird Hall previously approved by the Board of Regents on March 26, 2008. After the site work is completed by the end of September, the institution will bid other phases of the project this fall.

The Architectural Design Group (ADG), Oklahoma City, and Associate Architect TWO Architecture, Tulsa, are the architects for the project. Trigon General Contractors and Construction Managers, Inc., Tulsa, will be the construction managers for the project.

The project will be advertised and bids opened on July 2, 2008 at 2:00 p.m. in Meyer Hall, Claremore, Oklahoma.

State statutes allow change orders to be issued for up to 15 percent cumulative increase in original amount of the project costing \$1,000,000 or less. Board approval of this project will authorize the President or his designee to sign the contract and will allow issuance of change orders of up to 15 percent of the contract amount and within budgetary limitations. The contract amount and authorized maximum change orders total \$400,000.

Funding for this project will consist of University funds and bond funds from the Oklahoma Higher Education Promise of Excellence Act of 2005.

President-Designate Rice recommended the Board of Regents:

- I. Authorize the President to proceed with the bid process and to award a contract not to exceed \$400,000 to the low bidder for site work on the Claremore Campus; and
- II. Authorize the President or his designee to sign the contract and any necessary change orders during the project within statutory and project budget limitations up to a maximum project cost of \$400,000.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

AWARDING OF CONTRACT FOR FIRE PUMP & SUPPRESSION SYSTEM – BARTLESVILLE – RSU

The University is in need of additional classrooms and laboratories in Bartlesville.

Before the desired space can be utilized and to comply with safety requirements, the fire marshal required the area to have a sprinkler system. Flynt & Kallenberger, Inc., consulting engineers, designed the scope of work and specifications and estimated the project to cost \$264,530.00.

The project was advertised and the bid opening was scheduled on May 21, 2008 at 2:00 p.m.

President-Designate Rice recommends Mac Systems as the successful bidder. State statutes allow change orders to be issued for up to 15 percent cumulative increase in original amount of the project costing \$1,000,000.00 or less. Board approval of this project will authorize the President or his designee to sign the contract and will allow issuance of change orders of up to 15 percent of the contract amount and within budgetary limitations. The contract amount and authorized change orders total \$258,750.00.

Funding of this project is available and substantial completion of the work is scheduled by November 1, 2008.

President-Designate Rice recommended the Board of Regents:

- I. Award a contract in the amount of \$225,000 to the low bidder, Mac Systems, Inc., Tulsa, Oklahoma, for the Bartlesville Building Fire Pump Suppression System; and
- II. Authorize the President or his designee to sign the contract and any necessary change orders during the project within statutory and project budget limitations up to a maximum project cost of \$258,750.00.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PLAN FOR FISCAL YEAR 2009 – RSU

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit has developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix in order to develop an audit plan. Based upon the analysis performed and the resources available, we believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for Fiscal Year 2009 has been discussed with the Finance and Audit Committee and includes 6 audits out of a total Audit Universe of 31 departmental and functional audits. In addition, approximately 14% of available audit time will be devoted to information technology auditing.

Any proposed changes to the plan will be discussed with the Finance and Audit Committee.

Special projects and post-audit reviews will be performed when necessary. Internal audits may be performed on an unannounced basis.

President -Designate Rice recommended that the Board of Regents approve the annual audit plan for 2008-2009.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTION(S) – RSU

APPOINTMENTS:

Djayanbaev, Djalaladine, Assistant Professor of Mathematics, annual rate of \$42,000 (\$4,200 for 10 months), tenure track position effective August 1, 2008.

M.S., Kyrgyz State University, Bishkek, Kyrgyzstan
Ph.D., Kyrgyz National Academy of Sciences, Bishkek, Kyrgyzstan
Years Related Experience: 10 years
Last Position: Visiting Assistant Professor, University of Montana

Saffarian, Massood, Associate Professor of Accounting, annual rate of \$60,000 (\$6,000 for 10 months), tenure track position effective August 1, 2008.

B.Sc., Iran
M.Sc., Oklahoma State University
Ph.D., Oklahoma State University
Years Related Experience: 7 years
Last Position: Associate Professor, Northwestern Oklahoma State University, Enid

White, Joel, Assistant Professor of Sport Management, annual rate of \$45,000 for 10 months, tenure track position effective August 1, 2008.

M.B.A., Ohio University
B.A., Brigham Young University
Last Position: Instructor, University of Northern Colorado, Greeley, CO.
Years Related Experience: 2 Years

Zimmermann, Craig, Assistant Professor of Biology, annual rate of \$43,500 for 10 months, tenure track position effective August 1, 2008.

B.S., Louisiana State University
M.S., University of Georgia
Ph.D., University of Tennessee
Last Position: Post-Doctoral Associate, Texas Tech University, Lubbock, TX
Years Related Experience: 5 years

CHANGES:

SCHOOL OF MATHEMATICS, SCIENCE, & HEALTH SCIENCES

Martin, Keith, Ph.D., Dean, \$84,000.00, 12 month appointment, July 1, 2008.

Department of Health Sciences

Diede, Nancy, MSN, Department Head, \$78,000, 12 month appointment, July 1, 2008.

SCHOOL OF BUSINESS & TECHNOLOGY

Department of Applied Technology

Gardner, Roy, Ph.D., Department Head, \$97,143.00, 12 month appointment, July 1, 2008.

SCHOOL OF LIBERAL ARTS

Department of History & Political Science

Hicks, Kenneth, Ph.D., Department Head, \$62,914.50, 12 month appointment, July 1, 2008.

Department of Fine Arts

Moeller, Gary, M.F.A., Department Head, \$72,182.00, 12 month appointment, July 1, 2008.

Department of English & Humanities

Thompson, Gregory, Ph.D., Department Head, \$48,125.00, 12 month appointment, July 1, 2008.

RESIGNATION(S):

Hulathdwwa, Yasoma, Ph.D., Assistant Professor, Department of Biology, May 31, 2008.

Reed, Dawn, Head Softball Coach/Senior Women's Administrator, Instructor, Department of Business, May 30, 2008.

Sellers, Tommy, M.A., Instructor, Department of Business, May 31, 2008.

RETIREMENT(S):

Wiley, Joe, President, July 1, 2008. Correction of date only.

SABBATICAL LEAVE(S) OF ABSENCE:

Taylor, Quentin, Associate Professor, Department of History & Political Science, sabbatical leave of absence with full pay, August 1, 2008 through December 31, 2008. Sabbatical Leave is requested in order to provide Dr. Taylor the opportunity for research and scholarly activity. The contract between, Rogers State University, Quentin Taylor and Liberty Fund, Inc. will be entered into for the period of August 1, 2008 through May 31, 2009. Liberty Fund, Inc. will reimburse RSU for Taylor's regular salary and benefits, including Social Security, Medicare taxes, retirement, medical insurance and expenses per agreement.

President-Designate Rice recommended the Board of Regents approve the academic and administrative personnel actions listed above.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

LITIGATION – RSU

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

AMENDMENT TO THE SUPPLEMENTAL RETIREMENT PLAN FOR ROGERS STATE UNIVERSITY

The purpose of the proposed amendment is to conform the actuarial assumptions of the Plan with those of the Oklahoma Teachers Retirement System. The actuaries for the Plan have stated that the proposed amendment would not have a material effect on the cost of the Plan.

It is recommended that the Board of Regents authorize the Vice President for Executive and Administrative Affairs to (i) execute on behalf of the University the attached amendment to the Supplemental Retirement Plan for Rogers State University (the "Plan") to be effective January 1, 2008; and (ii) take any necessary actions to implement such amendment.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

The meeting was adjourned for the day at 5:06 p.m.

The meeting reconvened on June 25 at 9:09 a.m. with all Regents present.

THE UNIVERSITY OF OKLAHOMA**REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Boren opened his remarks by saying that, while final numbers are not complete, this has clearly been the best year in the history of the University for private fundraising. We have now topped the \$170 million mark in terms of cash that has actually come into the University. When pledges and bequests are added to that figure, the final number will be somewhere above \$225 million, maybe as high as \$250 million. The administration does realize these are some unusual circumstances with donors who are escalating their pledges for endowed chairs and professorships so that the Legislature's deadline for one-to-one matching funds can be met. He was also very pleased to announce another milestone in the scholarship campaign, revealing that the drive has crossed the \$130 million mark. This was a five year, \$50 million campaign and it still has about 18 months left to go. This is especially significant as this year the University received virtually no new monies from the State and had about \$23 million in increased costs. The good news is that the University has been able to increase scholarships at a faster rate than tuition and fees have been rising. Five years ago the University was giving 4600 privately funded scholarships and now the number is above 8600, in terms of the number of students we are able to help, including middle income students, many of whom are targeted through the Sooner Heritage Scholarships. The President also announced the bittersweet news that General Counsel Joe Harroz will be entering the private sector as CEO of a publically traded company. Stepping in as interim General Counsel, if the Board approves the appointment, will be another OU graduate, Anil Gollahalli, currently Vice President for Technology Development. President Boren announced two dean appointments as well. Rich Taylor, who returned to the University as Director of the Weitzenhoffer Musical Theatre Department, will become Interim Dean of the Weitzenhoffer Family College of Fine Arts as Dean Enrico returns to his teaching position. Greg Kunesh will be coming out of retirement for a brief period to lead the Musical Theatre program again. The President was very pleased to announce that, at a critical time for the College of Architecture, Charles W. Graham has been unanimously recommended by the search committee and others involved to become the new dean of that College. He comes at a time when the faculty, staff and students of the College will be bonding, during the renovation of the building that houses the program and while the College is temporarily relocated to quarters on Main Street in Norman. He is a forensic architect who comes to the University from Texas A&M, where he was a founding member of the National Consortium of Housing Research Centers. Forensic architects are called to determine why man-made structures collapse.

MINUTES

Regent Bell moved approval of the minutes of the regular meeting held on May 8, 2008 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

NEW PROGRAM APPROVAL – MASTER OF SCIENCE IN CLINICAL AND TRANSLATIONAL SCIENCE – HSC

To complement the mission and research strategic plan of the Health Sciences Center (OUHSC), address the regional and national need for additional independent clinical and translational research investigators, and to satisfy the training requirements of the National Institutes of Health's (NIH) Clinical and Translational Science Award (CTSA) mechanism, the creation of a Master of Science program in Clinical and Translational Science is being proposed. The program will be directed through the OUHSC Graduate College. The goal of the interdisciplinary program is to prepare health professionals to become competent in the methodological foundations and conduct of clinical and translational research. The target audience includes junior faculty, residents, and fellows with a professional doctoral degree, including, but not limited to, an M.D., D.D.S., Pharm.D., Doctorate of Nursing, Doctorate of Physical Therapy, or Doctorate of Rehabilitation, who are interested in becoming productive, independent clinical and translational research investigators.

The curriculum consists of didactic study, an experiential practicum, and a mentored research project to be completed over 6 semesters. Program requirements result in a total of 33 credit hours, including 18 core course credit hours (7 courses), 6 elective credit hours (2 courses), and 9 research credit hours. Participants will develop competencies related to principles of qualitative research methods, quantitative research methods, clinical and translational research process and design, informatics, effective oral and written communication, human research ethics and responsible conduct of research, cultural competency, research management, and professionalism and career development.

MS in Clinical and Translational Science 33 Credit Hours Required for Degree	
Core Curriculum (18 credit hours)	
CTS 5143	Foundations of Clinical Research
CTS 5133	Foundations of Translational Research
BSE 5013	Application of Microcomputers to Data Analysis (SAS)
BSE 5113	Principles of Epidemiology
BSE 5163	Biostatistics Methods I
CTS 5221	Practicum in Cross-Cultural Research
CTS 5112	Grants Management
Electives (6 credit hours)	
Research Hours (9 credit hours)	
CTS 5980	Research for Master's Thesis

The faculty, physical facilities, and instructional equipment necessary for this new program are in place and there will be little additional costs associated with this new degree. Oversight of the curriculum will occur through an Executive Committee and an Advisory Committee.

President Boren recommended that the Board of Regents approve the new program proposal for a Master of Science in Clinical and Translational Science in the Graduate College at the Health Sciences Center.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

APPOINTMENT OF THE COLLEGE OF MEDICINE ADMISSIONS BOARD – HSC

Regents' policy provides that the Admissions Board of the College of Medicine is composed of:

- 10 members of the full-time faculty
- 10 members of the volunteer faculty
- 10 members of the student body of the College of Medicine
- 20 members selected from throughout the State to include four physicians from each of the five Congressional Districts

The slate of nominees for 2008-2009 is attached hereto as Exhibit B. The community physician nominees for the five congressional districts were solicited from the Oklahoma State Medical Association. All nominees have agreed to serve and are willing to participate in an orientation meeting. There is an alternate list to accommodate any attrition or interview needs during the year. The nominations have been approved by the Executive Dean of the College of Medicine and the Senior Vice President and Provost.

President Boren recommended that the Board of Regents approve the individuals named above be appointed to the College of Medicine Admissions Board for 2008-2009. He also recommended approval of the alternates proposed.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

JOURNAL AND DATABASE SUBSCRIPTIONS FOR THE ROBERT M. BIRD LIBRARY – HSC

Journal and database subscriptions are required by the Robert M. Bird Health Sciences Library to provide electronic resources to faculty and students. The specific group of subscriptions required by the Library is not available from other sources. The actual cost for the annual journal subscription last year was \$322,064. Projected costs for FY09 include a 10% increase for electronic journals and books, which is the standard national trend. Actual expenditure for the database last year was \$230,828. A 28% increase is projected for FY09 and is due to new available databases as well as improved resources.

Funding has been identified, is available and set aside within the Library operations budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$649,730 to Ovid, Inc., of Salt Lake City, Utah, on a sole source basis, for the one-year period beginning July 1, 2008, for journal and database subscriptions.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

REVISIONS TO THE FACULTY HANDBOOK – HSC

The last revision to the Health Sciences Center Faculty Handbook was in 2003. Provost Ferretti appointed a campus-wide committee to review the handbook and propose revisions. The committee was composed of two faculty members nominated by the Faculty

Senate, two deans, representatives from Legal Counsel, and was chaired by a member of the Provost's staff. The proposed revisions, in most cases, are to clarify procedures, or bring policies in line with current practice. Other revisions were editorial in nature as sections were moved to improve the logical flow of the document.

The proposed revisions attached hereto as Exhibit C have been reviewed and approved by the Faculty Senate Executive Committee and the HSC Deans' Council. All HSC faculty members were given access to an electronic copy of the proposed handbook revisions and provided an opportunity for input. Additions are noted by underline and deletions by strike-through.

Brief descriptions of the more significant changes to Section 3 – *Faculty Personnel Policies* and Appendix C – *Academic Misconduct Policy*, are noted below with the complete sections attached for review and approval.

Section 3.3.8 (a) (b) (c) Notification of Non-Reappointment of Tenure Track or Consecutive Term Appointment - The required notice of non-reappointment for this group of Regular Faculty has always been stated in a certain number of months, however, the notification was also tied to specific dates. For instance, in (a) if a faculty member in their first year of appointment was not going to be renewed, notification had to be submitted by March 1. In addition, (a) also stated, "if the first appointment terminates at a time other than the end of the academic year, notice must be given at least three months before the end of the appointment period."

At the Health Sciences Center, faculty members are hired throughout the academic year, and therefore do not have a standard start and end date, such as August 15 through May 15. A change was made to remove the March 1st date, and retain the more important/relevant language of "at least three months notice." The same action was taken for 3.3.8 (b) and 3.3.8 (c) with retention of the notice language of (b) "at least six months notice" and (c) "at least 12 months notice". This change continues to ensure that HSC faculty members receive proper and fair notice when an appointment is not going to be renewed.

Section 3.9.3 Pre-tenure Period – HSC policy states the pre-tenure period will be six (6) years. However, the long-standing practice has been to prepare and submit the tenure dossier by the fall of that sixth year in order for the tenure approval process to be completed by the end of the sixth year. Inadvertently, this practice was denying the faculty member one full year of "pre-tenure" before tenure consideration. This was remedied by stating that the dossier must be submitted no later than the fall of the seventh year. This provides the faculty member with a full six year pre-tenure period, as stated in the policy. This change was made at the request of various Department Chairmen and faculty members.

Section 11.2.3 APPENDIX C – Academic Misconduct Policy – Admonition –The HSC policy is being amended to include a preliminary step in the Misconduct Policy that has been successfully utilized on the Norman campus for many years entitled "admonition." This process allows the instructor some leeway in determining if the AM incident can be handled more as an instructional rather than a disciplinary matter.

Under certain prescribed steps, the instructor can elect to reduce a student's grade and/or require additional remedial academic work without first filing a formal charge of AM. The admonition process ONLY applies to assignments or exams that do not involve a semester-long activity and when the incident in question is not of an egregious nature. Admonition MAY NOT be used relative to a final exam, a term paper or project, an examination that determines the status of graduate students (qualifying, candidacy, general, comprehensive and certification exams and defenses of theses or dissertations), a master's thesis or a doctoral dissertation.

President Boren recommended that the Board of Regents approve the revisions to the Health Sciences Center Faculty Handbook as proposed.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS – HSC

The University of Oklahoma Health Sciences Center (OUHSC) receives revenue from a variety of sources. One such source is third-party vendors who pay the University in return for providing professional services. The following is a list of contracts with outside vendors for professional services performed by OUHSC faculty.

Renewal – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center

OUHSC will provide Locum Tenens Certified Registered Nurse Anesthetists for anesthesia services. The agreement was received April 24, 2008, and OUHSC signed it on April 29, 2008. We are waiting on a fully executed original from OU Medical Center. The agreement is for \$320 more than the previous year.

Renewal – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center

OUHSC will provide Pediatric Intensivist (Moonlighting) for Pediatric Intensive Care Unit. The Intensivist will provide leadership, care coordination, and daily reviews of PICU patient requirements. The agreement was received and signed on March 19, We received a fully executed agreement on April 2, 2008. The agreement is for \$32,160 more than last year.

New – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center

OUHSC will provide Medical Director services for the Electro Physiology Laboratory. The agreement was received March 28, 2008, and OUHSC signed it on the same day. The agreement was fully executed on March 31, 2008.

President Boren recommended that the Board of Regents approve the professional service agreements for The University of Oklahoma Health Sciences Center as listed.

Renewal – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center College of Medicine/Anesthesiology Term of Agreement 06/01/08 to 05/31/11 Professional Service Agreement	\$1,838,000/yr
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Renewal – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center College of Medicine/Pediatrics Term of Agreement 03/21/08 to 03/20/09 Professional Service Agreement	\$272,160
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New – HCA Health Services of Oklahoma, Inc. d/b/a OU Medical Center College of Medicine/Cardiology Term of Agreement 04/01/08 to 03/31/10 Professional Service Agreement	\$172,800/yr
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Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

FAMILY PLANNING HEALTH CENTER SERVICES – HSC

In October 2006, the Board approved an initial contract to Variety Health Center for the Obstetrics and Gynecology (OB/GYN) department, College of Medicine, Health Sciences Center campus. OB/GYN has established a relationship and mutual commitment with Variety Health Center, a community service facility, to provide care for under-served persons in the community. This relationship has enabled OB/GYN to continue to fulfill its departmental mission of providing high quality medical services to the women of the state of Oklahoma, regardless of their ability to pay. The contract has been renewed annually; with the current term due to expire June 30, 2008.

OB/GYN expanded its patient care program in November 2006 at the Variety Health Center location to include a full-time midwife and an ultrasound technician, in addition to the current physician coverage. The Variety Health Center practitioners and staff provide patient antepartum and postpartum care under the management of OU Physicians, patients are assigned to HSC OB/GYN as their primary care obstetrician and delivery services are provided by OU Medical Center. OB/GYN continues to provide specialized care programs to its patients, including maternity and consultative physician's services that will enhance educational opportunities in patient management for its medical students and residents.

Under the agreement, Variety Health Center provides the clinic facilities and staff support necessary for OB/GYN to provide services to patients at a location convenient to their homes or work. Such staff support will include but is not limited to medical assistants, translators, social workers, nurse practitioners, as well as ancillary staff to post-partum clinic visits. The current agreement effective July 1, 2008, anticipates increased patient volume and related services.

Funding has been identified, is available and set aside from the clinical operating budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in an amount not to exceed \$850,000 to Variety Health Center of Oklahoma City, on a sole source basis, to provide clinic facilities, staffing and related support for the Obstetrics and Gynecology Department, for the one-year period beginning July 1, 2008.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

DRUG SCREENING POLICY FOR STUDENTS IN CLINICAL PROGRAMS – HSC

A key component of the Health Sciences Center professional programs is the placement of students at clinical facilities to meet the clinical experiential requirements of the respective curricula. Many clinical practice settings (such as hospitals, clinics, and home and community health settings) are required by their accreditation agency, Joint Commission on Accreditation of Healthcare Organizations (JCAHO), to provide a drug screening for security purposes on individuals who supervise care, render treatment, and provide services within the facility. As a result, many clinical facilities have adopted policies requiring drug screening for their employees and those working in their settings, including students in the facility as part of a clinical rotation. These same clinical facilities have also been requiring criminal background checks on students in their facilities for the past several years.

The intent of this drug screening policy, attached hereto as Exhibit D, is to provide a framework within which the Health Sciences Center colleges can meet the requirements of its clinical affiliates to place only those students with a clear drug screen in those clinical rotation

sites. This policy will go into effect Fall 2008 for enrolled students and in Spring 2009 for admitted applicants. The policy was developed by the Office of the Senior Vice President and Provost in concert with the OUHSC colleges.

President Boren recommended the Board of Regents approve a Drug Screening policy for Health Sciences Center students enrolled in programs with clinical rotations at health care facilities that now require drug screening for the program(s) as a condition of the facility's educational affiliation agreement with the University.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

CLINIC INFORMATION SYSTEM – HSC

The College requires a unified system for more consistent and accurate reporting of accounts receivable, and operating policies and protocol. A single billing system will enable the College to segregate duties, provide better system access limits and avoid duplication of support resources and other associated maintenance costs.

Acquisition of a single billing system will replace aged equipment and provide a clinical billing system utilizing the latest technology necessary for key business and operational functionalities to sustain future clinical operations. Implementation of the clinical billing system will include the addition of a college-wide clinic information system, electronic dental records and clinical grading as well as digital radiography features. The proposed information system will allow the College of Dentistry to consolidate and manage clinical information and provide consistent practices within the College.

In response to a competitive solicitation, the following bids were received:

Exan Enterprises, Inc.	Port Coquitlam, British Columbia
General Systems Design Group, Inc.	Albany, Oregon

The evaluation committee comprised the following individuals:

Kenneth Coy, Associate Dean, Dentistry
Michael Ferguson, Associate Dean for Finance, Dentistry
Linda K. Johnson, Senior Buyer, Purchasing
Sharukh Khajotia, Professor, Restorative Dentistry, Dentistry
Kathy Miller, Associate Professor, Clinic Operations, Dentistry
Scott Newhouse, LAN Analyst V, Dentistry
Jeanne Panza, Assistant Dean for Clinics, Dentistry
Tammy Vogt, Administrator, Clinic Operations, Dentistry
Ellen Ware, Business Manager, Dentistry
Dr. Stephen Young, Dean, Dentistry

The evaluation criteria were: price, user base, system design/functionality, support and maintenance, customization and flexibility.

The results of the evaluation were as follows:

(Weighted score 1-5, 5 being highest)

	Weight	Exan Enterprises, Inc.	General Systems Design Group, Inc.
Price	30%	2	5
User Base	20%	5	2
System Design/Functionality	30%	4	3
Support & Maintenance	10%	4	2
Customization & Flexibility	10%	4	2
Score		3.6	3.2
Price		\$821,750	\$353,000

The evaluation team determined that an award to Exan Enterprises, Inc., of Port Coquitlam, British Columbia, the best value bidder, represents best value to the University. Despite the higher cost, the team concluded that the overall system design and available functionality, ability for data customization, and large dental school user-base of the Exan system, better met all the requirements of the RFP and provided a more viable long-term solution for a multi-specialty practice.

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and set aside within the Clinical Operating budget.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to award a contract in the amount of \$821,750 to Exan Enterprises, Inc. of Port Coquitlam, British Columbia, the best value bidder, for a clinic information system, which includes software, licenses, installation, support, and implementation, for the one-year period beginning July 1, 2008 and to include annual updates for three additional one-year periods.
- II. Authorize the President or his designee to submit the above acquisition for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and

- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

GE/IDX SOFTWARE MAINTENANCE – HSC

At the July 2000 meeting, the Board of Regents approved the University's initial purchase of the IDX hardware, software, and consulting services. Approval for ongoing maintenance is requested annually.

IDX (now a wholly-owned subsidiary of General Electric Company) is the sole source provider of software license maintenance support for all GE/IDX professional practice management system applications. Since the initial purchase of the system, OU Physicians has used the GE/IDX system to manage patient scheduling and accounts receivables. GE/IDX remains the leading software provider to the academic and non-academic physician market. This database platform allows growth in the clinical practice volumes by utilizing existing software licenses and adding new users as required. OU Physicians currently utilizes 412 user licenses.

Continued renewal of the software maintenance is necessary to maintain the patient scheduling, billing and reporting operations on behalf of over 500 physicians in the OU Physicians department. Cost for the software maintenance continues to be fair and reasonable based on the substantial financial investment in the software and hardware system and the critical responsibility to maintain and upgrade the current clinical practice management and billing system.

Funding has been identified, is available and set aside within the OU Physicians operational budget.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$566,008 to GE Healthcare IITS USA Corporation (GE/IDX) of Burlington, Vermont, on a sole source basis, to provide software maintenance for the one-year period beginning July 1, 2008.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

PHONE SWITCH SOFTWARE SUPPORT & MAINTENANCE – HSC

The Health Sciences Center Information Technology Department self-maintains the Avaya phone switch equipment on the Health Sciences Center (HSC) campus, and has historically outsourced only the annual hardware maintenance. When the HSC campus upgraded the phone switch in May 2006, that acquisition included two years of software licenses and upgrades, which are now expiring. During the renewal negotiation, Avaya advised that hardware maintenance, software support, and upgrades have been discontinued as separate items and are now replaced with a combined offering. The final negotiated price covers three years of combined maintenance, support and upgrades for both the phone switch and the voice mail system at the annual cost of \$416,854, plus related one-time hardware and professional services totaling \$103,168. Avaya is offering this special pricing only through Xeta Technology, the Avaya re-seller of record for the HSC campus since 2006.

Funding has been identified and, is available within the IT Digicom Service Unit operating budget.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$520,022 to Xeta Technology, of Broken Arrow, Oklahoma, on a sole source basis, for maintenance, support and software upgrades of the Avaya phone switch and voice mail systems, on the Health Sciences Center campus, for the one-year period beginning July 1, 2008, with the option to renew at equivalent pricing for two additional one-year periods.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

DNA SEQUENCER – HSC

The ultra-highthroughput DNA sequencer is a next-generation system that will allow the Department of Microbiology and Immunology to collect up to one gigabase of DNA sequence per run compared to more conventional DNA sequencing systems. A second type of ultra-highthroughput DNA sequencer is located in the Stephenson Research Center on the Norman campus and is complementary with the Applied Biosystems system in terms of the data provided. With this complementary nature, the two systems will enable University principal investigators to provide the best mix of DNA sequencing technology. Additionally, the department and college will have the ability to offer this DNA sequencing service to off-campus users with the anticipated revenue used to offset departmental costs.

In response to a competitive solicitation the following bids were received:

Applied Biosystems	Foster City, California
Illumina, Inc.	San Diego, California

The evaluation committee comprised the following individuals:

Dr. David W. Dyer, Professor, Department of Microbiology/Immunology
Lisa Merrell, Buyer, Purchasing

The evaluation criteria were: meeting specifications and price.

The results of the evaluation were as follows:

Supplier	Met Specifications	Cost
Applied Biosystems	Yes	\$520,800
Illumina, Inc.	Yes	\$540,000

The evaluation team determined that award to Applied Biosystems, of Foster City, California, the low bidder, met the required specifications of the RFP and represents best value to the University.

Funding has been identified, is available, and set aside within the sponsored program account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$520,800 to Applied Biosystems of Foster City, California, the low bidder, for an ultra-highthroughput DNA sequencer.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ELEVATOR MAINTENANCE – HSC

The current contract for elevator maintenance on the HSC campus was competitively awarded in 2006 but the annual amount was less than the amount requiring the Board's approval. Recent additions of building locations including the newly acquired Harold Hamm Oklahoma Diabetes Center have increased the annual expenditures for the campus elevator contract.

Funding has been identified, is available and set aside within the HSC Site Support operational budget.

President Boren recommended the Board of Regents authorize the President or his designee to execute a contract renewal in the amount of \$136,698 to Otis Elevator Co. of Oklahoma City, the low bidder, to provide elevator maintenance for the Health Sciences Center campus, for the one year period beginning July 1, 2008, with option to renew for one additional one-year period at same pricing.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

LEASE OF LAND – HSC

Oklahoma's cancer patients and their families, many of whom travel many miles to receive their care, need convenient, affordable and comfortable residential lodging while undergoing cancer treatment. The University of Oklahoma Health Sciences Center has an extraordinary window of opportunity to provide for this need by establishing the first and only residential lodging facility in the nation that co-locates housing for adult and pediatric cancer patients. This ground lease is intended to facilitate this need in close proximity to the OU Cancer Institute (OUCI).

Ally's House, an Oklahoma City-based foundation dedicated to supporting pediatric cancer patients and families, and the American Cancer Society (ACS), a nationally-established organization dedicated to fighting cancer, have each expressed interest in supporting residential lodging facilities for cancer patients and families in Oklahoma. Approval by the ACS National Board of Directors requires submission of a long-term land agreement with its proposal. Once approved, the ACS will fundraise at both the national and local levels to fund their facilities.

Ally's House expects to construct and operate an 8-10 room lodging facility for pediatric cancer patients. The American Cancer Society has expressed interest in constructing and operating a Hope Lodge with 30-35 rooms to accommodate adult cancer patient needs. A third building is also planned for shared services and administrative offices. The University intends to execute a sublease with each entity, the terms of which will flow down from the lease it enters into with the Presbyterian Health Foundation. It is expected that approval of all architectural and landscaping elements will be secured from the University, Presbyterian Health Foundation, and Oklahoma City Urban Renewal Authority.

The University administration recommends that it be authorized to execute a 50-year terminable lease of 3.5 acres from the Presbyterian Health Foundation for an amount not to exceed \$30,000 per year, contingent upon successful negotiation of a sublease of the property by the University to the American Cancer Society and Ally's House. Funding for this lease will be secured through private endowments to the University. The 3.5 acres bordered by N.E. 8th Street, N.E. 7th Street, Phillips Avenue (4 lanes to be extended south from N.E. 8th to N.E. 6th by Oklahoma City), and Laird Street has been identified for this lease. A map showing the location of the property is attached hereto as Exhibit E.

This action is recommended by Dr. Mannel, OUCI Director. The University administration recommends approval of the actions identified above.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to negotiate and execute a ground lease of approximately 3.5 acres from the Presbyterian Health Foundation for an amount not to exceed \$30,000 per year to be secured by a private endowment. The ground lease will be contingent upon successful negotiation of a sublease of the property by the University to the American Cancer Society and Ally's House.
- II. Authorize the President or his designee to negotiate and execute a sublease of a portion of the property to the American Cancer Society for a cost of at least \$1 per year.
- III. Authorize the President or his designee to negotiate and execute a sublease of a portion of the property to Ally's House for a cost of at least \$1 per year.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACQUISITION OF PROPERTY – HSC

The University administration recommends that it be authorized to acquire the property located at 1126 N.E. 8th Street, Oklahoma City, which is located adjacent to existing campus property with 50 feet of frontage along and on the south side of N.E. 8th Street between North Stonewall and North Lottie. The critical location of the property makes this a strategic and desirable acquisition for the University. The Oklahoma Health Center Master Plan designates this area for University use. A map showing the location of the property is attached hereto as Exhibit F.

Environmental surveys have been completed for surrounding areas and further review of this property will be completed as necessary by our environmental health and safety office prior to closing.

The University has executed a contract for the purchase of this property subject to the approval of the Board of Regents. The purchase price is supported by an independent third party appraisal, and the proposed acquisition complies with Regents' policy.

Funding has been identified, is available, and is set aside within University funds.

President Boren recommended the Board of Regents:

- I. Approve the acquisition by the University of the property located at 1126 N.E. 8th Street, Oklahoma City, Oklahoma County; and

- II. Authorize the President or his designee to execute all necessary purchase related contracts for the Closing anticipated on or about June 26, 2008.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ELECTRONIC MEDICAL RECORDS UPGRADE, MAINTENANCE AND LICENSE EXPANSION – TULSA

In March 2007 the Board approved the purchase of additional licenses for the GE Centricity Electronic Medical Records (EMR) software system. The College of Medicine – Tulsa implemented an expansion project approximately four years ago to eventually include all clinics, beginning with the Family Medicine Clinic and most recently adding the new Schusterman Center Clinic, which includes the Women’s Clinic and Pediatrics Diabetes Clinic. The new Bedlam Clinics and the Schusterman Center Clinic Addition are scheduled to be added to the EMR system in fiscal year 2009.

Annual maintenance is required for the system to receive upgrades, patches and technical support of the software as well as new Centricity EMR and CCC expansion licenses. The licenses and maintenance are only available from GE Healthcare Technologies in support of the GE EMR system. Pricing is fair and reasonable compared to previous license purchases.

Funding is identified and available from the Medical Informatics budget.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$275,250 to GE Healthcare Technologies, of Barrington, Illinois, on a sole source basis, for the upgrade and annual system maintenance of the electronic medical records system for a one-year period to begin July 1, 2008, with the option to renew for four additional one-year periods and the purchase of additional licenses as needed, for the College of Medicine-Tulsa.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

CHILDREN’S VILLAGE AT OU-TULSA – TULSA

Schematic design is underway to create the Children’s Village, to be located at the University’s Sheridan Campus in Tulsa. At the October 2007 meeting, the Board of Regents ranked Kinslow Keith & Todd first among architectural firms considered to provide professional services for the project. At the January 2008 meeting, the Board approved the project and added it to the Campus Master Plan of Capital Improvement Projects for the Tulsa campus.

This project involves the demolition of three existing buildings and the construction of up to 90,000 gross square feet of space to house agencies that focus on children’s health and well-being and that provide valuable research and teaching facilities for childhood development. The estimated total project budget is \$24,500,000. The Board is requested to authorize demolition to proceed, including asbestos abatement and necessary utility relocation prior to demolition. It is anticipated that design development phase plans will be presented to the Board at the September 2008 meeting.

Funding for the building, equipment, program materials and operations will be secured from local charitable foundations and corporate sponsors. In addition to the initial planning grant from private donors, a grant from the Schusterman Foundation has been secured to allow funding for demolition and the completion of design of the project. Once the grant agreement is signed and funds are received, the University will solicit bids for demolition and award the contract.

President Boren recommended the Board of Regents approve demolition at the site of the Children's Village at OU-Tulsa project and authorize the administration to award a contract for demolition in an amount not to exceed \$250,000 to the lowest and best bidder.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

NORTH TULSA CLINIC LAND ACQUISITION – TULSA

Planning has begun to design the North Tulsa Clinic, to be located adjacent to Northland Shopping Center at 36th Street North and Hartford Avenue in Tulsa. At the May 2007 meeting, the Board of Regents approved the North Tulsa Clinic as part of the Campus Master Plan of Capital Improvement Projects for the Tulsa campus. At the December 2007 meeting, the Board of Regents ranked McFarland Davies Architects first among architectural firms considered to provide professional services for the project.

The North Tulsa Clinic project approved by the Board involves the construction of a 43,000 gross square foot building at an estimated cost of \$20,000,000, including this proposed land acquisition. The plan for the advanced outpatient specialty clinic will include urgent care, advanced MRI and CT services, outpatient surgery, endoscopy, and chemotherapy. The construction will require demolition of two existing buildings on the site to make room for the new construction. Based on the architect's preliminary planning, more land area will be required than was initially considered, to allow sufficient parking and area for future expansion. The existing property is owned by Neighbor For Neighbor, a non-profit corporation. They have agreed to sell the corner tract, an old gas station, for \$175,000 and the remainder tract for \$3.00 per square foot for approximately 175,000 square feet or \$525,000. The final price for this land acquisition will be determined by a detailed survey which is currently underway. At closing, the purchase price will be reduced by the cost of demolishing a portion of the existing shopping center building which is located on the property, estimated to cost \$90,000. The site is shown on the attached plan. The legal description and a map showing the location of the property are attached hereto as Exhibit G. It is anticipated that design development phase plans for the North Tulsa Clinic project will be presented to the Board at the October 2008 meeting.

Funding for the land acquisition will consist of State and/or private funds. An independent third-party appraisal has been obtained pursuant to the terms of the purchase and sale agreement.

President Boren recommended the Board of Regents:

- I. Authorize the University administration to acquire land for a cost not to exceed \$700,000 for the North Tulsa Clinic project;
- II. Authorize the administration to negotiate the terms of a purchase agreement, and
- III. Authorize the President or his designee to execute the contract for purchase.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ADMINISTRATION AND OPERATION OF PROPERTY – HSC
REPORT OF CERTAIN ACQUISITION CONTRACTS – HSC
NONSUBSTANTIVE PROGRAM CHANGES – NC
CURRICULUM CHANGES – NC
AVIATION FUEL – NC
ELECTRICAL SUPPLIES – ALL
HAZARDOUS MATERIAL HANDLING – NC
NATURAL GAS SUPPLIER – ALL
PREFERRED SUPPLIER FOR HITACHI PRODUCTS – NC
PREFERRED SUPPLIER FOR POLYCOM PRODUCTS – ALL
SOONERVISION EQUIPMENT UPGRADE – NC
REPORT OF CERTAIN ACQUISITION CONTRACTS – ALL
ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – ALL
ON-CALL CONSTRUCTION-RELATED SERVICES QUARTERLY REPORT – ALL
QUARTERLY REPORT OF PURCHASES – ALL
QUARTERLY FINANCIAL ANALYSIS – ALL
REGENTS' FUND QUARTERLY FINANCIAL REPORT – ALL

The listed items are identified, by the administration, in each agenda item as “For Information Only.” Although no action was required, the opportunity to discuss or consider any of them individually was provided.

ADMINISTRATION AND OPERATION OF PROPERTY – HSC

At the March 2008 meeting, the Board authorized the President or his designee to compete, negotiate, and execute as necessary those contracts required to effect an efficient transfer of the administration and operation of the Harold Hamm Oklahoma Diabetes Center, and report back to the Board at the June 2008 meeting.

The University issued competitive solicitations to secure best value and to satisfy Board of Regents' Policies and Procedures for the newly acquired building operation and services. The dollar value of each awarded contract and purchase was less than the \$125,000 threshold requiring the Board's approval.

This item was presented for information only. No action was required.

REPORT OF CERTAIN ACQUISITION CONTRACTS – HSC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item provides the anticipated activity for the digital communications products for resale and infrastructure spare parts for fiscal year 2009. These just-in-time contracts are awarded to support the HSC Information Technology Department with items such as telephones,

telephone and data switch cards, wiring, circuit boards, network wall jacks, etc. that are either resold to campus departments or utilized as spare parts for the campus digital network infrastructure.

Supplier	Location	Begin Date	End Date	Estimated Expenditures Resale	Estimated Expenditure Spare Parts	Selection Method
Anixter, Inc.	Tulsa	July 1, 2008	June 30, 2009	\$63,000	\$85,000	Competitive
AT&T of Oklahoma	Oklahoma City	July 1, 2008	June 30, 2009	\$19,000	\$32,000	Competitive
Cross Telecom Corporation	Bloomington, Minnesota	July 1, 2008	June 30, 2009	\$5,000	\$5,000	Competitive
CXtec, Inc.	Syracuse, New York	July 1, 2008	June 30, 2009	\$140,000	0	Competitive
Graybar Electric Supply	Oklahoma City	July 1, 2008	June 30, 2009	\$10,000	\$15,000	Competitive
Liberty Communications, Inc.	Oakdale, Minnesota	July 1, 2008	June 30, 2009	\$184,000	\$5,000	Competitive
SKC Communications Products, Inc.	Shawnee Mission, Kansas	July 1, 2008	June 30, 2009	\$70,000	\$24,000	Competitive
Synergy Datacom Supply, Inc.	Oklahoma City	July 1, 2008	June 30, 2009	\$7,000	\$51,000	Competitive
Xeta Technologies	Broken Arrow	July 1, 2008	June 30, 2009	\$32,000	\$10,000	Competitive

The evaluation committee comprised the following individuals:

Craig Amburn, IT Architect, HSC Information Technology
 Bryan Beavers, Business Administrator, HSC Information Technology
 Sami Green, Accountant, HSC Information Technology
 David Horton, Director, Infrastructure Services, HSC Information Technology
 Craig Sisco, Senior Buyer, Purchasing Department
 Deanne Woodson, Telecom Specialist, HSC Information Technology

Evaluation criteria were: product availability and discounted pricing.

The evaluation team determined all companies were responsive to the solicitation and eligible for selection, as needed. Suppliers will be selected according to product availability and cost. Funding has been identified, is available and set aside within the HSC Information Technology Digicom Service Unit operating account.

This item was presented for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES – NC

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the list attached hereto as Exhibit H have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

This item was presented for information only. No action was required.

CURRICULUM CHANGES – NC

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses. The course deletions, modifications, and additions itemized in the list attached hereto as Exhibit I have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

This item was presented for information only. No action was required.

AVIATION FUEL – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity that will be experienced against the fiscal year 2009 aviation fuel contract between the University and Cruise Aviation, the only fixed base operator (FBO) at Max Westheimer Airport. The contract does not establish unit prices but will be completed at prevailing market prices.

Aviation fuel is required in support of flight training, staff transportation and research projects involving aviation. Due to rising petroleum costs, the University's annual expenditure for aviation fuel is expected to exceed \$125,000 for the year beginning July 1, 2008.

The University purchases two types of aviation fuel under this contract.

- Avgas is used in piston driven engines. The average price in April 2008 was \$4.18 per gallon. Projected usage for fiscal year 2009 is 80,354 gallons at the estimated overall cost of \$335,880.
- JetA fuel is used in jet engines and turbo-prop engines. The average price in April 2008 was \$4.46 per gallon. Projected usage for fiscal year 2009 is 20,000 gallons at the estimated overall cost of \$89,200.

Funding has been identified, is available and budgeted within the Aviation Department operating account.

This item was presented for information only. No action was required.

ELECTRICAL SUPPLIES – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity for the electrical supplies contract for Fiscal Year 2009 is estimated to be \$500,000. This just-in-time contract was awarded to support the Physical Plant department with electronic ordering and same or next day delivery including emergency orders on an as-needed basis. This contract is also available for use by the Health Sciences Campus and Schusterman Campus in Oklahoma City and Tulsa, as well as Rogers State University and Cameron University.

In response to a competitive solicitation, the following firms responded:

Graybar Electric Company, Inc., Oklahoma City
Rexel, Inc., Oklahoma City
Stuart C. Irby Company, Oklahoma City
Voss Electric, Oklahoma City

The evaluation committee comprised the following individuals:

Don Carter, Assistant Director, Physical Plant
Frank Reid, Electrical Engineer, Physical Plant
Craig Sisco, Senior Buyer, Purchasing
John Siska, Housing Maintenance Manager, Physical Plant
Rick Steely, Electric Shop Manager, Physical Plant
John Snellings, Mechanical Trades Manager, Physical Plant

The evaluation criteria were meeting requirements of the Request for Proposal (RFP), and pricing.

The evaluation committee determined Rexel Inc., of Oklahoma City, represents best value to the University.

Funding has been identified, is available and budgeted within the Physical Plant operating account or other operating accounts of participating campuses.

This item was presented for information only. No action was required.

HAZARDOUS MATERIAL HANDLING – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity for the hazardous materials labor contract for fiscal year 2009 estimated to be \$900,000. This just-in-time contract was awarded in support of the Physical Plant by providing the ability to acquire labor as needed in lieu of hiring additional full-time workers.

In response to a competitive solicitation, the following firms were solicited.

American Asbestos
Asbestos Handlers, Inc.

Oklahoma City
Tulsa

Asbestos Technology	Tulsa
Basic Industries, Inc.	Tulsa
Cedars	Oklahoma City
Delta Engineering and Materials	Oklahoma City
Environmental Action, Inc.	Tulsa
KAS	Oklahoma City
LVI Environmental Service,	Shawnee
Mid-South Abatement, Inc.	Noble
Precision Testing Laboratories	Kingfisher
Quality Asbestos Removal	Tulsa
Racom, Inc.	Oklahoma City
Sublett & Associates	Moore

The following supplier responded:

Environmental Action, Inc.	Tulsa
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An inquiry of suppliers who did not respond revealed that rising labor costs and current scheduled projects were the primary reasons for not participating in the solicitation.

The evaluation committee comprised the following individuals:

Craig Sisco, Senior Buyer, Purchasing
Tom Tuck, Supervisor, Physical Plant

The evaluation criteria were price, RFP specifications, and experience.

The evaluation committee determined that an award to Environmental Action, Inc., of Tulsa, met the requirements set forth in the RFP and offered pricing that was acceptable when projected over the life of the resulting agreement.

Funding has been identified, is available and budgeted within the Physical Plant operating account.

This item was presented for information only. No action was required.

NATURAL GAS SUPPLIER – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity for the supply of natural gas for Fiscal Year 2009 is estimated to be between \$13,000,000 and \$20,000,000 based on a firm markup price of \$0.0275 per mmbtu, and the cost of natural gas based on NYMEX, first of month Index and daily spot price on Oklahoma Gas Transportation (OGT). This just-in-time contract was awarded to support Norman, Oklahoma City and Tulsa campuses in the consumption of natural gas for the utility operation of each location. The University has contracted with third party suppliers to furnish natural gas for the Norman and Health Sciences Center campuses since the 1984-85 fiscal years. The award of this contract establishes a supplier for gas purchases for the Norman, Oklahoma City and Tulsa campuses. This contract will also include Cameron University in Lawton.

Requests for Proposals were sent to eleven firms, and the solicitation was advertised in *The Norman Transcript*.

In response to a competitive solicitation, the following bids were received:

Constellation New Energy	Louisville, Kentucky
Oklahoma Energy Services, Inc.	Tulsa
ONEOK Energy Marketing Company	Topeka, Kansas
Seminole Energy Services, LLC	Tulsa

The evaluation committee comprised the following individuals:

Allen Cook, Buyer, Purchasing
 Jim Dhaenens, Manager Steam & Chill Water Plant, Site Support, HSC Campus
 Fred Goodwin Jr., Utility Analyst, Physical Plant, Norman Campus
 Joe Kennedy, Associate Director, General Services, Operations, Tulsa Campus
 Glen Pinkston, Vice President for Business and Finance, Cameron University

The evaluation criteria were: prices for natural gas; ability to guarantee supply; reliability; responsiveness to all terms, conditions and specifications; price of markup for transportation and risk management.

The evaluation team determined that an award to Oklahoma Energy Services, Inc. of Tulsa, the low bidder, represents best value for the University.

Funding has been identified, is available and budgeted within the various campus utility accounts.

This item was presented for information only. No action was required.

PREFERRED SUPPLIER FOR HITACHI PRODUCTS – NC

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity for Hitachi brand technology related hardware, data and support systems supplier contract for fiscal year 2009, estimated to be \$500,000. The preferred supplier contract was awarded to support the Information Technology Department by securing discounted pricing, better product availability, and increased flexibility for the maintenance and upkeep of current Hitachi data systems infrastructure and support enterprise systems on an as-needed basis.

The University issued a competitive solicitation to ensure the most competitive prices available. The following firms responded:

Luminate	Dallas, Texas
Tech Depot	Trumbull, Connecticut
ViON Corporation	Washington, D.C.

An evaluation team comprising the following individuals rated the responses:

Aaron Bighorse, Analyst, Information Technology
 Allen Cook, Senior Buyer, Purchasing
 David Goodspeed, Vendor Alliance Program Manager, Information Technology
 Fred Keller, Director of Data Centers/Storage, Information Technology
 Gensheng Qian, Analyst, Information Technology
 Matt Singleton, Director of External Relations, Information Technology
 Mark Weigel, Analyst, Information Technology

Matt Younkins, Director of Infrastructure, Information Technology

The evaluation criteria were: meeting specifications of the RFP, proposed discounted pricing, and product availability.

The evaluation team determined that an award to Lumenate of Dallas, Texas, the low bidder met all the requirements of the RFP, and represents best value to the University.

Funding has been identified, is available and budgeted within the Information Technology operating account.

This item was presented for information only. No action was required.

PREFERRED SUPPLIER FOR POLYCOM PRODUCTS – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item reports the anticipated activity for a Polycom brand technology supplier contract for related hardware, software, and maintenance for fiscal year 2009 is estimated to be \$150,000. The preferred supplier contract is awarded to support the Information Technology department by securing discounted pricing for hardware and maintenance of existing Polycom equipment for distance education and video conferencing on an as-needed basis.

In response to a competitive solicitation, the following bids were received:

AT&T Oklahoma	Oklahoma City
Expedite Videoconferencing Systems	Westbury, New York
Ford Audio Video Systems Inc.	Oklahoma City
Howard Technology Solutions	Ellisville, Massachusetts
SKC Communication Products, Inc.	Shawnee Mission, Kansas

The evaluation committee comprised the following individuals:

Joseph Bartnik, Assistant Director of Academic Technology, Tulsa
 Hank Ewing, Coordinator, Video Teleconference Services, HSC
 David Goodspeed, Manager of Vendor Alliances, Information Technology, Norman
 Christopher Kobza, IT Specialist, AV Team, Information Technology, Norman
 Michael Oakley, IT Analyst, AV Team, Information Technology, Norman
 Dana Saliba, Director, Information Technology, Tulsa
 Candace Shaw, Director, Center for Telemedicine, HSC
 Paul Thompson, IT Specialist, Lab Manager, Information Technology, Norman
 Sandy Totten, Senior Buyer, Purchasing

The evaluation criteria were meeting specifications and price.

The evaluation team determined that an award to SKC Communication Products, Inc. of Shawnee Mission, Kansas, the low bidder met all the requirements of the RFP, and offered best product availability and pricing discounts and represents best value to the University.

Funding has been identified, is available and budgeted within the Information Technology Department operating account

This item was presented for information only. No action was required.

SOONERVISION EQUIPMENT UPGRADE – NC

At the March 2008 meeting, the Board authorized the President or his designee to compete, negotiate, and award one or more contracts in an estimated amount of \$1,500,000 to upgrade the video production equipment for the University’s athletic venues, and report back to the Board at the earliest opportunity.

The University issued a competitive solicitation to the following suppliers:

Ascent Media	Santa Monica, California
Burst Communications, Inc.	Addison, Texas
Digital Resources, Inc.	Tulsa
Digital Video Group, Inc.	Mechanicsville, Virginia
Ford Audio Video Systems, Inc.	Tulsa
Grass Valley, Inc.	Norcross, Georgia
Roscor Corporation	Mount Prospect, Illinois
TI Broadcast Solutions Group	Norcross, Georgia
VMI, Inc.	Sunnyvale, California

In response to the solicitation, the following bids were received:

Ford Audio Video Systems, Inc.	Tulsa
Roscor Corporation	Mount Prospect, Illinois

The evaluation committee comprised the following individuals:

Micah Hunt, Purchasing Manager, Athletics Department
 Brandon Meier, Executive Director, Video Production, Athletics Department
 Kenny Mossman, Associate Director, Athletics Department
 Larry Naifeh, Executive Associate Director, Athletics Department
 Greg Phillips, Associate Director/CFO, Athletics Department
 Craig Sisco, Senior Buyer, Purchasing

The evaluation criteria were: delivery and installation by required timeframe, meeting all requirements of the RFP, and price.

Results of the evaluation were as follows:

Supplier	Met Specifications	Cost
Roscor Corporation	Yes	\$1,973,566
Ford Audio Video Systems, Inc.	Yes	\$2,567,279

The evaluation team determined that an award to Roscor Corporation of Mount Prospect, Illinois, the low bidder, met all the requirements of the RFP, and represented best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department account.

This item was presented for information only. No action was required.

REPORT OF CERTAIN ACQUISITION CONTRACTS – ALL

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$125,000 annually.

This item provides the relevant information regarding the following reportable contracts. The products and services campus resale agreement supports the Information Technology department by providing technology products for resale to campus departments and personally to faculty, staff, and students on an as-needed basis. The campus computer resale agreement provides Apple computer products, resold to campus departments, and personally to faculty, staff and students on an as-needed basis.

Supplier	Product / Service	Campus	Begin Date	End Date	Estimated Expenditures	Selection Method
Ingram Micro Inc. of Santa Anna, California	Information technology products and services	HSC	July 1, 2008	June 30, 2009	\$500,000	Competitive
Apple Computer Inc. of Cupertino, California	Apple computers	ALL	July 1, 2008	June 30, 2009	\$2,200,000	Sole Source
Software House International Inc. of Piscataway, New Jersey	Microsoft Information Technology products	NC & HSC	July 1, 2008	June 30, 2009	\$130,000	Competitive
Software House International Inc. of Piscataway, New Jersey	Adobe Information Technology products	NC & HSC	July 1, 2008	June 30, 2009	\$150,000	Competitive

Funding has been identified, is available and budgeted within the Information Technology operating account of participating campuses.

This item was presented for information only. No action was required.

ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – ALL

In May 2004, the Board authorized a group of architectural and engineering firms to provide professional services required for small projects.

The work completed during the third quarter of fiscal year 2008 by on-call architectural and engineering firms is summarized below.

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For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Architectural Design Group Oklahoma City	March 3, 2008	Design, Construction Documents, Construction Administration (Adams Hall Dean's Suite, Fire Protection)	\$3,750
JHBR Architects Oklahoma City	September 13, 2008	Design, Construction Documents Construction Administration (Oklahoma Petroleum Information Center Testing Facilities)	19,260
Kirkpatrick Forest Curtis PC Oklahoma City	November 30, 2007	Structural Engineering Design (Stephenson Research and Technology Center, Generator Foundation)	1,450
Mass Architects, Inc. Oklahoma City	December 6, 2006	Construction Documents, Construction Administration (SC Building 134, Roof Replacement)	11,325
Smith Roberts Baldischwiler, LLC Oklahoma City	December 18, 2007	Topographic and Design Survey (Viersen Gymnastics Center Improvements and Addition)	4,000
	January 10, 2008	Topographic and Design Survey (Gaylord Family-Oklahoma Memorial Stadium, Phase IV)	7,500
Studio Architecture, PC Oklahoma City	July 2, 2007	Architectural Programming, Cost Estimating, Concept Graphics (Physical Sciences Center, Lecture Hall 201)	17,250

For the Health Sciences Center, Oklahoma City:

Mike Kertok, Architect Norman	March 7, 2005	Design, Construction Documents, Construction Administration (Rogers Building, IT Remodel)	9,731
O.J.C. Co. Consulting Engineers Tulsa	March 18, 2008	Structural Investigation (George Nigh Rehabilitation Center, Roof)	2,580
Studio Architecture, PC Oklahoma City	July 3, 2007	Design and Construction Documents (IT Space at Oklahoma City Clinic)	3,875

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For the Schusterman Center and Sheridan Campus, Tulsa:

Kinslow, Keith & Todd, Inc. Tulsa	September 25, 2007	Programming, Design, Construction Documents and Construction Administration (Schusterman Ctr Bldg 1, Radiography and Zoography Lab)	10,000
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The quarterly report for II above is attached hereto as Exhibit J.

This item was presented for information only. No action was required.

ON-CALL CONSTRUCTION-RELATED SERVICES QUARTERLY REPORT – ALL

In March 2006, the Board of Regents authorized the administration to award a contract to Warden Construction of Jacksonville, Florida, for on-call construction-related services for the Norman and Health Sciences Center campuses. It was indicated that the administration would provide a quarterly report to the Board for all work completed, as well as seek prior Board approval for any project with an estimated cost of \$125,000 or greater.

Work completed during the third quarter of fiscal year 2007/08 is summarized below.

<u>Building/Location</u>	<u>Project Description</u>	<u>Cost of Work</u>
For the Norman Campus:		
Lloyd Noble Center	Upgrade electrical service in tunnel area.	\$25,454
Gaylord Family-Oklahoma Memorial Stadium	Remodel room 2690.	49,506
Sarkeys Energy Center	Renovate classroom A235.	93,949
George Lynn Cross Hall	Replace roof drain piping.	7,275
Cate Dining Hall	Install stainless steel panels behind serving line.	1,845

For the Health Sciences Center:

No activity for Third Quarter of Fiscal year 2007-2008.

This item was presented for information only. No action was required.

QUARTERLY REPORT OF PURCHASES – ALL

The Board of Regents policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$125,000 must be submitted to the Board for prior approval; and

- II. Purchase obligations between \$50,000 and \$125,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The quarterly report for II above is attached hereto as Exhibit K.

This item was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS – ALL

By request of the Board of Regents, the Quarterly Financial Analysis for the nine months ended March 31, 2008 is presented. The detailed information upon which the Executive Summary, attached hereto as Exhibit L, is based was distributed separately to the Regents prior to the June meeting.

This item was presented for information only. No action was required.

REGENTS' FUND QUARTERLY FINANCIAL REPORT – ALL

This summary report, attached hereto as Exhibit M, is provided in accordance with University of Oklahoma Board of Regents policy. It highlights all of the financial activity within the Regents' Fund during the nine months ended March 31, 2008.

This item was presented for information only. No action was required.

FISCAL YEAR 2009 BUDGET – ALL

The Fiscal Year 2009 operating budget for The University of Oklahoma of \$1.46 billion is presented for consideration and approval by the Board of Regents. The budget is comprised of \$772 million for the Norman campus and \$690 million for the Health Sciences Center.

Norman Campus:

The Norman campus received an increase in state appropriations that resulted in \$1.3 million in new funding. The new budget, if adopted by the Board, sets priorities which reflect those recommended by the Budget Council of the University. Faculty promotions are funded. The University has continued to modestly increase funding for academic areas and projects.

The budget for next year will provide funds for a 2% compensation increase for faculty and staff on the Norman campus beginning October 1, 2008. It is recommended that the increase be across-the-board. Graduate assistants will also receive this increase. The budget also provides for a one-time stipend for all employees whose annual salary/wage is less than \$35,000. Each full time employee whose annual salary/wage is less than \$25,000 will receive a one-time stipend of \$750. Those whose salary/wage is between \$25,001 and \$30,000 will receive \$500 and those whose salary/wage is between \$30,001 and \$35,000 will receive \$250. The stipend is intended to help offset escalating costs in health care coverage. In order to fund the increases, as well as the University's escalating fixed costs, the budget also includes a 1% reallocation from all centrally funded E&G accounts.

The College of Law is also recommending to the Board of Regents a 2% compensation increase for faculty and staff beginning October 1.

Health Sciences Center:

The state appropriations to the Health Sciences Center were relatively flat. However, OUHSC did receive funds earmarked specifically for the operating budgets of the Harold Hamm Oklahoma Diabetes Center and the OU Cancer Institute. The Health Sciences Center 2008-09 state budget required approximately \$6.6 million to cover inflationary costs and other increased costs such as utilities, faculty promotions and distinguished professorships, multi-year commitments associated with hiring two new deans in 2007, and funds for new faculty positions in Cancer and Diabetes as defined in the OUHSC Research Strategic Plan.

To cover the balance of university costs and pending commitments, the state budgets of the Health Sciences Center academic and administrative units were reduced by 3%. As a result of the flat budget, there were no new state appropriations to fund a compensation increase for employees. However, given that state appropriations comprise only a fraction of the OUHSC total budget, units not dependent upon state funding, such as clinical areas and auxiliaries, were able to fund some salary increases.

OU-Tulsa Schusterman Center:

The OU-Tulsa Schusterman Center received no additional state appropriations for FY09 versus FY08.

The proposed budget provides for a 2% across-the-board compensation increase for employees paid within the Norman payroll system, effective October 1, 2008. For employees paid in the OUHSC payroll system, there is no centrally-funded pay plan, but, if a department has funds left over and is not running a deficit, the department may give pay raises from their own funds. Such raises can only be across-the-board and no greater than 2%. Additionally, the Fiscal Year 2009 OU-Tulsa budget provides for a 1% reallocation of funds on NC-side expenses.

President Boren recommended the Board of Regents approve of the operating budget for Fiscal Year 2009 as presented, including approval of academic promotions.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

TUITION AND MANDATORY FEE RATES FOR FISCAL YEAR 2009

House Bill No. 1748 amended 70 O.S. 2001, Section 3218.8, authorizes the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment at the institution). At the comprehensive universities the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at state-supported institutions of higher education that are members of the Big Twelve Conference. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

The University of Oklahoma is requesting the Tuition and Mandatory Fees Rates listed above which reflects a 9.92% increase for resident students and 9.67% increase for nonresident students. The increase in average annual resident tuition and mandatory fees for current resident undergraduates is \$586.00 or 9.92%.

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first time full-time undergraduate student who is a resident of Oklahoma can now choose to pay a guaranteed rate based on the projected average for the next four (4) years ("the 08 Plan") or at the annual rate charged each year. "The Plan" resident tuition undergraduate guaranteed rate is \$135.55 per credit hour for students entering Fa 08, Sp 09 or Su 09. The resident tuition undergraduate rate for the 2008-09 academic year is \$117.90 per credit hour.

Even with these recommended increases, the University of Oklahoma expects to remain near the bottom of the BIG 12 in total direct costs for undergraduate attendance. The University has increased need based tuition waivers by the same percentage increase as the tuition increase. Additionally, the Sooner Heritage Scholarship Program will continue into its sixth year. This program partially funded by private gifts from OU alumni, targets students from families with \$30,000 to \$75,000 in annual income. The Sooner Heritage program has provided more than \$6.5 million and in excess of 13, 000 scholarships since inception. Financial Aid Services developed a simple online application process and publicizes the availability of this scholarship opportunity through emails, newspaper ads, and web links.

Once approved by the Board of Regents, the tuition requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2008.

President Boren recommended the Board of Regents approve the proposed tuition, mandatory fees, and prospective student fee rates for FY 2009.

UNDERGRADUATE TUITION RATES

(Nonresident students pay both resident and nonresident tuition)

Proposed FY09 Resident Tuition Per Credit Hour	Average Annual Undergraduate Tuition and Mandatory Fees 30 credit hours/2 semesters
\$117.90	\$6,493.00

Proposed FY09 Additional Undergraduate Nonresident Tuition Per Credit Hour	Average Annual Resident & Nonresident Tuition and Mandatory Fees 30 credit hours/2 semesters
\$332.70	\$16,474.00

UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE

(Available to first time resident students only)

Proposed FY09 Resident Tuition Per Credit Hour	Average Annual Undergraduate Tuition and Mandatory Fees 30 credit hours/2 semesters
\$135.55	\$7,022.50

GRADUATE AND PROFESSIONAL PROGRAMS TUITION RATES*(Nonresident students pay both resident and nonresident tuition)*

	Resident Tuition Per Credit Hour	Additional Nonresident Tuition Per Credit Hour
Graduate	\$156.00	\$409.70
College of Law	\$407.25	\$330.95
College of Medicine	\$8,972.50	\$12,059.00
College of Dentistry	\$8,168.00	\$11,221.00
Physician's Associate	\$4,316.00	\$5,418.00
Doctor of Pharmacy	\$5,901.50	\$7,341.00
Occupational Therapy	\$2,930.00	\$4,100.00

	Resident Tuition Per Credit Hour	Additional Nonresident Tuition Per Credit Hour
Physical Therapy	\$3,142.00	\$4,703.50
Doctor of Physical Therapy	\$3,779.00	\$5,767.00
Audiology AuD	\$3,475.00	\$5,605.00
Public Health Professional Programs Per Credit Hour	\$285.20	\$486.00
Nursing Professional CNL Per Credit Hour	\$179.40	\$460.60

MANDATORY FEES - NORMAN CAMPUS:

	FY 2008 Rate	FY2009 Rate
Charged by Credit Hour Student Assessment Fee	\$1.25	\$1.25

MANDATORY FEES - NORMAN CAMPUS AND LAW:

	FY 2008 Rate	FY2009 Rate
Charged by Credit Hour		
Student Facility Fee	\$11.25	\$13.00
Student Activity Fee	\$5.95	\$5.95
Library Excellence Fee	\$10.25	\$11.00
Transit Fee	\$1.75	\$2.00
Security Services Fee	\$3.40	\$3.40
Academic Excellence Fee	\$6.00	\$21.70
Special Event Fee	\$2.00	\$2.00
Academic Facility & Life Safety	\$14.00	\$15.00
Charged by the Semester		
Student Health Care Fee	\$69.00	\$74.00
Summer (effective Summer 2008)	\$34.50	\$37.00
Cultural & Recreational Service Fee	\$12.50	\$12.50
Academic Records Service Fee	\$15.00	\$15.00
Academic Advising Fee	\$25.00	\$25.00

MANDATORY FEES - HEALTH SCIENCES CENTER:

	FY 2008 Rate	FY2009 Rate
Charged by the Credit Hour		
Library Automation and Materials Fee	\$7.75	\$10.25
Charged by the Semester		
Cultural & Recreational Services Fee	\$12.50	\$112.25

MANDATORY FEES - NORMAN CAMPUS, LAW, AND HEALTH SCIENCES CENTER:

	FY 2008 Rate	FY2009 Rate
Charged by Credit Hour		
Educational Network Connectivity Fee	\$ 14.25	\$14.80

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

HOUSING AND FOOD SERVICES RATES FOR 2008-2009 – NC & HSC

Housing and Food Services provides safe, high quality, and affordable housing and food services for students and is consistently ranked competitively within the Big XII in terms of cost. At 4.1%, the combined rate increase proposed for room and board is consistent with the Consumer Price Index increase for the 12 months ending December 31, 2007.

With the continued renovations to the residence halls, newly renovated rooms will be ready for move in at all of Adams and Couch Centers and at half of Walker Center. The renovated rooms are significantly improved over the non-renovated rooms. To offset this difference, the 9.0% differential rate implemented for 2005-2006 is proposed for continuation for the renovated space in the residence halls. Importantly, there will not be a differential rate charged for rooms that involve required student moves during the academic year due to ongoing renovations. Further, it is anticipated that 2008-2009 will be the last year for the differential rate as Walker Center renovations are scheduled for completion prior to the start of the 2009-2010 academic year.

While the local market is currently very competitive, a modest increase (3%) at Kraettli Apartments is recommended to widen the differential between furnished and unfurnished units. This increase is needed to recover the replacement costs of furniture that is beyond its useful life. For University Village (Health Sciences Center), a 4.1% increase for 2008-2009 is proposed since demand remains very high. No rate increase is proposed for OU Traditions Square due to local market pressures. A chart showing the specific increases and new rates is attached hereto as Exhibit N.

President Boren recommended the Board of Regents approve a combined 4.1% room and board increase for Norman Campus residence halls, including a continuation of the differential rate for renovated residence hall rooms, a 3% increase for furnished units only at Kraettli Apartments, and a 4.1% increase for University Village Apartments.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$125,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University are shown on the pages attached hereto as Exhibit O. Comparative data for fiscal years 2004 through 2008 and current month and year-to-date, are shown on the graphs and tables.

The Provisions of Goods and Services policy provides that new contracts and grants in excess of \$125,000 must be referred to the Board of Regents for ratification. In addition, in the event a contract, grant, document, or arrangement involved would establish or make policy for

the University, or would otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

	FY07 Total Expenditures		FY07 Year-to-Date Expenditures	FY08 Year-to-Date Expenditures
UNIVERSITY OF OKLAHOMA	\$251,960,879		\$185,061,532	\$204,835,383
NORMAN CAMPUS	\$147,452,439		\$108,453,780	\$117,497,935
HEALTH SCIENCES CENTER	\$104,508,440		\$76,607,752	\$87,337,448

President Boren recommended that the Board of Regents ratify the awards and/or modifications for March 2008 submitted with this Agenda Item.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

NAMING OF THE HONORS COLLEGE – NC

One of the largest gifts in University of Oklahoma history – a \$12.5 million commitment from Aubrey K. McClendon and his wife, Kathleen B. McClendon – was announced in May. Their donation will benefit OU's Honors College and the Debate Program, and also fund two new major athletic capital projects – the OU Boathouse on the Oklahoma River just south of downtown Oklahoma City and a new housing facility east of the Gaylord Family – Oklahoma Memorial Stadium for students and student-athletes.

Of the total gift, \$5.5 million will endow the Honors College, including support for Study Abroad Scholarships and the Debate Program. The gift will also support faculty endowments, including those positions that will help to create an Institute in the Honors College focused on the historic and political roots of the American Constitution and our form of government.

Joe C. McClendon earned his bachelor's degree in business administration in 1951 and Carole Kerr McClendon, her bachelor's degree in 1953, from OU. Joe McClendon worked his way through OU with a beginning stake of only \$5, taking time off twice from his schooling to serve in World War II and the Korean War. During her college career, Carole McClendon was active in several leadership organizations, most notably serving as president of Kappa Kappa Gamma sorority in her senior year.

Shannon T. Self is a graduate of the OU Honors Program, earning his BBA in 1979. As an OU student, he was a member of the debate team, named to Mortar Board, and a recipient of a Letzeiser Award. Self is a longtime friend and colleague of Aubrey McClendon's and a founding director of Chesapeake Energy Corporation.

Aubrey and Katie McClendon are among OU's most generous donors. Aubrey is chairman and CEO of Oklahoma City-based Chesapeake Energy Corporation, the largest independent producer of natural gas in the U.S. In May, Chesapeake made a \$2.5 million commitment to benefit OU's Mewbourne College of Earth and Energy and the College of Atmospheric and Geographic Sciences.

President Boren recommended that the Board of Regents approve the naming of the Honors College for Joe C. McClendon and his wife, Carole Kerr McClendon, both of whom are OU graduates, in recognition of a gift from their son, Aubrey K. McClendon, and his wife, Kathleen B. McClendon, to endow the Honors College. President Boren also recommended that the Board of Regents approve the naming of the Debate Program in the Honors College for Shannon T. Self.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

HONORARY DEGREES – NC

The University policy and the policy of the State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents prior to awarding of the degrees.

The University Regents and administration request that the names of the nominees and alternates be kept confidential until final arrangements are made for the nominees to be present.

President Boren recommended the nominees (and alternates) listed in his recent letter to the Board of Regents be approved for honorary degrees.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES – NC

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the attached list have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

Substantive Program Change
Approved by Academic Programs Council, April 29, 2008

Addition of New Program

COLLEGE OF ARTS AND SCIENCES

Judaic Studies, Bachelor of Arts (RPC to be assigned, MC to be assigned):

Program addition. Level I Bachelor of Arts, Level II Bachelor of Arts, Level III title of Judaic Studies. The total number of hours required for the degree is 120 hours, consisting of 33 hours in degree program core, 25 hours of free electives, 16 hours of major support requirements and 46 hours of general education. The interdisciplinary field of Judaic Studies examines historical and

contemporary aspects of Jewish history and culture in the land of Israel and throughout the Diaspora, including language, literature, and political studies through the tools of the humanities and social sciences. Admission to the program is based on the standards for admission set by the College of Arts and Sciences. The program is intended to be completed in four years. The design of the courses meets the State Regents' minimum curricular standards as well as those of the College of Arts and Sciences. A cumulative grade point average of at least 2.00 is required for graduation and the conferral of the degree. A grade of C or better must be earned in each course counted for major credit.

Reason for request:

The Judaic Studies Program has a three-fold mission: 1) to introduce students to a significant component of world civilization; 2) to prepare students for graduate studies and for careers in community service, and, through the language and culture aspects of the program, for diplomatic and other government service; and 3) for academic careers. This study is relevant to an understanding not only of Western culture, but the political, social and cultural affairs in the modern Middle East. The History Department recommends and supports the establishment of a major program in Judaic Studies due to demand expressed by students and the community. The latter include the Jewish Federations of Oklahoma City and Tulsa and alumni, among whom are some of the major benefactors of the University of Oklahoma. Judaic history is currently offered as an area of concentration at the graduate level at the University of Oklahoma. To meet the demand of dramatic changes in the world, "the next generation must function internationally as never before and more emphasis needs to be placed on international and interdisciplinary programs." Although Judaic Studies is by no means limited in its interest only to Jewish students, it does attract a considerable number of Jewish students. The proposed Bachelor of Arts program in Judaic Studies will prepare undergraduate students for further graduate or professional studies.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic program.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACCESS TO THE ONLINE COMPUTER LIBRARY CENTER WORLDCAT DATABASE – NC

At the June 2003 meeting, the Board of Regents approved the award of a contract to Amigos Library Services of Dallas, Texas, on a sole-source basis.

Amigos Library Services continues to be the sole licensed provider for Online Computer Library Center (OCLC) services in the southwest region of the United States. This company provides critical services and proprietary information for the daily functioning of the University of Oklahoma Libraries systems and the University's research community. Services include cataloging and interlibrary loan software and interfaces, Machine Readable Cataloging (MARC) format metadata records, standard information file formats for interlibrary loan, proprietary networking with other OCLC library interlibrary loan partners, and research databases.

Pricing for these services and products required are equivalent to pricing offered to other academic libraries of comparable size.

Funding has been identified, is available, and budgeted within the University Libraries operating account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$475,000, to Amigos Library Services of Dallas, Texas, on a sole-source basis, for renewal of access to the Online Computer Library Center, Inc. Worldcat Database, for the one-year period beginning July 1, 2008, with option to renew at equivalent pricing for four additional one-year periods.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

LIBRARY ACQUISITION OF SPECIAL AND SERIAL MICROFORM PUBLICATIONS AND DISSERTATIONS – NC

At the June 2003 meeting, the Board of Regents approved the award of a contract to Proquest Information and Learning Corporation of Chicago, Illinois, now known as ProQuest LLC, on a sole-source basis.

ProQuest LLC continues to be the sole provider and distributor of special and serial microform publications, dissertations, as well as both Chadwyck-Healey and Cambridge Scientific Abstracts databases offered by the University Libraries. These items support the curricular and research needs of students and faculty at all University campuses.

Pricing for these services and products required are equivalent to pricing offered to other academic libraries of comparable size.

Funding has been identified, is available and budgeted within the University Libraries operating account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$355,000, to ProQuest LLC of Detroit, Michigan, on a sole-source basis, for the acquisition of special microform publications and dissertations, for the one-year period beginning July 1, 2008, with option to renew at equivalent pricing for four additional one-year periods.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

BLACKBOARD SYSTEM LICENSING AND MAINTENANCE – NC & HSC

The Blackboard Transaction System is a software application used in conjunction with the University card reader devices on the Norman and HSC campuses. Students are issued cards for door access, debit transactions for various University-provided services, bookstore purchases, vending, and privilege authentication. The Blackboard Transaction system offers a secure and efficient service to process the estimated 8.5 million card transactions annually.

The University has purchased and renewed Blackboard licensing and maintenance for several years but previous purchase amounts were less than the dollar threshold requiring Board approval. The University OneCard office seeks to enhance the software application by adding the Blackboard Community System, a web based application that delivers convenient and secure campus services to parents, students, faculty, and staff. Cardholders can rely on the account system to offer up-to-the-minute account information to view their transaction history and have direct on-line access to their accounts. Services include ability to view balances, make deposits and suspend misplaced or stolen cards.

The acquisition is sole source based on the required compatibility with the existing system and service application coverage. Pricing is considered fair and reasonable compared to similar University purchases.

Funding has been identified, is available and budgeted within the OneCard Office operating account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$127,673 to Blackboard Inc, of Washington, DC, on a sole-source basis, to provide software licensing and annual maintenance for the one-year period beginning July 1, 2008.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

IBM MAINFRAME HARDWARE AND SOFTWARE MAINTENANCE RENEWAL – NC

In June 2003, the Board approved a five-year renewal of the maintenance coverage in support of the IBM mainframe hardware and software located at the Merrick Computing facility. The system is used daily by virtually every department on the Norman campus and also supports the University legacy system.

The hardware and software maintenance coverage is critical to ensure continuous operation and functionality dependent on the IBM mainframe computer. The coverage provides elevated support for hardware and software-related issues, including phone support, some on-site hardware replacement, incremental patches and upgrades.

The current annual maintenance contract which ends June 30, 2008 is \$660,000. The near 50% reduction for IBM maintenance is due to recent migration to new enterprise systems. Pricing of the new contract is judged to be fair and reasonable based on similar maintenance coverage renewal costs.

Funding has been identified, is available and budgeted within the Information Technology operating account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$355,983 to IBM Corporation, of Santa Fe, New Mexico, on a sole-source basis, for the maintenance coverage and software renewal of IBM mainframe hardware and software licenses, for a one-year period beginning July 1, 2008.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

MICROSOFT CAMPUS USER AGREEMENT – ALL

At its June 2002 meeting, the Board of Regents approved the renewal and upgrade of the University-wide annual subscription for Microsoft products. The Information Technology Department (IT) supports all three campuses, and projects the need for 12,880 user licenses for fiscal year 2009. The annual subscription cost will include the renewal base cost of \$38.76 per user, per campus, for a total of \$499,299 plus an additional cost of \$22,942 for added Microsoft products for the Norman campus in support of the student computer labs.

The renewal of the master Microsoft campus agreement allows the University to install Microsoft Office Suite products and Windows upgrades on all University owned or leased equipment, and eliminates the need to track licenses for individual campus products on every computer. The agreement also includes the use of all Core Client Access Licenses which allows faculty and staff to access Exchange, Windows, SharePoint and Systems Management servers.

Pricing is based on a 2006 competitive bid. Approval is requested for the third and final renewal of this three year agreement to service all three campuses. Past subscription costs have been \$471,205 and \$463,880 for fiscal years 2007 and 2008. Cost per user remains the same at \$38.76 per user.

Funding has been identified, is available and budgeted within the Information Technology operating account.

President Boren recommended the Board of Regents authorize the President or his designee to execute a contract renewal in the amount of \$522,171 to Dell Marketing LP, of Round Rock, Texas, the low bidder, for the University-wide annual subscription for Microsoft products, for the one-year period beginning July 1, 2008.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

COMMONS BUILDING RENOVATION FOR THORPE MULTICULTURAL CENTER – NC

At each May meeting since 2006, the Board of Regents has approved, as a part of the comprehensive Campus Master Plan of Capital Improvement Projects, renovation of the Commons Building for the Thorpe Multicultural Center. The design development phase plans for the project were approved by the Board at the September 2007 meeting. The project includes renovation of the existing kitchen area to provide Thorpe Center conference and work spaces and create public restrooms; renovation of the existing large dining room area so that it may be fully utilized; creation of new, more attractive entries to the facility; and improvements to the building's infrastructure, including new roof and elevator and upgrades to the electrical and heating, ventilation and air conditioning systems.

Construction documents for the project were prepared by the project architects, Cavin Design Group.

I. AWARD CONTRACT FOR CONSTRUCTION

On May 20, 2008, bids for construction of the Commons Building Renovation for the Thorpe Multicultural Center project were received from eight firms. The bids have been evaluated by the project architects and the following representatives of the University administration:

Roger Klein, Architect, Architectural and Engineering Services
Michael Moorman, Director, Architectural and Engineering Services
Clarke Stroud, Vice President for Student Affairs

It is recommended that a contract in the amount of \$2,861,500 be awarded to W. L. McNatt and Company of Oklahoma City, the low bidder, as follows:

Base Bid Proposal	\$ 2,827,000
Alternate No. 1, Windows at Mezzanine	5,800
Alternate No. 3, Fabric Wall Covering at Sloped Ceiling	20,400
Alternate No. 4, Replace Existing Metal Fascia with New	6,600
Alternate No. 6, Walnut Face Veneers for Interior Solid Core Wood Doors	1,700
Total Proposed Contract Amount	<u>\$2,861,500</u>

A complete tabulation of the bids is shown below.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

It is anticipated construction will commence in July and be substantially completed in Spring 2009. The total approved project budget is \$4,400,000, with funding from University bonds.

TABULATION OF BIDS

COMMONS BUILDING RENOVATION FOR THORPE MULTICULTURAL CENTER

	W. L. McNatt and Company <u>Okla. City</u>	Atlas General Contractors, L.L.C. <u>Bixby</u>	Gail Armstrong Construction, Inc. <u>Norman</u>	Jim Cooley Construction, Inc. <u>Okla. City</u>
Base Proposal	\$2,827,000	\$2,879,000	\$2,934,000	\$3,011,000
Alternate No. 1, Windows at Mezzanine	5,800	10,800	6,800	7,000
Alternate No. 2, Exterior Windows at Conference Rooms	58,000	69,000	64,600	53,000
Alternate No. 3, Fabric Wall Covering at Sloped Ceiling	20,400	20,000	20,000	21,000
Alternate No. 4, Replace Existing Metal Fascia With New	6,600	3,200	2,500	6,000
Alternate No. 5, Construct a Gypsum Board Shaft Wall System in Lieu of CMU Elevator Shaft	(3,500)	(17,700)	(2,500)	(23,000)

Alternate No. 6, Walnut Face Veneers for Interior Solid Core Wood Doors	1,700	600	2,500	4,000
	_____	_____	_____	_____
Base Proposal + Alternates No. 1, 3, 4 and 6	\$2,861,500	\$2,913,600	\$2,965,800	\$3,049,000

	Landmark Construction Group, LLC <u>Okla. City</u>	Sun Construction Services, Inc. <u>Noble</u>	Shiloh Enterprises, Inc. <u>Edmond</u>	Nashert Constructors, Inc. <u>Okla. City</u>
Base Proposal	\$3,024,000	\$3,054,190	\$3,125,000	\$3,267,000
Alternate No. 1, Windows at Mezzanine	7,000	11,552	17,200	10,000
Alternate No. 2, Exterior Windows at Conference Rooms	60,000	46,140	71,000	78,000
Alternate No. 3, Fabric Wall Covering at Sloped Ceiling	15,500	15,928	19,000	21,000
Alternate No. 4, Replace Existing Metal Fascia With New	4,000	1,311	3,000	4,000
Alternate No. 5, Construct a Gypsum Board Shaft Wall System in Lieu of CMU Elevator Shaft	(7,000)	(21,780)	(8,300)	(19,000)
Alternate No. 6, Walnut Face Veneers for Interior Solid Core Wood Doors	1,800	1,802	2,000	2,000
	_____	_____	_____	_____
Base Proposal + Alternates No. 1, 3, 4 and 6	\$3,052,300	\$3,084,783	\$3,166,200	\$3,304,000

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$2,861,500 to W. L. McNatt and Company of Oklahoma City, the low bidder, for renovation of the Commons Building for the Thorpe Multicultural Center;
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations; and

- III. Recognize and acknowledge that the University may incur certain costs relative to the above project prior to receipt of bond proceeds and, to the extent the University utilizes its own funds for said costs, it is intended that bond proceeds will be utilized to reimburse the University.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

EQUIPMENT FOR THE MEWBOURNE SCHOOL OF PETROLEUM & GEOLOGICAL ENGINEERING – NC

Mr. Curtis Mewbourne has donated \$3 million to the University of Oklahoma Mewbourne School of Petroleum and Geological Engineering for upgrading and renovation of three undergraduate laboratories: Reservoir Rock Properties Lab, Reservoir Fluid Mechanics Lab, and Drilling Fluids Lab.

Equipment purchased will be utilized to refurbish renovated lab space to accommodate increasing enrollment in the School. The School's enrollment has increased by 300% over the last four years. The renovated and re-equipped labs will also enable the faculty to provide state-of-the-art learning experience to the School's undergraduate students by offering more current and cutting edge technology and equipment for valuable hands on experience. These labs courses are taken by all the Petroleum Engineering undergraduates. In order for the lab to be re-equipped before the Fall 2008 semester begins, acquisitions need to commence immediately. Since the Board of Regents will not meet again until September, approval to purchase and report back to the Board the actual amount of the purchases is requested.

II. AND III. MASTER LEASE-PURCHASE PROGRAM

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma

Development Finance Authority, the conduit financing agency. Institutions fund the resulting debt service using current operating funds. The consolidation of multiple funding requests into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Identified project funding consists of \$2,500,000 in private funds and \$650,000 in Master Lease proceeds, with the associated debt service funded by the Mewbourne School of Petroleum and Geological Engineering.

List of Equipment

Preparation, cutting and plugging equipment	\$ 100,000
Density and porosity measurement equipment	350,000
Quantitative Mineralogy	200,000
Grain size analyzer	125,000

NMR spectroscopy	625,000
Velocity, resistivity and moduli measurement equipment	1,250,000
Fluid properties measurement equipment	250,000
Capillary Pressure measurement equipment	250,000
TOTAL	\$3,150,000

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to compete, negotiate, and issue purchase orders as necessary, in an overall amount not to exceed \$3,500,000, to suppliers representing best value, for the acquisition of the equipment listed above, for the Mewbourne School of Petroleum & Geological Engineering, and to report back to the Board the results of such actions at the earliest opportunity;
- II. Authorize the President or his designee to submit the equipment acquisitions listed above for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- III. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

EQUIPMENT FOR THE CENTER FOR APPLIED SOCIAL RESEARCH – NC

The Center for Applied Social Research (CASR) is an interdisciplinary research program that engages faculty from across the social science disciplines, and is one of the Strategic Research Initiatives on the Norman Campus. CASR has just completed a very successful faculty recruitment season and will welcome four new faculty members this summer. This agenda item will support purchases of research equipment needed as part of the start-up packages for the faculty members, including mass data storage and network hardware, and audio/video recording and editing equipment. A list of the equipment to be purchased is attached hereto as Exhibit P.

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease-Purchase program to facilitate for Oklahoma colleges and universities acquisitions of long-lived assets using the lease-purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency, and assists in developing and executing an appropriate plan of financing. Institutions service the bond debt using current operating funds. Certain dollar limits and useful life requirements must be met for an acquisition to qualify for the program. This service provided by OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major asset. A Reimbursement Resolution by the Board is required in the event-because of timing-University funds must be used for the original acquisition, and reimbursement is needed from the lease proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

Funding has been identified, is available and budgeted within the Vice President of Research account.

President Boren recommended the Board of Regents:

- I. Authorize the President or his designee to submit the equipment acquisitions in a total amount of \$360,810 listed above for inclusion under the Oklahoma State Regents for Higher Education Master Lease-Purchase Program; and
- II. Recognize and acknowledge that the University may fund certain costs of the above project prior to delivery of purchase proceeds from its own funds and, to the extent the University utilizes its own funds for said purposes, it is intended that proceeds of the Master Lease-Purchase Program will be utilized to reimburse the University.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

MAX WESTHEIMER AIRPORT RUNWAY 17/35 AND NORTH APRON REHABILITATION – NC

Due to the age of Runway 17/35 and increased use by jet aircraft, the pavement has become distressed and now requires rehabilitation. Some sections of the general aviation apron are in a similar condition. This project will rehabilitate the runway pavement and certain areas of the north apron as is now timely to prevent further deterioration and more expensive rehabilitation at a later time. The project work is included in the Campus Master Plan of Capital Improvement Projects for the Norman Campus as part of the Max Westheimer Airport Improvements project. Design and construction documents were completed by Bucher, Willis & Ratliff Corporation (BWR), the engineering firm selected to provide professional services for Max Westheimer Airport Improvements.

I. AWARD CONTRACT FOR CONSTRUCTION

On May 29, 2008, bids for construction of the project were received from two firms. The bids have been evaluated by the project engineer and the following representatives of the University administration:

Michael Moorman, Director, Architectural and Engineering Services
 Jeffrey Schmitt, Construction Administrator, Architectural and Engineering Services
 Walter Strong, Max Westheimer Airport Administrator

It is recommended that a contract in the amount of \$2,419,874 be awarded to Silver Star Construction of Moore, the low bidder, as follows:

Schedule 1 – Base Bid Proposal, Runway 17-35 Rehabilitation	\$ 1,983,913
Schedule 1 – Alternate No. 1, Taxilane Entrance Repair	46,623
Schedule 2 – Base Proposal, North Apron Rehabilitation	280,000
Schedule 2 – Alternate No. 1, Taxilane “A” Rehabilitation	<u>109,338</u>
Total Proposed Contract Amount	\$ 2,419,874

A complete tabulation of the bids is shown below.

II. SIGN THE AGREEMENT

State statutes allow change orders to be issued for up to ten percent of the construction cost for projects costing greater than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreement for Construction and will allow issuance of necessary change orders of up to ten percent of the contract amount, within project budget limitations.

It is anticipated construction will commence in July and be substantially completed in September 2008. The estimated total cost for the project is \$2,960,000. Funding has been identified and will be provided through grants from the Oklahoma Aeronautics Commission and the Federal Aviation Administration, from State Excise Tax proceeds available to the Airport, and from Airport auxiliary reserves.

TABULATION OF BIDS MAX WESTHEIMER AIRPORT RUNWAY 17/35 AND NORTH APRON REHABILITATION

	Silver Star Construction Moore	Ameriseal of Ohio, Inc. Smithville, OH
Schedule 1 - Base Proposal, Runway 17-35 Rehabilitation	\$1,983,913	No bid
Schedule 1 - Alternate No. 1, Taxilane Entrance Repair	46,623	No bid
Subtotal, Schedule 1	\$2,030,536	No bid
Schedule 2 - Base Proposal, North Apron Rehabilitation	\$280,000	\$386,830
Schedule 2 - Alternate No. 1, Taxilane "A" Rehabilitation	109,338	123,212
Subtotal, Schedule 2	\$389,338	\$510,042
Total, Schedule 1 + Schedule 2	\$2,419,874	NA

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$2,419,874 to Silver Star Construction of Moore, the low bidder, for construction of the Max Westheimer Airport Runway 17/35 and North Apron Rehabilitation project; and
- II. Authorize the President or his designee to sign the Agreement for Construction and the necessary change orders during construction within the statutory and project budget limitations.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

PARATRANSIT VANS – NC

Parking and Transportation Services for the Norman Campus requests authorization to replace two ADA compliant paratransit vans which have exceeded their useful lives and are becoming costly to maintain. Parking and Transportation Services also requests approval to purchase two additional paratransit vans to expand the fleet in an effort to meet the growing need of transportation for patrons with disabilities.

The requirement for competition is satisfied through a competitively awarded contract to National Bus Sales of Marietta, Georgia, conducted by the Central Oklahoma Transportation and Parking Authority, an authority of the City of Oklahoma City. The bid document specified the University of Oklahoma as an eligible purchaser from the resulting contract. A Federal Transit Administration grant will be used to reimburse 83% of the cost.

Funding has been identified, is available and budgeted within the Cleveland Area Rapid Transit (CART) operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$295,144 to National Bus Sales, of Marietta, Georgia, for the purchase of four paratransit vans, available through a competitively bid contract which is available to the University as a participant in Federal Transit Administration grants.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

SUBCONTRACTS IN SUPPORT OF SPONSORED PROGRAM – NC

Board of Regents Policies and Procedures provide that subcontract and subrecipient agreements and the related orders issued pursuant to sponsored programs that have been ratified by the Board of Regents are exempt from the Board's approval and reporting requirements (that is, purchases over \$125,000 must be submitted to the Board for approval, and purchases between \$50,000 and \$125,000 must be reported to the Board). The reason for the exemption is that a substantial number of programs specify how, why, to whom, and in what amount any subcontract or subrecipient actions are to be awarded. The exemption also allows the timely establishment of program services, independent of potentially detrimental delays relative to the Board's meeting calendar. In some instances subcontract actions may not fall neatly within the exemption criteria, but the University must nevertheless secure the related services timely in order to support the award. University administration clears such actions with the awarding agency prior to execution. In such instances, the University administration deems it prudent to submit such actions to the Board for ratification, to demonstrate appropriate oversight of the related sponsored program funds.

The sponsored program referenced above is serviced by the College of Continuing Education in support of providing training to United States Postal Service personnel at the National Center of Employee Development facility in Norman and at postal facilities across the United States.

Funding has been identified, is available, and budgeted within the respective sponsored program account.

President Boren recommended the Board of Regents ratify two subcontracts, in the amount of \$175,000 each, to IMF Systems LLC of Canton, Michigan and to W.G. Hanley & Associates, of Windermere, Florida, for services to perform Lean/Six Sigma instruction, in support of a program sponsored by the United States Postal Service, for the six-month period beginning July 1, 2008.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

TOUCHNET INFORMATION SYSTEMS PAYMENT GATEWAY – NC

At the May 2007 meeting, the Board of Regents approved a contract awarded to SunGard Higher Education, Inc., for a new student information system, as referenced above. University departments including Admissions, Registration, Records, Financial Aid, Recruitment Services and the Bursar use the student information system.

A key element of the system is its ability to provide for and integrate with an electronic payment system. Although the Banner system could be modified to address this need, it is believed that a best of breed solution using the TouchNet Payment Gateway provides a better, more sustainable, long-term solution.

TouchNet's Payment Gateway is a centralized hub for institution-wide payment processes, including tuition and fee payments, payment plan remittance, electronic billing, campus purchases, student refunds and more. TouchNet's enhancements will include hardware replacement, software upgrades, user licenses, and maintenance. Enhancements for the various University departments which accept credit cards as a form of payment will include the addition of cashiering and bill payment applications, and capability to establish internet access.

All of these functions will be hosted offsite, behind the vendor's firewall, to enhance Payment Card Industry Data Security Standards (PCI). This standard helps organizations that process card payments to prevent credit card fraud, cracking and various other security vulnerabilities and threats. The hosting environment services offered by the TouchNet software will enable the University departments to validate their compliance periodically.

Pricing is considered fair and reasonable compared to similar integration software and hardware purchases and only available from TouchNet Information Systems, of Lenexa, Kansas on a sole-source basis for compatibility with the existing software and hosting environment and represents best value to the University.

Funding has been identified, is available and budgeted within the Bursar operating account and Banner implementation account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$314,362 to TouchNet Information Systems, Inc., of Lenexa, Kansas on a sole-source basis, to purchase software, hardware, and licenses to integrate with the Banner Student Information System.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

DOCUMENT AND WORKFLOW MANAGEMENT SYSTEM FOR THE COLLEGE OF CONTINUING EDUCATION – NC

The College of Continuing Education (CCE) requires a document management system to improve management and accessibility of documents. The system must provide security with digital format storage and must incorporate compliance of Health Insurance Portability and Accountability Act (HIPAA) and Family Education Rights and Privacy Act (FERPA) standards. The proposed system meets these needs. It will convert current processes to

digital automation. A document received by the department will be scanned into the system, indexed for future retrieval, and sent to a content repository. This secure database will provide for the setting up of permissions for sensitive access and for tracking document reviews.

CCE interacts with many departments on campus including the Graduate College and distance learning programs as well as the Oklahoma Department of Human Services. CCE estimates its current volume of paperwork to cost over \$40,000 per year in storage space and an additional \$60,000 in shipping and faxing charges for document accessibility. The document and workflow management system will offer significant savings from the current process with the reduction of resources, time, and costs.

In response to a competitive solicitation the following bids were received:

Business Imaging Solutions Inc.	Edmond
Hershey Systems Inc.	Santa Fe Springs, California
Hyland Software, Inc.	Westlake, Ohio
Ikon Office Solutions, Inc.	Lenexa, Kansas
Prospective Software Inc.	Shawnee, Kansas
Systemware, Inc.	Addison, Texas

The evaluation committee comprised the following individuals:

Belinda Biscoe, Assistant Vice President, College of Continuing Education
 Jeff Henderson, Director, College of Continuing Education-Information Technology
 Cal Hobson, Executive Director of Operations, College of Continuing Education
 Jeremy Jones, User Services Supervisor, College of Continuing Education-
 Information Technology
 Allan Khalil, System Support Analyst, College of Continuing Education-Information
 Technology
 James Pappas, Vice President, College of Continuing Education/Dean, College of
 Liberal Studies,
 Sandy Totten, Senior Buyer, Purchasing

The evaluation criteria were support, response time, ease of administration, proposed benefit/value, references and cost. Proposals from Prospective Software Inc. (bid \$481,390), Hyland Software, Inc. (bid \$567,000), and Ikon Office Solutions, Inc. (\$507,000), were determined to be exceptionally high and therefore excluded from evaluation.

The results of the evaluation were as follows:

Bidder	Support	Response time	Ease of Admin.	Benefit/value	References	Total	Cost
Weight	20%	20%	20%	20%	20%	100%	
Business Imaging Solutions Inc.	5	5	5	5	4	24	\$312,000
Systemware Inc.	5	4	4	4	5	22	\$360,000
Hershey Systems Inc.	5	4	4	3	3	19	\$206,390

Based on the product and services offered, and functionality, the evaluation team determined that an award to Business Imaging Solutions, Inc., of Edmond, represents best value to the University.

Funding has been identified, is available and budgeted within the CCE capital improvements account.

President Boren recommended the Board of Regents authorize the President or his designee to award a contract in the amount of \$312,000 to Business Imaging Solutions Inc. of Edmond, the best value bidder, for the acquisition of a document and workflow management system for the College of Continuing Education.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

CHANGES TO PURCHASING POLICY– ALL

The current purchasing threshold requiring Board of Regents' approval is \$125,000. Due to growth of the University's operating budget coupled with inflation, the value represented by the purchasing threshold has dwindled over time such that purchases totaling \$125,000 are increasingly less significant to the financial standing of the University. The University's administration requests to increase the threshold to \$250,000 for Board approval.

PROPOSED CHANGES TO THE REGENTS' POLICY:

Section 4.11.7 in The University of Oklahoma Manual and Section 4.10.8 in the Cameron University and Rogers State University Manuals.

SUBMITTING PURCHASES TO THE BOARD OF REGENTS FOR APPROVAL AND REPORTING OTHER PURCHASES

Separate and apart from the policies and procedures governing competition and processing by the Purchasing Department, the following conditions govern those purchases that must be submitted to the Board of Regents for prior approval, those purchases that must be reported to the Board of Regents at least quarterly, and those purchases that are exempt from either the approval or reporting requirements. The dollar limitations are on a per-transaction basis and are not cumulative.

- Purchases over ~~\$125,000~~ \$250,000 must be submitted to the Board of Regents for prior approval; sole source purchases in this category must be identified as such; changes that would increase the financial obligation of the University by more than 15% must be submitted to the Board of Regents for approval.
- Purchases above \$50,000 but not exceeding ~~\$125,000~~ \$250,000 must be reported to the Board of Regents at least quarterly; sole source purchases in this category must be reported separately and identified as such.
- Any agreement or obligation that would establish or make policy for the University, or would otherwise involve substantial or significant expenditures must be submitted to the Board of Regents for approval.
- Purchase of air charter services must be reported to the Board of Regents at the meeting of next earliest opportunity.
- Purchases by University departments from University Auxiliary Enterprises or Service Units are exempt from the approval and reporting requirements.

- Purchases of products, services, and utilities for resale, including minor operating supplies consumed in the resale process, by University Auxiliary Enterprises or Service Units or other University units engaged in the resale of products or services in accordance with their mission, are exempt from the approval and reporting requirements.
- Acquisition contracts that merely establish unit prices, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed ~~\$125,000~~ \$250,000 annually.
- Subcontract and subrecipient agreements and the related orders issued pursuant to sponsored grants or contracts that have been ratified by the Board of Regents are exempt from the approval and reporting requirement.
- Purchases of property designated as surplus by federal agencies, state agencies, county governments, municipalities, school districts, other institutions of higher education, and similar bodies are exempt from the approval and reporting requirements.
- Payments to federal agencies, state agencies, county governments, municipalities, school districts, other institutions of higher education, and similar bodies for products and services in situations that cannot reasonably be subjected to the competitive process are exempt from the approval and reporting requirements.

President Boren recommended the Board of Regents approve the changes to the Regents' policy "Buying and selling goods and services" for The University of Oklahoma, Cameron University and Rogers State University as outlined above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

CHANGES TO REGENTS POLICY "UNIVERSITY NAME, LOGOS, OTHER IDENTIFYING MARKS AND SEAL" – ALL

The University of Oklahoma has spent considerable time, effort and resources to develop and maintain a portfolio of trademarks and other indices that identify and are associated with the University. These marks embody the public image of, and goodwill associated with, The University of Oklahoma. In recent years, it has become apparent that comprehensive management of these assets is critical to maintain adequate legal protection for the marks and establish a uniform system of mark usage.

While current Board of Regents' policy vests responsibility for management of trademark assets in multiple areas (Public Affairs, Athletics, and Legal Counsel), it is the opinion of the administration that consolidating these functions into a single entity better serves the interests of the University. Accordingly, consolidated administrative and implementation structure is proposed.

PROPOSED CHANGES TO THE REGENTS POLICY:

~~3.4.5 — University Name, Logos, Other Identifying Marks, and Seal~~

~~A. NON-COMMERCIAL USE~~

- ~~University related organizations, foundations, associations, and groups shall obtain the written approval of the Vice President for Public Affairs before using the name of the University or logos and other identifying marks which are registered by the~~

~~University. The policy applies to letters of solicitation, promotional items, and other uses of the University name, logos, and other identifying marks. Such uses may not state or imply, directly or indirectly, that the products or services of or activities sponsored by such University-related entities are endorsed, sponsored, or approved by the University.~~

- ~~• All internal University departments or divisions shall obtain the prior written approval of the Vice President for Public Affairs before using the name of the University or logos or other identifying marks that are registered by the University for matters other than official University business.~~

~~B. COMMERCIAL USE~~

- ~~• The University's name or logos and other identifying marks registered by the University may be used for commercial purposes provided appropriate authorization is granted by the University's commercial licensing agent. The use must not be disparaging, constitute false representation as to sponsorship/affiliation, contravene public morals and decency, or reflect unfavorably on the University.~~
- ~~• The above notwithstanding, any entity wishing to use the University Seal must have the prior written approval of the Vice President for Public Affairs. Provided, however, The University of Oklahoma Alumni Association is authorized to imprint the Seal on "OU chairs."~~

3.4.5 University Name, Logos, Other Identifying Marks, and Seal

- (A) Trademark Administrative Committee – Responsibility for management of the University's name, logos, other identifying marks, and seal (collectively "marks") shall rest with a Trademark Administrative Committee ("TAC"). The Vice President for Public Affairs, the General Counsel, and the Athletic Director shall each appoint a representative to the three-member TAC.
- (B) Trademark Policies and Procedures – The TAC shall adopt, publish and implement policies and procedures to ensure that the marks are utilized in a manner that best serves the interests of the University of Oklahoma. In no event should such use be disparaging, misleading as to sponsorship/affiliation, contradict public morals or decency, or reflect unfavorably upon the University.
- Such policies and procedures should address mechanisms for non-commercial and commercial uses of the marks, both internal and external to the University. Additionally, the TAC should implement a style guide or other instrument for implementation University-wide that establishes uniform and consistent usage of the University's marks.
- (C) Trademark Office -- The TAC shall establish and oversee a University Trademark Office, which shall be responsible for implementation of policies and procedures regarding the University's marks, including but not limited to the protection, licensing, management and enforcement of the University's marks. If desired and consistent with other applicable policies, the Trademark Office may contract with an official licensing agent to assist in one or more of these responsibilities.

President Boren recommended the Board of Regents approve the changes to the Regents policy "University Name, Logos, Other Identifying Marks and Seal" as outlined above.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

STUDENT CODE REVISIONS – NC

The proposed changes, attached hereto as Exhibit Q, will update the code to reflect current policy, clarify and standardize language throughout the Code and change the Student Parking Appeals Board appointment process to improve the processing of student parking citation appeals.

President Boren recommended approval of the revision of the University of Oklahoma Student Code of Responsibilities and Conduct for the Norman Campus as presented, to amend Titles 2, 4, 5, 8, 9, 13 and 16.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION 2008-2009 STUDENT ACTIVITY FEE BUDGET – NC

The OU Regents approved the Student Activity Fee gross budget at the March, 2008 meeting. The budget was developed by the UOSA Ways and Means Committee and allocates funds to the UOSA Executive, Legislative and Judicial branches. It also allocates funds to the Housing Centers, Greek Affairs, Student Bar Association and the Campus Activities Council. In addition, the committee sets aside funds for further allocation to individual student organizations and sports clubs. The summary budget and other explanatory materials are attached hereto as Exhibit R.

President Boren recommended approval of the 2008-2009 UOSA Student Activity Fee Budget which funds officially recognized student organizations from July 1, 2008 to June 30, 2009.

Regent Wade moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

MEDICAL AND DENTAL BENEFIT PLANS AND FLEXIBLE SPENDING ACCOUNT ADMINISTRATION – ALL

The process to issue an RFP for employee medical and dental insurance and flexible spending account administration for calendar year 2009 began in 2007 with Human Resources staff, the Employee Benefits Council, and The Segal Company. Members of the Employee Benefits Council served on the evaluation committee, and periodic meetings with employee governance groups were held. The University engaged The Segal Company in 2006, to assist the University in the comprehensive evaluation and analysis of the University's health program.

Insurance providers were asked to respond to an RFP issued by the University in December 2007. Plan designs were requested to mirror the current medical and dental plans to provide an opportunity for direct comparison with the current plan prior to making an award recommendation.

In response to a competitive solicitation, the following firms responded:

Aetna Health, Inc. of Oklahoma	Dallas, Texas
Application Software, Inc.	Columbia, Missouri
Blue Cross Blue Shield of Oklahoma	Tulsa
Delta Dental of Oklahoma	Oklahoma City

Humana Insurance Company	Louisville, Kentucky
Metropolitan Life Insurance Company	New York, New York
United Healthcare	Plano, Texas

An evaluation committee comprising the following individuals rated the responses:

Barbara Abercrombie, Director, Human Resources, Tulsa Campus
 Dick Bennett, University of Oklahoma Retiree
 Diana Fitzpatrick, President, Hourly Employees Council
 Marcy Fleming, Fellow, Human Resources
 Brenda Freese, Member, Employee Benefits Council
 Don Harrison, Assistant Professor, Pharmacy
 Karen Hicks, Manager, Purchasing
 Julius Hilburn, Associate Vice President & Chief Human Resources Officer, Human Resources
 Nick Kelly, Assistant Director, Human Resources
 Darryl McCullough, Professor, Mathematics
 Burr Millsap, Associate Vice President, Administrative Affairs
 Joan Monroe Koos, Past Chair, Norman Staff Senate
 Dr. Gary Raskob, Dean, College of Public Health
 Will Wayne, Member, Employee Benefits Council

The evaluation criteria for the medical plan were price, network capabilities, disease management and wellness programs, and account management and customer service. Proposals from three firms, Application Software, Inc., Humana Insurance Company, and Metropolitan Life Insurance Company, did not meet the University's specific needs and therefore were excluded from the final evaluation process.

The results of the evaluation were as follows:

(Weighted score 1-3, 3 being best.)

Bidder/ Criteria	Pricing	Network Capabilities	Disease Management/ Wellness Programs	Account Management/ Customer Service	Total Score
(Weight)	50%	30%	10%	10%	
Blue Cross/ Blue Shield of Oklahoma	3.0	2.0	3.0	3.0	2.70
United Healthcare	2.0	2.5	2.0	2.0	2.15
Aetna Health Inc., of Oklahoma	1.0	3.0	2.0	2.0	1.80

The evaluation criteria for the dental plan were pricing, network capabilities, program enhancements and integration with medical, account management and customer service. Proposals from three firms, Humana Insurance Company, Metropolitan Life Insurance Company, and United Healthcare, did not meet the University's specific needs and therefore were excluded from the final evaluation process.

The results of the evaluation were as follows:

(Weighted score 1-3, 3 being best.)

Bidder/ Criteria	Pricing	Network Capabilities	Program Enhancements and Integration with Medical	Account Management/ Customer Service	Total Score
(Weight)	50%	25%	15%	10%	
Delta Dental of Oklahoma	3.0	3.0	2.0	3.0	2.85
Blue Cross/ Blue Shield of Oklahoma	2.0	2.0	2.0	2.5	2.05
Aetna Health Inc., of Oklahoma	1.0	2.0	2.0	2.0	1.50

The evaluation team determined that award to Blue Cross Blue Shield of Oklahoma of Tulsa, and Delta Dental of Oklahoma, of Oklahoma City, the low bidders, represent best value to the University.

At this time, University and employee costs at each tier have not been determined. A table of monthly rates will be presented to the Board at the September meeting.

Funding has been identified, is available and budgeted in the form of annual Sooner Credits to employees and in the accounts for post-retirement healthcare.

President Boren recommended the Board of Regents authorize the President or his designee to award contracts as follows:

- I. To Blue Cross Blue Shield of Oklahoma of Tulsa, the low bidder, for medical insurance coverage and flexible spending account administration, for employees, retirees, and COBRA qualified beneficiaries, for the one-year period beginning January 1, 2009 with option to renew for two additional one-year periods; and
- II. To Delta Dental of Oklahoma, of Oklahoma City, the low bidder, for dental insurance coverage, for employees, retirees, and COBRA qualified beneficiaries, for the one-year period beginning January 1, 2009 with option to renew for two additional one-year periods.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

EXCESS WORKERS COMPENSATION INSURANCE – ALL

Pursuant to its risk management strategy, the University operates a self-insured workers compensation insurance plan with respect to amounts up to and including \$450,000 per claim, and purchases coverage for any claim in excess of that amount. The current solicitation for excess coverage is for the one-year period beginning July 1, 2008.

A competitive solicitation was issued by the University's contracted insurance representative, Arthur J. Gallagher Risk Management Services, Inc. (Gallagher). The following firms were solicited:

American International Insurance Companies	New York, New York
Midwest Employers Casualty Company	Chesterfield, Missouri
Safety National Casualty Corporation	St. Louis, Missouri

The following supplier responded:

Midwest Employers Casualty Company	Chesterfield, Missouri
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The evaluation was performed by Gallagher in support of the University's Risk Management Program.

Evaluation criteria were coverage and price.

The University's Risk Management Department determined that Midwest Employers Casualty Company, of Chesterfield, Missouri, the sole bidder, met the requirements of the solicitation. Pricing is considered fair and reasonable based on previous coverage. Gallagher will review policies and endorsements for accuracy and conformity to specifications.

Funding has been identified, is available and budgeted within the Benefits account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$340,637 to Midwest Employers Casualty Company of Chesterfield, Missouri, the sole bidder, for excess workers compensation insurance, for the one-year period beginning July 1, 2008.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

INTERCOLLEGIATE ATHLETIC SPORTS INSURANCE – NC

The Athletics Department requires insurance to provide for medical expenses of student athletes including accidental death and dismemberment insurance (AD&D). The department also requires AD&D coverage for cheerleading and pompon squads, team managers and trainers.

In response to a competitive solicitation, issued by the University's contracted insurance representative, Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the following firms responded:

American International Group (AIG)	New York City, New York
Life Insurance Company of N.A./CIGNA	Philadelphia, Pennsylvania
Summit America/Mutual of Omaha	Omaha, Nebraska

The evaluation was performed by Gallagher in support of the University's Risk Management Program.

Evaluation criteria were coverage and price.

The results of the evaluation were as follows:

Vendor	Met coverage specifications	Price
AIG	Yes	\$199,900
Summit America/Mutual of Omaha	Yes	\$211,500
Life Insurance Company of N.A./CIGNA	Yes	\$225,000

The University's Risk Management Department determined that AIG, of New York City, New York, the low bidder, represents best value to the University. Gallagher will review policies and endorsements for accuracy and conformity to specifications.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$199,900 to American International Group, of New York City, New York, the low bidder, for an intercollegiate sports insurance policy, for the one-year period beginning August 1, 2008.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

RACING SHELLS AND TRAILER – NC

The newly established University women's varsity rowing program begins practice in the 2008-09 academic year and will prepare to enter competition for the first time in the spring of 2009. The Athletics Department has identified equipment, and various types of racing shells for the initial startup of the rowing program. The program will require various class sizes of racing shells for varsity and novice training, and varsity racing for teams of eight, four, two and single rowers, and a trailer for transporting racing shells to competition sites.

The University anticipates construction to begin soon on the new University of Oklahoma boathouse, to be located on the Oklahoma River in Oklahoma City. The boats will be housed in the state-of-the-art facility when completed. The Oklahoma River location will be the site of local competition and where the rowing program will begin practice.

In response to a competitive bid, the following firms responded:

Pocock Racing Shells	Everett, Washington
Resolute Racing Shells, LLC	Bristol, Rhode Island
Vespoli USA, Inc.	New Haven, Connecticut

The evaluation committee was composed of the following individuals:

Leeanne Crain, Head Coach, Women's Rowing Program, Athletics Department
 Micah Hunt, Purchasing Manager, Athletics Department
 Larry Naifeh, Executive Associate Athletics Director, Athletics Department
 Gloria Nevarez, Sr., Associate Director, Athletics Department
 Craig Sisco, Senior Buyer, Purchasing

Robert Smith, Assistant Director, Business Operations, Athletics Department

The evaluation criteria included price, industry experience, bid specifications and delivery timeframes, and vendor reputation.

The results of the evaluation were as follows:

Supplier	Met Specifications	Cost
Pocock Racing Shells	Yes	\$197,996
Vespoli USA, Inc.	Yes	\$210,975
Resolute Racing Shells, LLC	Yes	\$246,624

The evaluation committee determined an award to Pocock Racing Shells, of Everett, Washington, the low bidder, represents best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order in the amount of \$197,996 to Pocock Racing Shells, of Everett, Washington, the low bidder, for racing shells and trailer for the University women's rowing program.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PLAN FOR FISCAL YEAR 2009 – ALL

Following practices within the auditing industry and standards of the Institute of Internal Auditors, Internal Audit has developed an audit plan using a risk-based audit approach. As part of the risk-based approach, Internal Audit personnel discussed risk factors with University management and compiled internal and external data into a risk matrix in order to develop an audit plan. Based upon the analysis performed and the resources available, we believe that the current audit plan addresses the higher risk areas within the University.

The detailed Audit Plan for Fiscal Year 2009 has been discussed with the Finance and Audit Committee and includes 36 audits out of a total Audit Universe of 169 departmental and functional audits. In addition, approximately 12% of available audit time will be devoted to information technology auditing.

Any proposed changes to the plan will be discussed with the Finance and Audit Committee.

Special projects and post-audit reviews will be performed when necessary. Internal audits may be performed on an unannounced basis.

President Boren recommended that the Board of Regents approve the annual audit plan for fiscal year 2009.

Regent Clark moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS – NC & HSC

Health Sciences Center:

LEAVE(S) OF ABSENCE:

Bender, Denise Gaffigan, Associate Professor of Rehabilitation Sciences, Adjunct Associate Professor of Allied Health Sciences, and Adjunct Associate Professor of Geriatrics, leave of absence without pay, June 1, 2008 through August 1, 2008.

Dahshan, Ahmed H., Associate Professor of Pediatrics, Tulsa, medical leave of absence extended with pay, April 7, 2008 through July 7, 2008.

DeSilva, Nirupama Kakaria, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, return from medical leave of absence with pay, June 1, 2008.

Gillaspy, Allison Faye, Assistant Professor of Research, Department of Microbiology and Immunology, return from medical leave of absence with pay, April 9, 2008 through June 30, 2008.

Kathuria, Pranay, Associate Professor of Internal Medicine, Tulsa, return from leave of absence with pay, May 15, 2008 through June 30, 2008.

NEW APPOINTMENT(S):

Ahmad, Waqar, M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Biggs, Stephen Glen, D.D.S., Assistant Professor of Endodontics, annualized rate of \$110,000 for 12 months (\$9,166.67 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Borders, Emily B., Pharm.D., Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, annualized rate of \$86,000 for 12 months (\$7,166.67 per month), August 18, 2008 through June 30, 2009.

Buxton, J. David, D.D.S., Assistant Professor of Fixed Prosthodontics and Director, Advanced Education in General Dentistry, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), June 30, 2008 through June 30, 2009. Includes an administrative supplement of \$15,000 while serving as Director, Advanced Education in General Dentistry. University base \$85,000.

Cross, Cory, M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Deal, Randolph, Ph.D., Professor of Communication Sciences and Disorders, annualized rate of \$95,000 for 12 months (\$7,916.67 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Fossler, Michael Eugene, M.D., Assistant Professor of Anesthesiology, annualized rate of \$232,788 for 12 months (\$19,399.00 per month), April 24, 2008 through June 30, 2008. New consecutive term appointment. University base \$65,000; Departmental salary \$167,788.

Foulks, Charles Jerome, M.D., Professor and Chair of Internal Medicine, Tulsa, and The C.S. Lewis, Jr., M.D., Chair in Internal Medicine, annualized rate of \$150,000 for 12 months (\$12,500.00 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment. Includes an administrative supplement of \$50,000 while serving as Chair of Internal Medicine, Tulsa. University base \$100,000.

Gadde, Laxminarayana R., M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Ginzburg, Harold M., M.D., Clinical Professor of Psychiatry and Behavioral Sciences, annualized rate of \$62,417 for 12 months (\$5,201.45 per month), 0.60 time, June 30, 2008 through June 30, 2009.

Hays-Grudo, Jennifer, Ph.D., Professor of Internal Medicine, Tulsa, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), August 15, 2008 through June 30, 2009. Tenure credentials under review by University committees.

Jan, Yih-Kuen, Ph.D., Assistant Professor of Rehabilitation Sciences, annualized rate of \$70,000 for 12 months (\$5,833.34 per month), April 30, 2008 through June 30, 2008. New tenure track appointment.

Kendrick, David C., M.D., Clinical Associate Professor of Internal Medicine, Tulsa, and Clinical Associate Professor of Pediatrics, Tulsa; annualized rate of \$110,000 for 12 months (\$9,166.67 per month), 0.90 time, June 30, 2008 through June 30, 2009.

Kinney, Karen Kay, M.D., Assistant Professor of Medicine, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Miller, Bernadette M., M.D., Clinical Instructor in Internal Medicine, Tulsa, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2008 through June 30, 2009.

Mourady, Berween Majeed, B.D.S., Instructor in Pediatric Dentistry, annualized rate of \$35,000 for 12 months (\$2,916.67 per month), 0.50 time, July 1, 2008 through June 30, 2009.

Natarajan, Balasubramani, M.B.B.S., Assistant Professor of Radiological Sciences, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 15, 2008 through June 30, 2008. New consecutive term appointment.

Nightingale, Lydia D., M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2008 through June 30, 2008. New consecutive term appointment.

Pant, Shubam, M.D., Assistant Professor of Medicine, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), June 30, 2008 through June 30, 2009. New tenure track appointment.

Quiroz, Lieschen H., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2008 through June 30, 2009. New consecutive term appointment.

Smith, Katherine M., M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2008 through June 30, 2009. New consecutive term appointment.

Tiller, David H., M.D., Associate Professor of Psychiatry and Behavioral Sciences, annualized rate of \$89,726 for 12 months (\$7,477.17 per month), July 31, 2008 through June 30, 2009. New consecutive term appointment.

Vasan, Nilesh Raman, M.D., Assistant Professor of Otorhinolaryngology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2008 through June 30, 2009. New tenure track appointment.

Wilkins, Kirsten M., M.D., Assistant Professor of Psychiatry, Tulsa, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), June 30, 2008 through June 30, 2009. New consecutive term appointment.

Williams, Jr., Marvin, D.O., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 2008 through June 30, 2009. New consecutive term appointment.

Yu, Zhongxin, M.D., Assistant Professor of Pathology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2008 through June 30, 2009. New consecutive term appointment.

CHANGE(S):

Aqui, Eileen G., title changed from Clinical Assistant Professor of Psychiatry and Behavioral Sciences to Resident, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$50,671 for 12 months (\$4,222.58 per month), July 1, 2008 through June 30, 2009.

Beeson, James H., Professor of Obstetrics and Gynecology, Tulsa, and Clinical Professor of Family Medicine, Tulsa, titles Chair of Obstetrics and Gynecology, Tulsa, and The Hillcrest Chair in Obstetrics and Gynecology deleted, July 1, 2008.

Bird, Matthew L., Assistant Professor of Pharmacy Clinical and Administrative Sciences, start date changed from July 31, 2008 to July 14, 2008.

Blake, Christine F., Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, salary changed from annualized rate of \$42,432 for 12 months (\$3,536.00 per month), 0.40 time, to without remuneration, May 17, 2008 through June 30, 2008.

Collingbourne, Olivia Phi Van, Clinical Instructor in Dermatology, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$52,000 for 12 months (\$4,333.33 per month), 0.80 time, May 1, 2008 through June 30, 2008. Change in FTE.

Dallas-Bruner, Jewel S., title changed from Clinical Instructor to Adjunct Clinical Instructor in Geriatrics, salary changed from annualized rate of \$6,000 for 12 months (\$500.00 per month), 0.10 time, to without remuneration, May 1, 2008 through June 30, 2008.

Davison, Meredith A., Clinical Associate Professor of Family Medicine, Tulsa, given additional title Associate Dean for Academic Services, College of Medicine, Tulsa; salary changed from annualized rate of \$86,000 for 12 months (\$7,166.67 per month), 0.80 time, to annualized rate of \$125,000 for 12 months (\$10,416.67 per month), full-time, July 1, 2008 through June 30, 2009. Includes an administrative supplement of \$32,000 while serving as Associate Dean for Academic Services.

Deal, Amy L., title changed from Clinical Assistant Professor to Assistant Professor of Communication Sciences and Disorders, salary changed from annualized rate of \$47,736 for 12 months (\$3,978.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 2008 through June 30, 2009. New consecutive term appointment.

DeSilva, Nirupama K., title changed from Clinical Assistant Professor to Assistant Professor of Obstetrics and Gynecology, Tulsa, salary changed from annualized rate of \$15,600 for 12 months (\$1,300.00 per month), 0.15 time, to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), full-time, June 30, 2008 through June 30, 2009. New consecutive term appointment.

Drevets, Douglas A., Professor of Medicine and Vice Chair for Research, Department of Medicine, given additional title Chief of Infectious Diseases; salary changed from annualized rate of \$153,718 for 12 months (\$12,809.83 per month) to annualized rate of \$206,003 for 12 months (\$17,166.92 per month), July 1, 2008 through June 30, 2009. Includes administrative supplements of \$12,000 while serving as Vice Chair for Research and \$50,000 while serving as Chief of Infectious Diseases. Tenured base \$62,500.

Duncanson, Manville G., Professor Emeritus of Dental Materials, salary changed from annualized rate of \$9,018 for 12 months (\$751.48 per month), 0.06 time, to without remuneration, May 1, 2008 through June 30, 2008.

Emerson, Amy N., title changed from Assistant Professor to Clinical Assistant Professor of Pediatrics, Tulsa, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$56,000 for 12 months (\$4,666.67 per month), 0.70 time, May 12, 2008 through June 30, 2008.

Fox, Mark D., Associate Professor of Internal Medicine, Tulsa, and Associate Professor of Pediatrics, Tulsa, title changed from Assistant Dean for Research Development to Associate Dean for Community Health and Research Development, College of Medicine, Tulsa, July 1, 2008.

Funderburg, Karen Maxine, title changed from Assistant Professor to Adjunct Associate Professor of Nutritional Sciences, title Interim Chair of Nutritional Sciences deleted; salary changed from annualized rate of \$64,272 for 12 months (\$5,356.00 per month) to without remuneration, June 30, 2008.

Gali, Hariprasad, Assistant Professor of Research, Department of Pharmaceutical Sciences, start date changed from May 29, 2008 to May 27, 2008.

Gardner, Michael Owen, Professor of Obstetrics and Gynecology, Tulsa, title changed from Vice Chair to Chair of Obstetrics and Gynecology, Tulsa, given additional title The Hillcrest Chair in Obstetrics and Gynecology; salary changed from annualized rate of \$135,000 for 12 months (\$11,250.00 per month) to annualized rate of \$150,000 for 12 months (\$12,500.00 per month), July 1, 2008 through June 30, 2009.

Goodloe, Jeffrey M., title changed from Associate Professor to Clinical Associate Professor of Emergency Medicine, Tulsa, FTE changed from full-time to 0.76 time, March 1, 2008 through June 30, 2008.

Grau, Renee, title changed from Assistant Professor to Clinical Assistant Professor of Dermatology, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$48,000 for 12 months (\$4,666.67 per month), 0.60 time, June 1, 2008 through June 30, 2008.

Grim, James, title changed from Associate Professor to Clinical Associate Professor of Anesthesiology, salary changed from annualized rate of \$235,605 for 12 months (\$19,633.75 per month) to agreed contract rate, January 1, 2008 through June 30, 2008. To correct internal records and replace lost paperwork.

Henglein, William, title changed from Assistant Professor of Anesthesiology to Resident/Pediatric Fellow, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$85,671 for 12 months (\$7,139.25 per month), July 1, 2008 through June 30, 2009.

Hunter, Tracy, Associate Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, title changed from Director of Preceptor Development to Director of Community Outreach and Engagement, Dean's Office, College of Pharmacy, Tulsa, July 1, 2008.

Johnson, Gary A., Associate Professor of Obstetrics and Gynecology, given additional title The Funnell Strebel Professorship of Obstetrics and Gynecology, April 1, 2008.

Khan, Khalid, Clinical Assistant Professor of Anesthesiology, salary changed from annualized rate of \$52,000 for 12 months (\$4,333.33 per month), 0.80 time, to agreed contract rate, April 30, 2008 through June 30, 2008.

Knehans, Allen W., David Ross Boyd Professor of Nutritional Sciences, Adjunct Professor of Allied Health Sciences, and Adjunct Associate Professor of Obstetrics and Gynecology; title changed from Vice Chair to Chair of Nutritional Sciences, salary changed from annualized rate of \$86,005 for 12 months (\$7,167.08 per month) to annualized rate of \$93,506 for 12 months (\$7,792.16 per month), July 1, 2008 through June 30, 2009. Includes an administrative supplement of \$5,000 while serving as Chair of Nutritional Sciences. Tenured base \$88,506.

Letassy, Nancy, Associate Professor of Pharmacy Clinical and Administrative Sciences, given additional title Adjunct Associate Professor of Medicine, May 1, 2008.

Lewis, Teresa, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, salary changed from annualized rate of \$16,700 for 12 months (\$1,391.67 per month), 0.20 time, to annualized rate of \$66,800 for 12 months (\$5,566.67 per month), 0.80 time, July 1, 2008 through June 30, 2009. Change in FTE.

Marinis, Spyridon I., title changed from Assistant Professor of Obstetrics and Gynecology, OKC, to Assistant Professor of Obstetrics and Gynecology, Tulsa, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month) to annualized rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 2008 through June 30, 2009. Changing primary appointment.

Mullasseril, Paul M., Director, Maxillofacial Prosthodontics, College of Dentistry, title changed from Associate Professor to Clinical Associate Professor of Removable Prosthodontics, salary changed from annualized rate of \$100,000 for 12 months (\$8,333.33 per month) to annualized rate of \$80,000 for 12 months (\$6,666.67 per month), 0.80 time, April 1, 2008 through June 30, 2008.

Mulvihill, John J., Professor of Pediatrics, The CMRI/Kimberly V. Talley Chair in Medical Genetics, and Adjunct Professor of Biostatistics and Epidemiology, given additional title Adjunct Professor of Pathology, June 1, 2008.

Myers, Adam Lees, Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, and Clinical Assistant Professor of Family Medicine, Tulsa; salary changed from annualized rate of \$68,701 for 12 months (\$5,725.08 per month), 0.71 time, to annualized rate of \$56,760 for 12 months (\$4,725.00 per month), 0.60 time, May 31, 2008 through June 30, 2008; salary changed from annualized rate of \$56,760 for 12 months (\$4,725.00 per month) to without remuneration, June 30, 2008.

Phillips, Rebecca, Assistant Professor of Nursing, changing from tenure track to consecutive term appointment, February 28, 2008 through June 30, 2008.

Roemer, Howard, Clinical Associate Professor of Emergency Medicine, Tulsa, and Clinical Associate Professor of Family Medicine, Tulsa, FTE changed from 0.50 time to 0.76 time, March 1, 2008 through June 30, 2008.

Rudeen, Paul Kevin, Dean, College of Allied Health, Professor of Nutritional Sciences, The Stuart Coulter Miller Professorship of Allied Health, and Adjunct Professor of Allied Health Sciences; given additional title Interim Chair of Allied Health Sciences, April 10, 2008

Sacra, John C., Clinical Associate Professor of Emergency Medicine, Tulsa, and Clinical Associate Professor of Family Medicine, Tulsa; given additional title Interim Chair of Emergency Medicine, Tulsa, salary changed from annualized rate of \$192,400 for 12 months (\$16,033.33 per month), 0.45 time, to annualized rate of \$263,250 for 12 months (\$21,937.50 per month), 0.76 time, July 1, 2008 through June 30, 2009. Includes an administrative supplement of \$50,000 while serving as Interim Chair of Emergency Medicine, Tulsa. University base \$100,000.

Scofield, Robert H., Professor of Medicine, given additional title Associate Dean for Clinical and Translational Research, College of Medicine, May 1, 2008.

Sparks, Rhonda A., Director, Office of Educational Development and Support, Dean's Office, College of Medicine, and Clinical Associate Professor of Pediatrics, salary changed from annualized rate of \$82,400 for 12 months (\$6,866.87 per month), 0.50 time, to annualized rate of \$128,530 for 12 months (\$10,710.84 per month), 0.76 time, July 1, 2008 through June 30, 2009. Change in FTE.

Stewart, Charles Edward, title changed from Associate Professor to Clinical Associate Professor of Emergency Medicine, Tulsa, FTE changed from full-time to 0.76 time, March 1, 2008 through June 30, 2008.

Sullivan, Carole A., Regents' Professor, Dean Emeritus, College of Allied Health, Professor of Medical Imaging and Radiation Sciences, and Adjunct Professor of Allied Health Sciences; title Chair of Allied Health Sciences deleted, April 10, 2008.

Summers-Ables, Joy, Associate Professor of Health Sciences Library and Information Management, Adjunct Associate Professor of Allied Health Sciences, and Adjunct Assistant Professor of Pharmacy, title Head, Library Computing and Information Services, deleted; given additional title Associate Director, Robert M. Bird Health Sciences Library, July 1, 2008.

Synovitz, Carolyn K., title changed from Associate Professor to Clinical Associate Professor of Emergency Medicine, Tulsa, salary changed from annualized rate of \$166,378 for 12 months (\$13,864.86 per month) to annualized rate of \$176,778 for 12 months (\$14,731.52 per month), 0.76 time, March 1, 2008 through June 30, 2008. Includes an administrative supplement of \$10,000 while serving as Residency Program Director.

Weisz, Michael A., Professor of Internal Medicine, Tulsa, title Interim Chair of Internal Medicine, Tulsa, deleted, given additional title Executive Vice Chair of Internal Medicine, Tulsa, July 1, 2008.

RESIGNATION(S) AND/OR TERMINATION(S):

Abramson, Wendy, Associate Professor of Anesthesiology, June 25, 2008. Moving out of state.

Bacik, Bradley, Clinical Assistant Professor of Medicine, June 30, 2008.

Becerra, Israel, Instructor in Family Medicine, Tulsa, June 23, 2008.

Brandenburg, Mark A., Clinical Associate Professor of Emergency Medicine, Tulsa, June 30, 2008.

Cox, Daryl G., Assistant Professor of Research, Department of Microbiology and Immunology, June 30, 2008.

Ference, Jonathan, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, May 30, 2008. Accepted another position out of state.

Ference, Kimberly, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, Tulsa, May 30, 2008. Accepted another position out of state.

Martens, Mark G., Clinical Professor of Obstetrics and Gynecology, Tulsa, June 30, 2008.

Seibold, Gretchen, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, June 13, 2008. Moving out of state.

Sims, Jerry A., Clinical Assistant Professor of Obstetrics and Gynecology, Tulsa, May 31, 2008. Moving out of state.

Stevens, Debra, Clinical Assistant Professor of Pharmacy Clinical and Administrative Sciences, June 30, 2008.

Vikram, Katari, Clinical Instructor in Medicine, June 3, 2008.

Wiegel, Darice, Assistant Professor of Family and Preventive Medicine, May 5, 2008. Accepted another position.

RETIREMENT(S):

Coffey, Jack, Associate Dean for External and Professional Affairs, College of Pharmacy, and Clinical Associate Professor of Pharmacy Clinical and Administrative Sciences, June 30, 2008. Named Clinical Professor Emeritus of Pharmacy Clinical and Administrative Sciences.

Daniel, Howard Grady, Clinical Assistant Professor of Radiological Sciences, June 20, 2008.

Olsen, Milton, Associate Dean for Academic Services, College of Medicine, Tulsa, Associate Professor of Psychiatry, Tulsa, and Adjunct Associate Professor of Biostatistics and Epidemiology, May 31, 2008.

Schmidt, James H., Associate Dean for Student Services, Dean's Office, College of Medicine, and David Ross Boyd Professor of Medicine, June 30, 2008.

DEATH(S):

Brown, Charles R., Associate Dean for Administration and Finance, College of Medicine, and Adjunct Professor of Pediatrics, May 20, 2008.

Norman Campus:

LEAVE(S) OF ABSENCE:

Dunn, A. Loraine, Associate Professor of Instructional Leadership and Academic Curriculum, family and medical leave of absence, August 16, 2008 through December 31, 2008.

Fillpot, Bob G., Professor of Architecture, sabbatical leave of absence, July 1, 2008 through December 31, 2008.

Hertzke, Allen D., Professor of Political Science and Samuel Roberts Noble Foundation Presidential Professor, cancel sabbatical leave of absence with full pay, July 1, 2008 through December 31, 2008; leave of absence without pay, July 1, 2008 through August 15, 2009.

Maute, Judith L., Professor of Law, William J. Alley Professor in Law, and President's Associates Presidential Professor, family and medical leave of absence, August 16, 2008 through December 31, 2008.

Murphy, Teri J., Associate Professor of Mathematics, leave of absence without pay, January 1, 2009 through December 31, 2009.

Shaffer, James P., Assistant Professor of Physics and Astronomy, sabbatical leave of absence with full pay, August 16, 2008 through December 31, 2008, changed to sabbatical leave of absence with half pay, August 16, 2008 through May 15, 2009.

Sullivan, Regina M., Professor of Zoology and of Women's Studies, President's Associates Presidential Professor, and Co-Director, Neurobehavioral Institute, leave of absence without pay, August 16, 2008 through May 15, 2009.

Wilson, Donald A., Assistant Chair and Professor of the Department of Zoology, and Co-Director, Neurobehavioral Institute, leave of absence without pay, August 16, 2008 through May 15, 2009.

NEW APPOINTMENT(S):

Abra, Gordon, Ph.D., Assistant Professor of Sociology, annualized rate of \$50,000 for 9 months (\$5,555.55 per month), August 16, 2008 through May 15, 2013. Five-year renewable term appointment.

Churchman, Shawn S., Assistant Professor of Musical Theatre, annualized rate of \$41,000 for 9 months (\$4,555.56 per month), August 16, 2008 through May 15, 2009. One-year renewable term appointment.

Cline, Thomas J., Assistant Professor of Architecture, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Cricchio, Anthony J., Assistant Professor of Architecture, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Davis, Chad E., Research Associate of Electrical and Computer Engineering, annualized rate of \$40,000 for 12 months (3,333.34 per month), 0.50 time, May 16, 2008. Paid from grant funds; subject to availability of funds.

Dowell, Kristin L., Ph.D., Assistant Professor of Anthropology, annualized rate of \$52,000 for 9 months (\$5,777.77 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Evans, Sterling D., Ph.D., Professor of History and Sara Louise Welsh Chair in Oklahoma History, annualized rate of \$110,000 for 9 months (\$12,222.22 per month), January 1, 2009. New tenured faculty.

Hall, Renee A., Ph.D., Assistant Professor of Accounting, annualized rate of \$115,000 for 9 months (\$12,777.78 per month), August 16, 2008 through May 15, 2010. Two-year renewable term appointment.

Huback, Ana P., Ph.D., Lecturer of Modern Languages, Literatures, and Linguistics, annualized rate of \$43,000 for 9 months (\$4,777.78 per month), August 16, 2008 through May 15, 2013. Changing from temporary faculty to five-year renewable term appointment.

Jervis, Lori L., Ph.D., Associate Professor of Anthropology, annualized rate of \$80,000 for 9 months (\$8,888.89 per month), August 16, 2008. New tenured faculty.

Jones, Julie M., Associate Professor of Journalism and Mass Communication, annualized rate of \$65,000 for 9 months (\$7,222.23 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Kimball, Daniel R., Ph.D., Associate Professor and J. R. Morris Professor of Psychology, annualized rate of \$80,000 for 9 months (\$8,888.89 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Kunesh, Gregory D., Interim Chair and Regent's Professor of the Department of Musical Theatre, and Gregory D. Kunesh Department Chair in Musical Theatre, annualized rate of \$135,000 for 12 months (\$11,250.00 per month), August 1, 2008. Changing from retired employee to 12-month academic administrator.

Levenson, Alan T., Professor of History and Schusterman Professor of Jewish Religious and Intellectual History, annualized rate of \$110,000 for 9 months (\$12,222.22 per month), August 16, 2008. New tenured faculty.

Marchand, Maria C., Instructor of Modern Languages, Literatures, and Linguistics, annualized rate of \$42,000 for 9 months (\$4,666.67 per month), August 16, 2008 through May 15, 2013. Changing from temporary faculty to five-year renewable term appointment.

Marie, Cedar, Assistant Professor of Art and Art History, annualized rate of \$42,000 for 9 months (\$4,666.66 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Roddy, Bernard P., Assistant Professor of Art and Art History, annualized rate of \$42,000 for 9 months (\$4,666.66 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Spicer, Paul, Ph.D., Professor of Anthropology, annualized rate of \$120,000 for 9 months (\$13,333.33 per month), August 16, 2008. New tenured faculty.

Wegener, Meredith A., Visiting Professor of Law, annualized rate of \$75,000 for 9 months (\$8,333.33 per month), August 16, 2008 through May 15, 2009.

Williams-Diehm, Kendra L., Ph.D., Assistant Professor of Educational Psychology, annualized rate of \$55,000 for 9 months (\$6,111.12 per month), August 16, 2008 through May 15, 2009. New tenure-track faculty.

Williamson, Jason K., Instructor of Modern Languages, Literatures, and Linguistics, annualized rate of \$42,000 for 9 months (\$4,666.67 per month), August 16, 2008 through May 15, 2013. Changing from temporary faculty to five-year renewable term appointment.

REAPPOINTMENT(S):

Chavez, Ramon, reappointed to a two-year renewable term as Instructor of Journalism and Mass Communication, salary remains at annualized rate of \$74,984 for 9 months (\$8,331.56 per month), August 16, 2008 through May 15, 2010.

Chidambaram, Lakshmanan, Professor of Management Information Systems and W. P. Woods Professor in Management Information Systems, reappointed to a three-year term as Director of the Division of Management Information Systems, salary changed from annualized rate of \$186,078 for 12 months (\$15,506.50 per month) to annualized rate of \$211,958 for 12 months (\$17,663.17 per month), July 1, 2008 through June 30, 2011.

Foley, Cindy M., reappointed to a three-year renewable term as Assistant Professor of Law, salary remains at annualized rate of \$52,561 for 12 months (\$4,380.08 per month), 0.65 time, July 1, 2008 through June 30, 2011.

Pepper, Amelia S., reappointed to a three-year renewable term as Assistant Professor of Law, salary remains at annualized rate of \$75,461 for 12 months (\$6,288.42 per month), July 1, 2008 through June 30, 2011.

CHANGE(S):

Adair, Christal D., Lecturer of Law, salary changed from annualized rate of \$31,200 for 12 months (\$2,600.00 per month), 0.50 time, to annualized rate of \$33,600 for 12 months (\$2,800.00 per month), 0.50 time, July 1, 2008.

Baker, Donald R., Associate Professor and Director of the School of Social Work, annualized rate of \$133,021 for 12 months (\$11,085.08 per month), additional stipend of \$19,953 for duties as Vice-Chair of the Norman Campus Institutional Review Board for the 2008-2009 fiscal year.

Bolino, Mark C., Associate Professor of Management and McCasland Foundation Professor of American Free Enterprise, salary changed from annualized rate of \$123,600 for 9 months (\$13,733.33 per month) to annualized rate of \$132,600 for 9 months (\$14,733.33 per month), August 16, 2008. Retention increase.

Britt, Brian A., Associate Professor of Music and Associate Director of Bands, annualized rate of \$85,805 for 12 months (\$7,150.41 per month), additional stipend of \$7,150 for serving as Assistant Director and Undergraduate Student Coordinator, School of Music, July 1, 2008 through June 30, 2009.

Buckley, Michael R., Professor of Management and of Psychology, and J.C. Penney Company Chair in Business Leadership, delete title Director of the Division of Management, salary changed from annualized rate of \$213,067 for 12 months (\$17,755.59 per month) to annualized rate of \$181,067 for 9 months (\$20,118.56 per month), July 1, 2008. Changing from 12-month academic administrator to 9-month faculty. Off OU payroll from July 1, 2008 through August 15, 2008.

Burgess, Donald W., Research Fellow, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$141,831 for 12 months (\$11,819.29 per month) to annualized rate of \$146,072 for 12 months (\$12,172.67 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Cheong, Boon Leng, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$59,896 for 12 months (\$4,991.30 per month) to annualized rate of \$69,898 for 12 months (\$5,824.85 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Craig, David A., Associate Professor of Journalism and Mass Communication, title changed from Interim Associate Dean to Associate Dean of Journalism and Mass Communication, salary remains at annualized rate of \$97,150 for 12 months (\$8,095.84 per month), July 1, 2008.

Dean, Andrew R., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$57,000 for 12 months (\$4,750.00 per month) to annualized rate of \$61,000 for 12 months (\$5,083.33 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Debacker, Teresa K., Professor of Educational Psychology, given additional title Chair of the Department of Educational Psychology, salary changed from annualized rate of \$60,951 for 9 months (\$6,772.34 per month) to annualized rate of \$93,935 for 12 months (\$7,827.92 per month), July 1, 2008. Changing from 9-month faculty to 12-month academic administrator. Salary includes \$6,000 administrative stipend while serving as Chair.

Devenport, Lynn D., Professor of Psychology, annualized rate of \$80,604 for 9 months (\$8,955.99 per month), additional stipend of \$26,868 for duties as Chair of the Norman Campus Institutional Review Board for the 2008-2009 fiscal year.

Elmore, Kimberly L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$93,095 for 12 months (\$7,757.90 per month) to annualized rate of \$97,415 for 12 months (\$8,117.92 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Enrico, Eugene J., Professor of Music and Ruth Verne Davis Reaugh Professor of Music, delete title Dean of the Weitzenhoffer Family College of Fine Arts, salary remains at annualized rate of \$176,748 for 12 months (\$14,729.00 per month), August 1, 2008. Revert to 9-month on January 1, 2009.

Fillpot, Bob G., Professor of Architecture, delete title Dean of the College of Architecture, salary remains as annualized rate of \$164,910 for 12 months (\$13,742.52 per month), July 1, 2008.
Revert to 9-month on January 1, 2009.

Franklin, Aimee L., Associate Professor of Political Science and Sam K. Viersen Jr. Presidential Professor, annualized rate of \$83,512 for 9 months (\$9,279.11 per month), additional stipend of \$16,702 for duties as Vice-Chair of the Norman Campus Institutional Review Board for the 2008-2009 fiscal year.

Gade, Peter, Associate Professor of Journalism and Mass Communication and Gaylord Family Professor #2, salary changed from annualized rate of \$78,067 for 9 months (\$8,674.09 per month) to annualized rate of \$85,873 for 9 months (\$9,541.44 per month), August 16, 2008.

Ghosh, Dipankar, Professor of Accounting, Director of Masters of Business Administration MBA Program, and Steed Professor of Accounting #3, salary changed from annualized rate of \$146,269 for 9 months (\$16,252.11 per month) to annualized rate of \$148,769 for 9 months (\$16,529.89 per month), August 16, 2008.

Greene, Barbara A., Professor of Educational Psychology and Brian E. and Sandra O'Brien Presidential Professor, delete title Chair of the Department of Educational Psychology, salary changed from annualized rate of \$104,160 for 12 months (\$8,679.98 per month) to annualized rate of \$78,120 for 9 months (\$8,679.98 per month), July 1, 2008. Changing from 12-month academic administrator to 9-month faculty. Off OU payroll from July 1, 2008 through August 15, 2008.

Grillot, Suzette R., Associate Professor of Political Science and Associate Professor of International and Area Studies; given additional titles Associate Director of the International Programs Center and Max Berry International Programs Center Chair, salary changed from annualized rate of \$68,765 for 9 months (\$7,640.54 per month) to annualized rate of \$126,332 for 12 months (\$10,527.67 per month), July 1, 2008. Changing from split appointment to 1.0 FTE in the International Programs Center; and changing from 9-month faculty to 12-month academic administrator.

Hackney, Jennifer K., title changed from Lecturer to Assistant Professor of Sociology, salary remains at annualized rate of \$47,524 for 9 months (\$5,280.47 per month), August 16, 2008.

Harm, Nickolas L., Associate Professor and Director of the Division of Architecture, given additional title Interim Dean of the College of Architecture, salary changed from annualized rate of \$91,709 for 12 months (\$7,642.43 per month) to annualized rate of \$139,709 for 12 months (\$11,642.43 per month), June 1, 2008. Delete title Interim Dean; salary changed from annualized rate of \$139,709 for 12 months (\$11,642.43 per month) to annualized rate of \$91,709 for 12 months (\$7,642.43 per month), August 16, 2008.

Heinselman, Pamela L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$67,965 for 12 months (\$5,663.77 per month) to annualized rate of \$71,887 for 12 months (\$5,990.59 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Hils, Jonathan W., Associate Professor of Art and Art History, given additional title Assistant Director and Graduate Liaison for the MFA Programs, School of Art and Art History, salary changed from annualized rate of \$54,554 for 9 months (\$6,061.56 per month) to annualized rate of \$59,554 for 9 months (\$6,617.11 per month), August 16, 2008.

Ivic, Igor R, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$72,259 for 12 months (\$6,021.57 per month) to annualized rate of \$75,223 for 12 months (\$6,268.61 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Kasulis, Jack J., Associate Professor of Marketing and Supply Chain Management, and Associate Dean for Undergraduate Programs, Michael F. Price College of Business, salary changed from annualized rate of \$164,560 for 12 months (\$13,713.33 per month) to annualized rate of \$169,400 for 12 months (\$14,116.67 per month), July 1, 2008.

Kogan, Yefim L., Research Professor, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$134,152 for 12 months (\$11,179.36 per month) to annualized rate of \$140,860 for 12 months (\$11,738.33 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Lakshmanan, Valliappa, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$100,061 for 12 months (\$8,338.45 per month) to annualized rate of \$105,114 for 12 months (\$8,759.49 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Langston, Carrie L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$55,189 for 12 months (\$4,599.08 per month) to annualized rate of \$60,653 for 12 months (\$5,054.39 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Lemon, Leslie R., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$74,244 for 12 months (\$6,187.00 per month) to annualized rate of \$76,471 for 12 months (\$6,372.61 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Magruder, Kerry V., Assistant Professor of Bibliography and Librarian, History of Science Collections, annualized rate of \$49,847 for 12 months (\$4,153.90 per month), additional stipend of \$3,000 for extra job duties, July 1, 2008 through June 30, 2009.

Maiden, Jeffrey, Associate Professor of Educational Leadership and Policy Studies, delete title Acting Chair of the Department of Educational Leadership and Policy Studies, salary remains at annualized rate of \$61,802 for 9 months (\$6,866.89 per month), July 1, 2008.

Melnikov, Valery M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$81,736 for 12 months (\$6,811.33 per month) to annualized rate of \$85,106 for 12 months (\$7,092.16 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Miller-Cribbs, Julie E., Associate Professor of Social Work, given additional title Assistant Director of the School of Social Work, salary changed from annualized rate of \$66,950 for 9 months (\$7,438.89 per month) to annualized rate of \$89,267 for 12 months (\$7,438.89 per month), July 1, 2008. Changing from 9-month faculty to 12-month academic administrator.

Morris, Dale A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$69,664 for 12 months (\$5,805.37 per month) to annualized rate of \$73,148 for 12 months (\$6,095.64 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Oliver, Dean S., Professor of Petroleum and Geological Engineering and Curtis W. Mewbourne Chair 1 in Petroleum Engineering, salary changed from annualized rate of \$192,932 for 12 months (\$16,077.70 per month) to annualized rate of \$144,874 for 9 months (\$16,097.11 per month), July 1, 2008. Changing from 12-month faculty to 9-month faculty. Off OU payroll from July 1, 2008 through August 15, 2008.

Patterson, Terry L., Professor of Architecture and W. Edwin Bryan Jr. Professor of Architecture, salary changed from annualized rate of \$86,338 for 9 months (\$9,593.11 per month) to annualized rate of \$114,300 for 9 months (\$12,700.00 per month), August 16, 2008.

Peppler, Randy A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$109,512 for 12 months (\$9,126.02 per month) to annualized rate of \$114,988 for 12 months (\$9,582.33 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Portis, Diane M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,170 for 12 months (\$5,097.51 per month), 0.75 time, to annualized rate of \$64,229 for 12 months (\$5,352.42 per month), 0.75 time, July 1, 2008. Paid from grant funds; subject to availability of funds.

Reches, Ze'ev, Professor of Geology and Geophysics, salary changed from annualized rate of \$95,687 for 9 months (\$10,631.89 per month) to annualized rate of \$97,687 for 9 months (\$10,854.11 per month), August 16, 2008. Changing from renewable term appointment to tenured faculty.

Robbins, Sarah E., Associate Professor of Bibliography and Web Services Coordinator, annualized rate of \$53,444 for 12 months (\$4,453.67 per month), additional stipend of \$3,000 for serving as Public Relations Officer, July 1, 2008 through June 30, 2009.

Ryzhkov, Alexander V., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$127,063 for 12 months (\$10,588.58 per month) to annualized rate of \$133,152 for 12 months (\$11,096.02 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Schuur, Terry J., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$77,581 for 12 months (\$6,465.06 per month) to annualized rate of \$80,955 for 12 months (\$6,746.28 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Sharfman, Mark P., Professor of Management, given additional title Director of the Division of Management, salary changed from annualized rate of \$113,516 for 9 months (\$12,612.89 per month) to annualized rate of \$142,946 for 12 months (\$11,912.17 per month), July 1, 2008. Changing from 9-month faculty to 12-month academic administrator.

Shehab, Randa L., Associate Professor of Industrial Engineering, title changed from Interim Director to Director of the School of Industrial Engineering, salary remains at annualized rate of \$136,466 for 12 months (\$11,372.17 per month), July 1, 2008.

Smith, Travis M., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$79,276 for 12 months (\$6,606.33 per month) to annualized rate of \$83,443 for 12 months (\$6,953.55 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Spigner-Littles, Dorscine S., Associate Professor of Human Relations, annualized rate of \$64,880 for 9 months (\$7,208.89 per month), additional stipend of \$3,000 for serving as Acting Director of the Department of Human Relations, July 1, 2008 through December 31, 2008.

Staples, Robert D., Research Fellow, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$83,745 for 12 months (\$6,978.78 per month), 0.75 time, to annualized rate of \$88,146 for 12 months (\$7,345.54 per month), 0.75 time, July 1, 2008. Paid from grant funds; subject to availability of funds.

Strout, Andrew L., Associate Professor of Art and Art History, delete title Assistant Director and Graduate Liaison for MFA Programs, School of Art and Art History, salary changed from annualized rate of \$63,791 for 9 months (\$7,087.89 per month) to annualized rate of \$60,291 for 9 months (\$6,699.00 per month), May 16, 2008.

Stumpf, Gregory J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$92,085 for 12 months (\$7,673.75 per month) to annualized rate of \$97,900 for 12 months (\$8,158.33 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Taylor, E. Laurette, Associate Professor of Health and Exercise Science, annualized rate of \$82,400 for 9 months (\$9,155.55 per month), additional stipend of \$27,467 for duties as Chair of the Norman Campus Institutional Review Board for the 2008-2009 fiscal year.

Taylor, Richard C., Professor of Musical Theatre, delete titles Chair of the Department of Musical Theatre and Gregory D. Kunesh Department Chair in Musical Theatre; given additional title Interim Dean of the Weitzenhoffer Family College of Fine Arts, salary changed from annualized rate of \$135,000 for 12 months (\$11,250.00 per month) to annualized base rate of \$219,000 for 12 months (\$18,250.00 per month), August 1, 2008. President Boren is authorized to negotiate and provide additional terms of compensation and other terms of employment.

Torres, Sebastian M., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$93,769 for 12 months (\$7,814.05 per month) to annualized rate of \$103,052 for 12 months (\$8,587.68 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Wahl, Michael D., Professor of Architecture and of Landscape Architecture, given additional title A. Blaine Imel, Jr. Professor of Architecture, salary changed from annualized rate of \$69,483 for 9 months (\$7,720.33 per month) to annualized rate of \$114,300 for 9 months (\$12,700.00 per month), August 16, 2008.

Warnken, Charles G., Assistant Professor of Regional and City Planning, given additional title Director, The Institute for Quality Communities, salary changed from annualized rate of \$59,337 for 9 months (\$6,592.95 per month) to annualized rate of \$79,115 for 12 months (\$6,592.95 per month), July 1, 2008. Changing from 9-month faculty to 12-month academic administrator.

Yadav, Pradeep K., Professor of Finance and W. Ross Johnston Chair in Finance, given additional title Director of the Division of Finance, salary changed from annualized rate of \$207,383 for 9 months (\$23,042.56 per month) to annualized rate of \$281,632 for 12 months (\$23,469.33 per month), July 1, 2008. Changing from 9-month faculty to 12-month academic administrator.

Zhang, Jian, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$83,802 for 12 months (\$6,983.50 per month) to annualized rate of \$92,101 for 12 months (\$7,675.05 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Zhang, Pengfei, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,241 for 12 months (\$5,020.10 per month) to annualized rate of \$62,881 for 12 months (\$5,240.07 per month), July 1, 2008. Paid from grant funds; subject to availability of funds.

Zhuang, Xiaodan, Scholar, Electrical and Computer Engineering, salary changed from annualized rate of \$7,200 for 12 months (\$600.00 per month), 0.25 time, to annualized rate of \$16,800 for 12 months (\$1,400.00 per month), 0.25 time, May 1, 2008. Paid from grant funds; subject to availability of funds.

RESIGNATION(S) AND/OR TERMINATION(S):

Adair, Christal D., Lecturer of Law, July 1, 2008.

Barnes, Brenda H., Lecturer of Law, July 1, 2008

Hull, Terry J., Assistant Professor of Law, July 1, 2008.

Jones, Louise A., Assistant Professor of Art and Art History, May 16, 2008.

Kelley, Margaret S., Associate Professor of Sociology, August 16, 2008.

Landry, Timothy D., Assistant Professor of Marketing and Supply Chain Management, August 15, 2008. Accepted a position at the University of Alabama-Huntsville.

Mendoza, Joanna R., Associate Professor of Music, May 16, 2008. Accepted position at the University of Missouri.

Peterson, Sarah J., Assistant Professor of Regional and City Planning, May 16, 2008.

Ryan, Frances M., Assistant Professor of Management, August 15, 2008.

Warrior, Robert A., Professor of English and Edith Kinney Gaylord Presidential Professor, May 16, 2008.

Yi, Myongho, Assistant Professor of Library and Information Studies, May 16, 2008.

RETIREMENT(S):

Knapp, Roy M., Professor and Curtis W. Mewbourne Professor of Petroleum and Geological Engineering, February 1, 2008. Named Professor Emeritus of Petroleum and Geological Engineering.

Toothaker, Larry E., David Ross Boyd Professor of Psychology, July 1, 2008. Named David Ross Boyd Professor Emeritus of Psychology.

Van Gundy, Arthur B., Professor of Communication, June 1, 2008. Named Professor Emeritus of Communication.

ADDITIONAL REAPPOINTMENT:

Brittan, Shawnee N., reappointed as Adjunct Professor of Art and Art History, annualized rate of \$66,000 for 9 months (\$7,333.33 per month), August 16, 2008 through May 15, 2009.

ADDITIONAL CHANGE:

Carr, Frederick H., Professor of Meteorology, Mark and Kandi McCasland Chair in Meteorology, and McCasland Foundation Presidential Professor, annualized rate of \$160,229 for 12 months (\$13,352.42 per month), additional stipend of \$10,000 for continuation as Director of the School of Meteorology, July 1, 2008 through June 30, 2009.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Bell moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – NC & HSCHealth Sciences Center:

APPOINTMENT(S):

Nguyen, Rosetta M., Clinical Pharmacist, Administrative Pharmacy Services, College of Pharmacy, annualized rate of \$64,500 for 12 months (\$5,375.00 per month), .75 FTE, June 23, 2008. Professional Nonfaculty.

REAPPOINTMENT(S):

De Franco, Stephanie A., Clinical Department Business Manager II, Pediatrics, College of Medicine, annualized rate of \$77,250 for 12 months (\$6,437.50 per month), July 1, 2008. Managerial Staff.

CHANGE(S):

Poulsen, Tawney M., title changed from Pediatrics Diabetes Study Director, Pediatrics, College of Medicine, to Neonatal-Perinatal Program Director, OU Physicians Faculty Clinics, College of Medicine, salary changed from an annualized rate of \$72,100 for 12 months (\$6,008.33 per month) to an annualized rate of \$74,000 for 12 months (\$6,166.67 per month), June 9, 2008. Professional Nonfaculty. Promotional Transfer.

Rowe, Kenneth D., titled changed from Vice President for Administrative Affairs to Vice President for Administration and Finance, July 1, 2008. Executive Officer.

Shower, David W., title change from Data Management Analyst II, CMT Medical Informatics, College of Medicine-Tulsa, to Data Management Analyst III, CMT Medical Informatics, College of Medicine-Tulsa, salary changed from an annualized rate of \$56,135 for 12 months (\$4,677.92 per month) to an annualized rate of \$61,135 for 12 months (\$5,094.59 per month), June 1, 2008. Professional Nonfaculty. Reclassification.

Tonemah, Darryl Parker, Associate Director for Administration of the Oklahoma Diabetes Center, department changed from Medicine Office of the Dean, College of Medicine, to Oklahoma Diabetes Center, College of Medicine. Administrative Officer. Department Transfer.

Vogt, Tammy Elizabeth, Technical & Billing Administrator, department changed from Dentistry Clinic Operation, College of Dentistry, to Dental Support Lab, College of Dentistry. Managerial Staff. Department Transfer.

RESIGNATION(S)/TERMINATION(S):

Chang, Chih Hang, Senior IT Analyst, IT Application Services, Provost, July 1, 2008. Resignation.

Green, Geok Choon, IT Analyst II, IT Shared Services, Provost, May 17, 2008. Resignation-other position.

Gregersen, Jared C., Systems Analyst, Pediatrics, College of Medicine, June 1, 2008. Resignation.

Hutchison, Richard G., Physician's Assistant II, Family Medicine Clinic-Enid, College of Medicine, June 1, 2008. Resignation.

James, Charla Lanae, JOPS Senior Project Manager, Medicine Office of the Dean, College of Medicine, May 24, 2008. Resignation-other position.

Lobner, Amy Stoltenberg, Neonatal-Perinatal Program Director, OU Physicians Faculty Clinics, College of Medicine, May 31, 2008. Resignation.

Nollan-Muratet, Kimberly Jean, Nurse Practitioner, CMT Pediatric Clinic, College of Medicine-Tulsa, April 26, 2008. Termination.

Norman Campus:

LEAVE(S) OF ABSENCE:

Sherbon, Mark W., Information Technology Analyst II, Information Technology, medical leave of absence with pay, March 28, 2008. Managerial Staff.

NEW APPOINTMENT(S):

Barton, Susan G., Assistant Program Director [Program Administrator II], National Resource Center for Youth, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), May 1, 2008. Managerial Staff.

Charlson, Damon S., Program Specialist II, K20 Center for Educational and Community Renewal, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), June 1, 2008. Managerial Staff.

Glover, Dennis L., Architectural/Engineering Professional III, Architectural-Engineering Services, annualized rate of \$73,000 for 12 months (\$6,083.33 per month), August 1, 2008. Professional Staff.

Gruntfest, Eve, Special Project Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$33,000 for 12 months (\$2,750.00 per month), 0.25 FTE, May 12, 2008. Professional Staff.

VanBuskirk, Dirk, Temporary Employee without benefits, College of Continuing Education Information Technology, annualized rate of 83,200 for 12 months (\$6,933.33 per month), May 5, 2008. Service/Maintenance Staff.

Woodrum, Joseph, Information Technology Analyst II, Information Technology, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), May 12, 2008. Managerial Staff.

CHANGE(S):

Adams, Richard W., Information Technology Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$78,278 for 12 months (\$6,523.17 per month) to annualized rate of \$81,352 for 12 months (\$6,779.35 per month), July 1, 2008. Managerial Staff.

*Betts, Benjamin, Assistant Men's Basketball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Black, Sharon R., Admissions/Recruitment Specialist II, Registration and Classroom Scheduling, salary changed from annualized rate of \$62,058 for 12 months (\$5,171.46 per month) to annualized rate of \$63,308 for 12 months (\$5,275.67 per month), July 1, 2008. Managerial Staff.

*Boren, David L., President, annual review and consideration of compensation and contract of employment.

Brogden, Jeffrey W., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$92,868 for 12 months (\$7,739.03 per month) to annualized rate of \$96,888 for 12 months (\$8,074.01 per month), July 1, 2008. Managerial Staff.

Burcham, Darwin H., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of 94,934 for 12 months (\$7,911.15 per month) to annualized rate of \$98,261 for 12 months (\$8,188.45 per month), July 1, 2008. Managerial Staff.

*Capel, Jeff, Head Coach Men's Basketball, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Carpenter-Williams, Jean M., Assistant Program Director [Program Administrator II], National Resource Center for Youth, salary changed from annualized rate of \$55,146 for 12 months (\$4,595.50 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), May 1, 2009. Managerial Staff.

*Castiglione, Joseph R., Vice President for Intercollegiate Athletic Programs and Director of Athletics, Athletic Department, annual review and/or consideration of compensation and contract of employment.

*Cline, Mark, Assistant Men's Basketball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Coale, Sherri, Head Coach Women's Basketball, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Curtis, Christopher D., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$78,970 for 12 months (\$6,580.87 per month) to annualized rate of \$83,202 for 12 months (\$6,933.49 per month), July 1, 2008. Managerial Staff.

Estabrooks, Bryan D., title changed from FAA Team Leader to Alternate Program Manager [Program Administrator III], FAA/Air Traffic Control, salary changed from annualized rate of \$82,326 for 12 months (\$6,860.53 per month) to annualized rate of \$79,400 for 12 months (\$6,616.67 per month), June 1, 2008. Managerial Staff. From hourly non-benefit position to salaried benefits eligible position.

Forren, Eddie, Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of 88,648 for 12 months (\$7,387.36 per month) to annualized rate of \$93,307 for 12 months (\$7,775.60 per month), July 1, 2008. Managerial Staff.

Gasso, Patty, Head Softball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Gollahalli, Anil, University Vice President for Technology Development; Assistant General Counsel; and Fellow of the Center for the Creation of Economic Wealth, given additional title Interim General Counsel; salary changed from \$211,150 for 12 months (\$17,595.83 per month) to \$221,000 (\$18,416.67 per month), August 1, 2008. Executive Officer.

Golloway, Sunny, Head Baseball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Gray, Zane W., Information Technology Analyst III, Information Technology, salary changed from annualized rate of \$81,095 for 12 months (\$6,757.92 per month) to annualized rate of \$92,000 for 12 months (\$7,666.67 per month), June 1, 2008. Managerial Staff.

*Gundy, Cale, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Hansmeyer, Stacy, Assistant Women's Basketball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Hathaway, Nicholas S., title changed from Vice President for Administrative and Executive Affairs, Administrative Affairs, to Executive Vice President and Vice President of Administration and Finance, salary changed from annualized rate of \$226,139 for 12 months (\$18,844.92 per month) to annualized rate of \$235,000 for 12 months (\$19,583.33 per month), July 1, 2008. Executive Officer.

*Heupel, Josh, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Hill, Scott D., title changed from Information Technology Specialist II to Information Technology Analyst III, salary remains at annualized rate of \$86,896 for 12 months (\$7,241.33 per month), June 1, 2008. Managerial Staff.

Hilliard, Danny, title changed from Director, Government Relations, to Vice President for Governmental Relations; salary changed from \$140,000 for 12 months (\$11,666.67 per month) to \$160,000 for 12 months (\$13,333.33 per month), July 1, 2008 Executive Officer.

Kerr, Charles S., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$79,696 for 12 months (\$6,641.37 per month) to annualized rate of \$82,711 for 12 months (\$6,892.58 per month), July 1, 2008. Managerial Staff.

Key, Nicholas B., Marketing/Public Relations Specialist II, Information Technology, salary changed from annualized rate of 52,530 for 12 months (\$4,377.50 per month) to annualized rate of \$62,000 for 12 months (\$5,166.67 per month), September 1, 2008. Managerial Staff.

*Kindler, K.J., Head Women's Gymnastics Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Krause, John M., Information Technology Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$73,980 for 12 months (\$6,165.03 per month) to annualized rate of \$77,838 for 12 months (\$6,486.48 per month), July 1, 2008. Managerial Staff.

Lockwood, Paul, Head Men's Tennis Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Ludvigson, Carol, Head Women's Golf Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Palk, Laura M., Staff Attorney, Office of Legal Counsel, salary changed from annualized rate of \$93,475 for 12 months (\$7,789.58 per month), 0.87 FTE, to annualized rate of \$98,000 for 12 months (\$8,166.66 per month), 0.87 FTE, July 1, 2008. Professional Staff. Performance/Retention.

*Patton, James, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Penn, Melvin L., University Student Program Specialist III, Michael F. Price College of

* See amendments on pages 31321-31326.

* See amendments on pages 31321-31326.

Business, Student Support Center, salary changed from annualized rate of \$86,524 for 12 months (\$7,210.33 per month) to annualized rate of \$88,254 for 12 months (\$7,354.50 per month), July 1, 2008. Managerial Staff.

Priegnitz, David L., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$95,886 for 12 months (\$7,990.53 per month) to annualized rate of \$100,531 for 12 months (\$8,377.55 per month), July 1, 2008. Managerial Staff.

Ragan, Jim, Head Men's Golf Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

*Restrepo, Santiago, Head Men's Volleyball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Robey, Shawnae E., Associate General Counsel, Office of Legal Counsel, salary changed from annualized rate of \$110,000 for 12 months (\$9,166.66 per month) to annualized rate of \$118,000 for 12 months (\$9,833.33 per month), July 1, 2008. Professional Staff. Performance/Retention.

Ross, Jan, Assistant Women's Basketball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment

Rowold, Gretta N., Director (Administrative Officer), Technology Transfer, salary changed from annualized rate of \$75,190 for 12 months (\$6,265.83 per month) to annualized rate of \$90,190 for 12 months (\$7,515.83 per month), May 1, 2008. Administrative Officer.

Runion, Matthew D., Information Technology Analyst III, Information Technology, salary changed from annualized rate of \$79,551 for 12 months (\$6,629.23 per month) to annualized rate of \$89,500 for 12 months (\$7,458.33 per month), June 1, 2008. Managerial Staff.

*Schmidt, Jerry, Strength and Conditioning Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

*Shipp, Jackie, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Skeel, Richard D., Director of Academic Records [Administrator III], Academic Records, salary changed from annualized rate of \$78,023 for 12 months (\$6,501.88 per month) to annualized rate of \$79,898 for 12 months (\$6,658.17 per month) July 1, 2008. Administrative Staff.

Smith, Martin, Head Track Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Spates, John, Head Coach, Wrestling, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Stoops, Robert, Head Coach, Football, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Suppes, Daniel J., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$75,751 for 12 months (\$6,312.60 per month) to annualized rate of \$78,952 for 12 months (\$6,579.35 per month), July 1, 2008. Managerial Staff.

Swaminathan, Gayathri, Information Technology Analyst II, Information Technology, salary changed from annualized rate of \$58,000 for 12 months (\$4,833.33 per month) to annualized rate of \$63,000 for 12 months (\$5,250.00 per month), June 1, 2008. Managerial Staff.

*Taliaferro, Oronde, Assistant Men's Basketball Coach, annual review and/or consideration of compensation and contract of employment.

Thompson, John L., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$93,552 for 12 months (\$7,795.98 per month) to annualized rate of \$97,891 for 12 months (\$8,157.57 per month), July 1, 2008. Managerial Staff.

Thraillkill, Chad, Assistant Women's Basketball Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Toomey, Robert E., Information Technology Analyst III, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$57,959 for 12 months (\$4,829.89 per month) to annualized rate of \$60,946 for 12 months (\$5,078.79 per month), July 1, 2008. Managerial Staff.

Turkington, Breck B., Director [Administrator III], Registration and Classroom Scheduling, salary changed from annualized rate of \$78,023 for 12 months (\$6,501.88 per month) to annualized rate of \$79,898 for 12 months (\$6,658.17 per month), July 1, 2008. Administrative Staff.

*Venables, Brent, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Wheeler, James M., Program Administrator III, Michael F. Price College of Business, Office of the Dean, salary changed from annualized rate of \$130,589 for 12 months (\$10,882.42 per month) to annualized rate of \$140,000 for 12 months (\$11,666.67 per month), July 1, 2008. Managerial Staff.

*Williams, Mark, Head Men's Gymnastics Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment

*Wilson, Chris, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

*Wilson, Kevin, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

Wilson, Scott N., title changed from Research Associate Professor to Associate Director [Administrator III], Innovative Technology Partnerships, salary changed from annualized rate of \$63,000 for 12 months (5,250.00 per month) to annualized rate of \$75,000 for 12 months (\$6,250.00 per month), May 1, 2008. Administrative Staff. Changing from academic to administrative staff.

*Wright, Bobby Jack, Assistant Football Coach, Athletic Department, annual review and/or consideration of compensation and contract of employment.

RESIGNATION(S)/TERMINATION(S):

Garrison, Sally E., Director of University Collections, University Collections, July 7, 2008. Administrative Staff

Harroz, Jr., Joseph, Vice President of the University of Oklahoma and General Counsel to the Board of Regents of the University of Oklahoma governing the University of Oklahoma, Cameron University and Rogers State University, August 1, 2008. Executive Officer.

* See amendments on pages 31321-31326.

* See amendments on pages 31321-31326.

Parameswaran, Santhosh, Auditor II, Internal Auditing, June 26, 2008. Managerial Staff.

RETIREMENT(S):

Baumert, Leslie M., Administrator II, Visitor Center, July 1, 2008. Administrative Staff.

Kendall, Jill E., Academic Counseling Professional I, Project Threshold, July 1, 2008. Managerial Staff.

ADDITIONAL NEW APPOINTMENT:

Mullins, David; Head Coach for Women's Tennis [Coach/Sports Professional IV], Athletic Department, Base Salary at the annualized rate of \$70,000 for 12 months (\$5,833.33 per month); additional and outside income from unrestricted funds at the annualized amount of \$8,600 for 12 months (\$716.67 per month); and, performance bonuses including a bonus of \$25,000 for winning the National Championship. Effective June 19, 2008 for a term of four (4) years through June 30, 2012 with the option for an extension of an additional one year term at the discretion of the Vice President of Intercollegiate Athletics and Director of Athletics. Managerial Staff.

Chairman Stuart recommended the Board of Regents approve the administrative and professional personnel actions shown above, with amendments as below.

Boren, David L. – that the employment contract of David L. Boren, President, be modified effective July 1, 2008, as follows:

1. Extend his contract to November 30, 2013, so that the term of the contract is at the full five-year term;
2. Provide a tax-qualified retirement program to fund and administer a deferred compensation arrangement, providing a "stay bonus" of \$450,000 (an annualized amount of \$80,000) which is fully vested on June 30, 2013 ("Stay Bonus Plan"). Such amounts will not be paid should President Boren take the position of President at another university prior to the respective payment date;
3. Provide that the source of funds for the Stay Bonus Plan would be paid for with non-state/private funds;
4. Authorize the Chairman of the Board, with the assistance of the General Counsel, to negotiate and execute the final terms of the contract; and
5. Authorize the Chairman of the Board or his designee to take all action necessary to establish and implement various retirement programs that are qualified under Sections 401, 403, 415, or 457 of the Internal Revenue Code of 1986, as amended, to satisfy the Stay Bonus Plan. Distributions from the Plans will be made in accordance with the Plans and employee contributions are not required or permitted. The University shall be deemed to be the sponsor of the Stay Bonus Plan for all purposes.

Castiglione, Joseph R. – that the employment contract of Joseph R. Castiglione, Vice President of Intercollegiate Athletics Programs and Director of Athletics, be modified effective July 1, 2008, as follows:

1. Maintain the current Term of his employment contract.
2. Increase the total compensation from \$680,000 annually to \$700,000 annually effective July 1, 2008 as follows:
 - a. Increase Compensation for Base Salary from \$325,000 annually to \$350,000 annually.

- b. Delete Section 5(b)(i)(a) through (e) regarding the Financial Support from Private Funds for Bonuses in recognition of Special Post-season Accomplishments in the annual amount of \$155,000 for the term of the contract, and, increase the Financial Support from Private Funds for fundraising, marketing, and promotional activities from a total of \$200,000 annually to a total of \$350,000 annually.
3. Provide and adopt a tax-qualified retirement program to fund and administer a deferred compensation arrangement providing a stay bonus ("Stay Bonus Plan") in the amount of \$60,000 annually which is fully vested after the expiration of five (5) years and/or specific conditions. Funds for this Stay Bonus Plan shall be provided by private, non-state appropriated money.
4. Modify Bonuses for Extraordinary Post-Season Accomplishments.
5. Provide and adopt a tax-qualified retirement program to fund and administer a tax-qualified deferred compensation arrangement providing a supplemental retirement plan ("Supplemental Plan") with an annual contribution of \$50,000 during the term of his Contract.
6. Authorize the President, with the assistance of the General Counsel, to negotiate and execute the final terms of the contract.
7. Authorize the President or his designee to take all action necessary to establish and implement various retirement programs that are qualified under the Sections for the Stay Bonus Plan and the Supplemental Plan (the "Plans"). The Plans do not permit nor are employee contributions required. The final terms for the Plans, including time of distribution will be made in accordance with the terms of the respective Plans. The University shall be deemed to be the sponsor of the respective Plans for all purposes. With regard to the Supplemental Plan, Vice President Castiglione shall be 100% vested at the time contributions are made. Contributions to the Plans shall be made annually at the discretion of the University. The funds for the Supplemental Plan shall be provided by the University.

Betts, Benjamin – that the employment of Benjamin Betts; Assistant Coach, Men's Basketball be modified effective July 1, 2008 as follows:

1. Extend his employment contract to July 1, 2009.
2. Increase his current Base Salary from \$110,000 annually to \$121,000 annually effective July 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$10,000 annually to \$20,000.
4. Continue his current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Capel, Jeff – that the employment contract of Jeff Capel, Head Coach, Men's Basketball ("Coach"), be modified effective July 1, 2008 as follows:

1. Extend his employment contract two (2) years to July 1, 2014.
2. Increase his Base Salary from \$210,000 annually to \$220,000 annually for the term of the contract effective May 1, 2008.
3. Increase his current additional and outside income from unrestricted private funds for personal services and fund raising activities for the University from \$540,000 annually to \$830,000 annually effective May 1, 2008.
4. Provide deferred compensation effective July 1, 2008 in the amount of \$600,000 if Coach remains in continuous employ of the University as the Head Coach of Men's Basketball through June 30, 2014.
5. Modify the current performance-based bonuses of the contract including a bonus of \$100,000 for winning the NCAA National Championship.
6. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Cline, Mark – that the employment of Mark Cline; Assistant Coach, Men's Basketball, be modified effective July 1, 2008 as follows:

1. Extend his employment contract to July 1, 2009.
2. Increase his current Base Salary from \$125,000 annually to \$136,000 annually effective July 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$10,000 annually to \$20,000 annually.
4. Continue current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Gundy, Cale – that the employment contract of Cale Gundy, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$170,000 annually to \$180,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$30,000 annually to \$40,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Heupel, Josh – that the employment contract of Josh Heupel, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$121,000 annually to \$136,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$15,000 annually to \$20,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Kindler, Kathie (KJ) – that the employment contract of Kathie (KJ) Kindler, Head Coach, Women's Gymnastics ("Coach"), be modified effective July 1, 2008 as follows:

1. Extend her employment contract one (1) year to July 1, 2012.
2. Increase her current Base Salary from \$93,450 annually to \$105,000 annually effective July 1, 2008.
3. Continue her current additional and outside income from unrestricted funds for personal services of \$10,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Patton, James – that the employment contract of James Patton, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$172,000 annually to \$185,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$25,000 annually to \$35,000 annually.
4. Continue the current performance-based bonuses of the contract.

5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Restrepo, Santiago – that the employment contract of Santiago Restrepo, Head Coach, Women's Volleyball ("Coach"), be modified effective July 1, 2008 as follows:

1. Continue his employment contract term to February 4, 2012.
2. Increase his current Base Salary from \$90,000 annually to \$93,000 annually effective July 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$9,000 annually to \$12,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Schmidt, Jerry – that the employment of Jerry Schmidt, Director of Sports Enhancement, be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$192,000 annually to \$202,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$20,000 annually to \$30,000 annually.
4. Continue his current performance-based bonuses in the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Shipp, Jackie – that the employment contract of Jackie Shipp, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$175,000 annually to \$185,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$30,000 annually to \$40,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Taliaferro, Oronde – that the employment of Oronde Taliaferro; Assistant Coach, Men's Basketball, be modified effective July 1, 2008 as follows:

1. Extend his employment contract to July 1, 2009.
2. Increase his current Base Salary from \$143,000 annually to \$154,000 annually effective July 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$10,000 annually to \$20,000 annually.
4. Continue current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Venables, Brent – that the employment contract of Brent Venables, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$210,000 annually to \$215,000 annually effective June 1, 2008.

3. Increase his current additional and outside income from unrestricted funds for personal services from \$105,000 annually to \$130,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Williams, Mark – that the employment contract of Mark Williams, Head Coach, Men's Gymnastics ("Coach"), be modified effective July 1, 2008 as follows:

1. Extend his employment contract five (5) years to July 1, 2013.
2. Increase his current Base Salary from \$97,850 annually to \$115,000 annually effective July 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$10,000 annually to \$15,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Wilson, Chris – that the employment contract of Chris Wilson, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$148,000 annually to \$160,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$20,000 annually to \$25,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Wilson, Kevin – that the employment contract of Kevin Wilson, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$200,000 annually to \$210,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$60,000 annually to \$75,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Wright, Bobby Jack – that the employment contract of Bobby Jack Wright, Assistant Football Coach ("Coach"), be modified effective June 1, 2008 as follows:

1. Extend his employment contract to June 1, 2009.
2. Increase his current Base Salary from \$195,000 annually to \$205,000 annually effective June 1, 2008.
3. Increase his current additional and outside income from unrestricted funds for personal services from \$30,000 annually to \$40,000 annually.
4. Continue the current performance-based bonuses of the contract.
5. Authorize the President and Athletic Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement.

Regent Weitzenhoffer moved approval of the recommendation as amended. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

President Boren thanked the Board for this action, saying that, assuming he is of sound mind and body, he hopes to remain at the University for a long time. Chairman Stuart spoke on behalf of the Board, saying that the Board is very pleased to reach this five-year agreement with the President, as he wants to stay and they want him to stay. He thanked the President for the past years and said the University family is looking forward to the future years. The President then commented on the title change for Danny Hilliard, saying what a fine job he is doing for the University and how deserving he is of the Vice Presidential title. He also spoke of the changes regarding Joe Castiglione and how fortunate the University is to have his leadership. Mr. Castiglione thanked the Board and the President for the confidence and faith they show in the coaches and the staff, which does carry over to the student athletes. He then thanked the President for the kind comments regarding him and the Board for the faith they have shown in him and said that he looks forward to many more years of success.

LITIGATION – ALL

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held, and there was no report.

AGREEMENT TO PROVIDE APPAREL, PRODUCTS AND EQUIPMENT FOR ATHLETICS – NC

The Athletic Department currently has an agreement with NIKE to provide athletic apparel, products, and equipment for use by student athletes and teams and consulting fees to the University on a department-wide basis for all teams. The original eight year contract term runs through June 30, 2012 with the provision for required good faith exclusive negotiations by the parties during the final year (2011-12) of the agreement for an extension and renewal of the terms.

NIKE has proposed terms for such an extension and renewal effective now and earlier than the time required under the current agreement. During the good faith negotiations and due diligence by the Athletic Department in review of the proposal for an extension of the term, the Athletic Department determined that the best interests of the program are served by an extension of the agreement with NIKE for an additional six years through June 30, 2018, rather than waiting until 2011 to engage in the required good faith negotiations for an extension or waiting until July, 2012 to participate in a multi party bid process.

The extension of the terms and conditions at this time significantly increases the annual financial consideration under the remaining four year term of the current agreement. Under the terms of the extension, an additional \$2,660,000 in financial consideration is provided to the University over and above the current agreement during the remaining four year term of that agreement. This additional financial consideration during the remaining term would not be realized if the Athletic Department waited until 2011 to engage in the required good faith negotiations for an extension. Additionally, the average financial consideration during the additional six year term of the extension increases from an annual average of \$2,070,000 under the current agreement to an annual average of \$3,200,000 for the six years of the extended term. This annual average financial consideration and term of the extension are consistent with recent review of similar agreements at other institutions.

The President or Athletic Director with the assistance of the Office of the General Counsel is authorized to negotiate and execute the final extension agreement consistent with the above terms.

President Boren recommended the Board of Regents:

- I. Approve an extension of the agreement with NIKE of Beaverton, Oregon, from the remaining four years of the current term through June 30, 2012, for an additional six years through June 30, 2018; and
- II. Authorize the President or the Athletic Director with the assistance of the Office of the General Counsel to negotiate and execute the final agreement.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

DEAN, COLLEGE OF ARCHITECTURE – NC

Charles W. Graham, an award-winning educator and architect whose specialties include residential design and construction, will become the 4th Dean of the OU College of Architecture.

Graham will succeed Bob Fillpot, who has served as dean of the College of Architecture since 1998. Fillpot announced earlier this year his desire to returning to teaching, and a nationally advertized search, chaired by Andy Coats, Dean of the OU College of Law, identified Dr. Graham as an exceptional candidate.

Graham comes to OU from Texas A&M University, where he is the executive associate dean of the College of Architecture and the holder of the History Maker Homes Endowed Professorship in Residential Construction and Visualization Research. His career in higher education began in 1978, when he was named instructor and adviser-of-record in the Architecture Program at the University of Texas at San Antonio. Today the Architecture Program at UTSA is accredited and has over 350 architecture majors and 350 interior design majors.

In 1982, he joined the faculty of Texas A&M University, rising through the ranks from senior lecturer to professor of construction science, graduate program coordinator and then interim department head of the Department of Construction Science, Executive Associate Dean for the College of Architecture. He is also a founding member of the National Consortium of Housing Research Centers, a consortium of 17 universities and three private research labs that conduct housing research worldwide.

In addition to residential design and construction, Graham specializes in sustainable construction, alternative construction delivery systems and building failure analysis. He is a well known forensic architect who conducts building failure investigations all across the U.S. and abroad.

Graham is a registered architect and registered interior designer in the state of Texas as well as a registered fallout shelter analyst with the U.S. Department of Civil Defense. He also is certified in the structural design of buildings in high wind and flood-prone areas of coastal environments.

He is active in several state and national professional organizations, including the American Institute of Architects and its Brazos chapter, Texas Society of Architects, The Masonry Society, Design-Build Institute of America, International Code Congress and Adobe Association of the Southwest.

He is the recipient of many professional and collegiate honors and awards, including election into the College of Fellows of the Royal Institute of Chartered Surveyors in Great Britain. He was the winner in 2005 of the Arie Huizer Award for the best paper on technologies for developing countries, presented at the 10th Canadian Masonry Symposium.

Graham earned his bachelor's degree in architecture with honors from Texas Tech University, Master of Arts degree in environmental management from the University of Texas at San Antonio and doctor of philosophy degree in urban and regional science from Texas A&M University. He and his wife, M'Liss, a public school teacher, have three daughters.

President Boren recommended that the Board of Regents approve the appointment of Charles W. Graham as the Dean of the College of Architecture and Professor of Construction Science at an annualized salary of \$250,000 for twelve months (\$20,833 per month), beginning August 16, 2008. Dr. Graham will be appointed as a new tenured administrative faculty.

Regent Dunning moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

MEETING DATES FOR 2009

January 28, 2009	Wednesday
March 25-26, 2009	Wednesday & Thursday
May 14-15, 2009	Thursday & Friday
June 22-24, 2009	Monday, Tuesday & Wednesday
September 17-18, 2009	Thursday & Friday
October 27-28, 2009	Tuesday & Wednesday
December 1-2, 2009	Tuesday & Wednesday

Action to approve the dates for Board of Regents' regular meetings during 2009 was proposed.

Regent Weitzenhoffer moved approval of the recommendation. The following voted yes on the motion: Regents Weitzenhoffer, Wade, Bell, Rainbolt-Forbes, Dunning and Clark. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:07 a.m.

Chris A. Purcell, Ph.D.
Executive Secretary of the Board of Regents



**ADMISSIONS BOARD
2008-2009**

FULL-TIME FACULTY

Baker, Sherri, M.D., Assistant Professor of Pediatrics
Brown, Ryan, M.D., Assistant Professor of Pediatrics
Cavanaugh, Monty, M.D., Assistant Professor of Family Medicine, Tulsa
Goodman, Jean, M.D., Associate Professor of Obstetrics and Gynecology
Holter, Jennifer, M.D., Assistant Professor of Medicine
Howard, C. Anthony, M.D., Associate Professor of Surgery, Tulsa
James, Judith, M.D., Professor of Medicine
O'Donoghue, Daniel, Ph.D., Associate Professor of Cell Biology
Selby, George, M.D., Professor of Medicine
Squires, Ron, M.D., Professor of Surgery

VOLUNTEER FACULTY

Bondurant, William, M.D., Clinical Assistant Professor of Family Medicine
Claflin, James, M.D., Clinical Assistant Professor of Pediatrics
Coniglione, Tom, M.D., Clinical Professor of Medicine
Lampley, Vicki, M.D., Adjunct Clinical Associate Professor of Geriatrics
Mackie, Laura, M.D., Clinical Assistant Professor of Obstetrics and Gynecology
McLeod, Wallace, M.D., Clinical Assistant Professor of Family Medicine
Smith, William, M.D., Clinical Assistant Professor of Family Medicine
Wilber, Don, M.D., Clinical Instructor in Pediatrics, Edmond
Wilson, Frank, M.D., Clinical Associate Professor of Obstetrics and Gynecology
Zanovich, Terry, M.D., Clinical Assistant Professor of Obstetrics and Gynecology,
Tulsa

STUDENTS

Clark, Amber	Nuzem-Kiem, Andra
Cromwell, David	Treadwell, Nick
Johnson, Michael	Willis, Elena
Meador, Ashley	Woodson, Jeremy

Tulsa Campus:

Flack, Christen	Rogers, Scott
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CONGRESSIONAL DISTRICT REPRESENTATION

DISTRICT I

Dukes, Kevin, M.D., Tulsa
McCollum, Jeffrey, M.D., Tulsa
Marinis, Spyros, M.D., Tulsa
Woods, Michael, M.D., Tulsa

DISTRICT II

Jesudass, Richard, M.D., Muskogee
Koduri, Madhu, M.D., Muskogee
Minor, Danny, M.D., Tahlequah
Potts, David, M.D., Muskogee

DISTRICT III

Carter, Richard, M.D., Watonga
Drummond, Jonathan, M.D., Stillwater
Erbar, Gerald, M.D., El Reno
Willis, Renee, M.D., Stillwater

DISTRICT IV

Bellino, Rosemary, M.D., Lawton
Carpenter, JoAnn, M.D., Ada
Frantz, Rob, M.D., Norman
Garrett, Donald, M.D., Norman

DISTRICT V

Anderson, Gaynell, M.D., Shawnee
Gonzalez, Robin, M.D., Oklahoma City
Limbaugh, Carl, M.D., Edmond
Lopez, Marty, M.D., Oklahoma City

ALTERNATE ADMISSIONS BOARD 2008-2009

FULL TIME FACULTY, PART TIME FACULTY, AND VOLUNTEER FACULTY

Baldwin, Donald, M.D., Clinical Associate Professor of Anesthesiology
Barrett, James, M.D., Professor of Family and Preventive Medicine
Biggs, Daniel, M.D., Assistant Professor of Anesthesiology
Carlile, Paul, M.D., Professor of Surgery
Chetty, Pramod, M.D., Associate Professor of Anesthesiology
Coddling, Chris, M.D., Clinical Assistant Professor of Medicine/Rheumatology
Coleman, Brian, M.D., Associate Professor of Family and Preventive Medicine
Craig, LaTasha, M.D., Assistant Professor of Obstetrics and Gynecology, Edmond
Dannaway, Douglas, M.D., Assistant Professor of Pediatrics
de Armendi, Alberto, M.D., Professor of Anesthesiology
DeBault, Lawrence E., Ph.D., Professor of Pathology
Dimick, Susan, M.D., Clinical Associate Professor of Medicine, Edmond
Ernst, Kimberly, M.D., Clinical Assistant Professor of Pediatrics
Franklin, Rachel, M.D., Associate Professor of Family and Preventive Medicine
Hamm, Robert, Ph.D., Professor of Family and Preventive Medicine
Heimbach, Steve, M.D., Assistant Professor of Anesthesiology
Hines, Robert, M.D., Clinical Adjunct Professor of Orthopedic Surgery
Holliman, John, M.D., Professor of Pathology
Hook, Carl, M.D., Clinical Assistant Professor of Otorhinolaryngology
Horton, Donald, M.D., Assistant Professor of Neurosurgery
Keller, W. Ryan, M.D., Assistant Professor of Pediatrics

Khanna, Sudhir, M.D., Clinical Assistant Professor of Medicine/Nephrology
Koons, Kelli, M.D., Clinical Instructor in Pediatrics, Shawnee
Krous, Lorry, M.D., Assistant Professor of Pediatrics
Kumar, Satish, M.D., Professor of Medicine
Mehta, Kautilya, M.D., Clinical Assistant Professor of Surgery
Morgan, Carolyn, Ph.D., Associate Dean, Honors College, Norman Campus
Muse, D. Gene, M.D., Clinical Instructor in Orthopedic Surgery
Naifeh, Monique, M.D., Clinical Assistant Professor of Pediatrics
Nandyal, Raja, M.D., Clinical Associate Professor of Pediatrics
Paliotta, Marco, M.D., Assistant Professor of Surgery
Peyton, Marvin, M.D., Professor of Surgery
Rafique, Muhammad, M.D., Assistant Professor of Anesthesiology
Raj, Tilak, M.D., Associate Professor of Anesthesiology
Ramakrishnan, K., M.D., Associate Professor of Family and Preventive Medicine
Rao, Vaidy, M.D., Associate Professor of Anesthesiology
Sekar, Kris, M.D., Professor of Pediatrics
Shukry, Mohanad, M.D., Assistant Professor of Anesthesiology
Strebel, Gary, M.D., Clinical Assistant Professor of Obstetrics and Gynecology
Summers-Rada, Jody, Ph.D., Associate Professor of Cell Biology
Yang, Jian, M.D., Ph.D., Assistant Professor of Pathology

STUDENTS

Khanna, Varun
Layton, Cliff
Mallory, Samantha
Meyer, Alayna
Nash, Zach

Skelly, Daniel
Strickland, Natalie
Taylor, Austin
Vaughn, Anthony
Wooten, Cole

Tulsa Campus:

Galatian, Alison
Laskey, Heather

COMMUNITY BASED CONGRESSIONAL DISTRICT REPRESENTATION

Freidman, Eric, M.D., Oklahoma City
Magrini-Greyson, Marlene, M.D., Oklahoma City
Mitchell, Lynn, M.D., Oklahoma City
Parekh, Mukesh, M.D., Oklahoma City
Srouji, Nabil, M.D., Oklahoma City
Williams, Noel, M.D., Oklahoma City
Yeaman, Brian, Norman

2. UNIVERSITY GOVERNMENT AND ADMINISTRATION

2.1 OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

The University of Oklahoma is part of the Oklahoma State System of Higher Education, which was established in 1941 when the people of the State adopted an amendment to the *Constitution of Oklahoma*, Article XIII-A. The system is composed of all institutions of higher education supported wholly or in part by direct legislative appropriations.

The amendment provided for establishment of the Oklahoma State Regents for Higher Education as the coordinating board of control of the system. The Board is composed of nine members who are appointed by the Governor and confirmed by the State Senate. They serve nine-year overlapping terms.

Their responsibilities include prescribing standards of higher education (including those concerning the admission of students) at each institution, determining the functions and courses of study at each institution, granting degrees and other forms of academic recognition for completion of the prescribed courses of study, recommending to the Legislature the budget needs of each institution, allocating to institutions funds appropriated by the Legislature, and determining the fees for all institutions of the system. (Article XIII-A, Sections 2 and 3, *Constitution of Oklahoma*)

2.2 UNIVERSITY OF OKLAHOMA BOARD OF REGENTS

By constitutional enactment, the government of the University is vested in the Board of Regents of the University of Oklahoma. The Board is composed of seven members appointed by the Governor with the advice and consent of the State Senate. Each member is appointed to serve for seven years, except when appointed to fill an unexpired term. Meetings are held approximately ten times per year and are open to the public. The Vice President for University Governance and Secretary of the University reports to the Board. The powers and duties of the Board are set out in Article XIII, Section 8, *Constitution of Oklahoma*; Title 70, Section 3305, *Oklahoma Statutes*, 1993 Supp.

2.3 ADMINISTRATIVE ORGANIZATION

The administrative organization of the University exists for the purposes of providing leadership and facilitating the academic programs. Fulfillment of these ends can best be achieved in an atmosphere of shared governance, mutual planning and implementation of decisions, and the recognition and encouragement of contributions of members of the University community. An organizational chart for the Health Sciences Center is contained in [Appendix N](#).

2.3.1 President

As the chief executive and academic officer of the University, the President is responsible to the Board of Regents of the University of Oklahoma for the administration of the institution. All authority delegated by the University Regents is administered through the Office of the President.

The University officers who report to the President include the Senior Vice President and Provost, Norman Campus; Senior Vice President and Provost, Health Sciences Center; the Vice Presidents for Executive Affairs, Administrative Affairs, Research, Development, Technology Development, Student Affairs, and Public Affairs; the General Counsel; the Director of State and Legislative Affairs; the University Equal Opportunity Officer; the Vice President for University Governance and Secretary of the University; the Internal Auditor; and the Director of Athletics.

(President, 9-28-83, 7-20-95, 8-3-98, 3-29-00)

2.3.2 Acting President

In the temporary absence of the President, the following officers are authorized to serve as Acting President of the University in the order listed:

Senior Vice President and Provost, Norman Campus
Senior Vice President and Provost, Health Sciences Center
Vice President and General Counsel
Vice President for Administrative Affairs, Norman Campus
Vice President for Development
Vice President for Administrative Affairs, Health Sciences Center
Vice President for Student Affairs

In the event any of the above named positions are filled by persons in an acting or interim capacity, the line of succession is automatically directed to the next position.

In the event the President of the University resigns, is incapacitated, is on an extended leave of absence, or otherwise is unable to perform the duties for a period in excess of 30 days, an Acting or Interim President shall be designated by the Board of Regents.

The Acting or Interim President shall have all powers, duties, and responsibilities normally held by the President of the University.

(Regents 2-8-79, 3-21-95, 12-2-03)

2.3.3 Senior Vice President and Provost, Health Sciences Center

The Senior Vice President and Provost of the Health Sciences Center is responsible to the President as the chief executive officer for this campus. As the chief academic and administrative officer, the Senior Vice President and Provost is the ranking officer of the University on this campus. The Senior Vice President and Provost is responsible for the complete administration including the academic programs, policies and procedures, the employment of faculty and staff, and research administration.

The deans of the colleges report directly to the Senior Vice President and Provost. ~~His~~ The principal staff of the Senior Vice President and Provost includes the Vice President for Health Affairs, Vice President for Administrative Affairs, Vice President for Research, and Vice Provost for Academic Affairs.

The Deans' Council is composed of the deans, the principal staff, and the Senior Vice President and Provost, who serves as Chair. The Council meets periodically to discuss common interests and to make recommendations as appropriate.

(President, 7-21-81, 8-1-92, 12-3-02)

2.3.4 Senior Vice President and Provost, Norman Campus

The Senior Vice President and Provost, Norman Campus, is responsible to the President of the University. The chief academic and administrative officer of the Norman Campus, the Senior Vice President and Provost provides academic and administrative leadership for that campus for instruction, research and creative activity, continuing education, and public service. The Senior Vice President and Provost is responsible for intellectual standards; institutional planning and budgeting, and the recruitment, retention, and development of faculty and students.

The deans and certain other officials meet periodically as the Norman Campus Deans' Council to discuss matters of mutual interest and make recommendations as appropriate. The Senior Vice President and Provost serves as Chair of the Deans' Council.

(Senior Vice President and Provost, Norman Campus, 8-4-98, 9-12-00)

2.3.5 Vice President for Health Affairs

The Vice President for Health Affairs is responsible for promoting the clinical programs of the Health Sciences Center colleges and is one of the Executive Officers of the University. Responsibilities also include fostering clinical affiliations with community health care entities, representing the Health Sciences Center in negotiations with state and local agencies about clinical programs, and fostering clinical integration among colleges.

(Senior Vice President and Provost, 8-17-98, 12-3-02)

2.3.6 Vice President for Administrative Affairs, Health Sciences Center

The Vice President for Administrative Affairs is the chief administrative and fiscal officer for the Health Sciences Center and is one of the Executive Officers of the University of Oklahoma. Responsibilities include planning and directing the activities of the Controller and Financial Services, Human Resources, Campus Police and Public Safety, Operations, Budget, Purchasing, Faculty House, and Parking and Transit Services.

(Vice President for Administrative Affairs, 8-17-98, 12-3-02)

2.3.7 Vice President for Research, Health Sciences Center

The Vice President for Research is responsible for the development and/or dissemination of official policies in the research and creative activity area. The Vice President for Research works with faculty to identify and obtain funding for research and scholarly and creative endeavors both in and outside the University. The Vice President for Research also works in conjunction with the Vice President for Technology to promote and facilitate the development of commercializable intellectual property relating to health care. The Vice President for Research has responsibility for and oversight of the Office of Research Administration, Laboratory Animal Resources, and the Institutional Biosafety Review Committee.

(Vice President for Research, 8-17-98, 12-3-02)

2.3.8 President, The University of Oklahoma - Tulsa

The President of The University of Oklahoma - Tulsa is the chief executive officer of the University of Oklahoma - Tulsa campus. The Tulsa President is responsible to the President of OU and coordinates with the Provosts of the Norman and the Health Sciences Center campuses and their designated staffs in developing and administering academic programs, research initiatives, policies, finances, public affairs, development activities, legislative relations, facilities, and strategic planning for OU programs based in Tulsa. The position is the primary liaison between the University and the Tulsa community, with particular emphasis on building working relationships with Tulsa's high-growth businesses.

(President, The University of Oklahoma - Tulsa, 9-18-00)

2.3.9 Interim Appointments of President, Senior Vice President and Provost, Vice Presidents, and Deans

At the time of appointment to the position of Interim President, Interim Senior Vice President and Provost, Interim Vice President, or Interim Academic Dean, it will be stated whether or not the appointee is a

candidate for the permanent position.

(Regents, 1-20-86, 3-21-95, 12-3-02, 12-2-03)

2.4 FACULTY SENATE, HEALTH SCIENCES CENTER

The Faculty Senate, Health Sciences Center, is composed of members of the Regular Faculty of the Health Sciences Center. Each college on the campus is represented in the Senate according to a formula defined in the Charter of the Regular Faculty and Faculty Senate. Election of members for three-year terms is by vote of the Regular Faculty of each college.

The Senate exercises the powers of the faculty of the Health Sciences Center as delegated by the Regular Faculty. It has the power to initiate any legislation requiring approval of the Board of Regents (see **Appendix A**).

(Derived from the *Charter of the Regular Faculty and the Faculty Senate, Health Sciences Center*)

2.5 STUDENT GOVERNMENT GROUPS

Each college has one or more student associations, each of which is governed by a student council. Representation to each council varies according to the student group and is delineated in each association's constitution. Each association receives a portion of the student activities fees of the students it represents to use for various student activities and benefits.

Representation to the OUHSC Student Association is on a basis of one voting member per 100 students enrolled, with each college's constituency guaranteed at least three voting members. Each college association pays per capita annual dues to the OUHSC Student Association.

(Derived from *Constitution and By-Laws of the OUHSC Student Association*; approved by the Regents, 9-10-97, 7-23-01)

2.6 STAFF SENATES

The Health Sciences Center Staff Senate was organized to serve as a representative body for the staff of the Health Sciences Center. The Tulsa Staff Senate was organized to serve the same purpose for staff on the Tulsa Campus. The Senates shall function for the welfare of the University and for the staff they represent. Each shall function as an advisory body and policy referral body to the President through the Senior Vice President and Provost on policy matters as may directly affect staff.

(*Constitution and By-Laws of the Staff Senate, Health Sciences Center*, approved by the Regents, 1974, 5-8-80; President 12-7-95, 12-05; Tulsa Campus 3-29-07)

2.7 COUNCILS AND COMMITTEES

2.7.1

An effectively organized system of councils and committees is essential to the operation of the University. Councils and committees serve a variety of functions which contribute to the achievement of the goals of the University. Councils and Committees:

- (a) keep the several elements of the University informed of the conditions, policies, and decisions which affect their responsibilities and welfare.
- (b) are a means of marshalling the wide range of knowledge and expertise on all subjects available to the University so that it can contribute to decision- making.

- (c) provide a liaison between officers of the University and other areas of the University, especially the faculty. Through consultation, policy review, and exploration of disagreements, a sound operating relationship can be maintained among all members of the University community.
- (d) bring representatives of the appropriate groups in the University together at an early stage in the process of planning and development of policy and programs.

To achieve full effectiveness, councils and committees must be:

- (a) Representative of the groups appropriate to their particular functions;
- (b) Consulted regularly on a schedule that allows time for participation;
- (c) Afforded full and immediate access to the information relevant to their interest;
- (d) Able to exercise initiative and review actions as well as respond to proposals put before them; and
- (e) Provided benefit of a formal response from the appropriate academic and administrative offices to proposed recommendations or actions.

All councils and committees are given clearly stated charges in writing, and they are asked to make periodic reports to their constituent bodies. All appointments to University councils and committees by the Faculty Senate are direct appointments and are forwarded to the President for official notification.

The committee structure of the University is kept flexible by periodic review and revision, assuring that committee work does not absorb an undue amount of faculty, staff, and student time. A current listing of councils and committees, their charges, and their membership is maintained in the Office of the President.

2.7.2 Councils

Councils make recommendations to the President on policy and programs in areas of vital significance to the functioning of the University as an educational institution as well as special extracurricular areas that deserve the attention of the full representation of the University community. Certain councils are created by the Board of Regents, and their membership and charges are set by the Board of Regents. These include:

- Athletics Council (University)
- Council on Faculty Awards and Honors (University)
- Presidential Professorship Selection Committee
- Publications Board (University)

Other councils are established upon recommendation of the Faculty Senate and approval by the President. The President may suggest the establishment of specific new councils to the Senate. Councils may be abolished on recommendation from the Senate and approval of the President. Membership to the following councils is selected by the Faculty Senate and forwarded to the President for official appointment. Health Sciences Center councils established in this way include:

- Academic Programs Council
- Campus Planning Council
- Research Council

These councils operate according to the following guidelines:

- (a) **Membership.** Membership of the councils will be drawn from the elements of the University relevant to their areas of interest including, as appropriate, faculty, students, and non-academic personnel. Ordinarily, the council membership consists of nine faculty members appointed to three-year terms with one-third retiring each year. At least one officer of the University administration whose duties are relevant to the work of each council will be designated by the President to be an *ex-officio* member of the council without a vote. The officer is responsible for assuring that the council is informed of administrative activities and plans appropriate to its charge. When necessary, the officer will provide staff support to the council.
- (b) **Chair.** The chair of each council is elected annually from among the faculty members of the council.
- (c) **Charge to a Council.** A charge to a council is recommended to the President by the Faculty Senate. The President gives the charge in writing.

2.7.3 Standing Committees

Standing committees provide the President and his or her staff with counsel and assistance regarding areas of University activity which are important to the fulfillment of an educational mission, but are of less fundamental significance than the areas of council concern. Standing committees are established by recommendation from the Faculty Senate and approval of the Senior Vice President and Provost and the President. The President may suggest the establishment of specific committees to the Senate. Committees may be altered in their function or abolished upon recommendation of the Senate and approval of the President.

The membership of a standing committee varies with its function, but faculty participation is desired on all standing committees. The terms of membership are stated when a committee is established. Membership selection and appointment to the following standing committees are made by the President. These standing committees include:

- Campus Tenure Committee, HSC
- Commencement Committee
- Committee on Discrimination and Harassment, HSC
- Employment Benefits Committee
- Faculty Appeals Board, HSC
- Honorary Degrees Screening Committee
- International Academic Programs Advisory Committee
- International Relations Advisory Committee
- Library Advisory Committee, HSC
- Presidential Professorship Selection Committee, HSC
- University Copyright Committee
- University Patent Committee

2.7.4 Other University Committees

- (a) **Administrative Advisory Committees.** Officers of the University are authorized to establish special advisory committees for subjects not covered by the Council or Standing Committee structure, so long as they do not duplicate the work of the councils and standing committees. These committees are composed of members selected in a way determined by the establishing official. The number and purposes of these committees are regularly reviewed by the President and Faculty Senate.

- (b) Task Forces. A task force is an *ad hoc* committee designed to accomplish a specific written charge. Members of the task force are selected by the appointing body or officer. Dissolution occurs when the task is completed or at the discretion of the appointing body or officer.
- (c) Designated Scholarship Committees. These committee members are appointed by the President.

For more information refer to *Structure of University Councils, Committees and Boards, and Charters, Appointed by the President of the University* available from the Office of the President.

2.7.5 Attendance Requirements for Faculty Members of a University Council or Committee

Except as otherwise provided by Regents' policy, each faculty, staff, and student member is permitted to miss only three regularly scheduled meetings of a University council, committee, or board during an academic year. Absence at more than three regularly scheduled meetings is grounds for removing faculty, staff, or student member from a University council, committee, or board at the discretion of the chair.

Absences from regularly scheduled meetings may be made up by attendance at specially scheduled meetings at the discretion of the chair.

2.7.6 Resignation of Faculty Members from Council and Committee Membership During Leaves of Absence

Faculty members who shall be absent from the University for a regular semester or longer because of sabbaticals, leaves of absence, or other activities shall resign all positions on councils, standing committees, and administrative advisory committees of the University. They shall be replaced for the unexpired portions of their terms by faculty members appointed by the President from the names submitted in accordance with established election procedures.

2.7.57 Administrative Search Committees

The selection of the President and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the President of the University and the University Regents be guided by them in most instances, but it is understood that the President and the University Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees. (For effect of interim appointments on the searches, see [Section 2.3.9](#)). The spirit and letter of all applicable equal opportunity and affirmative action regulations shall be followed.

Administrative Search Committees include those for:

- (a) President of the University

It is recommended that the presidential search committee have representation by the faculty from the Norman Campus, the Health Sciences Center, student(s), and staff. The Board of Regents would appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. Faculty members shall constitute a majority of those members chosen from the faculty, staff, and students. There shall be twice as many nominees as there are positions. The Board of Regents shall designate other members as deemed appropriate.

(b) Provosts, Vice Presidents, and Vice Provosts

The committee shall have faculty, student, and staff representation. The President of the University shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. Faculty members shall constitute a majority of those members chosen from the faculty, staff, and students. There shall be twice as many nominees as there are positions. The President of the University shall designate other members as deemed appropriate; provided, designees from outside the University shall be subject to the approval of the Board of Regents.

(c) Deans

The committee shall have faculty, student, and staff representation. The President of the University shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. Upon requesting nominations by faculty members, the President of the University shall designate the number of positions to be filled from (1) the regular faculty of the particular college or unit involved, and (2) from the University faculty at large. The former shall constitute a majority of committee positions and shall be nominated by the regular faculty of the college or unit involved. There shall be at least one position filled from the University faculty at large from nominations made by the Faculty Senate. In all cases, there shall be twice as many nominees as there are positions. The President of the University shall make all appointments.

(Regents, 5-12-83, 3-21-95, 3-29-00, 12-2-03)

2.8 COLLEGE AND DEPARTMENTAL ORGANIZATION

2.8.1 College Administration

The dean is the chief administrative officer of a college and is responsible for providing leadership and administrative support to the programs and faculty of the college and for representing the college in relations with other colleges and administrative officers of the University.

The dean of a college is nominated to the University Regents by the President after considering the recommendation of the Senior Vice President and Provost (Section 2.7.5 7(c)), and serves at the discretion of the Senior Vice President and Provost.

- (a) **Administrative Duties.** The dean is responsible for carrying out the policies of the University and college and is responsible for the preparation and submission of the budget for the college and its implementation when approved. Using guidelines approved for the college, the dean makes recommendations through the Senior Vice President and Provost to the President for the appointment, promotion, tenure, dismissal, retirement, and for other personnel decisions pertaining to faculty members in the college. Units affected should be consulted and their advice considered in developing such recommendations.
- (b) **Leadership Function.** The dean has an obligation to foster the welfare of the entire college faculty and staff and to encourage and facilitate their work and professional development. The dean apprises faculty members of University, college, and departmental policies and requires compliance. The dean is responsible for the review and evaluation of the academic programs within the college and is expected to provide guidance to the faculty in developing appropriate and effective academic programs.

- (c) Organization. The dean is responsible for the administrative organization of the college. The faculty of a college usually is organized into distinct academic units, such as departments. The organization of such units is recommended by the dean and approved by the Senior Vice President and Provost, President and, as appropriate, the Board of Regents. The units provide groupings for faculty associated with one or more related academic programs and disciplines and provide for active participation by the faculty in carrying out the work of the college.

At times, it is in the best interest of a college to reorganize among its units in order to respond to new circumstances or to strengthen existing programs. Before such a recommendation, the dean will inform and consult with the faculty of the units affected (see Appendices F and G).

- (d) Evaluation. The primary purpose of an evaluation is to provide constructive information toward improved performance of the dean. The information will be made available to the dean and University officers to whom the dean is responsible. Evaluation of the dean's performance is carried out by those University officers to whom the dean is responsible. It includes, but is not limited to, confidential evaluation by the faculty of the college.
 - 1) Performance evaluations will be conducted of all deans by the Senior Vice President and Provost at least every three years. The evaluation shall include:
 - (a) A self-assessment by the dean.
 - (b) Confidential evaluation by the faculty of the college conducted by the Senior Vice President and Provost.
 - (c) A formal consultation between the dean and the Senior Vice President and Provost.
 - 2) Evaluation Procedures and Criteria. Evaluation procedures should provide the opportunity for input into the evaluation from the faculty, chairs/directors, and as deemed appropriate by the Senior Vice President and Provost, the staff, students, and appropriate external constituencies of the college.
- (e) Vacancy. Whenever a vacancy occurs in the dean's position, the Senior Vice President and Provost shall appoint an interim dean of the college until a permanent dean assumes responsibility for the college. Prior to the appointment, the Senior Vice President and Provost shall seek input from representatives of the faculty, chairs/directors, and staff of the college involved to obtain advice on an appropriate candidate for the interim dean. (For the effect of an interim appointment on the selection procedure for a new dean, see Section 2.3.9).
- (f) Termination. The Senior Vice President and Provost ~~may decide not to reappoint a dean or~~ may decide to remove a dean if it is determined to be in the best interest of the college and the University. The Senior Vice President and Provost shall inform the faculty of such a decision.

(Regents, 1-26-99, 12-3-02)

2.8.2 Departmental Administration

An academic unit of a college, usually called a department, is administered by a chair (or an equivalent title recommended by the college and approved by the Senior Vice President and Provost and the President). The chair provides leadership in matters of policy determined by the faculty of the department, operating within

guidelines provided by the University of Oklahoma Board of Regents, University administrative officers, and the college. The departmental faculty is defined as all members who are within the general faculty and includes the chair. In colleges not divided into separate units, the college faculty is the equivalent of the departmental faculty, and the dean performs the duties and functions of the chair.

- (a) Departmental Chairs. The department chair serves at the discretion of the Dean. The chair has a leadership function and is accountable both to the department and to the dean for the performance of this function. The chair represents the department in relations with other departments, with the deans, with other administrative officers of the University, and with affiliated institutions. The chair is expected to encourage and facilitate the work, quality, and professional development of the department. The chair is the immediate supervisor of the faculty within the department and is expected to aid the faculty in their professional development; to develop and maintain a high standard of performance from faculty; and to ensure that departmental personnel comply with University, Health Sciences Center, college, and departmental policies.
- 1) Functions. The chair shall take the initiative in reporting the needs and championing the causes of the department to the dean. This includes a basic responsibility for obtaining merited recognition of faculty members with respect to promotions, salary increases, and support for career development. Other leadership functions include implementing the Affirmative Action Plan, summarizing the program review, and recommending tenure considerations. The chair provides leadership in all matters of policy as determined by the faculty, dean, and Senior Vice President and Provost.
 - 2) Department Responsibilities. The chair determines procedures for carrying on the work of the department. Such functions shall include, but not be limited to: (1) determining time and frequency of teaching staff meetings (at least monthly); (2) approving class schedules for the department; (3) establishing policy for expenditures from departmental budget; and (4) making recommendations for increases in salary, promotion, new appointments, tenure, and teaching methods, with appropriate faculty input.
 - 3) Appointment. The faculty of the department shall have a role in the appointment. The chair of a department is nominated to the Regents by the President after receiving recommendations of a duly appointed search committee, the appropriate dean(s), and the Senior Vice President and Provost. The search committee should be appointed by the dean(s). A majority of its membership should be members of the regular faculty.
 - 4) Evaluation. Evaluation of the chair is determined by his or her overall contribution to the University, including the quality of his or her administrative work. The chair's work will be subject to review by dean(s). This evaluation requires input from departmental faculty. Where appropriate, outside consultants shall be asked to provide performance evaluation.

Performance evaluations will be conducted of all chairs by the dean each year. The annual evaluation shall include:

- (a) A self-assessment by the chair.
- (b) A confidential evaluation by the faculty of the department conducted by the dean of the college.
- (c) A formal consultation between the chair and the dean.
- (d) Direct feedback from the dean in writing to the department chair relative to the chair's

performance evaluation each year.

- 5) Evaluation Procedures and Criteria. Evaluation procedures should provide the opportunity for input into the evaluation from the faculty and, as deemed appropriate by the dean, from the staff, students, and appropriate external constituencies of the college.
- 6) Vacancy. Whenever a vacancy occurs in the department chair's position, the dean shall appoint an interim chair of the department until a permanent chair assumes responsibility for the college. Prior to the appointment, the dean shall seek input from representatives of the faculty, chairs/directors, and staff of the college involved to obtain advice on an appropriate candidate for the interim chair.
- 7) Termination. A dean ~~may decide not to reappoint a chair or~~ may decide to remove a chair if it is determined to be in the best interest of the department, the college, and the University. The dean shall inform the faculty of such a decision.

(Regents, 1-26-99, 12-3-02)

3. FACULTY PERSONNEL POLICIES AND GENERAL INFORMATION

FACULTY PERSONNEL POLICY

It is the policy of the University to recognize and implement the functions assigned to it by the Oklahoma State Regents for Higher Education. These functions are: teaching, research and creative/scholarly activity, and professional and university service and public outreach. The responsibility for carrying out this policy is shared by the Board of Regents, administrative officers, and the general faculty. The University recognizes the specific involvement of the faculty in the performance of these functions, and to this end, is committed to fostering a superior faculty.

Since 1942, the Regular Faculty has actively participated in the organization, formulation and implementation of University policies through a democratically elected Faculty Senate. Today, there are two Faculty Senates, one for the Health Sciences Center and one for the Norman Campus. The charters of these two Faculty Senates can be found in the Appendices of the Faculty Handbooks.

(Regents, 1-26-99, 12-3-02)

3.1 THE GENERAL AND REGULAR FACULTY

The General Faculty of the Health Sciences Center is composed of all full-time (1.0 Full-time Equivalent [FTE], whether 9- 10- or 12-month appointment), part-time, and volunteer faculty members.

The Regular Faculty is composed of all full-time faculty with the unmodified rank of assistant professor or above who hold tenure track, tenured, or consecutive term appointments. Regular Faculty also include some full-time faculty whose salaries are paid all or in part by an affiliated institution such as the Veterans Affairs Medical Center or the Oklahoma Medical Research Foundation.

Additional policies related to the faculty, and the Faculty Senate are contained in **Appendices A and B**.

(Regents, 1-26-99, 12-3-02)

3.2 FACULTY AND ADMINISTRATIVE TITLES

3.2.1 Faculty Titles

Faculty titles may be unmodified or modified (see **Section 3.3(a)**).

- (a) Regular Faculty – Faculty holding regular appointments (**i.e. tenure-track, tenured, or consecutive term**) have faculty titles of Assistant Professor, Associate Professor, or Professor. These titles shall be unmodified and the name of the department in which the appointment is made shall be included as a suffix. Holders of endowed chairs and professorships or of Regents' designated professorships **shall** have that noted as a part of their title.
- (b) Temporary Faculty – Faculty holding temporary appointments (see **Section 3.3.3 (d)**) have titles such as instructor, lecturer, or associate, or are modified by prefixes such as visiting, adjunct, **or** clinical, ~~or~~ **aeting** (see **1, 2, and 3** below). **Or, in the instance of temporary research appointments by the suffix “of Research” (see 2 below).**
 - 1) Assistant Professor and above – Assistant professors, associate professors, and professors who hold temporary appointments shall have their titles modified by one of the following prefixes: visiting, adjunct, clinical, or OMRF.

- 2) Research – Faculty holding temporary research appointments have titles of assistant professor of research, associate professor of research, and professor of research.
- 3) Other – ~~Associate, instructor, and lecturer. Except for lecturers, these~~ Instructor and Associate titles are intended to designate individuals whose academic achievement and standing are below those of assistant professors. The title of lecturer can be used for individuals of academic achievement and standing comparable to any academic rank, including assistant professor, associate professor and professor.

The suffix indicating the department of appointment shall be used as in the case of regular appointments.

- (c) Volunteer Faculty – Volunteer faculty serve without remuneration and may shall be given the same titles as temporary faculty, with the exception of Instructor which may not be used unless modified. Colleges may choose to modify the title with a prefix, such as clinical, to indicate volunteer faculty status. The additional title of Preceptor may be used for volunteer faculty. For retired faculty, titles may be modified with the suffix Emeritus in compliance with the policy on Emeritus appointments. Volunteer faculty titles shall also include the suffix to indicate the department or college of appointment.

(Regents, 1-26-99, 12-3-02)

- (d) Emeritus Titles - The emeritus title is granted only by the Board of Regents upon recommendation by the President of the University. The President may recommend that the title "Professor Emeritus" be granted upon the retirement of regular faculty members when so proposed by their departments and colleges. The title indicates retirement in good standing and ordinarily will be without the designation of any additional faculty rank (such as "Assistant" or "Associate") except that distinguished professor titles shall be retained when the emeritus status is recommended. For the Health Sciences Center, the President may recommend that the title Clinical Professor Emeritus be granted upon the retirement of volunteer faculty when proposed by their departments, colleges, and the Senior Vice President and Provost.

It has also been the practice from time to time for the Board of Regents to grant the title "Emeritus" to former executive officers and deans upon retirement or resignation from the position.

(President, 9-10-85)

3.2.2 Administrative Titles

- (a) Academic Administrative Titles – The following administrative titles are in addition to the academic faculty title and are established by the Board of Regents:

University and Campus Level: President and Senior Vice President and Provost

College: Dean

Department or Division: Chair or Head Director. (Section chiefs are appointed by the Dean on recommendation of the chair and do not require Board of Regents' approval.)

The prefixes executive, deputy, vice, associate, and assistant are established by the Board of Regents to modify these titles. The name of the college, department, or division is designated in the title as a suffix.

- (b) Non-Academic Administrative Titles – The titles Vice Provost, Associate Provost, Assistant Provost,

Associate Dean, and Assistant Dean may also be used as administrative titles for staff employees appointed to these positions at the Health Sciences Center, as established by the Board of Regents.

Administrative departments and divisions are led by Directors, as appointed by the Board of Regents. The usage of the prefixes vice, deputy, associate, assistant, interim, and acting is the same as with academic administrative titles.

- (c) Interim and Acting Titles – The term “interim” may be designated by the Board of Regents when no regularly appointed individual is in office. The term “acting” may be designated by the regularly appointed individual holding the administrative title during that person's absence from the campus.

(Regents, 12-3-02)

3.3 FACULTY APPOINTMENTS

Faculty appointments may be tenure track, tenured, consecutive term, temporary or volunteer (see [Section 3.3.3](#)). The type of appointment will be determined by the academic unit in consultation with the appointee and with the approval of the dean, the Senior Vice President and Provost and the [University administration President and Board of Regents, if required](#).

- (a) Full-time faculty appointments with unmodified academic titles (assistant professor, associate professor, and professor) shall be limited to those faculty who devote their full-time professional effort to direct University activities (see [Section 3.6](#)) and who are compensated by the University or University-approved sources.
- (b) When service to the University (defined in [Section 3.6.3](#)) is used as a basis for full-time academic appointment, teaching, research, clinical activities, and/or administration of academic units must constitute a major part of the faculty member's assigned duties. Exemption from this provision may be made with the consent of the academic unit, the Dean of the College, and the Senior Vice President and Provost.
- (c) Faculty who devote less than their full-time professional effort to direct University activities as defined above shall be eligible for faculty appointment with a modified academic title, [i.e.](#) visiting, adjunct, clinical, etc.).

(Regents, 1-26-99, 12-3-02)

- (d) Volunteer faculty appointments have a modified academic title, and are without remuneration.

(Regents, 12-3-02)

3.3.1 Appointment of New Faculty

In the appointment of new faculty, action is initiated by the academic unit through the respective Dean to the Senior Vice President and Provost, and to the President, in accord with the prevailing policies of the Board of Regents.

- (a) Official Offer – The formal offer of appointment must come from the Senior Vice President and Provost or the President and will include the statement that the appointment is contingent upon the approval of the Board of Regents. The letter of offer will specify academic rank, appointment type (with tenure, [subject to the appropriate University tenure process](#), tenure track, consecutive term, or temporary), beginning date of employment, salary, full-time equivalent, the length of pre-tenure period if tenure track (see [Section 3.9.1 and 3.9.3](#)), and any special conditions pertaining to the appointment. [Enclosed with the](#)

~~The formal offer will be a copy of the *Faculty Handbook*, together with supplemental information on such matters as faculty benefits. shall include supplemental information necessary to access an on-line copy of the *Faculty Handbook* and faculty benefits.~~

Initial assignments as set forth in the letter of offer may be changed and do not constitute an agreement that the assignments will remain the same throughout the faculty member's employment.

- (b) Contract – If the appointment is approved by the Board of Regents, ~~Regular f~~Faculty ~~with regular~~ (tenure track, tenured, or consecutive term) ~~appointments~~ will be furnished a Contract of Employment for signature. Included in this contract will be the approved rank and salary. The Contract will contain a statement indicating that the applicant has read the *Faculty Handbook* and accepts appointment in accord with the policies specified, with the understanding that policies of the University are subject to change by the Board of Regents. Any exceptions to these policies must be described in the Contract.

In addition to the Contract for Employment, the appointee ~~will~~ may receive a written statement provided by the department chair defining the appointee's initial teaching, research, professional/clinical service and administrative responsibilities and other special conditions pertaining to the appointment. The department chair will also provide tenured, tenure track and consecutive term appointees with copies of the department and /or college tenure and promotion criteria.

- (c) Compensation – The University recognizes that the professional effort of the faculty member may result in compensation in addition to the guaranteed base salary provided by the University. The conditions of such compensation are set out in each college's Professional Practice Plan and/or Faculty Compensation Plan.

(Regents, 7-15-96, 12-3-02)

3.3.2 Appointment Period

Most faculty appointments at the Health Sciences Center are 12-month appointments for the academic year, July 1 through June 30. However, the instructional periods may not correspond precisely to the faculty appointment dates. Some faculty members are appointed on a 9 or 10 month basis. The appointment period for the second semester begins January 1, even though the semester may begin at a different time. Summer session appointments for the regular eight-week period are effective June 1 through July 31.

It is the responsibility of the appropriate chair or dean to notify each faculty member of the date to start work.

(Regents, 7-15-96)

3.3.3 Tenure Track, Tenured, Consecutive Term, and Temporary Appointments

- (a) Full-time tenure track or tenured appointments are ~~Regular~~ Faculty appointments.
- (b) Consecutive term appointments are ~~Regular~~ Faculty appointments. All consecutive term appointments are non-tenure track. There are no restrictions placed on the number of renewable consecutive terms that may be served.

Eligibility for consecutive term appointments shall be determined by the academic unit, the dean, the Senior Vice President and Provost, and the ~~University administration~~ President or Board of Regents if requested. This understanding shall be specified in the contract. ~~The length of the consecutive term appointment shall end with the academic year.~~

- (c) ~~No individual may be appointed~~ Temporary appointments may not be changed to a regular faculty appointment until all Affirmative Action requirements have been completed (i.e., national search, appropriate advertisements, etc.).
- (d) Temporary Appointments: Do not extend beyond the end of each academic year. No notice of non-reappointment to a subsequent academic year is required for temporary appointees. Individuals serving in temporary appointments serve at the discretion of the chair and dean. Temporary appointments can be terminated during the academic year with no less than 60 days written notice. Temporary appointments begin and end at specified times and do not extend beyond the end of each academic year. Temporary appointments do not require approval by the Board of Regents for salaries under \$60,000. ~~No notice of non-reappointment is required for temporary appointees.~~ Temporary faculty may not appeal non-reappointment to the Faculty Appeals Board. ~~Except as noted in Section 3.3.7(e) a~~ All appointments less than 1.0 FTE are classified as temporary appointments.

Temporary appointments are indicated by titles such as instructor, lecturer, or associate, or are modified by such prefixes as visiting, adjunct, or clinical; ~~or acting~~. Other temporary titles are referred to in Section 3.2.1(b). Faculty on temporary appointments are not eligible for tenure and their letters of offer shall so specify.

Full-time faculty may serve a maximum of seven years in a temporary rank. Additional appointments must be regular (see 3.3.3(ac)). The seven-year limitation on temporary appointments may be waived by the Senior Vice President and Provost, upon the application of the Dean, and with the approval of the chair of the academic unit involved and the concurrence of the individual faculty member affected.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.3.54 Part-Time Appointments

A part-time appointment is one at less than 1.0 Full-Time Equivalent (FTE), has a modified title, and is considered temporary (see 3.3.3 (d)). At the time of any part-time appointment, the faculty member and the University must reach a clear understanding of the terms of the part-time appointment. This understanding shall be in writing and the faculty member shall be given a copy.

(Regents, 7-15-96, 12-3-02)

3.3.45 Joint and Secondary Appointments

- (a) Joint appointments – Joint appointments in two or more academic units or colleges are ~~possible~~ permissible. Joint appointments consist of a primary appointment in two academic units or colleges, and cannot total more than 1.0 Full-Time Equivalent (FTE). Joint appointments must be approved by both academic units and colleges involved, the Senior Vice President and Provost, the President, and the Board of Regents consistent with the criteria below.

Before a faculty member receives a joint appointment, the appropriate academic units must mutually determine, record in writing, and secure administrative approval for the length of the pre-tenure period, and criteria for tenure, promotion, and reappointment or non-reappointment. The academic units must provide a written description of the faculty member's teaching, research, and service, ~~research~~ and administrative responsibilities and other special conditions pertaining to the joint appointment. The faculty member shall receive a copy of this written ~~statement~~ description.

(Regents, 7-15-96, 12-3-02)

- (b) Secondary appointments – In recognition of teaching, research, or service contributions outside their

primary department, faculty members may have one or more secondary appointments in other academic units. Secondary appointments are modified by such prefixes as adjunct or clinical.

(Regents, 12-3-02)

3.3.6 Changes in Status - Tenure Track and Consecutive Term Appointments

- (a) At the request of the faculty member and with the approval of the chair of the academic unit, dean, and Senior Vice President and Provost, faculty members who are in the tenure track may be changed to a consecutive term appointment at any time during the pre-tenure period, but prior to the initiation of the procedures for tenure decision (see Section 3.9.5). However, a faculty member may not return to a tenure track appointment after such change to a consecutive term appointment.
- (b) At the request of the faculty member and with the approval of the chair of the academic unit, the dean, and the Senior Vice President and Provost, faculty members receiving renewable consecutive term appointments may be changed to the tenure track in which case all University policies relating to tenure shall apply. Upon written request from the faculty member and with the approval of the chair of the academic unit, dean, and Senior Vice President and Provost, up to three (3) years served in a consecutive term appointment may be credited toward the pre-tenure period, and all University policies relating to tenure shall apply (see Sections 3.9.1(b) and 3.9.2).
- (c) Under certain extraordinary circumstances in order to meet the University's clinical care, service, or teaching obligations, a faculty member who has been denied tenure may be granted a consecutive term or temporary appointment upon recommendation by the chair of the academic unit, dean, and Senior Vice President and Provost.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.3.7 Changes in Status – Tenured Appointments

- (a) A faculty member granted tenure by the University of Oklahoma who accepts an administrative post within the University retains tenured status as a member of the faculty.
- (b) A faculty member granted tenure who changes from a full-time appointment to a part-time appointment automatically forfeits tenure status, (except as noted in (c) and (d) below). A faculty member granted tenure who changes from a full-time appointment to a volunteer appointment automatically forfeits tenured status.
- (c) Upon the recommendation of the chair of the academic unit and dean, the Senior Vice President and Provost may approve a tenured faculty member's request for temporary reduction in employment from full-time to part-time, if the reduction is for less than six months. In those rare cases, when it is recommended that a tenured faculty member be permitted to reduce his or her employment to less than full-time for a period of six months or more, and maintain a tenured status, specific approval by the Board of Regents is necessary.
- (d) A tenured faculty member retains tenure during phased retirement.

(Regents, 12-3-02)

3.3.8 Notifications of Non-Reappointment of Tenure Track or Consecutive Term Appointment

Action on the non-reappointment of individuals having a tenure track or consecutive term appointment is

initiated by the chair of the academic unit through the respective dean to the Senior Vice President and Provost, President, and Board of Regents. All notifications of non-reappointment shall be given in writing by the Senior Vice President and Provost.

- (a) A faculty member with a tenure track or consecutive term appointment who is not to be reappointed for a second year of service must be notified at least three months prior to the termination of the appointment. ~~by March 1. If the first year appointment terminates at a time other than the end of the academic year, notice must be given at least three months before the end of the appointment period.~~
- (b) A faculty member with a tenure track or consecutive term appointment who is not to be reappointed to a third year of service must be notified at least six months prior to the termination of the appointment. ~~by December 15 of the second year of appointment. If the second year appointment terminates at a time other than the end of the academic year, notice must be given at least six months before the end of the appointment period.~~
- (c) A faculty member with a tenure track or consecutive term appointment who is not to be reappointed to a fourth or subsequent year of service must be notified at least twelve months prior to the termination of the appointment. ~~by May 31 of the year preceding the final year of appointment. If the appointment ends at a time other than the end of the academic year, notice must be given at least twelve months before the end of the appointment period.~~
- ~~(d) All notifications of non-reappointment shall be given in writing by the Senior Vice President and Provost.~~
- (ed) The faculty member may appeal non-renewal of appointment to the Faculty Appeals Board only if notification practices prescribed in the foregoing paragraphs of this section are not followed.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.3.9 Resignation

A faculty member who elects to resign is obligated to give notice in writing to the department chair within thirty days of receiving notification of the terms of ~~his or her~~ the appointment for the coming year. A faculty member may request a waiver of this requirement.

(Regents, 7-15-96, 12-3-02)

3.4 ACADEMIC FREEDOM AND RESPONSIBILITY

3.4.1 Institutional Academic Freedom

The accumulation and exchange of knowledge are among the preeminent purposes of the University, and the acknowledgement of individual academic freedom is one of the cornerstones to ensure such purposes are achieved. Equally important in meeting these goals is the recognition of the right inherent in the responsibility of the Board of Regents to govern the University. “[I]t is the business of a university to provide that atmosphere which is most conducive to speculation, experiment, and creation. It is an atmosphere in which there prevail ‘the four essential freedoms’ of a university—to determine for itself on academic grounds who may teach, what may be taught, how it shall be taught, and who may be admitted to study.” *Sweezy v. New Hampshire*, 354 U.S. 234, 263; 77 S.Ct. 1203; 1 L.Ed.2d 1311 (1957).

3.4.2 Academic Freedom

The 1940 *Statement of Principles on Academic Freedom and Tenure with 1970 Interpretative Comments* of the American Association of University Professors has long been recognized as providing valuable and

authoritative guidelines for policy and practice in American colleges and universities. The section on academic freedom below is essentially a restatement of these principles, with some modification and extension consistent with their intent and with later declarations by the Association. In the formulation that follows, these principles have been adopted as University policy by the Regents of the University of Oklahoma.

- (a) Faculty members are entitled to full freedom in research and publication, subject to any restrictions set by law or by applicable codes of professional ethics, and subject to adequate performance of their other academic duties and to stated University policy on outside employment; but, except under conditions of national emergency, a faculty member should not undertake to do research on University time or using University facilities or funds under any agreement which would (except for a definitely and reasonably limited time) prohibit open communication of the results.
- (b) Faculty members are entitled to freedom in the classroom in discussing their subject, but it is inappropriate for a teacher persistently to intrude material which has no relation to the subject of instruction.
- (c) As members of the community, university teachers have the rights and obligations of any citizen. They measure the urgency of these obligations in the light of their responsibilities to their subject, to their students, to their profession, and to their institution. In speaking or acting as private persons, faculty members should avoid creating the impression of speaking or acting for their college or university. As a citizen engaged in a profession that depends upon freedom for its health and integrity, the university teacher has a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.
- (d) As citizens, university teachers should be free to engage in political activities consistent with their obligations as teachers and scholars. Subject to University policy (See Section 3.26) ~~S~~ome activities, such as seeking election to an office for which extensive campaigning is not required, or service in a part-time political office, may be consistent with effective service as a member of the faculty.
- (e) Since freedom of access to recorded knowledge is essential to learning and research in a democracy, the university's right and obligation to provide a full range of materials on any subject, even though some views might be currently unpopular or controversial, or appear incorrect, shall not be infringed. The principles of academic freedom shall apply to the presence of materials and also to those who provide and those who use them.
- (f) The University endorses the *1967 Joint Statement on Rights and Freedoms of Students with 1990 Revisions* which "...asserts the right of college and university students to listen to anyone whom they wish to hear...affirms its own belief that it is educationally desirable that students be confronted with diverse opinions of all kinds, (and) therefore holds that any person who is presented by a recognized student or faculty organization should be allowed to speak on a college or university campus." Duly constituted organizations at the University may invite speakers without fear of sanctions. However, in the exercise of these rights, it is clearly recognized that:

"Membership in the academic community imposes on students, faculty members, administrators, and trustees an obligation to respect the dignity of others, to acknowledge their right to express differing opinions, and to foster and defend intellectual honesty, freedom of inquiry and instruction, and free expression on and off the campus. The expression of dissent and the attempt to produce change, therefore, may not be carried out in ways which injure individuals or damage institutional facilities or disrupt the classes of one's teachers or colleagues. Speakers on campus must not only be protected from violence but must be given an opportunity to be heard. Those who seek to call attention to grievances must not do so in ways that

significantly impede the functions of the institution." (*1970 Declaration of the AAUP Council with 1990 Revisions*)

3.4.23 Academic Responsibility

The concept of academic freedom shall be accompanied by an equally demanding concept of academic responsibility. Nothing in the following statement is intended to abridge in any way the principles and procedures advanced in the 1940 *Statement of Principles on Academic Freedom and Tenure with 1970 Interpretive Comments* of the American Association of University Professors. This statement is derived in substantial measure from the June 1987 revisions of AAUP 1966 *Statement on Professional Ethics*.

Faculty members have responsibilities to their students. They shall encourage in students the free pursuit of learning and independence of mind, while holding before them the highest scholarly and professional standards. Faculty members shall show respect for the student as an individual and adhere to their proper role as intellectual guides and counselors. They shall endeavor to define the objectives of their courses and to devote their teaching to the realization of those objectives; this requires judicious use of controversial material and an avoidance of material which has no relationship to the objectives of a course.

Faculty members shall make every reasonable effort to foster honest academic conduct and to assure that their evaluations reflect, as nearly as possible, the true merit of the performance of their students, regardless of their race, color, national origin, sex, age, religion, disability, status as a veteran, or political beliefs. Faculty members shall avoid any exploitation of students for private advantage and shall acknowledge significant assistance in scholarly pursuits from them.

Faculty members have responsibilities to their colleagues, deriving from common membership in a community of scholars. They shall respect and defend the free inquiry of their associates. In the exchange of criticism and ideas, they should show due respect for the opinions of others. They shall acknowledge their academic debts and strive to be objective in the professional judgment of their colleagues. Although service must be voluntary, faculty members should accept a reasonable share of the responsibility for the governance of their institution. If driven by his or her conscience into dissent, the faculty member shall take care that this dissent does not interfere with the rights of colleagues and students to study, research, and teach.

Faculty members have responsibilities to their discipline and to the advancement of knowledge generally. Their primary obligation in this respect is to seek and to state the truth as they see it. To this end, they shall devote their energies to developing and improving their scholarly competence. They shall exercise critical self-discipline and judgment in using, extending, and transmitting knowledge, and they shall practice intellectual honesty.

Faculty members have responsibilities to the educational institution in which they work. While maintaining their right to criticize and to seek revisions, they shall observe the stated regulations of the institution, provided these do not contravene academic freedom. When considering the amount and character of the work they do outside their institution faculty members must have due regard to their paramount responsibilities within the University and the applicable University policies governing outside employment. All such work at the Health Sciences Center is governed by the Professional Practice Plans of the various colleges.

(Regents, 12-3-02)

3.5 FACULTY ACCOUNTABILITY

A faculty member is held accountable for his or her performance in fulfilling faculty duties ([Sections 3.6 and 3.7](#)), and in meeting the requirements of academic responsibility ([Section 3.4](#)) and University policies.

Persons who accept full-time employment at the University owe their first duty to the University. Any other employment or enterprise in which they engage for income must be secondary to their University duties. During the contract period, all outside work must be conducted through a University contract and all funds generated must be deposited into University accounts, per the respective colleges' Professional Practice Plans.

The obligations of a faculty member to the University are not limited to meeting classes. There are obligations which include, but are not limited to, advising students, conducting research or scholarly activity, meeting clinical assignments, including providing patient care and supervising students and/or trainees, reading and remaining professionally competent, attending professional meetings, and cooperating in essential committee work of the department, the college, and the institution as a whole.

The most immediate agent of faculty accountability is the faculty member's chair, who should maintain close and regular communication with the faculty member. Among the various mechanisms for ensuring faculty accountability, the most important include annual evaluations, and such periodic evaluations as those for advancement in rank. These processes should serve to identify and reward meritorious performance as well as to identify areas that need improvement.

Meritorious and responsible faculty performance is first and foremost an individual professional obligation. But it is also the product of a cooperative effort by faculty members and administrative officers – assisting one another, informing one another, jointly seeking to assure that each faculty member's capabilities are developed fully and creatively. Both the academic unit and the individual faculty member have responsibility to take the necessary steps to overcome performance that is lacking in merit or responsibility. Just as faculty members are held accountable for their performance, administrators of academic units are held accountable for their leadership in the career development of the faculty in their academic units. However, career development remains primarily the responsibility of the faculty member.

The allegation of failure of a faculty member to achieve at least adequate performance may originate from the students, from faculty colleagues, or from administrative personnel. Whenever such an allegation is included in the personnel record of the faculty member, or whenever the allegation is the basis for further action or administrative remedies by the department chair, dean, or Senior Vice President and Provost against a faculty member, the faculty member should be notified promptly.

Administrative remedies, including reprimands, minor sanctions, counseling and career development support, are available to academic units as a means of attempting to rectify poor professional performance or breaches of academic responsibility. If administrative remedies fail to correct a faculty member's ~~poor~~ inadequate professional performance or breach of academic responsibility, the President may consider applying a minor sanction, such as a formal reprimand. Prior to any such action, the President should have consulted fully with the appropriate administrative officers. For those cases where they are needed, the University has at its disposal the more drastic measures of severe sanctions, dismissal, and abrogation of tenure ([Section 3.128](#)).

(Regents, 1-26-99, 12-3-02)

3.6 PROFESSIONAL ACTIVITIES OF THE FACULTY

Above all else, the University exists for learning and scholarship of a breadth and depth that result in excellence in all of the University's major functions: teaching, research and creative/scholarly activity, and professional and University service and public outreach. Each academic unit has an obligation to contribute to each of the functions of the University. Faculty members play a central role in the realization of these functions and fulfill the obligations of the academic unit by contributing their unique expertise and competence. Decisions regarding tenure, promotions, and salary increases are based upon an assessment of the faculty member's performance and contribution to the total mission of the University ([Section 3.3](#), [3.7](#),

3.9.4, and 3.11).

3.6.1 Teaching

Teaching, which is the transmission of knowledge and cultural values, focuses upon helping students to learn. As a part of its mission, the University is dedicated to undergraduate, graduate, professional, and continuing education. The term teaching as used here includes, but is not restricted to, giving regularly scheduled instruction, directing graduate work, and counseling and advising students. This includes the direction or supervision of students in reading, research, clinical rotations, internships, residencies, or fellowships. Faculty supervision or guidance of students in recognized academic pursuits that confer no University credit also should be considered as teaching. Faculty performing non-administrative professional duties for which they are employed shall be regarded as engaged in teaching when the clear and direct purpose and function of these activities is academic instruction. Professional librarians in the discharge of their professional duties shall be regarded as engaged in teaching.

Faculty members who excel in teaching exhibit their command over the subject matter in classroom discussions, lectures, or clinical supervision, and they present material to students in an objective, organized way that promotes the learning process. They are recognized by their students and university colleagues as persons who guide and inspire their students. They strive continuously to broaden and deepen their knowledge and understanding of their discipline, seek to improve the methods of teaching their subject, keep informed about new developments in their field, use appropriate instructional technologies, and prepare educational materials that are up-to-date and well-written.

Their influence and reputation as teachers may be demonstrated by student and peer evaluation as well as by authoring textbooks and by lectures and publications on pedagogy, by the publication of such instructional materials as laboratory manuals and videotapes, or development of multimedia instructional materials and computer assisted learning techniques. Excellence in academic advising may serve to augment evidence of excellence in teaching.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.6.2 Research and Creative/Scholarly Activity

Research, which is the development, validation and dissemination of new knowledge focuses upon faculty participation in the extension of knowledge and maintenance of professional development and vitality. The term *research* as used here is understood to mean systematic, original investigation directed toward the enlargement of human knowledge or the solution of contemporary problems. *Creative/Scholarly activity* is understood to mean significantly original or imaginative accomplishment within the framework of the academic unit. Examples of scholarly achievement might also include synthesis of new ideas as gleaned from published data, technology transfer successes, patent awards, new application of information technology to improve education or health care, etc. The criteria for judging the original or imaginative nature of research or creative/scholarly accomplishments activity must be the generally accepted standards prevailing in the applicable discipline or professional area. To qualify as research or creative/scholarly activity, the results of the endeavor must be disseminated either through publication in peer reviewed journals or presentation at national or international symposia, conferences, and professional meetings, and subject to critical peer evaluation by established authorities outside the University of Oklahoma in a manner appropriate to the discipline or professional area. It is expected that the significance of the research or creative/scholarly activity will be evaluated at the national and international levels. One element of such an evaluation would be the ability of the faculty member to successfully compete for, and acquire, peer-reviewed, extramural grant or contract funding.

(Regents, 7-15-96, 12-3-02)

3.6.3 Professional and University Service and Public Outreach

- (a) Professional and University service and public outreach, which is the application of knowledge gained through research or creative/scholarly activity, focuses upon resolving contemporary problems, identifying new areas for inquiry and development, and sharing knowledge with the larger community. Except as noted in (b) and (c) below, the term professional service always refers to activities directly related to the faculty member's discipline or profession.

Included in professional services are such activities as continuing education, artistic or humanistic presentations; official service in relevant commissions, advisory boards, or agencies (public or private), related to the faculty member's discipline or profession; service to professional communities outside the University, consultation; participation in a specialized professional capacity in programs sponsored by student, faculty, or community groups.

Professional service also includes editing professional journals or other publications; developing and preparing proposals for, training grants or other purposes; writing book reviews in professional journals; reviewing research papers and manuscripts submitted for publication.

Other examples of professional service include health care delivery; clinical leadership as evidenced by serving as head of a division, department, or specific clinic service; acquisition, introduction or development of new health care techniques, procedures, or clinical approaches; demonstrable improvement (quality, utilization, access) in delivery of health care; development of community health-related outreach programs; improvement in clinical management; management of facility based functions such as quality improvement, infection control, utilization review, etc.;

- (b) The nature of the academic enterprise is such that the faculty properly shares in responsibilities involving the formulation of the University's policies by participation in university governance. The faculty has a major responsibility in making and carrying out decisions affecting the educational and scholarly life of the University. Faculty members have a responsibility to contribute to the governance of the University through timely participation on committees, councils, or other advisory groups at the department, college, or University level, and through service within the University that reflects an application of specialized knowledge or skill to the institution's affairs.
- (c) Other areas of activity in which faculty members may have assignments include:
- 1) Administration. Many faculty members are called upon to perform administrative tasks. These include service in such positions as department chair, associate or assistant dean, or director of a program or special center.
 - 2) Public Relations. On occasion, the University's interests are served by requesting faculty members to perform public relations tasks that might not necessarily involve the faculty member's discipline. These may include participation in a professional capacity in programs sponsored by student, faculty, or community groups; or appearances as a University representative before government bodies or citizen groups.

(Regents, 7-15-96, 12-3-02)

3.7 FACULTY EVALUATION

The evaluation of faculty performance is a continuous process, both prior to and following the granting of tenure. The fundamental purpose of periodic performance reviews is to identify areas of faculty

accomplishments and areas of faculty performance deficiencies and provide such faculty opportunities and incentives to correct the deficiencies. An annual review of each faculty member's performance is the responsibility of the chair or director of the specific academic unit with review by the dean. The chair or director must provide direct feedback in writing to the faculty member relative to the faculty performance evaluation each year. A systematic procedure for accomplishing such evaluations shall be developed in each academic unit with the participation and approval of the dean and Senior Vice President and Provost.

The criteria for evaluation shall be carefully and clearly stated and must be in accord with ~~and shall not supersede the criteria in Section 3.9.4. The criteria stated in Section 3.9.4 are basic to an on-going faculty evaluation system and shall govern the process.~~ Specific faculty assignments within an academic unit and the specific mission of ~~the a particular academic~~ unit may modify the relative weight given to any specific area of professional activity, but only after approval in writing by the dean and Senior Vice President and Provost.

Tenure decisions, non-renewal of tenure track and consecutive term appointments, salary adjustments, and promotions in rank shall be based on systematic evaluations of faculty performance in the areas specified by the department chair and will include teaching, research/scholarly achievement, and service, as well as the needs of the department and college. An assessment of the faculty member's overall contribution to ~~his/her the~~ college and the mission of the University, as well as ~~his/her that person's~~ adherence to the standards of faculty accountability as noted in Section 3.5 must be included in any faculty evaluations.

(Regents, 12-3-02)

3.8 SALARY ADJUSTMENTS

- (a) The most frequent reflection of a continuing faculty evaluation system is in the annual recommendations for merit salary increases. Deserving faculty should be rewarded, within the limits of the financial resources of the University for meritorious performance as set out in the specific criteria for evaluation of faculty performance (Section 3.9.4).
- (b) Under no circumstances will merit increases in salary be based upon race, color, national origin, sex, age, religion, disability, or status as a veteran.
- (c) In certain circumstances, merit salary increases may cause the salary of a faculty member to equal or exceed the salary of faculty in higher ranks. Such a situation is ~~perfectly~~ acceptable, provided the salary levels are fair equitable reflections of the respective merits in effort and achievement of the faculty.

3.8.1 Procedures for Recommendations on Salary Adjustments

Procedural guidelines for salary recommendations are as follows:

- (a) The chair of the academic unit will annually collect (1) achievement data from all academic units' faculty and (2) evaluations of each individual's performance from those who are in supervisory positions and from other sources agreed upon as suitable in departmental policy.
- (b) For each faculty member, the chair will prepare a recommendation based upon a comparison of faculty performance with University and departmental criteria (Section 3.7) and forward a documented recommendation to the dean.
- (c) The dean will review each recommendation and notify the chair of any changes or adjustments made.
- (d) The salary recommendations from the college will be forwarded from the dean to the Senior Vice President and Provost for additional discussion, further recommendations, and administrative action.

- (e) The chair will discuss with each faculty member the reasons for the salary recommendation that was made. It is the duty of the chair to discuss such matters individually with each faculty member in the unit. These discussions should take place as soon as feasible following approval of the budget by the Board of Regents.

3.8.2 Adjustments of Salary Inequities

Upon occasion, adjustments in salary may be needed to correct inequities caused by annual variations in available funds, changing conditions in the academic profession or in the economy, or other elements beyond the University's control. The responsibility for making adjustments, where needed, lies primarily with the dean. After consultation with the appropriate academic unit, the dean recommends to the Senior Vice President and Provost specific salary adjustments to correct evident inequities. Such adjustments should be made as funds are available, without causing disruption to the merit reward system.

(Regents, 12-3-02)

3.9 FACULTY TENURE

Tenure implies a mutual responsibility on the part of the University and the tenured faculty member. In granting tenure to a faculty member, the University makes a commitment to ~~his or her the faculty member's~~ continued employment subject to certain qualifications (Section 3.128). The University expects that tenured faculty members will maintain the level of performance by which they initially earned tenure. ~~Only the portion of annual base salary paid by the University of Oklahoma is committed in the award of tenure~~ Unless otherwise agreed to in writing by the chair of the academic unit, the dean of the college, the Senior Vice President and Provost, the President, and the Board of Regents, ~~only the portion of annual base salary paid by the University of Oklahoma is committed in the award of tenure.~~

3.9.1 Definitions

- (a) The term *tenure* means continuous reappointment to an achieved academic rank in accordance with the 1947 action of the Board of Regents of the University of Oklahoma. Tenure must be granted or denied by specific action of the Board of Regents.

Tenure is designed as a means to protect the academic freedom of faculty members and to assure freedom of scholarship and teaching by professional scholars and teachers. The right to academic freedom does not diminish the faculty member's responsibilities under Section 3.5 Faculty Accountability.

- (b) The term *pre-tenure period* refers to the period of employment at the University of Oklahoma in a tenure track appointment prior to the time the faculty member is evaluated for the granting of tenure. Tenure track faculty have a pre-tenure period of six (6) years. In rare circumstances, the chair of the academic unit, and dean may request that a faculty member receive an extension of the pre-tenure period, not to exceed three (3) years. Notwithstanding different uses of the term elsewhere (as in some statements of the American Association of University Professors), the pre-tenure period does not include any period of employment following the awarding of tenure.
- (c) The term *prior service* means academic employment at an institution of higher education (including the University of Oklahoma) before the first appointment in the effective pre-tenure period at the University of Oklahoma.

3.9.2 Eligibility for Tenure

- (a) Faculty of the University who hold a regular tenure track appointment and who devote full-time effort to

University activities (**Section 3.6**) are eligible for tenure consideration provided they are assigned to devote at least 50 percent of their time to teaching and/or research for the University of Oklahoma and maintain this requirement during the entire pre-tenure period.

- (b) At the request of the faculty member and with the approval of the chair of the academic unit, the dean, and the Senior Vice President and Provost, faculty members receiving consecutive term appointments may be changed to the tenure track in which case all University policies relating to tenure shall apply. With the approval of the chair of the academic unit, dean, and Senior Vice President and Provost, up to three (3) years of academic service in a consecutive term appointment may be credited toward the pre-tenure period.
- (c) At the request of the faculty member and with the approval of the chair of the academic unit, dean, and Senior Vice President and Provost, faculty members who are in the tenure track may be changed to a consecutive term appointment at any time during the six (6) year pre-tenure period, but prior to the initiation of procedures for tenure decision (**see Section 3.9.5**). A faculty member who changes from a tenure track appointment to a consecutive term appointment will not be eligible for future tenure consideration.
- (d) Before a regular faculty member assumes primarily administrative duties during the pretenure period, a written agreement must be reached between the faculty member, the chair of the academic unit, the dean, and Senior Vice President and Provost, as to whether the faculty member will be reviewed for tenure, at what time, and under what conditions.

3.9.3 Pre-tenure Periods

- (a) Full-time tenure track faculty will generally have a pre-tenure period of six (6) years. Thus, the tenure application will be submitted no later than the fall of the seventh year.
- (b) The first year of the pre-tenure period for a faculty member whose effective date of service is between July 1 and December 31 will be that academic year. If the effective date of service is between January 1 and June 30, the first year of the pre-tenure period will begin with the next academic year.
- (c) In certain circumstances, and in consultation with the faculty member, the chair of the academic unit and dean may request an extension of the pre-tenure period not to exceed three (3) years.
- (d) For assistant professors, the pre-tenure period may include up to a total of three years in prior full-time service in a consecutive term or tenure track appointment at the OUHSC or in professorial ranks at another institution. For associate professors and professors up to a total of four years prior service may be included (**see Section 3.2.5(e)**). The faculty member may request in writing at the time of the first regular tenure track appointment that prior service be included. Inclusion of prior service requires approval by the chair of the academic unit, the dean, and the Senior Vice President and Provost.
- (e) Prior full-time service in a temporary appointment with titles such as instructor, lecturer, or associate or in a comparable non-professorial rank at other institutions of higher education may be counted as part of the pre-tenure period if requested by the applicant and approved in writing by the chair of the academic unit, dean, and Senior Vice President and Provost at the time of the first regular appointment.
- ~~(f) Ordinarily, prior full-time service on temporary appointments at the University of Oklahoma is not counted in the pretenure period but may be if requested by the applicant and approved in writing by the chair of the academic unit, dean, and Senior Vice President and Provost.~~

- (~~ef~~) A new faculty member appointed at the rank of associate professor or ~~associate~~-professor may be granted tenure from the date of appointment. The determination of tenure shall be made as specified in Section 3.9.5 (b) through (r).
- (~~hg~~) Early Tenure Review: Tenure may be awarded to faculty members of high merit prior to the end of the pre-tenure period. An academic unit's recommendation to award tenure should be based on exceptional performance for at least two years at the University of Oklahoma. If tenure is not awarded, the faculty member may, subject to contract continuation or renewal, continue to serve in the pre-tenure period and be considered for tenure again without prejudice.
- (~~ih~~) Whenever a non-tenured part-time faculty member changes from part-time to full-time tenure track status, specific written understanding must be approved by the Senior Vice President and Provost as to how, if any, the period of part-time service ~~will~~ may be counted toward satisfying the pre-tenure period for tenure.
- (~~ji~~) A maximum of one year of leave of absence without pay may be counted as part of the pre-tenure period, provided the chair of the academic unit in question records in writing the agreement with the faculty member to count the leave of absence, including how the professional activities carried out during the leave will be appropriately evaluated by the chair, and secures approval by the dean and Senior Vice President and Provost.
- (~~ki~~) If a tenure track faculty member takes extended leave, the pre-tenure period prior to a tenure decision may be extended for one year at the written request of the faculty member with the approval of the chair of the academic unit, dean, and Senior Vice President and Provost.
- (~~lk~~) A faculty member at any rank who is denied tenure shall be retained until the end of the academic year following that in which tenure was ~~considered denied~~, (i.e. the terminal year) unless the faculty member is dismissed according to Section 3.128. An appeal of denial of tenure shall not have the effect of extending the faculty member's terminal year.

Under certain extraordinary circumstances due to the University's clinical care, service, or teaching obligations, a faculty member who has been denied tenure may be granted a consecutive term or temporary appointment upon recommendation by the chair of the academic unit, dean, and Senior Vice President and Provost and approved by the Board of Regents.

- (~~ml~~) Faculty members awarded tenure will normally commence their tenured appointments in the academic year immediately following the Board of Regents' action.

3.9.4 Criteria for the Tenure Decision

The choices that the University makes in granting tenure are crucial to its endeavors toward academic excellence. A decision to grant tenure must reflect an assessment of high professional competence and academic performance measured against national standards in the discipline or professional area. Tenure should never be regarded as a routine award based upon length of service.

The tenure decision shall be based on a thorough evaluation of the candidate's total contribution to ~~his/her~~ the college and the mission of the University and the candidate's adherence to the fundamentals of faculty accountability as noted in Section 3.5. While specific responsibilities of faculty members may vary because of special assignments or ~~because of~~ the particular mission of the academic unit, all evaluations for tenure shall address the manner in which each candidate has performed in:

- (1) Teaching (Section 3.6.1)
- (2) Research and Creative/Scholarly Activity (Section 3.6.2)
- (3) Professional and University Service and Public Outreach (Section 3.6.3)

All candidates for tenure must have displayed a record of substantial accomplishment in each of the three areas (teaching, research and creative/scholarly activity, and professional and University service and public outreach) and evidence of excellence in two areas. Above all else, it is essential to any recommendation that tenure be granted that the faculty member has clearly demonstrated scholarly attainment in teaching, research and creative/scholarly activity and professional and University service and public outreach.

Each college, with the participation and approval of the dean and the Senior Vice President and Provost, shall establish and publish specific criteria for evaluating faculty performance in that college, including specific expectations for evaluation of faculty performance in teaching, research/scholarly achievement and service. The document must be distributed to the faculty in that college. These criteria must be in accord with and do not supersede the criteria described in this section. The criteria for tenure will be in full force unless an exception is specified in writing. It should be noted that the criteria which the departments and colleges establish normally reflect more specific standards for both promotion and tenure than those described in general terms in the *Faculty Handbook*, 3.9.4 and 3.9.5. Consequently, all faculty should become familiar with the departmental, college, and University criteria.

Any exception that faculty will be evaluated on their performances in the three areas of teaching, research and creative/scholarly achievement, and professional service must be documented in writing at the time the assignment is made, agreed upon by the faculty member and the department chair, and approved in writing by the dean, and Senior Vice President and Provost.

As part of the overall promotion and tenure process, the department chair should provide junior faculty with advice on a regular basis as they develop their careers. Annual written evaluations of junior faculty by department chairs are essential to the faculty development process, and are an annual requirement each department chair must fulfill.

If the criteria for tenure are changed by the Board of Regents during a faculty member's pre-tenure period, the faculty member may elect to be evaluated under the criteria approved by the University Regents in effect at the start of ~~his/her~~ the pre-tenure period.

The award of tenure carries with it the expectation that the University will continue to need the services of the faculty member, and that the financial resources will be available for continuous employment. It also carries the expectation that the faculty member will maintain or improve upon the level of attainment which characterized the qualifications for tenure. The performance of all faculty, both prior to and following the granting of tenure, is to be evaluated annually as part of the University's faculty evaluation process (Section 3.7).

3.9.5 Procedures for Tenure Decision

- (a) The chair of the academic unit shall notify a faculty member who is eligible for tenure consideration at least eight weeks before the initial vote by the faculty member's colleagues. (See (f) below)
- (b) The chair of the academic unit will request the candidate for tenure to submit material which will be helpful to an adequate consideration of the faculty member's performance or professional activities in relationship to the tenure criteria. It is the responsibility of the candidate to provide accurate, thorough, and clear evidence of achievements for review at the departmental college and university levels. The candidate is advised to consult with the chair and any other senior colleagues concerning the materials

to include.

- (c) In general documentation of the individual's academic accomplishments should include, but not be limited to the following:
- 1) Complete and up-to-date curriculum vita, including a summary of college and university degrees earned, all professional employment, all professional honors and awards, and an up-to-date list of books and journal publications by author in sequence. Manuscripts in press or submitted for publication and abstracts should be listed separately.
 - 2) Letters of evaluation of academic performance in teaching, research/scholarly achievement, and service should be solicited by the chair after consulting with the candidate. Normally, there should be three (3) letters of evaluation from individuals outside the University of Oklahoma considered established authorities in the discipline who are in a position to evaluate the candidate's academic performance and suitability for tenure. These letters may be solicited from individuals who were not suggested by the candidate. There should be three (3) internal (or local) letters of evaluation particularly relevant to teaching and service.
 - 3) Documentation of teaching accomplishments should reflect the candidate's contribution, quality, innovation, or impact of teaching. This might include summary documentation of teaching evaluations by students, notation of teaching awards, description of teaching responsibilities, and materials and techniques which are unique and demonstrate innovative approaches or outstanding quality in undergraduate, graduate, professional instruction (e.g. integration of multimedia into courses, development of web-based content and course materials, computer software development, creation of innovative laboratory exercises and simulation techniques).
 - 4) Documentation of research and creative/scholarly accomplishments should reflect the level and quality of the candidate's research and creative/scholarly activity. Recognition of research and creative/scholarly accomplishments could be demonstrated by invitations to chair or organize symposia, edit books or journals in the professional discipline, publications of books, book chapters, and articles in peer-reviewed journals, publication of abstracts, participation as a presenter in national/international symposia, conferences, and professional meetings, etc., as well as the candidate's ability to acquire extramural grant or contract funds, as a principal or co-principal investigator, through peer review mechanisms.
 - 5) Documentation of professional and University and public outreach as well as clinical service contributions should reflect the level and quality of the candidate's professional and/or clinical service contributions. Documentation might consist of leadership positions in local, state, or national associations; service on advisory boards for granting agencies; outstanding college or university committee work; consultantships; clinical leadership as evidenced by serving as head of a division, department, or specific clinic service; evidence of acquisition, introduction or development of new health care techniques, procedures or clinical approaches; development of community health-related outreach programs; improvement in clinical management; documentation of increased referrals; demonstrable improvement (quality, utilization, access) in delivery of health care; publication of clinical case studies, monographs, reviews, and book chapters; etc.
- (d) Responsibility for gathering complete documentation of professional activity rests with the individual faculty member. The chair shall assist the faculty member in determining what to include in the tenure documentation. The chair may also solicit information to include with the candidate's tenure documentation. The candidate is entitled to review the information in his/her tenure file.

- (e) The chair is responsible for providing copies of the candidate's complete tenure file to each of the voting members of the academic unit at least two weeks prior to the vote.
- (f) All tenured faculty in the department who are available shall meet for a discussion of the candidate's qualifications for tenure. The candidate shall not be present during the discussion of his or her qualifications but shall be available to enter the meeting on invitation to answer questions or clarify circumstances relevant to the qualifications.

Formal consideration for tenure shall originate with the polling by secret ballot of all tenured members of the candidate's academic unit, including when practical those who are on leave of absence. The chair of the academic unit or other administrative personnel required to submit a separate tenure recommendation shall not participate in this vote.

At times the small number of tenured members of an academic unit prevent appropriate academic unit tenure review. In such instances the dean of the college, in consultation with the chair of the academic unit involved, shall establish an *ad hoc* tenure review committee to serve as the candidate's academic unit for purposes of voting on tenure.

When a tenure proceeding is initiated prior to the last pre-tenure year and the result of the faculty vote is negative, that information shall not be forwarded, and the tenure consideration will be deferred. The result of the faculty vote taken during the last pre-tenure year will be forwarded to the dean, and a tenure consideration will proceed.

- (g) The chair shall submit a separate recommendation with supporting reasons.
- (h) All recommendations shall be in writing and, with exception of the faculty recommendation resulting from the confidential poll within the department, reasons for the recommendation must be stated at the time recommendations are made. At the time recommendations are made at each stage of the review process (Chair, Dean, Campus Tenure Committee, ~~Dean~~, Senior Vice President and Provost, President), written notification of such recommendation must be provided to the chair and to the individual candidate by the person or committee making the recommendation.
- (i) Copies of the academic unit recommendations and all appropriate documentation upon which recommendations were based will be forwarded to the appropriate dean. Each dean will have an advisory council for tenure review and may request information and advice from any source.
- (j) Upon receipt of the advisory council recommendation the dean will attach a recommendation with supporting reasons to the tenure materials, including the recommendation of the advisory council, and forward all materials to the Campus Tenure Committee, and will notify the candidate and the chair of the academic unit of the recommendation. After due deliberation, the dean may recommend to grant tenure, to deny tenure, or to defer tenure consideration for a specified period of time.
- (k) The Campus Tenure Committee will be composed of thirteen tenured faculty members (two from each college, excluding the Graduate College, and one from the Tulsa campus) on staggered three-year terms selected by the President from nominations from the Faculty Senate.
- (l) In determining its recommendation, the Campus Tenure Committee may request information or advice from any source. To avoid a conflict of interest, Campus Tenure Committee members from the originating academic unit shall not attend discussions nor vote on candidates from their own academic

unit. The tenure file will be returned to the academic unit for remedy or correction if there are ~~defects~~ deficiencies found in the academic unit's recommendation.

- (m) The Campus Tenure Committee shall provide the Senior Vice President and Provost with input as to whether the academic unit's recommendation is consistent both as to substance and process with the approved tenure criteria (Section 3.9.4).
- (n) The Campus Tenure Committee will attach its recommendation to the tenure materials and forward all materials to the Senior Vice President and Provost with supporting reasons and will notify the candidate, the chair of the unit, and the college dean of its recommendations.
- (o) In determining their recommendation, the Senior Vice President and Provost and University administration may request information and advice from any source.
- (p) If the Senior Vice President and Provost plans to submit a recommendation contrary to that of the Campus Tenure Committee, the Senior Vice President and Provost shall notify the Chair of the Campus Tenure Committee in time to allow a thorough discussion before this recommendation is made.
- (q) The recommendation of the Senior Vice President and Provost will be submitted to the President. After due deliberation, the Senior Vice President and Provost may recommend to grant tenure, to deny tenure, or to defer tenure consideration for a specified period of time.
- (r) If the President plans to submit a recommendation contrary to that of the Campus Tenure Committee, the President shall notify the Committee in time to allow the Committee to request a hearing with the President prior to his making a recommendation, if the Committee so desires.
- (s) The faculty member under review may appeal in writing to the Faculty Appeals Board at any time during the tenure review process if ~~he or she~~ the faculty member believes that procedural violations occurred or academic freedom was violated. Appeals on these bases must be made within 30 calendar days after discovery of the alleged violation.

~~He or she~~ The faculty member may appeal discrimination on the basis of race, color, sex, age, religion, disability, national origin, or status as a veteran to the University Equal Opportunity Officer. Appeals on these bases must be made within 180 calendar days after discovery of the alleged violation.

The tenure review process is suspended while an appeal to either the Faculty Appeals Board or University Equal Opportunity Officer is pending. Where the tenure appeal prevents the tenure process from being completed before the end of the terminal year (Section 3.9.3(k)), the appeal shall not extend the faculty member's terminal year even if the appeals process is not completed. Should tenure ultimately be granted, the faculty member will be reinstated.

- (t) The President will notify the faculty member, chair, dean and Senior Vice President Provost by May 31 of the tenure decision, except when appeals make this impossible.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.10 FISCAL RESPONSIBILITY

In each case where tenure is awarded there must be assurance that continuing financial support may reasonably be anticipated. The Senior Vice President and Provost for each campus, in conjunction with the respective deans, shall determine whether funds are sufficiently secure to support the awarding of tenure.

3.11 ADVANCEMENT IN RANK

Advancement in rank is a major way in which the University recognizes a faculty member's achievements. A promotion is not a routine reward for satisfactory service but reflects a positive appraisal of high professional competence and accomplishment as judged and evaluated by individuals in the faculty member's profession, at the local regional and national or international level as appropriate to the rank being sought, and by individuals within the University (see [Section 3.11.1](#)). Promotion decisions are to be made independent from tenure decisions.

3.11.1 Criteria for Promotion

Decisions to promote a faculty member must be made in light of a thorough evaluation of ~~his or her~~ [the faculty member's](#) performance in all the areas of faculty activity ([Sections 3.6.1, 3.6.2, and 3.6.3](#)) as specified in the department and college promotion and tenure criteria and procedures. Promotion criteria for tenure track faculty will mirror those criteria for tenure contained in [Section 3.9.4](#).

Each ~~department and college and department~~ must have a document that sets forth the standards and procedures governing promotion and tenure of faculty within that ~~department and college and department~~. The ~~department and college and department~~ documents may specify standards that are more specific than those of the University, provided they do not conflict with the standards of the University, and the procedures must be consistent with the procedures described herein. The document must be approved by the faculty of the college, by the dean, and the Senior Vice President and Provost. The document must be distributed to the faculty of the academic unit.

The candidate's performance should be measured against the following institutional criteria, in addition to the criteria defined in the ~~department and college and department~~ promotion documents:

- (a) Promotion to assistant professor is usually based on an advanced degree, and/or certifications(s) that are standard prerequisites for an academic appointment in the ~~if~~ discipline, appropriate experience, and promise for academic accomplishment;
- (b) [While early consideration is possible, P](#)-promotion to associate professor [is](#) usually ~~is~~ based on five (5) or more years as an assistant professor, a sustained record of academic accomplishment in teaching, research and creative/scholarly activity, and professional and University service and public outreach, strong academic performance and promise. This record of accomplishment must document an emerging reputation of regional or national scope in the candidate's academic field. Professional publications will be an important element in assessing regional or national recognition, although other factors will also be considered.
- (c) [While early consideration is possible, P](#)-promotion to professor is a high honor, and [is](#) usually ~~is~~ based on five (5) or more years as an associate professor and demonstration of superior achievements and continued excellence in their academic endeavors. Faculty at this rank should have fully achieved national or international recognition for work in their respective disciplines as evidenced by major contributions to teaching, research and creative/scholarly activity, and professional and University service and public outreach.
- (d) Length of time in a given rank is not in itself a sufficient reason for promotion.
- (e) Promotion should indicate that the faculty member is of comparable stature with others in the same

rank and discipline at peer institutions.

3.11.2 Procedures for Promotion

- (a) The process regarding advancement in rank shall originate in the academic units, according to ~~procedures~~ timelines determined by the Senior Vice President and Provost.
- (b) The college dean or the Senior Vice President and Provost may require the chair of an academic unit to initiate consideration of promotion for an individual faculty member. In such a case, the academic unit must forward a recommendation, to the dean or Senior Vice President and Provost whether or not it is favorable.
- (c) Primary responsibility for gathering complete information on professional activity rests with the individual faculty member. In general, documentation of the individual's academic accomplishments should include, but not be limited to the following:
 - 1) Complete and up-to-date curriculum vita, including a summary of college and university degrees earned, all professional employment, all professional honors and awards, and an up-to-date list of books and journal publications by author in sequence. Manuscripts in press or submitted for publication and abstracts should be listed separately.
 - 2) Letters of evaluation of academic performance in teaching, research and creative/scholarly activity, and professional and University service and public outreach will be solicited by the chair after consulting with the candidate. Normally, there should be three (3) letters of evaluation from individuals outside the University of Oklahoma considered established authorities in the discipline who are in a position to evaluate the candidate's academic performance and suitability for promotion. These letters may be solicited from individuals who were not suggested by the candidate. There should be three (3) internal (or local) letters of evaluation particularly relevant to teaching and service.
 - 3) Examples of documentation of teaching, research and creative/scholarly activity and professional and University service and public outreach accomplishments are noted in **Section 3.9.5 (c) (3)(4)(5)**. The candidate is entitled to review the information in his/her promotion file.
- (d) All faculty in the department who are of equal or higher rank to which the candidate is being considered shall meet for a discussion of the candidate's qualifications for promotion.

Formal consideration for promotion shall originate with the polling by secret ballot of all faculty of equal or higher rank to which the candidate is being considered in the candidate's academic unit, including when practical, those who are on leave of absence. The chair of the academic unit or other administrative personnel required to submit a separate promotion recommendation shall not participate in this vote.

- (e) All recommendations from the academic unit, chair, dean, Senior Vice President and Provost, and President must be in writing. Reasons must be given for all recommendations except for a recommendation based on any polling of the unit's faculty members. In all recommendations that are to be forwarded, the chair shall provide a separate recommendation with supporting reasons. Recommendations of the dean and Senior Vice President and Provost must be provided to the unit as well as to the candidate.
- (f) Whenever possible, a promotion should be accompanied by an appropriate increase in salary.

Promotions should not be delayed because of budgetary constraints. Conversely, promotions should be earned on their own right and not be used as substitutes for salary increases.

(Regents, 7-15-96, 1-26-99, 12-3-02)

3.18 LEAVES POLICY

3.18 Leave of Absence—Sabbatical

3.18.12 SABBATICAL LEAVE POLICY

(a) Purpose

Sabbatical leaves of absence are among the most important means by which an institution's academic program is strengthened, a faculty member's teaching effectiveness enhanced, and scholarly usefulness enlarged. The major purpose is to provide opportunity for continued professional growth and new or renewed intellectual achievement through study, research, writing, and training.

However, a faculty member does not automatically earn a sabbatical leave. Instead, it is an investment by the University in the expectation that the sabbatical leave will significantly enhance the faculty member's ability to contribute to the objectives of the University. There should be a clear indication that the improvements sought during a sabbatical will benefit the work of the faculty member, department, college, and the University. Only sabbatical leave proposals that meet this criterion will be accepted and approved by the University. Sabbatical leaves are supported as an investment in the future of the faculty member and the future of the faculty member's students at the University.

The purposes for which a sabbatical leave may be granted may include:

- 1) Research on significant problems and issues.
- 2) Important creative or descriptive work in any means of expression, for example writing or painting.
- 3) Postdoctoral study at another institution to update teaching skills.
- 4) Other projects satisfactory to the University.

It should be demonstrated that such work cannot occur as effectively during the regular work schedule of the faculty member.

Normally, the University will not grant a sabbatical for the purpose of pursuing work on the terminal degree in the faculty member's academic field.

Adherence to the plan submitted by the faculty member is expected. Within two months of returning from leave, the faculty member shall submit to the Senior Vice President and Provost through the chair or director and college dean a report of activities undertaken, which will be used in evaluating future applications for sabbatical leaves.

A faculty member who is on sabbatical leave shall not be penalized on matters of salary consideration. The report on the sabbatical will be used in consideration for merit raises in subsequent years.

(b) Conditions of Award

Approval of a sabbatical leave of absence with full or partial pay depends on the ability of the faculty member's college to absorb the financial obligation and on the college's ability to provide teaching without loss

of quality.

A faculty member applying for a sabbatical leave and receiving a stipend for the same period from another institution or agency may still receive a sabbatical provided that it appears to the Senior Vice President and Provost that it is in the best interest of the University and will be needed to prevent financial loss to the faculty member obtaining the sabbatical.

Normally, faculty on sabbatical leave at full pay may not receive additional compensation from within the University for teaching in Advanced Programs, Liberal Studies, Intersession, or other University programs, since such activities would diminish the sabbatical time for study and creative activity. However, the Senior Vice President and Provost may approve exceptions provided that it appears to be in the best interest of the University. Faculty on sabbatical shall resign from all councils, standing committees, and administrative advisory committees of the University, except graduate students' committees, in order to devote their full time to their projects. The obligation to supervise and advance the work of graduate students shall continue during the sabbatical leave.

As a condition of receiving approval of a sabbatical leave the sabbatical recipient shall sign a statement of commitment to return to the University for one year following the sabbatical or to remit the salary and cost of benefits received from the University during the sabbatical leave, unless this requirement is waived by the President in writing.

(c) Benefits Payable

Employment benefits for faculty members on full sabbatical with salary will continue at full benefits levels. Employment benefits for faculty members on sabbatical leave at less than full salary will be as follows:

- 1) Health, Accidental Death/Dismemberment, and Dental insurance will continue at full benefit level.
- 2) Social Security contributions will be based on the actual salary paid.
- 3) The normal Defined Contributions Plan will be computed by reducing the salary that is exempt (normally the first \$9,000) in the same proportion to the sabbatical FTE. For example, for a faculty member on sabbatical leave at half pay for a year, the exempt salary will be reduced to \$4,500.

(d) Eligibility

The semesters that are counted toward eligibility for sabbaticals are the fall and spring semesters only and do not include the summer term.

- 1) After six years of service, faculty ~~on~~ with 12-month regular faculty appointments may be granted a sabbatical leave at half-pay for a period not to exceed 12 months or at full-pay for a period not to exceed six months. After six years of service, faculty ~~on~~ with nine or ten -month regular faculty appointments may be granted a sabbatical leave at half-pay for a period not to exceed two semesters or at full-pay not to exceed one semester. The term "six years of service" refers to full-time appointments in a regular faculty appointment at the University ~~of Oklahoma~~, but not counting leaves of absence without pay. The term "six years of service" also includes other full-time service at the University ~~of Oklahoma~~ that has been included in the probationary period for tenure. Such service at other institutions of higher learning shall not be included.
- 2) A faculty member's eligibility to apply for subsequent sabbatical leaves is established by length of

service following return from the previous sabbatical leave in accord with the schedule referred to above. Occasional exceptions to the rule may occur when a faculty member who is otherwise formally determined to merit a sabbatical leave is obliged to postpone it for the convenience of the University. In exceptional cases, the President may determine the period of delay be considered as part of the period of service establishing eligibility to apply for the next sabbatical leave.

(e) Procedures

The procedure to be followed in applying for a sabbatical leave shall be as follows:

- 1) The faculty member shall ~~apply to the department~~ submit the sabbatical leave application to the department chair or director. After recommending approval or disapproval, the department chair or director shall submit the application to the college dean by February 1 for sabbaticals beginning in the following academic year or later and no later than July 15 for sabbaticals beginning the following spring semester. The dean will hold all applications for comparative review and recommend, by ranking in order of merit, to the appropriate Senior Vice President and Provost. The Senior Vice President and Provost may seek the advice of the Council on Faculty Awards and Honors. The Senior Vice President and Provost will recommend to the President, who will make recommendations to the Regents for the April and September meetings respectively.

(Regents, 5-11-78, amended 9-9-82, 4-12-84, 1-17-85, 7-23-87, 1-24-95, 1-27-04, 6-23-04)

(See Section 6 – Benefits, for additional Leave Policies)

3.193 AWARDS

The University ~~of Oklahoma~~ recognizes outstanding teaching, research and creative/scholarly activity, and professional and University service and public outreach, by its faculty by presenting several annual awards to deserving nominees. Some awards are privately funded, and criteria and method of selection are set forth in joint University-donor contracts.

3.193.1 Regents' Awards

The Regents' Award is an annual University-funded award that may be given for superior accomplishments in any of the following:

- Superior Teaching
- Superior Research and Creative/Scholarly Activity
- Superior Professional and University Service and Public Outreach

(a) Criteria for Selection

Substantiating data should relate directly to the individual's effectiveness in the award area for which he or she is under consideration (teaching, research, and creative/scholarly activity, and professional University service and public outreach). The data should be derived from as many as possible of the following sources of evaluation: faculty colleagues, undergraduate, and graduate students, residents, fellows, alumni, departmental chairs, personnel committees, as well as from off-campus sources where appropriate.

(b) Nomination Procedure

- 1) The Senior Vice Presidents and Provosts will solicit recommendations for the awards during the fall

semester and announce appropriate schedules for processing the nominations.

- 2) An academic unit may submit no more than a total of two names for all the Regents' Awards. The name of each person recommended for nomination by the academic unit should be supported by substantiating statements as described under Criteria for Selection. The suggested nominations and supporting information are to be sent to the dean of the academic unit. The dean will transmit to the appropriate Senior Vice President and Provost names of nominees and all substantiating data and will append, for each nominee, his or her own statement of endorsement. The Vice President for Research from each campus shall share in the evaluation of nominees for the Regents' Award for Superior Research and Creative/Scholarly Activity. The University Council on Faculty Awards and Honors will consider the nominations and make its recommendations through the Senior Vice Presidents and Provosts to the President.

(c) Selection Procedure

- 1) The University Council on Faculty Awards and Honors shall consider only the formal nominations. The Council may seek additional data about the nominees from such sources as seem appropriate.
- 2) The Council shall recommend to the President, through the Senior Vice Presidents and Provosts, as many as nine faculty members for the awards, with the understanding the majority of the awards will be given for ~~s~~Superior ~~T~~Teaching. The Council also shall transmit all substantiating materials pertaining to all nominees. The Senior Vice Presidents and Provosts will review the nominees and forward their recommendations, along with all substantiating materials, to the President, who will make recommendations to the Board of Regents for consideration.
- 3) The final selection of the recipients will be made by the ~~O~~U Board of Regents.

(d) Announcement

The recipients of the Regents' Award for Superior Teaching, Regents' Award for Superior Research and Creative/Scholarly Activity, and Regents' Award for Superior Professional and University Service and Public Outreach will be announced by the Board of Regents at the spring meetings of the faculty.

(e) Perquisites

Each award will consist of affixing the recipient's name to a permanent plaque in a prominent and suitable location, and a cash award of \$2,000. A certificate suitable for framing will be presented to the recipient.

(Regents, 5-11-78; amended 9-11-86, 6-27-95, 1-26-99, 1-27-04)

3.193.2 Provost's Research Awards

The Provost's Research Award recognizes meritorious research. Two awards are given each year to full-time faculty members; one each for junior (assistant professors) and senior (associate professors and full professors) faculty. The awards are given for a significant personal achievement of original research. The awards are \$2,000 each and unrestricted.

(a) Nominations

Nominations will be solicited during the fall semester and can be made by any full professor. They should be made by means of a letter to the Vice President for Research describing the research achievement, and

enclosing the relevant research publication(s), three to five referee letters and letters of support, as appropriate, and a curriculum vitae. They will be evaluated by the Health Sciences Center Research Council, and the two judged best for each award will be forwarded to the Senior Vice President and Provost, along with an evaluation which gives the reasons for the recommendations. Nominations are due in January of each year.

(b) Selection

The selections are made by an ad hoc committee consisting of the chair of the Health Sciences Center Research Council, the Vice President for Research and the Senior Vice President and Provost.

(c) Recipients

The recipients of the Provost's Research Award will be announced by the Senior Vice President and Provost at the spring meeting of the General Faculty.

(Senior Vice President and Provost, 8-27-98)

3.20-14 DISTINGUISHED PROFESSORSHIPS

Recipients of distinguished professorships are deemed to have achieved unusual distinction in teaching; research and creative/scholarly activity; and professional and University service and public outreach. The University awards the following distinguished professorships:

David Ross Boyd Professor
George Lynn Cross Research Professor
Regents' Professor
Presidential Professor

(Regents, 5-12-66; amended 5-11-78, 9-26-95, 1-27-04)

3.20-14.1 David Ross Boyd Professorship

(a) Criteria for Selection

To qualify for a David Ross Boyd Professorship, a faculty member must have consistently demonstrated outstanding teaching, guidance, and leadership for students in an academic discipline or in an interdisciplinary program within the University. Among more specific criteria which may be considered are the degree to which the candidate:

- 1) establishes, communicates, and fulfills appropriate course and program goals;
- 2) utilizes formats and techniques that are appropriate to the students served;
- 3) measures student performance appropriately and fairly;
- 4) establishes relationships with students that facilitate mutual respect and communication;
- 5) stimulates an intellectual inquisitiveness and communicates methods of pursuing that inquiry;
- 6) brings about change in students' knowledge, motives, and attitudes;

- 7) fosters the professional development of colleagues and serves as a model for colleagues and students; and contributes to the success of students.

(b) Nomination Procedure

- 1) Initiation. The Senior Vice Presidents and Provosts will solicit recommendations for the professorship by September and announce appropriate schedules for processing the nominations.
- 2) Recommendations. Any academic unit may submit to the college dean the name of one tenured faculty member with the rank of professor. The recommending unit will be responsible for assembling the supporting documentation. The dean of the college will review the recommendations and add his or her comments to the recommendation(s) considered to be most worthy. The dean will submit all the recommendations and supporting documentation to the Senior Vice President and Provost. The Senior Vice Presidents and Provosts will forward these materials to the University Council on Faculty Awards and Honors.
- 3) Supporting Documentation. Recommendations are to be accompanied by specific evidence that the nominee meets the criteria for selection. Whenever possible, surveys of representative groups of present and former students should be made and reported.

(c) Selection Procedure

- 1) Review. The Council on Faculty Awards and Honors shall recommend to the President, through the Senior Vice Presidents and Provosts, only those nominated faculty considered by the Council to be most highly qualified and most deserving of being awarded the David Ross Boyd Professorship. The Council also shall transmit all substantiating materials pertaining to all nominees.
- 2) Selection. The Senior Vice Presidents and Provosts will review the nominees from the respective campuses and forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President, who will make recommendations to the Board of Regents.

(d) Perquisites

In the year of designation as a David Ross Boyd Professor, the person receiving the professorship will receive a one-time cash award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year. Persons named David Ross Boyd Professors on or after Spring 1996 are not eligible for consideration as Presidential Professors. On the Norman Campus, Each year the Senior Vice President and Provost in consultation with the Director of the Instructional Development Program ~~will have~~ shall establish a fund from which David Ross Boyd Professors, who are involved in full time teaching, can request support for their instructional activities.

(e) Term of the Award

The term of a David Ross Boyd Professor is continuous until retirement.

(Regents, 5-11-78, 3-15-89, 9-26-95, 1-27-04)

3.20-14.2 George Lynn Cross Research Professorship

(a) Criteria for Selection

To qualify for a George Lynn Cross Research Professorship, a faculty member must have demonstrated outstanding leadership over a period of years in his or her field of learning or creative activity and have been recognized by peers for distinguished contributions to knowledge or distinguished creative work.

(b) Nomination Procedure

- 1) Initiation. The Senior Vice Presidents and Provosts will solicit recommendations for the professorship by September and announce appropriate schedules for processing the nominations.
- 2) Recommendations. Any academic unit may submit to the appropriate Vice President for Research the name of any tenured faculty member with the rank of professor who is deemed to meet the criteria for selection. The Vice President for Research will request that the appropriate academic unit chair/director and college dean review and comment on those recommendations.
- 3) Supporting Documentation. Recommendations are to be accompanied by specific indications that the person being recommended meets the criteria for selection. The appropriate Vice President for Research, consulting with knowledgeable persons both within and outside the University, will develop a list of external evaluators to aid in the review process. The specific procedures for evaluating those being recommended will be developed by the Vice President for Research in consultation with the appropriate Research Council.
- 4) Evaluations. The Vice President for Research will present to the appropriate Research Council all nominations with the supporting documentation and the comments of the academic unit chair/director and college dean. In addition, the Vice President for Research will present to the Research Council the external evaluations and his or her own evaluation.

(c) Selection Procedure

- 1) Final Nomination. The Research Council shall recommend to the President, through the appropriate Senior Vice President and Provost, all those nominated faculty deemed by the Research Council to fully meet the criteria for selection as George Lynn Cross Research Professors. The Research Council also shall transmit all substantiating materials pertaining to all nominees. The Council on Faculty Awards and Honors will be informed of those recommended by the Research Council.
- 2) Selection. The Senior Vice Presidents and Provosts will review the nominees and forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President, who will make recommendations to the Board of Regents.

(d) Perquisites

In the year of designation as a George Lynn Cross Research Professor, the person receiving the professorship will receive a one-time cash award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year. Persons named George Lynn Cross Professors on or after Spring 1996 are not eligible for consideration as Presidential Professors. On the Norman Campus, Each year the Vice President for Research, in consultation with the Research Council will have shall establish a fund from which only George Lynn Cross Research Professors can request support for their scholarly and creative activities.

(e) Term of the Award

The term of a George Lynn Cross Research Professor is continuous until retirement.

(Regents, 5-11-78, 3-15-89, 6-27-95, 9-26-95, 1-27-04, 6-23-04)

3.20-14.3 Regents' Professorship

(a) Criteria for Selection

To qualify for a Regents' Professorship, a faculty member must have rendered outstanding service to the academic community, ~~or~~ to an academic or professional discipline, through extraordinary achievement in academic administration or professional service.

(b) Nomination and Selection Procedures

Nominees for Regents' Professorships shall be presented to the Board of Regents by the President after conferring with the Chair of the Board of Regents, the Chair of the appropriate Faculty Senate, and the University Council on Faculty Awards and Honors. Recommendations for the appointment may be made to the President by any academic unit, administrative officer, or faculty member, but such recommendations are not required.

(c) Perquisites

In the year of designation as a Regents' Professor the person receiving the award will receive a one-time cash award of up to \$6,000 and a permanent salary increase of the same amount starting in the subsequent fiscal year. Persons named Regents' Professors on or after Spring 1996 are not eligible for consideration as Presidential Professors.

(d) Term of the Award

The term of a Regents' Professorship is continuous until retirement.

(Regents, 5-11-78, 3-15-89, 9-26-95, 1-27-04)

3.20-14.4 Presidential Professorship

(a) Criteria for Selection

Presidential Professors are those faculty members who excel in all their professional activities and who relate those activities to the students they teach and mentor. These professors inspire their students, mentor their undergraduate, ~~and/or~~ graduate, and/or professional students in the process of research and creative/scholarly activity within their discipline, and exemplify to their students (both past and present) and to their colleagues (both at the University and within their disciplines nationwide) the ideals of a scholar through their endeavors in teaching, research and creative/scholarly activity, and professional and University service and public outreach.

To support this charge, nomination materials will include:

- 1) The nominee's mini-vita and faculty evaluations for the previous three years (or since beginning at the University if the nominee has been at the University less than three years and the nominee's complete vita.
- 2) A narrative assessment (no more than 5 double-spaced pages) of:
 - (a) The impact of the nominee's research and creative activity on his/her students.
 - (b) The nominee's contribution to the undergraduate instructional enterprise including such examples as:

- (1) The effectiveness of lower-division and upper-division undergraduate courses developed and taught by the nominee.
 - (2) The extent of the nominee's involvement with undergraduates in advising and mentoring within the academic discipline. This could include the quantity and quality of the independent study enrollments (3990, 4990, 3960, 3980, etc.), Undergraduate Research Opportunities Program (UROP) and Undergraduate Research Day (URD) sponsorships, Research Experience for Undergraduates (REU) sponsorships, placement of undergraduates in quality graduate programs, number of academic advisees, and the sponsorship of academic clubs or academic honoraries.
 - (3) The extent of the nominee's involvement with the planning and review of the undergraduate program within the academic unit. This could include chairing an undergraduate studies or program committee that undertook major changes in the undergraduate program or other leadership roles within the academic unit, college, or University that resulted in an updated and improved undergraduate program.
 - (4) The extent of the nominee's involvement with undergraduates through University-wide programs such as the freshman Gateway course, freshman seminars, the residence hall adopt-a-faculty program, or other programs outside the classroom.
- (c) The nominee's contribution to the graduate instructional enterprise including such examples as:
- (1) The effectiveness of graduate courses developed and taught by nominee.
 - (2) The extent of the nominee's advising and mentoring involvement with graduate students within the academic discipline. This could include numbers of theses and dissertations supervised, publications co-authored with graduate students, graduate students supported through external grants and contracts, and the job placement of the nominee's graduate students.
 - (3) The extent of the nominee's involvement with the planning and review of the graduate program within the academic unit. This could include chairing a graduate studies or program committee that undertook major changes in the graduate program or other leadership roles within the academic unit, college, or University that resulted in an updated and improved graduate program.
- (d) Up to five letters from among current undergraduates or alumni, current or former graduate students, University colleagues, or colleagues within the nominee's academic discipline from other campuses. Among all these letters, there should be commentary attesting to the nominee's ability to excel in all professional activities and relate those activities to the students they teach and mentor. However, any one reference is unlikely to be able to attest to all aspects of a nominee's professional activities.

(b) Selection Committee

The Health Sciences Center selection committee will be chaired by the Senior Vice President and Provost and the Vice President for Research, who serve as non-voting members. Thirteen members of the selection

committee will be chosen as follows:

- 1) The President will select six faculty and three academic administrators from among current members on the Research Council, University Council on Faculty Awards and Honors – Health Sciences Center Campus members, and Deans' Council. In the initial year, three appointees will be asked to serve a one-year term, three appointees will be asked to serve a two-year term, and three appointees will be asked to serve a three-year term.
- 2) The President will also select two faculty at-large from the HSC campus tenure track, tenured, and consecutive term faculty to serve. In the initial year, one will be asked to serve a one-year term, and the other a two-year term.
- 3) The President will also select two distinguished outside individuals to serve. In the initial year, one will be asked to serve a one-year term, and the other a two-year term.

In subsequent years, the selection committee will be composed of six faculty and three academic administrators serving three-year staggered terms, two faculty-at-large serving two-year staggered terms, and two outside individuals serving two year staggered terms.

- 4) Faculty members who are nominees must recuse themselves from the selection committee during that particular year; the President will replace them so as to maintain the composition of the selection committee.

(c) Selection Procedure

- 1) Initiation. The President's Office – in conjunction with the Senior Vice President and Provost of the Norman Campus and the Senior Vice President and Provost of the Health Sciences Center – (a) will review the number of vacant Presidential Professorships, (b) will hold three vacancies each year for recruitment leverage, and (c) will issue a call for nominations by September 30. Separate selection committees will be constituted on the Norman and Health Sciences Center campuses.
- 2) Nominations. Nominations should be prepared by chairs, directors, and Committee A, or other faculty groups, and forwarded to both the appropriate dean and Senior Vice President and Provost. Self-nominations will not be accepted. Deans will forward the nominations with their own comments to their campus Senior Vice President and Provost. Each Senior Vice President and Provost will convene his or her campus' selection committee.
- 3) The Selection Committees' selections for the Presidential Professors must be forwarded by February 15 to the President's Office along with all nominations and all substantiating materials pertaining to all nominees. The President will make recommendations to the $\Theta\psi$ Board of Regents during the March Board of Regents' meeting.
- 4) The final selections will be announced for Norman Campus at the annual Faculty Awards Ceremony and for the Health Sciences Center at the Spring General Faculty Meeting.

(d) Perquisites

The Professorship is awarded for a four-year term. Assistant and Associate Professors receive \$5,000 per year and Professors receive \$10,000 per year. To be eligible for funding in any given year, a faculty member must be considered as a full-time continuing member of the University

Decisions regarding merit increases in base faculty salary in the academic year will be made independently of faculty status as a Presidential Professor.

Presidential Professors will be given the option each year of receiving the professorship funding as:

- 1) a (taxable) salary supplement plus associated fringe benefits; paid in two installments, one in the fall semester and one in the spring semester, or as a summer salary, or
- 2) a faculty development grant within their departmental account(s) for use in travel, graduate student stipends, instructional enhancement, and research development, or
- 3) a combination of 1 and 2.

(e) Term of Award

The Professorship is granted for a four-year term with the faculty member receiving the funding each year based on faculty rank.

(Regents, 9-26-95, 1-27-04, 6-23-04)

3.20-14.5 Presentation to Board of Regents

All nominations shall be made known to the Board of Regents at least twenty (20) days prior to the time that nominees' names appear on an agenda for action.

(Regents, 5-12-66, amended 5-11-78, 9-26-95, 1-27-04)

3.21-15 ENDOWED CHAIRS AND PROFESSORSHIPS

An endowed chair or professorship is a faculty position supported by an endowment in perpetuity. An endowed chair requires a \$1 million endowment and an endowed professorship requires an endowment of \$500,000. Endowed faculty positions allow the Health Sciences Center to recruit or retain educators, clinicians, scholars, and researchers who are leaders in their fields of study.

Faculty may be appointed to endowed chairs and professorships established at the Health Sciences Center.

(a) Criteria for Selection

Specific criteria for the selection of occupants may be established for particular chairs as appropriate. To qualify for an endowed chair or professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program.

(b) Search Committee

The President, with advice and counsel of the appropriate Senior Vice President and Provost, the appropriate dean, and appropriate chair/director, will appoint the Search Committee. Search Committees for occupants of endowed chairs and professorships shall be composed of (1) two faculty members from the academic unit concerned, (2) two outside individuals distinguished within the relevant area and appointed by the President, and (3) either the dean of the relevant college or a faculty member appointed by that dean. (The Board of Regents prefers and expects the dean to serve.)

At least one member will be from outside the University and at least one member will be from another college. The President and the Senior Vice President and Provost will meet with the Search Committee (and the dean and department head if appropriate) to hear their recommendations. The Senior Vice President and Provost, after consultation, may make a recommendation to the President. The President may approve and forward the appointment to the Board of Regents or reject it and request further searching.

(Regents, 1-27-04, 6-23-04)

(c) Term of the Award

For endowed chairs only, the appointee will generally be a tenured faculty member or receive tenure on appointment to an endowed chair in accord with **Section 3.9.34 (d)**. Endowed professorships do not carry such stipulations. The term of an endowed chair is governed by the terms of the donor agreement, or in the absence of such specifications, is determined by the dean.

(Regents, 6-15-78; Presidential Clarification, 9-15-92; Regents, 6-27-95, 1-26-99, 1-27-04, 6-23-04)

3.22-16 COLLEGE AWARDS FOR FACULTY AND STAFF

Colleges that wish to use private funds to give faculty or staff merit awards for outstanding performance must secure the Senior Vice President and Provost's approval of the selection procedure and the amount of awards prior to any advertising or announcement. As a general rule, awards are given once a year and are limited to less than 10 percent of the recipient's salary. Annual deadlines will be established for the submission of criteria and awards. Announcements of recipients will not be made until the President has approved the annual recommendation. These awards will be made from absolutely unrestricted funds or funds designated specifically for faculty/staff awards. Recipients will be issued an IRS Form 1099 with the payment from The University of Oklahoma Foundation.

(Regents, 12-19-90, 3-7-91, 1-27-04)

3.23-17 FACULTY SCHOLARSHIPS AND FELLOWSHIPS

The University is often called upon to recommend faculty members for scholarships or fellowships, such as Fulbright Scholarships, American Council of Learned Societies Fellowships, Social Science Research Fellowships, and Guggenheim Fellowships.

The University is always glad to help faculty members secure important scholarships and fellowships. Application for University assistance should be made to the Dean of the Graduate College or to the Provost's Office.

The Council on Faculty Awards and Honors assists the President of the University, when requested, in the determinations of nominations for local, national, and international awards and honors.

(Regents, 5-11-78)

3.12-18 ABROGATION OF TENURE, DISMISSAL BEFORE EXPIRATION OF A TENURE-TRACK OR CONSECUTIVE TERM APPOINTMENT, SEVERE SANCTIONS, SUMMARY SUSPENSION AND FAILURE TO COMPLY WITH THE UNIVERSITY COMPLIANCE PROGRAM

Only the Board of Regents have the power to abrogate tenure, dismiss a faculty member before expiration of a tenure-track or consecutive term appointment, impose severe sanctions or summary suspension. The Board of Regents shall impose severe sanctions only in cases where they determine that there exists sufficient cause for such action. Dismissal of faculty members due to financial exigency and program discontinuance are not

severe sanctions and should be guided by 3.128.3 and Appendix F.

- (a) Abrogation of Tenure or Dismissal Before Expiration of a Tenure-Track or Consecutive Term Appointment:

The University strives to exercise great care in selecting its faculty appointees and in conferring tenure only upon those faculty members who have demonstrated their merit for continuous appointment. For that reason, abrogation of tenure, or dismissal of a tenure-track or consecutive term faculty member whose term of appointment has not expired should be an exceptional event.

While abrogation of tenure or dismissal of tenure-track or consecutive term faculty generally will be required infrequently, the University must be prepared for such eventualities, so that both the integrity of the University and the rights of faculty members may be preserved. The Faculty Appeals Board is the appropriate appeals process for abrogation of tenure, or dismissal of a tenure-track or consecutive term appointment. The Board of Regents shall give all reasonable consideration to the recommendations of the Faculty Appeals Board Hearing Committee.

- (b) Severe Sanctions:

It is also recognized, that a few faculty members may, from time to time, engage in improper conduct ~~of lesser gravity that which~~ require sanctions short of dismissal. As in the case of dismissal, the imposition of severe sanctions short of dismissal should be viewed as a serious and infrequent step usually undertaken only after administrative remedies and minor sanctions have failed. The faculty, through the Faculty Appeals Board, must be willing to recommend severe sanctions against a colleague when necessary.

See Section 3.18.1 for grounds for severe sanctions. Severe sanctions may include, but are not limited to, loss of prospective privileges for a stated period (for instance, loss of eligibility for a sabbatical leave of absence, ~~loss of remunerated consultative privileges~~, loss of remunerated private practice privileges, etc.); ~~restitution (payment of damages due to individuals or to the institution);~~ a fine; a reduction in salary; ~~or and~~ suspension from service for a stated period.

- (c) Summary Suspension:

Suspension of a faculty member, or assignment to other duties in lieu of suspension, before a hearing is justified if immediate harm to the faculty member or to others is threatened by that person's continued performance of regular duties, or if the faculty member has failed to adhere to the University's Compliance Program. Summary suspension does not remove from the University the obligation to provide due process within a reasonable period of time following action.

- (d) Failure to Adhere to University Compliance Program:

An employee's failure to adhere to the University Compliance Program or other federal or state-mandates require that the University take quick and decisive action. With the exception of dismissal, it shall not be considered a severe sanction to impose fines upon, suspend the billing privileges of, or otherwise sanction University faculty who are determined to be out of compliance with the ~~OU Physicians'~~ college's Professional Practice Billing Compliance policy or who have failed to adhere to the University Compliance Program.

(Regents 7-15-96, 1-26-99, 12-3-02)

3.12-18.1 Grounds for Abrogation of Tenure, Dismissal, and Severe Sanctions

A faculty member against whom the imposition of abrogation of tenure, dismissal, or a severe sanction is sought, must be informed in writing the reasons for seeking the action. While it is not possible to specify all grounds for which abrogation of tenure, dismissal during the term of a contract, or severe sanctions may be sought, they include, but are not limited to the following:

- (a) Professional incompetence or dishonesty;
- (b) Substantial, manifest, or repeated failure to fulfill professional duties and responsibilities, or
- (c) Substantial, manifest, or repeated failure to adhere to University policies, including the University's Compliance Program;
- (d) Being placed on the United States Department of Health and Human Services' list of excluded individuals and entities, in which case the University will take quick and decisive action by terminating the faculty member's employment. The faculty member may request a Faculty Appeal Board hearing following termination;
- (e) Personal behavior preventing the faculty member from satisfactory fulfillment of professional duties or responsibilities;
- (f) Serious violations of law to which the faculty member has pleaded guilty or nolo contendere or which have been proved before a court of competent jurisdiction that prevent the faculty member from satisfactorily fulfilling professional duties or responsibilities, or violations of a court order, when such plea or order relates to the faculty member's proper performance of professional responsibilities.
- (g) Loss or suspension of a license, prescribing authority or privileges at a facility; inability to obtain or maintain enrollment as a provider with an insurer; or inability to obtain or maintain professional liability insurance coverage in which case the University may take quick and decisive action by terminating the faculty member's employment. The faculty member may request a Faculty Appeals Board hearing following termination.

(Regents, 1-26-99, 12-3-02)

3.1218.2 Notification of Recommendation of Abrogation of Tenure, Dismissal of a Tenure-Track or Consecutive Term Appointment, or Severe Sanctions

When the President decides to recommend abrogation of tenure, dismissal of a tenure-track or consecutive term appointment, or other severe sanctions to the Board of Regents, the President must so notify the faculty member in writing. (See Section 3.4521.1(b)).

(Regents, 1-26-99, 12-3-02)

3.1218.3 Termination of Continuous Appointment on Grounds of Financial Exigency or Program Discontinuance

- (a) The policy and procedures for coping with financial exigency are contained in the Financial Emergency Policy (Appendix F).
- (b) The policy and procedures for program discontinuance are contained in the Program Discontinuance Policy (Appendix G). In certain instances, changes in the needs of society and the rapidity with which new knowledge is accumulated and disseminated may affect the relevance, cost effectiveness, and ultimate continuation of academic programs at the Health Sciences Center. Changes in the University's

educational function through action of the Board of Regents of the University and/or the Oklahoma State Regents for Higher Education may also result in the elimination of an academic program(s). In such instances, the University will adhere to the procedures outlined in the Program Discontinuance Policy.

(Regents, 1-26-99, 12-3-02)

3.1319 APPEALS AND GRIEVANCES

All faculty, whether tenured or not, are entitled to academic freedom as set forth in [Section 3.14](#) and academic due process.

The following procedures cover alleged prohibited discrimination, including sexual, racial, or ethnic harassment, and alleged violations of academic freedom, academic due process, and University policy. The faculty member may seek redress through the appropriate grievance procedures if such violations occur in the course of performing professional duties or in the process of being considered or evaluated for recommendations regarding reappointment, salary increase, promotion, or tenure. Grounds for appeal may also include other personnel decisions in which a faculty member has reason to believe there has been discrimination, sexual, racial, or ethnic harassment, violation of due process or academic freedom, or if there are other grievances which have not been resolved administratively.

Faculty members serving as chairs, directors, deans, or other administrative positions, who are relieved of their administrative responsibilities, may not file a grievance or appeal when the grievance or appeal is based upon actions related to their administrative performance.

There are two appeal processes; the Faculty Appeals Board ([Section 3.14](#)) and the Committee on Discrimination and Harassment ([Section 3.17](#)).

- (a) **Faculty Appeals Board** - The Faculty Appeals Board is the appropriate appeal process for alleged violations of due process, academic freedom, or other grievances other than alleged prohibited discrimination which have not been resolved administratively. It is also the appropriate appeal process for abrogation of tenure, dismissal of tenure-track or consecutive term appointment, or severe sanctions ([Section 3.1420](#)).
- (b) **Committee on Discrimination and Harassment** - The Committee on Discrimination and Harassment is the appropriate appeal process for complaints involving harassment based on race, ethnicity, or sex, or discrimination because of race, national origin, sex, color, age, religion, disability, or status as a veteran. Such appeals must be filed with the University Equal Opportunity Officer ([Section 3.17](#))

(Regents, 1-26-99, 12-3-02)

3.1420 THE FACULTY APPEALS BOARD

(a) The Faculty Appeals Board is a standing body which responds to matters of tenure abrogation, dismissal, severe sanctions, alleged violations of academic freedom or academic due process, and other grievances concerning the alleged failure to follow University policy or alleged unfairness in the application of University policy unresolved through administrative procedures. The Faculty Appeals Board considers all such matters brought before it in a timely manner by individual faculty members. It is the responsibility of the Faculty Appeals [Board](#) Chair and Faculty Senate Chair to ensure that all matters are handled expeditiously.

- 1) In cases related to alleged violation of academic freedom, academic due process or other grievances concerning the alleged failure to follow university policy or alleged unfairness in the application of

university policy the faculty member will be considered the complainant and the administration the respondent. (See Section 3.1614(a)(1))

- 2) In cases related to abrogation of tenure, dismissal of tenure-track or consecutive term appointment, or severe sanctions, the administration will be considered the complainant, the faculty member the respondent, and the letter from the President outlining the charges will serve as the complaint.
- (b) The Faculty Appeals Board of the Health Sciences Center shall consist of forty tenured faculty members representing fairly the existing colleges on the Health Sciences Center campus. The members shall be ~~elected~~ appointed from among all full-time faculty whose duties are primarily non-administrative [i.e., not at the level of Assistant/Associate Dean, Dean, Assistant/Associate/Vice Provost or Provost]. All terms shall be four years. ~~Membership on the Board is not a disqualification for service on other University councils or committees.~~
- (c) Each Faculty Appeals Board shall ~~annually elect its own~~ have a chair and vice chair designated by the Faculty Senate. ~~from among those whose terms are nearest expiration.~~ The chair and vice chair should be from separate colleges.
- (d) All responsibilities of the chair will be relinquished and passed to the vice chair if the appeal is from a faculty member in the same college as the chair.
- (e) All members of the Board are eligible for re-election. Terms of service shall begin July 1 and end June 30 except that, if a hearing is in progress at this time, any retiring member of the Board who is on the Hearing Committee shall be continued on the committee until the case in process is closed.
- (f) If a member of the Board, not serving on a hearing committee, ceases to be a full-time member of the faculty, or if his or her duties become primarily administrative, the Senate shall elect a replacement to complete the term.
- (g) Members on the Board who have an appeal pending before the Board shall be suspended from all Board activities until the appeal is resolved.

(Regents, 1-26-99, 12-3-02)

3.15.21 FACULTY APPEALS BOARD PROCESS

Alleged Violation of Academic Freedom, Academic Due Process, or Other Grievances Concerning the Alleged Failure to Follow University Policy or Alleged Unfairness in the Application of University Policy, Abrogation of Tenure, Dismissal of a Tenure-Track or Consecutive Term Appointment, Severe Sanctions, Summary Suspension, Failure to Comply with the University Compliance Program

3.15.21.1 Initiation of Appeal and Request for a Hearing

- (a) Request for Hearing - Academic freedom, academic due process or other grievances concerning the alleged failure to follow University policy or alleged unfairness in the application of University policy:

Any faculty member who believes that either academic freedom or academic due process has been violated or alleges other grievances concerning the alleged failure to follow University policy or alleged unfairness in the application of University policy should first seek prompt redress through regular administrative channels, which would include the chair, dean and Senior Vice President and Provost.

If the administrative review does not provide a satisfactory result, and if the faculty member wishes to continue the appeal he/she may submit, as the complainant, a written complaint outlining the specific points of appeal and requesting a formal hearing to the Chair of the Faculty Appeals Board no later than 45 calendar days after he/she has become or should have become aware of the alleged violation. Seeking redress through regular administrative channels does not extend the 45-day time allowed for filing an appeal.

- (b) Request for Hearing - Abrogation of tenure, dismissal of tenure-track or consecutive term appointment, ~~or~~ severe sanctions, summary suspension, or failure to comply with the University Compliance Program:

Any faculty member who chooses to appeal the decision by the President to recommend abrogation of tenure, dismissal of a tenure-track or consecutive term appointment or other severe sanctions to the Board of Regents must submit, as the respondent, a written request for hearing to the Chair of the Faculty Appeals Board within 15 calendar days of the date of the President's letter. (See (e) below).

- (c) The time intervals specified in the preceding and following sections are guidelines and should be maintained unless waived by the Chair of the Faculty Appeals Board for unusual circumstances or in order to allow continuing progress towards informal resolution of the complaint.
- (d) The Faculty Appeals Board process is a lay process which relies on peer review and the common sense, sound judgment, good character, and sense of fairness of each Hearing Committee. The Faculty Appeals Board procedures should strive to diminish formality and rigidity. The process is not to be considered a trial but is a system of internal review to effect a just and fair disposition of a grievance.

(e) Responsibilities of the Faculty Appeals Board chair:

- 1) The Faculty Appeals Board chair ~~shall~~ has the responsibility to determine if the complaint is appealable, for example, whether the initial deadline, as set in section 3.1521.1, has been met or whether the complaint is concerned with the failure to follow University policy, or alleged unfairness in the application of University policy. If the complaint is appealable the process will continue. If the complaint is not appealable the chair shall notify both the complainant and the respondent.
- 2) The Faculty Appeals Board chair may, at any time prior to initiating the formal hearing process, meet with the complainant and respondent, either together or separately, to discuss the points of the complaint. The intent will be to resolve differences where possible and to seek a resolution and/or dismissal of the appeal.
- 3) Ordinarily the University General Counsel or a member of his/her staff not otherwise involved will serve as the legal advisor to the Faculty Appeals Board. If the Chair of the Faculty Appeals Board determines that some other course is desirable he/she may request a meeting with the President or his designee. In such instances when the Chair of the Faculty Appeals Board continues to desire outside counsel following a meeting with the President or his designee, the President may appoint other counsel with the concurrence of the Chair of the Faculty Appeals Board to advise the Hearing Committee.

~~(e)~~ (f) Pre-Hearing Procedure:

- 1) Upon receipt of the written complaint as set out in (a) and (b) of this section and prior to

initiating the formal hearing process, the Chair of the Faculty Appeals board shall ask the respondent to submit, within 15 working days, a statement in writing outlining the specific points of defense. Upon receipt of this statement, the Chair of the Faculty Appeals Board shall, convene the complainant, the respondent, and two members of the Faculty Appeals Board within 30 working days. The two members shall be selected by the Chair in the same manner as members and alternates (Section 3.1521.2(c)(2)) and shall be ineligible to serve on the Hearing Committee for that particular case. The purpose of the meeting is to discuss the points of the complaint, to resolve differences, where possible, and to seek resolution of the matter at issue. Formal minutes of these discussions will not be taken, and no data, findings or recommendations from these discussions will be forwarded to the Hearing Committee except as provided in Section 3.1521.3.

- 2) If a satisfactory resolution is reached, the Chair of the Faculty Appeals Board will summarize and forward the facts of the case in writing to the complainant and the respondent.
- 3) If a satisfactory resolution is not reached within 45 working days from receipt of the formal request for hearing (13.1521.1(a)(b)), the Chair of the Faculty Appeals Board will notify the parties that no resolution was reached and initiate hearing procedures.

3.1521.2 Formal Hearing Procedure

To initiate the hearing procedure, the Chair of the Faculty Appeals Board will request statements from both the complainant and the respondent per (a) and (b) below and concurrently begin the process for selection of hearing committee members per (c) 1) through 9) below.

All matters brought to the Faculty Appeals Board shall be handled according to the following procedures, which are designed to ensure fairness and due process.

- (a) If the pre-hearing conference described in section 3.1521.1 (e)(1) does not produce a satisfactory result, the Chair of the Faculty Appeals Board will request the complainant to submit to both the chair and the respondent, within 20 working days of the pre-hearing conference, a written statement embodying:
 - 1) Relevant policies of the administrative or academic unit, the College, the Provost's Office, President's Office, and the Board of Regents.
 - 2) The written complaint (3.1521.1(a)(b)).
 - 3) A summary of the evidence upon which the complaint is based.
 - 4) A list of witnesses to be called, a brief summary of their testimony, and a list of exhibits to be presented.
- (b) The Chair of the Faculty Appeals Board will upon receipt of the complainant's statement, request the respondent to submit to both the chair and the complainant, within 20 working days, a written statement including:
 - 1) Relevant policies of the administrative or academic unit, the College, the Provost's Office, President's Office and the Board of Regents.
 - 2) The written response outlining the specific points of defense.

- 3) A summary of the evidence to be used in refuting the charges.
 - 4) A list of witnesses to be called, a brief summary of their testimony, and a list of exhibits to be presented.
- (c) Selection of Hearing Committee:
- 1) Within 5 working days after the pre-hearing conference **(3.15.1 (ef)(1))** the Chair of the Faculty Appeals Board will proceed with the selection of the hearing committee by submitting the list of names of the eligible Board members to both parties. The list shall not include a member of the same academic unit or one who is related by consanguinity or affinity to the respondent or complainant. Members and alternates currently serving on another hearing shall also be ineligible. A member or alternate of the Hearing Committee may disqualify himself or herself on personal initiative or in response to such challenge for cause as is provided for in this section. The Chair of the Faculty Appeals Board shall also determine that no one on the list has a bias related to the person(s) or issue at hand.
 - 2) Within 5 working days after submitting the list of eligible board members to both parties, the Chair of the Faculty Appeals Board, will select seven members of the Board to constitute the Hearing Committee, three additional members to serve as alternates, and ten members to be available for maintaining the alternate pool should replacements become necessary through personal disqualification or challenge of individuals initially selected.

The selection of members and alternate members of the Hearing Committee shall be made by lot and it shall be made in the presence of the chair of the Faculty Senate or a designated representative. The complainant and the respondent in the hearing shall be invited to be present or to send a representative. The Chair of the Faculty Appeals Board shall notify members in writing of their selection to the Hearing Committee and of the parties involved, and provide a brief description of the general nature of the issue.

- 3) Within 10 working days of the initial selection of the Hearing Committee, the complainant or the respondent in the case may submit a written request to the Chair of the Faculty Appeals Board asking that members or alternates of the Hearing Committee be disqualified on grounds of bias or personal interest in the case. If, however, a challenge for cause is disputed by either of the parties, the Faculty Appeals Board Chair shall decide whether cause has been shown, and if so disqualify the member or alternate.
- 4) After challenges for cause have been acted on, the complainant and the respondent, additionally, each may make a maximum of two peremptory challenges of members or alternates selected for the Hearing Committee within 5 working days of the date such challenges for cause are resolved.

All decisions regarding initial disqualifications shall be made prior to the first meeting of the Committee. Within 20 working days after the Hearing Committee and the alternates have been finalized the Hearing Committee shall elect its own chair and set the date of the hearing. Every reasonable effort should be made by the Hearing Committee and both parties to hold the hearing as soon as possible.

- 5) Members of the Hearing Committee who are disqualified, ill, or otherwise unable to serve, shall be replaced from among alternate members by the Chair of the Faculty Appeals Board. Alternates who are disqualified, ill or otherwise unable to serve, or who become members of the Hearing

Committee will be replaced from among the reserve pool (3.4521.2(c)(2)) by the Chair of the Faculty Appeals Board.

- 6) A finalized list of Hearing Committee members and alternates will be given to all parties within 10 working days of resolving any challenges of the membership of the hearing committee or alternates by the complainant or the respondent. If no challenges are offered the finalized list must be completed within 20 working days of the initial selection of the Hearing Committee and alternates by the Chair of the Faculty Appeals Board.
- 7) If a member of a Hearing Committee ceases to be a tenured, full-time member of the faculty, he or she shall be replaced from among the alternates.
- 8) If the duties of a Hearing Committee member become primarily administrative, the member shall inform the Chair of the Faculty Appeals Board. The Chair of the Faculty Appeals Board will inform all parties. The member will continue to serve unless either party objects in writing to the Chair of the Faculty Appeals Board within five working days of receipt of notice.
- 9) The pool of three alternate members shall be maintained according to selection procedures in Section 3.4521.2(c)(2). Alternate members shall attend all meetings of the Hearing Committee.

3.45-21.3 Handling of Charges

- (a) Within 20 working days after the respondent has submitted the written response outlined in section 3.4521.2(b), the Chair of the Faculty Appeals Board shall meet for a second pre-hearing conference with the parties involved, as appropriate, and attempt to solicit an agreement which can be put into writing in an effort to resolve the matter at this point.
- (b) If the issues cannot be resolved at this point, the complainant and respondent, with the Chair of the Faculty Appeals Board shall attempt to agree in writing upon the hearing procedures and other matters concerning the handling of the case including which issues are to be heard. In the absence of an agreement on procedures, the Chair of the Faculty Appeals Board shall determine the hearing procedures. In either case, the procedures should be finalized within 30 working days.
- (c) The parties may agree to waive a hearing and submit the case to the Hearing Committee on agreed stipulation. The Hearing Committee will then make its findings and recommendations upon evidence contained in or referred to in the stipulation within 30 working days.

3.4521.4 Hearing Regulations

The following regulations shall apply:

- (a) The chair, after consulting with the legal counsel assigned to the board, shall have the final decision on any procedural issues raised which are not addressed by the Faculty Handbook and in which there is an absence of agreement by the complainant and respondent.
- ~~(a)~~ (b) The parties shall have the right to attend the hearing and to be accompanied by a colleague or counsel, or by both, to advise them. The names of such advisors and/or counsel shall be provided to the Chair of the Hearing Committee at least 15 days prior to the hearing. Costs for such representation are borne by the respective parties. All hearings will be closed.
- ~~(b)~~ (c) The President or his designee may attend the hearing and may have a representative or counsel, or

both.

- ~~(e)~~ (d) The Chair of the Hearing Committee shall serve as liaison for communication to and from the complainant or respondent and the Hearing Committee. Communications related to evidence and hearing procedures should be directed to the Chair of the Hearing Committee. Neither party shall communicate orally or in writing with individual Hearing Committee members during the hearing procedure. To ensure that information provided to the Hearing Committee by either party is part of the official documentation of the proceeding, each party is provided with a copy.
- ~~(d)~~ (e) The Chair of the Hearing Committee is responsible for maintaining a full and accurate record of the proceedings. This shall consist of a tape recording, or, at the option of either party, a written transcript taken by a court reporter, and shall include copies of all exhibits, or other materials distributed at the hearing.
- ~~(e)~~ (f) Either party may request a copy of the recording of the proceedings. The recording will be maintained in the Office of the Legal Counsel for a period of five years. The full cost of recording the proceedings shall be borne by the University.
- ~~(f)~~ (g) The written statements of both parties, as provided in **Section 3.1521.2 (a) and (b)** and evidence taken or considered beyond the written statements shall be heard by the entire Committee at the hearing and not beforehand.
- ~~(g)~~ (h) Both parties shall have the right to present, examine, and cross-examine witnesses.
- ~~(h)~~ (i) The principles of confrontation shall apply throughout the hearing.
- ~~(i)~~ (j) The President's Office shall make available to the faculty member such authority as it possesses to require the presence of witnesses.
- ~~(j)~~ (k) The Board of Regents of the University of Oklahoma shall not be liable for any costs whatsoever incurred by the faculty member except as set forth in this section.
- ~~(k)~~ (l) The report of the Hearing Committee will be submitted to the Senior Vice President and Provost within 10 working days of the conclusion of the hearing regardless of whether the written transcript of the hearing is available.

3.1521.5 Disposition of Charges

The President shall transmit to the Board of Regents the full record of the hearing and the findings and recommendations of the Hearing Committee, together with presidential recommendations. The Board of Regents shall come to a decision in the case based upon the materials submitted plus any additional information which it wishes to consider, or return the matter to the Hearing Committee with written directions as to how to proceed.

- (a) When the Board of Regents reviews the matter the principals shall have the opportunity to present written argument. Oral arguments will be presented only upon request by the Board of Regents.
- (b) If the Board of Regents chooses to return the matter to the Hearing Committee, the committee shall review the matter in light of the Board of Regents' directions and receive new evidence or information, if necessary, and submit a final report of its findings and recommendations to the President for transmittal to the Board of Regents, as before. The work of the Hearing Committee is finished when the President

communicates in writing the final decision of the Board of Regents to the Chair of the Hearing Committee and the principals in the case.

- (c) The full record shall be deposited in the office of the Vice President for University Governance and Secretary of the University. Parties to the case may request copies or excerpts from the full record after the completion of the Committee's work. The costs shall be borne by the requesting party.

(Regents, 1-26-99, 12-3-02)

3.1622 DISCRIMINATION POLICY (FOR OTHER THAN SEXUAL OR RACIAL/ETHNIC HARASSMENT)

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member, or student, including without restriction, those on temporary or part-time status, who believes that he or she has been discriminated or retaliated against should file a complaint under the Grievance Procedure for Equal Opportunity.

Any attempt to penalize or retaliate against a person for filing a complaint or participating in the investigation of a complaint of discrimination and/or harassment will be treated as a separate and distinct violation of this policy.

To contact the University Office of Equal Opportunity:

Health Sciences Center Campus	Norman Campus
Room 113, Service Center Building	Room 102, Evans Hall
271-2110	325-3546

(Regents, 7-22-81, 9-17-81, 9-9-82, 9-27-95, 1-14-97. 1-27-04)

It is the also the policy of the University not to discriminate on the basis of sexual orientation.

(President, 1-7-93, 9-29-94)

3.1622.1 Policies Governing Sexual Harassment, Sexual Assault, Consensual Sexual Relationships, Retaliation, or Racial and Ethnic Harassment

These policies, in their entirety, are contained in [Appendices H through J](#).

3.1622.2 Grievance Procedure for Equal Opportunity

A. What is Covered and Who May Use Procedure

The grievance procedure embodied herein shall be available to any person who, at the time of the acts complained of, was employed by, was an applicant for employment with, or was enrolled as a student at the University.

B. Filing of Complaint

This procedure applies to persons who have complaints alleging discrimination based upon race, color, national origin, sex, age, religion, disability, political beliefs, or status as a veteran or complaints alleging sexual harassment, consensual sexual relationships, retaliation, or racial and ethnic harassment (together, "discrimination and harassment or retaliation"). Such persons may file ~~them~~ their complaints in writing with the University Equal Opportunity Officer.

Complainants who exercise their right to use this procedure agree to accept its conditions as outlined below. Where multiple issues exist, (i.e. sexual harassment and violation of due process or grade appeal), the complainant must specify all of the grounds of the grievance of which the complainant should have reasonably known at the time of filing. A grievance filed under this procedure may normally not be filed under any other University grievance procedure. Depending on the nature of the issues involved, the complainant will be advised by the University Equal Opportunity Officer or his/her designee about the appropriate procedure(s) to utilize.

C. Timing of Complaint

Any complaint must be filed with the University Equal Opportunity Officer within 180 calendar days of the act of alleged discrimination, ~~or~~ harassment, or retaliation. The University Equal Opportunity Officer may reasonably extend all other time periods.

D. Administrative Action

- 1) The University recognizes its obligation to address incidents of discrimination, ~~and~~ harassment, or retaliation on campus when it becomes aware of their existence. Even if no complaints are filed, the University reserves the right to take appropriate action unilaterally under this procedure.
- 2) With respect to students, the University Vice President for Student Affairs and Dean of Students or other appropriate persons in authority may take immediate administrative or disciplinary action which is deemed necessary for the welfare or safety of the University community. Any student so affected must be granted appropriate due process. For Norman campus students, a campus disciplinary council, in accordance with the Student Code, shall conduct any hearing involving disciplinary suspension or expulsion. Lesser administrative or disciplinary action may be appealed to the University Vice President for Student Affairs and Dean of Students. Such requests must be in writing and filed within seven calendar days following the summary action. The University Vice President for Student Affairs and Dean of Students will issue a written determination to the student within three working days following the date the request is received.
- 3) With respect to employees, upon a determination at any stage in the investigation or grievance procedure that the continued performance of either party's regular duties or University responsibilities would be inappropriate, the proper executive officer may suspend or reassign said duties or responsibilities or place the individual on leave of absence pending the completion of the investigation or grievance procedure.

E. Withdrawal of Complaint

The complainant may withdraw the complaint at any point prior to the adjournment of a formal hearing.

F. Confidentiality of Proceedings and Records

Investigators and members of the Hearing Panel reviewing the grievance are individually charged to preserve confidentiality with respect to any matter investigated or heard. A breach of the duty to preserve confidentiality is considered a serious offense and will subject the offender to appropriate disciplinary action. Parties and witnesses also are admonished to maintain confidentiality with regard to these proceedings.

All records, involving discrimination, harassment, or retaliation, upon disposition of a complaint, shall be transmitted to and maintained by the University Equal Opportunity Officer as confidential records except to

the extent disclosure is required by law.

G. Proceedings

1) Investigation

Upon receipt of a complaint, the University Equal Opportunity Officer is empowered to investigate the charge, interview the parties and others, and ~~to~~ gather pertinent evidence. The investigation should be completed within 60 calendar days of receipt of the complaint, or as soon as practical. If a time period is extended for more than 10 calendar days, the University Equal Opportunity Officer will provide written or oral notice of reason for extension to all parties involved. The investigator shall prepare a record of the investigation.

In arriving at a determination of a policy violation at any stage of the proceedings, the evidence as a whole and the totality of the circumstances and the context in which the alleged incident(s) occurred shall be considered. The determination will be made from the facts on a case-by-case basis.

Upon completion of the investigation, the University Equal Opportunity Officer is authorized to take the following actions:

(a) Satisfactory Resolution

Resolve the matter to the satisfaction of the University and both the complainant and the respondent. If a resolution satisfactory to the University and both parties is reached through the efforts of the University Equal Opportunity Officer, he or she shall prepare a written statement indicating the resolution. At that time the investigation and the record thereof shall be closed.

(b) Dismissal

Find that no policy violation occurred and dismiss the complaint, giving written notice of said dismissal to each party involved. Within 15 calendar days of the date of the notice of dismissal, the complainant may appeal said dismissal in writing to the University Equal Opportunity Officer by requesting a hearing according to the provisions of this policy. If no appeal is filed within the 15 calendar day period, the case is considered closed.

(c) Determination of Impropriety

(1) Make a finding of impropriety and notify the parties of the action to be taken. Either party has the right to appeal said determination in writing within 15 calendar days of the date of notice of determination to the University Equal Opportunity Officer by requesting a hearing according to the provisions of this policy. If no appeal is filed within the 15 calendar day period, the case is considered closed.

(2) In the case of a complaint against a faculty member, the administrative investigator may determine that the evidence is sufficiently clear and serious so as to warrant the immediate commencement of formal proceedings as provided in the Abrogation of Tenure, Dismissal Before Expiration of a Tenure-Track or Consecutive Term Appointment, and Severe Sanctions section of the *Faculty Handbook*. If the President concurs with the investigator's finding, the case may be removed at the option of the accused from the grievance proceedings contained herein and further action in the case

shall be governed by the Abrogation of Tenure, Dismissal Before Expiration of a Tenure-Track or Consecutive Term Appointment, and Severe Sanctions section in the *Faculty Handbook*. Otherwise, this policy and procedure shall apply.

2) Hearing

(a) Request for a Hearing Under the Grievance Procedure for Equal Opportunity

- (1) Appeals and complaints unresolved following an investigation may result in a hearing before a hearing panel selected from the membership of the Committee on Discrimination and Harassment as described below. For the Norman Campus, faculty versus faculty grievances with multiple issues are heard by the Faculty Appeals Board. The request for a hearing is to be addressed to the University Equal Opportunity Officer.
- ~~(2)~~ The request for a hearing must contain the particular facts upon which the policy violation allegation is based as well as the identity of the appropriate respondent(s). The University Equal Opportunity Officer shall give a copy of the request to the proper respondent(s).
- (3) The respondent's written response to the request for a hearing must be sent to the University Equal Opportunity Officer within 10 calendar days of receiving notice that a formal hearing has been requested. A copy of the response shall be given to the party requesting the hearing.

(b) Selection of a Hearing Panel

Within 10 calendar days following receipt of the written request for a hearing, the University Equal Opportunity Officer shall initiate the process to determine the members of the Hearing Panel.

A five-member hearing panel will be chosen by the parties to the complaint from: on the Health Sciences Center (including Tulsa), the twenty-four member Committee on Discrimination and Harassment; and on the Norman Campus, from the sixteen-member Committee on Discrimination and/or the fifty-member Faculty Appeals Board.

A Committee on Discrimination and Harassment shall be established on each campus and composed of: on the Health Sciences Center, eight staff members, eight students, and eight faculty members; and on the Norman Campus, eight staff members and eight student members, with faculty representation being selected from the Faculty Appeals Board. On the Norman Campus, five staff will be appointed by the Staff Senate and five students will be appointed by UOSA; the President will appoint three staff and three students. At the Health Sciences Center, eight faculty will be appointed by the Faculty Senate, eight staff members appointed by the Staff Senate, and eight students by the Student Government Association. The terms of appointment shall be for three years with initial terms of 1, 2, and 3 years in each category to provide the staggered membership, except that each student shall be appointed for a one year term.

The selection process shall be in the following manner: The complainant and the respondent select five names each from the pool. The names will be listed in rank order with name number one on each list being the preferred panelist. The University equal Opportunity Office staff will

contact the individuals in the order selected. The first two names on each list who are available to serve will make up the Hearing Panel. Those selected choose a fifth name from the pool to serve as chair. If the four panelists cannot agree on the fifth, the names of five additional Committee members will be drawn by lottery. Each panelist will strike one name off the list of five names. The remaining person shall be the fifth panelist. Either party to the complaint may ask the University Equal Opportunity Officer to disqualify any member of the Hearing Panel. Such requests will be in writing and show sufficient grounds for removal. Furthermore, no panelist shall be expected to serve if he/she feels that a conflict of interest exists. Replacements shall be selected in the same manner as the original panel.

(c) Orientation Conference

Within 10 calendar days of receiving notification, or as soon as practical, the Chair shall convene the Hearing Panel for an orientation and discussion of the grievance, and a decision as to whether there exist adequate grounds for a hearing. The University Equal Opportunity Officer shall be present during the orientation conference. Each Hearing Panel member shall be given a copy of the Hearing Guidelines, written complaint, the request for a hearing, and the written response.

(d) Informal Hearing

If the Hearing Panel determines that adequate grounds for an informal hearing exists, the Chair shall convene the Hearing Panel for an informal hearing. The parties involved will present a summary of their cases at the informal hearing. No witnesses will be heard.

At all meetings, each party may be accompanied by an adviser. In the event that a party chooses to be advised by an attorney, he/she may do so at his/her expense. If an adviser is used, the name of the person so assisting must be furnished to the Hearing Panel and the other party 10 calendar days in advance of the pre-hearing conference. Advisers may advise their clients at the informal hearing but may not directly address the Hearing Panel.

If the Hearing Panel decides at its informal hearing that there is no basis for a hearing, it shall recommend in writing to the proper Executive Officer that the matter be dismissed and shall send ~~with~~ a copy to the President and the University Equal Opportunity Officer. The Executive Officer shall render his or her decision on the matter in writing to each of the parties involved in the informal proceedings.

(e) Formal Hearing

The Hearing Panel shall be convened by the University Equal Opportunity Officer for further orientation prior to the formal hearing. Each Hearing Panel member shall be given a copy of the Hearing Guidelines.

After the orientation conference, if a party wishes to have an adviser present at any stage of the hearing he/she must notify the Hearing Panel Chair and other party(ies) that an adviser has been retained at least 10 calendar days in advance of the scheduled hearing. Advisers may advise their clients at the hearing but may not directly address the Hearing Panel or witnesses, except as required for student disciplinary hearings leading to suspension or expulsion.

Upon request University Legal Counsel may serve as an adviser to the Hearing Panel. In the

event that the Hearing Panel determines the need for a formal hearing, the Chair will convene the Hearing Panel and the parties for a formal hearing. The Hearing Panel procedures shall be established with reference to the Hearing Guidelines and shall provide that the parties may present all the evidence that they consider germane to the determination.

Further, the parties may call witnesses to testify and may cross-examine witnesses called by the other party. The hearing shall be closed unless all principals in the case agree to an open hearing. Audio tape recordings of the proceedings shall be arranged by the Chair and paid for by the University. Transcripts may be charged to the requesting party. In cases of alleged sexual assault on students, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome.

The Chair shall notify the parties of the date, time and location of the formal hearing. Parties are responsible for giving such notice to their witnesses. The hearing shall be scheduled to reasonably ensure that the complainant, respondent, and essential witnesses are able to participate.

In the event the matter is resolved to the satisfaction of all parties prior to completion of the formal hearing, a written statement shall indicate the agreement recommended by the parties and shall be signed and dated by each party and by the Chair. The recommendation will be referred to the appropriate Executive Officer for final determination.

(f) Hearing Panel's Findings and Recommendations

In the event that no solution satisfactory to the parties is reached prior to the completion of the hearing, the Hearing Panel shall make its findings and recommendations known to the proper Executive Officer, with copies to the President and the University Equal Opportunity Officer. The Hearing Panel's report, with its findings and recommendations, shall be prepared and properly transmitted within seven calendar days after conclusion of the hearing.

(g) Executive Officer's Decision

Within 15 calendar days of receipt of the Hearing Panel's findings and recommendations, the proper executive officer shall inform the complainant and the respondent of the findings of the Hearing Panel and the Executive Officer's decision. A copy of the Executive Officer's decision shall be transmitted to the Chair of the Hearing Panel, with copies to the President and the University Equal Opportunity Officer. In the event the allegations are not substantiated, reasonable steps in consultation with the accused may be taken to restore that person's reputation.

(h) Appeal to the President

The Executive Officer's decision may be appealed to the President within 15 calendar days of being notified of the Executive Officer's decision. If the President does not act to change the decision of the Executive Officer within 15 calendar days of receiving the appeal, the decision of the Executive Officer shall become final under the executive authority of the President.

To contact the University Office of Equal Opportunity:

Health Sciences Center Campus

Norman Campus

Room 113, Service Center Building
271-2110

Room 102, Evans Hall
325-3546

(Regents, 9-27-95, 1-14-97, 1-26-99)

3.17-23 POST-DOCTORAL FELLOW GRIEVANCE PROCEDURE

Although post-doctoral fellows are University employees, they are at the University primarily to receive additional education. Therefore, even though they are generally appointed for one year at a time, the University, through its designated officials, retains the right to evaluate the academic qualifications, performance, professional conduct, and suitability for promotion, continued education and certification of post-doctoral fellows receiving education at the University. Note: Clinical trainees enrolled in a College of Medicine graduate medical education program (i.e. resident or fellow) are subject to the Grievance Policy in the Resident Handbook, in accordance with the Resident Agreement, for grievances related to their program.

Because of the post-doctoral fellows' positions as employees who are also receiving education, any grievance brought by a fellow other than those clinical trainees in the College of Medicine, regarding his or her rights as a fellow or any allegation of wrongful administrative action resulting in probation, suspension, or dismissal and termination of post-doctoral education shall be brought under this policy. All grievances must be started within thirty days of the time the fellow knew or should have known of the decision or situation that is the subject of the grievance.

In the event a post-doctoral fellow has a grievance, the following steps shall be followed:

- 1) The post-doctoral fellow shall discuss the grievance with ~~his or her~~ the supervisor or program director and attempt to resolve the issue within the program.
- 2) If the post-doctoral fellow is not satisfied with the program's decision on the issue, he or she may request a meeting with the Assistant or Associate Dean in charge of post-doctoral fellows in the College in which the fellow is assigned through submission of a written grievance within ten days of beginning the attempt to resolve the issue with the supervisor or program director.
- 3) The Assistant/Associate Dean shall investigate the written grievance.
- 4) The Assistant/Associate Dean shall attempt to arbitrate the grievance. If the matter cannot be resolved, the post-doctoral fellow may within seven days of receipt of the notification that the Assistant/Associate Dean was unable to resolve the issue request a hearing before the Post-Doctoral Fellow Appeals Committee. This request shall be written and submitted to the Dean of the College in which the fellow is assigned.
- 5) The Dean shall convene an ad hoc Post-Doctoral Fellow Appeals Committee to consider the fellow's grievance.
- 6) The Post-Doctoral Fellow Appeals Committee shall consist of six members: three selected from the faculty and three selected from among the post-doctoral fellows in the College where the post-doctoral fellow is assigned. The Dean of the College shall appoint the membership. The Assistant/Associate Dean shall serve *ex officio*.

Charge: The Committee may hear an appeal by a post-doctoral fellow who, (1) thinks he or she has been unfairly evaluated by a program or that his or her rights as a fellow have been abrogated, and (2) has been unable to resolve the matter in conference with the program director and the Assistant/Associate Dean. While the responsibility for evaluations rests with the program,

the primary responsibility of the Committee is to mediate ~~or adjudicate~~ disputes which have not been satisfactorily resolved at the program level in order to protect both post-doctoral fellows and faculty from arbitrary and capricious decisions.

- 7) The Post-Doctoral Fellows Appeals Committee shall hear the grievance. The Committee shall determine the procedure and conduct of the hearing incorporating the basic principles of due process. The post-doctoral fellow may bring any person(s) whom he or she thinks will be able to contribute to his or her presentation to the Committee, and may be advised at his or her own expense by legal counsel, if desired. ~~The Post-Doctoral Fellow Appeals Committee hearing will be recorded. The fellow may be advised at his or her own expense by legal counsel, if desired.~~ The post-doctoral fellow must notify the Committee Chairman at least seven days before the hearing if legal counsel will be present. If the post-doctoral fellow is accompanied by legal counsel at the hearing or at any steps where the resident post-doctoral fellow and a University official meet, University Legal Counsel shall also be present. Neither counsel for the post-doctoral fellow nor for the University may directly address the Committee in any hearing except in answer to a specific question by a committee member. ~~The Committee shall determine the procedure and conduct of the hearing incorporating the basic principles of due process. The Post-Doctoral Fellow Appeals Committee hearing will be recorded.~~
- 8) ~~If after the Committee hearing the parties fail to achieve a mutually satisfactory settlement,~~ The Committee will render a written report containing findings of fact and recommendations regarding the dispute in question to the Dean for his consideration.
- 9) The Dean of the College shall review the hearing proceedings and the report of the appeals committee and render a final decision regarding the grievance and take appropriate action. Any post-doctoral fellow about whom the Committee makes an adverse recommendation to the Dean will have the opportunity to talk with the Dean before the Dean makes a final decision.
- ~~10) There is no appeal beyond the Dean.~~

(Regents, 12-4-92, 12-3-02)

3.24 FACULTY PARTICIPATION IN COMMENCEMENT

Graduates at the Health Sciences Center from the Allied Health, Graduate, Nursing, and Public Health Colleges and the Dental Hygiene and Physician Associate programs participate in the commencement on the Norman campus held in early May. Separate commencement ceremonies are held for professional programs in the Colleges of Medicine, Dentistry, and Pharmacy.

It is the responsibility of all faculty members to participate in the commencement involving their programs.

3.25 SCHOLARLY AND PROFESSIONAL ORGANIZATIONS

There are active chapters of numerous scholarly and professional organizations at the University. Information on current activity can be obtained from the offices of the deans.

3.26 CANDIDACY FOR POLITICAL OFFICE

Any employee of the University who becomes a candidate in any primary or general election for any county, state or federal office shall, prior to announcing candidacy for any said offices, offer his/her resignation to the Board of Regents, without reservation (See Section 3.4.12 (d)).

In making the announcement of the adoption of the resolution, the Board of Regents stated: "In adopting this resolution, the Board of Regents does not want to be understood as offering discouragement to faculty members or employees from becoming candidates for public office. As an American citizen, an employee may regard it his or her duty to become a candidate."

(Regents, 9-14-43, 1-27-04)

3.27 PROFESSIONAL PRACTICE PLANS

All colleges on the Health Sciences Center campus have Professional Practice Plans in effect. Faculty are obligated to comply with the Plan of their college.

Copies of Professional Practice Plans are included for each college in **Appendix M**.

Each college plan stipulates procedures and processes related to time restrictions, deposit and disbursement requirements and restrictions, governance structure, etc.

3.5-128 ETHICS IN RESEARCH POLICY

(a) Introduction

Research and other scholarly activity at The University of Oklahoma must be above reproach. Each member of the University community has the responsibility to ensure the integrity and ethical standards in any activity with which he or she is associated directly, or any activity of which there is sufficient knowledge to determine its appropriateness. Misconduct in the conduct of research undermines the scholarly enterprise and erodes the public trust in the University community to conduct research and communicate results using the highest standards and ethical practices. The University of Oklahoma is responsible both for promoting scholarly practices that prevent misconduct and for developing policies and procedures for dealing with allegations or other evidence of scholarly or research misconduct.

This policy establishes uniform policies and procedures for investigating and reporting instances of alleged or apparent misconduct involving research, including, but not limited to, research or research training, applications for support of research or research training, or related research activities that are supported with funds made available under the Public Health Service Act. The policies and procedures outlined below apply to faculty, staff and students. They are not intended to address all scholarly issues of an ethical nature. For example, discrimination and affirmative action issues are covered by other institutional policies.

(b) Definition of Scholarly Misconduct

Scholarly misconduct involves any form of behavior which entails an act of deception whereby one's work or the work of others is misrepresented. Other terms, such as research fraud, are here subsumed within the term "scholarly misconduct" as defined below. The term scholarly misconduct will be used to encompass scientific as well as other types of scholarly misconduct. Scholarly misconduct is distinguished from honest errors and ambiguities of interpretation that are inherent in the scholarly process. Further, scholarly misconduct involves significant and intentional breaches of integrity which may take numerous forms such as, but not limited to, those outlined below:

- (b)(1) Falsification of data ranging from fabrication to deceptive selected reporting of findings and omission of conflicting data.
- (b)(2) Plagiarism and other improper assignment of credit, such as excluding others or claiming the work of others as one's own; presentation of the same material as original in more than one publication;

inclusion of individuals as authors who have not made a definite contribution to the work published; and submission of multi-authored publications without the concurrence of all authors.

- (b)(3) Improper use of information gained by privileged access, such as through service on peer review panels, editorial boards or policy boards of research funding organizations.
- (b)(4) Serious deviation from the scientific method accepted in proposing or carrying out research, deliberate manipulations or improper reporting of results.
- (b)(5) Material failure to comply with federal, state or institutional rules governing research: Including, but not limited to, serious or substantial violations involving the use of funds, care of animals, protection of human subjects, or use of investigational drugs, recombinant products, new devices, or radioactive, biological and/or chemical materials.
- (b)(6) Inappropriate behavior in relation to misconduct: Including inappropriate accusations of misconduct; failure to report known or suspected misconduct; withholding or destruction of information relevant to a claim of misconduct; and retaliation against persons involved in the allegation or investigation of misconduct.

(c) Process for Handling Allegations of Scholarly Misconduct

- (c)(1) Initiation of an allegation of misconduct. Initial allegations or evidence may be reported to any faculty member or administrator, who must then report the allegations to the Senior Vice President and Provost ~~or his or her designee (hereinafter referred to as "Provost") on the campus where the misconduct allegedly occurred and to the Vice President for Research. The person appropriate in most situations would be the Vice President for Research.~~ If the person to whom the report would normally be given is involved in some way in the misconduct, the next higher academic officer should be informed. The Provost or Vice President for Research shall take interim administrative actions, as appropriate, to protect Federal funds and insure that the purposes of the Federal financial assistance are carried out during the inquiry and investigation stages.

The Provost or Vice President for Research shall informally review any allegations of scholarly misconduct, confer with the dean of the college in which the allegation is alleged to have occurred and Legal Counsel and determine whether the allegation warrants initiation of the inquiry process according to the policies and procedures for scholarly misconduct or whether other University policies or procedures should take precedence. The Provost or Vice President for Research will counsel the individual(s) making the allegation, as to the policies and procedures to be used. If the reporting individual chooses not to make a formal allegation but the Provost or Vice President for Research believes an inquiry is warranted, an inquiry shall be initiated. The institution will pursue an allegation of misconduct to its conclusion, even if the person against whom the allegation is made (hereinafter referred to as the "Respondent") leaves or has left the institution before the case is resolved.

- (c)(2) Inquiry
 - (a) The first step of the review process is an inquiry which has as its purpose fact finding in an expeditious manner to help determine if an allegation is deserving of further formal investigation, and if formal investigation is not warranted, to make recommendations concerning the disposition of the case.
 - (b) An Inquiry Committee composed of no fewer than three tenured faculty with no real or apparent

conflict of interest, with no appointment in the department of either the individual(s) making the allegation or the Respondent, with appropriate expertise for evaluating information relevant to the cases shall be appointed by the Provost or Vice President for Research within fifteen days after receipt of an allegation.

- (c) The Provost or Vice President for Research shall notify the Respondent, in writing, of the allegations and the procedures which will be used to examine the allegations. The Respondent will be informed of the proposed membership of the Inquiry Committee to identify in advance any bias or conflict of interest.
- (d) Where the individual(s) making the allegation seeks anonymity, the Inquiry Committee shall operate in such a way as to maintain the anonymity to the degree compatible with accomplishing the fact-finding purpose of the inquiry. Such anonymity cannot, however, be assured. Further, this anonymity may be neither desirable nor appropriate where individual(s) testimony is important to the substantiation of the allegations.
- (e) Information, expert opinions, records, and other pertinent data may be requested by the Inquiry eCommittee. All involved individuals are obligated to cooperate with ~~the Inquiry Committee~~ this committee by supplying such requested documents and information. Uncooperative behavior may result in immediate implementation of a formal investigation or institutional sanctions.
- (f) All material will be considered confidential and shared only with those with a need to know. The Provost or Vice President for Research and the members of the Inquiry Committee are responsible for the security of relevant documents.
- (g) In order to gather evidence, whenever possible, the Inquiry Committee will conduct interviews of all individuals possessing relevant information but in particular the Respondent and the individual(s) making the allegation.
- (h) All individuals may have the assistance of personal legal counsel at their expense at both the inquiry and investigative stages; however, principals are expected to speak for themselves at the interviews.
- (i) The review by the Inquiry Committee should be completed and a written report filed within sixty days of written notification to the Respondent that an Inquiry Committee is being named. The written report shall contain what evidence was reviewed, summarize relevant interviews and include the conclusions of the Inquiry Committee. If this deadline cannot be met, a request for extension and a report of reasons and progress to date, together with the anticipated time frame, should be filed with the Provost and the Vice President for Research and all individuals with a need to know should be informed.
- (j) The written report of the Inquiry Committee will be conveyed to the Provost or the Vice President for Research, who shall give a copy of the written report of inquiry to the Respondent. The Respondent shall be given the opportunity (ten working days) to comment in writing upon the findings and recommendations of the Inquiry Committee. These comments may be made part of the record.
- (k) If, after reviewing the outcome of the inquiry, the Vice President for Research, in consultation with the Provost determines the need for a formal investigation, the Provost or Vice President for Research will initiate that action within fifteen days by appointment of a Committee of Investigation, and by immediately notifying, among others with a need to know, the Director of the Office of Research Integrity, if appropriate, and the funding source, if any, that an investigation is being undertaken.

This notification is expected to occur within twenty-four hours of the determination of the need for a formal investigation. Under certain circumstances, the institution may be expected to notify the sponsoring agency or funding source at a point prior to the initiation of an investigation. Factors used in determining the timing of such notification include the seriousness of the possible misconduct, the presence of an immediate health hazard, consideration of the interests of the funding agency, the scientific community, the public, and the individual who is the subject of the inquiry or investigation and his/her associates.

- (l) If, after reviewing the outcome of an inquiry, the Provost or Vice President for Research determines that a formal investigation is unwarranted, or if the inquiry is terminated for any reason, the Provost or Vice President for Research shall notify all involved individuals and make diligent efforts to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed, shall also undertake diligent efforts to protect the positions and reputations of those persons who, in good faith, have made allegations of scientific misconduct and shall send a report to the Office of Research Integrity stating the intent to terminate the procedure without an investigation and including a description of the reason for such termination. If the Inquiry Committee finds the allegations not to have been brought in good faith, sanctions may be recommended against the individual(s) making the allegation.
- (m) Records of the inquiry are confidential to the maximum extent possible and are to be passed on to ~~an~~ Investigating Committee of Investigation only if a formal review is initiated. The records of inquiry shall contain sufficiently detailed documentation of the inquiry to permit a later assessment of the reasons for determining that an investigation was not warranted, if necessary. If a formal review is not initiated, the records shall be kept by the Provost or Vice President for Research for at least three years after completion of the inquiry and shall, upon request, be provided to authorized Department of Health and Human Services personnel.
- (c)(3) Investigation
 - (a) The Provost or Vice President for Research shall appoint ~~an~~ Committee of ~~Investigating~~ Investigation ~~Committee~~ of no fewer than three senior faculty who are without conflict of interest, hold no appointment in the departments of either the individuals making the allegation or Respondent, and have appropriate expertise for evaluating the information relevant to the case. Preferably, at least one member should not be associated with the institution.
 - (b) The Provost or Vice President for Research shall notify the Respondent, in writing, that there will be an investigation and of the procedures to be used during the investigation. The Respondent will be informed of the proposed membership of the Investigating Committee of Investigation to identify any bias or conflict of interest.
 - (c) The purpose of the Investigating Committee of Investigation is to explore further the allegation and to determine whether serious scholarly misconduct has been committed, and, if so, the extent of the misconduct. The investigation normally will include examination of all documentation, including but not necessarily limited to relevant research data and proposals, publications, correspondence and memoranda of telephone calls. Interviews should be conducted of all individuals involved including the Respondent and the individuals making the allegation, as well as other individuals who might have information regarding key aspects of the allegations. Respondent shall be given the opportunity to address the allegations and evidence at the interviews. Complete summaries of these interviews should be prepared, provided to the interviewed party for comment or revision and included in the investigatory file. The Committee of Investigation may request the involvement of outside experts.

The investigation must be sufficiently thorough to permit the Committee of Investigation to reach a firm conclusion about the validity of the allegations and the scope of the wrongdoing or to be sure that further investigation will be unlikely to alter an inconclusive result. In the course of an investigation, additional information may emerge that may justify broadening the scope of the investigation beyond the initial allegation. Should this occur the Respondent is to be informed, in writing, of any significant new directions in the investigation. In addition to making a judgment on the veracity of the charges, the ~~Investigating~~ Committee of Investigation may recommend to the Provost or Vice President for Research appropriate sanctions.

- (d) ~~Interim administrative action prior to conclusion of either the inquiry or the investigation may be indicated~~ As the institution is responsible for protecting the health and safety of research subjects, patients, students, staff, and Federal funds as well as the public interest, ~~interim administrative action prior to conclusion of either the inquiry or the investigation may be indicated.~~ Such action may range from restriction on some activities to full suspension of the Respondent. Notification of external sponsors and the Office of Research Integrity, if appropriate, ~~may~~ should be initiated by the Provost.
- (e) All individuals involved in the investigation are obligated to operate in timely fashion by producing any additional data requested for the investigation. Copies of all materials obtained by the Committee of Investigation shall be provided to the Respondent and to other concerned individuals as judged appropriate by the Committee of Investigation.
- (f) The proceedings of the ~~e~~Committee of Investigation are confidential and will be closed. A tape recording of proceedings may be made.
- (g) After the investigation has been completed, the ~~Investigating~~ Committee of Investigation shall deliberate, and prepare its findings and recommendations.
- (h) All significant developments during the formal investigation as well as the interim and final findings and recommendations of the ~~Investigating~~ Committee of Investigation will be reported by the Provost or Vice President for Research, among others, to the research sponsor and the Office of Research Integrity, if appropriate.
- (i) Every effort should be made to complete the investigation within 120 days; however, it is acknowledged that some cases may render this deadline difficult to meet. In such cases, the ~~Investigating~~ Committee of Investigation shall compile a progress report, identify reasons for the delay and request an extension from the Provost or Vice President for Research. The Provost or Vice President for Research shall convey to the funding or other relevant agency such information as may be required by it, at intervals as required by the agency.
- (j) Upon completion of the investigation the Committee of Investigation shall submit to the Provost and Vice President for Research a full report which details the Committee's of Investigation's findings, recommendations and the documentation to substantiate the investigation's findings. This report shall be sent to the Respondent by the Provost or Vice President for Research. The Respondent shall be given twenty working days to comment in writing on the allegations, evidence findings and recommendations of the ~~Investigating~~ Committee of Investigation. ~~Based on all the information received,~~ †The Provost shall then make the decision regarding application of sanctions based on all the information received and shall so inform the Respondent in writing of the sanctions and the appeal process. If the sanctions involve the recommendation for termination of employment, the academic termination procedures of the University will be invoked.

- (k) When appropriate, the Provost will submit the final report of the investigation to the Director of the Office of Research Integrity and the funding agency. In cases involving a recommendation for severe sanctions, the notification will state "these sanctions are being recommended and, following University policy, appropriate procedures to appeal the case will be initiated." On occasion they may require a request for an extension. At the conclusion of the University process, the final report will be submitted. The final report must describe the policies and procedures under which the investigation was conducted, how and from whom information was obtained relevant to the investigation, the findings and the basis for the findings and include the actual text or accurate summary of the views of any individual(s) found to have engaged in misconduct, as well as a description of any sanctions taken by the University.
- (l) If the formal investigation is terminated for any reasons without completing all the requirements for an investigation, the Provost shall send a report to the Office of Research Integrity stating the intent to terminate the investigation, including a description of the reasons for such termination.
- (c)(4) Resolution
- (a) Finding of absence of scholarly misconduct. All research sponsors and others initially informed of the investigation shall be informed in writing that allegations of misconduct were not supported. If the allegations are deemed to have not been made in good faith, appropriate disciplinary action should be taken against the individuals making the allegation. If the allegations, however incorrect, are deemed to have been made in good faith, no disciplinary measures are indicated and an effort should be made to prevent retaliatory actions. In publicizing the findings of no misconduct, the institution should be guided by whether public announcements will be harmful or beneficial in restoring any reputations that may have been lost. Usually, such decisions should rest with the person who was wrongfully accused. Diligent efforts, as appropriate, should be undertaken to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed and to protect the positions and reputations of those persons who, in good faith, make allegations.
- (b) Findings of scholarly misconduct. The Provost is responsible for notification of all federal agencies, sponsors, or other entities initially informed of the investigation of the finding of scholarly misconduct. The institution should take action appropriate for the seriousness of the misconduct, including but not limited to the following:
1. **Notification:** Consideration should be given to formal notification of the following, among other appropriate entities:
 - Sponsoring agencies, funding sources
 - Co-authors, co-investigators, collaborators
 - Department, School, or Institution
 - Editors in journals in which fraudulent research was published
 - Editors of other journals or publications, other institutions, other sponsoring agencies, and funding sources with which the individual has been affiliated
 - State professional licensing boards
 - Notification of professional societies
 2. **Institutional Disciplinary Action** including, but not limited to the following:

- Removal from particular project
- Special monitoring of future work
- Letter of reprimand
- Probation for a specified period with conditions specified
- Suspension of rights and responsibilities for a specified period, with or without salary
- Termination of employment

(c) Appeal

Individuals may appeal the judgment of the ~~Investigating~~ Committee of Investigation and/or the sanction. A written statement of the grounds for the appeal must be submitted to the President within thirty days of written notification of the results of the investigation. Grounds for appeal include, but are not limited to, new previously unconsidered evidence which was not available earlier, sanctions not in keeping with the findings, conflict of interest not previously known among those involved in the investigation, or other lapses in due processes. Upon receipt of a written appeal, the President will evaluate the evidence and make a determination. ~~He/She may, at his/her~~ At the President's discretion, reopen the investigation may be reopened. The President's decision will be binding on all parties and will be conveyed to all involved in a timely fashion. In case of termination of employment, the decision may be appealed according to University regulations.

(Regents, 6-25-97)

11. APPENDIX C

ACADEMIC MISCONDUCT CODE

This Code applies to students, former students, and graduates.

11.1 ACADEMIC MISCONDUCT

Academic Misconduct includes any act which improperly affects the evaluation of a student's academic performance or achievement, including but not limited to the following:

- (a) Cheating: the use of unauthorized materials, methods, or information in any academic exercise, including improper collaboration;
- (b) Plagiarism: the representation of the words or ideas of another as one's own, including:
 - 1) direct quotation without both attribution and indication that the material is being directly quoted; e.g., quotation marks;
 - 2) paraphrase without attribution;
 - 3) paraphrase with or without attribution where wording of the original remains substantially intact and is represented as the author's own;
 - 4) expression in one's own words, but without attribution, of ideas, arguments, lines of reasoning, facts, processes, or other products of the intellect where such material is learned from the work of another and is not part of the general fund of common academic knowledge;
- (c) Fabrication: the falsification or invention of any information or citation in an academic exercise;
- (d) Fraud: the falsification, forgery, or misrepresentation of academic or clinic work, including the resubmission of work performed for one class for credit in another class without the informed permission of the second instructor; or the falsification, forgery, or misrepresentation of other academic or medical records or documents, including admissions materials, transcripts, and patient records; or the communication of false or misleading statements to obtain academic advantage or to avoid academic penalty;
- (e) Destruction, misappropriation, or unauthorized possession of University property or the property of another;
- (f) Bribery or intimidation;
- (g) Assisting others in any act proscribed by this Code; or
- (h) Attempting to engage in such acts.

It is the responsibility of each faculty member and each student to be familiar with the definitions, policies, and procedures concerning academic misconduct.

11.2 NOTIFICATION OF CHARGES REPORTING ACADEMIC MISCONDUCT

11.2.1 WHO MAY FILE

Any University administrative, faculty, or staff member may bring a complaint of academic misconduct by

submitting a written report as provided hereafter. Students who identify an act of academic misconduct should report that act to an administrative, faculty, or staff member so that a complaint may be forwarded to and filed by the instructor of the course involved.

11.2.2 INVESTIGATION OF MISCONDUCT

Before imposing a grade penalty or filing a complaint of academic misconduct, the faculty or staff member may initiate a preliminary inquiry to determine whether the incident meets the definition of misconduct under Section 11.1. During the course of this inquiry the faculty or staff member may discuss the matter with the student suspected of misconduct.

11.2.3 FACULTY MEMBER ELECTS TO RECOMMEND ADMONITION

11.2.3.1 A faculty member may conclude that an incident that meets the definition of misconduct under Section 11.1 nevertheless merits an admonition rather than a disciplinary sanction as defined in Section 11.5. In particular, a faculty member might conclude (but is not required to conclude) that the incident is more appropriately treated as an instructional rather than a disciplinary matter. When the faculty member concludes that an admonition is the more appropriate action, the faculty member may elect to reduce a student's grade and/or require additional, remedial academic work without first filing a charge of academic misconduct, subject to the following limitations and conditions:

- (a) **NOTE:** The admonition option is intended for assignments and examinations that do not involve a semester-long activity and when the incident in question is not of an egregious nature. The faculty member may not use the admonition option for an incident of misconduct on a final examination, a term paper or project, an examination that determines the status of graduate students (e.g. qualifying, candidacy, general, comprehensive and certification examinations and defenses of theses and dissertations), a master's thesis, or a doctoral dissertation;
- (b) A faculty member who elects to use the admonition option may impose no grade reduction greater than loss of all credit for the assignment at issue. Unless otherwise specified in the course syllabus. Provided, however, in no event shall a student receiving an admonition receive a grade penalty of F or U for the course; and,
- (c) A faculty member who elects to use the admonition option must do the following within 10 University business days after discovery of the incident, and before imposing the grade reduction or other requirement:
 - 1) inform the student of the nature of and basis for the misconduct;
 - 2) give the student an opportunity to explain;
 - 3) inform the student of the intent to recommend admonition to the Vice Provost for Academic Affairs, admonish the student and explain the grade reduction or other requirement to be imposed;
 - 4) where appropriate, instruct the student to resolve any confusion the student may have had regarding what constitutes proper academic conduct; and

- 5) inform the student how to appeal the decision. Notice of procedures for appeal shall be provided in writing; such notice shall be presumed adequate if provided in the course syllabus with a reference to this policy on the consequences of accepting the admonition and the procedures for appeal.
- 6) The student may contest the admonition by contacting the Vice Provost for Academic Affairs within ten (10) University business days from the date of the instructor's notice to the student and scheduling a meeting as provided below in Section 11.3.

11.2.3.2 The faculty member shall notify their dean in writing of the incident and the recommendation for admonition, ordinarily within 10 University business days of discovery of the incident. The dean shall forward notice of the incident to the student's dean, if different, and to the Vice Provost for Academic Affairs, ordinarily within 10 University business days of receipt of notice from the faculty member. Following consultation with the faculty member's dean and the student's dean, the Vice Provost for Academic Affairs shall notify the faculty member and the student whether the recommendation for admonition is accepted.

11.2.3.3 Unless the Vice Provost for Academic Affairs imposes a disciplinary sanction as described in Section 11.5, a student who accepts an admonition and resulting grade reduction under this subsection shall not be deemed to have admitted guilt for an act of academic misconduct; provided, the record of the admonition may be used in any subsequent academic misconduct proceeding, as appropriate, to establish the student's prior familiarity with the fundamental rules of academic integrity.

11.2.3.4 In cases of repeated offenses or otherwise as appropriate, the Vice Provost for Academic Affairs may announce a disciplinary sanction as provided in Section 11.5. Prior to imposing such a sanction, the Vice Provost for Academic Affairs shall send notice to the student, ordinarily within 10 University business days of receipt of notice of repeated offense(s) from the student's dean but in no case more than 45 University business days after discovery of the incident. Notice of the Vice Provost for Academic Affairs intent to impose a sanction shall be treated as a "complaint" for purposes of notice and hearing as provided in Sections 11.3 and 11.4 of this Code. The disciplinary sanction shall not be imposed until the student is permitted the opportunity to respond as provided in sections 11.3 and 11.4 of this Code.

11.2 NOTIFICATION OF CHARGE

11.2.4 FACULTY MEMBER ELECTS TO FILE A CHARGE OF ACADEMIC MISCONDUCT

11.2.14.1 Notification of Dean

~~Notification of~~ The individual bringing the complaint of academic misconduct must notify the dean ~~shall be~~ in writing with a brief description of the evidence ~~and shall be made~~ within ten University business days after discovery of the incident, exclusive of University breaks or academic intercessions.

- (a) If the incident is discovered by a faculty member in a particular course, he or she must notify his or her dean ~~of the incident~~ with a brief description of the evidence as well as the student's dean, if different, and impose a grade penalty as noted below. ~~An instructor~~ A faculty member who concludes that a

student has engaged in, or is engaging in, academic misconduct must fail the student on the examination or paper and may set additional penalties to the extent of denying credit in the course. The ~~instructor's~~ faculty member's grade sanctions will not become final until the student is found guilty by the Academic Misconduct Board, defaults, or admits the charges. The student's dean has the responsibility to confirm that the appropriate grade is recorded on official student records.

- (b) If the incident is discovered by someone other than a faculty member in a course, or is reported by a student or other person, the dean of the accused student shall be notified. ~~or if~~ If no particular class is involved (e.g., submission of a falsified application ~~records~~), the ~~dean of the accused student~~ Vice Provost for Academic Affairs shall be notified.

11.2.24.2 Notification of the Student

The student's dean shall initiate academic misconduct procedures against the student. The dean shall notify the student in writing of the charge of academic misconduct, describing the alleged act and the grade penalty determined by the instructor, if a course is involved, and of the student's right to request a hearing by serving the student in person or by mail to the last address provided to the University. The dean shall simultaneously send notification to the Vice Provost for Academic Affairs.

A student may continue his or her regular enrollment in the University pending administrative resolution of misconduct allegations. However, until such resolution, a student may not graduate or receive a transcript without approval of the Senior Vice President and Provost, and any official transcript released during such period shall bear a notation that student code proceedings are ongoing.

11.3 CONFERENCE WITH VICE PROVOST FOR ACADEMIC AFFAIRS

Within five University business days of the date of ~~service~~ the Dean's notification letter, the student shall contact the Vice Provost for Academic Affairs and schedule a conference to discuss the matter.

If the student fails to respond within the prescribed time or fails to meet as directed, the student shall be in default and thereby waives the right to all University hearings, appeals, and challenges. In the event of a default at this point, the Vice Provost shall notify the student's dean who shall confirm imposition of grade ~~sanctions~~ penalties and implement disciplinary sanctions.

At the conference between the student and the Vice Provost for Academic Affairs, the Vice Provost shall describe the academic misconduct process, possible sanctions, and the student's right (a) to a hearing with adequate notice; (b) to be represented by an attorney at the student's expense in which case the University reserves the right to be represented by University Legal Counsel; and (c) to refrain from discussing the matter or from making any statement regarding the matter. At the conclusion of the conference, the student may:

- (a) **Deny the charges** – If the student denies the charges and wishes a hearing to contest them, the student must submit a written request for such a hearing to the Vice Provost within five University business days of the conference. ~~The request should indicate whether the student intends to be represented by counsel at the hearing.~~ Failure to do so submit a written request within the prescribed time shall waive the student's right to any University hearings, appeals, or challenges of the charges or of any sanctions imposed as a result of the academic misconduct. The student may also use this written request to respond in writing to the allegation.
- (b) **Admit the charges** – If the student admits to the charges at this time or denies the charges but fails to submit a request for a hearing, the Vice Provost will inform the student's dean and the dean of the college offering the course. The grade penalty shall be confirmed, and the student's dean shall make his

or her decision regarding ~~further disciplinary~~ sanctions, if any. Provided, however, that if the student admits to the charges but wants to confer with the dean or to submit a written statement concerning extenuating circumstances affecting disciplinary sanctions, the student may do so only if done within five University business days of the date of the admission to the charge. Failure to do so within the five days will result in the dean making his or her decision without such information.

Nothing in this policy is intended to preclude the student from discussing the incident with the person initiating the charge, if that person agrees. Such a meeting should be scheduled after the conference between the student and the Vice Provost for Academic Affairs. Any such meeting shall not extend the period of time for requesting a hearing.

The person initiating the charge of academic misconduct may withdraw the charge at any time prior to the commencement of a hearing by the AMB or, if no hearing is held, prior to the imposition of a final sanction by sending written notice to the student's dean. The dean shall inform, in writing, the Vice Provost and others involved that the charge has been withdrawn and, at his or her discretion, may terminate the case.

11.4 HEARING

11.4.1 Academic Misconduct Boards

Each college shall establish an Academic Misconduct Board (AMB) consisting of two students and three members of that college's faculty to hear each case.

Membership of the AMB shall be determined by the dean on an ad hoc basis from a pool of ten faculty and ten students. The faculty members for the pool shall be determined by the faculty of the college. Student members shall be appointed or selected from nominations submitted by appropriate student organizations. Terms of service shall begin September 1 and end August 31 except that, if a hearing is in progress at this time, any retiring member shall be continued on the board until the case in progress is closed.

The dean of the college shall appoint an additional faculty member who shall be nonvoting to chair the AMB and to be responsible for the board's administrative matters, including scheduling of cases, notification of hearings and decisions, and maintenance of records.

11.4.2 Selection of AMB to Hear the Appeal

In a case in which a hearing has been requested, the facts of the case shall be determined by the AMB of the student's college.

11.4.3 Scope of Hearing

The Board will consider the information and arguments presented, make findings of facts of matters in dispute, and determine whether the student did engage in the alleged act.

The Board will also hear any evidence and argument by the parties concerning extenuating circumstances that may affect decisions about what disciplinary actions might be imposed and may make recommendations to the dean concerning disciplinary ~~actions~~ sanctions. (Sec. 11.5)

11.4.4 Hearing Procedures

- (a) Each AMB shall establish the procedures to be followed for the hearing.
- (b) Prior to the hearing each party shall furnish to the other party a list of witnesses to be called and exhibits to be ~~called~~ used at the hearing, as requested by the AMB chair.

- (c) Students who elect to have legal counsel representation at the hearing shall furnish the name of such counsel, when identified, but no later than ten University business days before the hearing to the dean and the chair of the AMB.
- (d) Written notification of a hearing must be distributed to the parties involved at least ten University business days in advance of the hearing date, and shall include:
 - (1) The authority for the hearing and the hearing body;
 - (2) Reference to the specific rule or rules involved;
 - (3) Date, time, nature, and place of the hearing;
 - (4) A brief faculty statement of the charges and issues involved;
 - (5) Names of AMB members and a statement that parties have a right to challenge any member no later than 5 days prior to the hearing.
- (e) Students who fail to appear after proper notice will be deemed to have ~~pled guilty~~ admitted to the charges against them.
- (f) Hearings shall be closed to the public and shall be confidential.
- (g) Hearings shall be tape recorded or transcribed.
- (h) Witnesses shall be asked to affirm that their testimony is truthful.
- (i) The burden of proof shall be upon the complainant, ~~which~~ who must establish the guilt of the ~~respondent~~ student by a preponderance of the evidence.
- (j) Prospective witnesses other than the complainant and the student are excluded from the hearing during the testimony of other witnesses. All parties, witnesses, and the public shall be excluded during AMB deliberations.
- (k) Formal rules of evidence shall not be applicable in these proceedings. The ~~presiding officer~~ chair of each ~~board~~ AMB shall give effect to the privileges recognized by law.
- (l) The AMB shall not receive or consider arguments about the legality of any provision under which a charge has been brought or the legality of the procedures under which the hearing is proceeding. Such questions should be presented in writing to the Senior Vice President and Provost.
- (m) Principals in the case shall have reasonable opportunity to question witnesses and present information and argument deemed relevant by the ~~board~~ AMB.
- (n) Final decisions of all AMBs concerning guilt or innocence and recommendations to the student's dean regarding disciplinary sanctions shall be by majority vote of the members present and voting. The final report shall contain a written statement setting forth findings of fact and the decision on each of the charges, and may contain recommendations for disciplinary sanctions with the reasoning behind these recommendations. A minority report may be filed.

11.4.5 Findings of AMB

- (a) If the AMB finds that the facts do not support the allegations, the charges will be dismissed. The chair of the AMB shall transmit the ~~decision~~ finding in writing to the student's dean, the dean of the college

offering the course, if different, and the Vice Provost for Academic Affairs within five University business days of the conclusion of the hearing. The student's dean shall notify the student and the Vice Provost for Academic Affairs in writing of the decision of the AMB and the dismissal of the charges within ten university business days after receiving the AMB decision. The matter is then ended, and the grade is recorded appropriately. The AMB record of the case shall be destroyed by the chair of the AMB 20 days after transmittal of the decision.

- (b) If the AMB finds that the facts support the allegations against the student, the student shall be found guilty, and the AMB may recommend disciplinary sanctions (See 11.5). The AMB's finding and recommendations must be transmitted to the student's dean, along with the recording of the hearing, and to the Vice Provost for Academic Affairs in writing within five University business days of the conclusion of the hearing. ~~The record of the hearing will be forwarded to the student's dean by the chair of the AMB within ten University business days after receiving them, excluding University breaks and academic intercessions.~~ The student's dean shall notify the student and the Vice Provost for Academic Affairs in writing of the finding and recommendations of the AMB and of the dean's decision. A letter to the student at the address last provided the University by the student shall be sufficient to meet this requirement. Copies of the letter may also be provided to other parties who have a legitimate need to know of the action. Implementation of the appropriate action or disciplinary sanction by the student's dean shall end the process.

11.5 DISCIPLINARY ACTIONS SANCTIONS

11.5.1 Additional Recommendation of Disciplinary Sanctions

The AMB may recommend to the student's dean disciplinary sanctions including, but not limited to, those noted below:

- (a) **Censure** – A written reprimand for violation of acceptable standards of academic conduct. This action takes formal notice of the student's act of academic misconduct and provides a formal warning that a further act of academic misconduct will result in far more severe action.

Censure shall not be noted on a student's transcript, but it will be noted in the Office of the Vice Provost for Academic Affairs. Copies of the letter of censure shall be provided to the student, the Vice Provost for Academic Affairs, the appropriate deans, and the instructor.

- (b) **Limited Notation Suspension** – Suspension from classes and other privileges for a period of not less than one semester or more than one calendar year. During this period, the student will not be allowed to earn credits for transfer to the University of Oklahoma at any other institution. Any credits earned at another institution during a period of suspension shall not be recorded on the student's University of Oklahoma transcript and shall not be acceptable transfer credit at the University of Oklahoma. A notation of suspension for academic misconduct shall be made on the student's transcript. Such transcript notation shall be removed upon the student's graduation from the University or four years from the date of suspension, whichever comes first. The student's college is responsible for notifying the Registrar to remove the notation.
- (c) **Permanent Notation Suspension** – Suspension from classes and other privileges for a period of not less than one semester nor more than one calendar year. During this period, the student will not be allowed to earn credits for transfer to the University of Oklahoma at any other institution. Any credits earned at another institution during a period of suspension shall not be recorded in the student's University of Oklahoma transcript and shall not be accepted as transfer credit at the University of Oklahoma. A permanent notation of suspension for academic misconduct shall be made on the student's transcript.

- (d) **Expulsion** – Termination of student status for an indefinite period, intended to be permanent. A permanent notation of expulsion for academic misconduct shall be made on the student's transcript. Such notation shall be permanent. ~~A student may be reinstated after expulsion, if recommended by the student's dean after a complete reconsideration of the student's case. If a student is reinstated after an expulsion, it is only after a complete reconsideration of his or her case by the Senior Vice President and Provost.~~

11.6 DETERMINATION OF DISCIPLINARY SANCTION

11.5.2 Determination of Disciplinary Sanction

The student's dean shall determine the appropriate disciplinary sanction. The dean may consider the evidence in the record regarding extenuating circumstances and may request additional information prior to making his/her decision.

11.76 APPEALS

Decisions regarding the facts and the disciplinary ~~action~~ sanction shall be final and not appealable within the University, unless (1) manifest procedural irregularities effectively denied the student a fair hearing, (2) new and significant evidence becomes available which could not have been discovered by a reasonably diligent student before or during the original hearing; or (3) probable inequity exists in the disposition of the matter. Such appeals must be made within ten days of the time such grounds for the appeal are discovered or should have been discovered.

Appeals shall be made in writing to the Senior Vice President and Provost. Consideration of such appeals may be made by the Senior Vice President and Provost upon the basis of written statements and such other evidence as the Senior Vice President and Provost may require according to procedures he deems appropriate.

Harmless deviations from prescribed procedures may not be used to invalidate the decision or proceeding. Technical departures from these procedures and errors in their application shall not be grounds to withhold disciplinary ~~action~~ sanctions unless, in the opinion of the Senior Vice President and Provost, the technical departure or errors were such as to have prevented a fair determination of the issues.

In all cases, the President and the Board of Regents ~~of the University~~ reserve the right to review, at their discretion, any decision of a hearing body for manifest error or inequity.

(Regents, 6-9-98, 1-26-99, 12-3-02)

12.1 ACADEMIC MISCONDUCT IN OFF-CAMPUS COURSES

The principles of academic integrity, due process, and confidentiality apply fully in all courses offered by any Health Sciences Center academic unit. When an allegation of academic misconduct arises in a course in which instruction is primarily given or received in a place other than the Health Sciences Center campus, procedures shall be employed which are consistent with those in Section 11 to protect the rights of all parties as provided by law and University policy. The definition of academic misconduct in such classes and the procedure for filing a charge, notification, hearing, appeal, and sanction shall be the same as those for the Health Sciences Center campus, as cited in Section 11. All travel and related costs shall be borne by the student.

The University of Oklahoma Health Sciences Center

**DRUG SCREENING FOR STUDENTS
ATTENDING A CLINICAL ROTATION SETTING**

<p>Scope/ Designated Programs</p>	<p>The information in this policy is intended for all OUHSC students/accepted applicants admitted to designated degree programs that include or may include a clinical component at a health care facility that requires drug screening as a condition of its affiliation with the University. Students should check with their college and/or degree program for specific requirements.</p>
<p>Policy</p>	<p>Drug screening(s) are required of all students in designated programs effective Fall Semester 2008 and accepted applicants to designated programs beginning Spring Semester 2009, as defined in Scope/Designated Programs above. As applicable, students/accepted applicants who do not pass the drug screening may be unable to complete degree requirements or may be denied admission to or suspended or dismissed from the degree program.</p>
<p>Rationale</p>	<ol style="list-style-type: none"> 1. Health care providers are entrusted with the health, safety, and welfare of patients; have access to confidential and sensitive information; and operate in settings that require the exercise of good judgment and ethical behavior. Thus, an assessment of a student's or accepted applicant's suitability to function in a clinical setting is imperative to promote the highest level of integrity in health care services. 2. Clinical facilities are increasingly required by the accreditation agency Joint Commission on Accreditation of Healthcare Organizations (JCAHO), to provide a drug screening for security purposes on individuals who supervise care, render treatment, and provide services within the facility. 3. Clinical rotations are an essential element in certain degree programs' curricula. Students who cannot participate in clinical rotations due to a positive drug screening are unable to fulfill the requirements of a degree program. Therefore, these issues must be resolved prior to a commitment of resources by the college or the student or accepted applicant. 4. Additional rationale include (a) meeting the contractual obligations contained in affiliation agreements between <u>OUHSC</u> and the various health care facilities; (b) performing due diligence and competency assessment of all individuals who may have contact with patients and/or research participants; (c) ensuring uniform compliance with JCAHO standards and agency regulations pertaining to human resource management; (d) meeting the public demands of greater diligence in light of the national reports on deaths resulting from medical malpractice and medical errors.

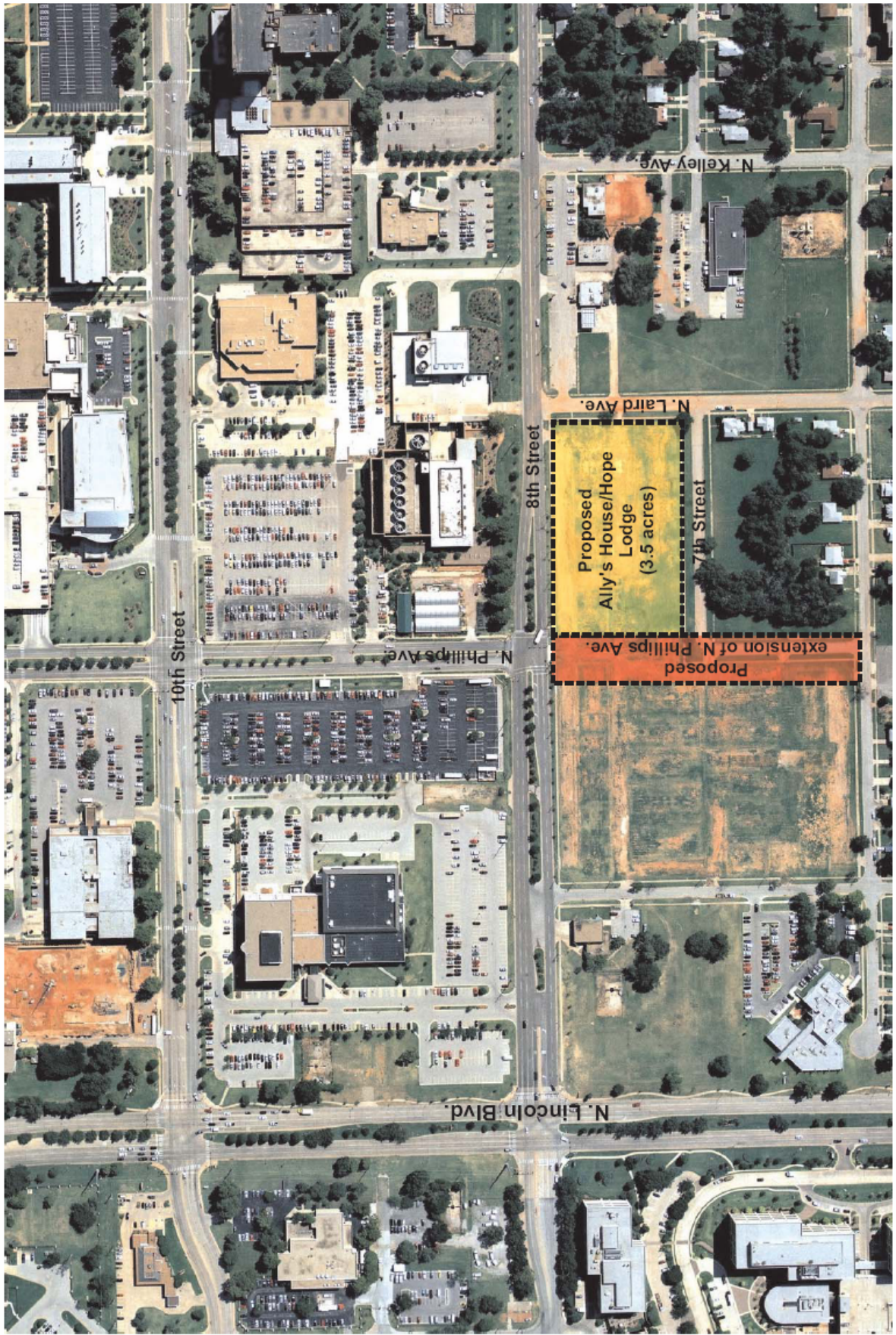
<p>Reporting of Findings and Student/Accepted Applicant Access to Drug Screening Report</p>	<p>The vendor will provide the respective college or program designee with a list of those students who passed a drug screen test. The vendor will also provide the student/accepted applicant with the results of the drug screening report.</p> <p>Students with a positive drug screen will have an opportunity to consult with a Medical Review Officer, provided by the vendor, to verify whether there is a valid medical explanation for the screening results. If, after review by the vendor’s Medical Review Officer, there is a valid medical explanation for the screening results, the vendor will notify the University of a clear test. If, after review by the Medical Review Officer, there is not a valid medical explanation for the positive screen, then the test results will stand.</p> <p>Any appeal right based on a positive screen rests solely among the student/accepted applicant, the Medical Review Officer, and the vendor.</p>
<p>Positive Drug Screen</p> <p>Accepted Applicants:</p> <p>Current Students First Offense:</p>	<p>An “offense” under this policy is any instance in which a drug screening report shows a positive test for one or more of the drugs listed above in the Drug Screening Panels section.</p> <ul style="list-style-type: none"> ● Accepted applicants with a positive drug screen will not be allowed to begin classes until the vendor provides clearance documentation to the college or program designee. Colleges or programs may defer admission to a future semester or require the student to reapply for a future semester if not cleared by the drug screening vendor. Accepted applicants with a positive drug screen who eventually enroll at HSC will be considered to have committed their first offense. Students should be aware that failure to pass drug screening, as determined by each facility, will prevent the student from participating in that clinical experience and may delay the student’s completion of the degree program requirements or prevent the student from completing the degree program. ● Any student with a positive drug screen may be suspended for the remainder of the semester and be administratively withdrawn from all courses and/or suspended for the following semester at the college’s or program’s discretion. Random drug screenings may be required by OUHSC for the remainder of the student’s enrollment. Colleges or programs may impose additional sanctions and students are encouraged to check with their college or program for specific details on these possible additional sanctions. <p>NOTE: Students who are suspended may not be able to progress to the next semester based on specific program requirements (i.e., many programs are “lock-step” with completion of one semester a pre-requisite for progression to the next semester.)</p> <ul style="list-style-type: none"> ● Students may re-enroll at the discretion of the program contingent upon OUHSC’s receipt of clearance documentation from the vendor, and dependent upon the curriculum of that particular program.

Second Offense:	<ul style="list-style-type: none"> • Any student who has a second positive drug screen will be dismissed from the college or degree program.
Falsification of Information	Falsification of information will result in immediate removal from the accepted applicant list or dismissal from the degree program.
Confidentiality of Records	<p>Drug screening reports and all records pertaining to the results are considered confidential with restricted access. The results and records are subject to the Family Educational Rights and Privacy Act [FERPA] regulations. For additional information on FERPA, please see http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html.</p>
Recordkeeping	<p>Reports and related records (both electronic and paper media) shall be retained in a secure location in the respective college or program office for the timeframe listed below, unless otherwise required by law.</p> <ul style="list-style-type: none"> • Current Students – 5 years • Accepted Applicants – 2 years (provided no pending complaint)

ATTACHMENT

5/30/2008

Ally's House/Hope Lodge





Legal Description- Corner Tract

A tract of land being a part of Block One (1), NORTHLAND CENTER to the City of Tulsa, Tulsa County, State of Oklahoma, according to the Recorded Plat No. 2190, more particularly described as follows, to-wit:

Beginning at the Southeast corner of Block 1, Northland Center to the City of Tulsa; thence South $89^{\circ}50'13''$ West along the south line of Block 1 a distance of 120.82 feet; thence North $0^{\circ}09'47''$ West a distance of 114.0 feet; thence North $89^{\circ}51'01''$ East a distance of 118.74 feet to a point on a curve and the East line of Block 1; thence in a Southerly direction on a $1^{\circ}13'07''$ curve to the right having a radius of 4701.54 feet and a length of 114.0 feet to the Point of Beginning.

Remainder Tract

The easterly three hundred (300) feet of Block One (1), NORTHLAND CENTER to the City of Tulsa, Tulsa County, State of Oklahoma, according to the Recorded Plat No. 2190, less and except the Corner Tract described above.

Non-Substantive Program Change
Approved by Academic Programs Council, April 29, 2008

Change in Program Requirements

COLLEGE OF ARCHITECTURE

Interior Design, Bachelor of Interior Design (RPC 126, MC 0203B):

Course requirement changes. Replace upper-division open elective with I D 3743, Construction Drawing and Detailing for Interiors. Total credit hours required for the degree will not change.

Reason for Request:

The Construction Drawing and Detailing for Interiors course was designed to fulfill the accrediting team's recommendation to introduce the preparation of an integrated system of contract documents in the Interior Design curriculum.

COLLEGE OF ARTS AND SCIENCES

Anthropology, Master of Arts (RPC 009, MC 2202M):

Course requirement changes. Change number of required elective hours from 14 to 15, and change required thesis hours from four to three. Total credit hours required for the degree will not change.

Reason for Request:

This change will correct the program requirements to better reflect the coursework that students actually take. The current program requires students writing a thesis to take 26 credit hours of coursework. Since all graduate courses in the department are three credit hours, students end up taking 27 credit hours of coursework.

Biochemistry, Bachelor of Science in Biochemistry (RPC 336, MC 1905E):

Course requirement changes. Add Chemistry 4923, Senior Project, to the list of acceptable capstone courses for this major. Total credit hours required for the degree will not change.

Reason for Request:

This addition will allow students more flexibility regarding their capstone course options.

Botany, Bachelor of Science in Botany (RPC 021, MC 0402B):

Course requirement changes. Replace ZOO 1114 with BIOL 1134 as option for majors to take as one of the Major Support Requirements. Total credit hours required for the degree will not change.

Reason for Request:

The new course will provide a broader introduction to biological diversity and thought.

Chemistry, Bachelor of Science in Chemistry (RPC 272, MC 1905B):

Course requirement changes. Add CHEM 4933, Current Topics in Biochemistry, to the list of acceptable capstone courses for this major. Total credit hours required for the degree will not change.

Reason for Request:

This addition will allow students more flexibility regarding their capstone course options.

Chemistry and Biochemistry, Bachelor of Science (RPC 033, MC 1905F):

Course requirement changes. Add CHEM 4933, Current Topics in Biochemistry, to the list of acceptable capstone courses for this major. Total credit hours required for the degree will not change.

Reason for Request:

This addition will allow students more flexibility regarding their capstone course options.

English, Bachelor of Arts (RPC 068, MC 1501A LC, 1501A WR):

Course requirement changes. Add ENGL 4283 to Literary and Cultural Studies group, add ENGL 4603 to Medieval/Renaissance group, add ENGL 3043 to Early Modern and Contemporary British Literature group, and replace ENGL 4950 with ENGL 4970 in World Literatures group. Total credit hours required for the degree will not change.

Reason for Request:

These course additions will allow students greater choice in selecting courses.

Ethics and Religion, Bachelor of Arts (RPC 078, MC 1510B):

Course requirement changes. Add Introduction to Islam, The Qur'an, Islamic Law and Islamic Theology to the Religious Studies curriculum; and add Introduction to Religious Traditions and Special Topics in Religious Traditions to Other Traditions category. Total credit hours required for the degree will not change.

Reason for Request:

Introduction to Islam will serve as the gateway to more specialized courses on Islam; The Qur'an provides students with a course on a major religious text; Islamic Law and Islamic Theology will provide approaches to the study of religion; and Introduction to Religious Traditions and Special Topics in Religious Traditions will address traditions not covered in other categories.

Film and Video Studies, Bachelor of Arts (RPC 316, MC 0606A):

Course requirement changes. Replace guided electives ART 4923, ENGL 4253, JMC 4734, JMC 4970 (RTVF Performance) and JMC 4970 (Electronic Field Performance) with guided electives

ART 4930, AFAM 4233, HIST 3403, HIST 3430, JMC 2644, JMC 3613, JMC 3753, JMC 3763, JMC 4643, JMC 4753, JMC 4763, JMC 4773, MLLL 3133, MLLL 3153, MLLL 3223, MLLL 3373. Total credit hours required for the degree will not change.

Reason for Request:

ART 4923 is being replaced with ART 4973, a course specific to film and video projects; ENGL 4253 is replaced by one of the FVS theory course in the core requirements; JMC 4734 is replaced by the FVS feature screenwriting course; and the JMC 4970 courses are replaced with JMC 3613. The addition of ART 4930 allows FVS students to do internships with Art faculty. The other additions reflect new courses or course number changes made to the curriculum.

Health and Exercise Science, PhD (RPC 345, MC 0835R, 0835S):

Course requirement changes. Eliminate the Research Tools requirement; change the Interdisciplinary Core to 4 hours; change the Research Core to 21 hours; change the Exercise Physiology Extended Core to 21 hours; specify the Zoology courses which will meet the six hours of physiology requirement in the Exercise Physiology Extended Core; and change the Health Promotion Extended Core to 12 hours. Total credit hours required for the degree will not change.

Reason for Request:

They department is in the sixth year of the doctoral program. They reviewed the current degree requirements and determined that some of the required courses are peripheral to the area of study and would be better suited as electives. Also, the movement of statistics to the research core will allow these courses to count towards the degree. These revisions will streamline the program and ease the tuition burden on students by reducing the number of required for enrollment each semester.

Microbiology, Bachelor of Science (RPC 169, MC 0411A):

Course requirement changes. Replace ZOO 1114 with BIOL 1134 as option for majors to take as one of the Major Support Requirements. Total credit hours required for the degree will not change.

Reason for Request:

The new course will provide a broader introduction to biological diversity and thought.

Microbiology, Bachelor of Science in Microbiology (RPC 325, MC 0411B):

Course requirement changes. Replace ZOO 1114 with BIOL 1134 as option for majors to take as one of the Major Support Requirements. Total credit hours required for the degree will not change.

Reason for Request:

The new course will provide a broader introduction to biological diversity and thought.

Philosophy, Bachelor of Arts (RPC 185, MC 1509A):

Course requirement changes. Add PHIL 4533, PHIL 4543, PHIL 4613 and PHIL 4623 to group with PHIL 4513 and PHIL 4523, from which majors are required to choose one course. Total credit hours required for the degree will not change.

Reason for Request:

This requested action is to facilitate majors graduating in four years. Currently, there is a fairly narrow “gateway” through which they must pass, typically in the senior year: either PHIL 4513 or PHIL 4253. To preserve the seminar-like quality of these classes the department strives to keep the enrollment low. This often results in cases where students who need the courses to graduate on time must be admitted over the enrollment cap. Nonetheless, the department regards it as essential to the program that senior majors have a course at the 4000-level in an area that is central to the analytic tradition. Thus, they propose expanding the list of courses from which this requirement can be fulfilled. This should relieve the enrollment pressure on any one of the courses, and better enable students to complete their requirements.

Political Science, Bachelor of Arts (RPC 191, MC 2207A):

Course requirement changes. Add Introduction to Political Analysis as a gateway course. Political Science majors are presently required to take four gateway courses before enrolling in their capstone course, strongly encouraging at least minimal exposure to areas they might not otherwise choose to study. This proposal calls for two groups of gateway courses to be created, and that students be required to take at least one course from each group. Total credit hours required for the degree will not change.

Reason for Request:

This proposal would allow Introduction to Political Analysis to count as a gateway course and to continue to encourage a distribution of gateway courses beyond an American Politics core.

Public Affairs and Administration, Bachelor of Arts (RPC 036, MC 2217B):

Course requirement changes. Add Introduction to Non-Profit Sector, Nonprofits and Government, Public Opinion and Survey Research, Honors Reading, Honors Seminar, Honors Research, and Capitol/Community Scholarship the approved Public Affairs and Administration course list. Total credit hours required for the degree will not change.

Reason for Request:

With new faculty, the Public Administration and Public Policy faculty members have added new courses to the curriculum this request will add the new courses to the PAA major degree sheet.

PRICE COLLEGE OF BUSINESS

Business Administration, Master of Business Administration (RPC 025, MC 0506M):

Course requirement changes. Add two zero-credit courses, Professional Development Part A and Part B, for students in the full-time track only. Total credit hours required will not change.

Reason for Request:

Requiring these courses will allow the college to monitor participation and attendance during the sessions which are dedicated to professional development and career development topics. The proposed change is intended to better prepare full-time MBA students for entering the job market and for success in their professional careers.

COLLEGE OF EDUCATION

Education Administration, Doctor of Education (RPC 278, MC 0827U):

Course requirement changes. Replace several required courses with several required courses; reduce required dissertation hours from nine to six; add elective hours; and eliminate six courses from list of program prerequisites. Total credit hours required for the degree will not change.

Reason for Request:

The Doctor of Education (Ed.D.) is used as primarily a degree program for individuals preparing for district-level positions in K-12 educational organizations. The changes are necessitated by two factors. First, Oklahoma statutory changes to superintendent certification in Oklahoma. Second, incorporating of nationally recognized standards for district level leadership preparation promulgated the Educational Leadership Constituency Council (ELCC). The required courses that are part of the new program reflect these changes. The prerequisites are being eliminated because the ELCC has promulgated differentiated standards for building level leadership preparation, which are now incorporated into the master's program rather than as prerequisites.

COLLEGE OF ENGINEERING

Aerospace Engineering, Master of Science (RPC 006, MC 0902M):

Course requirement changes. Revise the requirement of three hours graduate-level coursework in mathematics and advanced engineering analysis to three hours graduate-level coursework in mathematics or advanced engineering analysis. Total credit hours required for the degree will not change.

Reason for Request:

This change will provide flexibility to students in completing degree requirements.

Computer Science, Master of Science (RPC 132, MC 0701M):

Course requirement changes. Move Machine Learning from the Systems to the Applications category; add Advanced Machine Learning and Knowledge Discovery and Data Mining to Applications category. Total credit hours required for the degree will not change.

Reason for Request:

Computer Science uses three categories of courses to assure that our graduates have appropriate breadth in their field. These changes update the selection of course in two categories to keep pace with the rapid changes in the discipline.

Mechanical Engineering, Master of Science (RPC 159, MC 0910M):

Course requirement changes. Revise the requirement of three hours graduate-level coursework in mathematics and advanced engineering analysis to three hours graduate-level coursework in mathematics or advanced engineering analysis. Total credit hours required for the degree will not change.

Reason for Request:

This change will provide flexibility to students in completing degree requirements.

GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

Broadcasting and Electronic Media, Bachelor of Arts in Journalism (RPC 135, MC 0603G):

Course requirement changes. Add specialty tracks in audio production, corporate & commercial, documentary, interactive multimedia, digital film making, video production, writing and planned studies. Students should select a track by their first semester junior year. Students may propose for faculty approval a self-designed program. Courses included in a track may also be taken as electives if the student meets the prerequisites. Total credit hours required for the degree will not change.

Reason for Request:

These specialty track options will provide students a concentrated study in an area.

Administrative/Internal Program Change
Approved by Academic Programs Council, April 29, 2008

Addition of Accelerated Program

COLLEGE OF ENGINEERING

Electrical Engineering, Bachelor of Science in Electrical Engineering/Master of Science in Electrical and Computer Engineering (MC to be assigned):

Addition of accelerated dual degree program. Students completing this program will receive two degrees: BS in EE and S in ECE. The dual-degree program satisfies all requirements for both degrees. This dual-degree program is accelerated because students may double-count 12 hours. The four courses that are double-counted are all of the ECE/CS electives prescribed in the fourth year. The fast-track explicitly requires that none of these be 3000-level, and that one of them be 5000-level. These constraints are imposed in order to not exceed the number of 4000-level courses countable in the MS program. Electives in the 9th and 10th semesters include the possibility of 4000-level course in non-ECE subjects. Admission requirements are; undergraduate OU student majoring in Electrical Engineering, OU retention and combined retention GPAs of 3.25 or better; permission granted for unconditional enrollment in upper-division ECE courses; and completed at least 12-hours of ECE courses taken at OU.

Reason for Request:

The proposed accelerated dual-degree program will offer students an efficient and cost effective route to obtain the knowledge and preparation necessary for the many career opportunities available with an advanced technical degree.

Addition of Area of Concentration

COLLEGE OF ARTS AND SCIENCES

Classics, Bachelor of Arts (RPC 234, MC 1199A XX, MC 1199 GR, MC 1199 CC):

Addition of area of concentration in Classical Languages; deletion of areas of concentration, and course requirement changes to Latin area of concentration. This addition of a Classical Languages area of concentration will require 36 hours beyond LAT 1215 (or LAT 1315), GRK 1115 and GRK 1215. Of the 36 hours, 18 must be at the upper-division level. Up to six hours may be taken in related subjects with prior approval of the department. CL C 2412 will not be accept for major credit.

Delete areas of concentration in Classical Culture and Greek.

Course requirement change in area of concentration in Latin. Increase the number of Major credit hours required from 30 hours to 36 hours beyond LAT 1115, LAT 1215 (or LAT 1315); and increase the number of upper-division hours required from 15 to 18. Total credit hours required for the degree will not change.

Reason for Request:

Most graduate schools in Classics require applicants to have had courses in both Latin and Greek, at a minimum of three years of one and two years of the other. Accordingly, we propose that one of the tracks leading to the Classics degree require courses in both languages. This will make the major competitive with others across the country and better enable Classics majors to make the transition from undergraduate to graduate study.

The Classical Culture area of concentration no longer serves the best interests of students. In the past, students chose the Classical Culture late in their university careers and wanted to pursue graduate studies. Lacking the necessary background in languages, students were required to delay entry into graduate school while learning Greek and Latin. The Classical Culture minor will be retained for student not majoring in the department; Classics majors can opt to substitute the maximum number of CL C courses for upper-division language courses, and Letters majors may choose Classical Culture courses as part of their major work. Concerning the deletion of the Greek area of concentration, while both languages must be offered, it is not necessary to offer a concentration focused specifically on Greek because (1) Greek is no longer in high demand in the secondary schools as Latin is, and (2) students wishing to specialize in Greek literature must have familiarity with Latin since the scholarship and ancillary texts are often in Latin.

The Latin area of concentration is primarily designed to meet the needs of students who wish to pursue certification either through the Alternative Placement program or the existing Latin Education major in the College of Education.

COLLEGE OF EDUCATION

Instructional Leadership and Academic Curriculum, Master of Education (RPC 063, MC 0829M):

Addition of area of concentration in Science, Technology, Engineering and Mathematics (STEM) Education. This is a one-time experimental two-year program. Due to the experimental nature of this program, the seven newly developed courses will be assigned course numbers of

5910 (three courses) and 5940 (four courses). Each experimental course is unique in title, course description, and in course content. If the program is successful, course proposals will be submitted for each of the required courses to give them individual course numbers.

Reason for Request:

Significant shortages in science and mathematics teachers have historically plagued the state of Oklahoma. Minimal efforts have been made to address these deficiencies. With a national action plan for addressing the critical need of the U.S STEM Education system, the proposed concentration will lead to teacher certification in academic areas that have traditionally been underrepresented in the state of Oklahoma. Furthermore, with the STEM Education concentration, the university would serve as a national and state model for improving STEM Education. In a recent report from the Education Commission of the States, 17 states have indicated that they have recently begun to take action to address the importance of improving STEM education. Several states emphasize training for current teachers in STEM, but no state has indicated that they are preparing future teachers in STEM. To this end, OU would be serving as a national model for rigorous STEM Education degree program that also leads to teacher certification.

Change in Area of Concentration

COLLEGE OF EDUCATION

Instructional Leadership and Academic Curriculum, Master of Education (RPC 063, MC 0829M):

Course requirement changes. Specific course titles listed under the 20-hour concentration component for the Elementary Education Concentration will be removed with the exception of EDEL 5593 which has had a name change from “Problems in Teaching in the Elementary School” to “Issues in Teaching in the Elementary School”. Total number of hours required for the degree will not change.

Reason for Request:

This modification will remove all sub-concentration courses in Elementary Education, with the exception of EDEL 5593. The reason for this proposal is to assist masters level students to create a more flexible individualized program that supports them as they design and develop a program that meets their needs as well as the needs expressed in current elementary education settings.

Change in Accelerated Program Requirements

COLLEGE OF ARTS AND SCIENCES

English, Accelerated Bachelor of Arts/Master of Arts (RPC 068/069, MC 1501N):

Course requirement changes. Add ENGL 4283 to Literary & Cultural Studies group, add ENGL 4603 to Medieval/Renaissance group, add ENGL 3043 to Early Modern & Contemporary British Literature group, and replace ENGL 4950 with ENGL 4970 in World Literatures group. Total credit hours required for the degree will not change.

Reason for Request:

These additions will allow students greater choice in selecting courses from the literary and writing track offerings.

COLLEGE OF ENGINEERING

Aerospace Engineering, Bachelor of Science/Master of Science (RPC 005/006, MC 1902N):

Course requirement changes. Revise the requirement of three hours graduate-level coursework in mathematics and advanced engineering analysis to three hours graduate-level coursework in mathematics or advanced engineering analysis; and move thesis hours to fifth year. Total credit hours required for the degree will not change.

Reason for Request:

The change in the mathematics requirement will provide student with flexibility in meeting the requirement, and the change in the thesis hour requirement will remove confusion in taking these hours when students have not yet been admitted to the graduate program.

Computer Engineering/Computer Science, Bachelor of Science/Master of Science (MC 0701P):

Course requirement changes. Update the curriculum to include current graduate electives course list. Total credit hours required for the degree will not change.

Reason for Request:

These changes will update the Computer Science electives list.

Computer Engineering/Electrical and Computer Engineering, Bachelor of Science/Master of Science (MC 0909Q):

Program requirement changes. Change the entrance GPA requirement from 3.00 GPA to 3.25 GPA. Fifth year, first semester, credit hours have been changed for better detail and separation of requirements (no actual change in requirement). Total credit hours required for the degree will not change.

Reason for Request:

The addition of the Accelerated BS Electrical Engineering/MS ECE Program has prompted further analysis and the decision to raise the entrance GPA requirement. This requirement also corresponds to the new EE/ECE Five-Year Accelerated program.

Computer Science, Bachelor of Science/Master of Science (MC 0701N):

Course requirement changes. Move Machine Learning from Systems to Applications category; add Advanced Machine Learning and Knowledge Discovery and Data Mining to Applications category. Total credit hours required for the degree will not change.

Reason for Request:

Computer Science uses three categories of courses to assure that our graduates have appropriate breadth in their field. These changes update the selection of courses in two categories to keep pace with the rapid changes in the discipline.

Mechanical Engineering, Bachelor of Science/Master of Science (MC 0910N):

Course requirement changes. Revise the requirement of three hours graduate-level coursework in mathematics and advanced engineering analysis to three hours graduate-level coursework in mathematics or advanced engineering analysis; and move thesis hours to fifth year. Total credit hours required for the degree will not change.

Reason for Request:

The change in the mathematics requirement will provide student with flexibility in meeting the requirement, and the change in the thesis hour requirement will remove confusion in taking these hours when students have not yet been admitted to the graduate program.

Addition of Minor

COLLEGE OF ARTS AND SCIENCES

Health and Exercise Science, Minor (MC to be assigned):

Addition of Minor. The following courses would be included in the Minor in Health and Exercise Science: HES 1823, HES 2913, HES 3813, and three HES upper-division electives. Total credit hours for the minor will be 18, 12 of which will be upper-division. All elective courses taken would require completion of course prerequisites, if any, and permission of instructor.

Reason for Request:

As the department has evolved, the Health and Exercise Sciences curriculum and faculty resources have grown to reflect the current emphasis on preparation of medical/clinical professionals, community health educators, future researchers, fitness specialists, and other health and exercise-related specialists. The curriculum highlights health and exercise courses pertinent to the undergraduate preparation of these various professionals, and many of the courses lead to complementary certifications in health and exercise-related fields. There is also an increasing demand from students to take one or more HES courses to complement their declared majors. The department will be well-served by offering a minor that reflects the current nature of faculty and curriculum.

Deletion of Minor

COLLEGE OF ARTS AND SCIENCES

Preparation for Athletic Coaching, Minor (MC 0835F):

Deletion of Minor in Preparation for Athletic Coaching.

Reason for Request:

The Preparation for Athletic Coaching Minor was developed during a time when there was significant articulation between the academic department and the Athletic Department. Over the years, and for a variety of reasons, the program has separated from this connection. The department would be better served by offering a more general Minor that would attract students more appropriate to the current nature of the faculty and curriculum. The department is not deleting any of the courses associated with the Preparation of Coaching Minor, and students

currently enrolled will be able to complete the requirements for this Minor in a timely fashion. In addition, and if the proposed Minor is approved, students would be able to put together a selection of courses that could still serve as some preparation for a coaching career.

Urban Studies, Minor (MC 2214A):

Deletion of Minor in Urban Studies.

Reason for Request:

This minor last appeared in the 1995-1997 University Catalog and there has been no student demand for it.

Change in Minor Requirements

COLLEGE OF ARTS AND SCIENCES

Enterprise Studies, Minor (MC 4901E):

Add Entrepreneurship Internship to the list of courses from which students in the Enterprise Studies minor may choose. This course is a parallel course to ENT 4710 offered through the Center for the Creation of Economic Wealth in the Price College of Business.

Reason for Request:

This addition will increase students' choices in completing minor requirements.

Gender Studies, Minor (MC 2220D):

Remove the requirement that students have prior approval from the Women's Studies department before declaring a minor in Gender Studies. Additional changes in courses are a result of course number changes and course deletions that have occurred since the checksheet was last updated. Course additions reflect courses which were appropriate to the minor but were previously omitted from the checksheet.

Reason for Request:

This action will remove an administrative burden for the students. It will also bring the Gender Studies minor in line with the requirements of the other academic minors in the College of Arts and Sciences.

Japanese, Minor (MC 1108A):

Reduce number of credit hours required for minor from 25 to 18. Replace JAPN 1115 with JAPN 2013, JAPN 1225 with 2113, JAPN 2113 with 2223, JAPN 2223 with 3133, and the requirement of two courses from JAPN 3113, 3123, 3133, or 3223 with six hours to be chosen from any 3000-4000-level Japanese course or MLLL 3213, 3223, 3623, 3633 or 4183.

Reason for Request:

These changes would make it easier for students to complete minor.

Public Affairs and Administration, Minor (MC 2217B):

Replace P SC 4203, 4303, 3223 and 3253 with CAS 2033, P SC 3123, 3193, 3220, 3243, 3910, 3913, 3960, 3970, 3980, 3990, 4033, 4043, 4143, 4223, 4233 and 4990.

Reason for Request:

With new faculty, the Public Administration and Public Policy faculty members have added new courses to the curriculum. This request adds the new courses to the minor. Courses being replaced are no longer considered appropriate for the minor or are no longer active courses and have been deleted from the Course Inventory.

Women of Color, Minor (MC 2220C):

Remove the requirement that students have prior approval from the Women's Studies department before declaring a minor in Women of Color. Additional changes in courses are a result of course number changes and course deletions that have occurred since the checksheet was last updated. Course additions reflect courses which were appropriate to the minor but were previously omitted from the checksheet.

Reason for Request:

This action will remove an administrative burden for the students. It will also bring the Women of Color minor in line with the requirements of the other academic minors in the College of Arts and Sciences.

Women's Health, Minor (MC 2220B):

Remove the requirement that students have prior approval from the Women's Studies department before declaring a minor in Women's Health. Additional changes in courses are a result of course number changes and course deletions that have occurred since the checksheet was last updated. Course additions reflect courses which were appropriate to the minor but were previously omitted from the checksheet.

Reason for Request:

This action will remove an administrative burden for the students. It will also bring the Women's Health minor in line with the requirements of the other academic minors in the College of Arts and Sciences.

Women's Studies, Minor (MC 2220A):

Remove the requirement that students have prior approval from the Women's Studies department before declaring a minor in Women's Studies. Additional changes in courses are a result of course number changes and course deletions that have occurred since the checksheet was last updated. Course additions reflect courses which were appropriate to the minor but were previously omitted from the checksheet.

Reason for Request:

This action will remove an administrative burden for the students. It will also bring the Women's Studies minor in line with the requirements of the other academic minors in the College of Arts and Sciences.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Art History, Minor (MC 1003C):

Reinstate wording that A HI 2213, General Survey I, and A HI 2223, General Survey II, are highly recommended, but not required; and replace the list of specific faculty listed as advisors with statement, “The Art History electives should be advised by an Art History faculty member selected by the student.”

Reason for Request:

These changes are requested to correct wording and avoid confusion concerning requirements and authority for approving electives for minor.

University of Oklahoma – Norman Campus
Approved Course Changes – April 29, 2008

COURSE CHANGES

College of Arts and Sciences

CL C	2613	Survey of Roman Civilization (old)	Change long title
CL C	2613	Survey of Ancient Roman Culture (new)	
CL C	3043	Freedom in Rome (old)	Change course number
CL C	3193	Freedom in Rome (new)	
CL C	3113	Greek Epic Poetry in English Translation (old)	Change long title, prerequisite and description
CL C	3113	Ancient Epic Poetry in English Translation (new)	
CL C	3123	Greek Tragedy in English Translation (old)	Change long title, prerequisite and description
CL C	3123	Ancient Drama in English Translation (new)	
CL C	4503	Classic Culture Capstone Course (old)	Change long title and description
CL C	4503	Classic Languages Capstone (new)	
COMM	4233	Free Speech: Responsible Communication Under Law	Change prerequisite
FVS	3313	Guerilla Film and Video Production (old)	Change long title
FVS	3313	Single Camera Production (new)	
GERM	1013	Beginning German for Reading	Change description
HES	3853	Exercise Testing and Prescription	Change prerequisite
HES	4833	Physiology of Exercise Laboratory	Change prerequisite
HES	4863	Physical Activity and Aging	Change prerequisite
HES	4953	Senior Capstone	Change prerequisite
HIST	3883	Modern China to 1945 (old)	Change long title, prerequisite and description
HIST	3883	Late Imperial China (new)	
HIST	3923	Contemporary China (old)	Change long title, prerequisite and description
HIST	3923	China Since 1911 (new)	
JAPN	2013	Intermediate Conversation (old)	Change long title
JAPN	2013	Intermediate Japanese Listening and Speaking (new)	
JAPN	3133	Advanced Japanese-Contemporary Colloquial Japanese	Change description

JAPN	4113	Advanced Japanese Reading and Writing	Change content and description
JAPN	4223	Advanced Japanese Conversation and Composition II	Change content and description
LAT	2113	Intermediate Prose (old)	Change long title, prerequisite and description
LAT	2113	Intermediate Latin Prose: Cicero, Livy, Piny, Gellius, Vulgate (new)	
LAT	2213	Intermediate Poetry (old)	Change long title and description
LAT	2213	Ovid (new)	
LAT	3113	Advanced Prose (old)	Change long title and prerequisite
LAT	3113	Advanced Prose: Cicero, Pliny the Elder, Pliny the Younger (new)	
LAT	3213	Advanced Poetry (old)	Change long title, prerequisite, content and description
LAT	3213	Virgil (new)	
NAS	4693	Contemporary Native American Artist	Delete crosslisting
NAS	4893	Contemporary Native American Artist II	Delete crosslisting and add slashlisting
ZOO	1003	Contemporary Issues in Biology (old)	Change course prefix and delete crosslisting
BIOL	1003	Contemporary Issues in Biology (old)	
ZOO	1005	Concepts in Biology (old)	Change course prefix and delete crosslisting
BIOL	1005	Concepts in Biology (new)	

Price College of Business

B AD	5100	MBA Prelude – Part A (old)	Change long title and description
B AD	5100	MBA Professional Development – Part A (new)	
B AD	5200	MBA Prelude – Part B (old)	Change long title and description
B AD	5200	MBA Professional Development – Part B (new)	
ENT	3103	Entrepreneurial Process (old)	Change course number and prerequisite
ENT	4203	Entrepreneurial Process (new)	
ENT	3113	Starting and Managing the Entrepreneurial Venture (old)	Change long title
ENT	3113	Opportunity and Venture Creation (new)	
ENT	3413	New Product Development	Change prerequisite
ENT	3613	Market Development (old)	Change course number and prerequisite
ENT	4613	Market Development (new)	

ENT	3980	Honors Research	Change prerequisite
ENT	4103	Entrepreneurial Field Studies	Change prerequisites
ENT	4303	Entrepreneurial Practicum	Change prerequisite
ENT	4603	Business Plan (old)	Change long title
ENT	4603	New Venture Development (new)	
FIN	3513	Entrepreneurial Finance	Change prerequisite
MKT	3413	New Product Development	Change prerequisite

College of Education

EDEL	5593	Problems of Teaching in Elementary Schools (old)	Change long title
EDEL	5593	Issues in Teaching in Elementary Schools (new)	

College of Engineering

CEES	2313	Introduction to Mass Balance and Fate Process (old)	Change long title
CEES	2313	Water Quality Fundamentals (new)	
C S	4163	Embedded Systems	Change prerequisites
C S	5163	Embedded Systems	Change prerequisites

Weitzenhoffer Family College of Fine Arts

ARTC	4693	Contemporary Native American Artist	Delete crosslisting
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Gaylord College of Journalism and Mass Communication

JMC	4013	Reporting Public Affairs	Change prerequisite
JMC	4023	Advanced News Editing	Change prerequisite
JMC	4043	Reporting in Specialized Fields	Change prerequisite and description and add slashlisting
JMC	4683	Interactive Multimedia Design (old)	Change long title, prerequisite, content and description and add slashlisting
JMC	4683	Multimedia Content Management (new)	
JMC	4833	Journalism Ethics	Change prerequisite
JMC	5683	Interactive Multimedia Design (old)	Change long title, content and description
JMC	5683	Multimedia Content Management (new)	

College of Liberal Studies

LSTD 5563 Museum Management and Leadership Add crosslisting

Special Student

N S 1132 Introduction to Naval Science Change description

N S 1133 Sea Power and Maritime Affairs Change description

N S 2133 Navigation Change description

N S 4433 Naval Operations and Seamanship Change description

COURSE DELETIONS

College of Arts and Sciences

BOT 1003 Contemporary Issues in Biology

BOT 1005 Concepts in Biology

CL C 3163 Virgil and Dante

CL C 3623 Celtic Myth and Irish Literature

MBIO 1003 Contemporary Issues in Biology

MBIO 1005 Concepts in Biology

NEW COURSES

College of Arts and Sciences

ANTH 4063 Language Contact, Loss and Revitalization

ANTH 5063 Language Contact, Loss and Revitalization

CAS 2033 Introduction to the Nonprofit Sector

CAS 4710 Entrepreneurship Internship

CL C 3023 Greek Literature in English Translation

CL C 3053 Origins of Christianity: Jesus to Augustine

CL C 3183 Hellas, the Civilization of Ancient Greece

CL C 3723 Women in Ancient Greece

ECON 4393 Economics of Capital Markets

GRK	2113	Biblical Greek
GRK	2213	Homer
GRK	3313	Ancient Greek Prose Composition
GRK	3970	Special Topics
GRK	4133	Historians: Herodotus, Thucydides, Xenophon
HIST	3173	History of the Great Plains
HIST	3183	Eastern Orthodox, Christianity and State-Building in Eastern Europe
HIST	3203	Transformation of Jews
HIST	3303	Mexico and the United States
HIST	3483	Twentieth Century Urban West
HIST	3513	Central America and the Caribbean
HIST	3523	American Southwest
HIST	4003	Jews and Other Germans
HIST	4013	Modern Italy
HIST	4023	Inquisitions
HIST	4033	The Renaissance
HIST	4043	Modern France
HIST	4053	The Enlightenment
HIST	4063	France in the Americas
HIST	4103	Mythology in Ancient Greece and Rome
HIST	4203	Classical China
HIST	4303	Violence in the American West
HIST	4463	History of West Africa
HIST	4503	Brazil, 1500-2000
HSCI	2213	The Darwinian Revolution
HSCI	3413	Biomedical Ethics

HSCI	3483	Technology, Politics, and International Development
JAPN	3013	Advanced Japanese Listening and Speaking
LIS	3960	Honors Reading
LIS	3980	Honors Research
MLLL	3623	Pre-Modern Japanese Literature and Culture
MLLL	4183	Contemporary Japanese Drama
NAS	5893	Contemporary Native American Artist II
P SC	2001	Political Science, Fields and Careers
RELS	3533	The Qur'an
RELS	3543	Islamic Law
RELS	3563	Islamic Theology
SPAN	2603	Spanish for Social Work
W S	3413	Body Image vs. Reality
W S	3423	Women in Sports

Price College of Business

B C	3003	Workplace Skills
ENT	3990	Independent Study
ENT	4503	Center for the Creation of Economic Wealth Internship
ENT	4813	Law for Entrepreneurs
ENT	4913	Growth Strategies for Small and Family Businesses

College of Education

EDMA	5940	Field Studies in Mathematics Education
EDMA	5960	Directed Readings

College of Engineering

C S	5043	Advanced Machine Learning
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C S 5083 Knowledge Discovery and Data Mining

Weitzenhoffer Family College of Fine Arts

AMGT 4113 Grant Writing and Fundraising

AMGT 5113 Grant Writing and Fundraising

AMGT 5563 Museum Management and Leadership

Gaylord College of Journalism and Mass Communication

JMC 4033 Magazine Production

JMC 4183 Advanced Multimedia Journalism

JMC 4413 Crisis Communication

JMC 5033 Magazine Production

JMC 5043 Reporting for Specialized Fields

JMC 5183 Advanced Multimedia Journalism

JMC 5413 Crisis Communication

Special Student

M S 1013 Fundamentals of Leadership

CUMULATIVE TOTAL PROFESSIONAL FEES FOR WORK
COMPLETED BY ON-CALLS THROUGH THE THIRD QUARTER
OF FISCAL YEAR 2007-2008

For the Norman Campus:

<u>Firm Name</u>	<u>Total Fees</u>
Architectural Design Group, Inc., Oklahoma City	\$3,750
Cardinal Engineering, Inc., Norman	23,500
C. H. Guernsey & Company, Oklahoma City	9,810
JHBR Architects, Oklahoma City	19,260
Kirkpatrick Forest Curtis PC, Oklahoma City	63,350
Mass Architects, Inc., Oklahoma City	11,325
Smith Roberts Baldischwiler, LLC, Oklahoma City	22,100
Studio Architecture, PC, Oklahoma City	29,500
The Benham Companies, LLC, Oklahoma City	7,900
The McKinney Partnership Architects, P.C., Norman	23,075
Triad Design Group, Oklahoma City	<u>20,000</u>
Total, Norman Campus	\$233,570

For the Health Sciences Center, Oklahoma City:

<u>Firm Name</u>	<u>Total Fees</u>
Architectural Design Group, Inc.	\$35,228
JHBR Architects, Oklahoma City	24,954
Mike Kertok, Architect, Norman	9,731
O.J.C. Co. Consulting Engineers, Tulsa	2,580
Smith Roberts Baldischwiler, LLC, Oklahoma City	11,200
Studio Architecture, PC, Oklahoma City	8,225
The Small Group, Edmond	<u>35,773</u>
Total, Health Sciences Center, Oklahoma City	\$127,691

For the Schusterman Center and Sheridan Campus, Tulsa:

<u>Firm Name</u>	<u>Total Fees</u>
Cyntergy LLC, Tulsa	\$28,680
J. W. McSorley Architect, P.C., Tulsa	21,488
Kinslow, Keith & Todd, Inc., Tulsa	<u>85,510</u>
Total, Schusterman Center and Sheridan Campus, Tulsa	\$135,678

Total, All Campuses	<u>\$496,939</u>
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QUARTERLY REPORT OF PURCHASES – ALL
January 1, 2008 through March 31, 2008

<u>Item</u>	<u>Description</u>	<u>Campus- Department</u>	<u>Vendor</u>	<u>Award Amount</u>	<u>Explanation/ Justification</u>
I.	PURCHASE OBLIGATIONS FROM \$50,000 TO \$125,000				
	Norman Campus				
1	Equipment	Mewbourne School of Petroleum and Geological Engineering	Micro Photonics, Inc.	63,431	Instrument used to measure and quantify roughness in fractured rock samples.
2	Equipment	Department of Chemistry/Biochemistry	International Equipment Trading Ltd.	81,417	Mass spectrometer.
3	Service	College of Business	Academic Leadership Associates	57,811	Strategic planning consultant.
4	Service	Physical Plant	Johnson Controls, Inc.	62,545	Chilled water plant repairs.
5	Vehicle	Physical Plant	Luber Brothers, Inc.	71,366	Utility vehicles.
6	Hardware	Information Technology	BR Diamond IP	58,390	Tools and appliances for server.
7	Furniture	OU Training and Research Center	Oklahoma Correctional Industries	79,346	Modular furniture and cubicle panels.
8	Service	Physical Plant	American Elevator	86,294	Elevator replacement.
9	Supply	Information Technology	Cox Communications	86,400	Telecomm for the College of Architecture's temporary location.

10	Equipment	Information Technology	SKC Communication Products	92,450	Audio and visual equipment for Wagner Student Academic Services Center.
11	Vehicle	Fleet Services	City Chevrolet and GMAC	103,180	Cargo vans.
12	Supply	Information Technology	Anixter, Inc.	114,450	Cable.
13	Furniture	Stephenson Research Center Administration	Workplace Resource of Oklahoma	63,000	Moveable walls for modular office space.
14	Equipment	Jimmie Austin OU Golf Course	Professional Turf Products, Inc.	75,462	Mowers.
15	Service	Information Technology	Lumenate	83,217	Security services monitoring.
16	Equipment	Information Technology	SKC Communications Products	86,807	Polycom system and software.
17	Software	Information Technology	Lumenate	114,012	Client management suite.
18	Equipment	Information Technology	Chickasaw Telecom	115,880	Equipment bundle for Wagner Student Academic Services Center.
19	Equipment	Architectural and Engineering Services	Whitlock Group	50,727	Audio and visual equipment for Gaylord Hall Phase II.
20	Service	Physical Plant	ISES Corporation	70,644	Efficiency analysis.
21	Equipment	Department of Aviation	Omaha Airplane Supply	93,733	Aircraft engines.
22	Equipment	Mewbourne School of Petroleum and Geological Engineering	Matec Instrument Co.	119,900	High precision scanning system.
23	Supply	Evaluation and Testing	Riverside Publishing Co.	100,000	Testing materials and software.

24	Service	Information Technology	HRU Technologies Resources	101,920	Staffing support.
25	Service	Physical Plant	Stand By Services, LLC.	120,000	Contract labor for Landscaping.
26	Service	Controller's Office	Bearingpoint	89,700	Online system to define facilities by their functions.
27	Service	Sam Noble Museum of Natural History	Cicero International	58,754	Marketing plan.
Health Sciences Center					
28	Service	Medicine Hematology/Oncology	Stenomed, Inc.	53,000	Medical transcription.
29	Service	Information Technology	Gideon Taylor Consulting, LLC.	69,360	Consulting.
30	Equipment	OU Physicians Orthopedic Surgery	Hologic, Inc.	63,650	Surgical equipment.
31	Furniture	Pediatric Cardiology	Scott Rice	89,452	Office furniture.
32	Supply	OU Physicians	Hewlett Packard	114,937	Computers.
33	Equipment	Landscaping	P&K Equipment, Inc.	67,269	Mowers and utility vehicle.
34	Service	Site Support	Oklahoma Roofing and Sheet Metal, Inc.	107,977	Roof replacement for the Child Study Center.
35	Service	OU Cancer Institute	Velos, Inc.	50,715	Software license and maintenance.
36	Equipment	College of Nursing	Sonic Foundry, Inc.	61,464	System which records web presentations.
37	Service	Information Technology	Presidio Corporation	76,248	Equipment maintenance.
38	Equipment	College of Medicine	Medhub, Inc.	68,600	Database.

Schusterman
Center

39	Equipment	Information Technology	Scott Rice	78,332	Room scheduler.
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II. SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$125,000
Competition Not Applicable

Norman Campus

40	Equipment	School of Geology and Geophysics Operations	Perkin Elmer	51,588	Spectrometer.
41	Service	Oklahoma Center for Continuing Education	BAM Technologies	60,000	Advanced Programs consulting.
42	Equipment	School of Geology and Geophysics	ASC Scientific, Inc.	61,277	Instrument which measures magnetic fields.
43	Equipment	Electrical and Computer Engineering	National Instruments Corporation	86,400	Equipment and supplies.
44	Service	University Libraries	American Institute of Aeronautics and Astronautics	103,500	Online references.
45	Supply	University Libraries	Gale	106,750	Historical periodicals.
46	Supply	University Libraries	Readex	113,344	On-line historical periodicals.
47	Service	OU National Resource Center for Youth Services	L3 P Associates, LLC	80,000	Trainer fees.
48	Supply	Printing Services	Roosevelt Paper Company	100,000	Paper.
49	Equipment	Mewbourne College of Earth and Energy	Teledyne ISCO, Inc.	50,861	Air valve system.

50	Software	Information Technology	Xythos Software, Inc.	117,600	Software license.
51	Service	Information Technology	Cox Business Services	50,400	Telecomm connection and services to support distance education.
52	Equipment	Oklahoma Climatology Survey	RM Young Company	71,350	Compact aspirated and multi-plate shields.
53	Service	Information Technology	Oracle USA, Inc.	100,001	Onsite training.
54	Software	Information Technology	Sungard Higher Education, Inc.	104,575	Software and training.
55	Equipment	Department of Athletics	Keiser Corporation	70,583	Weight lifting equipment.
56	Equipment	Cooperate Institute for Mesoscale Meteorological Studies	Signet Radar Antenna System	72,250	Antenna.
57	Equipment	Mewbourne College of Earth and Energy	Geotechnical Consulting and Testing Systems	73,020	Soil testing equipment.
58	Service	Information Technology	AMC Systems, Inc.	105,600	Staffing support.
59	Service	Information Technology	Gartner Group	85,525	Consulting.
	Health Sciences Center				
60	Software	OU Physicians	GE Medical System Information Technologies	58,000	Electronic medical records license.
61	Equipment	Ophthalmology	Agilent Technologies	92,850	Gas chromatograph.
62	Equipment	Microbiology and Immunology	Carl Zeiss Micro Imaging, Inc.	67,578	Immune response monitor.
63	Equipment	Site Support	Blackboard, Inc.	95,730	Door controllers.

64	Equipment	Information Technology	Dell Marketing, LP	56,200	Blade server system.
65	Equipment	Department of Geriatrics	Nikon Instruments, Inc.	60,962	Microscope.
66	Membership	College of Medicine	Association of American Medical Colleges	52,710	Annual membership dues.

QUARTERLY FINANCIAL ANALYSIS
For the nine months ended March 31, 2008

EXECUTIVE SUMMARY

Highlights from the Quarterly Financial Analysis (QFA) for the nine months ended March 31, 2008 are presented below for information only. For more detailed information, see the QFA report that was provided separately to the Regents prior to the June meeting.

ALL FUNDS, COMBINED

- Total available revenues of \$1.13 billion exceeded expenditures of \$1.08 billion resulting in a net increase of \$53.2 million.

NORMAN CAMPUS

- Total available revenues of \$621.1 million exceeded expenditures of \$578.4 million, resulting in a net increase of \$42.7 million.
- Education and General revenues of \$348.1 million exceeded expenditures of \$303.7 million, resulting in a net increase of \$44.4 million.
- Auxiliary enterprise revenues of \$118.6 million exceeded expenditures of \$118.0 million, resulting in a net increase of \$600,000.
- Service unit revenues of \$65.4 million exceeded expenditures of \$63.2 million, resulting in a net increase of \$2.2 million.
- Regents' Fund revenues of \$5.1 million trailed expenditures of \$6.1 million, resulting in a net decrease of \$1.0 million.
- All Other revenues of \$29.3 million trailed expenditures of \$30.6 million, resulting in a net decrease of \$1.3 million.

HEALTH SCIENCES CENTER

- Total available revenues of \$508.0 million exceeded expenditures of \$497.5 million, resulting in a net increase of \$10.5 million.
- Education and General revenues of \$141.2 million exceeded expenditures of \$123.4 million, resulting in a net increase of \$17.8 million.
- Auxiliary enterprise revenues of \$5.7 million exceeded expenditures of \$5.1 million, resulting in a net increase of \$600,000.
- Service unit revenues of \$26.4 million exceeded expenditures of \$25.4 million, resulting in a net increase of \$1.0 million.
- Professional Practice Plan (PPP) revenues of \$212.8 million trailed expenditures of \$223.2 million, resulting in a net decrease of \$10.4 million.
- All Other revenues of \$24.5 million exceeded expenditures of \$24.1 million, resulting in a net increase of \$400,000.

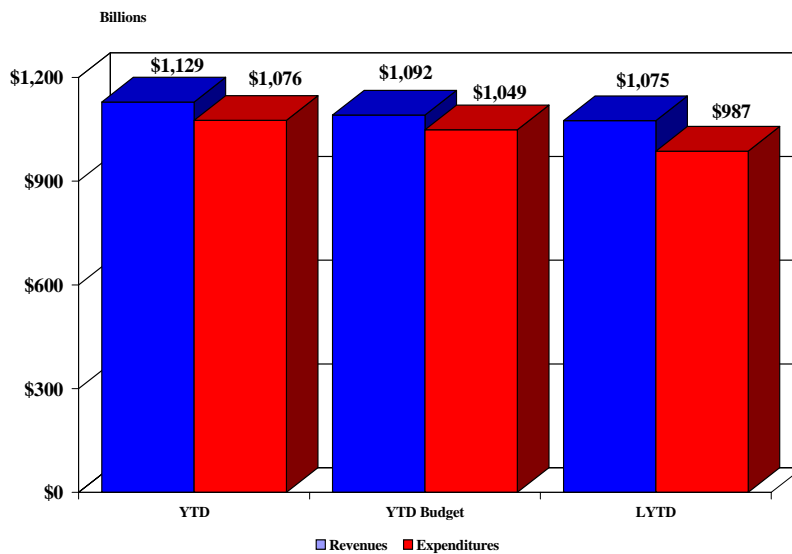
QUARTERLY FINANCIAL ANALYSIS for the nine months ended March 31, 2008

EXECUTIVE SUMMARY

(For more detailed information, see the Quarterly Financial Analysis (QFA) report that was provided separately.)

ALL FUNDS, COMBINED

Revenues and prior year carry forward of \$1.13 billion (81.7% of budget) exceeded expenditures of \$1.08 billion (78.2% of budget) resulting in a net increase of \$53.2 million. [See page 1 of the QFA.]

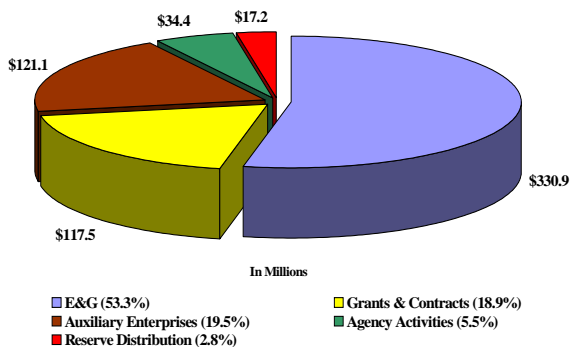


ALL FUNDS, BY CAMPUS

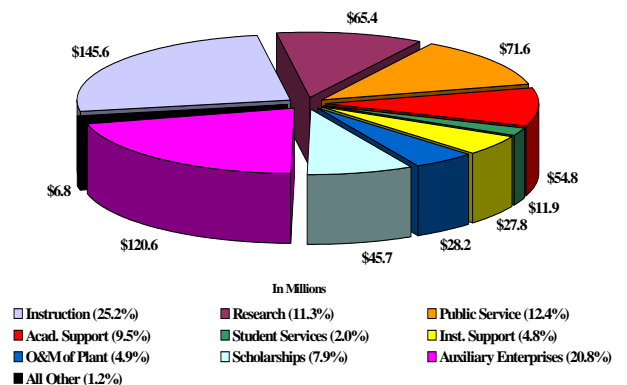
Norman Campus

Revenues and prior year carry forward of \$621.1 million (83.9% of budget) exceeded expenditures of \$578.4 million (78.7% of budget) resulting in a net increase of \$42.7 million. [See page 2 of the QFA.]

Revenues



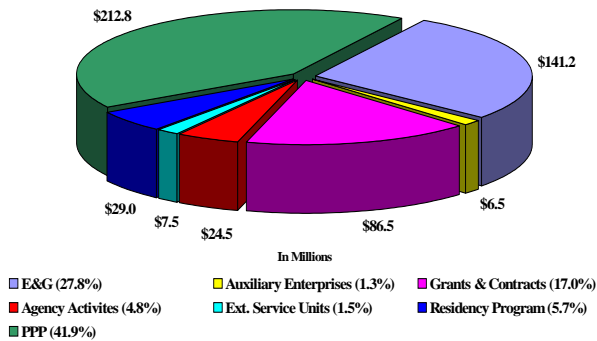
Expenditures



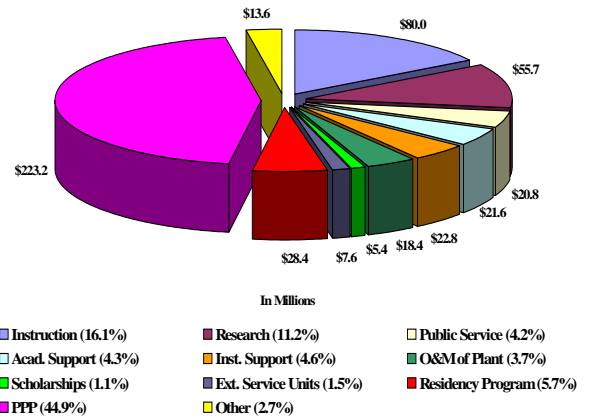
Health Sciences Center

Revenues of \$508.0 million (79.2% of budget) exceeded expenditures of \$497.5 million (77.6% of budget) resulting in a net increase of \$10.5 million. [See page 9 of the QFA.]

Revenues



Expenditures

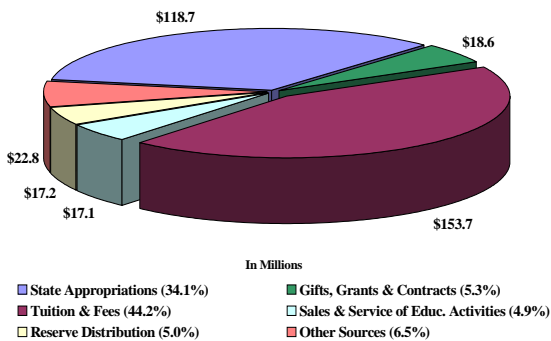


EDUCATIONAL & GENERAL

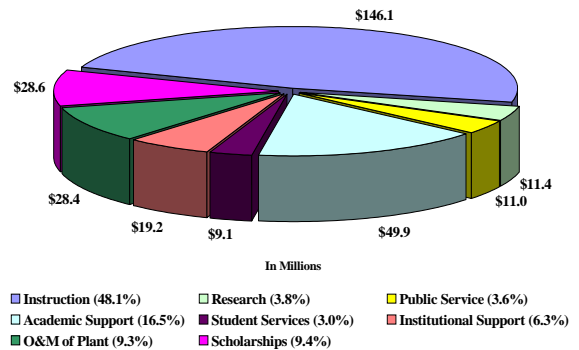
Norman Campus

Revenues and prior year carry forward of \$348.1 million (86.4% of budget) exceeded expenditures of \$303.7 million (75.4% of budget) resulting in a net increase of \$44.4 million. [See page 3 of the QFA.]

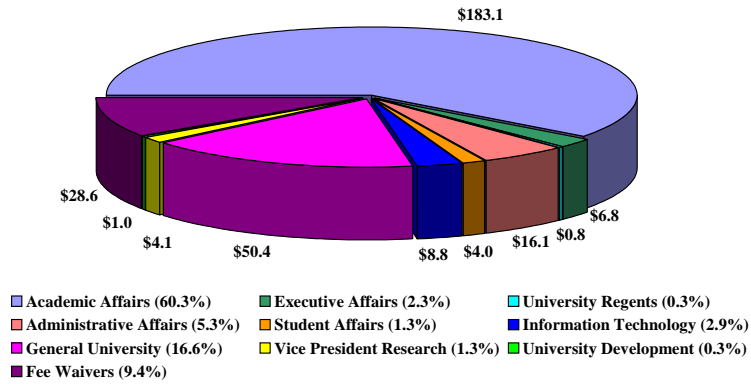
Revenues



Expenditures By Function



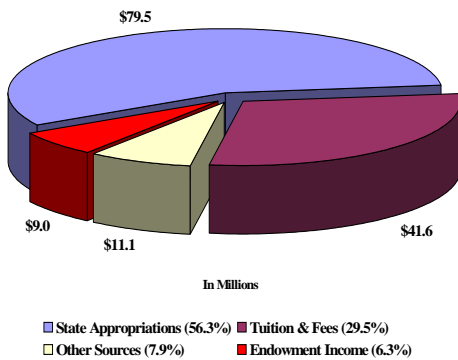
Expenditures by Organizational Area



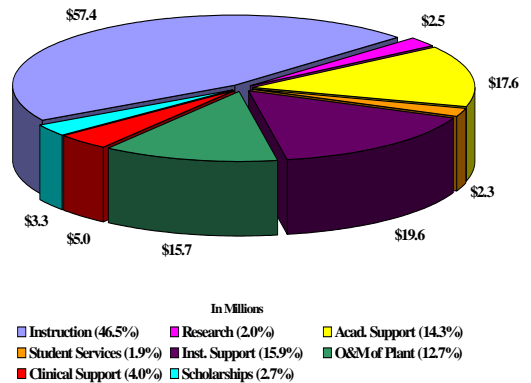
Health Sciences Center

Revenues of \$141.2 million (82.7% of budget) exceeded expenditures of \$123.4 million (72.2% of budget) resulting in a net increase of \$17.8 million. [See page 10 of the QFA.]

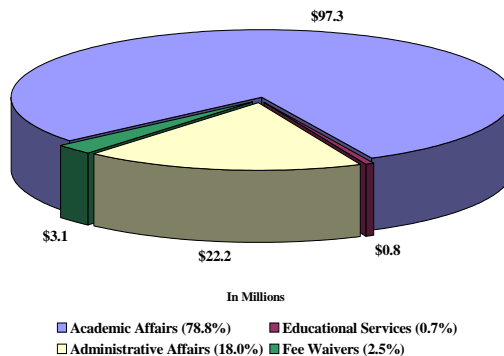
Revenues



Expenditures by Function



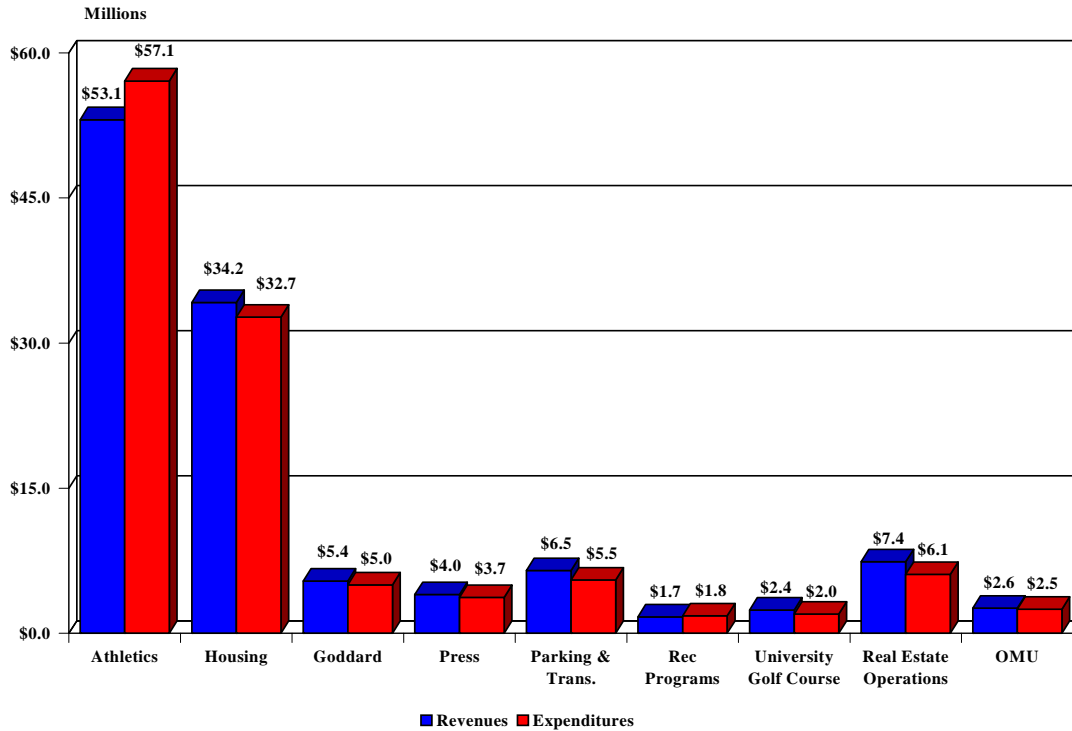
Expenditures by Organizational Area



AUXILIARY ENTERPRISES

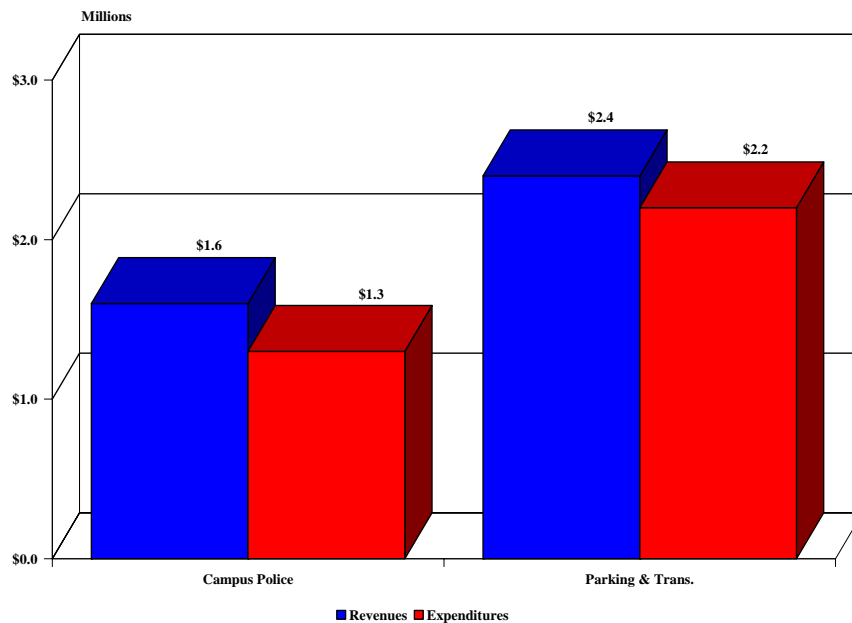
Revenues and expenditures for major auxiliary enterprises (year-to-date revenues of \$1.5 million or more) are detailed below. [See page 5 of the QFA.]

Norman



Health Sciences Center

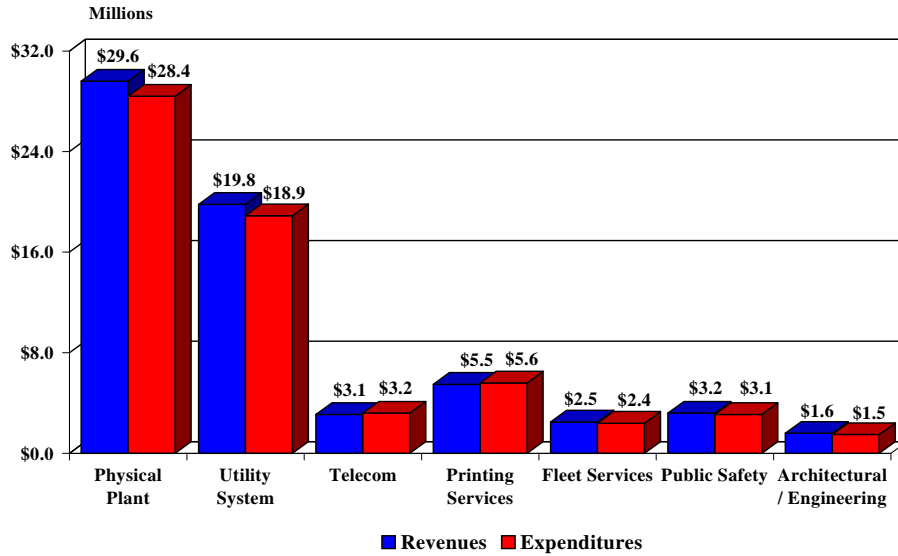
[See page 12 of the QFA.]



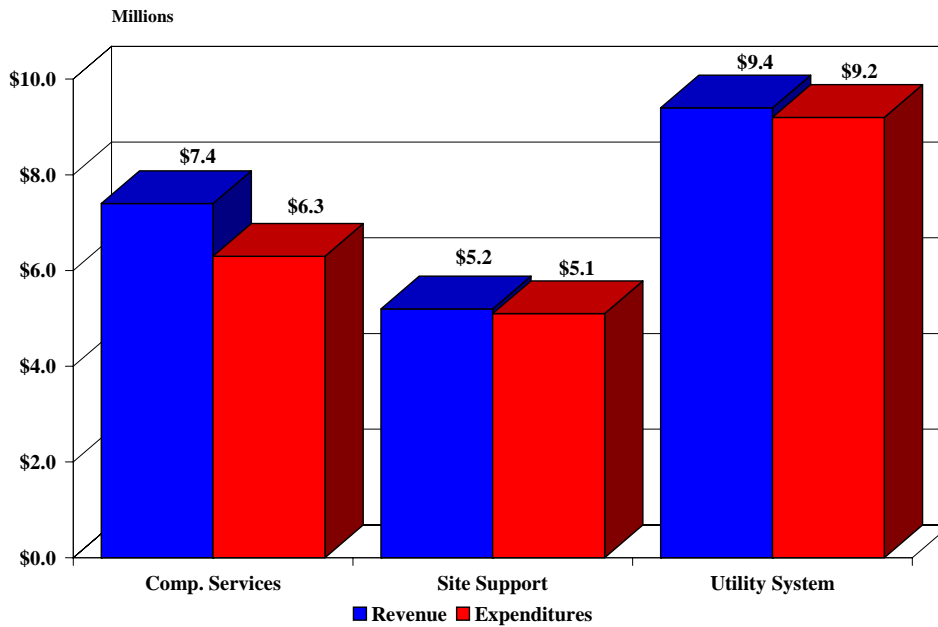
SERVICE UNITS

Revenues and expenditures for major service units (year-to-date revenues of \$1.5 million or more) are detailed below.

Norman [See page 6 of the QFA.]



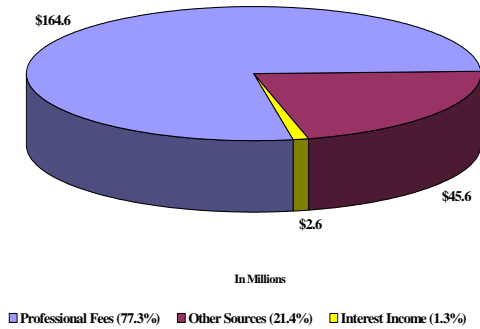
Health Sciences Center [See page 13 of the QFA.]



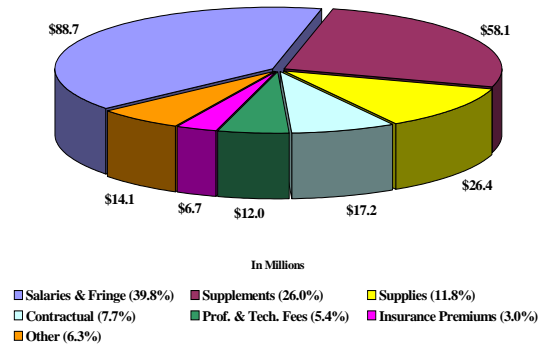
Professional Practice Plan (PPP)

PPP revenues of \$212.8 million (74.8% of current budget) trailed expenditures of \$223.2 million (78.5% of budget) resulting in a net decrease of \$10.3 million. [See page 14 of the QFA.]

Revenues



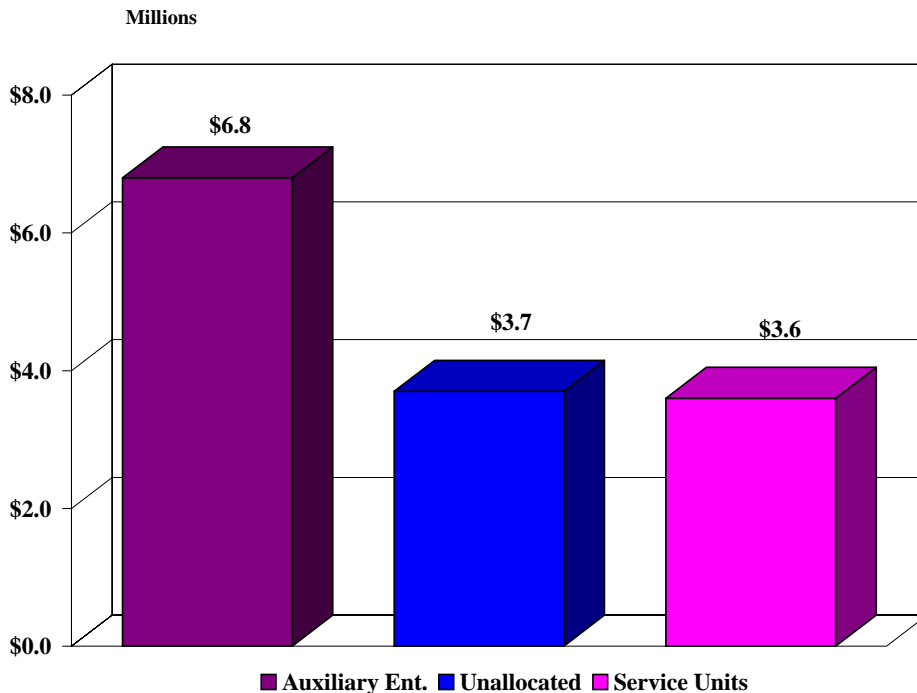
Expenditures



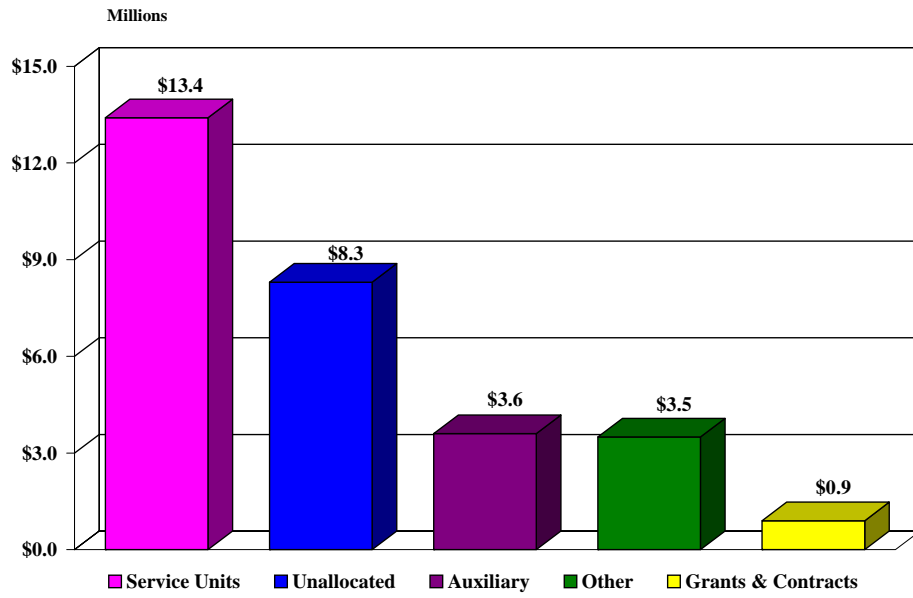
RESERVES

Reserves for the Norman Campus and the Health Sciences Center totaled \$14.1 million and \$29.7 million, respectively, at March 31, 2008. [See page 16 of the QFA.]

Norman Campus



Health Sciences Center



REGENTS' FUND
QUARTERLY FINANCIAL REPORT
March 31, 2008

EXECUTIVE SUMMARY

Highlights from the Regents' Fund Quarterly Financial Report for the nine months ended March 31, 2008 are presented below for information only.

ALL FUNDS

- As of March 31, 2008, the Regents' Fund consisted of 220 individual funds with a combined net market value of approximately \$121.4 million, a \$947,000 (0.8%) decrease from June 30, 2007.

CONSOLIDATED INVESTMENT FUND (CIF)

- Cash and investments held by the CIF at March 31, 2008, had a market value of approximately \$73.7 million, a \$4.6 million (5.9%) decrease from June 30, 2007. Of the \$73.7 million, \$823,000 was held locally for working capital purposes, and \$72.9 million was managed by Adams Hall Asset Management LLC, Investment Management Fiduciary.
- During the quarter ended March 31, 2008, the CIF realized a total return of -6.5%, which trailed the blended benchmark of -5.6% by 90 basis points.
- During the nine months ended March 31, 2008, the CIF realized a total return of -5.4%, which trailed the blended benchmark of -4.7% by 70 basis points.
- During the year ended March 31, 2008, the CIF realized a total return of -0.8%, which trailed the blended benchmark of -0.6% by 20 basis points.

SHORT-TERM INVESTMENT FUND (STIF)

- Cash and investments held by the STIF at March 31, 2008, had a market value of approximately \$45.0 million, a \$2.5 million (5.9%) increase from June 30, 2007.
- During the quarter ended March 31, 2008, the STIF realized a total return of 1.3%, which exceeded the 91-day Treasury Bill rate of 0.5% by 80 basis points.
- During the nine months March 31, 2008, the STIF realized a total return of 4.0%, which exceeded the 91-day Treasury Bill rate of 3.0% by 100 basis points.
- During the year ended March 31, 2008, the STIF realized a total return of 5.2%, which exceeded the 91-day Treasury Bill rate of 4.3% by 90 basis points.

REGENTS' FUND
QUARTERLY FINANCIAL REPORT
March 31, 2008

As of March 31, 2008, the Regents' Fund consisted of 220 individual funds. The funds, under the governance of The Board of Regents of The University of Oklahoma, are preserved through investment and spending strategies that provide a balance between reasonable current income and long-term growth. Future growth is needed to offset the impact of inflation and to maintain purchasing power for future generations.

I. Policy Information

- Highlights of the "Statement of Investment Policy" are described below.

Target Asset Allocation

Asset Class	Minimum %	Target %	Maximum %
Global Equities	65%	70%	75%
Fixed Income	20%	25%	30%
Alternative Investments	0%	0%	5%
Cash Equivalents	0%	5%	10%

Performance Measurement and Objectives

The CIF is a long-term portfolio and should be judged with a long-term perspective. While short-term performance measures are meaningful with respect to due diligence and periodic monitoring of the fund, the performance of the CIF will be judged with the longest time horizon perspective in mind.

Absolute Return Objective - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement;

The Absolute Return Objective of the CIF is to seek an average total annual return equal to CPI and other costs plus 5%.

Relative Return Objective - which shall be measured as time-weighted rates of return versus market index benchmarks; and,

Comparative Return Objective - which shall measure performance as compared to a universe of similar investment funds.

Rebalancing

It is the University's general policy to rebalance to its target asset allocation on a uniform and timely basis. The method of rebalancing will be based on the "tolerance" rebalancing formula, which generally states that the portfolio will be rebalanced if the target asset allocation goes beyond the stated tolerance for any particular asset class. Management is required to direct the investment manager to rebalance the portfolio within 30 days following the end of the month during which the fund was first determined to be out of balance.

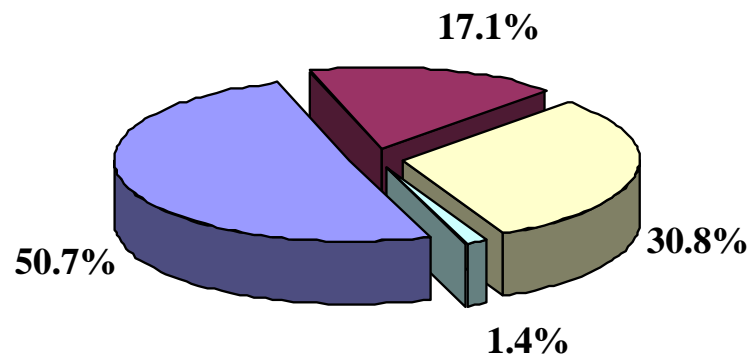
II. Market Value

The total net market value of the Regents' Fund at March 31, 2008 was approximately \$121.4 million, a \$947,000 (0.8%) decrease from June 30, 2007.

III. Consolidated Investment Fund

- **Asset Allocation**

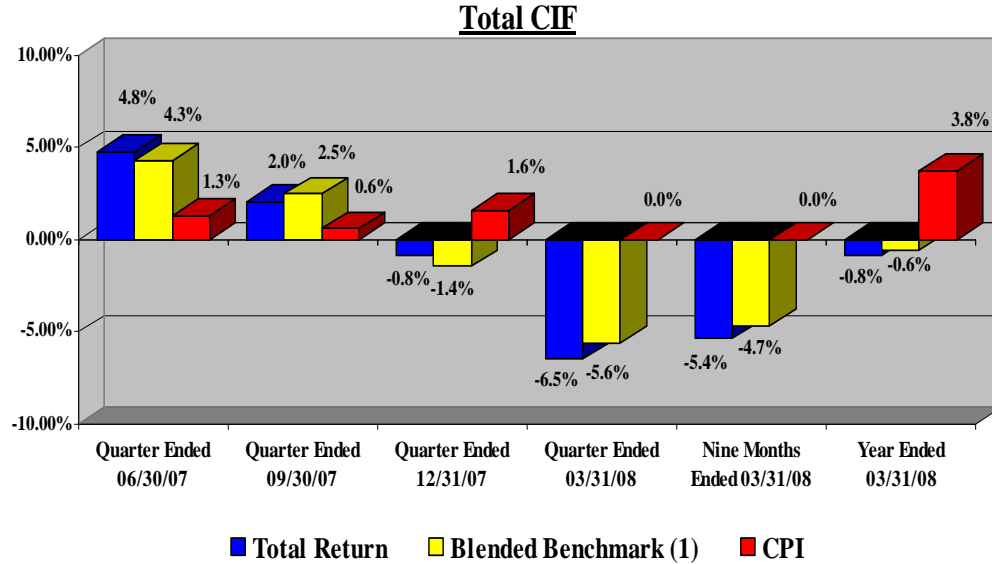
Cash and investments held by the CIF at March 31, 2008, had a market value of approximately \$73.7 million, a \$4.6 million (5.9%) decrease from June 30, 2007. Of the \$73.7 million, \$823,000 was held locally for working capital purposes, and \$72.9 million was managed by Adams Hall Asset Management LLC, Investment Management Fiduciary. The asset allocation of the CIF's cash and investments managed by Adams Hall Asset Management LLC, Investment Management Fiduciary, is summarized below.



■ U.S. Equity ■ International Equity ■ Fixed Income ■ Cash

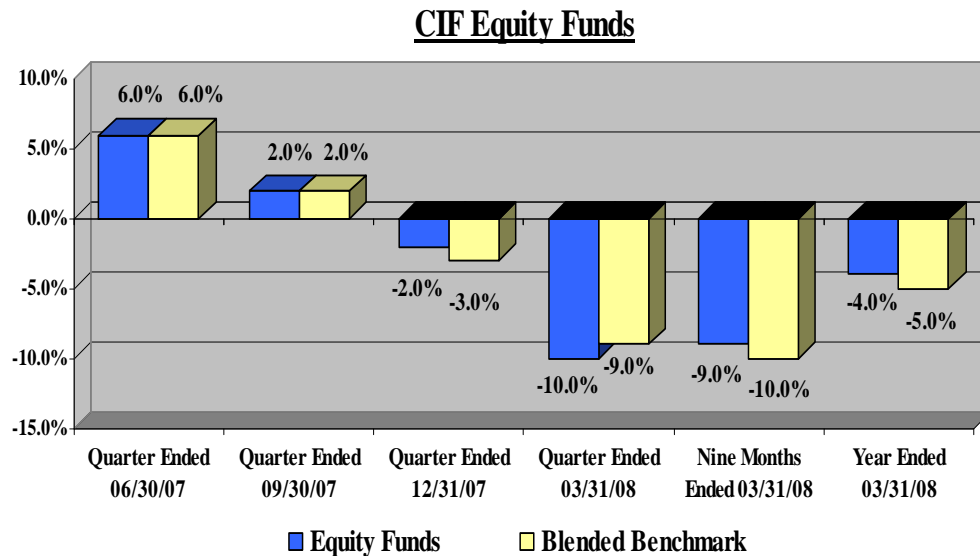
• **CIF Performance**

- As illustrated below, the total return on the CIF for the nine months ended March 31, 2008 of -5.4% trailed the blended benchmark of -4.7% by 70 basis points. For the year ended March 31, 2008, the total return of -0.8% trailed the blended benchmark of -0.6% by 20 basis points.



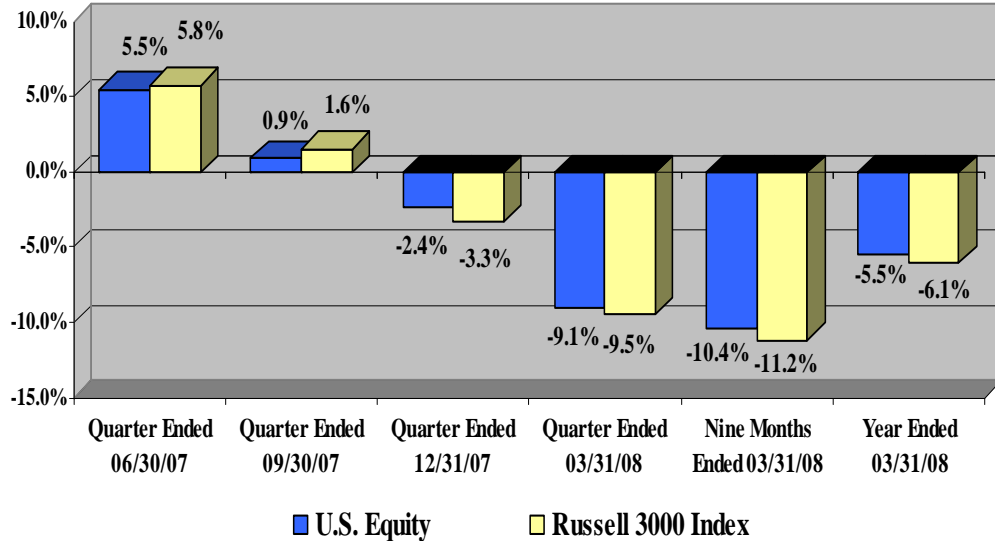
(1) The blended benchmark is a composite of indices represented by the Russell 3000, the Salomon Bros. 91-day Treasury Bill, the Lehman Bros. Government Intermediate Bond Index, and the MSCI EAFE Equity Index.

- The Total Equity return for the nine months ended March 31, 2008 of -9.0% exceeded the blended benchmark of -10.0% by 100 basis points. For the year ended March 31, 2008, the Total Equity return of -4.0% exceeded the blended benchmark of -5.0% by 100 basis points.



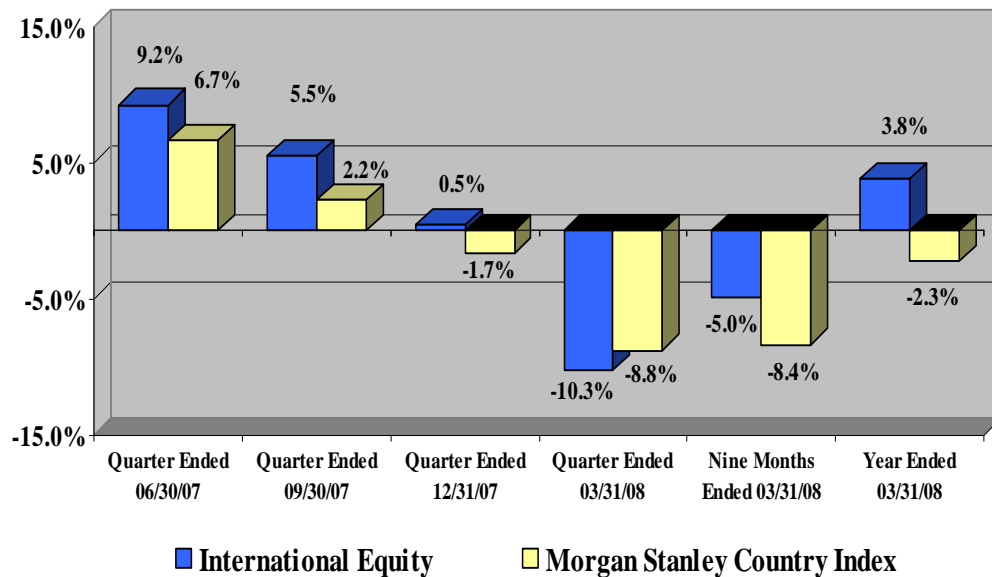
- The US Equity return for the nine months ended March 31, 2008 of -10.4% exceeded the Russell 3000 Index of -11.2% by 80 basis points. For the year ended March 31, 2008, the US Equity return of -5.5% exceeded the Russell 3000 Index of -6.1% by 60 basis points.

CIF U.S. Equity Funds

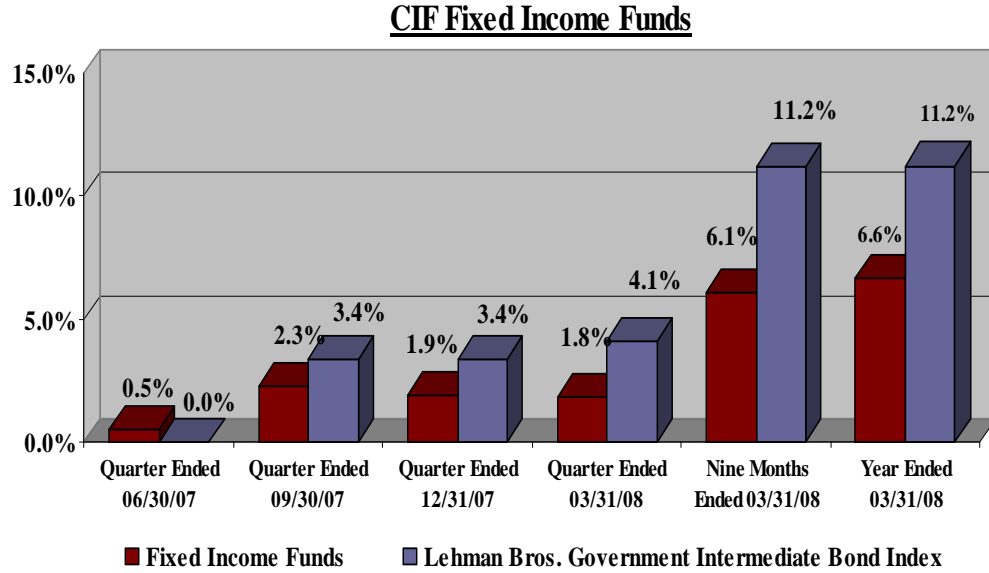


- The International Equity return for the nine months ended March 31, 2008 of -5.0% exceeded the MSCI Benchmark of -8.4% by 340 basis points. For the year ended March 31, 2008, the International Equity return of 3.8% exceeded the MSCI Benchmark of -2.3% by 610 basis points.

CIF International Equity Funds

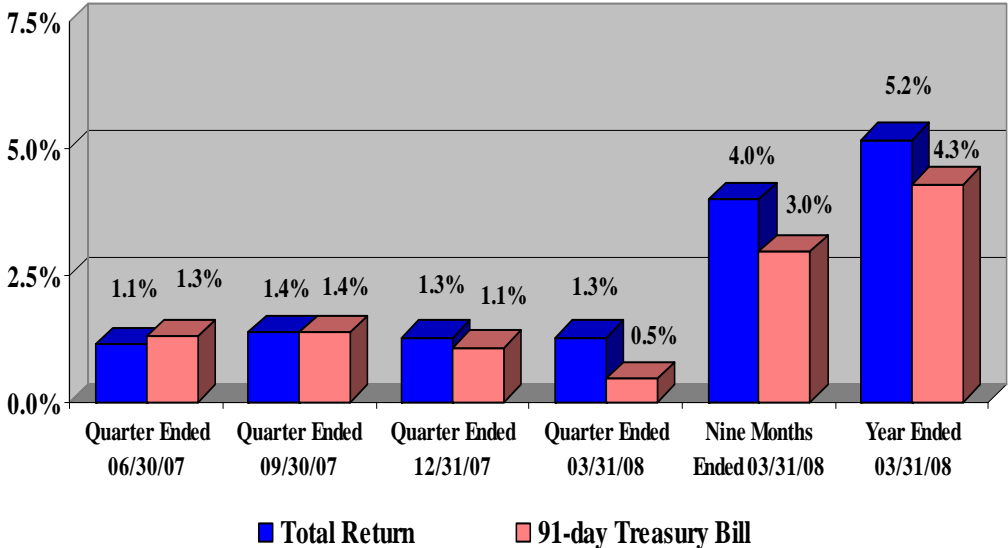


- The Fixed Income return for the nine months ended March 31, 2008 of 6.1% trailed the Lehman Bros. Government Intermediate Bond Index of 11.2% by 510 basis points. For the year ended March 31, 2008, the Fixed Income return of 6.6% trailed the Lehman Bros. Government Intermediate Bond Index of 11.2% by 460 basis points.



IV. Short Term Investment Fund Performance

- The market value of the STIF at March 31, 2008 was approximately \$45.0 million, a \$2.5 million (5.9%) increase from June 30, 2007.
- As indicated below, the total return on the STIF for the nine months ended March 31, 2008 of 4.0% exceeded the 91-day Treasury Bill rate of 3.0% by 100 basis points. For the year ended March 31, 2008, the total return on the STIF of 5.2% exceeded the 91-day Treasury Bill rate of 4.3% by 90 basis points.



V. Revenues and Expenditures

During the nine months ended March 31, 2008, recognized revenues of \$5.0 million trailed expenditures of \$6.1 million resulting in a net decrease to market value of approximately \$1.0 million. This decrease is attributable primarily to depreciation on investments.

Revenues	2008	2007
Cash Gifts	\$ 6,524,431	\$ 12,261,129
Interest	1,810,032	1,420,656
Oil and Gas Royalties	607,168	104,896
Other Income	172,974	38,655
Investment Income	(4,071,328)	7,104,963
Total Revenues	5,043,277	20,930,299
Expenditures		
Athletic Department Support	1,768,839	1,377,576
Departmental Support	1,441,407	1,169,853
Academic Enhancement Allocation	1,313,752	1,026,715
Scholarships	1,184,458	1,176,385
Other Expenditures	150,075	47,974
Investment Fees	128,160	117,851
Operating Support	93,575	99,589
Total Expenditures	6,080,266	5,015,943
Net Change in Market Value	\$ (1,036,989)	\$ 15,914,355

VI. Cash Gifts and Contributions

The following cash gifts and contributions were received during the nine months ended March 31, 2008.

• Athletic Seating Priorities Program	\$ 4,034,031
• Multiple gifts from the Estate of Donald E. Hall for the benefit of the Hall Scholarship Fund	348,187
• A gift of stock from an anonymous donor for the benefit of the William H. Keown Distinguished Lectureship Endowment	258,500
• A gift from Robert M. Zinke for the benefit of the Robert M. Zinke Director's Fund	250,000
• A gift from Robert M. Zinke to establish the Robert M. Zinke Program Support Fund	250,000
• Multiple gifts from the Oklahoma Energy Resources Board (OERB) for the benefit of the OERB Scholarship Fund for the Mewbourne School of Petroleum and Geological Engineering	186,000
• A gift from the Crawley Family Foundation to establish the Hatfield Family Endowed Scholarship Fund	100,000
• A gift from the Dodson Foundation for the benefit of the James and Jeannie Dodson Endowed Scholarship Fund	100,000
• A gift from Mrs. Virginia Kanaly for the benefit of the E. Deane Kanaly Lecture Series	100,000
• A gift from the Stanley White Foundation Trust for the benefit of the Stanley E. White Directorship of the Entrepreneurship Center	100,000
• A gift from the Estate of DeVora R. Alexander to establish the DeVora R. Alexander Endowed Scholarship Fund	72,500
• Multiple gifts from the Oklahoma Energy Resources Board (OERB) for the benefit of the OERB Scholarship Fund for Energy Management	64,500
• A gift from the Emily Palas Bypass Trust to establish the Emily Palas Fund	55,000
• A gift from the Rath Foundation for the benefit of the James and Jeannie Dodson Endowed Scholarship Fund	50,000
• A gift from Stephen C. Pugh to establish the Vice President for Development Support Fund	50,000

June 23-25, 2008

• A gift from the Emily Palas Survivors Trust/ Estate to establish the Emily Palas Fund	\$ 40,000
• Multiple gifts from the Oklahoma Energy Resources Board (OERB) for the benefit of the OERB Scholarship Fund for Geology and Geophysics	36,500
• A gift from the Estate of Olivia E. Mohney to establish the Olivia E. Mohney Fund	34,722
• A gift from the Estate of Jean K. Herriott, Jr. to establish the Jean K. Herriott, Jr. Engineering Fund	27,189
• A gift from Emergent Technologies, Inc. to establish the Emergent Technologies Scholarship Fund	25,000
• A gift from The Energy Cup for the benefit of the Energy Cup Scholarship Account	25,000
• A gift from Michael S. Mc Connell for the benefit of the William H.Keown Distinguished Lectureship	25,000
• A gift from EnCana Oil & Gas Inc. for the benefit of the Energy Management Industry Partners Fund	20,000
• A gift from Rebecca and James Ligon for the benefit of the Athletic Seating Priorities Operating Fund	20,000
• A gift from the Estate of Mary Violet Maurice for the benefit of the Elizabeth Roemer Endowed Scholarship Fund	20,000
• A gift from Linda Peele for the benefit of the Lillian J. Scott Endowment Fund	20,000
• A gift from the Tulsa Press Club to establish the Chief Wilma Mankiller Scholarship Fund	20,000
• A gift from Selby Saxon Harrison, M.D. and Clanton B. Harrison, III, M.D. for the benefit of the OU General Scholarship Fund	15,000
• A gift from Jerome M. Westheimer, Jr. for the benefit of the Bruzzy Westheimer Endowed Scholarship Fund	15,000
• A gift from Mildred A. Kienlen Revocable Living Trust for the Benefit of the Mildred Lundberg Kienlen Endowed Scholarship Fund	13,775
• A gift from Dallas Cody Barnett, Jr. for the benefit of the Archaeology Expeditions Fund	12,000

June 23-25, 2008

• A gift from Astellas USA Foundation for the benefit of the Stanley E. White Directorship/ Entrepreneurship Center	\$ 10,000
• A gift from Bob Burke to establish the Vice President for Development Support Fund	10,000
• A gift from Christopher D. Fling for the benefit of the Energy Management Fund	10,000
• A gift from the Natural Gas & Energy Association of Oklahoma for the benefit of the Energy Management Industry Partners Fund	10,000
• A gift from Samson for the benefit of the Energy Management Industry Partners Fund	10,000
• Various gifts under \$10,000	86,527
TOTAL GIFTS	<u><u>\$ 6,524,431</u></u>

**HOUSING AND FOOD SERVICES
PROPOSED RATE INCREASE FOR FISCAL YAER 2009**

	CURRENT RATES 2007-2008	PROPOSED INCREASES*	NEW RATES 2008-2009
<u>RESIDENCE</u>			
<u>HALLS/semester</u>			
<u>TOWERS (Walker, Adams, Couch)</u>			
Double	1,780	71	1,851
Renovated (9%)	1,941	78	2,019
Single	2,819	113	2,932
Renovated (9%)	3,072	123	3,195
<u>QUADS (Cate)</u>			
Double	1,617	65	1,682
Single	2,421	97	2,518
<u>MEAL PLANS/semester</u>			
All	1,602	67	1,669
Combined room & board for double premium at towers - the most common option	3,543	145	3,688 (4.1% combined increase)
<u>APARTMENTS/Monthly</u>			
<u>Kraettli</u>			
2 Bed Furnished	634	19	653
2 Bed Unfurnished	597	-	597
<u>OU Traditions Square</u>			
2 Bed/1 Bath - 9 mo.	480	-	480
2 Bed/1 Bath - 12 mo.	455	-	455
2 Bed/2 Bath - 9 mo.	545	-	545
2 Bed/2 Bath - 12 mo.	499	-	499
4 Bed/2 Bath - 9 mo.	480	-	480
4 Bed/2 Bath - 12 mo.	445	-	445
<u>University Village</u>			
Studio	506	21	527

Townhouse

785

32

817

*Proposed increases reflect a 4% increase for residential halls, a 4.2 % increase for meal plans (combined room & board increase of 4.1%), a 3% increase for furnished Kraettli Apartments and a 4.1% increase for University Village Apartments. No increase is proposed for unfurnished Kraettli Apartments or OU Traditions Square.

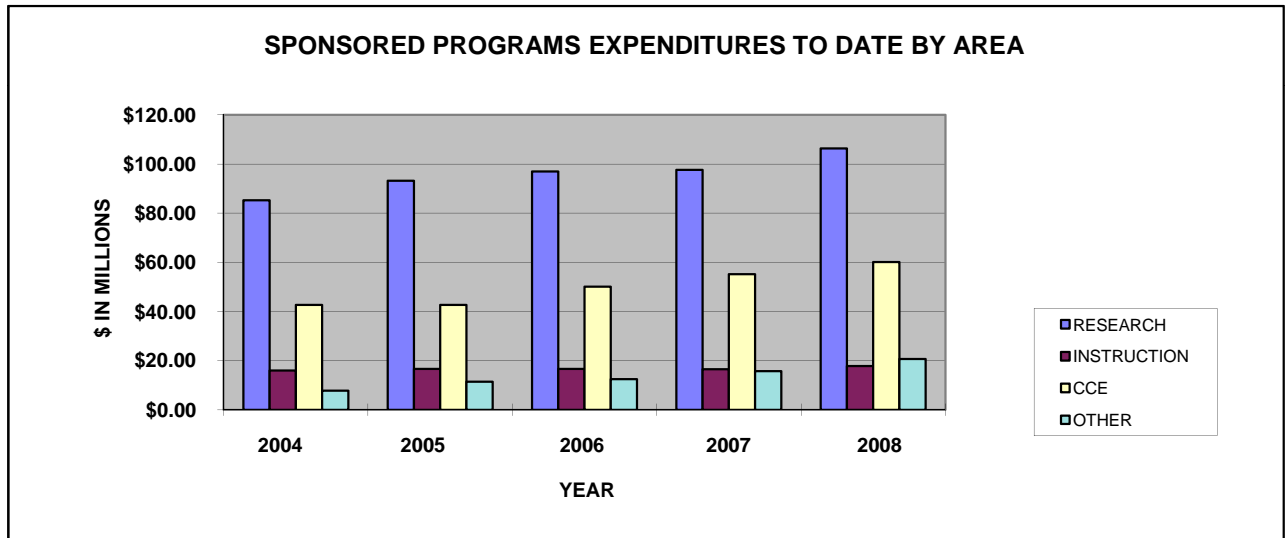
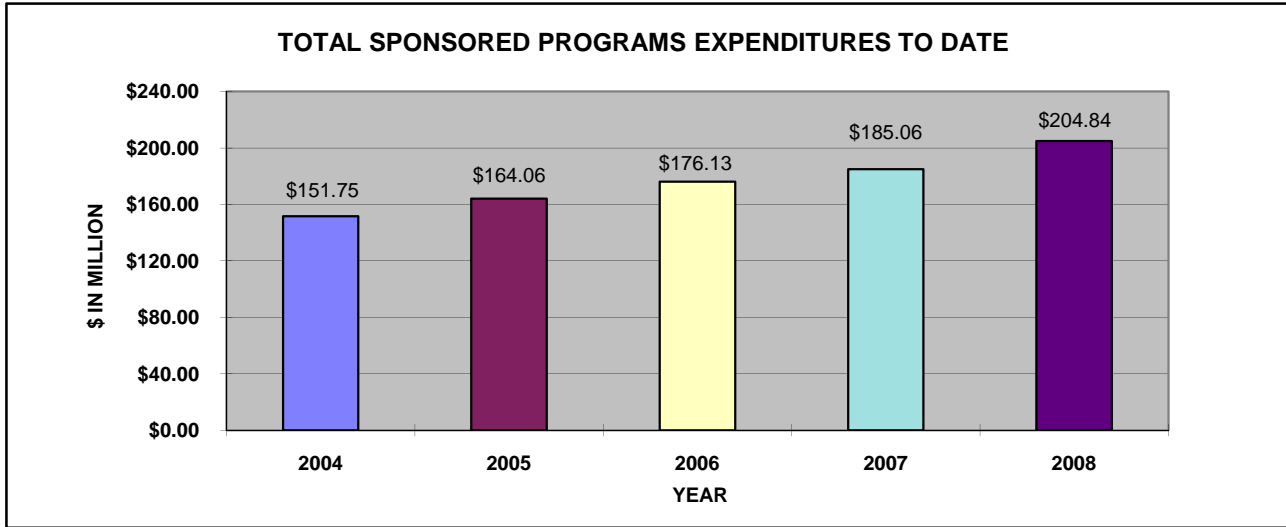
COMPARISON WITH BIG XII AND PRIVATELY OWNED FACILITIES

BIG XII ROOM RATE INCREASES

<u>Institution</u>	<u>Increase</u>	<u>% Amounts Residence Halls</u>
Baylor	Yes	6.0%
Colorado	Yes	8.5%
Iowa State	Yes	2.8%
Kansas	Yes	5.0%
Kansas State	Yes	6.0%
Missouri	Yes	2.0%
Nebraska	Yes	5.5%
Oklahoma	Yes	4.0%
Oklahoma State	Yes	4.0%
Texas	Yes	6.0%
Texas A&M	Yes	3.0%
Texas Tech	Yes	3.7%

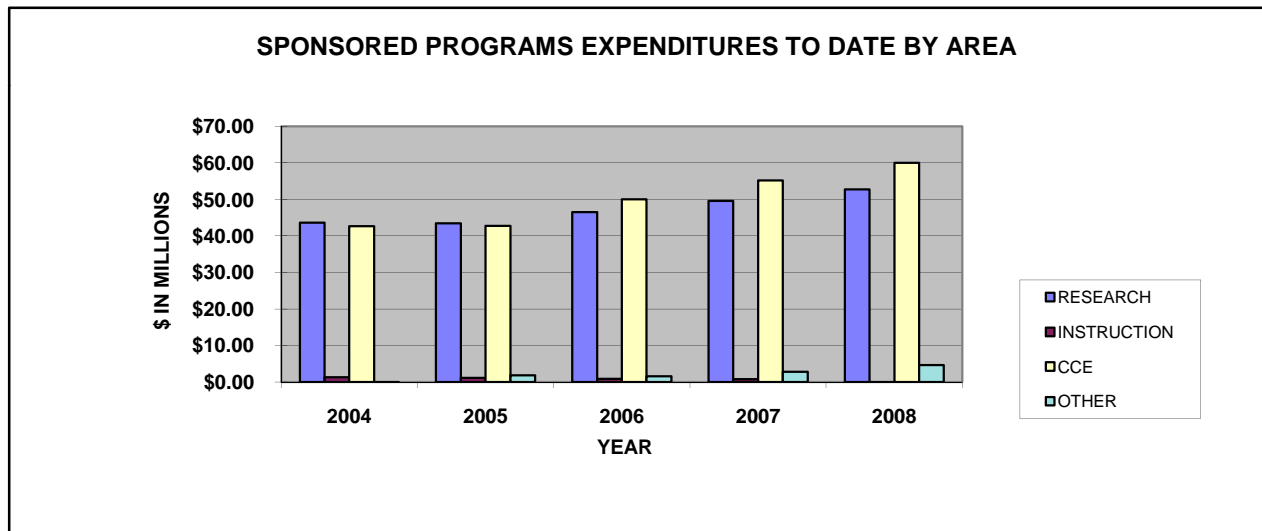
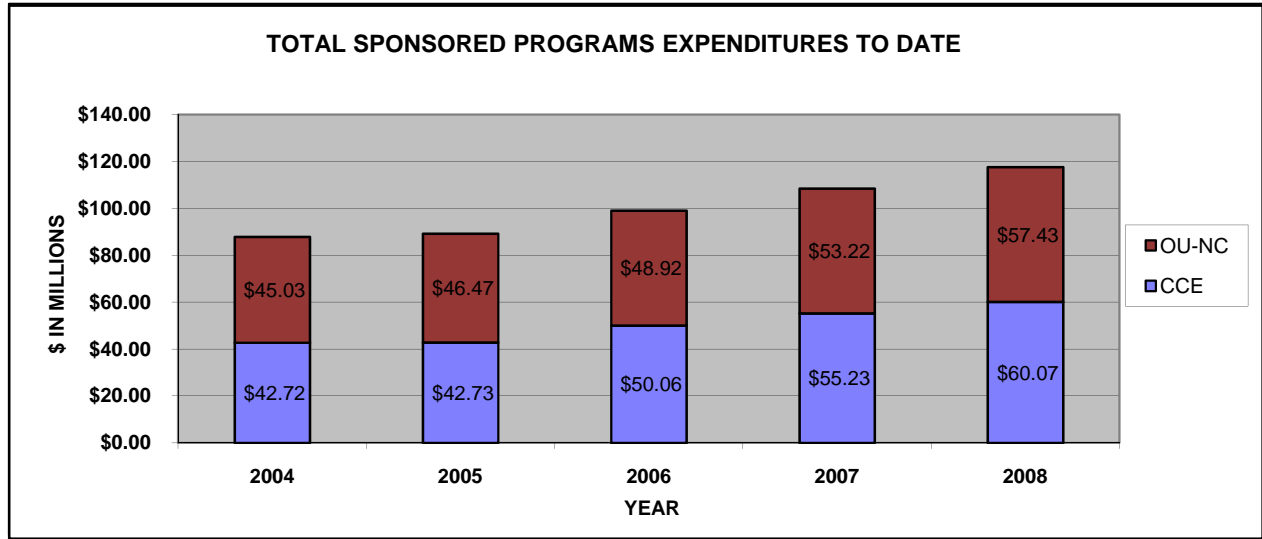
COMPARISON WITH BIG XII AND PRIVATELY OWNED FACILITIES

HEALTH SCIENCES CENTER AND NORMAN CAMPUS



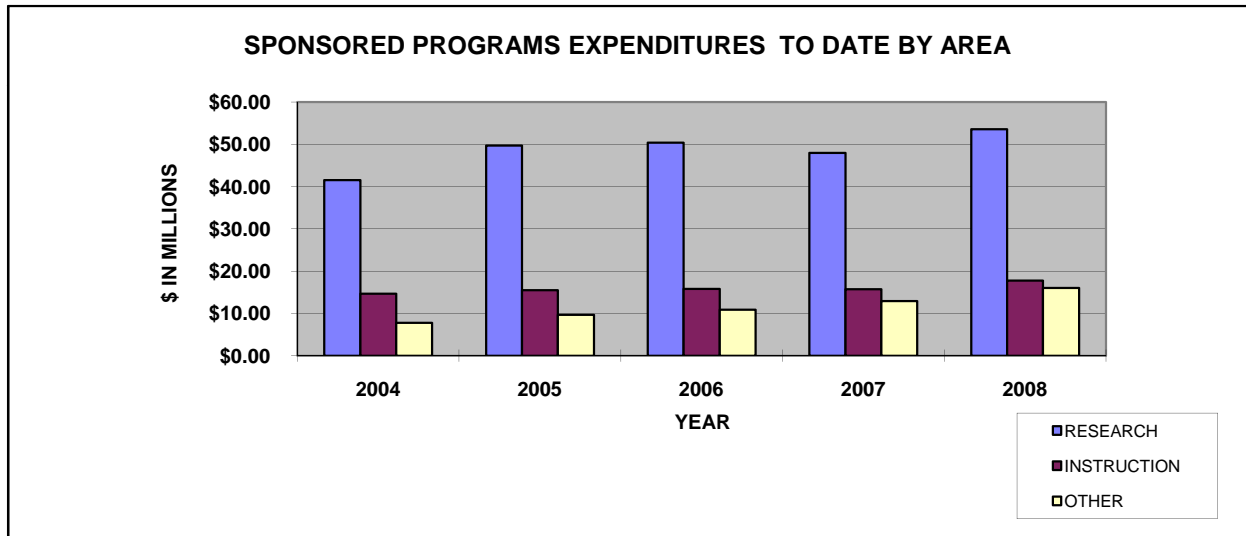
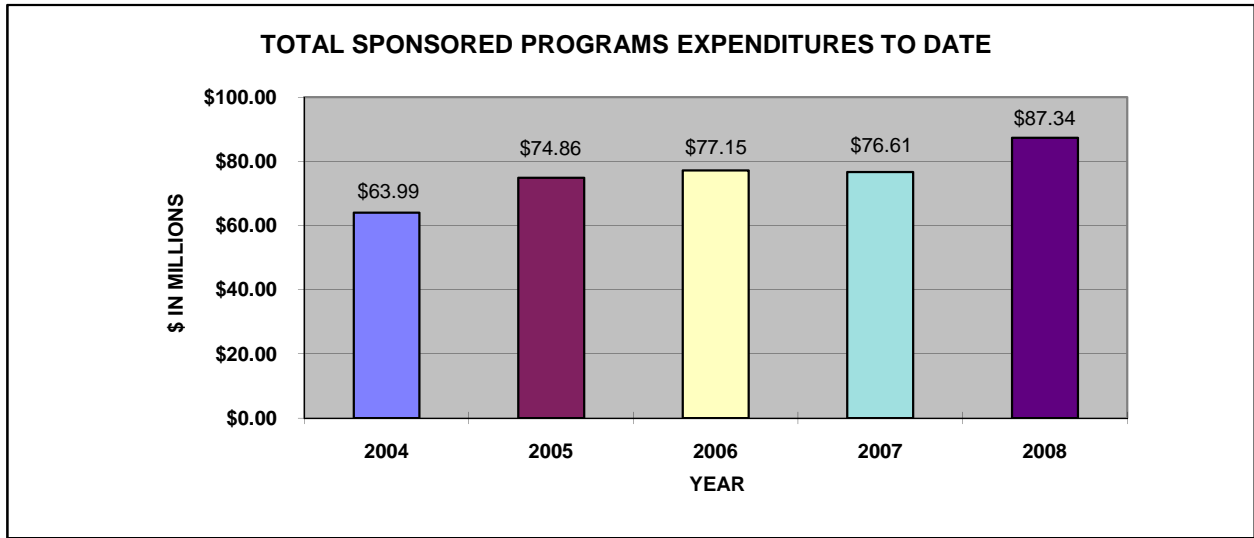
	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR	2008 March	MONTH %CHANGE	2007 March
RESEARCH	\$ 106,309,471	8.95%	\$ 97,578,861	\$ 11,737,066	16.80%	\$ 10,048,951
INSTRUCTION	\$ 17,824,835	7.99%	\$ 16,506,435	\$ 1,575,637	-22.03%	\$ 2,020,886
CCE	\$ 60,070,808	8.76%	\$ 55,231,373	\$ 6,239,543	-17.23%	\$ 7,538,618
OTHER	\$ 20,630,269	31.03%	\$ 15,744,863	\$ 1,756,432	1.68%	\$ 1,727,341
TOTAL	\$ 204,835,383	10.69%	\$185,061,532	\$ 21,308,678	-0.13%	\$ 21,335,796

NORMAN CAMPUS



	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR		2008 March	MONTH %CHANGE	2007 March
RESEARCH	\$ 52,761,133	6.45%	\$ 49,564,361		\$ 5,764,743	18.19%	\$ 4,877,652
INSTRUCTION	\$ 26,808	-96.67%	\$ 804,887		\$ -	-100.00%	\$ 88,316
CCE	\$ 60,070,808	8.76%	\$ 55,231,373		\$ 6,239,543	-17.23%	\$ 7,538,618
OTHER	\$ 4,639,186	62.60%	\$ 2,853,159		\$ 69,676	135.90%	\$ 29,536
TOTAL	\$117,497,935	8.34%	\$108,453,780		\$ 12,073,962	-3.67%	\$ 12,534,122

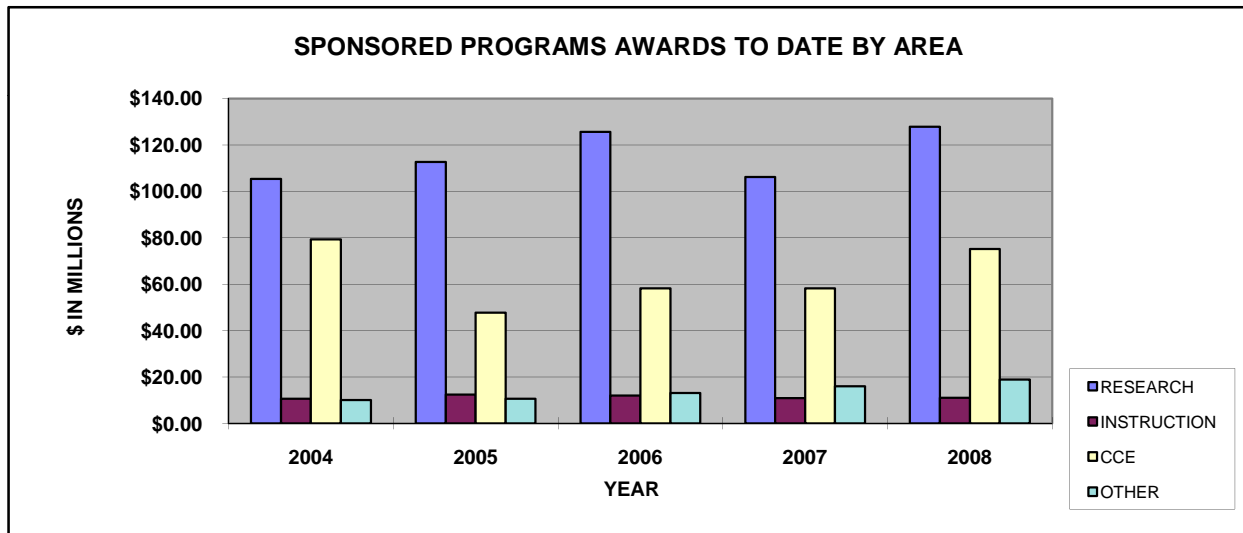
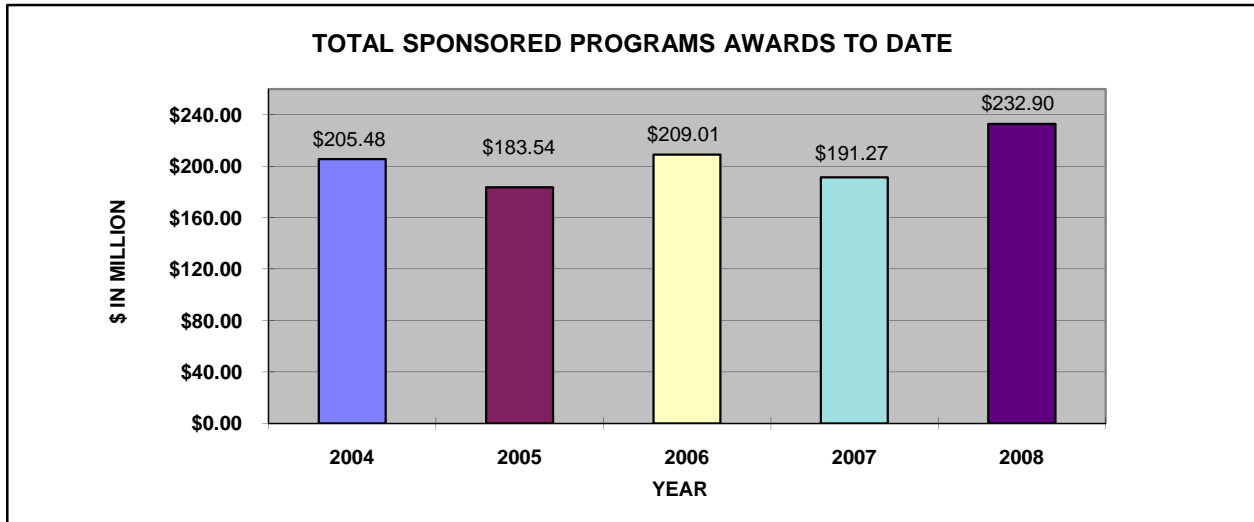
HEALTH SCIENCES CENTER



	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR		2008 March	MONTH %CHANGE	2007 March
RESEARCH	\$ 53,548,338	11.53%	\$ 48,014,500		\$ 5,972,323	15.49%	\$ 5,171,299
INSTRUCTION	\$ 17,798,027	13.35%	\$ 15,701,548		\$ 1,575,637	-18.47%	\$ 1,932,570
OTHER	\$ 15,991,083	24.04%	\$ 12,891,704		\$ 1,686,756	-0.65%	\$ 1,697,805
TOTAL	\$ 87,337,448	14.01%	\$ 76,607,752		\$ 9,234,716	4.92%	\$ 8,801,674

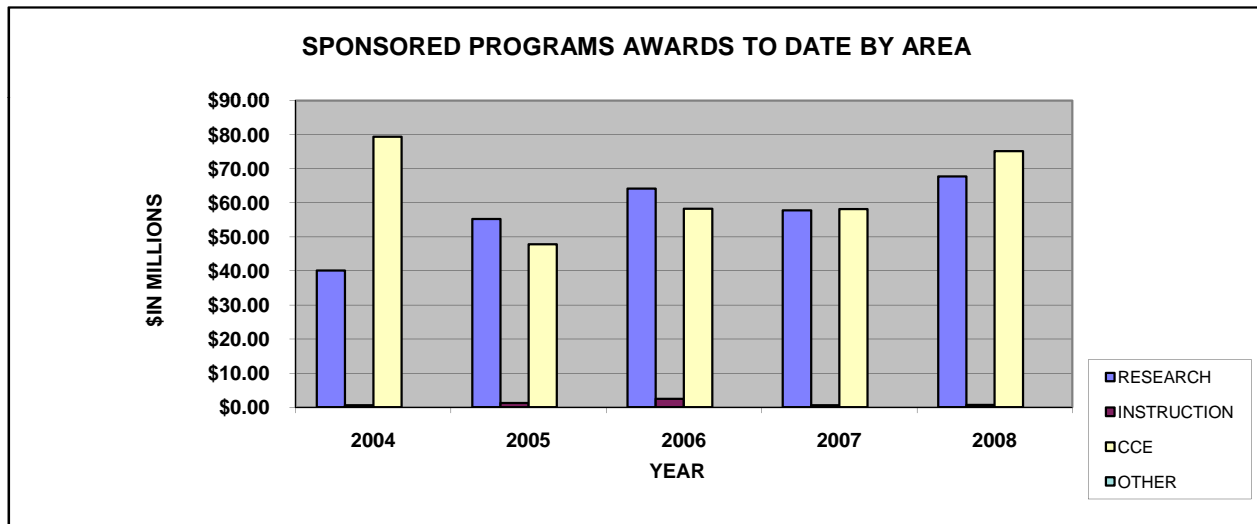
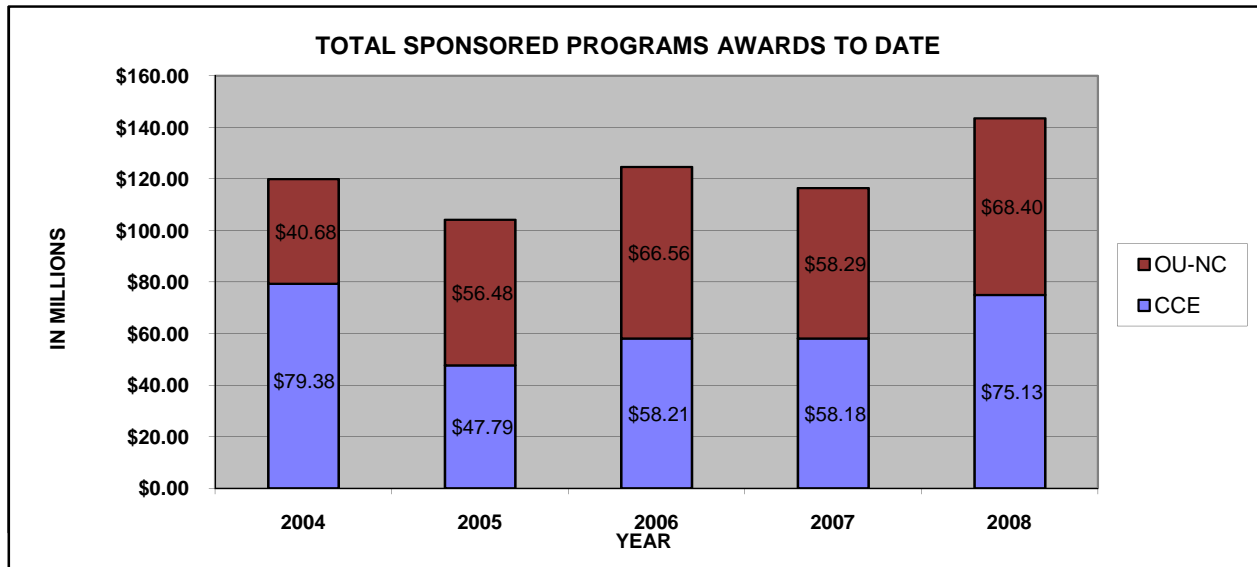
HEALTH SCIENCES CENTER

NORMAN CAMPUS AND HEALTH SCIENCES CENTER



	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR	2008 February	MONTH %CHANGE	2007 February
RESEARCH	\$ 127,847,313	20.35%	\$ 106,232,707	\$ 7,711,625	-27.45%	\$ 10,630,088
INSTRUCTION	\$ 11,026,570	1.75%	\$ 10,837,070	\$ 183,622	-49.95%	\$ 366,885
CCE	\$ 75,133,942	29.14%	\$ 58,179,863	\$ 13,429,076	449.97%	\$ 2,441,769
OTHER	\$ 18,888,254	17.87%	\$ 16,024,438	\$ 37,013	-90.56%	\$ 392,010
TOTAL	\$ 232,896,079	21.76%	\$ 191,274,078	\$ 21,361,336	54.45%	\$ 13,830,752

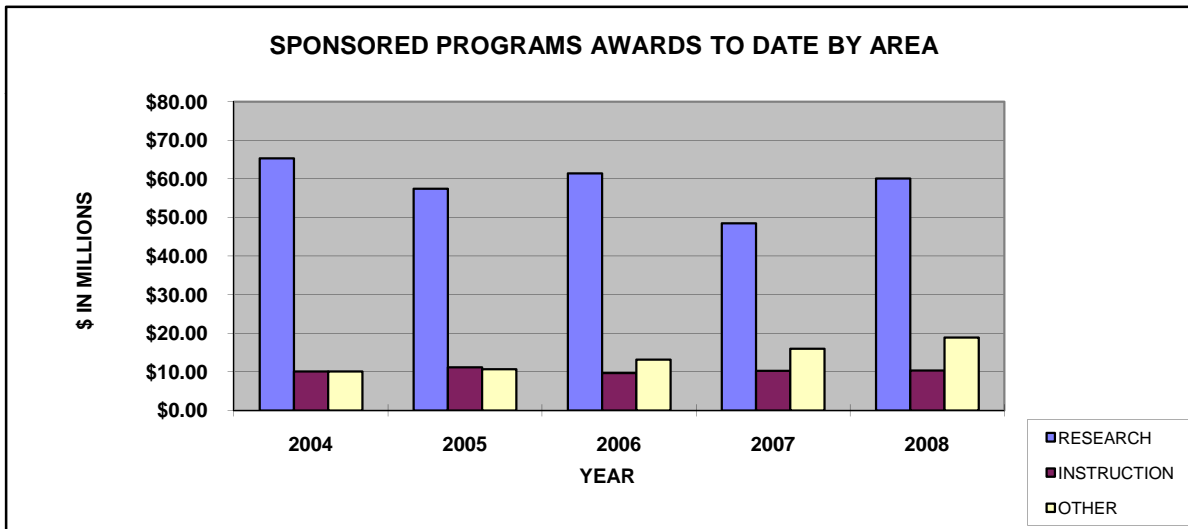
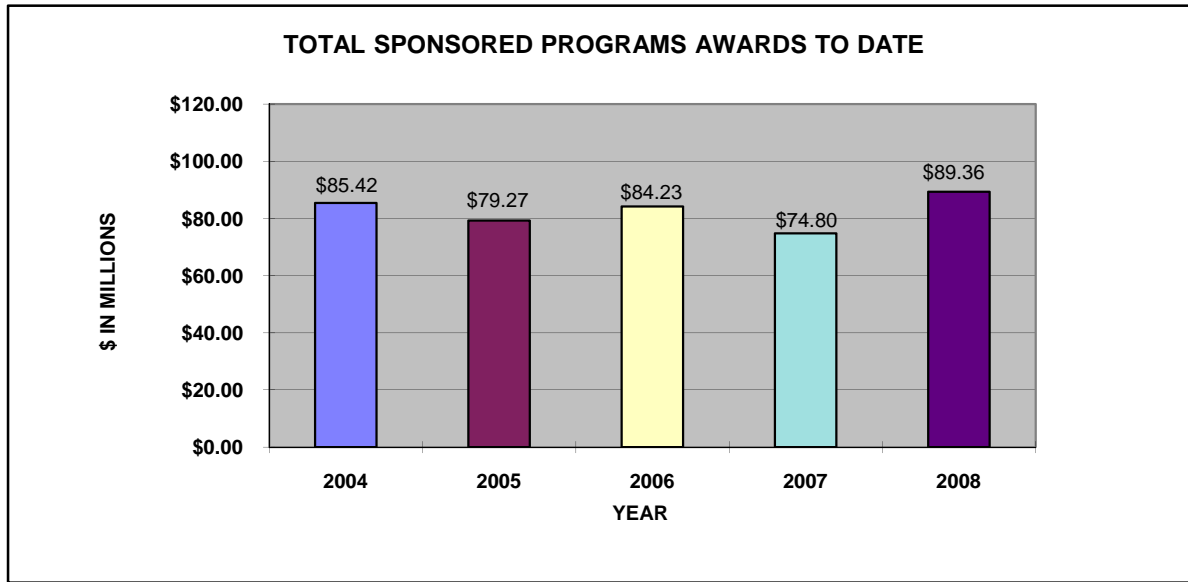
NORMAN CAMPUS



	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR	2008 February	MONTH %CHANGE	2007 February
RESEARCH	\$ 67,720,168	17.28%	\$ 57,742,447	\$ 3,126,256	-48.61%	\$ 6,083,952
INSTRUCTION	\$ 683,655	24.39%	\$ 549,599	\$ -	-100.00%	\$ 372,258
CCE	\$ 75,133,942	29.14%	\$ 58,179,863	\$ 13,429,076	449.97%	\$ 2,441,769
OTHER	\$ -		\$ -	\$ -		\$ -
TOTAL	\$ 143,537,765	23.24%	\$ 116,471,909	\$ 16,555,332	86.06%	\$ 8,897,979

NORMAN CAMPUS

HEALTH SCIENCES CENTER



	FY 2008 YEAR	YEAR %CHANGE	FY 2007 YEAR	2008 February	MONTH %CHANGE	2007 February
RESEARCH	\$ 60,127,145	24.00%	\$ 48,490,260	\$ 4,585,369	0.86%	\$ 4,546,136
INSTRUCTION	\$ 10,342,915	0.54%	\$ 10,287,471	\$ 183,622	-3517.49%	\$ (5,373)
OTHER	\$ 18,888,254	17.87%	\$ 16,024,438	\$ 37,013	-90.56%	\$ 392,010
TOTAL	\$ 89,358,314	19.46%	\$ 74,802,169	\$ 4,806,004	-2.57%	\$ 4,932,773

HEALTH SCIENCES CENTER

**HEALTH SCIENCES CENTER
REPORT OF CONTRACTS AWARDED (OVER \$125K)**

March 2008

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C1003509	National Center for Research Resources	Proteomic Analysis of Pathogen Host Interaction	\$1,709 K	12 mos.	Dr. J. J. Iandolo Dept of Microbiology and Immunology
C1115702	National Heart, Lung and Blood Institute	Myosin: A Link Between Streptococci and Heart	\$347 K	12 mos.	Dr. M. W. Cunningham Dept of Microbiology and
C3033801	National Institute of Allergy and Infectious Diseases	A Novel Cholesterol-Dependent Cytolysin Receptor	\$250 K	12 mos.	Dr. R. K. Tweten Dept of Microbiology and Immunology
C3034501	National Institute of Diabetes and Digestive and Kidney Diseases	Insulin Regulation of Adipocyte Microtubules	\$221 K	12 mos.	Dr. A. L. Olson Dept of Biochemistry and Molecular Biology
C3040401	National Eye Institute	Cytokine Regulation:Photoreceptor Gene Expression	\$277 K	12 mos.	Dr. J. D. Ash Dept of Ophthalmology
C3041301	National Institute of Arthritis and Musculoskeletal and Skin Diseases	The X Chromosome in Systemic Lupus Erythematosus	\$267 K	12 mos.	Dr. R. H. Scofield Medicine Endocrinology
C3048301	National Institute on Aging	Decline and Protein Expression Profiles in Aging	\$343 K	11 mos.	Dr. W. E. Sonntag Donald W. Reynolds Dept of Geriatrics
C8095201	Schering-Plough Corporation	SCH530348 in Subjects w/Acute Coronary Syndrome	\$162 K	12 mos.	Dr. J. Saucedo Medicine Cardiology
C8095401	AstraZeneca Pharmaceuticals LP	Multiple Infusions of CytoFab in Severe Sepsis	\$155 K	12 mos.	Dr. G. T. Kinasewitz Medicine Pulmonary
C8095501	Basilea Pharmaceutica AG	BAL8557 vs Voriconazole:Treatment of Fungal Diseas	\$165 K	12 mos.	Dr. G. T. Kinasewitz Medicine Pulmonary

AWARD NO.	AGENCY	TITLE	VALUE	PERIOD	PI(S)
C8095801	Schering-Plough Corporation	SCH530348 in Subj w/Atherosclerotic Disease	\$151 K	12 mos.	Dr. U. Thadani Medicine Cardiology
C8096401	Uroplasty, Inc.	Female Stress Urinary Incontinence	\$133 K	72 mos.	Dr. A. Shobeiri Dept of Obstetrics and Gynecology
Totals	12		\$4,180 K		

List of Equipment

Items	Quantity	Total
Electronic data storage		
45 TB Storage Array Server	1	80,000.00
Firewall	1	20,100.00
Uninterruptable Power Supply	1	1,200.00
90 TB Tape Backup	1	45,000.00
Network Infrastructure		
Gigabit Cabling and Termination		5,000.00
Gigabit Switches	3	9,600.00
AV Processing		
Video processing	1	12,200.00
Audio processing	1	30,000.00
Mixer for split screen	1	6,000.00
Video Cameras - Tripod Mounted	6	18,600.00
Tripod	6	600.00
Video Cameras - Ceiling Mounted	2	1,860.00
Remote Controller	2	2,500.00
Dome Casing	2	420.00
Microphones	6	1,740.00
Monitors	2	4,800.00
Studio Lighting	1	600.00
MiniDV/DVD Deck	1	900.00
VHS/DVD Deck	1	670.00
Furniture		
Firewire Cabling	1	5,000.00
Modular desks/tables for computer lab	20	6,000.00
Modular wall dividers for computer lab	20	2,000.00
Computer desks, coder workstations	6	1,800.00
Electronic Whiteboard	1	1,500.00
Tools		
Dry-erase Whiteboards	2	900.00
Teleconferencing system	1	1,000.00
Software and Licenses		
SPSS	4	800.00
MATLAB	4	6,000.00
Office Professional 2007	4	800.00
.Net 2005 Pro	4	520.00
Endnote X	4	800.00
Laptop Computers	20	42,000.00

Computer Projector	2	9,800.00
Travelling cases	5	1,000.00
Wireless routers	5	1,300.00
Behavior coding computer workstations	6	37,800.00
Grand Total		360,810.00

PROPOSED REVISIONS:

Current Language

TITLE 2 STUDENT RIGHTS AND RESPONSIBILITIES

Students of the University of Oklahoma are guaranteed certain rights by the Constitutions of the United States, Oklahoma and the University of Oklahoma Student Association. Those documents are controlling and any questions of student rights must be decided on the language contained in those documents. Among other rights, the following apply:

1. The student has the right to be considered for membership in any student organization or group without regard to race, color, place of national origin, religious creed, political belief, gender, sexual orientation, or disability.
2. The student has the right to petition the government for redress of grievances.
3. The student has the right to judicial due process, including a speedy trial, confrontation of plaintiff or his witness, counsel, presumption of innocence, protection against cruel punishment, and appeal.
4. The student has the right to bring suit within the regular judiciary structure for any violation of right guaranteed by the Student Bill of Rights or student regulations.
5. The student has the right not to be twice put in jeopardy for the same offense.
6. The student has the right to establish and/or disseminate publications free from any censorship or other official action controlling editorial policy or content.
7. The student has the right to invite and hear any person of his choice on any subject of his/her choice subject to regulations of this code.
8. The student has the right to form, join, and participate in any organization for any lawful purpose.
9. The student has the right to use campus facilities, subject to uniform regulations governing the facility.
10. The student has the right of assembly to demonstrate, inform, or protest, so long as the normal workings of the University are not disrupted.
11. The student has the right to be secure in his possessions, against invasion of privacy, and unreasonable search and seizure.

Enrollment in the University creates special obligations beyond those attendant upon membership in the general society. In addition to the requirement of compliance with general law, the student assumes the obligation to comply with all University policies and campus regulations.

Proposed Language

TITLE 2 STUDENT RIGHTS AND RESPONSIBILITIES

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2. The student has the right to petition the government for redress of grievances.
3. The student has the right to judicial procedural due process, including a speedy trial, confrontation of ~~plaintiff~~complaining party or his witness, counsel, presumption of innocence, protection against cruel punishment, and appeal.
4. The student has the right to ~~bring suit~~petition the administration within the regular judiciary structure for an appropriate remedy for any violation of right guaranteed by the Student Bill of Rights or student regulations.
5. The student has the right not to be twice put in jeopardy for the same offense.
6. The student has the right to establish and/or disseminate publications free from any censorship or other official action controlling editorial policy or content.
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11. The student has the right to be secure in his possessions, against invasion of privacy, and unreasonable search and seizure.

Enrollment in the University creates special obligations beyond those attendant upon membership in the general society. In addition to the requirement of compliance with general law, the student assumes the obligation to comply with all University policies and regulations. [Adding OSRHE not necessary since definition of University regulations changed]

RATIONALE

These changes clarify that we are an administrative agency, not a court of law. The two types of due process that the U.S. Constitution affords are substantive and procedural due process. The items described here are properly titled procedural due process.

Similarly, parties do not bring “suits” or have “trials”; we do not use terms such as “plaintiff”.

Current Language

TITLE 4 DEFINITIONS

When used in this Code...

1. The term “institution” as used in this Code means the University of Oklahoma, Norman Campus, and collectively, those responsible for its control and operation, including the University of Oklahoma Student Association.
2. The term “student” includes all persons taking courses at the institution both full-time and part-time.

3. The term “instructor” means any person hired by the institution to conduct classroom activities. In certain situations a person may be both “student” and “instructor.” Determination of his or her status in a particular situation shall be controlled by the surrounding facts.
4. The term “registered” used in conjunction with student organization refers to compliance with the registration process outlined in Title 10.
5. The term “publication” means any printed, written, typewritten, or duplicated material published or disseminated, whether by students or non-students, which consists of other than primary promotional or advertising content, though publications may contain some advertising.
6. The term “shall” is used in the imperative sense.
7. The term “may” is used in the permissive sense.
8. The term “public place” for the purpose of restricting distribution and solicitation shall apply generally to all areas of campus except the interiors of buildings and areas used for instructional purposes. The stadium shall be considered a building. The Oklahoma Memorial Union shall designate certain areas of the Union Building as public places. Housing governmental units may designate further public places within their respective housing areas at their discretion.
9. The term “day” for the purposes of this code and in accordance with Regents’ Policy shall be limited to any day, Monday through Friday, on which the University of Oklahoma holds regularly scheduled class(es). Regularly scheduled shall include intersession (if any), the regular summer school period, and regularly scheduled final examination days. This provision does not apply to the College of Law.
10. All other terms have their natural meaning unless the context dictates otherwise.

Proposed Language

TITLE 4 DEFINITIONS

When used in this Code...

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10. The term “University regulation” includes regulations and policies promulgated by the Board of Regents of the University of Oklahoma and by the Oklahoma State Regents for Higher Education. All other terms have their natural meaning unless the context dictates otherwise.
11. All other terms have their natural meaning unless the context dictates otherwise.

RATIONALE

This clarification puts students on notice that they, and the University community, are also bound by the Regents’ policies and regulations. The Oklahoma State Regents for Higher Education is the governing body for all state universities.

Current Language

TITLE 5 STUDENT RECORDS AND INFORMATION

1. Directory Information:

- Student’s Classification
- Student’s Current Name
- Campus and Local Address
- Campus or Local Telephone Number
- Student’s Major
- Student’s College
- Student’s Permanent Address
- Current Enrollment (verify or deny only)
- Dates of Attendance
- Expected Date of Graduation Based on Course Work Completed to Date
- Degree(s) Conferred and Date(s) of Graduation
- Interim Class Evaluations by Code Number or Identification Number
- University Honors
- Student’s Participation in Recognized Student Activities and Sports

Upon written request to the Admissions and Records Office, by the student, the above information will be treated as confidential and released only with the student’s consent.

2. Confidential: All other information not contained in Title 5 above will be released only upon written consent of the student. In implementing this policy it is recognized that:
 - .1 Parents and guardians of dependent students have a legitimate interest in the progress of their sons and daughters, and information contained in the student’s record may be released to them, consistent with the Right to Privacy Law. Parents and guardians may be notified of any drug or alcohol violation in accordance with the Family Educational Rights and Privacy Act.

Proposed Language

TITLE 5 STUDENT RECORDS AND INFORMATION

1. Directory Information:

- Student's Classification
- Student's Current Name
- Campus and Local Address
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RATIONALE

There is no law called "The Right Privacy Law." FERPA is the federal law that governs student records.

Current Language

TITLE 8 DISTRIBUTION OF INFORMATION, SOLICITATION, PROSELYTISM

- 1. Distribution of free literature which does not occur in conjunction with solicitation shall be permitted in such public places as specified by the Vice President for Administrative Affairs. Said distribution of literature must be registered with the Office of the Vice President for Administrative Affairs. Said restrictions and registration do not apply to students, student organizations, staff, or faculty members. It is the responsibility of the individual or organization to rid the campus of debris caused by the distribution of such materials.
- 2. Solicitation shall be prohibited on campus except:
 - .1 Solicitation by registered student organizations or branches of the UOSA which occurs in conjunction with regular student activities and campus events with the approval of the Student Affairs Office.

- a. Student organizations as branches of UOSA shall follow basic University policies for revenue-producing activities (See Student Accounts Handbook).
 - b. All student organization funds must be deposited in the appropriate account, daily upon receipt, in accordance with state laws.
 - c. All student organizations using campus facilities, indoor or outdoor, for fund-raising purposes will be required to pay a fee. The fee must be made payable to The University of Oklahoma in either money order, check, or ID and be deposited with the Center for Student Life.
- .2 Solicitation by academic departments in conjunction with regular departmental activities and campus events with the approval of the Provost and notification to Student Affairs. Solicitation by other University departments in conjunction with regular departmental activities and campus events with the approval of the Vice President for Administrative Affairs and notification to Student Affairs.
 - .3 Commercial groups or individuals wishing to solicit on campus shall contact the Office of the Vice President for Administrative Affairs for approval.
 - .4 Areas for solicitation by students and student organizations must be approved by the Vice President for Student Affairs or his/her designated representatives. Areas for solicitation by commercial groups or individuals must be approved by the Vice President for Administrative Affairs or his/her designated representatives. Areas for solicitation by academic departments or individuals must be approved by the Provost or his/her designated representatives.
3. The Oklahoma Memorial Union shall determine its own policy on distribution and solicitation within the Union Building. Distribution and solicitation permitted under this Article shall not necessarily be permitted inside the Oklahoma Memorial Union unless there is prior approval of the Student Affairs Office.
 4. All advertising, promotional or informational material designed for display on any surface is restricted to permanent bulletin boards inside or outside University buildings unless there is prior approval of the Student Affairs Office.
 5. Permission to operate a sound truck or a public address system at any time on the University campus or adjacent streets must be secured from the Student Affairs Office. The use of loudspeakers on the University campus and near student residences is prohibited from 7:30 am to 3:00 pm, Monday through Friday and 8:00 am to noon Saturday, except as authorized by the Student Affairs Office.
 6. Door-to-Door proselytizing in University approved or operated housing is prohibited during established quiet hours and during those hours when house visiting is not permitted. Quiet hours and visiting hours are posted in each house, and may vary somewhat from house to house. Minimally, quiet hours extend from 9:00 pm to 7:00 am Sunday through Thursday and midnight to 7:00 am Friday and Saturday. Visiting is not permitted prior to 11:00 each morning. Therefore, in general, the times for door-to-door visiting for religious, political, or social causes shall be from 11:00 am to 9:00 pm Sunday through Thursday, and from 11:00 am to midnight Friday and Saturday.
 7. Any person distributing or soliciting on campus except as provided by this Article is liable to prosecution.
 7. Any person distributing or soliciting on campus except as provided by this Article is liable to prosecution.
 8. University facilities or properties may not be used for personal profit.

Proposed Language

TITLE 8 DISTRIBUTION OF INFORMATION, SOLICITATION, PROSELYTISM

1. Distribution of free literature which does not occur in conjunction with solicitation shall be permitted in such public places as specified by the Vice President for Administrative Affairs. Said distribution of literature must be registered with the Office of the Vice President for Administrative Affairs. Said restrictions and registration do not apply to students, student organizations, staff, or faculty members. It is the responsibility of the individual or organization to rid the campus of debris caused by the distribution of such materials.
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 - .1 Solicitation by registered student organizations or branches of the UOSA which occurs in conjunction with regular student activities and campus events with the approval of the Student Affairs Office.
 - a. Student organizations as branches of UOSA shall follow basic University policies for revenue-producing activities (See Student Accounts Handbook).
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3. The Oklahoma Memorial Union shall determine its own policy on distribution and solicitation within the Union Building. Distribution and solicitation permitted under this Article shall not necessarily be permitted inside the Oklahoma Memorial Union unless there is prior approval of the Student Affairs Office.
4. All advertising, promotional or informational material designed for display on any surface is restricted to permanent bulletin boards inside or outside University buildings unless there is prior approval of the Student Affairs Office.
5. Permission to operate a sound truck or a public address system at any time on the University campus or adjacent streets must be secured from the Student Affairs Office. The use of loudspeakers on the University campus and near student residences is prohibited from 7:30 am to 3:00 pm, Monday through Friday and 8:00 am to noon Saturday, except as authorized by the Student Affairs Office.

6. Door-to-Door proselytizing in University approved or operated housing is prohibited during established quiet hours and during those hours when house visiting is not permitted. Quiet hours and visiting hours are posted in each house, and may vary somewhat from house to house. Minimally, quiet hours extend from 9:00 pm to 7:00 am Sunday through Thursday and midnight to 7:00 am Friday and Saturday. Visiting is not permitted prior to 11:00 each morning. Therefore, in general, the times for door-to-door visiting for religious, political, or social causes shall be from 11:00 am to 9:00 pm Sunday through Thursday, and from 11:00 am to midnight Friday and Saturday.
7. Any person distributing or soliciting on campus except as provided by this Article is liable to prosecution.
7. Any person distributing or soliciting on campus except as provided by this Article is liable to prosecution action under the Student Code.
8. University facilities or properties may not be used for personal profit.

RATIONALE

This is to clarify that OU's only disciplinary action would occur according to the Student Code and that we are not referring to turning over an individual to the district attorney's office.

Current Language

TITLE 9 CAMPAIGN ACTIVITIES

4. Campaigning in University operated or approved Housing:
 - .1 Distribution of printed literature under doors without knocking is permitted from 12:00 noon to 9:00 pm.
 - .2 Between the hours of 12:00 noon and 9:00 pm door-to-door campaigning is allowed and may be regulated or prescribed by the Student Affairs Office and/or house vote.
 - .3 The right of privacy of those individuals who indicate a desire not to be disturbed by door-to-door campaigning shall be respected. These individuals must indicate such a desire by placing a sign in a prominent display on their doors.
 - .4 Lounges may be regulated in a manner prescribed by house or floor vote. If no such procedures are established, campaigners will have free use of the lounge within visitation hours unless a majority of the residents present express their objections.
 - .5 The above policy applies except where visitation restrictions prohibit access.

Proposed Language

TITLE 9 CAMPAIGN ACTIVITIES

4. Campaigning in University operated or approved Housing:
 - ~~.1 Distribution of printed literature under doors without knocking is permitted from 12:00 noon to 9:00 pm.~~
 - .1 Campaigning must be approved by the Director of Housing and Food Services or his or her designee and must be in compliance with current Housing and Food Services policy.
 - ~~.2 Between the hours of 12:00 noon and 9:00 pm door-to-door campaigning is allowed and may be regulated or prescribed by the Student Affairs Office and/or house vote.~~
 - .2 Lounges may be regulated in a manner prescribed by house and floor vote. If no such procedures are established, campaigners will have free use of the lounge within visitation hours unless a majority of the residents present express their objections.

- ~~.3 The right of privacy of those individuals who indicate a desire not to be disturbed by door to door campaigning shall be respected. These individuals must indicate such a desire by placing a sign in a prominent display on their doors.~~
- ~~.4 Lounges may be regulated in a manner prescribed by house or floor vote. If no such procedures are established, campaigners will have free use of the lounge within visitation hours unless a majority of the residents present express their objections.~~
- ~~.5 The above policy applies except where visitation restrictions prohibit access.~~

RATIONALE

Current language in the Student Code does not reflect current practices in Housing and Food Services. Housing and Food Services security policy requires that all security doors on living floors require 24-hour card-access during the academic year.

Current Language

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

University disciplinary authority ultimately is vested by the Oklahoma Constitution and State Statutes in the University Board of Regents, a corporate body. This authority includes control and regulation of student problems and behavior through adjudication and disciplinary means, consistent with the educational purposes of the University. Responsibility for proper administration of the University disciplinary system is vested in the University President. Accordingly, the University President and/or the University Board of Regents may at any time and at their sole discretion issue an interpretation of any University policy, rule or regulation which shall be the final and official interpretation. Generally original adjudicatory and disciplinary authority—and the inherent judicial latitude necessary for their promulgation—is delegated on a collateral basis to the Vice President for Student Affairs and to the University of Oklahoma Student Association and such boards as they shall establish under the authority of this Code. Any action taken under the authority of this Title must be done so within 30 days of the date of the discovery of the alleged violation, not including regularly scheduled intersession class days. A signed written order by a chair of a Judicial Council granting an exception for reasonable grounds to the time specified in this Title shall toll this statute. Such orders shall specify the time at which the statute shall again begin to run.

1. Administration of the University Discipline System:

- .1 The Vice President for Student Affairs or his/her delegate has the day-to-day responsibility for disciplinary matters and maintenance of records of all disciplinary actions taken, whether through direct administrative action or through the disciplinary board system. The Judicial Coordinator shall be responsible to the Vice President for Student Affairs for the operation of the discipline system. The Judicial Coordinator shall insure that the procedures established by each board and the Judicial Coordinator's office comply with the applicable provisions of this Code.
- .2 The Vice President for Student Affairs and other appropriate persons in authority may take immediate administrative or disciplinary action which is deemed necessary for the welfare or safety of the University Community. Any student so affected must be granted due process including a proper hearing within 15 days following the summary action. Any hearing involving disciplinary suspension or expulsion shall be scheduled with a

campus disciplinary council. Lesser direct administrative actions will be scheduled by the Judicial Coordinator with one of the campus disciplinary boards, whose decision shall be final.

- .3 During periods between semesters or during holidays violations may be handled administratively at the student's request, provided that no more than thirty (30) days have elapsed since the processing of the alleged violation. Final appeal will be to a campus disciplinary board. No sanction greater than disciplinary probation may be imposed under the authority of this subsection.
- .4 One or more Administrative Advocates may be appointed to represent the University in presenting cases before the appropriate disciplinary body. An Administrative Advocate should be a student in the College of Law with Greek Affairs, Housing, and/or legal counsel experience. Appointment shall be by the Vice President for Student Affairs with the concurrence of the UOSA President.

Proposed Language

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

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1. Administration of the University Discipline System:

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- .2 The Vice President for Student Affairs and other appropriate persons in authority may immediately take Direct Administrative Action ~~immediate administrative or disciplinary action~~ which is deemed necessary for the welfare or safety of the University Community. Any student so affected must be granted due process including a proper hearing within 15

days following the summary action. Any hearing involving disciplinary suspension or expulsion shall be scheduled with a ~~campus~~Campus ~~disciplinary~~Disciplinary ~~council~~Council. Lesser direct administrative actions will be scheduled by the Judicial Coordinator with one of the ~~campus~~Campus ~~disciplinary~~Disciplinary ~~boards~~Boards, whose decision shall be final.

- .3 During periods between semesters or during holidays violations may be handled administratively at the student's request, provided that no more than thirty (30) days have elapsed since the processing of the alleged violation. Final appeal will be to a ~~campus~~Campus ~~disciplinary~~Disciplinary ~~board~~Board. No sanction greater than disciplinary probation may be imposed under the authority of this subsection.
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RATIONALE

The first change keeps terminology consistent. There is no body called a "Judicial Council."

1.1 clarifies the term Direct Administrative Action.

1.2 maintains consistency by using the term Direct Administrative Action rather than "administrative or "disciplinary" action; capitalizes Campus Disciplinary Council (CDC) and Campus Disciplinary Board (CDB) for consistency. Additionally, language is removed that states the decision of the Campus Disciplinary Board is final because it is not. Students may appeal a decision by a Campus Disciplinary Board by to a Campus Disciplinary Council (see Title 13.2.3).

1.3 capitalizes Campus Disciplinary Board for consistency.

1.4 no longer applies on the Norman campus and should be removed. The University is either represented by a member of the Judicial Services full-time staff or a member of University Legal Counsel (if the student is represented by an attorney).

Current Language

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

4. Student Parking Appeals Board:

- .1 Two Student Parking Appeals Board shall be established consisting of three University of Oklahoma Student Association members each, two of whom shall constitute a quorum for each appeals board. The UOSA President, with the advice and consent of the Legislative Branch, will appoint student Appeals Board Members for terms of one year. Removal for a cause shall be by normal removal process.
 - a. The UOSA President may appoint to interim terms, Student Parking Appeals Board Members who shall serve for one year unless rejected by the UOSA Legislative Branch.
 - b. The Student Parking Appeals Boards shall have original jurisdiction in all cases in which students are charged with violating University parking regulations. If a student

- chooses to plead “not guilty” to such a charge, the case must be docketed for a hearing by the Parking and Transportation Department. The student is still obligated to pay any fine associated with the violation to the Parking and Transportation Department within the time frame indicated on the citation. If the Student Parking Appeals Board supports the student’s appeal and dismisses the violation, the Parking and Transportation Department will be responsible for crediting the previously paid fine to the student’s bursar’s account. In no case shall the right of the student to plead “not guilty” be abrogated. Joint Rules of procedure followed by the Student Parking Appeals Boards shall be approved by the UOSA General Counsel with the advice and consent of the UOSA Legislative Branch.
- c. Student Parking Appeals Board Members shall receive an hourly rate of pay for each hour of service during the period that each Appeals Board is in session. Each Student Parking Appeals Board shall be required to schedule cases on the docket once per week, for no more than two-hour sessions, during the regularly scheduled fall, spring and summer semesters. Additional hearing sessions shall be scheduled if required. The Student Parking Appeals Boards shall publicize the hearing boards’ schedules no later than the end of the third week of each semester. If there are no cases on the docket, the Student Parking Appeals Boards will not be convened.
 - d. Adjudication and processing of parking violation citations shall be in the Parking and Transportation Office which shall handle faculty, staff and visitor cases; and student parking citations shall be handled in the Student Parking Appeals Boards. Coordination of the hearings for the Boards shall be the responsibility of the UOSA General Counsel, who shall also provide counsel to the Board as requested.
 - e. A copy of parking rules and regulations is contained in other University Policies.

Proposed Language

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

4. Student Parking Appeals Board:

- .1 ~~Two~~^A Student Parking Appeals Board shall be established consisting of three University of Oklahoma Student Association members each, ~~two~~^{three} of whom shall constitute a quorum ~~for each appeals board~~. The UOSA President, with the advice and consent of the Legislative Branch, will appoint student Appeals Board Members for terms of one year. Removal for a cause shall be by normal removal process. The UOSA President shall make these appointments and send those names to the Legislative Branch for approval by the Friday of the fourth week of classes in the fall semester. Should the UOSA President fail to send these appointments to the Legislative Branch by the specified deadline, the Legislative Branch is authorized to make appointments by the Friday of the sixth week of Fall classes. Should the Legislative Branch fail to pass legislation approving the UOSA President’s appointments or make those appointments itself by the specified deadline, the Director of Parking and Transit Services may appoint students to the Student Parking Appeals Board. Parking and Transit Services shall be responsible for directing the actions

of the Student Parking Appeals Board and request regular reports of meetings and activities of the Boards.

- a. The UOSA President may appoint to interim terms, Student Parking Appeals Board Members who shall serve for one year unless rejected by the UOSA Legislative Branch.
 - b. The Student Parking Appeals Boards shall have original jurisdiction in all cases in which students are charged with violating University parking regulations. If a student chooses to plead “not guilty” to such a charge, the case must be docketed for a hearing by ~~the Parking and Transportation Department~~Parking and Transit Services. The student is still obligated to pay any fine associated with the violation to ~~the Parking and Transportation Department~~Parking and Transit Services within the time frame indicated on the citation. If the Student Parking Appeals Board supports the student’s appeal and dismisses the violation, ~~the Parking and Transportation Department~~Parking and Transit Services will be responsible for crediting the previously paid fine to the student’s bursar’s account. In no case shall the right of the student to plead “not guilty” be abrogated. Joint Rules of procedure followed by the Student Parking Appeals Boards shall be approved by the UOSA General Counsel with the advice and consent of the UOSA Legislative Branch.
 - c. Student Parking Appeals Board Members shall receive an hourly rate of pay for each hour of service during the period that each Appeals Board is in session. Each Student Parking Appeals Board shall be required to schedule cases on the docket once per week, for no more than two-hour sessions, during the regularly scheduled fall, spring and summer semesters. Additional hearing sessions shall be scheduled if required. The Student Parking Appeals Boards shall publicize the hearing boards’ schedules no later than the end of the third week of each semester. If there are no cases on the docket, the Student Parking Appeals Boards will not be convened.
 - d. Adjudication and processing of parking violation citations shall be in ~~the Parking and Transportation Office~~Transit Services which shall handle faculty, staff and visitor cases; and student parking citations shall be handled in the Student Parking Appeals Boards. Coordination of the hearings for the Boards shall be the responsibility of the UOSA General Counsel, who shall also provide counsel to the Board as requested.
 - e. A copy of parking rules and regulations is contained in other University Policies.
2. The Student Parking Appeals Board must rule on student parking appeals in a timely manner as specified in this section. If the Board fails to comply with the stipulated deadlines, then the contested fine shall be waived for the student who filed said appeal. No deadline may be extended under any circumstances.
- a. The Parking Appeals Boards shall have one hundred and twenty (120) days from the date that the Parking and Transit Services has received the appeal to issue a ruling on said appeal.

RATIONALE

This past year appointments to the Parking Appeals Board were not made by the UOSA President in a timely manner and a large number of parking appeals were not considered for most of the academic year. This change keeps the appointment of the Student Parking Appeals Board members in the hands of students but moves it to the legislative branch of UOSA should the

UOSA President fail to act in a timely manner. Should the legislative branch fail to act, Parking and Transit Services is empowered to appoint students the Student Parking Appeals Board and assure that student's appeals are heard. The time limit of 120 days to hear appeals is reasonable to allow for the third level of appointment should the UOSA President and the UOSA legislative branch fail to act in a timely matter.

Current Language

TITLE 16 PROHIBITED CONDUCT

Generally, University discipline shall be applied only in response to conduct which adversely affects the University community's pursuit of its educational objectives, violates or shows disregard for the rights of individuals with the University community, or damages property. University officials charged with enforcement of these regulations shall have the authority in execution of such duties to perform such acts as are required to maintain the security, well-being, safety, or tranquility of the University community or any of its members.

The following prohibited conduct may be punishable by suspension or expulsion: arson, malicious mischief where the damage is over \$250; physical abuse where there is the infliction of trauma, the use of a dangerous or deadly weapon, or the victim was a member of the University community; intentional disruption or obstruction of teaching, research, administration, disciplinary proceeding, or other institutional activities; theft where the value of the property taken is over \$250; possession or use of firearms including air rifles and pistols, fireworks, explosives or incendiary devices or any description, on the University Campus or in University housing; violation of the University's alcohol policies and/or the unlawful use, possession, sale, or distribution of narcotics, marijuana, or other controlled substances.

Other conduct may be punishable by suspension or expulsion when that conduct: shows a wanton disregard for human life; the offender is already on disciplinary probation and commits a second offense which may result directly in disciplinary probation or more severe sanctions; or consists of continuing repeated adjudged violations by the same offender. Where applicable, those groups which may be subject to University sanctions may be charged jointly, severally, or as conspirators with violating the prohibitions in this Article. Most of the misconduct identified in this Article is also prohibited by Local, State, and/or Federal law. The following misconduct is prohibited and subject to disciplinary action:

18. Violation of published institutional regulations, including those relating to entry and use of institutional facilities, the rules in this Code of Conduct, and any other regulations which may be enacted in accordance with the Constitution of the University of Oklahoma Student Association.

Proposed Language

TITLE 16 PROHIBITED CONDUCT

Generally, University discipline shall be applied only in response to conduct which adversely affects the University community's pursuit of its educational objectives, violates or shows

disregard for ~~the rights of individuals with the University community~~ others, or damages property. University officials charged with enforcement of these regulations shall have the authority in execution of such duties to perform such acts as are required to maintain the security, well-being, safety, or tranquility of the University community or any of its members.

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18. Violation of published ~~University institutional~~ regulations, including those relating to entry and use of institutional facilities, the rules in this Code of Conduct, and any other regulations which may be enacted in accordance with the Constitution of the University of Oklahoma Student Association.

RATIONALE

The first change to this title mirrors the language in Title 15 – it should not matter whether the injured person is part of the University community, for example the victim of a sex offense. The second change keeps “University regulation” consistent, as this term is used in this Code rather than institutional regulation.



The University of Oklahoma

STUDENT AFFAIRS

TO: President David L. Boren

FROM: Clarke Stroud, University Vice President for Student Affairs
and Dean of Students

SUBJECT: UOSA Appropriations Act/Regents' Agenda Item

DATE: May 7, 2008

The Undergraduate Student Congress and the Graduate Student Senate have approved the UOSA Appropriations Act for July 1, 2008 through June 30, 2009.

I recommend that you and the University Board of Regents approve these appropriations. A copy of the act and letter of explanation from the Chair of Student Congress is attached.


CS/nm



The University of Oklahoma

STUDENT CONGRESS

TO: Clarke Stroud
University Vice President for Student Affairs
and Dean of Students

FROM: Jordan McGee 
Chair of Student Congress

SUBJECT: Administrative Budget

DATE: May 6, 2008

It is my pleasure to present to you the University of Oklahoma Student Association's *Administrative Organizations Appropriations Act of July 1, 2008 to June 30, 2009*. The Undergraduate Student Congress approved the budget on April 15 and Graduate Student Senate approved the budget on April 13.

The budgetary process is one of the most demanding that the student government confronts each year. The members of the UOSA Budgetary Committee have devoted large amounts of time and effort to thoroughly interviewing these organizations' officers and to writing a fair and equitable budget for allocation.

I am confident that the administrative organizations and thereby students at large will be well served by these allocations. Please forward this budget to the appropriate individuals so that it may be placed on the Board of Regents agenda for their June meeting.

Thank you for your attention to this act. If you have any questions, you may contact me at 325-5471 or at congress@ou.edu.

**UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION
UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXIX**

**GRADUATE STUDENT SENATE
SENATE SESSION GS-08
APRIL 13, 2008**

**CONGRESSIONAL BILL NO. 790710
SENATE BILL NO. GS08-28**

Title: Administrative Appropriations Act of 2008-2009

Section 1.: This act shall also be known and may be cited as THE ADMINISTRATIVE APPROPRIATIONS ACT OF THE 2008-2009 FISCAL YEAR.

Section 2.: The purpose of this act is to appropriate the funds of the University of Oklahoma Student Association to the organizations mentioned within.

Section 3.: APPROPRIATION. The following amounts are hereby allocated to:

Campus Activities Council:

Office and General Expenses:	\$10,000.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$165,000.00</u>
Total	\$175,000.00

Section 4.: APPROPRIATION. The following amounts are hereby allocated to:

General Counsel:

Office and General Expenses:	\$690.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$690.00

Section 5.: APPROPRIATION. The following amounts are hereby allocated to:

Graduate Student Senate:

Office and General Expenses:	\$1,500.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$3,500.00</u>
Total	\$5,000.00

Section 6.: APPROPRIATION. The following amounts are hereby allocated to:

Graduate Student Senate Grant Awards:

Office and General Expenses:	\$0.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$43,000.00</u>
Total	\$43,000.00

Section 7.: APPROPRIATION. The following amounts are hereby allocated to:

Greek Affairs:

Office and General Expenses:	\$0.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$0.00

Section 8.: APPROPRIATION. The following amounts are hereby allocated to:
Greek Affairs- IFC:

Office and General Expenses:	\$0.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$0.00</u>
Total	\$0.00

Section 9.: APPROPRIATION. The following amounts are hereby allocated to:

Greek Affairs- Pan-Hellenic:

Office and General Expenses:	\$0.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$0.00</u>
Total	\$0.00

Section 10.: APPROPRIATION. The following amounts are hereby allocated to:

Housing Center Student Association:

Office and General Expenses:	\$2,000.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$15,000.00</u>
Total	\$17,000.00

Section 11.: APPROPRIATION. The following amounts are hereby allocated to:

Latino Greek Council:

Office and General Expenses:	\$300.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$2,500.00</u>
Total	\$2,800.00

Section 12.: APPROPRIATION. The following amounts are hereby allocated to:

National Pan-Hellenic:

Office and General Expenses:	\$2,000.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$8,000.00</u>
Total	\$10,000.00

Section 13.: APPROPRIATION. The following amounts are hereby allocated to:

Salaries and Stipends:

Office and General Expenses:	\$150,589.76
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$0.00</u>
Total	\$150,589.76

Section 14.: APPROPRIATION. The following amounts are hereby allocated to:

Student Bar Association:

Office and General Expenses:	\$1,000.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$9,000.00</u>
Total	\$10,000.00

Section 15.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Advertising:

Office and General Expenses:	\$2,334.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$0.00</u>
Total	\$2,334.00

Section 16.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Budgetary:

Office and General Expenses:	\$2,200.00
Capital Expenses:	\$0.00
Programs/Events/Activities:	<u>\$0.00</u>
Total	\$2,200.00

Section 17.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Building:

Office and General Expenses:	\$23,194.88
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$23,194.88

Section 18.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Elections:

Office and General Expenses:	\$6,965.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$6,965.00

Section 19.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Executive:

Office and General Expenses:	\$2,400.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$600.00</u>
Total	\$3,000.00

Section 20.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA SORO:

Office and General Expenses:	\$800.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$800.00

Section 21.: APPROPRIATION. The following amounts are hereby allocated to:

UOSA Student Congress:

Office and General Expenses:	\$2,000.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$8,500.00</u>
Total	\$10,500.00

Section 22.: APPROPRIATION. The following amounts are hereby allocated to:

Subsidiary Allocation:

Office and General Expenses:	\$24,000.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$24,000.00

Section 23.: APPROPRIATION. The following amounts are hereby allocated to:

Emergency Fund:

Office and General Expenses:	\$6,000.00
Capital Expenses:	\$0.00
<u>Programs/Events/Activities:</u>	<u>\$0.00</u>
Total	\$6,000.00

Section 24.: All guidelines and provisions in the Comprehensive UOSA Financial Responsibilities Act shall apply to all funds appropriated in this act.

Section 25.: This fiscal year for the accounts listed in Section 3 to Section 23 shall be July 1, 2008 to the last school day before the week of final exams in the Spring of 2009.

Section 26.: All unspent money remaining in all accounts that received appropriations from UOSA last fiscal year shall revert to the UOSA General Account after the last school day before the week of final exams and the remaining appropriations shall be cancelled.

Section 27.: All previous acts in conflict with this act are hereby repealed.

Section 28.: This act is hereby enacted.

Section 29.: This act shall become effective when passed in accordance with the UOSA Constitution.

Author of the bill: UOSA Budgetary Committee

Submitted on a motion by: Rep. Burris, seconded by Rep. Stidham

Action taken by Congress: Passed by consent.

Verified by Chair of Congress: Jordan McLe Date: 5-6-8

Submitted on a motion by: Senator Burkholder (71), Senator Semmler (28)

Action taken by Senate: Passed by consent.

Verified by Chair of Senate: SJD Date: 5-6-08

Approved by Student President: Amenda Holloway Date: 5-6-08

Action taken by University

Approved by University President: Saul H. Bomm Date: 5/13/08